# REGULAR COUNCIL MEETING
# A G E N D A

**JANUARY 13, 2014 - 7:30 P.M.**

**CITY HALL COUNCIL CHAMBERS**
**15 LOOCKERMAN PLAZA**
**DOVER, DELAWARE**

**OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)**

***The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.***

**INVOCATION BY REVEREND THEODORE HENDERSON**

**PLEDGE OF ALLEGIANCE LED BY COUNCILMAN PERZA**

**AGENDA ADDITIONS/DELETIONS**

* **CONSENT AGENDA**

***Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.***

* **1. Adoption of Minutes - Regular Council Meeting of December 9, 2013**

**2. Presentation - Associated Builders and Contractors (ABC) Delaware 2013 Excellence in Construction Merit Award (Dover Public Library Project)**

* **3. Special Safety Advisory and Transportation Committee Report - December 9, 2013**

**A. Requests for Waivers - Appendix A - Subdivisions, Article VI - Subdivision - General Requirements and Design Standards, Section A - Streets (The Meadow Subdivision)**

**a-1. Waiver of Length of Dead-End Street (Cul-De-Sac) - Jefferson Terrace**

*(Committee Recommended Approval of the Subdivision Waiver Requests for the Meadow Subdivision at Jefferson Terrace to Exceed the Maximum Length of a Dead-End Street, as Recommended by the Planning Commission)*

**a-2. Waiver of Increased Percentage of Lots on Dead-End Street (Cul-De-Sac) - Jefferson Terrace**

*(Committee Recommended Approval of the Subdivision Waiver Requests for the Meadow Subdivision at Jefferson Terrace to Increase the Percentage of Lots on the Cul-De-Sac, as Recommended by the Planning Commission)*

* **3. Special Safety Advisory and Transportation Committee Report - December 9, 2013 (Continued)**

**B. Request for Waiver - Appendix B - Zoning, Article 5 - Supplementary Regulations, Section 17 - Emergency Access Requirements - Waiver of Emergency Rear Access Requirement for Walker Woods/Walker Woods II Redevelopment**

*(Committee Recommended Approval of the Requested Waiver for the Emergency Rear Access Requirement, as Recommended by the Planning Commission)*

**C. Update - Dover High School Construction**

*(Committee Action Not Required)*

**D. Discussion - Changing of Meeting Day and Time**

*(Committee Recommended Changing the Meeting to the Fourth Monday of Each Month at 4:00 p.m. In the Council Chambers at City Hall)*

**4. Utility Committee Report - December 9, 2013**

**A. Service Agreement for the Natural Gas Distribution System in the Garrison Oak Technical Park (GOTP) - Chesapeake Utilities Corporation**

*(Committee Recommended Approval of Staff's Recommendation to Authorize the City Manager to Execute the Service Agreement with Chesapeake Utilities Corporation for the Natural Gas Distribution System Within the Garrison Oak Technical Park (GOTP))*

* **B. TEA/NAES Report (*October*)**

*(Committee Recommended Acceptance of the Report)*

* **C. Updates**

*(Committee Action Not Required)*

**5. Legislative, Finance, and Administration Committee Report - December 9, 2013**

**A. Request of Elizabeth W. Murphey School - Grant For Judo Mats**

*(Committee Recommended Denying the Request to Fund the Judo Mats)*

* **B. Proposed Ordinance #2013-18 - Budget Amendments for Fiscal Year 2013/14**

*(Committee Recommended Adoption of Proposed Ordinance #2013-18)***(See Item #10-A)**

* **C. Draft Comprehensive Annual Financial Report (CAFR)**

*(Committee Action Not Required)*

* **6. Monthly Reports - November 2013**

**A. City Assessor's Report**
**B. City Manager's Report**
**C. City Planner's Report**
**D. Controller/Treasurer's Budget Report**
**E. Economic Development Office Report**
**F. Fire Chief's Report**
**G. Police Chief's Report**

**7. Engagement Letter - International Brotherhood of Electrical Workers (IBEW) Arbitration**

**8. Evaluation of Bids - Library Heating, Ventilation, and Air Conditioning (HVAC) Maintenance and Repair Contract**

*(Staff Recommends Awarding the Bid to Statewide Mechanical, Inc. in Accordance with the Rates Bid. The Estimated Cost of the Contract Will Be $6,450 in FY 2014. Staff Will Complete Any Required Internal Budget Amendments to Balance the Line Item Budget for the Library)*

* **9. Appointment of Delaware Municipal Electric Corporation (DEMEC) Director and Alternate Director** *(Scott D. Koenig and Donna S. Mitchell)*

**10. <u>First Reading - Proposed Ordinance #2013-18</u>**
**The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on January 27, 2014. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.**

**A. Proposed Ordinance #2013-18 - Budget Amendments for Fiscal Year 2013/14**

**11. Council Members' Announcements**

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