MEMORANDUM

Department of Planning & Inspections
P.O. Box 475
Dover, Delaware 19903
Phone: 302.736.7196 Fax: 302.736.4217

DATE: December 18, 2014

TO: Development Advisory Committee

FROM: Planning Office

SUBJECT: D.A.C. Meeting of **WEDNESDAY**, December 31, 2014

The Development Advisory Committee (D.A.C.) will hold a staff meeting on **WEDNESDAY, December 31, 2014 at 10:00 AM** in the **City Hall Conference Room** of City Hall to review and comment on the following applications which will be considered by the Planning Commission at its meeting of Tuesday, January 20, 2015.

1) C-15-01 Professional Office at 15 Kings Highway NE – Conditional Use Site Plan Application to permit professional offices at an existing 3250 S.F. +/- structure on a 25,920 S.F. +/- parcel. The property is zoned RG-1 (General Residence Zone) and subject to the H (Historic District Zone). Planned interior renovations will convert the use from residential to office. The property is located at the north side of Kings Highway on the segment designated S.R. 8 at the corner of Kent Avenue. The owner of record is Philip W. Coombe, equitable owner Marengo Ventures, LLC c/o Scott and Rebecca Kidner. Property Address: 15 Kings Highway NE. Tax Parcel: ED-05-077.05-02-50.00-000. Council District 3.

2) C-15-02 Walk in the Light Church at 149 South Governors Avenue – Conditional Use Site Plan Application to permit a place of worship in an existing commercial structure on a 3,795 S.F. +/- parcel. The property is zoned C-2 (Central Commercial Zone) and subject to the H (Historic District Zone). The property is located on the east side of Governors Avenue between West Loockerman Street and Minor Street. The owner of record is D & S Investment Co., LLP. Property Address: 149 South Governors Avenue. Tax Parcel: ED-05-077.09-02-03.00-000. Council District 2.

Please be reminded that we will meet with the applicants on **Wednesday, January 7, 2015 at 10:00 AM** in the City Hall Conference Room of City Hall, 15 Loockerman Plaza, Dover**.** Please plan to attend this meeting as well.

cc:
City Clerk
Scott Koenig
Planning Staff
Inspections Staff
Sharon Duca
Electric Department
Tax Assessor
Bill Neaton
Chief Bernat
Kathy Divver
Fire Marshal
David Cahill
Todd Sammons
Sabrina Fite
Dover Fire Chief
Kevin Coyle
Jim Sullivan
Eileen Butler
Elaine Webb
Mark Nowak
Julio Seneus
Milton Melendez
Shane Breakie
Rich Von Steton
Robert Moyer
Jim Galvin
Lisa Collins
Sarah Keifer
Jennifer Vallee
Gregg Moore
Ami Sebastian-Hauer
Caesar Rodney School District
Capital School District
Col. Robert Welsh
Fred Tolbert
State Historic Preservation Office
City Comptroller
City Council
Mayor
City Comptroller