REGULAR COUNCIL MEETING
A G E N D A

MARCH 10, 2014 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HUTCHISON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of February 24, 2014**

2. Presentation - Planning and Community Development Annual Report

3. Rezoning Request - Public Hearing/Final Reading of Proposed Ordinance #2014-02

The First Reading of the proposed ordinance was accomplished during the Council Meeting of January 27, 2014. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. Property located at 405 North State Street, consisting of 11,250$^{+/-}$ square feet, owned by David and Susan Edgell. This property is currently zoned R-8 (One Family Residence) and the proposed zoning is RG-1 (General Residence).
(TAX PARCEL: ED-05-068.17-01-72.00-000; COUNCIL DISTRICT: 3; PLANNING REFERENCE: Z-14-02)

4. **Request to Withdraw Rezoning and 2008 Comprehensive Plan Amendment (Map 12-1 - Land Development Plan) Requests - Property Located at 1205 McKee Road, Owned by College Road Offices, LLC**

5. **Public Hearing/Final Reading - Proposed Ordinance #2014-03 With Staff Amendment #1 (SA#1)**

   The First Reading of the proposed ordinance was accomplished during the Council meeting of January 27, 2014. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

   A. **Amending the 2008 Comprehensive Plan, as Amended, by Including Text Addenda to the Transportation and Housing and Community Development Chapters**

* 6. **Safety Advisory and Transportation Committee Report - February 24, 2014**

   A. **Update - Dover High School Construction**
      (Committee action not required)
   B. **Briefing on Delaware Department of Transportation (DelDOT) Projects**
      (Committee action not required)
   C. **Briefing on Dover/Kent County Metropolitan Planning Organization (MPO) Projects**
      (Committee action not required)

* 7. **Legislative, Finance, and Administration Committee Report - February 24, 2014**

   A. **Investment Management and Advisory Services - Extension**
      (Committee recommended authorizing the Controller/Treasurer to extend the current Investment Management and Advisory Services agreement for a two (2) year period)
   B. **Investment Banking Custody Services - Extension**
      (Committee recommended authorizing the Controller/Treasurer to extend the current Investment Banking Custody Services agreement for a one (1) year period, if the Controller/Treasurer is able to negotiate this with Union Bank)

* 8. **Monthly Reports - January 2014**

   A. **City Assessor's Report**
   B. **City Manager's Report**
   C. **City Planner's Report**
   D. **Controller/Treasurer's Budget Report**
   E. **Economic Development Office Report**
   F. **Fire Chief's Report**
   G. **Police Chief's Report**

9. **Setting of Property Assessment Appeals**
   (Staff recommends May 26 - May 30, 2014 - 9:00 a.m. until 4:00 p.m., June 2 - June 6, 2014 - 9:00 a.m. until 4:00 p.m., one evening (if needed). The hearing times are subject to change.)

10. Horsepond Substation Project Amendments and Evaluation of Proposals

(Staff recommends authorizing the City Manager to: 1) Increase the project budget for Project #EE1308 from $730,900 to $1,301,100; 2) Execute the necessary amendments to the Engineering Services Agreement for the Horsepond Substation with Pike Energy Solutions, LLC from $50,000 to a not-to-exceed amount of $165,000 based on time and materials for design assistance and commissioning related services; 3) Execute the necessary amendments to the Engineering Services Agreement for the Horsepond Substation Transmission Line with Pike Energy Solutions, LLC from $75,000 to a not-to-exceed amount of $90,000 based on time and materials for construction-related assistance; and 4) Execute a contract to C.W. Wright Construction in the amount of $550,000 in response to Bid #14-0022EL.)

11. Engineering Services Agreement - Schutte Park American Land Title Association (ALTA)/American Congress on Surveying and Mapping (ACSM) Survey - Fiscal Year 2014 Capital Improvement Project

(Staff recommends awarding a contract to Pennoni Associates, Inc. for Schutte Park ALTA/ACSM land title survey and wetland services for the amount not-to-exceed $ 49,700)

* **12. Appointments Recommended by Council President Bonar**

A. Ad Hoc Financial and Operational Advisory Committee - One (1) Year Terms to Expire November 10, 2014

a-1. Jerry White (to fill the unexpired term of Russell Larson)
a-2. Councilman Adam M. Perza
a-3. Councilman Timothy A. Slavin

B. Dover Human Relations Commission - Three (3) Year Terms to Expire February 2017

b-1. Cecil Wilson - First District Representative (to fill the expired term of Ellen Wasfi)
b-2. S. Renee Smith - First District Representative (to fill the expired term of Justina Brewington)
b-3. Theodore Henderson - Second District Representative (to fill the expired term of Faye White)
b-4. Eugene Ruane - Second District Representative (to fill the expired term of Dawn Allen-Pyne)
b-5. James McGiffin - Third District Representative (to fill the expired term of Phyllis Edamatsu)
b-6. Courtney Stewart - Third District Representative
b-7. Kenneth Roach - Fourth District Representative

13. Council Members' Announcements

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