REGULAR COUNCIL MEETING
A G E N D A

Revised to Include a New Item #11-a-2-v

JULY 14, 2014 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY REVEREND THEODORE HENDERSON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HARE

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes**
- **A. Special Council Meeting of June 9, 2014**
- **B. Regular Council Meeting of June 23, 2014**
- **C. Special Council Meeting of June 25, 2014**

2. Recognition of Service
- **A. John J. Davis - Safety Advisory and Transportation Committee (***June 2008 - May 2014***) and Election Board (***August 2013 - July 2014***)**
- **B. Michael G. Rushe - Legislative, Finance, and Administration Committee (***May 2012 - June 2014***)**

3. **Public Hearing/Final Reading of Proposed Ordinance #2014-08 With Staff Amendment #1 (SA-#1) Amending Appendix B - Zoning**

The First Reading of the Proposed Ordinance was accomplished during the Council meeting of May 27, 2014. Copies are available at the entrance of the Council Chambers.

A. **Proposed Ordinance #2014-08 with Staff Amendment #1 (SA#1) Amending Appendix B - Zoning - Article 3 - District Regulations - Section 10 - Institutional and Office Zone (IO); Section 11 - Neighborhood Commercial Zone (C-1); Section 12 - Limited Commercial Zone (C-1A); Section 13 - Central Commercial Zone (C-2); Section 14 - Limited Central Commercial Zone (C-2A); Section 15 - Service Commercial Zone (C-3); Section 16 - Highway Commercial Zone (C-4); Section 26 - Commercial/Professional Office Development District (C-PO); Article 4 - Zoning Bulk and Parking Regulations; Article 10 - Planning Commission; and Article 12 - Definitions** (Planning Reference: MI-14-10)

* 4. **Dover Human Relations Commission Report - May 13, 2014**

A. **Presentation - DHRC and City of Dover Police Department Interaction (Police Chief Bernat)**
(Commission action not required)

B. **Scheduling of DHRC Workshop**
(The workshop was scheduled for Tuesday, July 8, 2014 at 5:00 p.m.)

C. **Discussion - City Council and DHRC District Orientation Meetings**
(Commission action not required)

D. **Discussion - Member ID Cards**
(Commission action not required)

E. **Update by Chairman Wilson - City Manager Department Head Meeting of April 29, 2014**
(Commission action not required)

F. **Discussion of Future Quarterly Meeting Dates**
(Future meetings had been scheduled for July 22, 2014; October 28, 2014; and January 27, 2015)

G. **Commission Members' Announcements**

* 5. **Safety Advisory and Transportation Committee Report - June 23, 2014**

A. **Concerns Related to Permit Parking In Front of Wesley Pre-School and Education Building**
(Committee recommended that staff be authorized to add three (3) additional permit parking spaces on East Loockerman Street and to provide three (3) parking permits to Wesley Church, with parking in this area to be re-evaluated in October and, in the meantime, to work with the DDP to expand the parking inventory)

B. **Request for Waiver of Public Street Frontage Requirement - Appendix A - Subdivisions, Article VI - Subdivision - General Requirements and Design Standards, Section E - Lots (Dover Mall)**
(Committee recommended approval of the requested waiver, subject to inclusion of the necessary easements listed in the Development Advisory Committee (DAC) Report, as recommended by the Planning Commission)

C. **Update - Dover High School Construction**
(Committee action not required)

* **6. Utility Committee Report - June 23, 2014**

A. Proposed Ordinance #2014-15 Amending Chapter 110 - Utilities, Article III - Water Service, Division 3 - Water Impact Fees, Section 110-207 - Establishment of Equivalent Dwelling Units and Article IV - Sanitary Sewer Service, Division 3 - Wastewater Collection Impact Fees, Section 110-282 - Establishment of Equivalent Dwelling Units (Sponsors: Bonar/Hutchison/Koenig)**(See item #12-A)**

