REGULAR COUNCIL MEETING
A G E N D A

REVISED TO INCLUDE ITEM #3-A
DOVER HIGH SCHOOL "COMING HOME" PROCLAMATION
JUNE 9, 2014 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY REVEREND THEODORE HENDERSON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN SLAVIN

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* 1. **Adoption of Minutes**
   - **A. Council Budget Workshop of March 31, 2014**
   - **B. Regular Council Meeting of May 27, 2014**

2. **Presentation - Governor's Healthy Communities Recognition**

3. **Proclamations**
   - **A. Dover High School "Coming Home"**
   - **B. Flag Day and Flag Week**

4. **Public Hearing - Electric Revenue Fund Budget**

* **5. Board of Assessment Appeals Exemption Report - May 27 and May 28, 2014**

A. Village of Cannon Mill HOA Inc. - Open Spaces

(Board recommended approval of request for exemptions)

a-1. 2.7 Acres - Cannon Mill Drive
a-2. .393 Acres - Cannon Mill Drive
a-3. .773 Acres - East Sheldrake Circle
a-4. .2111 Acres - East Sheldrake Circle
a-5. .418 Acres- Quillen Street
a-6. 6.1 Acres - East Sheldrake Circle
a-7. 3.8 Acres - Loftland Drive
a-8. 5 Acres - Paradee Drive

B. Rector Wardens & Vestrymen of Christ Episcopal Church - 509 South State Street

(Board recommended approval of request for exemption)

C. Central Delaware Habitat for Humanity

(Board recommended approval of request for exemptions)

c-1. 41 South Queen Street
c-2. 70 Mifflin Road
c-3. 511 Schooner Way

D. YMCA - 825 Kenton Road

(Board recommended approval of request for exemption)

E. Bible Church of God Inc.

(Board recommended approval of request for exemptions)

e-1. 1202-1204 White Oak Road
e-2. Land - Spruance Road

F. Milford Housing Development Corporation

(Board recommended approval of request for exemptions for one (1) year and that the request be reviewed again next year; that the owner contact the City of Dover Inspections Department for maintenance issues; and that the owner meet with the City Manager to discuss a PILOT program with the City of Dover)

f-1. 1361-1383 Walker Road
f-2. 1357 Walker Road

* **6. Safety Advisory and Transportation Committee Report - May 27, 2014**

A. Request for Waiver of Public Street Frontage Requirement - Appendix A - Subdivisions, Article VI - Subdivision - General Requirements and Design Standards, Section E - Lots (Dover Mall)

(Committee deferred action on the request until the June 23, 2014 Safety Advisory and Transportation Committee meeting when the applicant can be present)

* **7. Legislative, Finance, and Administration Committee Report - May 27, 2014**

A. Discussion - Fiscal Year 2014 Audit Program

(Committee recommended acceptance of the FY2014 Audit Program)

B. Proposed Grant-In-Aid Policy

(Committee recommended acceptance of the proposed Grant-In-Aid Policy)

C. Request of Dover Housing Authority for City of Dover to Serve as Responsible Entity for Environmental Reviews

(Committee recommended that City Council agree not to be the Dover Housing Authority's responsible entity for environmental reviews)

D. Proposed Ordinance #2014-16 Amending Appendix E - Commercial and Industrial Building Redevelopment (Sponsors: Anderson and Townshend)(See Item #12)

(Committee recommended adoption of Proposed Ordinance #2014-16)

* **8. Monthly Reports - April 2014**

- **A. City Assessor's Report**
- **B. City Manager's Report**
- **C. City Planner's Report**
- **D. Controller/Treasurer's Budget Report**
- **E. Economic Development Office Report** *(March and April)*
- **F. Fire Chief's Report**
- **G. Police Chief's Report**

9. Evaluation of Bids - Dover Park Recreation Center Demolition

(Staff recommends awarding the demolition contract to Delaware Mulch and Stone in the amount of $35,600)

10. Evaluation of Proposals - System Control and Data Acquisition (SCADA) Maintenance Contract

(Staff recommends awarding a three (3) year contract to Donovan Contractual Services (DCS) as per the proposal submitted in response to RFP #14-0040PW)

* **11. Council President Appointments - 2014/2015 Committees (Annual Appointments Deferred During the Meeting of May 27, 2014)**

- **A. Legislative, Finance, and Administration Committee**
- **B. Parks, Recreation, and Community Enhancement Committee**
- **C. Safety Advisory and Transportation Committee**
- **D. Utility Committee**
- **E. Compensation Commission**
- **F. Construction Code Appeals Committee**
- **G. Other Post-Employment Benefits (OPEB) Trust Fund Board**
- **H. Retirement Committee - General Employee Pension Plan**
- **I. Retirement Committee - Police Pension Plan**

12. First Reading - Proposed Ordinances

The First Reading is offered on the following proposed ordinances. Final action by Council will take place during the Second Reading of the ordinances on June 23, 2014. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

- **A. Proposed Ordinance #2014-16 Amending Appendix E - Commercial and Industrial Building Redevelopment (***Sponsors: Anderson and Townshend***)**
- **B. Proposed Ordinance #2014-17 - FY2014/15 City of Dover Budget Ordinances**

13. Final Reading - Proposed Ordinances

The First Reading of the proposed ordinances was accomplished during the Council Meeting of May 27, 2014. Copies of the proposed ordinances are available at the entrance of the Council Chambers.

- **A. #2014-09 Amending Chapter 50 - Floods; Chapter 22 - Buildings and Building Regulations, Article III - Building Code, Section 22-61; and Appendix F - Fees and Fines**

13. Final Reading - Proposed Ordinances (Continued)

The First Reading of the proposed ordinances was accomplished during the Council Meeting of May 27, 2014. Copies of the proposed ordinances are available at the entrance of the Council Chambers.

B. #2014-10 - FY 2014 Budget Amendment

C. #2014-14 Amending Appendix D - Downtown Dover Business Improvement District (DDBID), Article III - Establishment of DDBID, Section 3 - Geographic Boundaries, and Section 5 - Management Company

14. Council Members' Announcements

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