REGULAR COUNCIL MEETING
AGENDA

JULY 27, 2015 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY CHAPLAIN WALLACE R. DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN ANDERSON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* 1. **ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF JULY 13, 2015**

2. **REMARKS BY LEVY COURT PRESIDENT P. BROOKS BANTA**

3. **PRESENTATION BY LUTHERAN SENIOR SERVICES OF DOVER, INC. - PAYMENT IN LIEU OF TAXES (PILOT)**

4. **RECOGNITION OF SERVICE - GERALD STREET - DOWNTOWN DEVELOPMENT CORPORATION - APRIL 1990 - AUGUST 2008 AND DOWNTOWN DOVER PARTNERSHIP - AUGUST 2008 - JUNE 2015**

5. PUBLIC HEARING - VIOLATION OF THE DANGEROUS BUILDING ORDINANCE - PROPERTY LOCATED AT 110 RUSTIC LANE, OWNED BY TAILILOU, LLC

(STAFF RECOMMENDS: 1) DECLARING THIS BUILDING AND ALL ACCESSORY STRUCTURES ON THIS PROPERTY DANGEROUS; 2) ORDERING THE PROPERTY REPAIRED OR DEMOLISHED BY AUGUST 27, 2015 BY THE OWNER OR EQUITY OWNER AT THEIR OWN RISK; 3) ORDERING THE BUILDING INSPECTOR TO CAUSE THE REPAIR OR DEMOLITION OF THE STRUCTURES IF NOT COMPLETED BY THE OWNER WITHIN 10 DAYS OF THE DATE ESTABLISHED BY CITY COUNCIL; 4) ORDERING THE CITY MANAGER WITH THE ASSISTANCE OF THE CITY SOLICITOR TO CAUSE THE COST OF REPAIRS OR DEMOLITION TO BE CHARGED AGAINST THE LAND ON WHICH THE BUILDING EXISTS AS A MUNICIPAL LIEN OR CAUSE SUCH COST TO BE ADDED TO THE TAX DUPLICATE AS AN ASSESSMENT, OR TO BE LEVIED AS A SPECIAL TAX, OR TO BE RECOVERED IN A SUIT AT LAW AGAINST THE OWNER.)

* **6. PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE REPORT - JULY 13, 2015**

A. REVIEW OF REVISED ACTIVE RECREATION AREA PLAN - EDEN HILL FARM TRADITIONAL NEIGHBORHOOD DESIGN - RESIDENTIAL DISTRICT

(COMMITTEE RECOMMENDED APPROVAL OF REVISED ACTIVE RECREATION AREA PLAN, AS RECOMMENDED BY STAFF)

B. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM QUARTERLY UPDATE

(COMMITTEE ACTION NOT REQUIRED)

C. DRAFT RECREATION NEEDS ASSESSMENT

(COMMITTEE RECOMMENDED CONTINUED DISCUSSION OF THE RECREATION NEEDS ASSESSMENT AT THE NEXT MEETING)

D. STRATEGIC PLANNING AND GOAL SETTING (RESTORING CENTRAL DOVER STRATEGIC PLAN)

(COMMITTEE RECOMMENDED CONTINUED DISCUSSION OF THE RESTORING CENTRAL DOVER STRATEGIC PLAN AT THE NEXT MEETING)

E. DISCUSSION - COMMUNITY PARTNERSHIPS

(COMMITTEE ACTION NOT REQUIRED)

* **7. UTILITY COMMITTEE REPORT - JULY 13, 2015**

A. NORTH AMERICAN ENERGY SERVICES (NAES) AMENDED AND RESTATED OPERATING AGREEMENT

(COMMITTEE RECOMMENDED APPROVAL OF THE CONTRACT)

B. ANNUAL ENGINEERING CONSULTANT'S REPORT ON THE OPERATION AND MAINTENANCE (O & M) OF THE ELECTRIC SYSTEM - FISCAL YEAR 2014

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE REPORT)

C. TEA/NAES REPORT (*MAY*)

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE REPORT)

D. UPDATES

(COMMITTEE DEFERRED DUE TO TIME CONSTRAINTS)

8. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REPORT - JULY 13, 2015

* **A. FISCAL YEAR 2014/15 EDWARD BYRNE JUSTICE ASSISTANCE GRANT PROGRAM - POLICE VEHICLE COMPUTER/VIDEO TECHNOLOGY UPGRADES & SORT FIREARMS**

(COMMITTEE RECOMMENDED APPROVAL OF THE GRANT PROJECT, AS REQUESTED)

