COUNCIL COMMITTEE OF THE WHOLE
AGENDA

AUGUST 23, 2016 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

PUBLIC COMMENTS ARE WELCOMED ON ANY ITEM AND WILL BE PERMITTED AT APPROPRIATE TIMES. WHEN POSSIBLE, PLEASE NOTIFY THE CITY CLERK (736-7008 OR E-MAIL AT CITYCLERK@DOVER.DE.US) SHOULD YOU WISH TO BE RECOGNIZED.

SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

(MEETING WILL CONVENE AT 6:00 P.M. AND WILL NOT EXCEED 45 MINUTES IN LENGTH)

AGENDA ADDITIONS/DELETIONS

1. **VIABILITY OF THE SHOTSPOTTER GUNSHOT DETECTION AND LOCATION SERVICE** (DEFERRED DURING THE MEETING OF JULY 26, 2016 PENDING FURTHER INFORMATION)

2. **DEBRIEFING/POST-MORTEM ON FIREFLY MUSIC FESTIVAL (PRESENTATIONS BY THE DEPARTMENT OF PLANNING AND INSPECTIONS AND THE DOVER POLICE DEPARTMENT)**
   (COMMITTEE ACTION NOT REQUIRED)

3. **PRIORITIZATION OF CITY OF DOVER STATE CAPITAL TRANSPORTATION PROGRAM (CTP) PROJECTS**
   (STAFF RECOMMENDS APPROVAL OF THE RECOMMENDED PRIORITY RANKING FOR THE COMING YEAR)

4. **ADJOURNMENT OF SAFETY ADVISORY AND TRANSPORTATION COMMITTEE MEETING**

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(MEETING WILL CONVENE UPON ADJOURNMENT OF THE UTILITY COMMITTEE MEETING)

AGENDA ADDITIONS/DELETIONS

1. **ADDITION TO THE DOVER POLICE DEPARTMENT VEHICLE FLEET**
   (STAFF RECOMMENDS ALLOWING THE POLICE DEPARTMENT TO TAKE OWNERSHIP OF THE VEHICLE AND ADD IT TO THE FLEET)

2. **REVENUE POLICY FOR EXTRA DUTY/VOLUNTARY OVERTIME**
   (STAFF RECOMMENDS APPROVAL OF THE REVISED REVENUE POLICY-EXTRA DUTY/VOLUNTARY OVERTIME RATES)

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE (CONTINUED)

3. **APPLICATION FOR RURAL ECONOMIC DEVELOPMENT GRANT THROUGH U.S. DEPARTMENT OF AGRICULTURE (USDA)**

   (STAFF RECOMMENDS THAT THE COMMITTEE AND CITY COUNCIL AUTHORIZE STAFF TO PROCEED WITH THE APPLICATION FOR FUNDS AND THE ESTABLISHMENT OF A LOAN FUND. IF COUNCIL WOULD LIKE FURTHER REVIEW OF THE FUNDING RECIPIENTS FOR THE FIRST ROUND OF FUNDING, STAFF REQUESTS THAT THIS ROLE BE ASSIGNED TO THE ECONOMIC DEVELOPMENT COMMITTEE)

4. **REQUESTS FOR ADDITIONAL EXTENSIONS**

   A. **BANKING AND CASH MANAGEMENT SERVICES AGREEMENT**

      (STAFF RECOMMENDS AUTHORIZING THE CONTROLLER/TREASURER TO EXTEND THE WSFS BANK AND CASH MANAGEMENT SERVICES AGREEMENT THROUGH AUGUST, 2017)

   B. **ADP CONTRACT**

      (STAFF RECOMMENDS AUTHORIZING THE CONTROLLER/TREASURER TO EXTEND THE ADP CONTRACT THROUGH DECEMBER 1, 2018, UNLESS THE ERP IMPLEMENTATION RESULTS IN AN EARLIER CANCELLATION)

5. **EVALUATION OF REQUEST FOR PROPOSALS - ELECTRONIC BILL PRESENTMENT AND BILL PAYMENT SERVICES (EBPP)**

   (STAFF RECOMMENDS AWARDING A ONE (1) YEAR CONTRACT TO INVOICECLOUD FOR AN ESTIMATED 1ST YEAR ANNUAL COST TO THE CITY OF $67,000. THIS 1ST YEAR ESTIMATED ANNUAL COST INCLUDES A 14% GROWTH IN CUSTOMER USE. THE PROPOSED CONTRACT FOR ELECTRONIC BILL PRESENTMENT AND BILL PAYMENT SERVICES INCLUDES AN OPTION TO RENEW EACH YEAR FOR FOUR (4) SUBSEQUENT YEARS.)

6. **UNCOLLECTIBLE RESERVE ADJUSTMENTS AND DEMOLITION COST RECOVERY** (DEMOLITION COST RECOVERY DISCUSSION ITEM PROPOSED DURING THE FY 2015/16 BUDGET REVIEW; DEFERRED DURING THE SAFETY ADVISORY AND TRANSPORTATION COMMITTEE MEETING OF JUNE 22, 2015)

   (STAFF RECOMMENDS AUTHORIZING THE CONTROLLER/TREASURER TO RECORD AN ADJUSTMENT OF $300,000 EACH AS A RESERVE FOR ESTIMATED UNCOLLECTIBLE RECEIVABLES FOR FISCAL YEAR 2016, THEREBY REDUCING THE BUDGET BALANCE IN THE GENERAL FUND AND THE INVENTORY RESERVE BALANCE IN THE ELECTRIC FUND)

7. **DISCUSSION OF DUTIES AND ASSIGNMENTS OF CITY PERSONNEL**

   (DEFERRED DURING THE MEETING OF JULY 26, 2016 PENDING MEMBERS' RECEIPT OF INFORMATION)

8. **DESIGNING AND EXPANDING RECRUITMENT FOR CITY COMMITTEES, COMMISSIONS, AND BOARDS**

   (REFERRED TO THE COMMITTEE BY CITY COUNCIL DURING THE REGULAR COUNCIL MEETING OF JULY 11, 2016)

9. **ADJOURNMENT OF LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

ADJOURNMENT OF COUNCIL COMMITTEE OF THE WHOLE MEETING

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.