REGULAR COUNCIL MEETING
A G E N D A

APRIL 14, 2014 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY REVEREND THEODORE HENDERSON

PLEDGE OF ALLEGIANCE LED BY COUNCIL PRESIDENT BONAR

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of March 24, 2014**

2. Presentation - 2013 Mayor's Prayer Breakfast Contributions
A. People's Place **B. The Shepherd Place**

3. Proclamation - Arbor Day

4. Resolution No. 2014-03 Proposing April 14 - April 25, 2014 as Spring Cleanup Weeks

5. Public Hearings - Violations of the Dangerous Building Ordinance
A. Property located at 814 Maple Parkway, Owned by Frank E. Jones and Others
(Staff recommends: 1. Declaring this in-ground pool and pump house on this property dangerous; 2. Ordering the property demolished by May 14, 2014 by the owner or equity owner at their own risk; 3. Ordering the Building Inspector to cause the demolition of the structures if not completed by the owner within 10 days of the date established by City Council; and 4. Ordering the City Manager with the assistance of the City Solicitor to cause the cost of demolition to be charged against the land on which the structure exists as a municipal lien or cause such cost to be added to the tax duplicate as an assessment, or to be levied as a special tax, or to be recovered in a suit at law against the owner.)

5. Public Hearings - Violations of the Dangerous Building Ordinance (Continued)

B. Property located at 39 North New Street, Owned by Erin L. Cooper

(Staff recommends: 1. Declaring this building and all accessory structures on this property dangerous; 2. Ordering the property demolished by May 14, 2014 by the owner or equity owner at their own risk; 3. Ordering the Building Inspector to cause the demolition of the structures if not completed by the owner within 10 days of the date established by City Council; and 4. Ordering the City Manager with the assistance of the City Solicitor to cause the cost of demolition to be charged against the land on which the building exists as a municipal lien or cause such cost to be added to the tax duplicate as an assessment, or to be levied as a special tax, or to be recovered in a suit at law against the owner.)

6. Presentation - Fire Department 2013 Annual Report

* **7. Safety Advisory and Transportation Committee Report - March 24, 2014**

A. Dover/Kent County Metropolitan Planning Organization (MPO) Delaware State University (DSU) Pedestrian Counts Summary Report (December 2013)

(Committee action not required)

B. Transportation Improvement District (TID) - Review of Draft Agreement and District Boundaries

(Committee recommended approval of the draft Agreement Regarding Dover US Route 13/Bay Road Corridor Transportation Improvement District and the map of the proposed district boundaries, subject to review by the Deputy City Solicitor)

C. Update - Dover High School Construction

(Committee action not required)

* **8. Utility Committee Report - March 24, 2014**

A. Delaware Mutual Aid and Assistance Agreement for Intrastate Water/Wastewater Agency Response Network (DEWARN)

(Committee recommended authorizing the City Manager to execute the DEWARN agreement)

* **9. Legislative, Finance, and Administration Committee Report - March 24, 2014**

A. Proposed Amendments to the City of Dover Freedom of Information Act (FOIA) Policy and Proposed Ordinance #2014-07 - Creating a new Chapter 52 - Freedom of Information Act Related to Public Records Access and Amending Appendix F - Fees and Fines (See Item #14-A)

(Committee recommended approval of the proposed amendments to the FOIA Policy and adoption of Proposed Ordinance #2014-07)

B. Financial Forecast Updates

(Committee action not required)

* **10. Monthly Reports - February 2014**

A. City Assessor's Report
B. City Manager's Report
C. City Planner's Report
D. Controller/Treasurer's Budget Report
E. Economic Development Office Report
F. Fire Chief's Report

11. The Grande: Planned Neighborhood Design - Senior Citizen Housing Option Concept Plan (General Sketch Plan)

(City Council shall determine whether or not the proposed project known as The Grande: Planned Neighborhood Design - Senior Citizen Housing Option is of such a design and type that warrants further review by the Planning Commission. Staff recommends forwarding the plan to the Planning Commission for review.)

12. Evaluation of Bids - Generator Maintenance Contract

(Staff recommends awarding a three (3) year contract with the option for two (2) one (1) year extensions to Roy's Electric, Inc. as per the bid submitted in response to ITB #14-0027PW.)

13. Proposed Resolution No. 2014-04 In Support of a Delaware Land and Water Conservation Trust Fund Grant Application for Schutte Park Improvements - Phase 1

(Staff recommends adoption of Resolution No. 2014-04)

14. <u>First Reading - Proposed Ordinance #2014-07</u>

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on April 28, 2014. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Creating a new Chapter 52 - Freedom of Information Act Related to Public Records Access and Amending Appendix F - Fees and Fines

(Legislative, Finance, and Administration Committee)

15. Council Members' Announcements

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