REGULAR COUNCIL MEETING

The Regular Council Meeting was held on June 12, 2017 at 7:30 p.m. with Council President Slavin presiding. Council members present were Mr. Anderson, Mr. Sudler, Mr. Neil, Mr. Lewis, Mr. Polce, Mr. Hare, and Mr. Lindell. Mr. Cole was absent.

Staff members present were Captain Stump, Ms. Peddicord, Mrs. Mitchell, Mr. Hugg, Fire Chief Carey, Deputy City Solicitor Pepper, and Mrs. McDowell. Mayor Christiansen was also present.

OPEN FORUM

The Open Forum was held at 7:00 p.m., prior to commencement of the Official Council Meeting. Council President Slavin declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

Mr. Steven French noted that a new restaurant was being built and, in his opinion, the homeless needing homes was more important than any restaurant. He stated that he thought the old library and other buildings should be used to house the homeless.

Ms. Gail Bottomley advised that she had comments and questions regarding the Brandywine Valley SPCA and the City of Dover's Trap Neuter Return (TNR) project in the Millcreek Development. She noted that she was a huge proponent of TNR and requested an update, at some point, as to how many cats have been trapped and sterilized, how many friendly cats have gone up for adoption because they should be taken out of the mix, and how many litters of kittens were taken out of the colony at Millcreek. Ms. Bottomley asked if any resident education was being done as a part of the project, noting that TNR is about more than just trapping, sterilizing, vaccinating, and returning the cats; it involves making sure that the residents know how to feed them properly so that they are not attracting wildlife and new cats so that, over time, the colonies will reduce in numbers.

Ms. Bottomley noted that when she drives through Millcreek she does not see a lot of cats compared with some other communities in Dover that are very, very poor and she suggested that any funds left from the Millcreek project be given to other high volume areas that are quite financially disadvantaged.

Mr. Steven Hall recited *Jack and Jill* and noted that he was Jack and sometimes in life, no matter who you are, rich, poor, no matter what the race, nationality, they all have times in their lives where something befalls them and they fall down. He stated that he was parched and needed water, but he could not get water until he got up that hill and that he needed help getting up that hill so that he could get some water and life could go on.

Mr. Arthur Cunningham advised that he has lived near Pine Cabin Road off of Route 10 for approximately three years and there is a great deal of noise from motorcycles and he requested assistance in having it stopped. Council President Slavin advised Mr. Cunningham that the area referenced was outside of the city limits; however, his concerns would be reported.

Ms. Alexis Sims advised that she had been attending the Open Forum for 11 months on behalf of the homeless and she had only seen Jim and Lisa helped. She stated that one of the councilmen actually owns an establishment that has open houses, open apartments, and has yet to reach out.

Ms. Simms stated that the Dover Public Library had been open for over a year and no one had reached out. She noted that members were in a position to help the homeless and the homeless would not think twice about taking those positions from them. Ms. Simms noted that the police are patrolling for the drug dealers but not the doctors who are handing out drugs and people are getting addicted to Percocet and other prescription drugs.

Mr. Eric Abernathy reminded members that the issue of homelessness was still there and the people still need help and a place to stay. He stated that, although a lot of people and organizations have stepped up to help Victory Church with its mission and movement, he did not see any help coming from the City. Mr. Abernathy advised that regardless of whether they get help or not, they will continue doing what they are doing to end homelessness in Delaware.

Mr. Able Young stated that his biggest concern was transportation for people who leave work at 11:00 p.m. He suggested that public bus transportation should run until at least 1:00 a.m. or 2:00 a.m. Mr. Young advised that most of their day passes stop at 3:00 a.m. and they have no way to get home.

Pastor Aaron Appling recalled the help that was provided to Ms. Alexis Simms and the issues that they faced with the County when providing her with an RV on the church property. He advised that they looked at the law and found that they had every right to have an RV on their property. Pastor Appling noted that the homeless have been treated by the system in such a negative way for so long that they are going to have an attitude about it and he encouraged members to take heed to some of those things that were being said by those individuals.

The invocation was given by Bishop Thomas L. Holsey, followed by the Pledge of Allegiance.

AGENDA ADDITIONS/DELETIONS

Mr. Sudler moved for approval of the agenda, seconded by Mr. Neil and unanimously carried.

Mr. Hare moved for approval of the Consent Agenda, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF MAY 22, 2017

The Minutes of the Regular Council Meeting of May 22, 2017 were unanimously approved by motion of Mr. Hare, seconded by Mr. Lewis and bore the written approval of Mayor Christiansen.

ADOPTION OF MINUTES - SPECIAL COUNCIL MEETING OF MAY 24, 2017

The Minutes of the Special Council Meeting of May 24, 2017 were unanimously approved by motion of Mr. Hare, seconded by Mr. Lewis and bore the written approval of Mayor Christiansen.

CERTIFICATE OF APPRECIATION - CITY OF DOVER BICYCLE AND PEDESTRIAN SUBCOMMITTEE

The City Clerk read the following Certificate into the record:

CERTIFICATE OF APPRECIATION

presented to

City of Dover Bicycle and Pedestrian Subcommittee

The City of Dover Bicycle and Pedestrian Subcommittee was created by City Council on November 13, 2012. Members were tasked with advising the Safety Advisory and Transportation Committee regarding bicycle and pedestrian issues, identifying gaps in the bicycle and pedestrian network in Dover, and working with local partners to improve the atmosphere for bicyclists and pedestrians. Since its establishment, the Subcommittee has worked diligently to promote safe opportunities for bicycling, walking, and jogging in the City of Dover. Members have provided sound advice on bicycle and pedestrian transportation priorities and have been vocal advocates for the interests of the City in collaborating with the Delaware Department of Transportation and the Dover/Kent County Metropolitan Planning Organization. They were instrumental in the development of the City of Dover Pedestrian Plan - February 2015 and the City of Dover Bicycle Plan - March 2015, and have actively sponsored events to raise awareness and encourage healthy living, such as DoverWALKS, Fun Rides, Bike to Work Day, and the Ride of Silence. The Mayor and Council are grateful for the many valuable contributions of the Bicycle and Pedestrian Subcommittee, and commend the following members for their commitment to improving the quality of life in the City of Dover:

James Hutchison III, Chair	*Gerry Pennington*
Chris Asay	*Fran Riddle*
Jayce Lesniewski	*Andy Siegel*
Dave Moses	

The Mayor and Council also recognize City of Dover staff members Carolyn Courtney and Eddie Diaz for their dedicated efforts in support of the Subcommittee.

June 12, 2017

On behalf of the Mayor and Council, Mayor Christiansen presented the certificate to members of the Bicycle and Pedestrian Subcommittee. Mr. Chris Asay, Vice Chair of the Subcommittee, thanked members of Council for their support, noting that they had worked awfully hard for the last four years to do what they could to make bicycling possible as an option for the average citizen and, without the Council's support, they could not have accomplished what they did.

CERTIFICATE OF APPRECIATION - RECOGNITION OF SERVICE - DIANNE P. BOGLE - DOVER HUMAN RELATIONS COMMISSION (OCTOBER 2015 THROUGH APRIL 2017)

The City Clerk read the following Certificate into the record:

CERTIFICATE OF APPRECIATION

Presented to

Dianne P. Bogle

Dover Human Relations Commission

October 2015 - April 2017

The City of Dover extends sincere appreciation for your public service.

June 12, 2017

On behalf of the Mayor and Council, Mayor Christiansen presented the certificate to Ms. Bogle. Ms. Bogle thanked members of Council for the opportunity to serve and Councilman Lewis for entrusting her with the opportunity. She noted that while she will not be serving in this capacity, she will be serving in other capacities in the community. Ms. Bogle advised that she has a passion for advocating for children and families and that is what she will be doing.

CERTIFICATE OF CONGRATULATIONS - FIRST STATE KINGS BASKETBALL TEAM

The City Clerk read the following Certificate into the record:

CERTIFICATE OF CONGRATULATIONS

presented to

First State Kings Basketball Team

An elite team of 10th and 11th grade young men from local high schools captured the Championship Basketball Title at the Youth Elite Sports (Y.E.S.) Tournament on April 29, 2017 in Berlin, New Jersey. The City of Dover congratulates the following coaches and players for their remarkable achievement:

Coaches

Norman Royal	*Dakiem Tolson*	*Jullian Williams*
Levert Sonnier	*Jessica Watson*	

Players

Tyron Hilliard	*Lathan Notice*	*Zechariah Waters*
Donnell Hooker	*Jae'Shaun Reynolds*	*Keshon Weems*
Vincent Mabin	*Malik Voshell*	*Misanni Wells*
Jarius Mullen	*Bryce Washington*	

The entire team and coaches are commended for their hard work, dedication, and commitment.

June 12, 2017

On behalf of the Mayor and Council, Mayor Christiansen presented the certificate to the coaches and members of the First State Kings Basketball Team. Ms. Jessica Watson thanked the City and expressed their appreciation for the opportunity to be there. She advised that they are more than a basketball team because they incorporate health and wellness, as well as teach their young men to be goal-oriented and to think beyond themselves. Ms. Watson stated that they showed great sportsmanship and she was very proud of them.

