CITY OF DOVER HISTORIC DISTRICT COMMISSION
AGENDA
THURSDAY, December 21, 2017 - 3:00 P.M.
City Hall – Conference Room

ROLL CALL
APPROVAL OF AGENDA
APPROVAL OF MINUTES OF MEETING on September 21, 2017

COMMUNICATIONS & REPORTS

1. Summary of Activity
    a. Summary of Applications 2016 and 2017
    b. Summary of Architectural Review Certifications for 2017

2. Department of Planning & Inspections Update

NEW APPLICATIONS

1. HI-17-04 Governors Café Kitchen Addition at 144 Kings Highway SW – Public Hearing and Review for Action on the Architectural Review Certification associated with the construction of a one-story addition to the kitchen for the Governors Cafe. The Governors Café is located within the existing building at 144 Kings Highway SW. The property is zoned RGO (General Residence and Office Zone) and is subject to the H (Historic District Overlay Zone). The property is located at the southernmost intersection of American Avenue and Kings Highway. The owner of record is Cahall Properties, LLC. Address: 144 Kings Highway SW. Tax Parcel: ED-05-077.05-04-40.00-000. Council District 2.

NEW BUSINESS

1. Resolution for Col. Richard E. Scrafford, USAF (Retired)

2. Review of Permits Referred to Commission

3. Annual Meeting of Historic District Commission
    a. Election of Chairman and Vice Chairman
    b. Meeting & Deadline Schedule for 2018

OLD BUSINESS

1. Update on HI-17-03 Sign Permit #17-1484: Wall Sign at 115 West Loockerman Street

2. Certified Local Government (CLG) Program
    a. Update on FFY2017 CLG Grant Project: Amendment to Design Guidelines for Dover's Historic District (Addendum to *Design Standards & Guidelines for the City of Dover Historic District Zone*: Modern Materials & Technologies)
        i. Project Activities – Update on Draft Request for Proposal
        ii. Submission of Progress Report 1 (July -September 2017)

ADJOURN

THE AGENDA ITEMS MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSION.

Agenda Posted: December 12, 2017