COUNCIL COMMITTEE OF THE WHOLE
AGENDA

JULY 26, 2016 - 6:00 P.M.
REVISED
CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

REVISED BY DELETING PREVIOUS LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE ITEM #5 - DESIGNING AND EXPANDING RECRUITMENT FOR CITY COMMITTEES, COMMISSIONS, AND BOARDS

PUBLIC COMMENTS ARE WELCOMED ON ANY ITEM AND WILL BE PERMITTED AT APPROPRIATE TIMES. WHEN POSSIBLE, PLEASE NOTIFY THE CITY CLERK (736-7008 OR E-MAIL AT CITYCLERK@DOVER.DE.US) SHOULD YOU WISH TO BE RECOGNIZED.

SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

AGENDA ADDITIONS/DELETIONS

1. **VIABILITY OF THE SHOTSPOTTER GUNSHOT DETECTION AND LOCATION SERVICE** (DEFERRED DURING THE MEETING OF JUNE 28, 2016 DUE TO TIME CONSTRAINTS)

2. **ASSESSMENT OF THE POSSIBILITY OF A COMPREHENSIVE REVIEW OF EMERGENCY MEDICAL SERVICES WITHIN THE CITY OF DOVER** (REFERRED TO THE COMMITTEE BY CITY COUNCIL DURING THE SPECIAL COUNCIL MEETING - BUDGET REVIEW OF MAY 26, 2016)

3. **OVERVIEW OF THE AIRPORT ENVIRONS OVERLAY ZONE RELATED TO DOVER AIR FORCE BASE AND FORDHAM BREWERY**
   (COMMITTEE ACTION NOT REQUIRED)

4. **ADJOURNMENT OF SAFETY ADVISORY AND TRANSPORTATION COMMITTEE MEETING**

UTILITY COMMITTEE

(MEETING WILL CONVENE UPON ADJOURNMENT OF THE SAFETY ADVISORY AND TRANSPORTATION COMMITTEE MEETING)

AGENDA ADDITIONS/DELETIONS

1. **EVALUATION OF PROPOSALS - UNDERGROUND UTILITY LOCATING SERVICES CONTRACT**
   (STAFF RECOMMENDS AWARDING A ONE (1) YEAR CONTRACT WITH THE OPTION FOR TWO (2) ONE (1) YEAR EXTENSIONS TO W LOCCO, LLC AS PER THE PROPOSAL SUBMITTED IN RESPONSE TO RFP #16-0044COD)

2. **DEDICATION OF PUBLIC INFRASTRUCTURE - DOVER HIGH SCHOOL PUMP STATION AND FORCE MAIN**
   (STAFF RECOMMENDS ACCEPTANCE OF THE PUMP STATION AND ASSOCIATED FORCE MAIN AT THE DOVER HIGH SCHOOL. DEDICATION IS TO INCLUDE THE ENTIRE REFERENCED INFRASTRUCTURE.)

3. **ADJOURNMENT OF UTILITY COMMITTEE MEETING**

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(MEETING WILL CONVENE UPON ADJOURNMENT OF THE UTILITY COMMITTEE MEETING)

AGENDA ADDITIONS/DELETIONS

1. **DISCUSSION OF DUTIES AND ASSIGNMENTS OF CITY PERSONNEL**

2. **PROPOSAL FOR DOVER PUBLIC LIBRARY TO SERVE AS A PASSPORT ACCEPTANCE FACILITY**
   (STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO SUBMIT THE NECESSARY DOCUMENTATION TO PROVIDE PASSPORT SERVICES AT THE DOVER PUBLIC LIBRARY AND INCUR THE NECESSARY EXPENSES TO IMPLEMENT AND MANAGE THE PROGRAM)

3. **PROPOSAL FOR DOVER PUBLIC LIBRARY TO ADOPT A SMOKE-FREE POLICY**
   (STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO IMPLEMENT A SMOKE-FREE POLICY ON THE CAMPUS AND GROUNDS OF THE DOVER PUBLIC LIBRARY)

4. **REQUEST TO SOLICIT REAL ESTATE SERVICES - GARRISON OAK TECHNICAL PARK**
   (STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO SOLICIT INTEREST AND PROPOSALS FOR PROVIDING REAL ESTATE SERVICES FOR AVAILABLE PROPERTY IN THE GARRISON OAK TECHNICAL PARK. AWARD OF THE SERVICES CONTRACT WILL BE DELEGATED TO STAFF UNLESS OTHERWISE REQUESTED BY CITY COUNCIL.)

5. **CONSIDERATION OF LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REVIEW AND APPROVAL OF ANY POSITIONS THAT REMAIN OPEN FOR OVER SIX (6) MONTHS WITHOUT BEING RECRUITED** (REFERRED TO THE COMMITTEE BY CITY COUNCIL DURING THE SPECIAL COUNCIL MEETING - BUDGET REVIEW OF MAY 26, 2016)
   (STAFF RECOMMENDS REAFFIRMING THE AUTHORIZATION TO RECRUIT ALL OPEN POSITIONS AS THE CITY MANAGER DEEMS NECESSARY)

6. **PROPOSED ORDINANCE #2016-19 AMENDING CHAPTER 22 - BUILDINGS AND BUILDING REGULATIONS, CHAPTER 46 - FIRE PREVENTION AND PROTECTION, AND CHAPTER 50 - FLOODS (CONSOLIDATION OF CONSTRUCTION CODE APPEALS COMMITTEE AND PROPERTY MAINTENANCE CODE BOARD OF APPEALS)(SPONSORS: COLE, HUTCHISON, AND NEIL)**
   (STAFF RECOMMENDS ADOPTION OF THE PROPOSED ORDINANCE)

7. **ADJOURNMENT OF LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

ADJOURNMENT OF COUNCIL COMMITTEE OF THE WHOLE MEETING

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REVISED 07/25/2016 AT 1:00 P.M.

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.