REGULAR COUNCIL MEETING
AGENDA

JULY 13, 2015 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCIL PRESIDENT SLAVIN

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* 1. **ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF JUNE 22, 2015**

2. **PUBLIC HEARING - VIOLATION OF THE DANGEROUS BUILDING ORDINANCE - PROPERTY LOCATED AT 200 NORTH WEST STREET, OWNED BY MARY LOU BASHORE**

(STAFF RECOMMENDS: 1) DECLARING THIS BUILDING AND ALL ACCESSORY STRUCTURES ON THIS PROPERTY DANGEROUS; 2) ORDERING THE PROPERTY DEMOLISHED BY AUGUST 13, 2015 BY THE OWNER OR EQUITY OWNER AT THEIR OWN RISK; 3) ORDERING THE BUILDING INSPECTOR TO CAUSE THE DEMOLITION OF THE STRUCTURES IF NOT COMPLETED BY THE OWNER WITHIN 10 DAYS OF THE DATE ESTABLISHED BY CITY COUNCIL; 4) ORDERING THE CITY MANAGER WITH THE ASSISTANCE OF THE CITY SOLICITOR TO CAUSE THE COST OF REPAIRS OR DEMOLITION TO BE CHARGED AGAINST THE LAND ON WHICH THE BUILDING EXISTS AS A MUNICIPAL LIEN OR CAUSE SUCH COST TO BE ADDED TO THE TAX DUPLICATE AS AN ASSESSMENT, OR TO BE LEVIED AS A SPECIAL TAX, OR TO BE RECOVERED IN A SUIT AT LAW AGAINST THE OWNER.)

3. PUBLIC HEARING - VIOLATION OF THE DANGEROUS BUILDING ORDINANCE - PROPERTY LOCATED AT 311 NORTH GOVERNORS AVENUE, OWNED BY JEAN E. MACDONALD

(STAFF RECOMMENDS: 1) DECLARING THIS BUILDING AND ALL ACCESSORY STRUCTURES ON THIS PROPERTY DANGEROUS; 2) ORDERING THE PROPERTY REPAIRED OR DEMOLISHED BY AUGUST 13, 2015 BY THE OWNER OR EQUITY OWNER AT THEIR OWN RISK; 3) ORDERING THE BUILDING INSPECTOR TO CAUSE THE REPAIR OR DEMOLITION OF THE STRUCTURES IF NOT COMPLETED BY THE OWNER WITHIN 10 DAYS OF THE DATE ESTABLISHED BY CITY COUNCIL; 4) ORDERING THE CITY MANAGER WITH THE ASSISTANCE OF THE CITY SOLICITOR TO CAUSE THE COST OF REPAIRS OR DEMOLITION TO BE CHARGED AGAINST THE LAND ON WHICH THE BUILDING EXISTS AS A MUNICIPAL LIEN OR CAUSE SUCH COST TO BE ADDED TO THE TAX DUPLICATE AS AN ASSESSMENT, OR TO BE LEVIED AS A SPECIAL TAX, OR TO BE RECOVERED IN A SUIT AT LAW AGAINST THE OWNER.)

* **4. DOVER HUMAN RELATIONS COMMISSION REPORT - MARCH 10, 2015**

A. PRESENTATION - DELAWARE DEPARTMENT OF JUSTICE, OFFICE OF CIVIL RIGHTS AND PUBLIC TRUST (ALLISON REARDON, DIRECTOR)

(COMMISSION ACTION NOT REQUIRED)

B. PRESENTATION - DOWNTOWN DEVELOPMENT DISTRICT INCENTIVES

(COMMISSION ACTION NOT REQUIRED)

* **5. SAFETY ADVISORY AND TRANSPORTATION COMMITTEE REPORT - JUNE 22, 2015**

A. DISCUSSION - PROPOSED COMMITTEE TO STUDY THE BASIC LIFE SAFETY (BLS) NEEDS FOR THE CITY OF DOVER

(COMMITTEE TOOK NO ACTION)

B. REQUEST FOR THREE-WAY STOP AT THE INTERSECTION OF DWIGHT COURT AND GEORGE WASHINGTON DRIVE

(COMMITTEE TOOK NO ACTION)

