DESIGN COMMITTEE MEETING
Wednesday, Aug. 9, 2017 – 12:00-1:00 pm
CEN DEL Foundation Building

AGENDA

I. Welcome/Call to order

II. Roll call

III. Approval of Minutes

IV. New Business
   a. Cameron Llewwllyn to discuss recommendations for Mr. Lee's property (108 W. Loockerman St.)
   b. New façade grant application - for new business "The Loocke" (28 W. Loockerman St.)

V. Old Business
   a. Façade grant checklist
   b. Architectural Grant Process and Applications
   c. Mural

VI. Adjournment

DDP Design Committee
Meeting Minutes

July 12, 2017- 12:00PM, CenDel Foundation Building

I. Call to order- Kristin Pleasanton, Design Committee Chair

II. Roll call- Members present: Kristin, Tricia, Carlton
Will Grimes (NCALL) also present.
Joan Cote and Tina Bradbury of DDP

III. Approval of minutes from last meeting- Minutes approved for June 14, 2017 meeting

IV. New Business
- No new Façade Grant applications
- Checklist for façade grant process
    - Members present discussed chronological steps in the review process, noting responsible parties for each step, and what means of correspondence is necessary to document decision (e.g. letters of approval/denial, requests for more information, extension requests etc.)
- Architectural Grant Process and Applications
    - Members presents discussed having not received any applications under this grant heading and there was uncertainty as to whether the Design Committee should be reviewing these types of requests. More information is needed on the intent and eligibility of this grant, including the funding mechanism (City/State or DDP), in order to address this issue.

V. Old Business
- Banners for farmer's market in plaza are incorrectly sized for the banner arms.

VI. Other
- Some merchants are considering a military discount
- Website renovation is under way

VII. Adjournment
Meeting minutes prepared by Tricia Arndt