MEMORANDUM

Department of Planning & Inspections
P.O. Box 475
Dover, Delaware 19903
Phone: 302.736.7196 Fax: 302.736.4217

DATE: November 15, 2017

TO: Development Advisory Committee

FROM: Planning Office

SUBJECT: D.A.C. Meeting of WEDNESDAY, November 29, 2017

*** *Please Note Change in Meeting Room Location* ***

The Development Advisory Committee (D.A.C.) will hold a staff meeting on **WEDNESDAY, November 29, 2017 at 10:00 AM** in the **CAUCUS ROOM of City Hall** to review and comment on the following applications that will be considered by the Planning Commission at its meeting of Monday, December 18, 2017.

Participation in the D.A.C. meetings is limited to agency reviewers and project applicants. While the public is welcome to attend, public comment will not be accepted. The opportunity for public comment will be available at the Planning Commission meeting.

1) C-17-06 Pride of Dover Elks Lodge at 217 North Kirkwood Street – Application for Conditional Use Review to allow an existing 4,122 SF one-story structure to be utilized as an annual membership club serving members and their guests. The property consists of 0.15 +/- acres. The property is zoned RG-1 (General Residence Zone). The property is located on the east side of North Kirkwood Street, between Cecil Street and Mary Street. The owner of record is Pride of Dover Elks Lodge 1125. Property Address: 217 Kirkwood Street. Tax Parcel: ED-05-076.08-05-02-20.00-000. Council District 4.

2) US-17-02 Chesapeake Utilities Dover Campus Unified Comprehensive Sign Plan – Review of a Unified Comprehensive Sign Plan for the campus of Chesapeake Utilities and Eastern Shore Natural Gas consisting of a series of freestanding signs, wall signs, and canopy signs to identify the various aspects of the campus. The campus consists of an office building, warehouse building, vehicle and material storage areas, compressed natural gas dispensers and associated site improvements of parking and landscaping. The property consists of 20.57 +/- acres and is located on the south side of Krisko Circle between Bay Road and State Route 1. The property is zoned IPM (Industrial Park Manufacturing Zone) and is partially subject to the SWPOZ (Source Water Protection Overlay Zone). The owner of record is Eastern Shore Natural Gas. Property Addresses: 500 and 600 Krisko Circle. Tax Parcel: ED05-077.00-03-06.00-000. Council District 2. *The campus is currently under development as per Site Plan S-16-11. Also under review is a Request for a Street Name Change (MI-17-07) which seeks to have the name of Krisko Circle changed to Energy Lane.*

Please be reminded that we will meet with the applicants on **Wednesday, December 6, 2017 at 10:00 AM** in the **City Hall Conference Room of City Hall**, 15 Loockerman Plaza, Dover. Please plan to attend this meeting as well.

CC: Planning Staff
Inspections Staff
Fire Marshal
Acting City Manager
Mayor
City Clerk
City Council
City Comptroller
Sharon Duca
Jason Lyon
Electric Department
Tax Assessor
Police Chief
Patricia Marney
Mark Nowak
Dover Fire Chief
Jared Adkins
Elaine Webb
Todd Sammons
Stephen Wright
Jim Galvin
Kent County Mapping
Kevin Coyle
Jim Sullivan
Eileen Butler
Cathy Smith
Shane Breakie
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Sarah Keifer
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Office of State Planning
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