REZONING REQUEST - PUBLIC HEARING/FINAL READING OF PROPOSED ORDINANCE #2017-05

A public hearing was duly advertised for this time and place to consider the rezoning of property located at 1408 College Road, consisting of $0.26^{+/-}$ acres; 1412 College Road, consisting of $3.42^{+/-}$ acres; and 1416 College Road, consisting of $0.80^{+/-}$ acres, owned by The Most Worshipful Prince Hall Grand Lodge of Free and Accepted Masons of the State of Delaware, Inc. The property is currently zoned R-8 (One-Family Residence) and the proposed zoning is IO (Institutional and Office).

(Tax Parcels: ED-05-067.14-01-47.00-000, ED-05-067.18-01-11.00-000, and ED-05-067.18-01-09.00-000; Planning Reference: Z-17-03; Council District: 4)

Mr. Neil moved that the Final Reading of Proposed Ordinance #2017-05 be acknowledged by title only, seconded by Mr. Lewis and unanimously carried. (The First Reading of the ordinance was accomplished during the Council Meeting of April 24, 2017.)

Planner's Review

Mr. David Hugg III, Acting Director of Planning and Community Development, reviewed the petition to amend the zoning district and the findings and recommendations of the Planning Commission. He noted that the Planning Commission recommended approval of the rezoning request.

Mr. Sudler asked if anyone had reached out to the Grand Lodge of Free and Accepted Masons in regard to the proposal. Responding, Mr. Hugg advised that they had actually approached the City about correcting their non-conforming use.

Public Hearing
Council President Slavin declared the public hearing open.

Mr. Isaac Morris, Deputy Grand Master of the Most Worshipful Prince Hall Free and Accepted Masons of Delaware and Mr. C. B. Powell, District Deputy, were present representing the applicant. Mr. Morris advised that they purchased this property in April of 2015 and have made significant changes in how they operate, who they allow into the facility, and how they entertain in the facility. He noted that they recently spent approximately $125,000 in renovations and anybody going by there now may not even recognize the building. Mr. Morris stated that although it is a membership organization, they do rent it for weddings and high school graduation functions. He noted that they were aware of the previous problems with the noise ordinance and have corrected that by changing the times so that nothing goes past 11:00 p.m. Mr. Morris advised that no loud music is involved and the bar is not an open, walk-in type, facility anymore.

Mr. Sudler stated that he recognized the changes and appreciated the significant exterior décor changes that have been made, in addition to the new blacktop or sealant that was put in. He noted that it looks good. Mr. Sudler stated that he also noticed that the grass was being cut on a regular basis and when they do have a large crowd, it doesn't appear to be unruly or anything that is undesirable. On behalf of the Fourth District, he thanked them for the improvements and advised that if they needed assistance with anything to call him.

Mr. Anderson also thanked them for the changes that have been made, noting that he had the pleasure of being at an event about a year prior and the facility has come along very well. He expressed his hope that their example would be repeated by some others.

Mr. Sudler moved for approval of the rezoning request, as recommended by the Planning Commission. The motion was seconded by Mr. Anderson and, by a unanimous roll call vote (Mr. Cole absent), Council adopted Ordinance #2017-05, as follows:

AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF DOVER BY CHANGING THE ZONING DESIGNATION OF PROPERTIES LOCATED AT 1408, 1412, AND 1416 COLLEGE ROAD

WHEREAS, the City of Dover has enacted a zoning ordinance regulating the use of property within the limits of the City of Dover; and

WHEREAS, it is deemed in the best interest of zoning and planning to change the permitted use of the properties described below from R-8 (One-Family Residence Zone) to IO (Institutional and Office Zone).

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1. That from and after the passage and approval of this ordinance the Zoning Map and Zoning Ordinance of the City of Dover have been amended by changing the zoning designation from R-8 (One-Family Residence Zone) to IO (Institutional and Office Zone) on properties located

on the southeast side of College Road, east of Kenton Road, at 1408 College Road, consisting of $0.26^{+/-}$ acres; 1412 College Road, consisting of $3.42^{+/-}$ acres; and 1416 College Road, consisting of $0.80^{+/-}$ acres; owned by The Most Worshipful Prince Hall Grand Lodge of Free and Accepted Masons of the State of Delaware, Inc.
(Tax Parcels: ED-05-067.14-01-47.00-000, ED-05-067.18-01-11.00-000, and ED-05-067.18-01-09.00-000 ; Planning Reference: Z-17-03; Council District: 4)

ADOPTED: JUNE 12, 2017

PUBLIC HEARING - ELECTRIC FUND BUDGET

A public hearing on the Electric Fund Budget is required for compliance with City of Dover Electric Revenue Bonds Resolutions prior to adoption of the budget. Notice of the public hearing was properly advertised for this time and place.

Council President Slavin declared the public hearing open. There being no one present wishing to speak during the public hearing, the public hearing was closed.

Mrs. Donna S. Mitchell, Acting City Manager, reviewed the budget summary for the Electric Revenue Fund Budget and the Capital Improvement Budget for the electric utility. She noted that the beginning balance of revenues of the operating budget was $95,987,700 and the capital budget was $12,080,100.

Mr. Anderson asked, with the power cost adjustment, if there was a net decrease in the electric rates. Responding, Mrs. Mitchell advised that a power cost adjustment credit of $0.0855 would be credited to every electric bill based on kilowatt consumption. Mr. Anderson asked what that equals, approximately, for the average person or business. Mrs. Mitchell stated that, depending on the type of service, it would be a reduction of between 3.6% and 7%. She noted that it would be a $6.2M reduction in revenue.

Council President Slavin noted that the First Reading of the Budget Ordinances would take place during the latter part of the meeting and that the Final Reading and adoption of the Ordinances were scheduled for the Regular Council Meeting of June 26, 2017.

COUNCIL COMMITTEE OF THE WHOLE REPORT - MAY 23, 2017

The Council Committee of the Whole met on May 23, 2017 at 6:01 p.m., with Council President Slavin presiding. Members of Council present were Mr. Anderson, Mr. Sudler (arrived at 6:02 p.m.), Mr. Neil, Mr. Lewis, Mr. Cole, and Mr. Polce. Mr. Hare and Mayor Christiansen were absent. Civilian members present for their Committee meetings were Mr. Caldwell (*Parks, Recreation, and Community Enhancement*), Mr. Keller (*Safety Advisory and Transportation*), and Mr. Blakeman (*Utility*). Mrs. Horsey (*Parks, Recreation, and Community Enhancement*), Mr. Shelton (*Safety Advisory and Transportation*), and Ms. Arndt (*Utility*) were absent.

UTILITY COMMITTEE

The Utility Committee met with Chairman Cole presiding.

The Energy Authority - Presentation of Electric Utility Integrated Resource Plan (IRP)

Mr. William Clarke, Executive Director, Strategic Innovations & Analytics, The Energy Authority (TEA) recognized team members Ms. Lisa Dohogne, Mr. Jim Ford, and Ms. Arlene Holloway who assisted in preparing the Integrated Resource Plan (IRP). He attributed the success of the project to TEA's close collaboration with Mrs. Donna Mitchell, Acting City Manager and Mr. Harry Maloney, Electric Director. Mr. Clarke reviewed a presentation, entitled "The Energy Authority (TEA)/City of Dover 20-Year Integrated Resource Plan (IRP)."

Referring to Mr. Clarke's comment that spending $2.1M on the Vans Sant plant now would typically save $11M or more over the study period, Mr. Anderson asked if these amounts were the present value and if inflation, etc., had been calculated. Mr. Clarke responded that the amounts were present value and he believed that an escalation rate of approximately 2% was used in the process, as well as a discount rate from approximately 3.6%. He noted that everything in the future had been included and discounted back.

Mr. Sudler questioned if they had seen numbers or variables in scenarios from other cities that were not included in the estimates that TEA provided for the City of Dover. Responding, Mr. Clarke indicated that TEA generated and provided the market prices, fuel prices, the cost of new capacity, and the load forecast. He indicated that many of the numbers were generated by TEA because TEA was hired by the City based upon the type of work they do. Mr. Clarke stated that TEA found, when looking at the market conditions, that the plan was robust across all uncertainties. Mr. Clarke noted that these uncertainties could have an impact on the Request for Proposals (RFP); however, they felt strongly that there would not be a change in their recommendation.

In regard to electric forecasting, Mr. Neil stated that solar panels had improved tremendously and noted that the City was supposed to have reserved a section of land for additional solar power in the area where a new civic center had been planned for construction. He asked if this was considered in the report and what improvements in solar technology would bring to the table. Responding, Mr. Clarke stated that the study included current numbers and projections of what solar costs would be. He indicated that there had been a very dramatic reduction in cost per unit of solar to 20% or less of previous numbers. Mr. Clarke advised that they had not looked at specific land in the City for solar energy; however, he indicated, from working at other locations, that solar energy takes approximately eight (8) acres per MW of capacity and the amount of acreage needed for a City facility could be determined by multiplying 30MW by eight (8).

