LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE AGENDA

SEPTEMBER 22, 2014 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. **PROPOSED FINANCIAL REFORMS - COMPENSATION POLICIES** (DEFERRED DURING THE COMMITTEE MEETING OF AUGUST 11, 2014)

2. **BANK QUALIFIED LOAN FOR THE COMPLETION OF THE STREET AND STORM WATER IMPROVEMENTS AT THE GARRISON OAK TECHNICAL PARK (GOTP), SELF-CONTAINED BREATHING APPARATUS (SCBA)(FIRE), AND RADIOS (FIRE AND POLICE)**
   (Staff recommends acceptance of the PNC Bank proposal and adoption of Authorizing Resolution No. 2014-12 in the amount of $4,135,000)

3. **PROPOSED ORDINANCE #2014-22 - BUDGET AMENDMENT RELATED TO CAPITAL INVESTMENT PLAN - FISCAL YEAR 2014 (FY14) CARRY-FORWARD BALANCES**
   (Staff recommends adoption of Proposed Ordinance #2014-22)

4. **COMMUNITY TRANSPORTATION PROJECT - THIRD-PARTY SPONSORSHIP - SOLID ROCK BAPTIST CHURCH COMMUNITY OUTREACH CENTER**
   (Staff recommends authorization of the Third-Party Sponsorship)

5. **ADJOURNMENT BY 7:00 P.M.**

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

Memorandum

Office of the City Manager
PO Box 475
Dover, DE 19903
Phone: (302) 736-7005
FAX: (302) 736-7002
E-mail: skoenig@dover.de.us

To: **Legislative, Finance & Administration Committee**

From: **Scott D. Koenig, P.E.**
City Manager

Date: **August 5, 2014**

Subject: **Proposed Compensation Policies**

Please accept this memorandum as the City Manager's response to the below referenced proposals:

6. Council will not authorize pay raises, bonuses, or other forms of compensation in consecutive fiscal years for any City employee, including Council appointees. A two-thirds vote of Council is required to authorize an exception to this policy.

7. Council will not authorize more than 1% compensation increases (which shall include the total of salary, bonus, and other forms of compensation) for any one fiscal year. A two-thirds vote of Council is required to authorize an exception to this policy.

8. Council will not authorize any compensation package with a bargaining unit which results in a total compensation increase of more than 2.5% in any three-year period. A two-thirds vote of Council is required to authorize an exception to this policy.

I am very concerned about the potential impact of formal policies of the nature as described above. We have been operating in a very contentious union environment since I became City Manager in 2011. I realize the economic conditions facing the city and our citizens are not ideal by any means; however, all of our financial issues are well within the manageable scale. From a recruiting and retention perspective, the proposed compensation constraints, especially by individual employee, will likely hinder our recruiting and retention efforts. There are existing wage compression issues that could be further expounded by implementing the above policies as written. The Consumer Price Index (CPI) has ranged from 1.1% - 2.6% per year from February 2008 – February 2014. The proposed compensation increases seem unrealistic, especially in a union-dominated environment.

While the implementation of such policies is within the Council's legal authority, I believe it may not promote good public policy. From a negotiator's perspective, as well as management's perspective, the above policies represent initiatives that will ultimately handcuff our ability to be creative at the bargaining table and would, therefore, not be helpful to the negotiating process. The ability to consider all possible solutions to any given issue at the table is critical to success. While I agree these policies represent a strict adherence to fiscally conservative positions, they will likely increase our costs associated with the negotiation process as the unions

will be agitated by the restrictions from the start. In addition, any policy that is limited strictly to bargaining units has the potential to create legal issues for the City. The National Labor Relations Act (NRLA) protects employees' rights to organize and bargain without employer interference. Since 8. is specific to labor unions—and not applicable to all City employees, the unions could argue that the City is interfering with their protected rights under the NLRA. That is, a generally applicable employee policy may be legally sustainable, but one that relates specifically to union employees could be viewed as interfering with protected bargaining rights.

If Council wants to gravitate towards a flat compensation environment, this move should be expressed as a goal rather than a specific policy.

SDK/sdk

Discussion Draft

Proposed Financial Reforms

Councilman Tim Slavin, At-Large

For Discussion at June 11, 2014 Budget Hearing

Public Safety Fund

1. A Public Safety Fund will be created. It will be comprised of all costs associated with Police, Fire, and Ambulance services.

2. Revenue to the Public Safety Fund shall include all monies included in the revenue categories of Fines and Police Revenue, Police Extra Duty, Civil Traffic Penalties, Property Tax, and grants related to these functions.

3. Expenses against the Public Safety Fund shall include all monies included in the expense categories of Life Safety, Police, Police Extra Duty, and Fire.

4. The entire amount of funds received from the revenue category of Property Tax will be dedicated to the Public Safety Fund.

5. It is stated policy of City Council that the City shall have a goal of covering 100% of the costs for the Public Safety Fund with the revenue categories of Fines and Police Revenue, Police Extra Duty, Civil Traffic Penalties, Property Tax, and grants by FY 25.

Compensation Policies

6. Council will not authorize pay raises, bonuses, or other forms of compensation in consecutive fiscal years for any City employee, including Council appointees. A two-thirds vote of Council is required to authorize an exception to this policy.

7. Council will not authorize more than 1% compensation increases (which shall include the total of salary, bonus, and other forms of compensation) for any one fiscal year. A two-thirds vote of Council is required to authorize an exception to this policy.

8. Council will not authorize any compensation package with a bargaining unit which results in a total compensation increase of more than 2.5% in any three-year period. A two-thirds vote of Council is required to authorize an exception to this policy.

Property Tax Governance

9. Council shall not raise the property tax rate more than 9.5% without first holding a referendum on the proposed tax increase. This provision shall not apply in those years when a revenue-neutral adjustment to the tax rate is required because of property revaluation.

10. Council shall not raise the property tax rate more than 9.5% without two separate votes of a two-thirds majority vote of Council, with the requirement that a municipal election occur between the first and second vote. This provision shall not apply in those years when a revenue-neutral adjustment to the tax rate is required because of property revaluation.

Restrictions on uses of Appropriations

11. Funds appropriated for personnel expenses shall be restricted to use as personnel expenses.

12. Funds appropriated as capital expenses shall be restricted to use as capital expenses.

13. Funds appropriated as operating expenses shall be restricted to use as operating expenses.

14. All requests for additional personnel shall be accompanied with a five-year estimate on the costs of such position, including salaries and other employment costs (OECs).

ACTION FORM

PROCEEDING: Legislative, Finance & Administration Committee
DEPARTMENT OF ORIGIN: Finance **DATE SUBMITTED**: 9/28/14
PREPARED BY: Donna Mitchell, Controller/Treasurer
SUBJECT: Bank Qualified Loan for the Completion of the Street and Storm Water Improvements at the Garrison Oak Technical Park (GOTP), Self-Contained Breathing Apparatus (SCBA) (Fire), and Radios (Fire and Police)
REVIEWED BY: Scott Koenig, Interim City Manager
APPROVALS: Committee & Council
EXHIBITS: PNC Proposal for Financing
EXPENDITURE REQUIRED: Will vary based on interest rates at the time of closing and during
A**MOUNT BUDGETED**: $440,100 annually
TIMETABLE: Closing in October 2014 – November 2014, after Council approval
RECOMMENDED ACTION: Staff recommends acceptance of the PNC Bank proposal and adoption of Authorizing Resolution No. 2014-12 in the amount of $4,135,000.

The City of Dover Finance Department solicited proposals from local banks to finance the following projects as presented in the Fiscal Year 2015 Budget presentation.

GOTP - Street & Stormwater Improvements	$2,600,000
Radios - Police	329,500
Radios - Fire	296,800
Self Containing Breathing Apparatus - Fire	292,000
Issuance Cost	61,000
Total	$3,579,300

The most competitive proposal was submitted by PNC Bank. Three additional proposals were received from M & T Bank, TD Bank, and WSFS Bank.

The PNC loan proposal references the above projects in Facility 1. The A-Del construction bid was accepted by City Council in the amount of $4,522,143. This amount coupled with other funds spent to date did not leave sufficient funds to cover issuance cost of the loan. Therefore, the loan amount includes an additional $80,700 to cover the budgeted issuance cost and any contingencies needed between budget estimates and actual cost of the items. The total borrowing for Facility 1 is $3,660,000. Also note that $2 million of the GOTP project is being financed through a transfer from the Electric Future Capacity Reserve.

An additional $475,000 is included in the loan, referenced as Facility 2, to refinance our outstanding 2003 General Obligation Bonds with a new fixed rate of .90% as follows.

Bonds Due 7/1/15 - 3.9% interest rate	230,000
Bonds Due 7/1/16 - 4.0% interest rate	245,000

Loan Structure

The repayment schedule will be such that the City will repay the principal on this issue just as we would have done so for the 2003 Bonds. We will realize the reduction in the interest cost during the two applicable fiscal years. The construction and equipment loan will carry a variable interest rate through the construction period with interest calculated on the drawdowns. Upon completion of the construction period the City will elect to continuing the variable rate loan or converting a term loan. The initial term will be seven years (our preference) with a twenty-year amortization payment.

Recommended Action

Staff has reviewed all proposals and is recommending the acceptance of the PNC Bank proposal for a total of $4,135,000. (Facility 1 $3,660,000 and Facility 2 $475,000)

Proposal for Financing

Presented to:

The City of Dover

August 20th, 2014

Preliminary Memorandum of Terms and Conditions For

The City of Dover, Delaware

August 20, 2014

This Preliminary Memorandum of Terms and Conditions is not a commitment to lend and does not create any obligation on the part of the Bank. The Bank will not be deemed to extend any commitment to the Borrower unless and until a formal commitment letter is issued. This outline is only a brief description of the principal terms of suggested facilities and is intended for discussion purposes only.

