# COUNCIL COMMITTEE OF THE WHOLE
# AGENDA

**JUNE 14, 2016 - 6:00 P.M.**

**CITY HALL COUNCIL CHAMBERS**
**15 LOOCKERMAN PLAZA**
**DOVER, DELAWARE**

PUBLIC COMMENTS ARE WELCOMED ON ANY ITEM AND WILL BE PERMITTED AT APPROPRIATE TIMES. WHEN POSSIBLE, PLEASE NOTIFY THE CITY CLERK (736-7008 OR E-MAIL AT CITYCLERK@DOVER.DE.US) SHOULD YOU WISH TO BE RECOGNIZED.

## PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

(MEETING WILL CONVENE AT 6:00 P.M. AND WILL NOT EXCEED 45 MINUTES IN LENGTH)

**AGENDA ADDITIONS/DELETIONS**

1. **PROGRAM PRESENTATION - FIRST STATE COMMUNITY ACTION AGENCY**
   (COMMITTEE ACTION NOT REQUIRED)

2. **UPDATE - RESIDENTIAL APPEAL PROCESS AND NON-COMPLIANT/NON-CONFORMING USES**
   (COMMITTEE ACTION NOT REQUIRED)

3. **CITIZEN SUGGESTIONS**
   (COMMITTEE ACTION NOT REQUIRED)

4. **ADJOURNMENT OF PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE MEETING**

## UTILITY COMMITTEE

(MEETING WILL CONVENE UPON ADJOURNMENT OF THE PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE MEETING AND WILL NOT EXCEED 45 MINUTES IN LENGTH)

**AGENDA ADDITIONS/DELETIONS**

1. **DIFFERENTIAL DISPOSAL FEE AGREEMENT - DELAWARE SOLID WASTE AUTHORITY**
   (STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROPOSED DIFFERENTIAL DISPOSAL FEE AGREEMENT WITH THE DELAWARE SOLID WASTE AUTHORITY (DSWA) TO PROVIDE MUNICIPAL SOLID WASTE DISPOSAL SERVICE FOR THE CITY OF DOVER FROM JULY 1, 2016 THROUGH JUNE 30, 2021 AT THE RATES SET FORTH IN THE AGREEMENT)

2. **QUARTERLY REVIEW OF UTILITY RELATED CAPITAL INVESTMENT PLAN (CIP) (ELECTRIC AND WATER/WASTEWATER) (**JANUARY, FEBRUARY, AND MARCH)
   (COMMITTEE ACTION NOT REQUIRED)

## UTILITY COMMITTEE (CONTINUED)

3. **UPDATES**
   (COMMITTEE ACTION NOT REQUIRED ON THE BELOW ITEMS)
   - **A. GREEN ENERGY FUNDING AND PROGRAMMING**
   - **B. NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4) PERMIT**

4. **ADJOURNMENT OF UTILITY COMMITTEE MEETING**

## LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

(MEETING WILL CONVENE UPON ADJOURNMENT OF THE UTILITY COMMITTEE MEETING AND WILL NOT EXCEED 45 MINUTES IN LENGTH)

**AGENDA ADDITIONS/DELETIONS**

1. **KENT COUNTY SECONDARY INTENSIVE LEARNING CENTER SCHOOL RESOURCE OFFICER (SRO) MEMORANDUM OF AGREEMENT (MOA)**
   (STAFF RECOMMENDS AUTHORIZING THE CHIEF OF POLICE TO NEGOTIATE AND SIGN THE FINAL MEMORANDUM OF AGREEMENT (MOA) FOR THE PLACEMENT OF A SCHOOL RESOURCE OFFICER (SRO) AT THE KENT COUNTY SECONDARY INTENSIVE LEARNING CENTER SITE FOR THE NEXT THREE (3) YEARS (FY-2017, FY-2018 AND FY-2019))

2. **DISPOSITION OF EXCESS PROPERTY - 29 SOUTH GOVERNORS AVENUE AND 749 WEST NORTH STREET**
   (DURING THEIR REGULAR MEETING OF JULY 13, 2015, COUNCIL APPROVED THE LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE'S RECOMMENDATION OF JUNE 22, 2015 THAT THE PROPERTIES LOCATED AT 749 WEST NORTH STREET AND 29 SOUTH GOVERNORS AVENUE BE DESIGNATED TO BE SOLD AND DETERMINED TO BE EXCESS PROPERTY, AND THAT THE CITY MANAGER BE AUTHORIZED TO DISPOSE OF THE SUBJECT PROPERTIES USING THE "STANDARD METHOD OF DISPOSITION.") (STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO ACCEPT THE OFFERS FROM MAUTISTE INVESTMENT GROUP IN THE AMOUNT OF $8,000 FOR 29 SOUTH GOVERNORS AVENUE AND $18,000 FOR 749 WEST NORTH STREET AND WRITE-OFF THE REMAINING EXPENSES AND CHARGES IN THE COMBINED AMOUNT OF $17,718.35 FOR THESE PROPERTIES)

3. **DISCUSSION - TAX ACCOUNT DELINQUENCY LISTING**

4. **WHATCOAT VILLAGE REVITALIZATION PAYMENT-IN-LIEU OF TAXES (PILOT)**
   (STAFF RECOMMENDS AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A FINAL AGREEMENT WITH WHATCOAT COMMUNITY DEVELOPMENT, INC. REGARDING A PROPOSED PILOT AGREEMENT FOR WHATCOAT VILLAGE LOCATED AT 992 WHATCOAT VILLAGE DRIVE)

5. **EVALUATION OF REQUESTS FOR PROPOSALS**
   - **A. COLLECTION AGENCY SERVICES**
     (STAFF REQUESTS AUTHORIZATION TO NEGOTIATE AND SIGN A FINAL AGREEMENT WITH SIMM ASSOCIATES, INC. FEES ARE BASED ON A PERCENTAGE OF REVENUE COLLECTED.)
   - **B. HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) MAINTENANCE AND REPAIR**
     (STAFF RECOMMENDS AWARDING A THREE (3) YEAR CONTRACT WITH THE OPTION FOR TWO (2) ONE (1) YEAR EXTENSIONS TO A.A. DUCKETT, INC. AS PER THE PROPOSAL SUBMITTED IN RESPONSE TO RFP #16-0040PW)

## LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE (CONTINUED)

6. **RECOMMENDATION OF GENERAL EMPLOYEE PENSION BOARD - CONSIDERATION OF A RETIREE COST OF LIVING ALLOWANCE (COLA)**

7. **PROPOSED ORDINANCE #2016-16 AMENDING CHAPTER 22 - BUILDING AND BUILDING REGULATIONS; CHAPTER 26 - BUSINESSES; CHAPTER 50 - FLOODS; CHAPTER 66 - MANUFACTURED HOMES AND TRAILERS; CHAPTER 102 - TAXATION; CHAPTER 106 - TRAFFIC AND VEHICLES; CHAPTER 110 - UTILITIES; APPENDIX B - ZONING, ARTICLES 2, 3, 4, 5, 6, 7, AND 12; AND APPENDIX F - FEES AND FINES (SPONSORS: NEIL, SLAVIN, AND COLE)**
   (STAFF RECOMMENDS ADOPTION OF PROPOSED ORDINANCE #2016-16)

8. **ADJOURNMENT OF LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

**ADJOURNMENT OF COUNCIL COMMITTEE OF THE WHOLE MEETING**

**/TM**
**S:\AGENDAS-MINUTES-PACKETS-PRESENTATIONS-ATT&EXH\COMMITTEE-AGENDAS\2016\06-14-2016 CCW.WPD**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.