Mr. Neil noted that a section of landfill-type land was supposed to be held for the sole purpose of solar panels, and a portion of land was to be turned over to Delaware State University. Mr. Clarke stated that this would be an excellent opportunity to use this land for all or part of the 30MW that is recommended.

Mr. Slavin asked if the modeling for 30MW of solar included possible land acquisition. Responding, Mr. Clarke indicated that industry standard numbers were used and, although there was not an exact amount of land in these industry numbers, they made an assessment by considering the net present value basis for each $1M of extra cost for land. He stated that approximately 80% - 90% of this amount was reflected in the net present value and had an impact. Mr. Clarke advised that TEA did not look at the City's individual land cost, explaining that they did not know the City's land and did not feel that this was a part of the study. He noted that they did not want to get in conflict with real estate people.

Mr. Slavin thanked Mr. Clarke and his team for the study and Mrs. Mitchell for pursuing this matter, and he encouraged taking a long view before making any decisions. He noted the Council's challenges in considering this issue, stating that Council members are part-time legislators, none of whom are in the utility or energy business. Mr. Slavin commented that key decision-makers, such as Council members, may turn over two or four times in the 20-year forecast and that the knowledge transfer between members is almost nonexistent. He asked Mr. Clarke to speak to the inherited risk involved, explaining that he felt there was a lot of risk in being asked to make decisions about a very complicated set of issues that members are not conversant in. Mr. Slavin stated that Council relies on consultants, and he questioned who vets the information that they receive from experts and consultants.

In response, Mr. Clarke stated that he had also received information from consultants over the years and stated that, in addition to turnover, there is much uncertainty with a 20-year plan. He indicated that things could change that are outside the assumptions that were put in place. Mr. Clarke advised that members could fall back on people like Mrs. Mitchell and Mr. Maloney for guidance, who would challenge TEA and ask them questions until they are comfortable with the information, so that Council would feel confident that they are getting good answers. He stated that there is a risk because decisions would be made for something that would be in place for 20 years. Mr. Clarke advised that a self build would be there for 30 years; therefore, it is necessary to know the risk being taken on. He explained that there was also a risk in not taking on a plan, because if the City does not have generation and future load, its costs would increase and reliability could suffer.

Mr. Anderson stated that the City would be looking to retire the McKee Run plant in approximately seven (7) years and asked how long it would take to build a new plant in compliance with existing regulations. He questioned if the plant was approximately 100 MW, when work would have to start, and what the time line would be for making a decision. Responding, Mr. Clarke advised that the net capacity of McKee Run was approximately 102 MW and there was a potential

retirement of the plant in 2027. He noted that the plant seldom runs, partly because of the operating cost and fuel availability. Mr. Clarke stated that the PJM calls on the plant when needed, stating that it was called upon in the last few days to operate for a few hours. He advised that the plant was a hedge against market conditions, and not having long-term ownership of purchased power or generation would put the City at risk from the uncertainty of future market prices. Mr. Clarke estimated that permitting, ordering, and construction would take approximately four (4) or five (5) years on average. Mr. Anderson asked if this estimate would apply to replacing an existing plant. Responding, Mr. Clarke indicated that demolishing the McKee Run plant and building on its site would probably add time to the estimate, and the City would probably be better off by using other land. He indicated that the existing site might be considered a brownfield-type site. Mr. Clarke indicated that the City had a window of a couple of years before making this decision.

In response to Mr. Anderson regarding the definition of an unforced capacity obligation, Mr. Clarke advised that a unit may have a capacity limitation of 100 MW, but its capability is tested in a real world condition and, due to operational conditions, the market may only consider 90 MW or 95MW toward the obligation. He noted that there may be unplanned outages, equipment failures, etc.

Mr. Anderson noted that a new plant would likely operate with higher efficiency and be called on more often. He asked how this would affect the trade-offs and if as much capacity would be needed with the new plant. Mr. Clarke advised that there were two (2) concepts being discussed. He noted, first, that capacity is needed to meet the obligations of PJM, and a unit with 50 MW of capacity would provide 50 MW toward the City's obligation. Mr. Clarke stated that if there is 100 MW of load and a 16% reserve requirement, a capacity of 116 MW is needed. He advised that once the City has that capacity, the market will be looking for the energy from it and will compare how economical and efficient the City's plant is compared with everything else on the marketplace. Mr. Clarke stated that a new unit would be more efficient and would be called upon much more often than the existing facilities. He indicated that the market would buy the energy produced and this would become a revenue source.

Mr. Blakeman stated that this energy would not become a revenue source but would offset having to purchase power, because the plant is not running. He stated that when generation is brought on, the energy would be consumed and would not be available to sell. Mr. Blakeman advised that the City would not have to buy energy, but the power would be generated and used on the City's own system unless there is a price difference large enough to offset the purchase.

Mr. Clarke explained that in today's Regional Transmission Organization (RTO) market environment, the market dictates when, how much, and what energy will be generated, and the City of Dover is part of this whole. He stated that the City, as well as the rest of the PJM market, needs a specific amount of energy to serve its load, and the City buys from the market for this purpose. Mr. Clarke advised that if there is

more generation than needed, this is a revenue source. He stated that the City's units support the City on the capacity side to meet its obligations. Mr. Clarke indicated that if the units are not running they are not getting revenue from the market, but the load is getting a charge from the market. He stated that by having a unit that runs more, the City would sell more energy to the market, which would then be a pure revenue source.

Mr. Blakeman asked if the energy goes to the market or to the Dover system first. Responding, Mr. Clarke advised that it goes to the market first. He stated that the market is buying energy, and the City is buying from the market. Mr. Clarke indicated that, from a financial perspective of dollar flow, the market is giving the City dollars for revenue and taking dollars from the City on cost. He noted that the electrons may be located in the City, but from a settlement and dollar flow perspective, the City is receiving revenue and getting a charge from the market, and it does not matter where the energy is generated. Mr. Clarke compared the energy electricity market to a big pond that people put water into and take water out of.

Referring to page 25 of the presentation, Qualitative Risks, Mr. Blakeman pointed out the statement that there was a risk of having no generation and only a Purchase Power Agreement (PPA) should there be a systemwide outage. He advised that this had been an issue only twice during his 43 years of experience with the City's Electric Department. Mr. Blakeman explained that, during the 1950s, an operator at the St. Jones power plant saw Delmarva going down, separated, and kept the City's power on. In addition, he stated that during the East Coast blackout the City was able to get back online before the rest of the system. Mr. Blakeman stated that while a systemwide outage was indicated to be a concern in the presentation, in actuality it had not been a big issue for the City of Dover. Responding, Mr. Clarke stated that such an event may not be a driver but was a point to be aware of and think about.

Mr. Blakeman stated that if the City was to go entirely with purchased power, all the variables and uncertainties discussed would generally go away except for the purchased power cost, because there would be no generation. Mr. Clarke indicated that this was correct and noted that by obtaining a longer-term contract, the City would try to minimize the uncertainty around this one (1) variable. Mr. Blakeman stated that getting rid of a lot of uncertainties and trying to deal with the one (1) remaining uncertainty by contracting out was not a bad position to be in. Mr. Clarke agreed, but he encouraged having something that the City would own, whether it is a purchased power agreement or steel in the ground in the City or somewhere else.

Referring to page 26, Sensitivities, Mr. Blakeman pointed out the statement, "Recommended strategies not affected significantly by the sensitivities studied for high gas price, low gas price, more restrictive carbon constraints, and higher RPS requirements." He also referred to the statement on page 73 of the City of Dover 2017 Integrated Resource Plan, under Market Risks, that "One of the largest sources of risk on a forward basis for any thermal unit is cost and availability of fuel." Mr. Blakeman questioned why the cost and availability of fuel were not considered

as a large source of risk in regard to the recommendations relating to sensitivities. In response, Mr. Clarke indicated that, in general, fuel was one (1) of the most volatile assumptions and this was a key point; however, it was not a driver when looking at the recommendations. He stated that when looking at low gas, base gas, and high gas, the same answer was obtained in regard to the recommendations. Mr. Blakeman expressed his understanding that fuel price was a variable that did not have a big impact. Responding, Mr. Clarke stated that the recommendations related more to capital costs, the efficiency assumptions of the units, and how fuel is used. Mr. Blakeman stated that gas prices would not have a big impact on this.

Referring to page 30 of the presentation, Mr. Blakeman pointed out the statement that, "To make up for the capacity shortfall in 2024, it is recommended an RFP is issued for 50 MWs of capacity to firm up IRP pricing and cost comparison. The options for this RFP should include a Purchase Power Agreement, Installation of 30 MW of Solar PV (11.4 MWs PJM Capacity, Self-Build (GT or RICE installation)." He noted that 200 or 250 acres would be needed for the installation of 30 MWs of solar photovoltaics. Mr. Clarke stated that this would be needed if the City were to build solar itself, noting that eight (8) acres would be needed per MW of capacity.

