REGULAR COUNCIL MEETING
AGENDA

NOVEMBER 23, 2015 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTIANSEN

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* **1. ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF NOVEMBER 9, 2015**

2. PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE REPORT - NOVEMBER 9, 2015

* **A. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM QUARTERLY UPDATE (JULY, AUGUST, AND SEPTEMBER)**
(COMMITTEE ACTION NOT REQUIRED**)**

B. YOUTH ADVISORY COMMITTEE RECOMMENDATIONS - NEW YEAR'S EVE EVENT
(COMMITTEE RECOMMENDED ACCEPTANCE OF THE YOUTH ADVISORY COMMITTEE RECOMMENDATIONS PROVIDED BY MR. KOENIG AND MRS. MITCHELL IN REGARD TO THE EXPENSES AND INSURANCE FOR THE EVENT)

* **3. UTILITY COMMITTEE REPORT - NOVEMBER 9, 2015**

A. ELECTRIC DEPARTMENT INTEGRATED RESOURCE PLAN (IRP) INFORMATION DISCUSSION

(COMMITTEE ACTION NOT REQUIRED)

B. QUARTERLY REVIEW OF UTILITY RELATED CAPITAL INVESTMENT PLAN (CIP) (ELECTRIC AND WATER/WASTEWATER)(JULY, AUGUST, AND SEPTEMBER)

(COMMITTEE ACTION NOT REQUIRED)

C. TEA/NAES REPORTS (AUGUST AND SEPTEMBER)

(COMMITTEE ACTION NOT REQUIRED)

D. UPDATES

(COMMITTEE ACTION NOT REQUIRED)

* **4. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REPORT - NOVEMBER 9, 2015**

A. CITY OF DOVER E-MAIL ADDRESSES FOR COUNCIL MEMBERS

(COMMITTEE RECOMMENDED STAYING WITH THE CITY OF DOVER EMAIL SYSTEM AS IT STANDS NOW AND FOR THE CITY CLERK TO PROVIDE INFORMATION TO MEMBERS REGARDING RECORDS RETENTION)

B. STATUS OF PERFORMANCE AUDIT OF CIVILIAN SIDE OF CITY GOVERNMENT

(COMMITTEE ACTION NOT REQUIRED)

C. PROPOSED CHANGE TO COMMITTEE MEETING FORMAT

(COMMITTEE RECOMMENDED COMMENCING THE COMMITTEE OF THE WHOLE MEETING FORMAT DURING THE FIRST MEETINGS IN JANUARY AND TRY IT FOR A FEW MONTHS, AND IF MEMBERS DECIDE TO ADOPT THE FORMAT AS ONE (1) OF THE PROTOCOLS FOR THE NEXT COUNCIL YEAR, THAT THIS BE DONE DURING THE ANNUAL MEETING)

5. RESCHEDULING OF PLANNING COMMISSION PUBLIC HEARING - PROPOSED ORDINANCE #2015-20 AMENDING APPENDIX B - ZONING, ARTICLE 12 - DEFINITIONS

THE FIRST READING OF THE PROPOSED ORDINANCE WAS HELD ON NOVEMBER 9, 2015 AT WHICH TIME THE ORDINANCE WAS REFERRED TO THE PLANNING COMMISSION FOR A PUBLIC HEARING ON DECEMBER 21, 2015. THAT PLANNING COMMISSION MEETING HAS BEEN RESCHEDULED FOR WEDNESDAY, DECEMBER 16, 2015 AT 7:00 P.M. IT IS RECOMMENDED FOR REFERRAL TO THE PLANNING COMMISSION ON DECEMBER 16, 2015. THE PUBLIC HEARING BEFORE CITY COUNCIL WILL TAKE PLACE ON JANUARY 11, 2016 AT 7:30 P.M., AT WHICH TIME THE FINAL READING AND COUNCIL ACTION WILL TAKE PLACE. COPIES OF ALL PROPOSED ORDINANCES ARE AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS OR CAN BE OBTAINED FROM THE CITY CLERK'S OFFICE.

6. EVALUATION OF BIDS - FY 2016 FALL STREET AND ALLEY PROGRAM

(STAFF RECOMMENDS AWARDING A UNIT PRICE CONTRACT, BASED UPON BID #16-0015PW FOR THE FY 2016 FALL STREET AND ALLEY PROGRAM TO SAM'S CONSTRUCTION BASED ON THE PREVAILING WAGE UNIT PRICES FOR EACH WORK ITEM SUBMITTED. THE ESTIMATED VALUE OF THE CONTRACT IS $740,735.00. WORK WILL BE PERFORMED IN STRICT ACCORDANCE TO THE BID SPECIFICATIONS.)

