REGULAR COUNCIL MEETING
A G E N D A

NOVEMBER 25, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCIL PRESIDENT BONAR

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of November 12, 2013**

2. Proclamation - Pancreatic Cancer Awareness Month

3. Public Hearing - Request for Abandonment of Street (Improved) - Harmony Lane/Proposed Resolution No. 2013-26 Approving Abandonment

* **4. Parks, Recreation, and Community Enhancement Committee Report - November 12, 2013**

A. Benchmarks Established for the Economic Development Office
(Committee Action Not Required)

B. Update - CDBG Program
(Committee Action Not Required)

C. Future Use of Dover Park Recreation Center
(Committee Recommended Acceptance of Staff's Recommendation to Demolish the Dover Park Recreation Center and That the City Manager Be Authorized to Earmark the Balance of the Construction/Demolition Project up to $80,000 for Future Capital Improvements, in the City's Future Budgets, to Dover Park after a Needs Assessment Is Accomplished)

5. Utility Committee Report - November 12, 2013

* **A. Engineering Design and Projects**

a-1. Engineering Design of Water and Wastewater Upgrades - West Dover Connector

(Committee Recommended Acceptance of the Proposal from URS Corporation to Perform Engineering Design Work Necessary for Water and Wastewater Upgrades Associated with the West Dover Connector in the Amount of $44,100)

a-2. Engineering Design - Miscellaneous Stormwater Projects

(Committee Recommended Acceptance of the Three (3) Proposals from URS Corporation to Perform Engineering Design Work Necessary for Flooding Issues at Buttner Place, Susan Place, and Lakeview Drive in the Amounts of $9,450, $9,300 and $24,400 Respectively ($43,200 Total - Rounded to $100))

B. Rate Classification/Tariff Amendment for Churches

(Committee Took No Action on Staff's Recommendation That No Action Be Taken on Amending the Current Electric Rate Tariffs and That Staff Be Directed to Assist the Presbyterian Church of Dover with a Green Energy Grant Application to Facilitate Energy Efficiency Within the City's Electric System)

* **C. Temporary Suspension of Acceptance of Solar Applications - Green Energy Fund**

(Committee Recommended Temporarily Suspending Solar Photovoltaic Applications to the City and Green Energy Fund)

* **D. TEA/NAES Report (August and September)**

(Committee Took No Action)

* **E. Updates**

(Committee Recommended Acceptance of the Updates)

6. Legislative, Finance, and Administration Committee Report - November 12, 2013

* **A. "Safe Whistles" - National Recreation and Park Association Recommended Guidelines for Credentialing Volunteers (Background Screening for Youth Coaches and Sports Officials for All City Recreation Offerings) *(Lynn and Slavin)***

(Committee Recommended That Background Checks Be Performed for All Parks and Recreation Volunteers and Contractors, Including Officials, Who Will Be Working Directly With Youth, Every Three (3) Years, and That Staff Implement a Staggered Approach That Would Require Compliance by Officials by a Certain Date in 2014)

B. Request for Economic Inclusion Study

(Committee Recommended Approval of the Request to Fund the Economic Inclusion Study in the Amount of $6,000)

C. Request for Property Revaluation - Wild Meadows

(Committee Recommended That the Wild Meadows Neighborhood Be Permitted This Request for Reassessment and That the City Pursue This Change in Two (2) Ways: 1) By Allowing a Group Appeal on Behalf of the Community in April 2014; and 2) By Pursuing the Charter Change Necessary to Effectuate the Committee's Intent and Requesting Deputy City Solicitor Pepper to Address the Required Change)

7. Evaluation of Bids - Tree Trimming Contract

(Staff Recommends Awarding a Three (3) Year (2014, 2015, 2016) Tree Trimming Contract to Low Bidder: Asplundh Tree Experts, with a City Option to Extend it an Additional Two (2) Years (2017, 2018), Five Years Total. The Contract Work Will Be Adjusted to Stay Within Budget Each Year)

8. Amendment to Intended Purchases - Fund to Combat Violent Crime - FY14 Grant Approved on September 23, 2013

(Staff Recommends Approval of the Requested Amendment)

* **9. <u>Election of Officers - Robbins Hose Company - Year 2014 Fire Line Officers</u>**

Fire Chief	**-**	**Matthew Carey**
Deputy Fire Chief	**-**	**Jack Fortney** *(Unopposed)*
First Assistant Fire Chief	**-**	**David Carey**
Second Assistant Fire Chief	**-**	**Mark Hall** *(Unopposed)*
Third Assistant Fire Chief	**-**	**Carl Troubetaris Sr.** *(Unopposed)*
Fourth Assistant Fire Chief	**-**	**Duane Reeder** *(Unopposed)*
First Fire Line Captain	**-**	**Ben Smetana** *(Unopposed)*
Second Fire Line Captain	**-**	**William Kelly II**

10. Council Members' Announcements

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