REGULAR COUNCIL MEETING
A G E N D A

NOVEMBER 12, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY REVEREND THEODORE HENDERSON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN DIXON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes**
- **A. Regular Council Meeting of October 28, 2013**
- **B. Special Council Meeting of October 30, 2013**

2. Proclamations
- **A. Geographic Information Systems (GIS) Day and Geographic Awareness Week**
- **B. Pancreatic Cancer Awareness Month**

* **3. Utility Committee Report - October 28, 2013**
- **A. Annexation Requests**
  - **a-1. 508 Acorn Lane, Owned by Raul M. Juarez**
    (Committee Recommended Annexation of the Property Located at 508 Acorn Lane, Owned by Raul M. Juarez)
  - **a-2. Westerly Side of Acorn Lane, Owned by City of Dover**
    (Committee Recommended Annexation of the Property Located on the Westerly Side of Acorn Lane, Owned by the City of Dover)

* **3. Utility Committee Report - October 28, 2013 - Continued**

B. Request for Abandonment of Street (Improved) - Harmony Lane/Adoption of Resolution No. 2013-25 Setting a Public Hearing for November 25, 2013 at 7:30 p.m.

(Committee Recommended: 1) Abandonment of Harmony Lane with Conveyance of Sixty Feet (60') of Said Right-of-Way to Milford Housing Development Corporation. Abandonment Shall Be Conditioned upon the Completion of the Site Development Plan and Parcel Consolidation Plan. Cross Access and Public Utility Easements Will Be Required for the Existing Wastewater Pump Station and Associated Force Main Infrastructure Located Therein. Ownership Shall Not Be Relinquished until Such Time as the Parcel Consolidation Plan Is Recorded; 2) Abandonment of All Stormwater, Street, Wastewater, and Water Infrastructure to Milford Housing Development Corporation in Conjunction with the Abandonment of Harmony Lane. The City Shall Retain Ownership of the Existing Pump Station and Associated Force Main Only; and 3) Adoption of Resolution No. 2013-25 Setting a Public Hearing Before City Council Regarding the Proposed Abandonment for November 25, 2013 at 7:30 p.m., as Recommended by Staff.)

C. Public Notification - Power Outages

(Committee Recommended Acceptance of Staff's Recommendation to Authorize Staff to Call in Additional Resources During Outages to Assist with Phone Calls and New Phone Messages to Address the Concerns Identified by the Committee and to Evaluate an Automated Phone/Push Notification System to Be Considered in Future Budgets)

D. Rate Classification/Tariff Amendment for Churches

(Committee Tabled This Item Until November 12, 2013)

E. Quarterly Review of Utility Related Capital Investment Plan (CIP) (Electric and Water/Wastewater) *(July, August, and September)*

(Committee Recommended Acceptance of the Report)

4. Legislative, Finance, and Administration Committee Report - October 28, 2013

A. Request to General Assembly to Amend Title 29 - State Government - General Regulations for State Agencies - Chapter 100 - Freedom of Information Act

(Committee Recommended Supporting Mayor Carey's Efforts and Issuing Correspondence Endorsing the Proposed Request to the General Assembly to Amend Title 29 – State Government – General Regulations for State Agencies – Chapter 100 – Freedom of Information Act, Stipulating That the Proposed Amendment Be Sent to the Deputy City Solicitor for Review Prior to Consideration by Council)

B. Establishment of an Ad Hoc Committee to Study the Future of City Hall, Weyandt Hall, and the Former Dover Public Library

(Committee Recommended the Establishment of an Ad Hoc Committee to Study the Future of City Hall, Weyandt Hall, and the Former Dover Public Library)

5. Safety Advisory and Transportation Committee Report - October 30, 2013

A. Discussion - Transportation Improvement District

(Committee Recommended That the City Manager and City Planner Be Authorized to Begin Negotiations with the Delaware Department of Transportation (DelDOT) to Create a Transportation Improvement District (TID). Any Agreement Related to the TID Would Be Brought Before City Council in Draft Form Prior to Execution.)

* **B. Update - Dover High School Construction**

(Committee Action Not Required)

* **C. Briefing on Delaware Department of Transportation (DelDOT) Projects**

(Committee Recommended Acceptance of the Report)

6. **Utility Committee Report - November 12, 2013**
   (Except for the following time sensitive issue, the Utility Committee Report from November 12, 2013 will be presented to Council during their Regular Meeting of November 25, 2013 for Council's review and consideration)
   - **A. Engineering Design of Water Main Realignment - Denneys Road**
   - **B. Kent Avenue Inflow and Infiltration Repair**

* 7. **Monthly Reports - September 2013**
   - **A. City Assessor's Report**
   - **B. City Manager's Report**
   - **C. City Planner's Report**
   - **D. Controller/Treasurer's Budget Report**
   - **E. Economic Development Office Report**
   - **F. Police Chief's Report**

8. **Evaluation of Bids**
   - **A. McKee Run Unit 3 Turbine Repairs - EG1212**
     (Based Upon the Evaluation Prepared by NAES, the City Manager and Controller/Treasurer Recommend Awarding the Contract to the Low Bidder (Including Price Adjustments), HPI Mechanical Services, for $769,227.17. The Portion of the Project Budget for This Work Was $783,000.)
   - **B. Trailer Mounted Standby Emergency Generator**
     (Staff Recommends Awarding the Contract to FM Generator, Inc. in Response to Bid #14-0008DPW in the Amount of $61,503)

9. **Appointments Recommended by Council President Bonar - Ad Hoc Financial and Operational Advisory Committee - One (1) Year Term to Expire November 10, 2014**

10. **Council and Committee Meetings - Holiday Schedule**

11. **Council Members' Announcements**

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