7. EVALUATION OF REQUESTS FOR PROPOSALS - FINANCIAL ADVISOR SERVICES

(STAFF RECOMMENDS THE APPROVAL OF A FIVE (5) YEAR SERVICE CONTRACT FOR FINANCIAL ADVISOR SERVICES WITH PUBLIC FINANCIAL MANAGEMENT, INC.)

* **8. REAPPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN - ST. JONES GREENWAY COMMISSION - THREE (3) YEAR TERMS TO EXPIRE DECEMBER 31, 2018**

A. JAMES BURCHAM
B. MICHAEL P. MERCER
C. ANN MARIE TOWNSHEND (EX-OFFICIO)

* **9. ELECTION OF OFFICERS - ROBBINS HOSE COMPANY - YEAR 2016 FIRE LINE OFFICERS**

FIRE CHIEF	-	**CARLETON CAREY, JR. (UNCONTESTED)**
DEPUTY FIRE CHIEF	-	**RONALD RHODES (UNCONTESTED)**
FIRST ASSISTANT FIRE CHIEF	-	**DAVID CAREY (UNCONTESTED)**
SECOND ASSISTANT FIRE CHIEF	-	**GLENN WHITT (UNCONTESTED)**
THIRD ASSISTANT FIRE CHIEF	-	**DUANE REEDER**
FOURTH ASSISTANT FIRE CHIEF	-	**MICHAEL O'CONNOR, JR.**
FIRST FIRE LINE CAPTAIN	-	**MICHAEL O'CONNOR, III**
SECOND FIRE LINE CAPTAIN	-	**DAVID KNIGHT**

10. REZONING REQUEST FOR PROPERTY LOCATED AT 904, 910, 930, 950, 956, 970, 986, AND 992 WHATCOAT DRIVE - FIRST READING OF PROPOSED ORDINANCE #2015-23

THE FIRST READING IS OFFERED ON THE PROPOSED ORDINANCE. IT IS RECOMMENDED FOR REFERRAL TO THE PLANNING COMMISSION ON DECEMBER 16, 2015 AND THAT A PUBLIC HEARING BE SET FOR JANUARY 11, 2016 AT 7:30 P.M., AT WHICH TIME THE FINAL READING AND COUNCIL ACTION WILL TAKE PLACE. COPIES ARE AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS OR CAN BE OBTAINED FROM THE CITY CLERK'S OFFICE.

A. PROPERTY LOCATED AT 904, 910, 930, 950, 956, 970, 986, AND 992 WHATCOAT DRIVE, OWNED BY WHATCOAT COMMUNITY DEVELOPMENT, INC. THIS PROPERTY IS CURRENTLY ZONED RG-1 (GENERAL RESIDENCE ZONE) AND SUBJECT TO THE COZ-1 (CORRIDOR OVERLAY ZONE) AND THE PROPOSED ZONING IS RG-2 (GENERAL RESIDENCE ZONE) AND SUBJECT TO THE COZ-1 (CORRIDOR OVERLAY ZONE)
(TAX PARCEL: ED-05-067.19-02-11.00-000, FOURTH COUNCIL DISTRICT; PLANNING REFERENCE: Z-15-04)

11. FIRST READING - PROPOSED ORDINANCES

THE FIRST READING IS OFFERED ON THE FOLLOWING PROPOSED ORDINANCES. FINAL ACTION BY COUNCIL WILL TAKE PLACE DURING THE SECOND READING OF THE ORDINANCES ON DECEMBER 14, 2015. COPIES OF ALL PROPOSED ORDINANCES ARE AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS OR CAN BE OBTAINED FROM THE CITY CLERK'S OFFICE.

A. ORDINANCE #2015-21 AMENDING CHAPTER 82 - PLANNING AND APPENDIX F - FEES AND FINES (PROPOSED NEW REVENUE SOURCES)
(LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE)

B. ORDINANCE #2015-22 AMENDING CHAPTER 110 - UTILITIES, ARTICLE II - ELECTRIC SERVICE AND APPENDIX F - FEES AND FINES (REVIEW AND MAINTENANCE OF PLANNING AND CUSTOMER SERVICE FEES)
(LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE)

12. COUNCIL MEMBERS' ANNOUNCEMENTS

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