MEMORANDUM

Department of Planning & Inspections
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DATE: April 29, 2016

TO: Applicants to Planning Commission

FROM: Planning Office

SUBJECT: D.A.C. Meeting of **WEDNESDAY**, May 4, 2016

The Development Advisory Committee (D.A.C.) will hold a meeting with the applicants on **WEDNESDAY, May 4, 2016 at 10:00 AM** in the **City Hall Conference Room** of City Hall to review and comment on the following applications which will be considered by the Planning Commission at its meeting of Monday, May 16, 2016. Please review the DRAFT Development Advisory Committee (D.A.C) Report provided for your project and be prepared to discuss any questions or concerns.

1) S-16-12 Parking Lot at 1 South Bradford Street - Review of a Site Plan application to permit the construction of a 3,830 S.F. +/- parking lot containing thirteen (13) parking spaces at the rear of the existing building on site. Construction would involve demolition of a 300 S.F. accessory garage. A future phase proposes an additional three (3) parking spaces of 570 S.F. and demolition of a 325 S.F. portion of the existing building. The property consists of 0.207 acres (9,024 S.F.) and is located at the southeast corner of South Bradford Street and West Division Street. The property is zoned RG-O (General Residence and Office Zone). The owner of record is One South Bradford, LLC. Property Address: 1 South Bradford Street. Tax Parcel: ED-05-77.05-04-01.00-000. Council District 3.

2) MI-16-05 Text Amendments: Speed Bumps, Speed Cushions, and Speed Humps - Review of Text Amendments to the *Dover Code of Ordinances*, Section 98-10 – Speed Reduction Devices; Appendix A: Subdivisions, Article VI, Section A – Streets; and Appendix B - Zoning Ordinance, Article 10, Section 2.54 – Proposed Development. The proposed Ordinance revisions would create definitions for speed bumps, speed cushions, and speed humps and allow speed cushions to be installed on private commercial property following review by the Safety Advisory and Transportation Committee and approval by City Council. Speed bumps and speed humps would remain prohibited. Ordinance #2016-09. *The proposed Text Amendment was introduced at the Council Committee of the Whole and the Safety Advisory and Transportation Committee on March 29, 2016. At the First Reading before City Council on April 11, 2016, the following were scheduled: Public Hearing before the Planning Commission on May 16, 2016 and Public Hearing and Final Reading before City Council on June 13, 2016.*

Please be advised that the Planning Commission May meeting agenda will include other items in addition to the items listed above. As an applicant you will receive a packet of information for the Planning Commission meeting including the meeting agenda and Final D.A.C. Report.

CC: Michael J Henry P.E., Becker Morgan Group
Kevin Baird, One South Bradford St LLC