REGULAR COUNCIL MEETING
AGENDA

JUNE 22, 2015 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY REVEREND THEODORE HENDERSON

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTIANSEN

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* **1. ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF JUNE 8, 2015**

2. PRESENTATIONS
- **A. CERTIFICATE OF RECOGNITION - YOUNG'S STUDIO**
- **B. CERTIFICATE OF CONGRATULATIONS - DOVER HIGH SCHOOL BOYS TRACK AND FIELD TEAM**

3. PRESENTATIONS - RECOGNITION OF SERVICE
- **A. DAVID TRUAX - SAFETY ADVISORY AND TRANSPORTATION COMMITTEE (JULY 2014 - MAY 2015)**
- **B. RICHARD SNAMAN - SERVICES TO SENIORS COMMITTEE (OCTOBER 2006 - JUNE 2008) AND UTILITY COMMITTEE (MAY 2004 - MAY 2015)**

* **4. PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE REPORT - JUNE 8, 2015**

A. REVIEW OF YOUTH ADVISORY COMMITTEE MEMBERSHIP APPLICATIONS

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE YOUTH APPLICATIONS AS PRESENTED AND THAT THE ADULT APPLICANT BE RECOMMENDED FOR ACCEPTANCE PENDING SUCCESSFUL CRIMINAL BACKGROUND AND CLEAN HANDS CHECKS)

B. REVIEW OF PLANNING, INSPECTIONS, AND RECREATION 2014 ANNUAL REPORT

(COMMITTEE ACTION NOT REQUIRED)

* **5. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REPORT - JUNE 8, 2015**

A. DISPOSITION OF CITY OWNED LAND – PROPERTY LOCATED AT 16 SOUTH QUEEN STREET, 18 SOUTH QUEEN STREET, AND 24 NORTH NEW STREET

(COMMITTEE RECOMMENDED APPROVAL OF STAFF'S RECOMMENDATION TO: 1) DECLARE PROPERTIES LOCATED AT 16 SOUTH QUEEN STREET, 18 SOUTH QUEEN STREET, AND 24 NORTH NEW STREET AS EXCESS PROPERTY; 2) AUTHORIZE THE CITY MANAGER TO NEGOTIATE A FINAL SALE PRICE WITH HABITAT FOR HUMANITY THAT MINIMIZES THE WRITE-OFF AMOUNTS FOR 16 AND 18 SOUTH QUEEN STREET; AND 3) AUTHORIZE THE CITY MANAGER TO DISPOSE OF 24 NORTH NEW STREET USING THE "STANDARD METHOD OF DISPOSITION")

B. DISCUSSION - FISCAL YEAR 2015 AUDIT PROGRAM

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE AUDIT PROGRAM)

6. BOARD OF ASSESSMENT APPEALS EXEMPTION REPORT - MAY 28 AND JUNE 2, 2015

A. HOUSE OF PRIDE INC.

(BOARD RECOMMENDED DENIAL OF REQUEST FOR EXEMPTIONS)

A-1. 110 S. NEW STREET (LAND)
A-2. 106 S. NEW STREET (LAND)
A-3. 16 N. NEW STREET
A-4. 29 S. NEW STREET
A-5. 20 N. NEW STREET
A-6. 38 S. NEW STREET
A-7. 37 S. NEW STREET
A-8. 115 S. NEW STREET
A-9. 105 S. NEW STREET
A-10. 102 S. NEW STREET
A-11. 55 S. NEW STREET
A-12. 45 S. NEW STREET

* **B. CENTRAL DELAWARE HABITAT FOR HUMANITY**

(BOARD RECOMMENDED APPROVAL OF REQUEST FOR EXEMPTIONS B-1 THROUGH B-7)
(BOARD RECOMMENDED APPROVAL FOR ONE YEAR FOR B-8, FOR REVIEW BY BOARD)

B-1. 20 S. KIRKWOOD STREET
B-2. 28 S. KIRKWOOD STREET
B-3. 30 S. KIRKWOOD STREET
B-4. 40 S. KIRKWOOD STREET
B-5. 138 CHERRY STREET
B-6. 117 S. QUEEN STREET
B-7. 29 N. KIRKWOOD STREET
B-8. 223 W. DIVISION STREET

* **C. EMERALD POINTE MAINTENANCE CORP.**

(BOARD RECOMMENDED APPROVAL OF REQUEST FOR EXEMPTION)

