MEMORANDUM

Department of Planning & Inspections
P.O. Box 475
Dover, Delaware 19903
Phone: 302.736.7196 Fax: 302.736.4217

DATE: April 12, 2016

TO: Development Advisory Committee

FROM: Planning Office

SUBJECT: D.A.C. Meeting of **WEDNESDAY**, April 27, 2016

The Development Advisory Committee (D.A.C.) will hold a staff meeting on **WEDNESDAY, April 27, 2016 at 10:00 AM** in the **City Hall Conference Room** of City Hall to review and comment on the following applications that will be considered by the Planning Commission at its meeting of Monday, May 16, 2016.

1) S-16-12 Parking Lot at 1 South Bradford Street - Review of a Site Plan application to permit the construction of a 3,830 S.F. +/- parking lot containing thirteen (13) parking spaces at the rear of the existing building on site. Construction would involve demolition of a 300 S.F. accessory garage. A future phase proposes an additional three (3) parking spaces of 570 S.F. and demolition of a 325 S.F. portion of the existing building. The property consists of 0.207 acres (9,024 S.F.) and is located at the southeast corner of South Bradford Street and West Division Street. The property is zoned RG-O (General Residence and Office Zone). The owner of record is One South Bradford, LLC. Property Address: 1 South Bradford Street. Tax Parcel: ED-05-77.05-04-01.00-000. Council District 3.

2) MI-16-05 Text Amendments: Speed Bumps, Speed Cushions, and Speed Humps - Review of Text Amendments to the *Dover Code of Ordinances*, Section 98-10 – Speed Reduction Devices; Appendix A: Subdivisions, Article VI, Section A – Streets; and Appendix B - Zoning Ordinance, Article 10, Section 2.54 – Proposed Development. The proposed Ordinance revisions would create definitions for speed bumps, speed cushions, and speed humps and allow speed cushions to be installed on private commercial property following review by the Safety Advisory and Transportation Committee and approval by City Council. Speed bumps and speed humps would remain prohibited. Ordinance #2016-09. *The proposed Text Amendment was introduced at the Council Committee of the Whole and the Safety Advisory and Transportation Committee on March 29, 2016. At the First Reading before City Council on April 11, 2016, the following were scheduled: Public Hearing before the Planning Commission on May 16, 2016 and Public Hearing and Final Reading before City Council on June 13, 2016.*

Please be reminded that we will meet with the applicants on **Wednesday, May 4, 2016 at 10:00 AM** in the **City Hall Conference Room of City Hall**, 15 Loockerman Plaza, Dover. Please plan to attend this meeting as well.

CC:

City Clerk	David Cahill	Shane Breakie	Fred Tolbert
Scott Koenig	Todd Sammons	Rich Von Steton	Kathleen Still
Planning Staff	Sabrina Fite	Robert Moyer	State Historic Preservation Office
Inspections Staff	Dover Fire Chief	Jim Galvin	City Comptroller
Sharon Duca	Kevin Coyle	Cathy Smith	City Council
Electric Department	Jim Sullivan	Sarah Keifer	Mayor
Tax Assessor	Eileen Butler	Matt Jordan	Fire Marshal
Bill Neaton	Elaine Webb	Gregg Moore	Milton Melendez
Chief Bernat	Mark Nowak	Ami Sebastian-Hauer	Capital School District
Kathy Divver	Wendy Polasko	Caesar Rodney School District	