ANNUAL COUNCIL MEETING
AGENDA

MAY 11, 2015 - 7:30 P.M.

REVISED BY ADDING THE SINGING OF THE NATIONAL ANTHEM AND DELETING THE FIRE CHIEF'S MONTHLY REPORT

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

INVOCATION BY FATHER JAMES LENTINE

PRESENTATION OF THE COLORS - DOVER AIR FORCE BASE HONOR GUARD

PLEDGE OF ALLEGIANCE LED BY CUB SCOUT TROOP #154

NATIONAL ANTHEM - OLIVIA GIGLIO

AGENDA ADDITIONS/DELETIONS

1. **ADOPTION OF MINUTES**
   - A. SPECIAL COUNCIL MEETING OF APRIL 27, 2015
   - B. REGULAR COUNCIL MEETING OF APRIL 27, 2015

2. **LETTER OF SUPPORT FOR DOWNTOWN DEVELOPMENT DISTRICT PROGRAM**

3. **PROPOSED RESOLUTIONS/PRESENTATIONS**
   - A. NO. 2015-04 - DAVID L. BONAR
   - B. NO. 2015-05 - WALLACE R. DIXON
   - C. NO. 2015-06 - ADAM M. PERZA
   - D. NO. 2015-07 - BEVERLY C. WILLIAMS

4. **STATE OF DELAWARE TRIBUTES**
   - A. DAVID L. BONAR
   - B. WALLACE R. DIXON
   - C. ADAM M. PERZA
   - D. BEVERLY C. WILLIAMS

5. OATHS OF OFFICE ADMINISTERED BY THE HONORABLE WILLIAM L. WITHAM JR., RESIDENT JUDGE - SUPERIOR COURT, AND THE HONORABLE KENNETH S. CLARK, JR., JUDGE - SUSSEX COUNTY COURT OF COMMON PLEAS

MAYOR	-	ROBIN R. CHRISTIANSEN
COUNCIL - FIRST DISTRICT	-	JAMES E. HOSFELT, JR.
COUNCIL - SECOND DISTRICT	-	BRIAN E. LEWIS
COUNCIL - THIRD DISTRICT	-	SCOTT W. COLE
COUNCIL - FOURTH DISTRICT	-	ROY SUDLER, JR.

6. ELECTION OF COUNCIL PRESIDENT/VICE-MAYOR

7. RECESS FOR PHOTOGRAPHS (MAYOR AND COUNCIL)

8. PROCLAMATIONS

A. COMMUNITY ACTION MONTH

B. PUBLIC WORKS WEEK

9. STATE OF THE CITY MESSAGE - MAYOR ROBIN R. CHRISTIANSEN

* **10. CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* **11. SAFETY ADVISORY AND TRANSPORTATION COMMITTEE REPORT - APRIL 27, 2015**

A. PROPOSED ORDINANCE #2015-07 AMENDING CHAPTER 46 - FIRE PREVENTION AND PROTECTION, ARTICLE IV - PUBLIC OCCUPANCIES, SECTION 46-162 - SPRINKLER REQUIREMENTS AND SECTION 46-171 - FIRE ALARM IN PLACE OF ASSEMBLY

(COMMITTEE RECOMMENDED ADOPTION OF ORDINANCE #2015-07) ***(SEE ITEM #23)***

B. EVALUATION OF PROPOSALS - AMBULANCE SERVICE CONTRACT

(COMMITTEE RECOMMENDED AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PRIMECARE MEDICAL TRANSPORT, LLC IN THE AMOUNT OF $230,000 TO PROVIDE AMBULANCE SERVICES TO THE CITY OF DOVER FOR A THREE (3) YEAR PERIOD, WITH A NEGOTIATED ENDING DATE OF JUNE 30, 2018, AS RECOMMENDED BY STAFF)

(COMMITTEE RECOMMENDED PLACING A DISCUSSION OF THE FEASIBILITY OF CREATING A COMMITTEE TO STUDY THE BASIC LIFE SAFETY (BLS) NEEDS FOR THE CITY OF DOVER ON THE AGENDA FOR THE NEXT SAFETY ADVISORY AND TRANSPORTATION COMMITTEE MEETING)

C. BRIEFING ON DELAWARE DEPARTMENT OF TRANSPORTATION (DELDOT) PROJECTS

(COMMITTEE ACTION NOT REQUIRED)

12. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REPORT - APRIL 27, 2015

* **A. EVALUATION OF PROPOSAL - INVESTMENT BANKING CUSTODY SERVICES**

(COMMITTEE RECOMMENDED THAT STAFF CONTACT ALL RESPONDING BANKS TO REQUEST THEIR BEST AND FINAL OFFERS FOR INVESTMENT BANKING CUSTODY SERVICES FOR A THREE (3) YEAR PERIOD TO START THE DATE OF CONTRACT AND MAY BE RENEWED OR EXTENDED FOR TWO (2) ADDITIONAL TWO (2) YEAR PERIODS BY MUTUAL CONSENT AND APPROVAL OF CITY COUNCIL)

B. DOWNTOWN DOVER BUSINESS IMPROVEMENT DISTRICT (BID) BUDGET AND ASSESSMENT (TAX) RATES FOR FISCAL YEAR 2015-2016

(COMMITTEE RECOMMENDED APPROVAL OF THE PROPOSED BUDGET AND ASSESSMENT (TAX) RATE FOR FISCAL YEAR 2015-16)

* **13. MONTHLY REPORTS - MARCH 2015**

- **A. CITY ASSESSOR'S REPORT**
- **B. CITY MANAGER'S REPORT**
- **C. CITY PLANNER'S REPORT**
- **D. CONTROLLER/TREASURER'S BUDGET REPORT**
- **E. ECONOMIC DEVELOPMENT OFFICE REPORT**
- **F. POLICE CHIEF'S REPORT**

* **14. QUARTERLY REVIEW OF CAPITAL INVESTMENT PLAN (CIP) (JANUARY, FEBRUARY, AND MARCH)**

* **15. 2015/16 STAFF APPOINTMENTS - CITY COUNCIL**

- **A. CITY ASSESSOR**
- **B. BUILDING INSPECTOR**
- **C. CITY CLERK**
- **D. ASSISTANT CITY CLERK**
- **E. CONTROLLER/TREASURER**
- **F. ASSISTANT CONTROLLER/TREASURER**
- **G. ASSISTANT TREASURERS**
- **H. FIRE MARSHAL**
- **I. CITY PLANNER**
- **J. CITY SOLICITOR**
- **K. DEPUTY CITY SOLICITOR**

16. 2015/16 COMMITTEE APPOINTMENTS - COUNCIL PRESIDENT

- **A. CITY CHAPLAINS**
- **B. CIVILIAN PENSION PLAN - BOARD OF TRUSTEES**
- **C. COMPENSATION COMMISSION**
- **D. CONSTRUCTION CODE APPEALS COMMITTEE**
- **E. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE**
- **F. OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST FUND BOARD**
- **G. PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE**
- **H. POLICE PENSION PLAN - RETIREMENT COMMITTEE**
- **I. SAFETY ADVISORY AND TRANSPORTATION COMMITTEE**
- **J. UTILITY COMMITTEE**

17. 2015/16 MISCELLANEOUS APPOINTMENTS - COUNCIL PRESIDENT

- **A. CENTRAL DELAWARE CHAMBER OF COMMERCE - LIAISON MEMBER**
- **B. CITY/COUNTY COMMITTEE (LIAISON TO KENT COUNTY)**
- **C. KENT COUNTY TOURISM BOARD OF DIRECTORS - VOTING LIAISON MEMBER**
- **D. KENT ECONOMIC PARTNERSHIP BOARD OF DIRECTORS - VOTING LIAISON MEMBER**

18. APPOINTMENTS RECOMMENDED BY COUNCIL PRESIDENT

- **A. PRESIDENT'S COUNSEL ON PUBLIC/PRIVATE PARTNERSHIPS AND THE FUTURE OF CITY HALL, WEYANDT HALL, FORMER DOVER LIBRARY, AND OTHER CITY PROPERTIES**
- **B. AD HOC FINANCIAL AND OPERATIONAL ADVISORY COMMITTEE**

* **19. 2015/16 COMMITTEE APPOINTMENTS - MAYOR**

- **A. COMPENSATION COMMISSION**
- **B. DOVER 4TH OF JULY CELEBRATION COMMITTEE**
- **C. DOVER PUBLIC LIBRARY ADVISORY COMMISSION**
- **D. DOWNTOWN DOVER PARTNERSHIP BOARD OF DIRECTORS**
- **E. ELECTION BOARD**
- **F. PROPERTY MAINTENANCE BOARD OF APPEALS**
- **G. SILVER LAKE COMMISSION**

* **20. APPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN - PUBLIC ADVISORY COMMITTEE OF THE DOVER-KENT COUNTY MPO**

- **A. JONATHAN CONTANT (**TO FILL THE UNEXPIRED TERM OF PRAMEELA KAZA - TERM TO EXPIRE JULY 2015**)**
- **B. KAREN MCGLOUGHLAN (ALTERNATE)**

* **21. COUNCIL APPOINTMENTS - YOUTH ADVISORY COMMITTEE - ONE (1) YEAR TERMS TO EXPIRE MAY 9, 2016**

- **A. REBECCA ANDERSON**
- **B. AUSTIN C. AUEN**
- **C. JESSICA DEITRICH**
- **D. KENNADIE PATTERSON**
- **E. JESSICA SIMMONS**

* **22. RESOLUTIONS**

- **A. NO. 2015-08 - APPROVAL OF 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIVE (5) YEAR CONSOLIDATED PLAN**
- **B. NO. 2015-09 AUTHORIZING SIGNATURES FOR BANKING SERVICES ON BEHALF OF THE CITY OF DOVER, DELAWARE - CONTROLLER/TREASURER, ASSISTANT CONTROLLER/TREASURER, AND ASSISTANT TREASURERS**

23. FIRST READING - PROPOSED ORDINANCE #2015-07

THE FIRST READING IS OFFERED ON THE PROPOSED ORDINANCE. THE FINAL READING OF THE ORDINANCE AND ACTION BY COUNCIL WILL TAKE PLACE ON MAY 26, 2015. COPIES OF ALL PROPOSED ORDINANCES ARE AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS OR CAN BE OBTAINED FROM THE CITY CLERK'S OFFICE.

- **A. PROPOSED ORDINANCE #2015-07 AMENDING CHAPTER 46 - FIRE PREVENTION AND PROTECTION, ARTICLE IV - PUBLIC OCCUPANCIES, SECTION 46-162 - SPRINKLER REQUIREMENTS AND SECTION 46-171 - FIRE ALARM IN PLACE OF ASSEMBLY**

24. COUNCIL MEMBERS' ANNOUNCEMENTS

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