* **B. DISPOSAL OF EXCESS PROPERTY - SILVER LAKE DRIVE (EAST LAKE GARDENS)**

(COMMITTEE RECOMMENDED, PROVIDED LOCAL PROPERTY OWNERS ARE SURVEYED AND THERE ARE NO PROBLEMS, THAT A CERTAIN PORTION OF RIGHT-OF-WAY ADJACENT TO PROPERTY LOCATED AT 107 SILVER LAKE DRIVE IN THE EAST LAKE GARDENS SUBDIVISION, OWNED BY BRUCE AND DELLA PARHAM, BE DETERMINED TO BE EXCESS PROPERTY, AND THAT THE CITY MANAGER BE AUTHORIZED TO CONVEY THE EXCESS PROPERTY IN ACCORDANCE WITH EXCEPTION C OF THE PROCEDURES FOR SALE AND DISPOSITION OF REAL PROPERTY, AS RECOMMENDED BY STAFF)

* **C. TIMELINE FOR REVIEW OF FISCAL YEAR 2016/17 BUDGET**

(COMMITTEE RECOMMENDED THAT STAFF PROVIDE A PRELIMINARY FY17 BUDGET BETWEEN MARCH 15 AND MARCH 31, 2015, TO REVIEW EXPENSES)

D. PROPOSED AMENDMENTS TO THE CITY OF DOVER CODE OF ORDINANCES - CHAPTER 2 - ADMINISTRATION, ARTICLE IV - OFFICERS AND EMPLOYEES, DIVISION 4 - CONTROLLER/TREASURER AND DIVISION 5 - CITY CLERK; CHAPTER 54 - HEALTH AND SANITATION, ARTICLE I - IN GENERAL, SECTION 54-1 - HEALTH INSPECTOR GENERALLY; CHAPTER 82 - PLANNING, SECTION 82-2 - CITY PLANNER; AND CHAPTER 102 - TAXATION, ARTICLE I - IN GENERAL, SECTION 102-3 - ADMINISTRATIVE REPORTING. (TO MOVE DEPARTMENT REPORTING UNDER THE DIRECTION OF THE CITY MANAGER IN ACCORDANCE WITH COUNCIL ACTION OF MARCH 23, 2015 AND TO REMOVE ANNUAL APPOINTMENT REQUIREMENTS)

(COMMITTEE DEFERRED CONSIDERATION OF THIS ITEM AND RECOMMENDED SCHEDULING A SPECIAL MEETING, WITHOUT A TIME LIMIT, TO ALLOW FOR FURTHER DISCUSSION)

* **E. PROPOSED AMENDMENTS TO THE CITY OF DOVER CHARTER**

(COMMITTEE DEFERRED CONSIDERATION OF THIS ITEM AND RECOMMENDED SCHEDULING A SPECIAL MEETING, WITHOUT A TIME LIMIT, TO ALLOW FOR FURTHER DISCUSSION)

9. UTILITY COMMITTEE REPORT - JULY 27, 2015

A. CONTRACT AWARD - NORTH AMERICAN ENERGY SERVICES (NAES) AMENDED AND RESTATED OPERATING AGREEMENT

(STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO EXECUTE THE AMENDED AND RESTATED OPERATION AND MAINTENANCE AGREEMENT DATED JULY 1, 2015 BETWEEN THE CITY OF DOVER AND NORTH AMERICAN ENERGY SERVICES (NAES))

* **10. QUARTERLY REVENUE REPORT**

* **11. APPOINTMENTS RECOMMENDED BY COUNCIL PRESIDENT SLAVIN - HEALTH INSURANCE COST RESEARCH AD HOC COMMITTEE**

A. COUNCILMAN SCOTT W. COLE
B. COUNCILMAN WILLIAM F. HARE
C. MAYOR ROBIN R. CHRISTIANSEN
D. SCOTT KOENIG, CITY MANAGER
E. DONNA MITCHELL, CONTROLLER/TREASURER
F. KIM HAWKINS, HUMAN RESOURCES DIRECTOR

* **12. APPOINTMENTS/REAPPOINTMENTS - RECOMMENDED BY MAYOR CHRISTIANSEN**

A. APPOINTMENT - DOVER HOUSING AUTHORITY - MARK HARMON - SIX (6) YEAR TERM TO BEGIN AUGUST 15, 2015 AND TO EXPIRE AUGUST 15, 2021 (TO FILL THE EXPIRING TERM OF RAYMOND L. PAYLOR)

B. REAPPOINTMENT - ETHICS COMMISSION - GARY COY - FIVE (5) YEAR TERM TO EXPIRE JULY 31, 2020

C. REAPPOINTMENT - PUBLIC ADVISORY COMMITTEE OF THE DOVER-KENT COUNTY MPO - JONATHAN CONTANT - TWO (2) YEAR TERM TO EXPIRE JULY 2017

13. PURCHASE POWER AGREEMENT (CAPACITY) - CALPINE ENERGY SERVICES, L.P.

(STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO EXECUTE THE MASTER POWER PURCHASE AND SALE AGREEMENT AS WELL AS OTHER DOCUMENTS REQUIRED TO COMPLETE THE PURCHASE OF 40 MW OF UNFORCED CAPACITY OVER THE PROPOSED TERM)

14. OVERVIEW OF STORMWATER SURVEY

15. COUNCIL MEMBERS' ANNOUNCEMENTS

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