MEMORANDUM

Department of Planning & Inspections
P.O. Box 475
Dover, Delaware 19903
Phone: 302.736.7196 Fax: 302.736.4217

DATE: November 17, 2016

TO: Development Advisory Committee

FROM: Planning Office

SUBJECT: D.A.C. Meeting of **WEDNESDAY**, November 30, 2016

**** Please note change in Meeting Room****

The Development Advisory Committee (D.A.C.) will hold a staff meeting on **WEDNESDAY, November 30, 2016 at 10:00 AM** in the **City Hall CAUCUS ROOM of City Hall** to review and comment on the following applications that will be considered by the Planning Commission at its meeting of Monday, December 19, 2016.

1) Z-16-07 Kays Property on McKee Road - Review and Recommendation for rezoning of a 4.35 acre+/- parcel located on the west side of McKee Road north of College Road, between 1216 and 1282 McKee Road. The property is zoned CPO (Commercial and Professional Office Zone) and the proposed zoning is IO (Institutional and Office Zone). The property is subject to the COZ-1 (Corridor Overlay Zone). The owner of record is George J. Kays & John J. Kays and the equitable owner is Medcore Partners c/o Michael Graham. Property is an unaddressed parcel on McKee Road. Tax Parcel: ED05-067.00-01-33.00-000. Council District 1. Ordinance #2016-28. *This zoning map amendment is anticipated to be scheduled for First Reading on November 28, 2016. Public Hearing before the Planning Commission is anticipated to be scheduled for December 19, 2016, and Final Reading/Public Hearing is anticipated to be scheduled before City Council for January 9, 2017.*

2) MI-16-17 Text Amendment: Tractor Trailer Parking - Review of a proposed text amendment that would prohibit the parking of tractor trailers, or any part of a tractor trailer, in all residential zones and in certain nonresidential zones (CPO, C-1, C-1A, C-2, C-2A, and SC-1). The amendment would also limit the parking of tractor trailers to designated loading zones or loading areas in certain nonresidential zones (C-3, C-4, IO, SC-2, and SC-3). Ordinance #2016-25. *This zoning text amendment was introduced at the Council Committee of the Whole: Safety Advisory and Transportation Committee meeting of November 15, 2016. Public Hearing before the Planning Commission is anticipated to be scheduled for December 19, 2016, and Final Reading/Public Hearing is anticipated to be scheduled before City Council for January 9, 2017.*

Copies of the Proposed Ordinances #2016-28 and #2016-25 will be available on the City's website http://www.cityofdover.com/ under the Government Heading: Ordinances, Resolutions & Tributes.

Please be reminded that we will meet with the applicants on **Wednesday, December 7, 2016 at 10:00 AM** in the **City Hall Conference Room of City Hall**, 15 Loockerman Plaza, Dover. Please plan to attend this meeting as well.

CC: Planning Staff
Inspections Staff
Fire Marshal
Scott Koenig
Mayor
City Clerk
City Council
City Comptroller
Sharon Duca
Jason Lyon
Electric Department
Tax Assessor
Chief Bernat
Patricia Marney
Mark Nowak
Dover Fire Chief
David Cahill
Elaine Webb
Todd Sammons
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