Borrower: The City of Dover, Delaware ("Borrower")

Lender: PNC Bank, National Association ("Bank")

Credit Facility: **Facility 1:** $3,660,000 Non-Revolving Construction Line/Term Loan

Facility 2: $475,000 Term Loan

Purpose: **Facility 1:** To provide fully Bank Qualified Tax Exempt construction permanent financing, the proceeds of which are to fund the construction of improvements for street and storm water projects at Garrison Oak Technology Park, and Public Safety Equipment for Police & Fire Companies.

Facility 2: To provide fully Bank Qualified Tax Exempt financing, the proceeds of which are to refund the Borrowers Series 2003 general obligation bonds

Maturity: **Facility 1:** At the Borrowers option, a 3, 4, 5, or 7 year term loan commencing at the expiration of the construction period.

Facility 2: Final maturity date of July 1, 2016.

Amortization: **Facility 1:** Interest only advance period for up to six (6) months during the construction period. Monthly principal installments based upon a twenty (20) year mortgage style amortization to begin 30 days after final draw date, with any remaining balance due at maturity.

Facility 2: Mirror existing amortization schedule

Interest Rates: **Facility 1:**

Term	Pricing	Indicative Rate as of 8/20/14*
3-7	(65% of Daily LIBOR) + .666%	0.77%

* Assumes Current Daily LIBOR of .16%. [One (1) month fully absorbed LIBOR, fluctuating daily ("Daily LIBOR")]

Interest will be calculated on the daily outstanding balances on a 360 day year for the actual number of days elapsed and will be due monthly in arrears for Daily LIBOR borrowings; and on the last day of each interest period for all other LIBOR borrowings.

At the end of the construction period, the Bank will offer a non synthetic fully Bank Qualified Tax Exempt fixed rate that may be selected at the option of the Borrower.

The tax exempt indicative **fixed rate options**, as of the date of this term sheet would be the following:

Term	Fixed Rate
3	1.27%
4	1.56%
5	1.82%
7	2.20%

Facility 2: The tax exempt fixed rate option, as of the date of this term sheet, is 0.90%.

Prepayment: If interest is accruing at a variable rate, the Borrower may prepay the note in full or in part at any time without penalty. Customary yield protection and fixed rate prepayment cost recovery provisions will be included in the definitive loan documents.

Default Rate: 3% over the effective interest rate.

Commitment/ Closing Fee: None

Expenses: All expenses incurred by the Bank, including credit reports, searches, recording fees, and reasonable legal fees (inside and outside), and any other expenses in reference to structuring, documenting, closing, monitoring or enforcing the Credit Facilities, shall be for the account of the Borrower and payable at closing and otherwise on demand.

Conditions Precedent: Customary for financing of this nature in form and substance satisfactory to the Bank:

(1) Documentation in form and substance satisfactory to the Bank including without limitation such documents that may be required to

be prepared by Bond Counsel, and opinions of Band Counsel and such other legal opinions as are deemed necessary by the Bank or are customary for transactions of this type.

(2) Closing Certificates as to the accuracy of representation and warranties, compliance with covenants and absence of Event of Default or Potential Event of Default.
(3) Satisfactory legal opinion.
(4) Certified resolutions and incumbency certificate.
(5) No material adverse change.
(6) No material litigation.
(7) Payment of all fees and expenses subject to reimbursement.
(8) Other conditions precedent as appropriate for transactions of this nature.

Reporting Covenants: Annual audited consolidated financial statements of the Borrower within 270 days of year end. Budget within 30 days of passage.

Covenants: The Borrower will maintain a credit rating above BBB.

Documentation: Loan documentation in form and substance satisfactory to the Bank must be executed and delivered containing representations, warranties, covenants, indemnities, conditions to lending, events of default and other provisions as are appropriate in the Bank's opinion and specified by the Bank.

Governing Laws: Delaware

Miscellaneous: Waiver of jury trial. Confession of Judgment.

Summary

We appreciate the opportunity to submit this proposal to City of Dover. As the best bank for business, PNC can make a difference when it comes to meeting the City of Dover's financial needs. As a PNC Bank customer, you will benefit from the personal attention, cash flow expertise, in-depth product array and high level of service and convenience that we offer.

We look forward to discussing these recommendations with you in the near future, and to serving your financial needs for years to come.

Sincerely,



Jeffrey Buckworth,
Vice President
PNC Bank
3 The Plaza, Dover, DE, 19901
302-735-3162
jeffrey.buckworth@pnc.com

PNC

COUNCIL RESOLUTION NO. 2014-12

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO [$4,135,000] GENERAL OBLIGATION BONDS OF THE CITY OF DOVER TO REFINANCE CERTAIN PRIOR DEBT; FINANCE STREET AND STORM WATER INFRASTRUCTURE AT THE GARRISON OAK TECHNOLOGY PARK, RADIO EQUIPMENT FOR POLICE AND FIRE OPERATIONS, AND SELF-CONTAINED BREATHING APPARATUS FOR FIREFIGHTERS; AND AUTHORIZING ALL NECESSARY ACTION IN CONNECTION THEREWITH

WHEREAS, the City of Dover (the "City") is authorized pursuant to Section 50, Volume 77, Chapter 130, as amended ("the City Charter") to issue general obligation bonds for the municipal purposes of the City as set forth in a resolution authorizing such issuance; and

WHEREAS, pursuant to the City Charter, the City desires to issue general obligation bonds in one or more series for the municipal purposes set forth herein (the "2014 Bonds");

WHEREAS, the City has (i) certain Series of 2003 Bonds that can be refunded for savings (the "Prior Bonds"), and (ii) approved certain capital construction projects and improvements and desires to issue the 2014 Bonds to finance the costs of said improvements, including, but not limited to the following:

1. Street and storm water infrastructure at the Garrison Oak Technology Park
2. Radio equipment for Police and Fire operations
3. Self-contained breathing apparatus for firefighters

(collectively, the "Projects").

NOW THEREFORE THE CITY OF DOVER HEREBY ORDAINS (AT LEAST THREE FOURTHS OF THE MEMBERS OF COUNCIL CONCURRING HEREIN):

Section 1. Amount and Purpose of the Bonds. Acting pursuant to the City Charter, the City shall issue its general obligation bonds in the maximum aggregate principal amount not to exceed [$4,135,000] to finance or refinance a portion of the cost of the Projects.

The monies raised from the sale of the 2014 Bonds (including the investment earnings thereon) after the payment of the costs of issuance, shall be expended only for the purposes authorized herein or as may otherwise be authorized by subsequent action by City Council. Authorized purposes include the costs of planning, constructing, acquiring and equipping the Projects or any portion thereof; interest on the 2014 Bonds and any interim financing during the construction period and for a period of up to one year following the estimated date of completion; the costs of issuance of the 2014 Bonds and any interim financing; the repayment of temporary loans incurred with respect to the Projects; and the reimbursement of authorized costs previously expended by the City from other funds.

Section 2. Terms of the Bonds. The 2014 Bonds shall be sold in one or more series to PNC Bank, National Association (the "Lender") pursuant to a proposal dated August 20, 2014 (the "Commitment") which is hereby approved by the City and the other terms and conditions to be contained in a Loan Agreement between the City and the Lender (the "Loan Agreement"). The new money 2014 Bonds are anticipated to bear interest at a variable rate during the construction period and may be converted to a fixed rate at the end of the construction period or remain at variable rate. The refunding portion of the 2014 Bonds shall bear interest at a fixed rate not to exceed 0.90%.

Section 3. Security for the Bonds. The full faith and credit of the City shall be pledged to pay principal and interest on the 2014 Bonds.

Section 4. Qualified Tax-Exempt Obligation. The Bond is hereby designated as a qualified tax-exempt obligation within the meaning of § 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the "Code"). For purposes of § 265(b)(3) of the Code, the Issuer and all entities that issue on behalf of the issuer do not reasonably anticipate issuing more than $10,000,000, inclusive of the Bond, of tax-exempt obligations in calendar year 2014.

Section 5. Details of the Bonds. The Mayor and City Treasurer are authorized to determine the details of the 2014 Bonds including the following: the date or dates of the 2014 Bonds; provisions for either serial or term bond; sinking fund or other reserve fund requirements; due dates of the interest thereon; the form of the 2014 Bonds; the denominations and designations of the 2014 Bonds; registration, conversion and transfer provisions; provisions for the receipt, deposit and investment of the proceeds of the 2014 Bonds; provisions for the replacement of a lost, stolen, mutilated or destroyed 2014 Bonds; and provisions for issuing uncertificated obligations and all procedures appropriate for the establishment of a system of issuing uncertificated debt. The 2014 Bonds shall be executed by the manual or facsimile signature of the Mayor and City Treasurer, shall contain an impression of the City Seal of a facsimile thereof and shall be attested by the manual signature of the City Clerk.

Section 6. Further Action. Each of the Mayor, the President of the City Council, the City Treasurer, the City Manager and the City Clerk are authorized and directed to take such other action on behalf of the City, as may be necessary or desirable to effect the adoption of this Resolution and the issuance and sale of the 2014 Bonds and to provide for their security and to carry out the intent of this Resolution, including the publication of notices and advertisements and the execution and delivery of customary closing certificates.

Section 7. Effective Date. This Resolution shall become effective immediately upon its passage. The City Clerk is hereby directed to publish once in a newspaper published in the City a notice in substantially the following form:

"NOTICE IS HEREBY GIVEN that the City Council of The City of Dover, Delaware on _____, 2014 pursuant to Chapter 130, Volume 77, Delaware Laws, as amended, adopted a resolution entitled as follows:

"RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO [$4,135,000] GENERAL OBLIGATION BONDS OF THE CITY OF DOVER TO REFINANCE CERTAIN PRIOR DEBT; FINANCE STREET AND STORM WATER

INFRASTRUCTURE AT THE GARRISON OAK TECHNOLOGY PARK, RADIO EQUIPMENT FOR POLICE AND FIRE OPERATIONS AND SELF-CONTAINED BREATHING APPARATUS FOR FIREFIGHTERS; AND AUTHORIZING ALL NECESSARY ACTION IN CONNECTION THEREWITH"

"The purpose of the issuance and sale of said bonds is to provide funds (approximately [$_____]) to pay a portion of the costs of certain projects including, but not limited to, (a) refinancing certain prior debt; (b) financing (1) street and storm water infrastructure at the Garrison Oak Technology Park, (2) radio equipment for Police and Fire operations, and (3) self-contained breathing apparatus for firefighters; and (c) pay costs of issuance of said bonds."