Mr. Blakeman asked if a reciprocating internal combustion engine (RICE) would be a diesel or gas-fired unit, and Mr. Clarke advised that it would be gas fired. Mr. Blakeman questioned where the City would obtain gas. Responding, Mr. Clarke stated that the City's gas supply is sufficient for its existing units because they do not run very often; however, if something new was put in with higher efficiency that could run more often, there would be a need for a more firm gas supply. He stated that an assumption was made that the City could get this supply, noting that there would be a cost to accommodate this. Mr. Clarke stated that, as a company, TEA had looked at what could be obtained in the way of gas. He indicated that they felt that they could obtain it and that the cost they included was reasonable for that gas capacity.

Mr. Blakeman noted that the City had not been able to get sufficient firm gas to run Unit #3 at the plant, and Calpine had to pay to have a private pipeline built; therefore, gas availability could become an issue. Mr. Clarke responded that this was a fair concern. He reiterated that TEA had included an assumption that they could get gas into the City, and there was a premium put on the price to do that. He explained that it would be unknown if the City could get gas until actually going out to get it; however, they tried to accommodate this uncertainty by putting dollars on it.

Responding to Mr. Blakeman regarding the definition of "tranche," as referred to on page 28 of the presentation, Mr. Clarke explained that, in this case, tranche referred to an amount of supplies or a block of capacity that TEA recommended that the City obtain.

In reference to page 23 of the City of Dover 2017 Integrated Resource Plan, Mr. Blakeman pointed out the statement that, "Electric utilities must have both

generation capacity resources and the ability to provide electrical energy instantaneously to serve its retail customers." He asked if utilities must have generation. Responding, Mr. Clarke stated that there must be generation somewhere, either produced by the utility or obtained through purchased power. Mr. Blakeman noted that eight (8) other municipal systems have little or no generation and they operate from purchased power.

Mr. Blakeman referred to the statement on page 24 of the City of Dover 2017 Integrated Resource Plan that, "The design of the capacity market, the associated uncertainties of the supply-demand balance and the frequent modifications to the RPM rules result in significant variability of the RPM capacity prices. RPM capacity prices for the DPL-South zone, which Dover is in, has ranged from a low of $2.51 per MW-Day to a high of $245/MW-Day over the last five years." He asked what the trend was on the capacity prices. Responding, Mr. Clarke stated that prices oscillate, are very volatile, and were expected to increase over the long term, but it was not known how much they would increase.

Referring to page 24 of the City of Dover 2017 Integrated Resource Plan, Mr. Blakeman referred to the statement that "The maximum price for the auctions is 1.5 times the Net Cost of New Entry (Net CONE), or $394/MW-Day for the upcoming BRA for Delivery Year 2021, at a potential cost of $25.9 million to Dover." He questioned the meaning of "BRA," and Mr. Clarke explained that this referred to Base Residual Auctions.

Mr. Blakeman referred to the statement on page 24 of the City of Dover 2017 Integrated Resource Plan that "Dover's annual locational reliability charge could have range from $165,000 to $65.1 million," and he questioned the reason for such a wide variation. Responding, Ms. Dohogne explained that the auction is based upon what people submit to cover their cost, the available capacity in PJM, and the City of Dover and its zone, noting that what is accepted and what is available can vary. In response to Mr. Blakeman regarding the anticipated cap, Ms. Dohogne stated that there is a large cap that is called the Cost of New Entry (CONE). She noted that people submit their bids into the auction to cover their fixed costs, which they try to recover.

Referring to the Risk Factors listed on pages 72-75 of the City of Dover 2017 Integrated Resource Plan, Mr. Blakeman questioned which of these factors the City should be most concerned about. Responding, Mr. Clarke stated that one (1) of the biggest uncertainties was the regulatory risk factor regarding what would happen in the federal government over the next 20 years from an emissions perspective.

Mr. Blakeman asked if new technology was being developed that may be a big game changer for electric supply and generation. In response, Mr. Clarke stated that there were many opinions on this; however, storage was one (1) such factor. He explained that there are limitations for wind, rooftop solar, or other large solar facilities; however, storage capability tied to a utility grade, along with solar and the wind

energy, would be a game changer. Mr. Clarke indicated that this technology was in its early stages, companies like Tesla were working on it, and California was mandating the amounts and types of storage. He expressed his personal opinion that perfecting utility grade storage would change the game a lot.

Mr. Blakeman stated that power plants are needed because renewable energy cannot be used if the sun does not shine and the wind does not blow. Mr. Clarke advised that this would change when there are places to store energy. He explained that in California they are talking about a "duck curve," where there is so much renewable energy that fossils are backed off in the middle of the day and then relied on once the sun starts to go down, when there is a steep climb. He noted that this curve could be flattened out through storage. He expressed the need to be ready to be part of this from a utility perspective.

Mr. Polce stated his understanding that the goal of the plan was to reduce costs and create greater sustainability. He asked whether Mr. Clarke had seen, historically through work done in the past, impact on local economies in the attraction or retention of economic drivers. In response, Mr. Clarke stated that if cost drivers are kept down, this helps the local economy. From an anecdotal perspective, he advised that formerly served as an assistant GM for a municipal utility in Indiana that was not much different from Dover. Mr. Clarke stated it was found that if they could keep their costs down, they were able to attract more commercial and industrial customers. He noted that there is always a question of how to balance the costs between commercial and industrial versus the residential sectors. Mr. Clarke stated that anytime a community can manage the cost to the users of its commodity, this will help grow the customer base.

The Committee recommended acceptance of the report.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

Quarterly Review of Utility Related Capital Investment Plan (CIP) (Electric and Water/Wastewater)

Mrs. Donna S. Mitchell, Acting City Manager, reviewed the Utility Related Capital Investment Plan (CIP) Projects (Electric and Water/Wastewater). In regard to General Fund projects, she stated that work was continuing on the Old PW2 Site Improvements; Mrs. Sharon Duca, Public Works Director, was working on a voluntary cleanup program plan for the site and soils were being tested. Mrs. Mitchell advised that the Silver Lake Valve Replacement project had been completed and an annual inspection of the dam was included in next year's budget. She indicated that the Salt Storage Barn project was complete, although the invoice had not yet been paid. Mrs. Mitchell stated that concrete and asphalt were poured during the past week. She explained that Mr. Neil had met with herself and Mrs. Duca regarding the Persimmon Park Place Drainage Study, which was being discussed with some of the customers, and letters were being sent out.

In regard to recreation projects, Mrs. Mitchell noted that the Dover Park Master Plan had been started and a meeting had been held regarding the park with Mr. David Hugg, Acting Director of Planning and Community Development, last week. She advised that many of the recreation projects had been started but would not be completed this year and their funding had been moved to next year's budget. Mrs. Mitchell indicated that the Street and Alley Program was underway. She advised that documents had been received for the Silver Lake Dam improvements, and staff was working on getting this awarded.

In regard to Electric Fund projects, Mrs. Mitchell advised that staff was working through Metering System Upgrades, which would be a long-range project over several years. She stated that the Van Sant Capacity Increase project was complete, and the Horsepond Road 69 kV Rebuild was also complete and awaiting release of final billing. Mrs. Mitchell advised that the Towne Point/White Oak Distribution Feeders was another multi-year project in process. She explained that the Van Sant Exhaust Plenum Replacement Project was awaiting final invoices. Mrs. Mitchell advised that the Unit #3 Stack Repairs were complete. In regard to the 69 kV Cable Replacement on North Street, she stated that engineering work had started and noted that this project had been pushed out because the Delaware Department of Transportation (DelDOT) had to complete their work at this location first. Mrs. Mitchell stated that the Horsepond Road Underground Distribution Feeders were complete and some of the new upgrades at the Oak Grove Trailer Park and Dover East Estates were in process. She indicated that the North Street Overhead to Underground project was also being scheduled around DelDOT. Mrs. Mitchell advised that the Meeting House Branch Pole Relocation would not be completed this year but would be moved out because of the work that must go into the cleanup of Old PW2.

In regard to the Water/Wastewater Improvement and Extension Fund projects, Mrs. Mitchell advised that there had been problems acquiring land for the 1 MG Elevated Water Storage Tank and Mrs. Duca was getting ready to work on the water model to determine whether or not that tank was still needed. She indicated that the Westover Pump Station was still in process, the Hazlettville Road Interceptor was awaiting the final retainage invoice, as well as the Retreat Pump Station. Mrs. Mitchell advised that the Rolling Acres Pump Station was in process and awaiting materials for construction. She noted that the Delaware Avenue Sanitary Sewer Extension was scheduled to begin in April; however, she believed it had not yet been started and indicated that she would check with Mrs. Duca on this. Mrs. Mitchell advised that the new fence at Well #6 was complete and most of the rest of this year's projects were in process. She noted that the Bradford Street Survey was completed and the Delaware Tech Pump Station and all of the 2017 wastewater projects were in design or construction stages.

Updates

Green Energy Funding and Programming
Due to time constraints, this item was deferred until the next meeting.

National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer Systems (MS4) Permit
Due to time constraints, this item was deferred until the next meeting.

