REGULAR COUNCIL MEETING
AGENDA

OCTOBER 10, 2016 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HUTCHISON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* **1. ADOPTION OF MINUTES**

- **A. SPECIAL COUNCIL MEETING OF SEPTEMBER 26, 2016**
- **B. REGULAR COUNCIL MEETING OF SEPTEMBER 26, 2016**

2. PRESENTATIONS

- **A. CERTIFICATE OF APPRECIATION - FRIENDS OF OLD DOVER**
- **B. CERTIFICATE OF CONGRATULATIONS - DELAWARE STATE UNIVERSITY 125TH ANNIVERSARY**
- **C. 2016 MAYOR'S ARTS AWARDS**
  - **JACK AND JEFFREY KIDNER**
  - **MICHAEL KOSIOR**
  - **INNER CITY CULTURAL LEAGUE**
  - **DR. JAMES WILSON**
  - **ENGLISH COUNTRY DANCERS**

3. PROCLAMATION - NATIONAL COMMUNITY PLANNING MONTH

* **4. COUNCIL COMMITTEE OF THE WHOLE REPORT - SEPTEMBER 27, 2016**

A. SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

(1) REQUEST FOR FOUR-WAY STOP SIGN - WYOMING AVENUE AND WESTVIEW TERRACE

(COMMITTEE DEFERRED THE WHOLE MATTER FOR ONE (1) MONTH PENDING THE COMPLETION OF THE FLASHING LIGHTS TO BETTER COLLECT THE INFORMATION FOR THE SPEED DETERMINATION)

B. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(1) ANNUAL REVIEW OF INVESTMENT POLICY

(COMMITTEE RECOMMENDED APPROVAL OF THE PROPOSED CHANGES)

(2) DISCUSSION OF DUTIES AND ASSIGNMENTS OF CITY PERSONNEL

(COMMITTEE DEFERRED THIS MATTER UNTIL THE NEXT COUNCIL COMMITTEE OF THE WHOLE/LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING)

(3) DESIGNING AND EXPANDING RECRUITMENT FOR CITY COMMITTEES, COMMISSIONS, AND BOARDS

(COMMITTEE RECOMMENDED ACCEPTANCE OF STAFF'S RECOMMENDATION)
(COMMITTEE RECOMMENDED ADOPTION OF "PROPOSED RECOMMENDATIONS FOR ADVANCING A MORE EFFECTIVE RECRUITMENT PROCESS FOR CITY COMMISSIONS, COMMITTEES AND BOARDS" POINTS #1 - #4)
(COMMITTEE DEFERRED CONSIDERATION OF "PROPOSED RECOMMENDATIONS FOR ADVANCING A MORE EFFECTIVE RECRUITMENT PROCESS FOR CITY COMMISSIONS, COMMITTEES AND BOARDS" POINT #5, RELATED TO THE REQUIREMENT OF TRAINING FOR BOARD, COMMITTEE, AND COMMISSION APPOINTEES, UNTIL THE NEXT MEETING OF THE COUNCIL COMMITTEE OF THE WHOLE/LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE, AND TO RECOMMEND THAT THE CITY CLERK'S OFFICE AND THE HUMAN RESOURCES DIRECTOR COME BACK WITH AN EXPLANATION OF THE ONBOARDING PROCESS FOR NEW APPOINTEES)

* **5. MONTHLY REPORTS - AUGUST 2016**

A. CITY ASSESSOR'S REPORT
B. CITY MANAGER'S REPORT (JULY AND AUGUST)
C. CITY PLANNER'S REPORT
D. CONTROLLER/TREASURER'S BUDGET REPORT
E. FIRE CHIEF'S REPORT
F. POLICE CHIEF'S REPORT

6. ACCEPTANCE OF PROPOSAL - SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) MASTER HARDWARE/SOFTWARE REPLACEMENT - SOLE SOURCE VENDOR

(STAFF RECOMMENDS PURCHASING THE SCADA MASTER HARDWARE AND SOFTWARE FROM THE SOLE SOURCE VENDOR, SIEMENS ENERGY, INC. FOR $114,370)

7. EVALUATION OF BIDS

A. SOUTH NEW STREET WATER MAIN REPLACEMENT

(STAFF RECOMMENDS AWARDING THE CONTRACT TO AZTECH CONTRACTING, INC. FOR THE CITY OF DOVER NEW STREET WATER MAIN REPLACEMENT PROJECT, BID #17-0009PW, FOR THE AMOUNT OF $246,593.37)

B. FY 2017 STREET AND ALLEY PROGRAM

(STAFF RECOMMENDS AWARDING A UNIT PRICE CONTRACT, BASED UPON BID #17-0008PW FOR THE FY-2017 STREET AND ALLEY PROGRAM TO GEORGE & LYNCH, INC. USING THE NON-PREVAILING WAGE UNIT PRICES FOR EACH WORK ITEM SUBMITTED. THE CURRENT VALUE OF THE CONTRACT IS $1,037,600 BASED ON THE CURRENT AVAILABLE FUNDING. ACTUAL QUANTITIES AND LOCATIONS WILL BE ADJUSTED TO MATCH THE AVAILABLE FUNDING. WORK WILL BE PERFORMED IN STRICT ACCORDANCE TO THE BID SPECIFICATIONS. THE FINAL VALUE OF THE CONTRACT WILL BE BASED UPON THE FINAL AVAILABLE FUNDING COORDINATED WITH THE CONTRACT LANGUAGE.)

* **8. APPOINTMENT RECOMMENDED BY COUNCIL PRESIDENT SLAVIN - HUMAN RELATIONS COMMISSION - REVEREND RITA MISHOE PAIGE - FOURTH DISTRICT (TO FILL THE UNEXPIRED TERM OF JANE HICKS) - TERM TO EXPIRE FEBRUARY 2017**

9. CITY MANAGER'S ANNOUNCEMENTS

10. COUNCIL MEMBERS' ANNOUNCEMENTS

11. ADJOURNMENT

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EXECUTIVE SESSION PURSUANT TO:

29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;

29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;

29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;

29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN