REGULAR COUNCIL MEETING
AGENDA

NOVEMBER 13, 2017 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 30 MINUTES PRIOR TO OFFICIAL MEETING (7:00 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN ANDERSON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

* **1. ADOPTION OF MINUTES**
- **A. SPECIAL COUNCIL MEETING OF OCTOBER 23, 2017**
- **B. REGULAR COUNCIL MEETING OF OCTOBER 23, 2017**

2. PROCLAMATION - GEOGRAPHIC INFORMATION SYSTEMS (GIS) DAY AND GEOGRAPHY AWARENESS WEEK

3. RESOLUTION NO. 2017-14 - DEDICATION OF THE CITY OF DOVER POLICE DEPARTMENT PUBLIC ASSEMBLY ROOM - JAMES L. HUTCHISON, SR.

* **4. SPECIAL DOVER HUMAN RELATIONS COMMISSION REPORT - SEPTEMBER 21, 2017**
- **A. DHRC COMMITTEE UPDATES**
- **B. STATE HUMAN RELATIONS COMMISSION LIAISON REPORT (HERBERT)**
- **C. FUTURE MEETING DATES**

  (COMMISSION RECOMMENDED THAT THE DHRC MEET ON THE THIRD THURSDAY OF THE MONTH AT 6:00 P.M.)

* **5. SPECIAL DOVER HUMAN RELATIONS COMMISSION REPORT - OCTOBER 19, 2017**

A. DHRC COMMITTEE UPDATES

B. STATE HUMAN RELATIONS COMMISSION LIAISON REPORT (HERBERT)

* **6. COUNCIL COMMITTEE OF THE WHOLE REPORT - OCTOBER 24, 2017**

A. SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

(1) UPDATE - ALTERNATIVE TO SPEED BUMPS - ANN AVENUE (SUDLER)

(COMMITTEE ACTION NOT REQUIRED)

B. UTILITY COMMITTEE

(1) AMERICANS WITH DISABILITIES ACT SIDEWALK COMPLIANCE - LINCOLN STREET

(COMMITTEE RECOMMENDED APPROVAL OF THE PROPOSED SIDEWALK ORIENTATION TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT)

(2) CONWELL STREET DISCUSSION

(COMMITTEE RECOMMENDED THAT THE CONCERNS OF RESIDENTS OF CONWELL STREET BE DIRECTED TO THE STATE LEGISLATORS FOR THAT DISTRICT AND REQUEST THAT THE STATE OF DELAWARE TAKE OWNERSHIP OF THAT STREET)

C. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(1) PROPOSED ORDINANCES

(A) #2017-14 AMENDING CHAPTER 30 - CODE OF CONDUCT AND ETHICS COMMISSION, AND APPENDIX F - FEES AND FINES (CITY OF DOVER ETHICS INITIATIVE) (SPONSORS: LINDELL, POLCE, AND SLAVIN)(SEE ITEM #11-A)

(COMMITTEE RECOMMENDED ADOPTION OF PROPOSED ORDINANCE #2017-14)

(B) #2017-15 AMENDING CHAPTER 34 - ELECTIONS, ARTICLE III - ABSENTEE VOTING (SPONSORS: ANDERSON AND LINDELL)(SEE ITEM #11-B)

(COMMITTEE RECOMMENDED ADOPTION OF PROPOSED ORDINANCE #2017-15)

(2) UPDATE - RESOLUTION NO. 2017-10 - ESTABLISHING THE "MAKING DOVER PROSPER" INITIATIVE

(COMMITTEE ACTION NOT REQUIRED)

(3) DISCUSSION - DEVELOPMENT OF POLICIES/PROCEDURES

(A) LEGAL OPINIONS

(COMMITTEE RECOMMENDED THAT MRS. DONNA MITCHELL, ACTING CITY MANAGER, COMPILE THE COSTS ASSOCIATED WITH LEGAL OPINIONS REQUESTED IN FY 17 AND YEAR-TO-DATE FY 18 CORRELATED BY REQUESTOR)

(COMMITTEE RECOMMENDED THAT THE CITY CLERK'S OFFICE DEVELOP A RECOMMENDED PROCEDURE FOR REQUESTING LEGAL OPINIONS)

(B) EXCUSED ABSENCES

(COMMITTEE RECOMMENDED THAT THE CITY CLERK'S OFFICE DEVELOP A PROCEDURE FOR COUNCIL MEMBERS TO REQUEST BEING EXCUSED FOR ABSENCES, WITH THE LEVEL OF SPECIFICITY TO BE DETERMINED BY THE PERSON REQUESTING IT, AND THAT MEMBERS' REQUESTS BE PLACED ON THE CONSENT AGENDA FOR THE NEXT MEETING SO THAT AN ACTION OF COUNCIL GRANTS THE EXCUSE)

* **7. MONTHLY REPORTS - SEPTEMBER 2017**

- **A. CITY ASSESSOR'S REPORT**
- **B. CITY COUNCIL'S COMMUNITY ENHANCEMENT FUND REPORT**
- **C. CITY MANAGER'S REPORT**
- **D. CITY PLANNER'S REPORT**
- **E. CONTROLLER/TREASURER'S BUDGET REPORT**
- **F. FIRE CHIEF'S REPORT**
- **G. POLICE CHIEF'S REPORT**

* **8. QUARTERLY REVIEW OF OPERATIONS/REVENUES - PASSPORT ACCEPTANCE FACILITY**

* **9. APPOINTMENT RECOMMENDED BY COUNCIL PRESIDENT SLAVIN - HUMAN RELATIONS COMMISSION - GERALD L. ROCHA, SR. - FIRST DISTRICT (TO FILL THE EXPIRED TERM OF S. RENEE SMITH - TERM TO EXPIRE FEBRUARY 2020)**

10. COUNCIL AND COMMITTEE MEETINGS - HOLIDAY SCHEDULE

(CANCELLATION OF DECEMBER 25, 2017 CITY COUNCIL MEETING, DECEMBER 26, 2017 COUNCIL COMMITTEE OF THE WHOLE MEETING, AND DECEMBER 27, 2017 ECONOMIC DEVELOPMENT COMMITTEE MEETING)

11. FIRST READING - PROPOSED ORDINANCES

THE FIRST READING IS OFFERED ON THE FOLLOWING PROPOSED ORDINANCES. FINAL ACTION BY COUNCIL WILL TAKE PLACE DURING THE SECOND READING ON NOVEMBER 27, 2017. THE ORDINANCES ARE AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS, ON THE CITY'S WEBSITE AT WWW.CITYOFDOVER.COM UNDER "GOVERNMENT," OR BY CONTACTING THE CITY CLERK'S OFFICE AT 736-7008 OR CITYCLERK@DOVER.DE.US.

- **A. #2017-14 AMENDING CHAPTER 30 - CODE OF CONDUCT AND ETHICS COMMISSION, AND APPENDIX F - FEES AND FINES (CITY OF DOVER ETHICS INITIATIVE)**
  (LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE)
- **B. #2017-15 AMENDING CHAPTER 34 - ELECTIONS, ARTICLE III - ABSENTEE VOTING**
  (LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE)

12. ACTING CITY MANAGER'S ANNOUNCEMENTS

13. COUNCIL MEMBERS' ANNOUNCEMENTS

14. ADJOURNMENT

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EXECUTIVE SESSION PURSUANT TO:

29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;

29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;

29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;

29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN