MEMORANDUM

Department of Planning & Inspections
15 Loockerman Plaza, City Hall
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DATE: November 26, 2014

TO: Applicants to Planning Commission

FROM: Planning Office

SUBJECT: D.A.C. Meeting of WEDNESDAY, December 3, 2014

The Development Advisory Committee (D.A.C.) will hold a meeting with the applicants on **WEDNESDAY, December 3, 2014 at 10:00 AM** in the **City Hall Conference Room** of City Hall to review and comment on the following applications which will be considered by the Planning Commission at its meeting of Monday, December 15, 2014.

1) Z-14-04 Lands of Faithwork, LLC – Review and Recommendation for Rezoning Application for three parcels of 15,505 S.F. +/-, 9,515 S.F. +/-, and 8,276 S.F. +/-. The properties are zoned C-PO (Commercial and Professional Office Zone) and are subject to the COZ-1 (Corridor Overlay Zone). The proposed zoning is IO (Institutional and Office Zone) and to be subject to the COZ-1 (Corridor Overlay Zone). The properties are located near the northeast corner of Forest Street and Saulsbury Road. The owner of record is Faithwork, LLC. Property Addresses and Tax Parcels: (Parcel A) 21 Saulsbury Road, ED-05-076.07-01-38.00-000, (Parcel B) 27 Saulsbury Road, ED-05-076.07-01-39.00-000 and (Parcel C) 983 Forest Street, ED-05-076.07-01-36.00-000. Council District 4.

Please be advised that the Planning Commission meeting agenda will include other items in addition to those listed above. As an applicant you will receive a packet of information for the Planning Commission meeting including the meeting agenda.

cc: T. Anderson, Faithwork, LLC