C-1. ED05-067.01-02-14.00 - 1.5 AC - TOPAZ CIRCLE (OPEN SPACE)
C-2. ED05-067.01-01-98.00 - 1.6 AC - TOPAZ CIRCLE (OPEN SPACE)
C-3. ED05-067.01-01-96.00 - 5.9 AC - OPAL PLACE (OPEN SPACE)
C-4. ED05-067.01-02-13.00 - .08 AC - GEMSTONE BOULEVARD (OPEN SPACE)
C-5. ED05-067.01-01-97.00 - .67 AC - OPAL PLACE (OPEN SPACE)
C-6. ED05-067.01-01-99.00 - .25 AC - GEMSTONE BOULEVARD (OPEN SPACE)

6. BOARD OF ASSESSMENT APPEALS EXEMPTION REPORT - MAY 28 AND JUNE 2, 2015 (CONTINUED)

* **D. VILLAGE OF WESTOVER HOMEOWNERS ASSOCIATION, INC.**

(BOARD RECOMMENDED APPROVAL OF REQUEST FOR EXEMPTION)

D-1. ED05-076.09-03-70.00 - .65 AC - NORTHDOWN DRIVE (OPEN SPACE)

D-2. ED05-076.09-03-71.00 - 2.8 AC - NORTHDOWN DRIVE (OPEN SPACE)

7. AUTHORIZATION TO EXECUTE AGREEMENT TO PERFORM A COMPREHENSIVE ANALYSIS OF POLICE, FIRE AND EMS SERVICES FOR THE CITY OF DOVER

(STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC TO PERFORM A COMPREHENSIVE ANALYSIS OF POLICE, FIRE AND EMS SERVICES FOR THE CITY OF DOVER. THIS AUTHORIZATION IS CONTINGENT UPON THE ADOPTION OF THE FY-2016 CITY OF DOVER OPERATING BUDGET. THE EXECUTION OF THE AGREEMENT WILL BE FINALIZED AFTER JULY 1, 2015.)

* **8. REAPPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN - BOARD OF ADJUSTMENT - THREE (3) YEAR TERMS TO EXPIRE JULY 2018**

A. JAMES N. KELLER

B. RICHARD SENATO

9. FIRST READING OF PROPOSED ORDINANCE #2015-12 - REZONING REQUEST FOR PROPERTIES LOCATED AT 35 AND 39 NORTH NEW STREET

THE FIRST READING IS OFFERED ON THE PROPOSED ORDINANCE. IT IS RECOMMENDED FOR REFERRAL TO THE PLANNING COMMISSION ON JULY 20, 2015 AND THAT A PUBLIC HEARING BE SET FOR AUGUST 10, 2015 AT 7:30 P.M., AT WHICH TIME THE FINAL READING AND COUNCIL ACTION WILL TAKE PLACE. COPIES ARE AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS OR CAN BE OBTAINED FROM THE CITY CLERK'S OFFICE.

A. PROPERTIES LOCATED AT 35 AND 39 NORTH NEW STREET, CONSISTING OF $0.137^{+/-}$ ACRES AND $0.089^{+/-}$ ACRES, OWNED BY ROBERT AND ERIN BARRETT AND ERIN L. COOPER, RESPECTIVELY. THESE PROPERTIES ARE CURRENTLY ZONED RG-1 (GENERAL RESIDENCE) AND THE PROPOSED ZONING IS RG-3 (GROUP HOUSING)

(TAX PARCELS: ED-05.076.08-05-39.00-000 AND ED-05.076.08-05-40.00-000; PLANNING REFERENCE Z-15-03; 4TH COUNCIL DISTRICT)

10. FINAL READING - PROPOSED ORDINANCES

THE FIRST READING OF THE PROPOSED ORDINANCES WAS ACCOMPLISHED DURING THE COUNCIL MEETING OF JUNE 8, 2015. COPIES ARE AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS.

A. #2015-10 - NOTIFICATION OF TAX RATE INCREASE OVER THE ROLLED BACK TAX RATE [REQUIRED IN ACCORDANCE WITH 22 DELAWARE CODE SECTION 1105(B)]

B. #2015-11 - 2015/2016 CITY OF DOVER BUDGET ORDINANCES

11. COUNCIL MEMBERS' ANNOUNCEMENTS

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S:\AGENDAS-MINUTES-PACKETS-PRESENTATIONS-ATT&EXH\COUNCIL-AGENDAS\2015\06-22-2015.WPD

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.