SPECIAL PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

The Special Parks, Recreation, and Community Enhancement Committee met with Chairman Sudler presiding.

Proposed Resolution No. 2017-07 - Establishment of a City Community Sustainment Fund Through Voluntary Contributions (Sponsor: Anderson)
Mr. Anderson advised that the City's finances were in good condition, as suggested by its bond rating upgrades; however, the State was having some challenges. He noted that the federal government had been claiming tight budgets for 30 years; therefore, there was a reason for local people to take care of local problems. Mr. Anderson stated that a gentleman had suggested a voluntary system whereby people could contribute a dollar to make a difference, and Proposed Resolution No. 2017-07 would provide a mechanism to implement this suggestion. He explained that the Proposed Resolution would give the City some insurance against federal cuts to Community Development Block Grant (CDBG) funds. Mr. Anderson indicated that there was currently a proposal to zero out CDBG funding and, although he doubted that this would happen, he stated that there would probably be cuts greater than the 5% that had been projected, due to the current dynamics. He stated that cutting other programs or raising taxes would be ways to replace the money; however, he did not think that these were viable options, and he expressed his belief that people would be willing to support their community. Mr. Anderson advised that there had been many worthy projects that would not have happened without CDBG funding, including downtown rebuilding, encouraging home ownership, helping seniors and low-income people to repair houses, helping the homeless shelter, rebuilding Serenity Place, and saving the Elizabeth W. Murphy School.

Mr. Anderson explained that a negative checkoff system was proposed, whereby a "Dollar for a Difference" would be added to utility bills on a voluntary basis. He advised that the program would be voluntary but automatic; therefore, until a payer opts out, they would be in the program, resulting in a reasonably steady and dependable stream of revenue. Mr. Anderson advised that typical negative check off systems had historically shown 80% compliance and that even 10% compliance would be enough to make up for an approximate 10-15% cut in CDBG funding; therefore, even relatively low participation would offset cuts. He estimated that participation could top out around $300,000 per year, and the probable return would

be between $24,000 and $300,000. Mr. Anderson indicated that the program would have to run for approximately six (6) months before gaining an understanding of its acceptance by the community; therefore, the City would have to start the program without doing any budgeting based on it. He advised that by the time the supplemental budget is considered, around the beginning of the year, the federal budget would be known, and it would then be known if there would be extra money for other charities, such as the Police Athletic League or the Mayor's Blue Ribbon Panel on Homelessness. Mr. Anderson pointed out that the City already has a mechanism to make awards through the Parks, Recreation, and Community Enhancement Committee that includes an application process, point system, and professional evaluation, so there would be no need to set up new criteria or do anything differently.

Mr. Anderson reiterated that negative checkoff compliance rates are reasonably high and stated that if it is communicated to people and not hidden, there should not be much of a drop-off. He noted that the base of participants would be much broader than the property tax base because there are people located outside of the City who do not pay taxes but pay utilities, are part of the City's economy, and would also benefit from participating. Mr. Anderson indicated that the low amount of $1 would not be enough to cause people to be upset; however, a 40% compliance rate with 10,000 participants who contribute $12 per year would raise approximately $120,000 per year. He pointed out that it would be unknown how effective the program would be in Dover for at least six (6) months; however, there was nothing to lose because existing mechanisms would be used and there would be no costs and no need for a new collection facility or staff. Mr. Anderson stated that the program would offer the potential to raise funds to address deep-seated problems that are hurting the City's economy and the community's security in the long run. He noted that, without these funds, the plans, work and studies done by other commissions would likely go nowhere. Mr. Anderson stated that this was a win-win proposal and the City had nothing to lose.

Mr. Slavin expressed appreciation for the creativity of the proposal and of the fact that it was being discussed in response to a local suggestion; however, he stated concern about the mechanics of people opting in or out. He advised that there would be costs for collecting the money, such as programming fees on utility bills, accounting fees, and the impact on Customer Service for opting in or out. Mr. Slavin stated the desire to have this conversation as part of larger budget discussions and actions that members would take on in the next couple of weeks. He recommended deferring this matter to the budget hearings.

In addition, Mr. Slavin stated that there was a philosophical question that the State, County, and City were facing regarding whether they were willing to absorb the cuts being passed on by the federal government. He noted that the President had just released a budget with very deep cuts to many programs; however, Mr. Slavin did not believe that it would be the place of the City of Dover to take this on and come up with new financing schemes for people to donate their money to City government.

Mr. Slavin expressed his personal belief that charity is a matter of the heart, and it should be left to individuals to direct where they want to donate their money. He stated that he had never checked off a box to give a dollar to any funds on his income tax returns because he did not believe that these funds would go to solve the problems indicated. Mr. Slavin stated that there are high overhead fees for a government to run such funds, and that he thought there were better places for his money to go.

Mr. Neil applauded Mr. Anderson for a brilliant, out-of-the-box idea and for thinking in terms of making something happen if other things around it are failing. He expressed his concern about not-for-profit organizations having to pay. Mr. Neil indicated that he thought this matter needed further discussion and stated the desire to discuss the mechanics in connection with the budget for the new fiscal year.

Mr. Lewis commended Mr. Anderson for the excellent idea, stating that he did not think it a bad idea as long as it is kept voluntary. He expressed concern about managing the program and whether there would be related fees. Mr. Lewis stated that the proposal should be discussed further.

Mr. Anderson expressed his belief that people are too often boxed in with their thinking but were starting to understand that the most efficient way to tackle local problems is not by an international movement or by a one-size-fits-all solution, but by local people evaluating and solving them. Mr. Anderson stated that it takes years to set up a system like the existing CDBG system and the Proposed Resolution would set up a mechanism to put money into an existing fund. He noted that the cost would be low, noting that there are already fees that are a dollar or two (2) and this would just be another. Mr. Anderson indicated that he was open to the question about whether the program should be voluntary for non-taxpayers, noting that he had passed the proposal around to the community to a number of non-profit organizations, churches, and other foundations, none of whom had a problem with it. He advised that they had liked the idea because the fee was low and, philosophically, they tended to see themselves as community-oriented. Mr. Anderson noted that the proposal would apply to non-taxpayers as well as any group that makes a Payment in Lieu of Taxes (PILOT), and they could opt out if they already make a voluntary contribution to the City. He stated that it would not be a stumbling block if Council wanted to adjust the proposal, noting that this was a small part of the issue; however, it could affect some of the certainty of the revenue. Mr. Anderson reminded members that only about 60% of the City's base is taxpayers and 40% of its value basis is from non-taxpaying customers.

Mr. Anderson stated he thought it would be valuable to begin this discussion now because there are many other moving pieces within the budget and the budget hearing, and this piece could be lost in the discussion. He noted that if the Proposed Resolution was recommended for approval now, it would take at least two (2) weeks to go through it, and even longer if delayed.

Mr. Caldwell indicated that this was a good plan in the long run but expressed concern about the administrative and management part of the program and what it would cost in the long term. He stated that it should be discussed during Council's budget hearings to go over the fine print of everything that must take place. Mr. Caldwell indicated that he liked to see people volunteering their time and money; however, there was more to be focused on that was not being heard at this point.

Mr. Slavin moved to recommend deferring consideration of the Proposed Resolution until the budget hearings, seconded by Mr. Neil.

Mr. Anderson stated that there was merit in the Mr. Slavin's motion; however, he thought it would be better to refer the matter to staff for review. He indicated that this would allow for an answer to the one (1) question remaining about administrative overhead. Mr. Anderson pointed out that the question would still remain a month from now if the matter was deferred until the budget hearings. He stated that staff could bring their recommendation when the proposal is brought forth in the budget.

Mr. Slavin stated that nothing would preclude staff from preparing some of the answers if the proposal was deferred until the budget hearing.

The Committee recommended deferring consideration of the Proposed Resolution until the budget hearings.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

Proposed Change in Frequency - Community Development Block Grant (CDBG) Program Updates

Mr. David Hugg, Acting Director of Planning and Community Development, advised members that staff recommended that Community Development Block Grant (CDBG) program updates be provided to the members every six (6) months rather than quarterly, unless there were significant changes. He explained that this was due to the uncertainty in the CDBG program and other demands on staff. Mr. Hugg noted that recent quarterly reports had stated that there were no actions in the last quarter.

The Committee recommended approval of Staff's recommendation that Community Development Block Grant (CDBG) program updates be provided to the members every six (6) months rather than quarterly, unless there were significant changes.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

Mr. Anderson stated that there may be a desire to go back to quarterly reports in the future and noted that the reports had been valuable in the past in identifying hang-ups with money. Responding, Mr. Hugg stated that staff would monitor this and would not wait for six (6) months to inform members if issues come up in the interim. He advised that if the CDBG program is funded and moves forward, staff will continue the quarterly reports.

SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

The Safety Advisory and Transportation Committee met with Councilman Lewis presiding.

