ANNUAL COUNCIL MEETING
AGENDA

MAY 8, 2017 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

THE AGENDA HAS BEEN REVISED TO REMOVE THE FIRE CHIEF'S MONTHLY REPORT

PRESENTATION OF THE COLORS BY DOVER HIGH SCHOOL AIR FORCE JUNIOR RESERVE OFFICER TRAINING CORPS (AFJROTC)

INVOCATION BY THE MOST REVEREND ELMER N. DAVIS, JR. - WHATCOAT UNITED METHODIST CHURCH AND DOVER POLICE DEPARTMENT CHAPLAIN

PLEDGE OF ALLEGIANCE LED BY GIRL SCOUT TROOPS #505 AND #1090

NATIONAL ANTHEM BY KATHRYN SUTER, DOVER HIGH SCHOOL

AGENDA ADDITIONS/DELETIONS

1. **ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF APRIL 24, 2017**

2. **PROPOSED RESOLUTION NO. 2017-05/PRESENTATION - JAMES L. HUTCHISON, SR.**

3. **OATHS OF OFFICE ADMINISTERED BY THE HONORABLE WILLIAM L. WITHAM JR., RESIDENT JUDGE - SUPERIOR COURT**

COUNCIL - AT-LARGE	-	**TIMOTHY A. SLAVIN**
COUNCIL - FIRST DISTRICT	-	**TANNER WM. POLCE**
COUNCIL - SECOND DISTRICT	-	**WILLIAM F. HARE**
COUNCIL - THIRD DISTRICT	-	**FRED A. NEIL**
COUNCIL - FOURTH DISTRICT	-	**DAVID L. ANDERSON**

4. **ELECTION OF COUNCIL PRESIDENT/VICE-MAYOR**

5. **RECESS FOR PHOTOGRAPHS (MAYOR AND COUNCIL)**

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

6. STATE OF THE CITY MESSAGE - MAYOR ROBIN R. CHRISTIANSEN

* **7. COUNCIL COMMITTEE OF THE WHOLE REPORT - APRIL 25, 2017**

A. SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

(1) PRESENTATION - LIGHTS ON, CRIME OUT - RESTORING CENTRAL DOVER (CHANDA JACKSON, NCALL COMMUNITY ENGAGEMENT SPECIALIST)

(COMMITTEE RECOMMENDED ENDORSING AND SUPPORTING THIS PROGRAM)

(2) PROPOSED ORDINANCE #2017-06 - AMENDING CHAPTER 70 - OFFENSES AND MISCELLANEOUS PROVISIONS, SECTION 70-2 - WEAPONS GENERALLY (SPONSORS: COLE, HUTCHISON, AND NEIL)(SEE ITEM #14-A)

(COMMITTEE RECOMMENDED ADOPTION OF PROPOSED ORDINANCE #2017-06)

B. UTILITY COMMITTEE

(1) PRESENTATIONS

(A) LOW INCOME RESIDENTIAL UTILITY PROGRAMS UNDER CONSIDERATION OR APPROVED BY THE DELAWARE ENERGY EFFICIENCY ADVISORY COUNCIL (EEAC) (CHARLES T. KISTLER)

(COMMITTEE ACTION NOT REQUIRED)

(B) PRESENTATION - MUNICIPAL WIFI (ROB NICHOLSON, DELMARVA VOIP)

(COMMITTEE RECOMMENDED THAT MR. NICHOLSON HAVE A FOLLOW-UP MEETING WITH THE ACTING CITY MANAGER TO IDENTIFY THOSE WHO NEED TO BE AT THE TABLE AND TO SEE WHERE TO GO FROM HERE, AND THAT MAYOR CHRISTIANSEN ASSIST THE ACTING CITY MANAGER IN THE EFFORTS TO FACILITATE THE CITY MOVING FORWARD)

(2) ANNUAL ENGINEERING CONSULTANT'S REPORT ON THE OPERATION AND MAINTENANCE OF THE ELECTRIC SYSTEM - FISCAL YEAR 2016

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE REPORT)

C. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(1) SEED FUNDING REQUEST FROM BIG RIVER FILM CO., LLC FOR A SHORT FILM TO CELEBRATE THE 300TH YEAR OF DOVER

(COMMITTEE RECOMMENDED PROVIDING $4,000 INITIAL SEED MONEY TO BIG RIVER FILM CO. FOR A SHORT FILM TO CELEBRATE THE 300TH YEAR OF DOVER, THAT IF BIG RIVER FILM COMPANY COMES BACK AND STATES THAT THEY HAVE RECEIVED ANOTHER $4,000, THE CITY WILL PROVIDE AN ADDITIONAL $4,000, AND THAT IF THE CITY OF DOVER PROVIDES THE SEED MONEY, IT WILL BE PUT IN WRITING THAT THE CITY OF DOVER HAS THE RIGHT TO PROMOTE, MARKET, AND SHARE THE FILM WITH ITS PARTNERS)

(2) EVALUATION OF PROPOSALS – FISCAL YEAR 2017-2021 AUDIT SERVICES

(COMMITTEE RECOMMENDED THE APPROVAL OF CLIFTONLARSENALLEN LLP FOR THE AUDIT SERVICES CONTRACT NOT TO EXCEED THE FIXED PRICES PROVIDED IN THE PROPOSAL DATED MARCH 24, 2017)