"Any action or proceeding to contest the validity of said resolution or any of its provisions must be commenced within thirty (30) days after publication of this notice. After expiration of such period of limitation, no right of action or defense founded upon the invalidity of said resolution or any of its provisions shall be asserted, nor shall the validity of said resolution or any of its provisions be open to question in any court upon any ground whatsoever, except in an action or proceeding commenced within such period."

By order of the City Council of the City of Dover.

_____
City Clerk

ADOPTED this __ day of _____, 2014.

CITY OF DOVER, DELAWARE

Attest:

_____ _____
Clerk, Dover City Council President, Dover City Council

APPROVED by the Mayor of the City of Dover on the __ day of _____, 2014.

_____
Mayor

ACTION FORM

PROCEEDING: Legislative, Finance & Administration Committee
DEPARTMENT OF ORIGIN: Finance **DATE SUBMITTED**: 9/22/14
PREPARED BY: Donna Mitchell, Controller/Treasurer
SUBJECT: Proposed Ordinance #2014-22 - Budget Amendment Related to Capital Investment Plan - Fiscal Year 2014 (FY14) Carry-Forward Balances
REFERENCE: N/A
APPROVALS: Committee & Council
EXHIBITS: Draft Budget Ordinances & Revised Capital Investment Plan
EXPENDITURE REQUIRED: As attached **AMOUNT BUDGETED**: As attached
TIMETABLE:
RECOMMENDED ACTION: Staff recommends adoption of Proposed Ordinance #2014-22

Finance has reconciled the Fiscal Year 2014 Capital Project budget balances. In order to incorporate the Capital Project budget balances from Fiscal Year 2014 into the current budget we have attached the following for the Committee's acceptance and approval.

- Ordinance # 2014-22 amending the FY15 Capital Improvement Budgets
- Quarterly Capital Investment Plan Schedule as of July 1, 2014 – adjusted for the FY14 project budget balances.
- Project Tracking Schedule used by Finance to track the movement of funds between projects through approved Committee Action Forms or City Manager/Controller authorization.

Normally, we present the first ordinance after the completion of the audit along with all budget balances. We have moved the capital projects up this year to process the ongoing project expenses without overriding the budget or having to manually calculate budget balances.

CITY OF DOVER ORDINANCE # 2014 - 22
2014-2015 BUDGET ORDINANCES - FIRST AMENDMENT

GOVERNMENTAL CAPITAL PROJECTS FUND
REVENUES AND BUDGET FOR 2014-2015

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Eight Million, Seven Hundred Fifty Four Thousand, Nine Hundred Dollars ($8,754,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1,2014 and ending June 30, 2015:

REVENUES

	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
BEGINNING BALANCE	$ 117,100	$ 2,323,100
BEGINNING BALANCE - LIBRARY PROJECT	-	330,500
REVENUES		
STATE GRANTS - OTHER	153,000	208,000
PROPOSED BOND/BANK PROCEEDS - Street	2,661,100	2,675,000
LEASE PURCHASE OF FIRE AND POLICE EQUIPMENT	918,300	918,300
TRANSFER FROM GENERAL FUND FOR PROJECTS	2,196,000	2,196,000
TRANSFER FROM PARKLAND RESERVE	-	104,000
TOTAL REVENUES	5,928,400	6,101,300
TOTAL BEGINNING BALANCE AND REVENUES	**$ 6,045,500**	**$ 8,754,900**

EXPENSE SUMMARY

DEPARTMENT EXPENSES	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
FIRE	$ 827,300	$ 827,300
GROUNDS MAINTENANCE	68,100	86,700
RECREATION	146,000	364,400
POLICE	499,100	499,100
STREETS	1,370,300	1,793,800
STREETS - GARRISON FARM INFRASTRUCTURE	2,600,000	4,226,700
SANITATION	256,500	256,500
CENTRAL SERVICES	-	55,000
BOND/LOAN ISSUANCE COST	61,100	61,100
DEPARTMENT SUBTOTAL	5,828,400	8,170,600
TRANSFERS & MISCELLANEOUS EXPENSES		
TRANSFER TO PARKLAND RESERVE	100,000	100,000
TRANSFER TO CAPITAL PROJECT RESERVE	-	330,500
TRANSFERS & MISCELLANEOUS SUBTOTAL	100,000	430,500
TOTAL EXPENSES AND TRANSFERS	5,928,400	8,601,100
CURRENT YEAR BALANCE	117,100	153,800
TOTALS	**$ 6,045,500**	**$ 8,754,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED:

2014-2015 BUDGET ORDINANCES - FIRST AMENDMENT CONTINUED

WATER/WASTEWATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2014-2015

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Seventeen Million, Four Hundred Twenty Eight Thousand, One Hundre
dollars ($17,428,100) or so much thereof as may be necessary are hereby appropriated from current revenues
and other funds for the use by several departments of the Municipal Government for the fiscal year beginning
July 1, 2014 and ending June 30, 2015:

CASH RECEIPTS

	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
PRIOR YEAR BALANCE - WATER	$ 1,021,200	$ 7,490,100
PRIOR YEAR BALANCE - WASTEWATER	1,060,000	5,597,400
TOTAL BEGINNING BALANCES	2,081,200	13,087,500
RECEIPTS		
TRANS FROM OPERATING FUND FOR WATER	1,200,000	1,200,000
TRANS FROM OPERATING FUND FOR WASTEWATER	1,800,000	1,800,000
TRANSFER FROM WASTEWATER IMPACT FEE RESERVE	1,315,600	1,315,600
INTEREST INCOME	25,000	25,000
TOTAL RECEIPTS	4,340,600	4,340,600
TOTALS	**$ 6,421,800**	**$ 17,428,100**

EXPENSE SUMMARY

EXPENSES	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
WATER	$ 1,336,900	$ 7,526,500
WASTEWATER	3,273,200	7,757,300
WATER TREATMENT PLANT	38,100	38,100
TOTAL EXPENSES	4,648,200	15,321,900
CURRENT YEAR BALANCE - WATER	858,700	1,138,000
CURRENT YEAR BALANCE - WASTEWATER	914,900	968,200
CURRENT YEAR BALANCE SUBTOTALS	1,773,600	2,106,200
TOTALS	**$ 6,421,800**	**$ 17,428,100**

The City Manager is hereby authorized, without further approval of the City Council, to make
interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED:

2014-2015 BUDGET ORDINANCES - FIRST AMENDMENT CONTINUED

ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2014-2015

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Ten Million, Nine Hundred Eighty Seven Thousand Nine Hundred Dollars ($10,987,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

CASH RECEIPTS

	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
BEGINNING BALANCE	$ 3,362,200	$ 5,963,100
RECEIPTS		
TRANSFER FROM ELECTRIC	4,750,000	4,750,000
GENERAL SERVICE BILLING	250,000	250,000
INTEREST EARNINGS	24,800	24,800
TOTAL RECEIPTS	5,024,800	5,024,800
TOTALS	**$ 8,387,000**	**$ 10,987,900**

EXPENSE SUMMARY

EXPENSES	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
ELECTRIC GENERATION	$ 2,240,000	$ 2,739,300
TRANSMISSION AND DISTRIBUTION	1,033,000	1,574,100
ELECTRICAL ENGINEERING	1,663,100	3,030,300
TOTAL EXPENSES	4,936,100	7,343,700
CURRENT YEAR BALANCE	3,450,900	3,644,200
TOTALS	**$ 8,387,000**	**$ 10,987,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED:

2014-2015 BUDGET ORDINANCES - FIRST AMENDMENT CONTINUED

COMMUNITY TRANSPORTATION IMPROVEMENT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2014-2015

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating One Million, Eight Hundred Twenty One Thousand Eight Hundred Dollars ($1,821,800) or so much thereof as may be necessary are hereby appropriated fror current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

OPERATING REVENUES

	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
PRIOR YEAR BALANCE	$ 78,900	$ 143,500
GRANTS REVENUE - DELDOT	500,000	1,677,800
INTEREST INCOME	500	500
TOTAL REVENUES	500,500	1,678,300
TOTALS	**$ 579,400**	**$ 1,821,800**

OPERATING EXPENSES

	ORIGINAL 2014/15 BUDGET	REVISED 2014/15 BUDGET
PROGRAM EXPENSES - DELDOT	$ 500,000	$ 1,677,800
TOTAL EXPENDITURES	500,000	1,677,800
CURRENT YEAR BALANCE	79,400	144,000
TOTALS	**$ 579,400**	**$ 1,821,800**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED:

City of Dover
Capital Investment Plan
Project Tracking Report
Quarterly Report as of July 1, 2014

Points to Remember -

* Original Project Budget = Original Total Project Budget initially included in approved annual budget.
* Latest Project Budget = Revised Total Project Budget included in most recent approved annual budget or one of the following: bond resolution, revolving fund loan agreement, Council approved budget amendment, or City Manager approved amendment as per the Budget Amendment Procedure.
* Current Fiscal Year - Revised Fiscal Year Budget = Current Year approved project budgets plus carry forward balances of unspent budgets in the prior fiscal year. Project Carry Forward balances will be submitted to City Council for amendment in January 2010. Can also be amended with City Manager approval per the Budget Amendment Procedure.
* Water Quality, Inflow/Infiltration, Distribution Upgrades and New Development projects are budgeted as a blanket project and once individual projects are identified and estimated they are created using an allocation of the overall budgeted amount.
* Status and Comments provided by City Manager.
* For Finance purposes projects are considered completed when placed in service and **all** charges have been processed.