(Committee recommended adoption of Proposed Ordinance #2014-15)

* **7. Legislative, Finance, and Administration Committee Report - June 23, 2014**

A. Presentation - Law Enforcement Against Prohibition (LEAP) (Ken Abraham)

(Committee action not required)

B. Expiration of Downtown Dover Partnership (DDP) Loan Guarantee Extension

(Committee recommended extension of the Downtown Dover Partnership (DDP) loan guarantee with PNC Bank through March 1, 2017, as recommended by staff)

C. Proceeds from Sale of Real Estate

(Committee recommended that the net proceeds from the sale of governmental fund real estate be credited to the Capital Asset Reserve for future capital projects)

D. Proposed Financial Reforms

(Committee action not required)

* **8. Monthly Reports - May 2014**

A. City Assessor's Report
B. City Manager's Report
C. City Planner's Report
D. Controller/Treasurer's Budget Report
E. Economic Development Office Report
F. Fire Chief's Report
G. Police Chief's Report

9. Revaluation Services for the 2015 Assessment

(Staff recommends awarding the proposal for revaluation services to Tyler Technologies for the amount of $93,200, plus any additional overage fees)

10. Authorization to Pay Invoice - Sankofa African Dance Company for African American Festival

* **11. Appointments (Reappointments) - Recommended by Mayor Christiansen**

A. Annual Appointments - One (1) Year Terms to Expire May 11, 2015

(These appointments (reappointments) were deferred during the Annual Meeting of May 12, 2014, until the newly elected Mayor was sworn into office. Mayor Christiansen requests the deferral of his remaining appointments until the meeting of July 28, 2014.)

a-1. Dover Public Library Advisory Commission - Sean M. Lynn (Council Liaison Member)

a-2. Downtown Dover Partnership Board of Directors

a-2-i. Scott D. Koenig - City of Dover Representative
a-2-ii. Ann Marie Townshend - City of Dover Representative
a-2-iii. David L. Bonar - City Council Representative
a-2-iv. Wallace R. Dixon - City Council Representative
a-2-v. Adam M. Perza - City Council Representative

* **11. A. Annual Appointments - One (1) Year Terms to Expire May 11, 2015 (Continued)**

a-3. Election Board - William Garfinkel (At-Large) - Three (3) Year Term to Expire May 2017

a-4. Silver Lake Commission

a-4-i. James Burcham
a-4-ii. Zachary Carter
a-4-iii. David L. Edgell
a-4-iv. Dean Holden
a-4-v. Lyle Allen Jones
a-4-vi. Ann Marie Townshend
a-4-vii. Melanie Tymes

B. Downtown Dover Partnership - John Tinsley - To Fill the Unexpired Term of Gary Patterson - Term to Expire May 2015

C. Ethics Commission - Nancy J. Shevock - Five (5) Year Term to Expire July 2019

D. Historic District Commission - Three (3) Year Terms to Expire July 26, 2017

d-1. C. Terry Jackson, Resident
d-2. Ann Baker Horsey, Professional
d-3. Joseph McDaniel, Business Representative

E. Planning Commission - Three (3) Year Terms to Expire June 1, 2017

e-1. Dr. Bobby Jones - First District
e-2. Col. Robert D. Welsh - First District
e-3. Fred Tolbert - Third District

12. First Reading - Proposed Ordinance #2014-15 with Staff Amendment #1 (SA#1)

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on July 28, 2014. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Proposed Ordinance #2014-15 with Staff Amendment #1 (SA#1) Amending Chapter 110 - Utilities, Article III - Water Service, Division 3 - Water Impact Fees, Section 110-207 - Establishment of Equivalent Dwelling Units and Article IV - Sanitary Sewer Service, Division 3 - Wastewater Collection Impact Fees, Section 110-282 - Establishment of Equivalent Dwelling Units (Sponsors: Bonar/Hutchison/Koenig)

13. Council Members' Announcements

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