(3) DOWNTOWN DOVER BUSINESS IMPROVEMENT DISTRICT (BID) BUDGET AND ASSESSMENT (TAX) RATES FOR FISCAL YEAR 2017-2018

(COMMITTEE RECOMMENDED APPROVAL OF THE PROPOSED BUDGET AND ASSESSMENT (TAX) RATES FOR FISCAL YEAR 2017-18, AS PRESENTED)

* **8. MONTHLY REPORTS - MARCH 2017**

- **A. CITY ASSESSOR'S REPORT**
- **B. CITY MANAGER'S REPORT**
- **C. CITY PLANNER'S REPORT**
- **D. CONTROLLER/TREASURER'S BUDGET REPORT**
- **E. POLICE CHIEF'S REPORT**

* **9. QUARTERLY REVIEW OF CAPITAL INVESTMENT PLAN (CIP) (JANUARY, FEBRUARY, AND MARCH)**

10. 2017/18 CITY COUNCIL ANNUAL APPOINTMENTS

* **A. APPOINTED STAFF MEMBERS**

- **(1) CITY ASSESSOR**
- **(2) ACTING BUILDING INSPECTOR**
- **(3) CITY CLERK**
- **(4) ASSISTANT CITY CLERK**
- **(5) CONTROLLER/TREASURER**
- **(6) ASSISTANT CONTROLLER/TREASURER**
- **(7) ASSISTANT TREASURERS**
- **(8) FIRE MARSHAL**
- **(9) CITY SOLICITOR**
- **(10) DEPUTY CITY SOLICITOR**

B. COMPENSATION COMMISSION - TWO-YEAR TERMS TO EXPIRE MAY 2019

11. 2017/18 COUNCIL PRESIDENT ANNUAL APPOINTMENTS

A. COMMITTEES

- **(1) ECONOMIC DEVELOPMENT COMMITTEE**
- **(2) GENERAL EMPLOYEE PENSION PLAN BOARD**
- **(3) LEGISLATIVE, FINANCE, AND ADMINISTRATION SUB-COMMITTEE**
- **(4) OTHER POST-EMPLOYMENT BENEFITS (OPEB) BOARD**
- **(5) PARKS, RECREATION, AND COMMUNITY ENHANCEMENT SUB-COMMITTEE**
- **(6) POLICE PENSION PLAN - RETIREMENT COMMITTEE**
- **(7) SAFETY ADVISORY AND TRANSPORTATION SUB-COMMITTEE**
- **(8) UTILITY SUB-COMMITTEE**

B. MISCELLANEOUS

- **(1) CENTRAL DELAWARE CHAMBER OF COMMERCE (LIAISON MEMBERS)**
- **(2) CITY/COUNTY COMMITTEE (LIAISON TO KENT COUNTY)**
- **(3) KENT COUNTY TOURISM BOARD OF DIRECTORS (VOTING LIAISON MEMBER)**
- **(4) KENT ECONOMIC PARTNERSHIP BOARD OF DIRECTORS (VOTING LIAISON MEMBER)**

* **12. 2017/18 MAYORAL ANNUAL APPOINTMENTS**

(MAYOR CHRISTIANSEN REQUESTS THAT THESE APPOINTMENTS BE DEFERRED UNTIL MAY 22, 2017)

- **A. COMPENSATION COMMISSION**
- **B. DOVER FOURTH OF JULY CELEBRATION COMMITTEE**
- **C. DOVER PUBLIC LIBRARY ADVISORY COMMISSION**
- **D. DOWNTOWN DOVER PARTNERSHIP BOARD OF DIRECTORS**
- **E. ELECTION BOARD**
- **F. SILVER LAKE COMMISSION**

* **13. RESOLUTION NO. 2017-06 AUTHORIZING SIGNATURES FOR BANKING SERVICES ON BEHALF OF THE CITY OF DOVER, DELAWARE - CONTROLLER/TREASURER, ASSISTANT CONTROLLER/TREASURER, AND ASSISTANT TREASURERS**

14. FIRST READING - PROPOSED ORDINANCE #2017-06

THE FIRST READING IS OFFERED ON THE PROPOSED ORDINANCE. FINAL ACTION BY COUNCIL WILL TAKE PLACE DURING THE SECOND READING ON MAY 22, 2017. THE ORDINANCE IS AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS, ON THE CITY'S WEBSITE AT WWW.CITYOFDOVER.COM UNDER "GOVERNMENT," OR BY CONTACTING THE CITY CLERK'S OFFICE AT 736-7008 OR CITYCLERK@DOVER.DE.US.

A. ORDINANCE #2017-06 AMENDING CHAPTER 70 - OFFENSES AND MISCELLANEOUS PROVISIONS, SECTION 70-2 - WEAPONS GENERALLY

(COUNCIL COMMITTEE OF THE WHOLE/SAFETY ADVISORY AND TRANSPORTATION COMMITTEE)

15. ACTING CITY MANAGER'S ANNOUNCEMENTS

16. COUNCIL MEMBERS' ANNOUNCEMENTS

17. ADJOURNMENT

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S:\AGENDAS-MINUTES-PACKETS-PRESENTATIONS-ATT&EXH\COUNCIL-AGENDAS\2017\05-08-2017 ANNUAL COUNCIL AGENDA - REVISED 05-05-2017.WPD

EXECUTIVE SESSION PURSUANT TO:

29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;

29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;

29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;

29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.