Current Year Budget Funding Sources	General	Community Transportation	Water & Wastewater	Electric	Total CIP
Budget Balance	$ 2,069,300	$ -	$ 10,981,300	$ 2,318,900	$ 15,369,500
General Billings for Reimbursement of Expense	-	-	-	250,000	250,000
Debt Financing	3,593,300	-	-	-	3,593,300
Other State/Federal Grants	208,000	-	-	-	208,000
State Community Transportation Funds	-	1,677,800	-	-	1,677,800
Transfer from WW Impact Fee Reserve	-	-	1,315,600	-	1,315,600
Transfer from General Fund	2,196,000	-	-	-	2,196,000
Transfer from Operating Funds	-	-	3,000,000	4,750,000	7,750,000
Transfer from Parkland Reserve	104,000	-	-	-	104,000
Interest Income	-	-	25,000	24,800	49,800
Total Funding Sources (Unaudited)	$ 8,170,600	$ 1,677,800	$ 15,321,900	$ 7,343,700	$ 32,514,000

City of Dover
General Fund - Major CIP Projects
Quarterly Report as of July 1, 2014

				TOTAL PROJECT - PAST, CURRENT & FUTURE BUDGETS					CURRENT FISCAL YEAR					
	Project Code	Type	Description	Original Project Budget	Latest Project Budget	Project To Date Expenses	Project Budget Balance	% Budget Spent	Current Fiscal Year Budget	Revised Fiscal Year Budget	Fiscal YTD Expenses	Budget Balance	% Budget Spent	Status
1			**FY 2013**											
2	ST1304		Garrison Farm Improvements	$ 1,924,000	$ 4,661,100	$ 373,311	$ 4,287,789	8.0%	$ 2,661,100	$ 4,287,800	$ -	$ 4,287,800	0.0%	In process
3			**Totals - FY 2013**	$ 1,924,000	$ 4,661,100	$ 373,311	$ 4,287,789	8.0%	$ 2,661,100	$ 4,287,800	$ -	$ 4,287,800	0.0%	
4														
5			**FY 2014**											
6	---		Equipment (Sprayer)	$ 18,600	$ 18,600	$ -	$ 18,600	0.0%	$ -	$ 18,600	$ -	$ 18,600	0.0%	In process
13	---		Stormwater Ditch Maintenance	15,000	15,000	-	15,000	0.0%	-	15,000	-	15,000	0.0%	
7	CS1402		Security Cameras/Fence	55,000	55,000	-	55,000	0.0%	-	55,000	-	55,000	0.0%	In process
8	PR1401		A/C System @ Pitts Center	65,000	104,000	-	104,000	0.0%	-	104,000	-	104,000	0.0%	In process
9	PR1402		Schutte Park Land Improvement	30,000	49,700	1,424	48,276	2.9%	-	48,300	-	48,300	0.0%	In process
10	PR1403		Demolition @ White Oak Park	-	70,500	4,404	66,096	6.2%	-	66,100	-	66,100	0.0%	In process
11	ST1402		Concrete Program	70,000	45,500	3,235	42,265	7.1%	-	42,300	-	42,300	0.0%	In process
12	ST1403	B/L	FY 2014 Bonded Street Program	613,900	566,000	505,280	60,720	89.3%	-	60,700	-	60,700	0.0%	In process
	ST1403	B/L	Pear Street	126,100	126,100	-	126,100	0.0%	-	126,100	-	126,100	0.0%	In process
14	ST1404		Village of Westover IV	129,400	129,400	-	129,400	0.0%	-	129,400	-	129,400	0.0%	In process
15			**Totals - FY 2014**	$ 1,123,000	$ 1,179,800	$ 514,344	$ 665,456	43.6%	$ -	$ 665,500	$ -	$ 665,500	0.0%	
16														
17			**FY 2015**											
18	---		Vehicles & Equipment	$ 673,100	$ 673,100	$ -	$ 673,100	0.0%	$ 673,100	$ 673,100	$ -	$ 673,100	0.0%	
19	---		Tar Ditch Improvement Study	150,000	150,000	-	150,000	0.0%	150,000	150,000	-	150,000	0.0%	
20	---		Silver Lake Dam Insp/Stmwtr Utility Plan	141,400	141,400	-	141,400	0.0%	141,400	141,400	-	141,400	0.0%	
21	FR1500		Annual Contribution to Robbins Hose	238,500	238,500	-	238,500	0.0%	238,500	238,500	-	238,500	0.0%	
22	FR1501		SCBA Equipment/Radios	588,800	588,800	-	588,800	0.0%	588,800	588,800	-	588,800	0.0%	
23	---		800 MHZ Radio Replacement - Police	329,500	329,500	-	329,500	0.0%	329,500	329,500	-	329,500	0.0%	
24	PR1501		Park & Playground Impr Equipment	66,000	66,000	-	66,000	0.0%	66,000	66,000	-	66,000	0.0%	
25	PR1502		Dover Park Improvement	80,000	80,000	-	80,000	0.0%	80,000	80,000	-	80,000	0.0%	
26	ST1501		Salt Storage Barn	50,000	50,000	-	50,000	0.0%	-	50,000	-	50,000	0.0%	
27	ST1502		Streets, Alleys and Concrete Prog.	900,000	900,000	-	900,000	0.0%	900,000	900,000	-	900,000	0.0%	
28				$ 3,217,300	$ 3,217,300	$ -	$ 3,217,300	0.0%	$ 3,167,300	$ 3,217,300	$ -	$ 3,217,300	0.0%	
29														
30			**Grand Totals**	$ 6,264,300	$ 9,058,200	$ 887,655	$ 8,170,545	9.8%	$ 5,828,400	$ 8,170,600	$ -	$ 8,170,600	0.0%	

Legend

M = Multi-year project - a project with a specific schedule to occur over multiple years.
R = Recurring project - a project that begins and ends each fiscal year and is re-budgeted to start over each fiscal year.
G = Grant funded project
B/L = To be financed through bonds or commercial loan.

City of Dover
Community Transportation - Major CIP Projects
Quarterly Report as of July 1, 2014

				TOTAL PROJECT - PAST, CURRENT & FUTURE BUDGETS					CURRENT FISCAL YEAR					
	Project Code	Type	Description	Original Project Budget	Latest Project Budget	Project To Date Expenses	Project Budget Balance	% Budget Spent	Current Fiscal Year Budget	Revised Fiscal Year Budget	Fiscal YTD Expenses	Budget Balance	% Budget Spent	Status
1			**FY 2009 - FY 2013**											
2	CT0212		South Street Paving	$ 80,400	$ 80,400	$ 42,198	$ 38,202	52.5%	$ -	$ 38,200	$ -	$ 38,200	0.0%	
3	ST0232		Pat Lynn Drive/D.H.S. Storm Drain Pipe	155,200	190,300	184,778	5,522	0.0%	-	5,500	-	5,500	0.0%	Started
4	CT0555		Little League Parking Lot paving	11,600	11,600	-	11,600	0.0%	-	11,600	-	11,600	0.0%	
5	TE0601	M	Lincoln Park Center	900,000	1,423,500	523,277	900,223	36.8%	-	900,200	-	900,200	0.0%	Started
6	CT0708		E Water Street Brick	65,000	65,000	-	65,000	0.0%	-	65,000	-	65,000	0.0%	
7	CT0977		Schutte Park Parking Lot	22,000	22,000	-	22,000	0.0%	-	22,000	-	22,000	0.0%	
8	CT1201		North Street Roundabout	500,000	572,200	554,365	17,835	96.9%	-	17,800	-	17,800	0.0%	
9	CT1317		Wesley College Phase II	148,600	148,600	119,241	29,359	80.2%	-	29,400	-	29,400	0.0%	
10	CT1369		Bayard Ave (Orchard Av & Morris Dr)	24,700	24,700	-	24,700	0.0%	-	24,700	-	24,700	0.0%	
11			**Totals - FY 2009 - FY 2013**	$ 1,907,500	$ 2,538,300	$ 1,423,858	$ 1,114,442	56.1%	$ -	$ 1,114,400	$ -	$ 1,114,400	0.0%	
12														
13			**FY 2014**											
14	CT1409		Persimmon Park Place Planning Study	$ 600	$ 600	$ -	$ 600	0.0%	$ -	$ 600	$ -	$ 600	0.0%	
15	CT1405		Lakeview Drainage Study	24,400	24,400	-	24,400	0.0%	-	24,400	-	24,400	0.0%	
16	CT1412		Inner City Cultural League - S. West St.	38,400	38,400	-	38,400	0.0%	-	38,400	-	38,400	0.0%	
17			**Totals - FY 2014**	$ 63,400	$ 63,400	$ -	$ 63,400	0.0%	$ -	$ 63,400	$ -	$ 63,400	0.0%	
18														
19			**FY 2015**											
20	CTxxxx		Unapplied CT Projects (placeholder)	$ 500,000	$ 500,000	$ -	$ 500,000	0.0%	$ 500,000	$ 500,000	$ -	$ 500,000	0.0%	
21			**Totals - FY 2015**	$ 500,000	$ 500,000	$ -	$ 500,000	0.0%	$ 500,000	$ 500,000	$ -	$ 500,000	0.0%	
22														
23			**Grand Totals**	$ 2,470,900	$ 3,101,700	$ 1,423,858	$ 1,677,842	45.9%	$ 500,000	$ 1,677,800	$ -	$ 1,677,800	0.0%	

Legend
M = Multi-year project - a project with a specific schedule to occur over multiple years.
R = Recurring project - a project that begins and ends each fiscal year and is re-budgeted to start over each fiscal year.
C = Project funded by combination of CT Funds and General Fund
B/L = To be financed through bonds or commercial loan.