C. PROPOSED 15 MPH SPEED LIMITS FOR ALLEY WAYS

(COMMITTEE REFERRED THIS MATTER TO STAFF FOR REVIEW AND RECOMMENDATION, TO BE FOLLOWED UP AT THE COMMITTEE'S NEXT MONTHLY MEETING)

D. DISCUSSION - INCREASED CRIMINAL ACTIVITY - LINCOLN PARK SUBDIVISION

(COMMITTEE RECOMMENDED THAT THE DOVER POLICE DEPARTMENT INCREASE THEIR PRESENCE IN THE SIMON CIRCLE AND LINCOLN PARK AREAS, AS THEY HAD IN THE OTHER LOCATION NEAR STATE STREET, AND CONCENTRATE ON THE ALLEY WAY AND THE AREAS OF CONCERN)

E. DISCUSSION - INCREASED CRIMINAL ACTIVITY - DOVER PARK/SILVER LAKE PARK

(COMMITTEE DEFERRED DUE TO TIME CONSTRAINTS)

F. OVERVIEW - LOOCKERMAN STREET/FOREST STREET IMPROVEMENTS (ROUNDABOUT)

(COMMITTEE DEFERRED DUE TO TIME CONSTRAINTS)

G. DISCUSSION ITEMS PROPOSED DURING THE FY 2015/16 BUDGET REVIEW

G-1. COMPREHENSIVE REVIEW OF FIRE APPARATUS LIFECYCLE

(COMMITTEE DEFERRED DUE TO TIME CONSTRAINTS)

G-2. COST RECOVERY FOR VIOLATIONS OF THE DANGEROUS BUILDING ORDINANCE (DEMOLITIONS)

(COMMITTEE DEFERRED DUE TO TIME CONSTRAINTS)

H. UPDATE - AMBULANCE SERVICE STATISTICS

(COMMITTEE DEFERRED DUE TO TIME CONSTRAINTS)

* **6. UTILITY COMMITTEE REPORT - JUNE 22, 2015**

A. HOUSE BILL NO. 171 AMENDING TITLES 9 AND 22 OF THE DELAWARE CODE RELATING TO TAXES ON SPECIAL BETTERMENTS

(COMMITTEE ACTION NOT REQUIRED)

B. OVERVIEW OF CITY UTILITIES

(COMMITTEE ACTION NOT REQUIRED)

C. TEA/NAES REPORTS (MARCH AND APRIL)

(COMMITTEE TOOK NO ACTION)

D. DISCUSSION ITEM PROPOSED DURING THE FY 2015/16 BUDGET REVIEW - COST-BENEFIT ANALYSIS OF POWER PLANT OPERATION

(COMMITTEE TOOK NO ACTION)

E. UPDATES

(COMMITTEE DEFERRED DUE TO TIME CONSTRAINTS)

* **7. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REPORT - JUNE 22, 2015**

A. DISPOSITION OF CITY OWNED LAND - PROPERTIES LOCATED AT 423 COLLINS DRIVE, 749 WEST NORTH STREET, AND 29 SOUTH GOVERNORS AVENUE

(COMMITTEE RECOMMENDED THAT THE PROPERTIES LOCATED AT 423 COLLINS DRIVE, 749 WEST NORTH STREET, AND 29 SOUTH GOVERNORS AVENUE BE DESIGNATED TO BE SOLD AND DETERMINED TO BE EXCESS PROPERTY, AND THAT THE CITY MANAGER BE AUTHORIZED TO DISPOSE OF THE SUBJECT PROPERTIES USING THE "STANDARD METHOD OF DISPOSITION.")

B. DISCUSSION ITEMS PROPOSED DURING BUDGET REVIEW

B-1. DUE DILIGENCE RESEARCH ON HEALTH INSURANCE COSTS

(COMMITTEE RECOMMENDED APPROVAL OF MAYOR CHRISTIANSEN'S PROPOSAL TO GO FORWARD WITH THE HEALTH INSURANCE COST RESEARCH, TO INCLUDE THE CREATION OF A COMMITTEE TO CONSIST OF AT LEAST TWO (2) MEMBERS OF COUNCIL, THE CITY MANAGER, MAYOR, HUMAN RESOURCES DIRECTOR, AND THE CONTROLLER/TREASURER OR HER ASSISTANT)

B-2. PERFORMANCE AUDIT OF CIVILIAN SIDE OF CITY GOVERNMENT

(COMMITTEE RECOMMENDED THAT THE STAFF STRATEGIC PLANNING TEAM AND MEMBERS OF COUNCIL DEVELOP IDEAS BY AUGUST 1, 2015 AND A WORKSHOP BE SCHEDULED AFTER AUGUST 1, 2015)

B-3. PROPOSED NEW REVENUE SOURCES FOR FY 2016/17

(COMMITTEE TOOK NO ACTION ON THIS ITEM-WILL BE CONSIDERED IN AUGUST OR SEPTEMBER)

B-4. PUBLIC SAFETY FEE STUDY

(COMMITTEE DEFERRED CONSIDERATION OF THIS ITEM)

B-5. REVIEW OF ALL LIFECYCLE ITEMS (REPORT TO COMMITTEE IN 90 DAYS)

(COMMITTEE TOOK NO ACTION ON THIS ITEM-WILL BE COMBINED WITH PERFORMANCE AUDIT)

B-6. REVIEW OF INTERNAL APPLICANT HIRING/TRAINING OPPORTUNITIES

(COMMITTEE TOOK NO ACTION ON THIS ITEM)

B-7. REVIEW OF THE PAY SYSTEM

(COMMITTEE RECOMMENDED THAT THE LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REVIEW OTHER CITIES IN ORDER TO COMPLETE A COMPARISON OF THE PAY FOR THE CITY'S EMPLOYEES VERSUS OTHER CITY EMPLOYEES, AND THAT A LIST OF CITIES BE CREATED THAT MEMBERS DEEM APPROPRIATE TO REVIEW FOR RECOMMENDATIONS)

* **7. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REPORT - JUNE 22, 2015**

B. DISCUSSION ITEMS PROPOSED DURING BUDGET REVIEW (CONTINUED)

B-8. REVIEW OF PLANNING APPLICATION, ZONING VERIFICATION, ITINERANT MERCHANT, SAFE COMMUNITIES, RESIDENTIAL VACANT BUILDING AND HOUSING VIOLATION FEES

(COMMITTEE DEFERRED CONSIDERATION OF THIS ITEM)

B-9. REVIEW OF PLANNING AND INSPECTIONS FEES (BY DECEMBER 31, 2015)

(COMMITTEE DEFERRED CONSIDERATION OF THIS ITEM)

B-10. TIMELINE FOR REVIEW OF FISCAL YEAR 2016/17 BUDGET

(COMMITTEE DEFERRED CONSIDERATION OF THIS ITEM UNTIL THEIR NEXT MEETING)

* **8. MONTHLY REPORTS - MAY 2015**

A. CITY ASSESSOR'S REPORT
B. CITY MANAGER'S REPORT
C. CITY PLANNER'S REPORT
D. CONTROLLER/TREASURER'S BUDGET REPORT
E. ECONOMIC DEVELOPMENT OFFICE REPORT
F. FIRE CHIEF'S REPORT
G. POLICE CHIEF'S REPORT

9. GRANT APPLICATION EVALUATION - WATER TREATMENT PLANT PROCESS IMPROVEMENTS

(STAFF RECOMMENDS AUTHORIZATION TO SUBMIT THE GRANT APPLICATION TO DHSS FOR A DRINKING WATER MATCHING PLANNING GRANT FOR THE SECOND PHASE OF DESIGN FOR THE CITY OF DOVER WATER TREATMENT PLANT PROCESS IMPROVEMENTS PROJECT IN ACCORDANCE WITH THE FINANCE DEPARTMENT'S GRANT APPLICATION PROCEDURE F317)

* **10. COUNCIL APPOINTMENTS - YOUTH ADVISORY COMMITTEE - ONE (1) YEAR TERMS TO EXPIRE MAY 9, 2016**

A. JORDAN HARMON
B. ROCHER HOPKINS
C. ZORANA ILIC
D. MICHAEL KOSIOR
E. THERESA MORRIS
F. LAUREN SCOTT

11. COUNCIL MEMBERS' ANNOUNCEMENTS

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