Proposed Ordinance #2017-07 Amending Chapter 46 - Fire Prevention and Protection, Article II - Fire Department, Division 2 - Officers, Section 46-77 (3) - Election and Voting Regulations for Nominees - Eligible Voters (Sponsors: Slavin and Hare)

Fire Chief Carleton Carey, Jr. advised members that Proposed Ordinance #2017-07 would amend language in the Dover Code regarding eligible voters for fire department officers. He indicated that the ordinance would replace the term "at least 25 percent of the alarms" with "at least one-hundred twenty-five (125) of the alarms" with respect to the requirement for eligible voters to have active membership in the Fire Department. Chief Carey explained that this was being requested because fewer members were able to meet the 25% requirement since the Department was receiving more alarms each year; therefore, fewer members were eligible to vote for Fire Department officers. He explained that the original ordinance was put in place many years ago when there were 250 - 500 calls per year; however, they were now averaging 1,300 and had 470 already this year. Chief Carey noted that they now had only 25-30 voters for line officers, whereas previously there were well over 50 eligible voters.

Mr. Neil stated his understanding that they would be going from a percentage to a raw number and asked if there was a concern that members would have to respond to a very low number of calls to be eligible. Responding, Chief Carey indicated that this was a concern; however, with the current average required, members were required to have almost 170 calls to vote. He indicated that they had studied calls going back 10 years and calls had averaged 600 per year when he started as a fire line officer in 1991. Chief Carey advised that they had reached 1,000 calls in 1997, had never had less than 1,000 calls since then, and were now reaching 1,300 calls per year.

Mr. Anderson stated that he thought the Proposed Ordinance was positive and would encourage more involvement. He expressed his understanding that people would not be responding to fewer calls than they did 20 or 25 years ago and asked if 125 calls per month was within the historical norms. Mr. Carey stated that it was and that 125 calls would average to approximately two (2) calls out of the 20-30 calls they receive per week.

Mr. Anderson questioned how this would help involvement in the Fire Department. In response, Chief Carey explained that the rule had always been that members can vote only if they ride a fire truck. He noted that in some departments every member can vote, regardless of their position; however, the Dover Fire Department had never done that and he did not believe they would want to.

Mr. Keller asked if there had been a concerted effort to recruit. Responding, Chief Carey stated that the Fire Department was currently in this process and had 2,500 pamphlets made at a cost of $1,800 that would hopefully pay off. He noted that they were getting ready to meet with Delaware State University and Wesley College and would distribute pamphlets to them. Chief Carey noted that Wesley students previously from out of State had previously served and had been outstanding.

Mr. Keller stated that the City of Dover was very fortunate to have the volunteer Fire Department, noting that their equipment is in topnotch condition.

Mr. Lewis extended his appreciation to Fire Chief Carey for doing an outstanding job.

Chief Carey thanked Council for their support and expressed his belief that the Department's relationship with the City had improved in the past few years since he had returned to the Fire Department. He noted that the Fire Department needs the City and vice versa.

The Committee recommended adoption of Proposed Ordinance #2017-07.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent). (The First Reading of the ordinance will take place during the latter part of the meeting).

Proposed Resolution No. 2017-01 - Complete Streets Policy

During the Regular City Council Meeting of April 10, 2017, Council considered the Quarterly Update - Bicycle/Pedestrian Subcommittee and approved the Safety Advisory and Transportation Committee's recommendation to place Proposed Resolution No. 2017-01 - Complete Streets Policy, back on an agenda for consideration by the Safety Advisory and Transportation Committee.

Mr. David Hugg, Acting Director of Planning and Community Development, advised members that the Proposed Resolution was part of a plan to have Dover designated as Bicycle Friendly Community. He explained that Dover's ordinances have the components of a Complete Streets Policy, but not under that specific name. Mr. Hugg stated that Proposed Resolution No. 2017-01 would tie together the various components of Complete Streets that are already part of the City's codes and policies and reaffirm Dover's commitment to a multi-modal transportation system, safety, and accessible use of the public rights-of-way.

Staff recommended adoption of Proposed Resolution #2017-01.

Mr. Slavin moved to recommend adoption of Proposed Resolution No. 2017-01, seconded by Mr. Anderson.

Mr. Anderson proposed amending line #30 to remove the phrase "and reduces automobile dependency," stating that this was not necessary and that it was not the role of the City government to try to get people out of their cars. He indicated that the City's role was to provide options, which is what the Proposed Resolution was about, and line #30 was unnecessarily controversial and took the wrong direction.

Mr. Anderson moved to recommend amending the Proposed Resolution to by removing "and reduces automobile dependency" from line #30, seconded by Mr. Neil.

Mr. Sudler noted that lines #29 and #30 would implement a network of "Complete Streets in Dover that achieves principles of connectivity; fosters walkable, bikable, and transit-friendly communities; and reduces automobile dependency." He stated that he did not believe the Resolution implied that the City was trying to get rid of vehicles but that the City was trying to make the environment more friendly. He indicated that, while he understood Mr. Anderson's point of view, he did not think that the spirit of the Resolution was to decrease dependability on automobiles but to create different avenues, and he asked Mr. Hugg for his thoughts on this matter.

In response, Mr. Hugg stated that the goal of Complete Streets and multi-modal transportation was to give people options so that they do have to drive to get a loaf of bread but can use public transit, ride their bikes, and walk safely. He indicated that, in that context, there is the notion of providing options and not necessarily requiring that people be dependent on their automobiles all the time. Mr. Hugg stated that he did not believe this was a negative term but a reflection that the whole program was intended to provide a set of options.

Mr. Sudler asked if Mr. Hugg thought that something should be added to bring more clarity to the Resolution. Responding, Mr. Hugg stated that he did not believe striking the words would be detrimental to the Resolution in any way, and it was implicit in the resolution that biking, walking, transit, and all other kinds of transportation and accessibility would by default make people less dependent on automobiles. He indicated that putting a period after "transit-friendly communities" would not weaken or decrease the value of the Resolution.

The motion to recommend amending the Proposed Resolution by removing "and reduces automobile dependency" from line #30 failed by a roll call vote of seven (6) no (Sudler, Lewis, Cole, Polce, Slavin, Keller) and two (2) yes (Anderson and Neil).

The Committee recommended adoption of Proposed Resolution No. 2017-01.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and, by a unanimous roll call vote (Mr. Cole absent), Resolution No. 2017-01 was adopted, as follows:

A RESOLUTION PROPOSING THE COMPLETE STREETS POLICY

WHEREAS, Complete Streets are designed and operated to assure safety and accessibility for all the users of the public right-of-way, and to reduce congestion by providing safe travel choices that encourage non-motorized transportation and transit; and

WHEREAS, Complete Streets policies acknowledge the benefits and value for the public health and welfare of reducing vehicle miles traveled and increasing transportation by walking, bicycling, and public transportation;

WHEREAS, Complete Streets support economic growth and community stability by providing accessible and efficient connections between home, school, work, recreation and retail destinations by improving the pedestrian and vehicular environments throughout communities; and

WHEREAS, Complete Streets enhance safe walking and bicycling options for school-age children, furthering the objectives of the national Safe Routes to School programs and the Centers for Disease Control and Prevention's Physical Activity Guideline; and

WHEREAS, the City of Dover has worked with the Delaware Department of Transportation and the Dover/Kent County Metropolitan Planning Organization to plan for and construct bicycle and pedestrian improvements both within road rights-of-ways and through parks, to help develop an interconnected network for pedestrians and cyclists; and

WHEREAS, the City of Dover annually directs resources to improving the sidewalk system through the City's Capital Improvement Plan, and through provisions of the Zoning Ordinance, Subdivision Regulations, and development review process requires sidewalks, landscaping, and other site design features to provide for safe amenities for bicyclists and pedestrians; and

WHEREAS, the City of Dover coordinates closely with the Department of Transportation as the State's Complete Streets policy is applied to projects within the City of Dover; and

WHEREAS, the implementation of code requirements, maintenance of sidewalks, and coordination with the Department of Transportation result in a policy of Complete Streets in the City of Dover;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Dover, that The City of Dover is committed to implementing the code requirements and policies to ensure a network of Complete Streets in Dover that achieves principles of connectivity; fosters walkable, bikable, and transit-friendly communities; and reduces automobile dependency.

ADOPTED: JUNE 12, 2017

Quarterly Update - Bicycle/Pedestrian Subcommittee

Mr. David Hugg referred members to the Bicycle & Pedestrian Subcommittee Quarterly Update - May 2017, stating that no action was required.

During the Regular City Council Meeting of April 10, 2017, members considered the Quarterly Update - Bicycle/Pedestrian Subcommittee Report and approved the recommendation of the Council Committee of the Whole/Safety Advisory and Transportation Committee to send a letter to the Delaware Department of Transportation (DelDOT) to request a traffic study at the crossing of the shared use path at Ridgely Boulevard and the West Dover Connector.

Mr. Anderson asked if there was an update on the safety concern regarding the crossing. Responding, Mr. Hugg stated that he did not have an update but would try to find out the status. He noted that there were two (2) issues involving the West Dover Connector, the crossing that Mr. Anderson mentioned and a connecting access to a parcel near the end of the road, which had been brought to DelDOT's attention. He stated that did not have an update but would provide this information.