City of Dover
Water/Wastewater Improvement & Extension Fund - Major CIP Projects
Quarterly Report as of July 1, 2014

				TOTAL PROJECT - PAST, CURRENT & FUTURE BUDGETS					CURRENT FISCAL YEAR					
	Project Code	Type	Description	Original Project Budget	Latest Project Budget	Project To Date Expenses	Project Budget Balance	% Budget Spent	Approved Fiscal Year Budget	Revised Fiscal Year Budget	Fiscal YTD Expenses	Budget Balance	% Budget Spent	Status
1			**FY 2008 - FY 2013**											
2	WD0804	M	1.0 MG Elevated Water Storage	$ 4,196,600	$ 2,556,000	$ 85,327	$ 2,470,673	3.3%	$ -	$ 2,470,700	$ -	$ 2,470,700	0.0%	In Process
3	WD0805	M	Piney Point Well	398,800	1,096,200	1,093,212	2,988	99.7%	-	3,000	-	3,000	0.0%	In Process
4	WW1010	I	Tar Ditch Interceptor Upgrade	518,200	518,200	50,082	468,118	9.7%	-	468,200	-	468,200	0.0%	In Process
5	WD1302	M	Garrison Farm Water Storage Tank	1,828,000	4,635,000	455,389	4,179,611	9.8%	400,000	4,179,600	-	4,179,600	0.0%	In Process
6	WW1304	M	Garrison Farm WW Improvements	1,828,000	3,774,200	538,716	3,235,484	14.3%	-	3,235,500	-	3,235,500	0.0%	In Process
7			**Totals - FY 2008 - FY 2013**	$ 8,769,600	$ 12,579,600	$ 2,222,727	$ 10,356,873	17.7%	$ 400,000	$ 10,357,000	$ -	$ 10,357,000	0.0%	
8														
9			**FY 2014**											
10	WW1206		Brandywine Pump Station	$ 402,000	$ 402,000	$ 36,475	$ 365,525	9.1%	$ -	$ 365,500	$ -	$ 365,500	0.0%	In Process
11	WW1207		McKee PS	55,000	55,000	7,724	47,276	14.0%	-	47,300	-	47,300	0.0%	In Process
12	WW1301		Hazlettville Rd Interceptor	770,000	770,000	4,054	765,946	0.5%	-	16,300	-	16,300	0.0%	In Process
13	WW1302		Lakeview PS	502,000	502,000	42,067	459,933	8.4%	-	10,600	-	10,600	0.0%	In Process
14	WW1303		Westover PS	768,800	768,800	50,748	718,052	6.6%	718,000	718,000	-	718,000	0.0%	In Process
15	II1402		West Dover Connector	37,800	37,800	35,800	2,000	94.7%	-	2,000	-	2,000	0.0%	In Process
16	II1404		Basin #5 I & I Buck Drive	342,000	378,400	39,151	339,249	10.3%	-	339,200	-	339,200	0.0%	In Process
17			**Totals - FY 2014**	$ 2,535,600	$ 2,535,600	$ 176,868	$ 2,358,732	7.0%	$ 718,000	$ 1,498,900	$ -	$ 1,498,900	0.0%	
18														
19			**FY 2015**											
20	---		Vehicles & Equipment	$ 382,300	$ 382,300	$ -	$ 382,300	0.0%	$ 382,300	$ 382,300	$ -	$ 382,300	0.0%	
21	WD1500		Meter Replacement Project	19,000	19,000	-	19,000	0.0%	19,000	19,000	-	19,000	0.0%	
22	WD1501		Wellhead Redevelopment Program	80,000	80,000	-	80,000	0.0%	80,000	80,000	-	80,000	0.0%	
23	WD1503		WTP Process Improvements	175,000	175,000	-	175,000	0.0%	175,000	175,000	-	175,000	0.0%	
24	WD1504		SCADA Equipment Tech Upgrade	78,000	78,000	-	78,000	0.0%	78,000	78,000	-	78,000	0.0%	
25	WQ1501		Water Quality Improvements	527,500	463,800	-	463,800	0.0%	527,500	463,800	-	463,800	0.0%	
26	WW1501		Inflow/Infiltration Removal	917,400	916,900	-	916,900	0.0%	917,400	916,900	-	916,900	0.0%	
27	WW1503		Hazzletteville Road Interceptor	755,000	755,000	-	755,000	0.0%	755,000	755,000	-	755,000	0.0%	
28	WW1504		Lakeview Dr Pump Stn Replacement	450,000	450,000	-	450,000	0.0%	450,000	450,000	-	450,000	0.0%	
29	WW1505		Pump Station Repairs	36,000	36,000	-	36,000	0.0%	36,000	36,000	-	36,000	0.0%	
30	WW1506		Walker Rd PS Gen Replacement	58,000	58,000	-	58,000	0.0%	58,000	58,000	-	58,000	0.0%	
31	WW1507		Retreat Pump Station Replacement	52,000	52,000	-	52,000	0.0%	52,000	52,000	-	52,000	0.0%	
32			**Totals - FY 2015**	$ 3,530,200	$ 3,466,000	$ -	$ 3,466,000	0.0%	$ 3,530,200	$ 3,466,000	$ -	$ 3,466,000	0.0%	
33														
34														
35			**Grand Totals**	$ 14,835,400	$ 18,581,200	$ 2,399,594	$ 16,181,606	12.9%	$ 4,648,200	$ 15,321,900	$ -	$ 15,321,900	0.0%	

Legend
M = Multi-year project - a project with a specific schedule to occur over multiple years.
R = Recurring project - a project that begins and ends each fiscal year and is re-budgeted to start over each fiscal year.
SL = State Loan Project - construction phase is financed
I = Impact Fee (partially) financed project
O = Operating revenues

City of Dover
Electric Improvement & Extension Fund - Major CIP Projects
Quarterly Report as of July 1, 2014

				TOTAL PROJECT - PAST, CURRENT & FUTURE BUDGETS					CURRENT FISCAL YEAR					
	Project Code	Type	Description	Original Project Budget	Latest Project Budget	Project To Date Expenses	Project Budget Balance	% Budget Spent	Current Fiscal Year Budget	Revised Fiscal Year Budget	Fiscal YTD Expenses	Budget Balance	% Budget Spent	Status
1			**FY 2012 - FY 2013**											
2	EG1212	M	Unit 3 Turbine Inspection/Repair	$ 1,494,000	$ 1,653,536	$ 1,561,756	$ 91,780	94.4%	$ -	$ 91,800	$ -	$ 91,800	0.0%	In process
3	EE1308	M	Horsepond Substation Upgrade	730,900	1,301,100	619,569	681,531	47.6%	-	681,500	-	681,500	0.0%	In process
4	EE1312	M	General Scott Switchgear	1,155,000	1,155,000	17,374	1,137,626	1.5%	1,100,000	1,137,600	-	1,137,600	0.0%	In process
5	EE1314		Capitol Park Upgrade	-	347,872	320,423	27,449	92.1%		27,500	-	27,500	0.0%	In process
6			**Totals - FY 2012 - FY 2013**	$ 3,379,900	$ 4,457,508	$ 2,519,122	$ 1,938,386	56.5%	$ 1,100,000	$ 1,938,400	$ -	$ 1,938,400	0.0%	
7														
8			**FY 2014**											
9	---		Metering Infrastructure & Freightliner	$ 392,000	$ 392,000	$ -	$ 392,000	0.0%	$ -	$ 392,000	$ -	$ 392,000	0.0%	In Process
10	EE1443		GOTP Transmission Line Relocation	550,000	550,000	-	550,000	0.0%	-	550,000	-	550,000	0.0%	
11	EG1402		Unit 3 Cooling Tower Repairs	803,000	1,123,000	31,785	1,091,215	2.8%	676,000	1,091,200	-	1,091,200	0.0%	In Process
12	EG1406		McKee Run Energy Pipe Replacement	80,000	80,000	53,514	26,486	66.9%	-	26,500	-	26,500	0.0%	In Process
13	EG1407		Metering System Upgrades	150,000	150,000	-	150,000	0.0%	125,000	150,000	-	150,000	0.0%	In Process
14	EG1408		McKee/VanSant Safety & Compliance	185,000	185,000	22,926	162,074	12.4%	-	63,100	-	63,100	0.0%	In Process
15	EG1416		VanSant Capacity Increase	1,500,000	1,500,000	98,056	1,401,944	6.5%	750,000	901,900	-	901,900	0.0%	In Process
16	EE1433		Chandelle Airport URD	117,900	117,900	47,301	70,599	40.1%	-	70,600	-	70,600	0.0%	In Process
17	EE1429		Clearview Meadows	88,000	85,300	4,108	81,192	4.8%	-	81,200	-	81,200	0.0%	In Process
18	EE1438		Dover Downs Tower	53,800	53,800	-	53,800	0.0%	-	53,800	-	53,800	0.0%	In Process
19	EE1439		Family Dollar Store	9,800	9,800	-	9,800	0.0%	-	9,800	-	9,800	0.0%	In Process
20	EE1440		Kraft Foods 69kv Temp	10,000	10,000	5,739	4,261	57.4%	-	4,300	-	4,300	0.0%	In Process
21			**Totals - FY 2014**	$ 3,939,500	$ 4,256,800	$ 263,428	$ 3,993,372	6.2%	$ 1,551,000	$ 3,394,400	$ -	$ 3,394,400	0.0%	
22														
23			**FY 2015**											
24	---		Vehicles & Equipment	$ 86,100	$ 86,100	$ -	$ 86,100	0.0%	$ 86,100	$ 86,100	$ -	$ 86,100	0.0%	
25	EG1503		McKee Unit 3 Aux Sys Comp	160,000	89,000	-	89,000	0.0%	160,000	89,000	-	89,000	0.0%	
26	EG1504		McKee Unit 3 Boiler System	295,000	138,000	-	138,000	0.0%	295,000	138,000	-	138,000	0.0%	
27	EG1505		VanSant Unit II Comp Replacement	25,000	-	-	-	0.0%	25,000	-	-	-	0.0%	Cancelled
28	EG1506		McKee & VanSant Safety Improvement	52,000	52,000	-	52,000	0.0%	52,000	52,000	-	52,000	0.0%	
29	EG1507		McKee/VanSant 1&2 Comp Replacement	37,000	-	-	-	0.0%	37,000	-	-	-	0.0%	Cancelled
30	EG1508		Plants - Preserve Structure	120,000	135,800	-	135,800	0.0%	120,000	135,800	-	135,800	0.0%	
31	EE1500		69 kV Rebuild	75,000	75,000	-	75,000	0.0%	75,000	75,000	-	75,000	0.0%	
32	EE1506		Lighting Proj & Rehab	50,000	50,000	-	50,000	0.0%	50,000	50,000	-	50,000	0.0%	
33	EE1509		West Dover Connector	250,000	250,000	-	250,000	0.0%	250,000	250,000	-	250,000	0.0%	
34	EE1513		Town Point Distribution Feeders	250,000	250,000	-	250,000	0.0%	250,000	250,000	-	250,000	0.0%	
35	EE1515		New Developments FY 2015	171,300	171,300	-	171,300	0.0%	171,300	171,300	-	171,300	0.0%	
36	EE1505		DNREC R&R Metering	41,000	41,000	-	41,000	0.0%	41,000	41,000	-	41,000	0.0%	
37	EE1514		Meadows @ Jefferson Terrace	15,400	15,400	-	15,400	0.0%	15,400	15,400	-	15,400	0.0%	
38	EE1516		Chestnut Grove	299,000	299,000	-	299,000	0.0%	299,000	299,000	-	299,000	0.0%	
39	EE1522		Garrison Oak Park	184,000	184,000	-	184,000	0.0%	184,000	184,000	-	184,000	0.0%	
40	EE1523		Uzin Utz	39,300	39,300	-	39,300	0.0%	39,300	39,300	-	39,300	0.0%	In Process
41	EE1520		69 kV Cable Replacement North Street	85,000	85,000	-	85,000	0.0%	85,000	85,000	-	85,000	0.0%	
42	EE1521		College to McKee Feeders	50,000	50,000	-	50,000	0.0%	50,000	50,000	-	50,000	0.0%	
43			**Totals - FY 2015**	$ 2,285,100	$ 2,010,900	$ -	$ 2,010,900	0.0%	$ 2,285,100	$ 2,010,900	$ -	$ 2,010,900	0.0%	
44														
45			**Grand Totals**	$ 9,604,500	$ 10,725,208	$ 2,782,550	$ 7,942,658	25.9%	$ 4,936,100	$ 7,343,700	$ -	$ 7,343,700	0.0%	

