LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE
A G E N D A

NOVEMBER 25, 2013 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. **Vehicle Purchase/Transfer - Mayor**
   (Staff Recommends Approval of the Vehicle Transfer as Requested)

2. **Request of Elizabeth W. Murphey School - Grant For Judo Mats**

3. **Adjournment by 7:00 p.m.**

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

ACTION FORM

PROCEEDING: Legislative and Finance Committee	**AGENDA ITEM NO.:**
DEPARTMENT OF ORIGIN: Police	**DATE SUBMITTED:**
PREPARED BY: Captain Robert Scott / Administrative Division Commander	
SUBJECT: Transfer of 2014 Dodge Charger from the Police Department to the Mayor	
REFERENCE: Police CIP Budget	
RELATED PROJECT: N/A	
APPROVALS: City Council	
EXHIBITS: None	
EXPENDITURE REQUIRED: $23,483.00	**PROJECT BUDGET:** $23,800.00
FUNDING SOURCE (Dept./Page in CIP & Budget): FY14 CIP, pp. 165-166	
TIMETABLE: Upon receipt of council approval, the vehicle will transfer to the Mayor	
RECOMMENDED ACTION: Approve the vehicle transfer as requested	

BACKGROUND

For several years the Mayor's vehicle was treated as an extension of the Police Department's fleet of vehicles. Ford Crown Victoria's were transferred to the Mayor and his old vehicle was rotated back into the Police fleet. In the summer of 2004, the practice changed somewhat when a 2000 Ford Taurus, in lieu of a Ford Crown Victoria, was rotated out of the Police fleet for Mayor Speed. This vehicle stayed with the Mayor's Office until February 2011 when a new 2011 Ford Crown Victoria rotated out of the Police fleet for Mayor Carey. This vehicle was expensed from the Mayor's budget and the Police Department's budget was adjusted accordingly. The 2000 Taurus was rotated into the Police fleet and is currently in use assigned to the Admin Division.

The Police Department has had no issues implementing this practice in the past. The vehicles that rotated in and out of their fleet for the Mayor have always been well maintained, so the older vehicles rotated back into the Police Fleet were normally equipped and put on the road for use by primary duties in the Patrol Unit. With the Ford Crown Victoria's being phased out there has been additional equipment expenses to equip the Dodge Chargers. By transferring the 2011 Ford Crown Victoria into the Police Department's fleet we would be able to equip it at minimal cost since that equipment is still on hand.

In addition, as an Ambassador to the city, the position of Mayor requires a lot of interaction with local community leaders and citizens, and the vehicle he drives should reflect his position of responsibility within the city structure and an older vehicle would not reflect well upon the city.

FUNDING

There is sufficient funding available in the CIP for the purchase outlined above. Attached is the cost breakout for the vehicle that was purchased.

ACTION REQUESTED

The Legislative and Finance Committee approve the vehicle transfer and recommend approval by the Council.

FY14 Vehicle Purchase Information

2014 Dodge Charger

Admin. Car – black exterior with black interior	$22,988.00
Street Appearance Package (Admin Car only)	495,00
Subtotal Dealer & Factory Alterations	$23,483.00

State Contract: GSS12013C-POLICEVEH

Vendor: Hertrich Fleet Services
1427 Bay Rd
Milford, DE 19963
POC: Russ Evans
Phone: 302-422-3300
Fax: 302-839-0555
Email: revans@hertrichfleet.com