The Committee recommended acceptance of the report.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

Mr. Sudler stated that he had heard a concern from Mr. Francis Bethel, 120 Ann Avenue, regarding excessive traffic and speeding on Ann Avenue and speed bumps were requested. Mr. Sudler indicated that he advised Mr. Bethel that the City no longer provides speed bumps, and Mr. Bethel wanted to look at an alternative. Mr. Sudler had indicated that he would pass this concern on to the Safety Advisory and Transportation Committee, noting that he had asked for this concern to be placed on the agenda for the Committee's next meeting and possibly have Mr. Bethel come voice to his concern personally.

By consent agenda, Mr. Hare moved for acceptance of the Council Committee of the Whole Report, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

ECONOMIC DEVELOPMENT COMMITTEE REPORT - MAY 24, 2017

The Economic Development Committee met on May 24, 2017 at 2:01 p.m. with Mayor Christiansen presiding. Members present were Mr. Cole; Mrs. Mitchell (departed at 2:18 p.m. and returned at 2:20 p.m.), Mr. Hugg, Mr. Moore (DDP), and Mr. Hammond (arrived at 2:04 p.m.). Mr. Hare and Mr. Sheth were absent.

Presentation - Starting a Small Business Incubator (Dr. Michael Casson - Delaware State University UCEDIT)

Dr. Michael Casson, Jr., Director, Delaware State University Center for Economic Development and Trade (UCEDIT), advised members that he had approached Mayor Christiansen a couple of months ago regarding the possibility of a partnership

to create an incubator in the City of Dover. He indicated that incubators and accelerators are quite prevalent throughout the United States and have demonstrated much success. Dr. Casson stated that the potential for an incubator would always rise to the surface when thinking about what can be done in the City of Dover to spur economic growth and support small business growth.

Dr. Casson reviewed a presentation entitled "Starting a Small Business Incubator: Feasibility approach."

Dr. Casson noted that the first step in developing an incubator would be to provide services, which could be done initially without a facility to begin to get momentum. He advised that these services could be continued while looking for a facility.

Mr. Hammond questioned if Dr. Casson was referring to an incubator without walls, and Dr. Casson stated that he was. He indicated that it would be important for an incubator without walls to be part of the full incubator plan for perhaps 18-24 months, after which there would be the ability to move into a physical establishment.

Mr. Moore asked if Dr. Casson was proposing to do a feasibility study to identify types of companies. Responding, Dr. Casson indicated that he was, if the Committee was committed to exploring this and trying to see if this would be a good fit for the City. Mr. Moore questioned if this was something that Dr. Casson and/or Delaware State University (DSU) does. Dr. Casson stated that this could be done as part of UCEDIT and funded through the Economic Development Administration.

Mr. Moore questioned if Dr. Casson was trying to target which companies and start-ups would be successful in the City based on other companies that are currently here and services that are needed. Responding, Dr. Casson advised that he was and that it would include the cost of doing business here. He stated that technical services could be offered by DSU or within the City. Dr. Casson advised that expertise would be tracked down and a plan would be created around this. He advised that the facility itself can often be an obstacle for many cities and that an incubator without walls would be doable for much less cost. He stated the importance of coordinating some of the efforts currently occurring throughout the City and County.

Mr. Cole asked if the focus was on a partnership between the City and DSU. Responding, Dr. Casson advised that it would be about collaboration, with a combination of public and private entities working together. He stated the need for a lead, noting that DSU could take the lead in terms of the feasibility study. Dr. Casson indicated that there would then be a need to move into what the management or entity structure of the incubator would be and determine where the leadership roles would be housed.

Mrs. Mitchell questioned where the financing was expected to come from. She noted that Dr. Casson had mentioned that failure in this type of undertaking sometimes results from not managing money and cash flows. In response, Dr. Casson advised

that there are a variety of different ways to finance, noting that some incubators use a percentage of royalties, some have rental space, some use a combination of grants, and some use fee-for-service training. He noted that financial mixes can be used to help support the revenue streams.

Mr. Hugg stated that doing a feasibility study would be the first step. He asked what early commitment was needed from the City and if this would be a financial commitment or just an endorsement from the City that indicates that DSU would do this and come back to the City with a report that would start to outline what the questions are. Responding, Dr. Casson stated that UCEDIT would commit to providing professional expertise and asked the City to consider supporting a graduate student stipend for the six (6) months that it could potentially take. Mr. Hugg asked what this cost would be for the City, and Dr. Casson estimated that it would cost $2,000 or $3,000.

Mayor Christiansen indicated that this was a great concept and advised members that the County was looking at doing basically the same thing. He suggested that Mr. Hugg, Mr. Hammond, and Dr. Casson have a meeting at the earliest possible time with Mr. Mike Petit de Mange, Kent County Administrator, and Mr. Jim Waddington, Kent County Director of Economic Development, to discuss this. Mayor Christiansen suggested comparing notes to see how the City and County could move forward on this together. He stated that he thought he heard the County mention, when talking about the initial concept, that they had space available. Mayor Christiansen advised that if the County had space and the City had the good intentions and spirit to join them, together they could make this happen. He indicated that the City had collaborated with Kent County and he would like to continue that partnership, noting that this would be beneficial to the City and to the County. Mayor Christiansen noted that, if there was any financial responsibility, it would probably be spread across many shoulders rather than place on one (1) entity.

The Committee recommended that there be a meeting held with the County to determine a path forward.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

Dr. Casson noted that he had spoken about this matter with Mr. Waddington, informed him of the presentation, and walked through the space at the County.

Mayor Christiansen informed members that he had obtained a commitment from Mayor Mike Purzycki of Wilmington to come to Dover to discuss the successes and failures of Wilmington regarding economic development. He expressed the desire to have a joint meeting of the Downtown Dover Partnership (DDP) and the Economic Development Committee where Mayor Purzycki could come and offer insight into successes and failures in the City of Wilmington.

Mr. Moore stated that a portion of the DDP was already planning to go to Wilmington to talk about economic development, so the DDP may already be doing this. He expressed his belief that Ms. Diane Laird, State Coordinator, Downtown Delaware and member of the DDP Board of Directors, may be doing this, noting that he would find out who else was participating and advise Mayor Christiansen. He indicated that he supported doing this, whether as two (2) separate efforts or as part of an Economic Development Committee meeting.

Dr. Casson stated that he and colleagues at DSU wanted to bring before the Economic Development Committee the possibility of a small business website initiative for the City of Dover. He noted that a pilot was done with Mr. Ken Anderson, Director for Entrepreneurial and Small Business Support, State of Delaware, as well as Ms. Laird, for the Town of Middletown. Dr. Casson explained that small businesses have a lack of web presence, which is the revenue generator of the future, and DSU saw fit to bring a program that supported small businesses in the development of their websites. He indicated that DSU has a mobile entrepreneurship training bus, which had been parked in downtown Middletown, and four (4) small businesses in that area hopped on the bus for an eight-week training program. Dr. Casson advised that, at the end of the eight (8) weeks, these businesses had functioning websites. He noted that one (1) person from the town also went through the training, for capacity building. Dr. Casson indicated that DSU learned many lessons from the first pilot, and they were ready to move forward with the actual rollout. He expressed the hope that the City of Dover would consider being the first rollout town as DSU takes the bus on a tour of towns across the State.

In response to Mayor Christiansen, Dr. Casson advised that there would be no cost for the program.

Mayor Christiansen asked where the bus would be set up. Responding, Dr. Casson indicated that the bus was set up in the town's parking lot in Middletown and store owners walked to it. He noted that it could be set up anywhere where the bus could be parked.

Mr. Hammond suggested using the Loockerman Way Plaza.

The Committee recommended entertaining the idea of participating in the small business website initiative.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

Mayor Christiansen asked that Dr. Casson coordinate this with Mr. Hugg. He asked Mr. Moore to instruct the Executive Director of the DDP to put the word out about what the project would encompass.

Dr. Casson advised that he could send the specifics of the eight-week program to be disseminated. He noted that a date for the project could be decided.

Mr. Moore asked if the project would be held in the summer or fall. Responding, Dr. Casson indicated that the program in Middletown was held in the fall; however, it ran into the winter and had to be extended to 12 weeks due to holidays and snow days.

Mr. Moore asked if DSU was thinking about late summer or early fall, and Dr. Casson indicated this would be a good time.

Mr. Moore stated his understanding that Dr. Casson was talking about a mobile vehicle that would help people with websites. In response, Dr. Casson explained that they would park the bus and, after eight (8) weeks, the participants who currently do not have a website would have a fully functional website. He stated that those who have a website that is not optimized would have their website optimized through DSU's consultants.

Mr. Moore questioned who would provide the training. In response, Dr. Casson indicated that it would be a combination of Nuts and Bolts Web Design, a group out of Wilmington, and information technology people from the DSU campus.

