REGULAR COUNCIL MEETING
AGENDA

FEBRUARY 27, 2017 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 30 MINUTES PRIOR TO OFFICIAL MEETING (7:00 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HOSFELT

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* **1. ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF FEBRUARY 13, 2017**

2. PRESENTATION - 2016 ANNUAL REPORT - ROBBINS HOSE COMPANY (DOVER FIRE)

3. COUNCIL COMMITTEE OF THE WHOLE REPORT - FEBRUARY 14, 2017

A. PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

* **(1) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM QUARTERLY UPDATE (OCTOBER, NOVEMBER, AND DECEMBER)**

(COMMITTEE ACTION NOT REQUIRED)

(2) REVIEW OF SCHUTTE PARK MASTER PLAN

(COMMITTEE RECOMMENDED APPROVAL OF THE SCHUTTE PARK MASTER PLAN)

3. COUNCIL COMMITTEE OF THE WHOLE REPORT - FEBRUARY 14, 2017 (CONTINUED)

*** B. UTILITY COMMITTEE**

(1) DISCUSSION - OVERVIEW OF ELECTRIC RATES

(COMMITTEE ACTION NOT REQUIRED)

(2) QUARTERLY REVIEW OF UTILITY RELATED CAPITAL INVESTMENT PLAN (CIP) (ELECTRIC AND WATER/WASTEWATER)(OCTOBER, NOVEMBER, AND DECEMBER)

(COMMITTEE ACTION NOT REQUIRED)

(3) UPDATES

(COMMITTEE ACTION NOT REQUIRED ON THE BELOW ITEMS)

(A) GREEN ENERGY FUNDING AND PROGRAMMING

(B) NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4) PERMIT

*** C. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE**

(1) PROPOSED AMENDMENTS TO CHAPTER 17, TITLE 22 OF THE DELAWARE CODE RELATING TO MUNICIPAL TAX INCREMENT FINANCING AND CHAPTER 18, TITLE 22 OF THE DELAWARE CODE RELATING TO MUNICIPAL SPECIAL DEVELOPMENT DISTRICTS (JOHN PARADEE)

(COMMITTEE RECOMMENDED ADOPTION OF PROPOSED COUNCIL RESOLUTION NO. 2017-02 SUPPORTING THE ENACTMENT OF LEGISLATION BY THE DELAWARE GENERAL ASSEMBLY THAT WOULD ENABLE THE UTILIZATION OF TAX INCREMENT FINANCING AND SPECIAL DEVELOPMENT DISTRICTS WITHIN BOTH THE CITY OF DOVER AND KENT COUNTY, DELAWARE)

(2) EXPIRATION OF DOWNTOWN DOVER PARTNERSHIP (DDP) LOAN GUARANTEE EXTENSION

(COMMITTEE RECOMMENDED AN EXTENSION OF THE CITY GUARANTEE OF THE DOWNTOWN DOVER PARTNERSHIP LOANS FOR A PERIOD OF THREE (3) YEARS EFFECTIVE MARCH 1, 2017 ON THE LOANS BETWEEN PNC BANK AND THE PARTNERSHIP)

(3) REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS FOR THE FISCAL YEAR ENDING JUNE 30, 2016

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE REPORT)

(4) PRESENTATION - COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE REPORT, AS PRESENTED)

(5) STATUS OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) AND PENSION FUNDS

(COMMITTEE ACTION NOT REQUIRED)

4. SPEED CONTROL MEASURES - INDEPENDENCE BOULEVARD (PROPOSAL TO RESCIND THE COUNCIL ACTION OF MAY 9, 2016)

(DURING THEIR REGULAR MEETING OF MAY 9, 2016 COUNCIL APPROVED THE RECOMMENDATION OF DELDOT AND THE WORKING GROUP FOR THE ROUNDABOUT, AS RECOMMENDED BY THE SAFETY ADVISORY AND TRANSPORTATION COMMITTEE)

5. ESTIMATED COST TO ADDRESS ADA AND SAFETY ISSUES

6. EVALUATION OF REQUEST FOR PROPOSALS - DOVER BROADCAST AND PRODUCTION EQUIPMENT (RFP 17-0016CC)

(DURING THE COUNCIL COMMITTEE OF THE WHOLE/LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING OF JANUARY 24, 2017, THIS MATTER WAS TABLED UNTIL THE SECOND MEETING IN FEBRUARY TO HEAR FROM THE STAFF WORKING WITH THE LEVY COURT IN TERMS OF WHAT THEY DISCOVER AND RECOMMEND (REGARDING THE USE OF LEVY COURT CHAMBERS)

(DURING THE CITY COUNCIL MEETING OF FEBRUARY 13, 2017, DISCUSSION - USE OF LEVY COURT CHAMBERS WAS TABLED AND THANKS WERE TO BE COMMUNICATED TO KENT COUNTY LEVY COURT, WITH THE UNDERSTANDING THAT IF THE CITY IS UNDER CONSTRUCTION OF SOME KIND AND UNABLE TO HOLD A MEETING AT CITY HALL, COUNCIL WOULD KNOW THERE IS A SAFETY VALVE IN PLACE TO HOLD MEETINGS)

(STAFF RECOMMENDS AWARDING THE CONTRACT TO TOTAL VIDEO PRODUCTS FOR THE CITY OF DOVER BROADCAST AND PRODUCTION EQUIPMENT RFP #17-0016CC, IN THE AMOUNT OF $155,349 (TO INCLUDE THE PROJECT BUILD OUT AND ANNUAL SUPPORT, MAINTENANCE AND TRAINING IN THE AMOUNT OF $151,849 AND $3,500 RESPECTIVELY), AND AUTHORIZING THE UPGRADE CONTRACT TO TELVUE, AS A SOLE SOURCE PROVIDER IN THE CONTINUATION OF EXISTING BROADCASTING SERVICES AND EXPANSION TO STREAMING SERVICES FOR THE AMOUNT OF $8,740 WHICH INCLUDES A CREDIT FOR EXISTING LEGACY EQUIPMENT AND PREPAYMENT OPTIONS TO REDUCE ANY FUTURE ANNUAL COSTS. THE TOTAL OF BOTH ACTIONS IS $164,089.50.)

7. PERMANENT ASSIGNMENT OF DUTIES ASSOCIATED WITH INTERIM MANAGERIAL PLAN AND ORGANIZATIONAL CHANGES

* **8. <u>REAPPOINTMENTS - BOARD OF ASSESSMENT APPEALS - FOUR-YEAR TERMS TO EXPIRE MARCH 2021</u>**

A. THOMAS BURNS, REAL ESTATE BROKERAGE OF SALES
B. JAMES GALVIN, UNDESIGNATED
C. WILLIAM GARFINKEL, UNDESIGNATED

* **9. REAPPOINTMENT RECOMMENDED BY MAYOR CHRISTIANSEN - PUBLIC ADVISORY COMMITTEE OF THE DOVER/KENT COUNTY MPO - DR. CARLTON L. CANNON, JR. - TERM TO EXPIRE JULY 2018**

10. SELECTION OF POLLING PLACES FOR 2017 REGULAR MUNICIPAL ELECTION

(ELECTION BOARD RECOMMENDED THE ELKS LODGE #1903, 200 SAULSBURY ROAD, AS THE POLLING PLACE FOR THE FIRST (1ST), SECOND (2ND) , AND THIRD (3RD) DISTRICTS)

11. CITY MANAGER'S ANNOUNCEMENTS

12. COUNCIL MEMBERS' ANNOUNCEMENTS

13. ADJOURNMENT

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EXECUTIVE SESSION PURSUANT TO:

29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;

29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;

29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;

29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN