DESIGN COMMITTEE MEETING

Wednesday, January 10th 2018 – 12:00-1:00 pm

CEN DEL Foundation Building

AGENDA

I. Welcome/Call to order

II. Roll call

III. Approval of Minutes

IV. New Business
   a. Work Plan
   b. Neighborhood Building Blocks Fund Grant Application
   c. WSFS Grant - Tina

V. Old Business
   a. Façade Grant Updates – Access Dental, Paradee Financial
   b. Additional Wreaths

VI. Adjournment

DESIGN COMMITTEE MEETING MINUTES

Wednesday, Dec. 11, 2017 – 12:00-1:00 pm

CEN DEL Foundation Building

ATTENDANCE

Committee Members

Kristin Pleasanton, Chair

Tricia Arndt

Carrie Hart

Elena Stewart

Staff

Tina Bradbury, Operations & Program Manager

Joan Cote, Executive Director

I. Welcome/ Call to order

Kristin called the meeting to order.

II. Roll call

III. Approval of Minutes

Minutes from the last meeting were unanimously approved.

IV. New Business

a. Neighborhood Building Blocks Fund

Members discussed moving forward with drafting grant application for assistance from the Neighborhood Building Blocks Fund for the proposed mural project. Application is due December 20, 2017 and requires coordination with project partners. Members agreed to work together to complete application and coordinate within this timeline.

b. Update on holiday events/costs - Tina

Kristin and members provided positive feedback on the work Tina and Joan had done to make the holiday events a success. Tina provided an overview of the plaza decorations, costs, and opportunities to purchase sale items in January for next year's holiday events.

V. Old Business

a. Façade Grant process and application
Members reviewed the materials. Minor changes/typos were noted. Listed items required for reimbursement were updated. Documents should be ready to post online.

b. Grant status
Tina provided a status report for façade and architectural grants currently under review.

VI. Adjournment

Next meeting date is January 10, 2018.