Mr. Moore asked if the participants would be trained to do website work or if the work would be done for them. Responding, Dr. Casson indicated that before they get on the bus, participants would receive an assignment in order to make sure that they have the documents, tools, and understanding needed for the first day. He noted that once they get on the bus, they would go through a curriculum with the instructor and would have a website at the end. Dr. Casson stated that the consultants would stay with participants throughout the course of the year to make sure that everything is going well for them, and they would then be released. He indicated that DSU was discussing the next step, which would be creating an e-commerce platform for participants as well.

Mr. Hammond asked whether the eight (8) weeks could be staggered if there was a tremendous turnout. He noted that not everyone would show up on the first day.

Responding, Dr. Casson explained that the bus would only hold seven (7) participants.

Mr. Hammond expressed a desire not to turn anyone away. Dr. Casson indicated that this must be considered. He noted that there were quite a few people who wanted to be part of the program in Middletown and the Town Administrator in Middletown had selected the participants. Mayor Christiansen stated that the Executive Director of the DDP could take care of selecting the first candidates. Mrs. Mitchell indicated that there may need to be an application process. Dr. Casson advised that DSU had an application and a survey and that he could send them.

Mr. Moore asked if the bus would be placed at City Hall and questioned where it was placed in Middletown. Responding, Dr. Casson advised that it was placed next to the fire hall.

Mayor Christiansen suggested the possibility of placing the bus at Loockerman Way Plaza every day except when the farmer's market is held. In response, Mr. Moore stated that parking would be better behind the Dover Public Library and suggested connecting the event with the library. He advised that parking there was more accessible, since Loockerman Way parking is coin operated or permanent and not as flexible, whereas parking behind the library is for two (2) hours and is easy to identify. Mr. Moore stated that if there was overflow, the library has computers and a business center that could work in concert with the program and accommodate more than seven (7) people, noting that he was unsure what kind of equipment that DSU had. Dr. Casson indicated that he was unsure if the consultants could manage this. Mr. Moore stated that, in a worst case scenario, those who could not get into the program would at least have the library as a resource. Dr. Casson stated that the key was trying to bring the classroom to small business owners where they can get to it quickly once per week.

Mayor Christiansen advised that the details could be worked out.

By consent agenda, Mr. Hare moved for acceptance of the Economic Development Committee Report, seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

MONTHLY REPORTS - APRIL 2017

By motion of Mr. Hare, seconded by Mr. Lewis, the following monthly reports were accepted by consent agenda:

City Assessor's Report
City Manager's Report
City Planner's Report
Controller/Treasurer's Budget Report
Fire Chief's Report (March and April)
Police Chief's Report

APPOINTMENTS/REAPPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN

Dover Public Library Advisory Commission

Mayor Christiansen recommended the following appointments/reappointments to the Dover Public Library Advisory Commission:

Zachery C. Carter - Five-Year Term to Expire June 16, 2022
Robert S. Wetherall (to fill the unexpired term of Lois J. Dunning - term to expire June 16, 2020)

Downtown Dover Partnership Board of Directors
Mayor Christiansen recommended the appointment of Erin L. Thwaites to the Downtown Dover Partnership Board of Directors as a Commercial Property Owner Designee (to fill the unexpired term of John Tinsley - term to expire May 2018).

By consent agenda, Mr. Hare moved for approval of the appointments/reappointments to the Dover Public Library Advisory Commission and the Downtown Dover Partnership Board of Directors, as recommended by Mayor Christiansen. The motion was seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

ANNUAL MEETING APPOINTMENTS - 2017/2018 (DEFERRED DURING THE ANNUAL MEETING OF MAY 8, 2017)

Appointments Recommended by Council President Slavin
Council President Slavin submitted the following appointments for approval:

Legislative, Finance, and Administration Subcommittee
William F. Hare - Chair
Daniel T. Shevock
Courtney Stewart (by Committee Chair)

Parks, Recreation, and Community Enhancement Subcommittee
Roy Sudler, Jr. - Chair
M. Milford Caldwell, Jr. (by Council President)

The Committee Chair requested that his appointment be deferred.

Safety Advisory and Transportation Subcommittee
Brian E. Lewis - Chair
William T. Garfinkel (by Committee Chair)
Dana Shelton (by Council President)

Utility Subcommittee
Scott W. Cole, Chair
Trisha Arndt (by Council President)

The Committee Chair requested that his appointment be deferred.

By consent agenda, Mr. Hare moved for approval of the Committee Appointments for 2017/2018, as recommended by Council President Slavin. The motion was seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

Appointments Recommended by Mayor Christiansen
Mayor Christiansen submitted the following appointments for approval:

Dover Fourth of July Celebration Committee
Robin R. Christiansen, Chair (ex-officio)
Greg Patterson, President/Vice Chairman
Andrea Maucher, Vice-President
Jennifer Helms, Treasurer/Secretary
Susan Betts
Carolyn D. Courtney (Staff Liaison)
Gail Nemcic
Karen Nickerson
Sarah Zimmerman

Dover Public Library Advisory Commission
Scott W. Cole (Council Liaison Member)

By consent agenda, Mr. Hare moved for approval of the Committee Appointments for 2017/2018, as recommended by Mayor Christiansen. The motion was seconded by Mr. Lewis and carried by a unanimous roll call vote (Mr. Cole absent).

EVALUATION OF PROPOSALS - CURBSIDE RECYCLING SERVICES
In accordance with the State of Delaware's Universal Recycling Law, the City of Dover provides curbside recycling services. The City of Dover currently utilizes Inland Waste Solutions, LLC as its recycling service provider. The current contract extension will expire on July 31, 2017. It should be noted that an early contract termination date of June 30, 2017 has been requested by the contractor.

A Request for Proposals (RFP) was advertised in accordance with the City's purchasing policy by the City's Purchasing Agent under RFP #17-0035PW. Three (3) proposals were received and reviewed by Staff. Based upon the evaluation, Staff recommended awarding the contract to BFI Waste Services, LLC (DBA Republic Services of Delmar) for the provision of curbside recycling services for the City of Dover. The contract shall be for three (3) years, with the option to extend for two (2) additional one (1) year periods.

Responding to Mr. Neil, Deputy City Solicitor Pepper stated that BFI Waste Services, LLC is one of the vendors that serves the County.

Mr. Hare, noting that BFI Waste Services, LLC's bid was $70,000 lower than the other bidders, expressed concern about the quality of the service. Responding, Mrs. Donna S. Mitchell, Acting City Manager, stated that she and Mrs. Sharon Duca, Public Works Director, discussed the bid differences and she noted that there is a clause that states that if BFI is not performing services, the City has the right to terminate the contract. Mrs. Mitchell advised that Mrs. Duca checked the references and they do not think there will be any problems.

Mr. Neil moved for approval of Staff's recommendation to award the contract to BFI Waste Services, LLC (DBA Republic Services of Delmar) for the provision of curbside recycling services for the City of Dover. The contract shall be for three (3) years, with the option to extend for two (2) additional one (1) year periods. The motion was seconded by Mr. Sudler and carried by a unanimous roll call vote (Mr. Cole absent).

FIRST READING - PROPOSED ORDINANCES

Council President Slavin reminded the public that copies of the proposed ordinances were available at the entrance of the Council Chambers, on the City's website at www.cityofdover.com under "Government," or by contacting the City Clerk's Office at 736-7008 or cityclerk@dover.de.us. Final action by Council on the proposed ordinances will take place during the Council Meeting of June 26, 2017.

In accordance with Section 1-9 of the Dover Code, Council acknowledged the First Reading of the proposed Ordinances as read by the City Clerk, by title only, as follows:

> #2017-07 AMENDING CHAPTER 46 - FIRE PREVENTION AND PROTECTION, ARTICLE II - FIRE DEPARTMENT, DIVISION 2 - OFFICERS, SECTION 46-77 (3) - ELECTION AND VOTING REGULATIONS FOR NOMINEES - ELIGIBLE VOTERS
>
> #2017-08 - 2017/2018 CITY OF DOVER BUDGET ORDINANCES

ACTING CITY MANAGER'S ANNOUNCEMENTS

Mrs. Donna S. Mitchell, Acting City Manager, announced that the Fourth of July Celebration Committee has planned their event, and they are open for donations.

COUNCIL MEMBERS' ANNOUNCEMENTS

Mr. Anderson announced that the African American Festival would be held on June 24th at 10:00 a.m. on Legislative Mall. He encouraged everyone to come out and enjoy the food, music, dances, and other forms of entertainment. Mr. Anderson advised that it is a great event that is positively Dover.

Mr. Lewis wished all of the fathers a happy Father's Day.

Mr. Sudler thanked all who participated in the walkthrough for the Dover Park and the meeting that was held on the 25th for Dover Park, with a special thank you to the city planner and the city manager for all of their hard work in assisting all of them when it comes to the success of the Dover Park and Recreation's ideas and mission.

Mr. Lewis moved for adjournment, seconded by Mr. Neil and unanimously carried.

Meeting adjourned at 8:03 p.m.

TRACI A. McDOWELL
CITY CLERK

All ordinances, resolutions, motions, and orders adopted by City Council during their Regular Meeting of June 12, 2017, are hereby approved.

ROBIN R. CHRISTIANSEN
MAYOR

/TM/dk
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