Legend
M = Multi-year project - a project with a specific schedule to occur over multiple years.
R = Recurring project - a project that begins and ends each fiscal year and is re-budgeted to start over each fiscal year.
B = Bonded Project
S = State fully or partially reimbursed project

City of Dover
General Fund
FY15 Project Tracking Report
As of July 1, 2014

Item	Project Code	Account Obj/Ele	Current Budget	Addition (Reduction)	Revised Budget	Internal Revisions	Final Budget	Actual Charges	Budget Balance
Fire Department 1400-514									
SCBA Equipment/Radios	---	40-25	$ 588,800	$ -	$ 588,800	$ -	$ 588,800	$ -	$ 588,800
Annual Contribution for Ladder 1	---	40-31	238,500	-	238,500	-	238,500	-	238,500
Total Fire Department			$ 827,300	$ -	$ 827,300	$ -	$ 827,300	$ -	$ 827,300
Grounds 1500-522									
MISC AUTOMOBILE	---	40-23	$ 68,100	$ -	$ 68,100	$ -	$ 68,100	$ -	$ 68,100
MISC MAINTENANCE EQUIPMENT	---	40-24	-	18,600	18,600	-	18,600	-	18,600
Total Grounds			$ 68,100	$ 18,600	$ 86,700	$ -	$ 86,700	$ -	$ 86,700
Parks & Recreation 1500-525									
Air Conditioning @ Pitts Center	**PR1401**	40-25	$ -	$ 65,000	$ 65,000	$ 39,000	$ 104,000	$ -	$ 104,000
Schutte Park Land Improvement	**PR1402**	40-31	-	48,300	48,300	-	48,300	-	48,300
Demolition @ White Oak Park	**PR1403**	40-31	-	66,100	66,100	-	66,100	-	66,100
Park & Playground Improvement Equip	**PR1501**	40-31	66,000	-	66,000	-	66,000	-	66,000
Dover Park Improvement	**PR1502**	40-31	80,000	-	80,000	-	80,000	-	80,000
Total Parks & Recreation			$ 146,000	$ 179,400	$ 325,400	$ 39,000	$ 364,400	$ -	$ 364,400
Police 1700-541									
MISC AUTOMOBILES	---	40-22	169,600	-	169,600	-	169,600	-	169,600
800 MHZ Radio Replacement	---	40-25	329,500	-	329,500	-	329,500	-	329,500
Total Police			$ 499,100	$ -	$ 499,100	$ -	$ 499,100	$ -	$ 499,100
Streets 1800-554									
MISC AUTOMOBILES	---	40-23	$ 178,900	$ -	$ 178,900	$ -	$ 178,900	$ -	$ 178,900
Tar Ditch Improvement Study	---	40-25	150,000	-	150,000	-	150,000	-	150,000
Silver Lake Dam Insp/Stmwtr Utility Plan	---	40-25	141,400	-	141,400	-	141,400	-	141,400
Stormwater Ditch Maintenance	--	40-31	-	15,000	15,000	-	15,000	-	15,000
Garrison Farm Improvement	**ST1304**	40-31	2,661,100	1,626,700	4,287,800	-	4,287,800	-	4,287,800
Concrete Program	**ST1402**	40-31	-	42,300	42,300	-	42,300	-	42,300
FY 14 Bonded Street Program	**ST1403**	40-31	-	60,700	60,700	-	60,700	-	60,700
Pear Street	**ST1403**	40-31	-	126,100	126,100	-	126,100	-	126,100
Village of Westover IV	**ST1404**	40-31	-	129,400	129,400	-	129,400	-	129,400
Salt Barn	**ST1501**	40-31	-	50,000	50,000	-	50,000	-	50,000
Streets, Alleys & Concrete Program	**ST1502**	40-31	900,000	-	900,000	-	900,000	-	900,000
Total Streets			$ 4,031,400	$ 2,050,200	$ 6,081,600	$ -	$ 6,081,600	$ -	$ 6,081,600
Sanitation 1800-555									
MISC AUTOMOBILES	---	40-23	$ 256,500	$ -	$ 256,500	$ -	$ 256,500	$ -	$ 256,500
Total Sanitation			$ 256,500	$ -	$ 256,500	$ -	$ 256,500	$ -	$ 256,500
Central Services 2700-571									
Security Cameras/Fence	**CS1402**	40-25	$ -	$ 55,000	$ 55,000	$ -	$ 55,000		$ 55,000
Total Central Services			$ -	$ 55,000	$ 55,000	$ -	$ 55,000	$ -	$ 55,000
			$ 5,828,400	**$ 2,303,200**	**$ 8,131,600**	**$ 39,000**	**$ 8,170,600**	**$ -**	**$ 8,170,600**

City of Dover
Community Transportation
FY15 Project Tracking Report
As of July 1, 2014

Item	Project Code	Account Obj/Ele	Current Budget	Addition (Reduction)	Revised Budget	Internal Revisions	Final Budget	Actual Charges	Budget Balance
Community Transportation - 9900-582									
South Street Paving	CT0212	40-31	$ -	$ 38,200	$ 38,200	$ -	$ 38,200	$ -	$ 38,200
Pat Lynn Drive/D.H.S. Storm Drain Pipe	ST0232	40-31	-	5,500	5,500	-	5,500	-	5,500
Little League	CT0555	40-31	-	11,600	11,600	-	11,600	-	11,600
TCSP Lincoln Park	TE0601	40-31	-	900,200	900,200	-	900,200	-	900,200
E Water Street Brick	CT0708	40-31	-	65,000	65,000	-	65,000	-	65,000
Schutte Park Parking Lot	CF0977	40-31	-	22,000	22,000	-	22,000	-	22,000
North Street Roundabout	CT1201	40-31	-	17,800	17,800	-	17,800	-	17,800
Wesley College Phase II	CT1317	40-31	-	29,400	29,400	-	29,400	-	29,400
Bayard Ave (Orchard Av & Morris Dr)	CT1369	40-31	-	24,700	24,700	-	24,700	-	24,700
Lakeview Drainage Study	CT1405	40-31	-	24,400	24,400	-	24,400	-	24,400
Inner City Cultural League - South West Street	CT1412	40-31	-	38,400	38,400	-	38,400	-	38,400
Planning Study - Persimmon Park Place	CT1490	40-31	-	600	600	-	600	-	600
Unallocated State Programs	CT15xx	40-31	500,000	-	500,000	-	500,000	-	500,000
Total Community Transportation Fund			**$ 500,000**	**$ 1,177,800**	**$ 1,677,800**	**$ -**	**$ 1,677,800**	**$ -**	**$ 1,677,800**

City of Dover
Water & Wastewater Improvement & Extension Fund
FY15 Project Tracking Report
As of July 1, 2014

Item	Project Code	Account Obj/Ele	Current Budget	Addition (Reduction)	Revised Budget	Internal Revisions	Final Budget	Actual Charges	Budget Balance
Water - 6800-568									
MISC AUTOMOBILES	---	40-23	$ 66,900	$ -	$ 66,900	$ -	$ 66,900	$ -	$ 66,900
1.0 MG Elevated Water Storage	WD0804	40-31	-	2,407,000	2,407,000	63,700	2,470,700	-	2,470,700
Piney Point Well	WD0805	40-31	-	3,000	3,000	-	3,000	-	3,000
Garrison Farm Storage Tank	WD1302	40-31	400,000	3,779,600	4,179,600	-	4,179,600	-	4,179,600
Meter Replacement Project	WD1500	40-31	9,500	-	9,500	-	9,500	-	9,500
Wellhead Redevelopement Program	WD1501	40-31	80,000	-	80,000	-	80,000	-	80,000
WTP Process Improvements	WD1503	40-31	175,000	-	175,000	-	175,000	-	175,000
SCADA Equipment Tech Upgrade	WD1504	40-31	78,000	-	78,000	-	78,000	-	78,000
Water Quality Improvement	WQ1501	40-31	527,500	-	527,500	(63,700)	463,800	-	463,800
Total Water Division - 6800			$ 1,336,900	$ 6,189,600	$ 7,526,500	$ -	$ 7,526,500	$ -	$ 7,526,500
Wastewater - 6900-569									
Vehicles	---	40-23	$ 277,300	$ -	$ 277,300	$ -	$ 277,300	$ -	$ 277,300
Tar Ditch	WW1010	40-31	-	468,200	468,200	-	468,200	-	468,200
Brandywine Pump Station Replacement	WW1206	40-31	-	365,500	365,500	-	365,500	-	365,500
McKee Run Pump Station Communator Replacement	WW1207	40-31	-	47,300	47,300	-	47,300	-	47,300
Hazlettville Road Interceptor	WW1301	40-31	-	16,300	16,300	-	16,300	-	16,300
Lakeview Drive Pump Station Upgrade	WW1302	40-31	-	10,600	10,600	-	10,600	-	10,600
Westover Pump Station	WW1303	40-31	718,000	-	718,000	-	718,000	-	718,000
Garrison Farm Wastewater Improvement	WW1304	40-31	-	3,079,400	3,079,400	156,100	3,235,500	-	3,235,500
Inflow/Infiltration Removal	WW1501	40-31	917,400	192,000	1,109,400	(192,500)	916,900	-	916,900
Hazlettville Road Interceptor	WW1503	40-31	755,000	-	755,000	-	755,000	-	755,000
Lakeview Drive Pump Station Rplcmnt	WW1504	40-31	450,000	-	450,000	-	450,000	-	450,000
Pump Station Repairs	WW1505	40-31	36,000	-	36,000	-	36,000	-	36,000
Walker Road Pump Station Gen Replace	WW1506	40-31	58,000	-	58,000	-	58,000	-	58,000
Retreat Pump Station Replacement	WW1507	40-31	52,000	-	52,000	-	52,000	-	52,000
Meter Replacement Project	WD1500	40-31	9,500	-	9,500	-	9,500	-	9,500
West Dover Connector - WW Design	II1402	40-31	-	2,000	2,000	-	2,000	-	2,000
Basin #5 I & I Buck Drive	II1404	40-31	-	302,800	302,800	36,400	339,200	-	339,200
Total Wastewater Division - 6900			$ 3,273,200	$ 4,484,100	$ 7,757,300	$ -	$ 7,757,300	$ -	$ 7,757,300
Water Treatment Plant - 7600-576									
MISC AUTOMOBILES	---	40-23	$ 38,100	$ -	$ 38,100	$ -	$ 38,100	$ -	$ 38,100
Total Water Treatment Plant - 7600			$ 38,100	$ -	$ 38,100	$ -	$ 38,100	$ -	$ 38,100
Total Water/Wastewater I & E Fund			**$ 4,648,200**	**$ 10,673,700**	**$ 15,321,900**	**$ -**	**$ 15,321,900**	**$ -**	**$ 15,321,900**

City of Dover
Electric Improvement & Extension Fund
FY15 Project Tracking Report
As of July 1, 2014

Item	Project Code	Account Obj/Ele	Current Budget	Addition (Reduction)	Revised Budget	Internal Revisions	Final Budget	Actual Charges	Budget Balance
Electric Generation 8101-591									
McKee/VanSant Crane Repair	---	40-25	$ -	$ -	$ -	$ -	$ -	$ -	$ -
MR Unit 3 Turbine Inspection	EG1212	40-31	-	91,800	91,800	-	91,800	-	91,800
Unit 3 Cooling Tower Repairs	EG1402	40-31	676,000	99,000	775,000	316,200	1,091,200	-	1,091,200
McKee Run Energy Pipe Replacement	EG1406	40-31	-	26,500	26,500	-	26,500	-	26,500
Metering System Upgrades	EG1407	40-31	125,000	25,000	150,000	-	150,000	-	150,000
McKee/VanSant Safety & Compliance	EG1408	40-31	-	63,100	63,100	-	63,100	-	63,100
McKee/VanSant Preserve Structure	EG1413	40-31	-	42,000	42,000	-	42,000	-	42,000
VanSant Capacity Increase	EG1416	40-31	750,000	151,900	901,900	-	901,900	-	901,900
McKee Unit 3 Aux System Component	EG1503	40-31	160,000	-	160,000	(71,000)	89,000	-	89,000
McKee Unit 3 Boiler System	EG1504	40-31	295,000	-	295,000	(157,000)	138,000	-	138,000
VanSant Unit II Component Replacement	EG1505	40-31	25,000	-	25,000	(25,000)	-	-	-
McKee & VanSant Safety Improvement	EG1506	40-31	52,000	-	52,000	-	52,000	-	52,000
McKee/VanSant 1&2 Component Replacement	EG1507	40-31	37,000	-	37,000	(37,000)	-	-	-
Plants - Preservation of Structure	EG1508	40-31	120,000	-	120,000	(26,200)	93,800	-	93,800
Total Electric Generation			$ 2,240,000	$ 499,300	$ 2,739,300	$ -	$ 2,739,300	-	$ 2,739,300
T & D 8200-562									
MISC AUTOMOBILES	---	40-23	$ 33,000	$ 242,000	$ 275,000	$ -	$ 275,000	-	$ 275,000
Metering Infrastructure	---	40-25	-	150,000	$ 150,000	-	150,000	-	150,000
UG Transformers locations as follows:									
New Developments	EE1515	60-31	50,000	-	50,000	-	50,000	-	50,000
DNREC R&R Metering	EE1505	60-31	28,100	-	28,100	-	28,100	-	28,100
Meadows @ Jefferson Terr	EE1514	60-31	2,600	-	2,600	-	2,600	-	2,600
Chestnut Grove	EE1516	60-31	36,500	-	36,500	-	36,500	-	36,500
Garrison Oak Park	EE1522	60-31	17,500	-	17,500	-	17,500	-	17,500
Uzin UTZ	EE1523	60-31	9,500	-	9,500	-	9,500	-	9,500
Clearview Meadows	EE1429	60-31	-	18,500	18,500	-	18,500	-	18,500
Dover Downs Tower	EE1438	60-31	-	9,400	9,400	-	9,400	-	9,400
Family Dollar Store	EE1439	60-31	-	5,500	5,500	-	5,500	-	5,500
UG Conductors locations as follows:									
New Developments	EE1515	60-34	71,300	-	71,300	-	71,300	-	71,300
DNREC R&R Metering	EE1505	60-34	11,700	-	11,700	-	11,700	-	11,700
West Dover Connector	EE1509	60-34	250,000	-	250,000	-	250,000	-	250,000
Meadows @ Jefferson Terr	EE1514	60-34	12,400	-	12,400	-	12,400	-	12,400
Chestnut Grove	EE1516	60-34	250,500	-	250,500	-	250,500	-	250,500
Garrison Oak Park	EE1522	60-34	165,100	-	165,100	-	165,100	-	165,100
Uzin UTZ	EE1523	60-34	28,700	-	28,700	-	28,700	-	28,700
Clearview Meadows	EE1429	60-34	-	59,900	59,900	-	59,900	-	59,900
Dover Downs Tower	EE1438	60-34	-	43,400	43,400	-	43,400	-	43,400
Family Dollar Store	EE1439	60-34	-	3,800	3,800	-	3,800	-	3,800
Kraft Foods 69KV Temp	EE1440	60-34	-	4,300	4,300	-	4,300	-	4,300

City of Dover
Electric Improvement & Extension Fund
FY15 Project Tracking Report
As of July 1, 2014

Item	Project Code	Account Obj/Ele	Current Budget	Addition (Reduction)	Revised Budget	Internal Revisions	Final Budget	Actual Charges	Budget Balance
UG Meters locations as follows:									
New Developments	EE1515	60-46	50,000	-	50,000	-	50,000	-	50,000
DNREC R&R Metering	EE1505	60-46	1,200	-	1,200	-	1,200	-	1,200
Meadows @ Jefferson Terr	EE1514	60-46	400	-	400	-	400	-	400
Chestnut Grove	EE1516	60-46	12,000	-	12,000	-	12,000	-	12,000
Garrison Oak Park	EE1522	60-46	1,400	-	1,400	-	1,400	-	1,400
Uzin UTZ	EE1523	60-46	1,100	-	1,100	-	1,100	-	1,100
Clearview Meadows	EE1429	60-46	-	2,800	2,800	-	2,800	-	2,800
Dover Downs Tower	EE1438	60-46	-	1,000	1,000	-	1,000	-	1,000
Family Dollar Store	EE1439	60-46	-	500	500	-	500	-	500
Total T & D			$ 1,033,000	$ 541,100	$ 1,574,100	$ -	$ 1,574,100	$ -	$ 1,574,100
Engineering 8300-563									
2005 Ford Explorer #741	---	40-22	$ 28,600	$ -	$ 28,600	$ -	$ 28,600	-	$ 28,600
McKee Run Substation Repair	EE1424	50-55	-		-	-	-	-	-
69 kV Cable Replacement North St	EE1520	50-83	85,000	-	85,000	-	85,000	-	85,000
69 kV Rebuild	EE1500	50-85	75,000	-	75,000	-	75,000	-	75,000
Substation Battery replacement & chargers	---	50-86	24,500	-	24,500	-	24,500	-	24,500
Lighting Proj & Rehab	EE1506	60-82	50,000	-	50,000	-	50,000	-	50,000
Horsepond Rd Substation	EE1308	70-27	-	681,500	681,500	-	681,500	-	681,500
General Scott Switchgear	EE1312	70-35	1,100,000	37,600	1,137,600	-	1,137,600	-	1,137,600
Capitol Park Upgrade	EE1314	90-25	-	27,500	27,500	-	27,500	-	27,500
Chandelle Airport URD	EE1433	90-25	-	70,600	70,600	-	70,600	-	70,600
Town Point Distr Feeders	EE1513	90-25	250,000	-	250,000	-	250,000	-	250,000
College to McKee Feeders	EE1521	90-25	50,000	-	50,000	-	50,000	-	50,000
GOTP Transmission Line Relocation	EE1443	90-78	-	550,000	550,000	-	550,000	-	550,000
Total Engineering			$ 1,663,100	$ 1,367,200	$ 3,030,300	$ -	$ 3,030,300	$ -	$ 3,030,300
Total Electric I & E Budget			**$ 4,936,100**	**$ 2,407,600**	**$ 7,343,700**	**$ -**	**$ 7,343,700**	**$ -**	**$ 7,343,700**

