REGULAR COUNCIL MEETING
A G E N D A

MARCH 24, 2014 - 7:30 P.M.

REVISED TO INCLUDE ITEM #9-B - DOVER HUMAN RELATIONS COMMISSION APPOINTMENT

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY REVEREND THEODORE HENDERSON

PLEDGE OF ALLEGIANCE LED BY MAYOR CAREY

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes**

- **A. Council Retreat of January 31, 2014**
- **B. Special Council Meeting of March 10, 2014**
- **C. Regular Council Meeting of March 10, 2014**

2. Presentations

- **A. Recognition of Service - Dover Human Relations Commission**
  - **a-1. Justina Brewington (January 2012 through February 2014)**
  - **a-2. Linda Hackett (January 2012 through February 2014)**
  - **a-3. Roy Sudler, Jr. (July 2004 through February 2014)**
  - **a-4. Faye White (November 2011 through February 2014)**
- **B. Awards by Downtown Dover Partnership - St. Patrick's Day Parade**

3. Proclamation - Earth Hour (March 29, 2014 - 8:30 to 9:30 p.m.)

4. Presentation - Police Department 2013 Annual Report

5. Parks, Recreation, and Community Enhancement Committee Report - March 10, 2014

* **A. Community Development Block Grant (CDBG) Allocation Recommendations for FY 2014**

(Committee recommended approval of staff's recommendations for the CDBG Allocations for FY 2014)

B. Proposed Ordinances Amending Appendix B - Zoning, Article 3 - District Regulations

b-1. #2014-05 Amending Section 2 - General Residence Zones (RG-1 and RG-2), Subsection 2.4 - Conditional Uses (See Item #9-A)(Sponsors: Bonar, Hutchison, and Lynn)

(Committee recommended adoption of Proposed Ordinance #2014-05)

b-2. #2014-06 Amending Section 17 - Shopping Center Development (Permitted Uses) (See Item #9-B)(Sponsors: Bonar, Hare, and Lynn)

(Committee recommended against adoption of Proposed Ordinance #2014-06 due to encroachment issues with Dover Downs)

* **C. Benchmarks Established for the Economic Development Office**

(Committee action not required)

* **D. Updates**

(Committee action not required)

6. Utility Committee Report - March 10, 2014

A. Garrison Oak Technical Park (GOTP) Transmission Line Relocation Capital Improvement Project (CIP)

(Committee recommended authorizing the City Manager to create a new Capital Improvement Project (CIP) titled Garrison Oak Technical Park (GOTP) Transmission Line Relocation to facilitate the construction of the road and entrance infrastructure at the GOTP. The proposed project budget is $550,000 and the project will begin in FY 2014 and be completed in FY 2015.)

* **B. TEA/NAES Report (*January*)**

(Committee recommended acceptance of the report)

* **C. Garrison Oak Technical Park Project Updates**

(Committee action not required)

* **7. Legislative, Finance, and Administration Committee Report - March 10, 2014**

A. FY 14 - Discussion of Pension Appropriation Changes

(Committee action not required)

B. Update on Financing Plan for Garrison Oak Technical Park Project

(Committee action not required)

8. Horsepond Substation Project Amendments and Evaluation of Proposals

(This item was first considered on March 10, 2014 and has been scheduled for reconsideration based on more detailed project information.)(Staff recommends authorizing the City Manager to: 1) Increase the project budget for Project #EE1308 from $730,900 to $1,301,100; 2) Execute the necessary amendments to the Engineering Services Agreement for the Horsepond Substation with Pike Energy Solutions, LLC from $50,000 to a not-to-exceed amount of $165,000 based on time and materials for design assistance and commissioning related services; 3) Execute the necessary amendments to the Engineering Services Agreement for the Horsepond Substation Transmission Line with Pike Energy Solutions, LLC from $75,000 to a not-to-exceed amount of $90,000 based on time and materials for construction-related assistance; and 4) Execute a contract to C.W. Wright Construction in the amount of $550,000 in response to Bid #14-0022EL.)

* **9. Appointments Recommended by Council President Bonar - Dover Human Relations Commission - Three (3) Year Terms to Expire February 2017**

A. Lynne Sadusky - At-Large Representative

B. Jane Hicks - Fourth District Representative

10. First Reading - Proposed Ordinances Amending Appendix B - Zoning, Article 3 - District Regulations

The First Reading is offered on the following proposed ordinances. Amendments to Appendix B - Zoning require a Public Hearing. They are recommended for referral to the Planning Commission on April 21, 2014, and that a Public Hearing be set for May 12, 2014 at 7:30 p.m., at which time the Final Readings and Council action will take place. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. #2014-05 Amending Section 2 - General Residence Zones (RG-1 and RG-2), Subsection 2.4 - Conditional Uses (Sponsors: Bonar, Hutchison, and Lynn)
(Parks, Recreation, and Community Enhancement Committee)

B. #2014-06 Amending Section 17 - Shopping Center Development (Permitted Uses) (Sponsors: Bonar, Hare, and Lynn)
(Parks, Recreation, and Community Enhancement Committee)

11. Council Members' Announcements

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