REGULAR COUNCIL MEETING
AGENDA

APRIL 10, 2017 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA - DOVER, DELAWARE

OPEN FORUM - 30 MINUTES PRIOR TO OFFICIAL MEETING (7:00 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY MAYOR ROBIN R. CHRISTIANSEN

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* 1. **ADOPTION OF MINUTES**
   - A. **SPECIAL COUNCIL MEETING OF MARCH 27, 2017**
   - B. **REGULAR COUNCIL MEETING OF MARCH 27, 2017**

2. **PROCLAMATIONS**
   - A. **ARBOR DAY**
   - B. **AUTISM AWARENESS MONTH**

3. **PRESENTATIONS - SCOTT D. KOENIG**
   - A. **RESOLUTION NO. 2017-04**
   - B. **STATE OF DELAWARE TRIBUTE**

* **4. HUMAN RELATIONS COMMISSION REPORT - FEBRUARY 23, 2017**

A. INTRODUCTION OF NEW MEMBER

B. ELECTION OF COMMISSION CHAIR

(COMMISSION ELECTED MR. THEODORE HENDERSON TO SERVE AS CHAIR)

C. DHRC COMMITTEE UPDATES

(1) GOVERNMENT POLICY, PROGRAMS, AND PRACTICES COMMITTEE (GADDIS)

(2) COMMUNITY ENGAGEMENT COMMITTEE (MULLEN)

(3) EDUCATION COMMITTEE (BOGLE)

(4) COMMUNICATIONS COMMITTEE (PAIGE)

D. OLD BUSINESS

(1) DEVELOPMENT OF CONCISE STATEMENT - MISSION AND FUNCTIONS OF DHRC

(COMMISSION RECOMMENDED ACCEPTANCE OF THE CONCISE STATEMENT AS WRITTEN)

(2) DHRC VACANCIES

E. NEW BUSINESS

(1) PROPOSED FY 2017/2018 BUDGET

(COMMISSION RECOMMENDED APPROVAL OF THE PROPOSED FY 2017/2018 DHRC BUDGET IN THE AMOUNT OF $3,000)

(2) 2016 DHRC ANNUAL REPORT TO CITY COUNCIL

F. FUTURE MEETING DATES

(COMMISSION SCHEDULED THE NEXT MEETING FOR THURSDAY, MARCH 23, 2017 AT 6:00 P.M. AND AGREED TO SCHEDULE THE FOLLOWING MEETING AT THAT TIME)

* **5. SPECIAL HUMAN RELATIONS COMMISSION REPORT - MARCH 23, 2017**

A. DHRC COMMITTEE UPDATES

(1) GOVERNMENT POLICY, PROGRAMS, AND PRACTICES COMMITTEE (GADDIS)

(2) COMMUNITY ENGAGEMENT COMMITTEE (MULLEN)

(3) EDUCATION COMMITTEE (BOGLE)

(4) COMMUNICATIONS COMMITTEE (PAIGE)

B. OLD BUSINESS

(1) 2016 DHRC ANNUAL REPORT TO CITY COUNCIL

(COMMISSION RECOMMENDED APPROVAL OF THE 2016 DHRC ANNUAL REPORT TO CITY COUNCIL)

(2) DHRC VACANCIES

C. NEW BUSINESS

(1) SCHEDULING OF DHRC WORKSHOP

* **6. COUNCIL COMMITTEE OF THE WHOLE REPORT - MARCH 28, 2017**

A. UTILITY COMMITTEE

(1) PRESENTATION BY CENTRAL DELAWARE CHAMBER OF COMMERCE - VISION 2020 FOR DOVER - ITEM #7

(COMMITTEE ACTION NOT REQUIRED)

(2) PROPOSED STUDIES FOR THE ELECTRIC UTILITY

(COMMITTEE RECOMMENDED AUTHORIZING THE ACTING CITY MANAGER TO SOLICIT INTEREST FOR UTILITY PROFESSIONAL SERVICES)

(3) REQUEST FOR ALLEY ABANDONMENT (UNIMPROVED/PAPER) - BETWEEN 29 NORTH KIRKWOOD STREET AND 434, 440, 442, 444, AND 452 FULTON STREET

(COMMITTEE RECOMMENDED REFERRING THIS REQUEST BACK TO STAFF)

* **6. COUNCIL COMMITTEE OF THE WHOLE REPORT - MARCH 28, 2017 (CONTINUED)**

A. UTILITY COMMITTEE (CONTINUED)

(4) AMENDMENT TO CONTRACT USER AGREEMENT WITH KENT COUNTY

(COMMITTEE RECOMMENDED AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE THE AMENDMENT TO THE CONTRACT USER AGREEMENT WITH KENT COUNTY)