113 N West St
Dover, Delaware 19904
Phone | 302.734.1763

SOLID ROCK BAPTIST CHURCH

WE ARE LABORERS TOGETHER WITH GOD

August 27, 2014

City of Dover
RECEIVED
SEP - 3 2014
CITY MANAGER/MAYOR

Mr. Scott Koenig
City Manager
City of Dover, Delaware
P.O. Box 475
Dover, DE 19903

RE: Solid Rock Baptist Church Community Center C-13-07

Dear Mr. Koenig:

This letter is being submitted to request the assistance of the City of Dover to serve as a third party sponsor for the Solid Rock Community Outreach Center. We are seeking financial assistance through the Community Transportation Fund.

Solid Rock Baptist Church has embarked on the task of building a 4200 sq. ft. Community Outreach Center. The purpose of the center is to provide more opportunities for the youth in the Central Dover area.

The center will be a great asset to the community and it will address some of the concerns of the residents. A community facility for youth was one of the concerns that were highlighted by the residents, during a recent community survey conducted by the NCALL Restoring Central Dover Initiative. A number of residents were concerned about the lack of readily-accessible spaces or facilities where the youth can congregate and take part in positive activities.

Thank you in advance for your assistance in this matter.

Best Regards,

Pastor William A. Grimes, Jr

Delaware
Department of
Transportation

F.Y.I.

Community Transportation Fund

What projects are needed in your community?

Putting decision-making in local hands.



Community Transportation Fund (CTF)

A Closer Look

Have you noticed a drain that needs to be covered, sidewalks or potholes that need to be repaired, or other transportation improvements you or your civic association would like to see in your community? Your project ideas may be a perfect fit for funding through the Community Transportation Fund (CTF).

The CTF was established in the mid-'80s by the state's Bond Bill Committee to speed the process of making relatively small local improvements and also to put decision-making about priorities into the hands of each community through their representatives.

CTF funding provides a fixed amount of funds annually to each State Senator and House Representative to be used as they and their constituents believe is best for transportation improvements within their district. Legislators may also fund their own project ideas and they have the option of banking a portion of their yearly CTF budget for up to three years in order to fund a larger transportation improvement. Funding expires after three years if it is not allocated to projects or estimates that are actively moving forward.



Contact your local State Senator or State House Representative if you have an idea for a community transportation improvement. If you are not sure who they are, or if you need their telephone number, you can log on **www.legis.state.de.us** and go to "Find My Legislator." Type in your street address, city and zip code. Links will take you to the names, addresses and phone numbers of the legislators you should contact with a CTF idea.

You can also call the Department of Elections for your county to find your legislators.

In Kent County	**302-739-4498**
In Sussex County	**302-856-5367**
In New Castle County	**302-577-3464**

What Types of Projects Can Be Funded?

To be considered for funding through the CTF, proposed improvements projects need to meet three criteria. They must:

1. **Have a transportation component**
2. **Be on public property or land dedicated to public use***
3. **Benefit more than one individual**

**(unless part of the DNREC 21st Century List - A list of projects legislators compile and approve – often drainage-related.)*

These "nuts-and-bolts" type community projects are in addition to the normal roadway and bridge maintenance DelDOT performs regularly, and are in addition to the larger transportation projects DelDOT funds through the General Assembly's Capital Transportation Program (CTP) portion of the Bond Bill. For example, a new highway or a local train station would not be funded through the CTF since they are both very expensive. Those types of projects are subject to review at public workshops and by the Governor's Council on Transportation, area Metropolitan Planning Organizations and the Bond Bill Committee of the General Assembly.

As long as the project meets program requirements and has the approval of one of the legislators in the community in which the project is located, it can move forward as soon as a contractor is selected and work can be scheduled.

Commonly Funded Projects



Repaving



Drainage problems



Curb replacements



Sidewalks and sidewalk repairs



Safety cones for fire departments



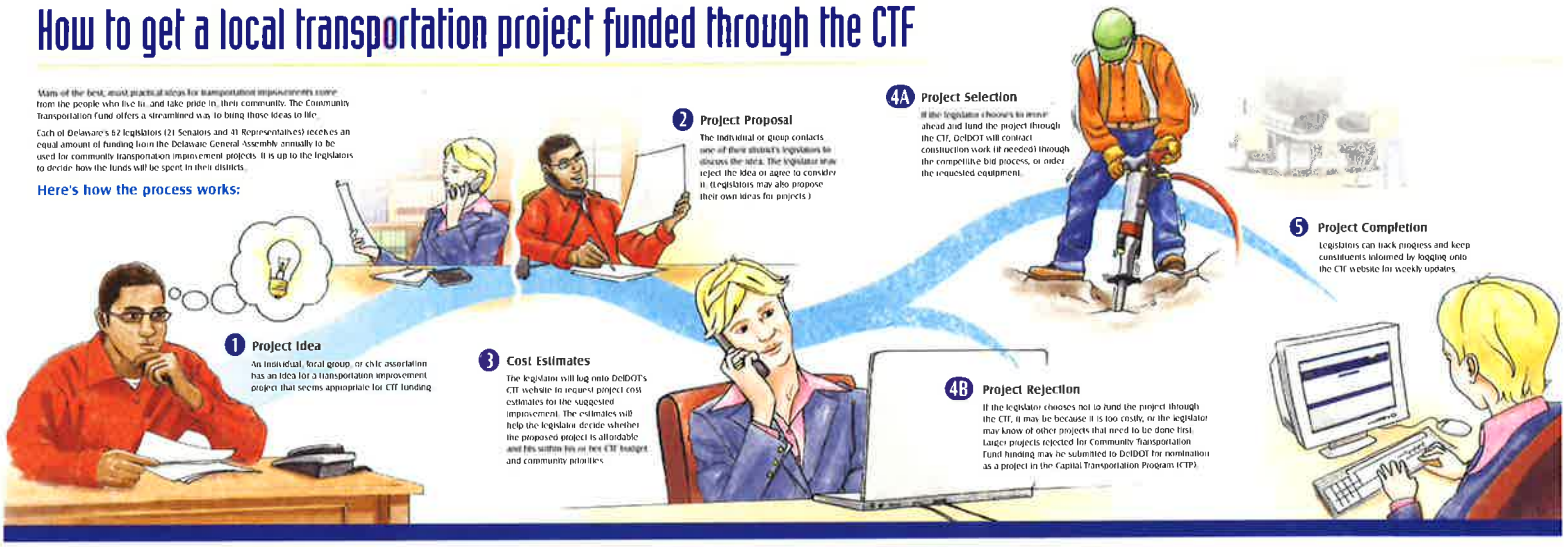
OPTICOMs
(Controls over traffic signals that can be changed to allow for the right-of-way of emergency vehicles)

How to get a local transportation project funded through the CTF

Many of the best, most practical ideas for transportation improvements come from the people who live in and take pride in their community. The Community Transportation Fund offers a streamlined way to bring those ideas to life.

Each of Delaware's 62 legislators (21 Senators and 41 Representatives) receives an equal amount of funding from the Delaware General Assembly annually to be used for community transportation improvement projects. It is up to the legislators to decide how the funds will be spent in their districts.

Here's how the process works:



1 Project Idea

An individual, local group, or civic association has an idea for a transportation improvement project that seems appropriate for CTF funding.

2 Project Proposal

The individual or group contacts one of their district's legislators to discuss the idea. The legislator may reject the idea or agree to consider it. (Legislators may also propose their own ideas for projects.)

3 Cost Estimates

The legislator will log onto DelDOT's CTF website to request project cost estimates for the suggested improvement. The estimates will help the legislator decide whether the proposed project is affordable and fits within his or her CTF budget and community priorities.

4A Project Selection

If the legislator chooses to move ahead and fund the project through the CTF, DelDOT will contract construction work (if needed) through the competitive bid process, or order the requested equipment.

4B Project Rejection

If the legislator chooses not to fund the project through the CTF, it may be because it is too costly, or the legislator may know of other projects that need to be done first. Larger projects rejected for Community Transportation Fund funding may be submitted to DelDOT for nomination as a project in the Capital Transportation Program (CTP).

5 Project Completion

Legislators can track progress and keep constituents informed by logging onto the CTF website for weekly updates.

How to Get More Information on Transportation Funding Issues

DelDOT and other State agencies can provide you with additional sources of information on this topic, including more detailed literature on specific issues. Please call or write to the address below to learn more.

For in-depth information about other transportation subjects, visit our website at:

www.deldot.gov

F.Y.I. brochures are available on a wide variety of transportation subjects from DelDOT's Office of Public Relations (302) 760-2080.

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P.O. Box 778 • Dover, DE 19903
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