COUNCIL COMMITTEE OF THE WHOLE
AGENDA

AUGUST 9, 2016 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

PUBLIC COMMENTS ARE WELCOMED ON ANY ITEM AND WILL BE PERMITTED AT APPROPRIATE TIMES. WHEN POSSIBLE, PLEASE NOTIFY THE CITY CLERK (736-7008 OR E-MAIL AT CITYCLERK@DOVER.DE.US) SHOULD YOU WISH TO BE RECOGNIZED.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

AGENDA ADDITIONS/DELETIONS

1. **REVIEW OF ACTIVE RECREATION AREA PLAN - PLANNED NEIGHBORHOOD DESIGN: SENIOR CITIZEN HOUSING OPTION - THE GRANDE - 90 SAULSBURY ROAD (CLUBHOUSE AND POOL) (PLANNING REFERENCES C-15-04 AND C-16-04)**
   (STAFF RECOMMENDS APPROVAL OF THE ACTIVE RECREATION AREA PLAN WITH THE COMMENTS AND CONDITIONS PROVIDED)

2. **PROPOSED LAND SWAP - CAPITOL BAPTIST CHURCH/MAYFAIR PARK**
   (STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER AND OTHER CITY STAFF TO NEGOTIATE A PROPOSED LAND SWAP WHICH IS MUTUALLY BENEFICIAL TO THE PROPERTY OWNERS AND THE CITY OF DOVER. THIS AUTHORIZATION WILL INCLUDE ANY NECESSARY RESEARCH AND LEGAL EXPENSES NECESSARY TO DETERMINE THE TERMS AND CONDITIONS OF A POTENTIAL LAND SWAP THAT INVOLVES THE PUBLIC OPEN SPACE KNOWN AS MAYFAIR PARK.)

3. **PROPOSED MURAL - KIRKWOOD/DIVISION STREET PARK**
   (STAFF RECOMMENDS ACCEPTING THE PROPOSAL TO ALLOW THE RESTORING CENTRAL DOVER RESIDENT ENGAGEMENT WORK GROUP TO INSTALL A WOOD PANEL FENCE AS PROPOSED AND PAINT A MURAL)

4. **UPDATE - RESIDENTIAL APPEAL PROCESS AND NON-COMPLIANT/NON-CONFORMING USES/REVIEW OF PHYSICAL DATA (53% COMPLETED)**
   (STAFF RECOMMENDS ACCEPTANCE OF THE PROPOSED PHASING OF DISCONTINUING NONCONFORMING USES IN RESIDENTIAL ZONES)

5. **REVIEW OF NEW CASTLE COUNTY DISORDERLY PREMISES ORDINANCE**

6. **DISCUSSION OF SURVEY RESULTS REGARDING PROGRAMS, ACTIVITIES, AND NEW BUILDING AT DOVER PARK**

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE (CONTINUED)

7. **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM QUARTERLY UPDATE (APRIL, MAY, AND JUNE)**
   (COMMITTEE ACTION NOT REQUIRED)

8. **ADJOURNMENT OF PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE MEETING**

UTILITY COMMITTEE

(MEETING WILL CONVENE UPON ADJOURNMENT OF THE PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE MEETING)

AGENDA ADDITIONS/DELETIONS

1. **REQUEST FOR STREET ABANDONMENT (IMPROVED) - TOPAZ CIRCLE STUB STREET - COUNCIL COMMITTEE OF THE WHOLE/SAFETY ADVISORY AND TRANSPORTATION COMMITTEE RECOMMENDATION OF APRIL 26, 2016**
   (THE DEPARTMENT OF PUBLIC WORKS RECOMMENDS DENIAL OF THE REQUEST FOR ABANDONMENT DUE TO EMERGENCY VEHICLE ACCESS TO THE EMERALD POINTE SUBDIVISION. IF THE UTILITY COMMITTEE AND/OR CITY COUNCIL IS IN FAVOR OF PROCEEDING WITH THE PROPOSED ABANDONMENT, THE FOLLOWING ACTIONS ARE RECOMMENDED: 1) THE ABANDONMENT BE CONDITIONAL UPON UTILITY EASEMENTS THAT WOULD BE RECORDED WITH THE DEED MODIFICATIONS; AND 2) THAT CITY COUNCIL ADOPT A RESOLUTION SETTING A PUBLIC HEARING REGARDING THE PROPOSED ABANDONMENT FOR SEPTEMBER 12, 2016.)

2. **ELECTRIC DEPARTMENT FEDERAL REGULATORY AUDIT REPORT (INFORMATIONAL ONLY)**
   (COMMITTEE ACTION NOT REQUIRED)

3. **QUARTERLY REVIEW OF UTILITY RELATED CAPITAL INVESTMENT PLAN (CIP) (ELECTRIC AND WATER/WASTEWATER) (APRIL, MAY, AND JUNE) (PRE-AUDIT)**
   (COMMITTEE ACTION NOT REQUIRED)

4. **ADJOURNMENT OF UTILITY COMMITTEE MEETING**

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(MEETING WILL CONVENE UPON ADJOURNMENT OF THE UTILITY COMMITTEE MEETING)

AGENDA ADDITIONS/DELETIONS

1. **CONSULTING SERVICES FOR ENTERPRISE RESOURCE PLANNING (ERP) TECHNOLOGY UPGRADES**
   (STAFF RECOMMENDS AUTHORIZING THE CONTROLLER/TREASURER TO ENTER INTO A CONTRACT WITH BARRY DUNN MCNEIL & PARKER, LLC (BARRY DUNN) FOR PHASE I OF AN ERP NEEDS ASSESSMENT, SOFTWARE RFP DEVELOPMENT, VENDOR SELECTION AND CONTRACT NEGOTIATIONS)

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE (CONTINUED)

2. DISPOSAL OF EXCESS PROPERTY

A. SILVER LAKE DRIVE (EAST LAKE GARDENS)

(STAFF RECOMMENDS THE FOLLOWING: 1) DETERMINE THAT THE PROPERTY IS EXCESS PROPERTY; AND 2) AUTHORIZE THE CITY MANAGER TO CONVEY THE EXCESS PROPERTY IN ACCORDANCE WITH EXCEPTION C OF THE PROCEDURE FOR SALE AND DISPOSITION OF REAL PROPERTY)

B. 106 AND 110 SOUTH NEW STREET - OFFER FROM NCALL RESEARCH, INC.

(STAFF RECOMMENDS THE FOLLOWING: 1) DETERMINE THAT THE PROPERTY IS EXCESS PROPERTY; AND 2) AUTHORIZE THE CITY MANAGER TO COMPLETE A FINAL AGREEMENT OF SALE TO NCALL RESEARCH, INC. FOR $10,000 PER PROPERTY)

3. ADJOURNMENT OF LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING

ADJOURNMENT OF COUNCIL COMMITTEE OF THE WHOLE MEETING

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.