B. SPECIAL PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

(1) REQUEST FOR BENCHES - CONTINENTAL PARK

(COMMITTEE RECOMMENDED REFERRING THIS MATTER TO THE PARKS AND RECREATION DEPARTMENT TO LOOK AT CREATING A PLAYGROUND)

(2) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION REVIEW

(COMMITTEE RECOMMENDED APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATIONS, AS RECOMMENDED BY STAFF)

(A) HOMEOWNERSHIP ASSISTANCE PROGRAM

(B) PROGRAM ADMINISTRATION

(C) DOVER INTERFAITH MISSION FOR HOUSING

(D) CONNECTIONS COMMUNITY SUPPORT PROGRAM

(E) MILFORD HOUSING DEVELOPMENT CORPORATION (EMERGENCY HOME REPAIRS)

(F) MILFORD HOUSING DEVELOPMENT CORPORATION (HOMEOWNER REHABILITATION)

(G) CENTRAL DELAWARE HABITAT FOR HUMANITY

C. SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

(1) QUARTERLY UPDATE - BICYCLE/PEDESTRIAN SUBCOMMITTEE

(COMMITTEE RECOMMENDED SENDING A LETTER TO THE DELAWARE DEPARTMENT OF TRANSPORTATION (DELDOT) TO REQUEST A TRAFFIC STUDY AT THE CROSSING OF THE SHARED USE PATH AT RIDGELY BOULEVARD AND THE WEST DOVER CONNECTOR)

(COMMITTEE RECOMMENDED PLACING PROPOSED RESOLUTION NO. 2017-01 - COMPLETE STREETS POLICY BACK ON AN AGENDA FOR CONSIDERATION BY THE SAFETY ADVISORY AND TRANSPORTATION COMMITTEE)

D. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(1) REQUEST FOR INCENTIVES - NAIL SPA BY TR

(COMMITTEE RECOMMENDED THAT STAFF COME BACK WITH A RECOMMENDATION WITH REGARD TO BUILDINGS WITH LESS THAN 5,000 SQUARE FEET, WHAT THE IMPACT WOULD BE, AND WHETHER OR NOT THE TIME COULD BE INCREASED FOR A SMALLER BUILDING TO HAVE THE ABATEMENT)

(2) SEARCH TO FILL VACANT POSITIONS

(A) CITY MANAGER

(COMMITTEE RECOMMENDED ACCEPTANCE AND REAFFIRMATION OF THE CITY MANAGER JOB DESCRIPTION THAT WAS APPROVED IN 2013 WITHOUT CHANGE, AND AUTHORIZING THE HUMAN RESOURCES DIRECTOR TO ADVERTISE AS STAFF RECOMMENDED, THROUGH THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION, DELAWARE CITY MANAGER ASSOCIATION, DELAWARE LEAGUE OF LOCAL GOVERNMENTS, SUSSEX COUNTY ASSOCIATION OF TOWNS, MARYLAND MUNICIPAL LEAGUE, AND COLLEGES WITH MPA PROGRAMS, AS WELL AS LOCALLY, ON MONSTER.COM AND SOCIAL MEDIA, AND THAT THE PROCESS BEGIN IMMEDIATELY)

* **6. COUNCIL COMMITTEE OF THE WHOLE REPORT - MARCH 28, 2017 (CONTINUED)**

D. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE (CONTINUED)

(2) SEARCH TO FILL VACANT POSITIONS (CONTINUED)

(B) CITY PLANNER

(COMMITTEE ACTION NOT REQUIRED)

* **7. MONTHLY REPORTS - FEBRUARY 2017**

A. CITY ASSESSOR'S REPORT

B. CITY MANAGER'S REPORT

C. CITY PLANNER'S REPORT

D. CONTROLLER/TREASURER'S BUDGET REPORT

E. FIRE CHIEF'S REPORT

F. POLICE CHIEF'S REPORT

* **8. 2016 ANNUAL REPORT - DOVER HUMAN RELATIONS COMMISSION**

9. CHANGE ORDER UPDATE - SOUTH NEW STREET WATER MAIN PROJECT - UPDATE AND EMERGENCY CHANGE ORDER - ENVIRONMENTAL WORK

10. ACTING CITY MANAGER'S ANNOUNCEMENTS

11. COUNCIL MEMBERS' ANNOUNCEMENTS

12. ADJOURNMENT

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EXECUTIVE SESSION PURSUANT TO:

29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;

29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;

29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;

29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN