MEMORANDUM

Department of Planning & Inspections
P.O. Box 475
Dover, Delaware 19903
Phone: 302.736.7196 Fax: 302.736.4217

DATE: December 16, 2015

TO: Development Advisory Committee

FROM: Planning Office

SUBJECT: D.A.C. Meeting of **WEDNESDAY**, December 30, 2015

The Development Advisory Committee (D.A.C.) will hold a staff meeting on **WEDNESDAY, December 30, 2015 at 10:00 AM** in the **City Hall Conference Room** of City Hall to review and comment on the following application that will be considered by the Planning Commission at its meeting of Tuesday, January 19, 2016.

1) Z-16-01 Lands of Halpern Family Property Investment LP at 1042 South Bradford Street: Rezoning from R-8 to C-1A and R-8 – Review and Recommendation for a rezoning application for the 2,373 S.F. portion of the 10,373 S.F. +/- parcel located adjacent to the west property line. The property is zoned R-8 (One Family Residence Zone). The proposed zoning is C-1A (Limited Commercial Zone) for a 2,373 S.F. portion of the parcel with the remainder of the property as R-8 (One Family Residence Zone). The property is located on the west side of South Bradford Street and south of Waples Avenue. The owner of record is Halpern Family Property Investment LP. Address: 1042 South Bradford Street. Tax Parcel: ED-05-077.17-03-14.00-000. Council District 2. Ordinance #2015-24.

Please be reminded that we will meet with the applicants on **Wednesday, January 6, 2016 at 10:00 AM** in the **City Hall Conference Room of City Hall**, 15 Loockerman Plaza, Dover**.** Please plan to attend this meeting as well.

Note: At their January 2016 Meeting, the Planning Commission will also be completing the one year review of Conditional Use Site Plan Application C-15-01 Professional Office at 15 Kings Highway NE to determine compliance and whether periodic review is warranted in the future.

cc:
City Clerk
Scott Koenig
Planning Staff
Inspections Staff
Sharon Duca
Electric Department
Tax Assessor
Bill Neaton
Chief Bernat
Kathy Divver
David Cahill
Todd Sammons
Sabrina Fite
Dover Fire Chief
Kevin Coyle
Jim Sullivan
Eileen Butler
Elaine Webb
Mark Nowak
Wendy Polasko
Shane Breakie
Rich Von Steton
Robert Moyer
Jim Galvin
Cathy Smith
Sarah Keifer
Matt Jordan
Gregg Moore
Ami Sebastian-Hauer
Caesar Rodney School District
Fred Tolbert
Kathleen Still
State Historic Preservation Office
City Comptroller
City Council
Mayor
Fire Marshal
Milton Melendez
Capital School District