REGULAR COUNCIL MEETING
A G E N D A

OCTOBER 14, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HUTCHISON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial are marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of September 23, 2013**

2. Proclamation - National Community Planning Month

3. Presentations

A. 2013 Mayor's Arts Awards
Jan Crumpley
K. M. Hammond
Donald A. Parks

B. 2013 Mayor's Youth Arts Awards
Rachel Frebert
Alicia M. Fox
Thomas Price

4. Recess for Light Refreshments

5. Request to Withdraw Rezoning Request - Property Located at 109 East Division Street

6. Public Hearing on Request of White Oak/Towne Point Civic Association to Limit Parking on Miller Drive to Only One Side of the Street

* **7. Utility Committee Report - September 23, 2013**

A. Dedication of Rights-of-Way and Public Infrastructure - Lexington Glen Phase 2

(Committee Recommended Acceptance of the Dedication of Rights-of-Way and Public Infrastructure in Phase 2 of the Lexington Glen Subdivision. Dedication Is to Include All of the Referenced Public Improvements)

B. Rate Classification/Tariff Amendment for Churches

(Committee Recommended That This Matter Be Referred Back to Staff to Determine, If the Requested Change Was Granted, What Impact it Would Have on City Revenue from the Utility Department, How Many Customers Would Be Impacted, and Historically, How Similar Changes Have Been Made in the Past, for a Report Back to the Utility Committee No Later than Their Meeting Scheduled for October 28, 2013)

8. Legislative, Finance, and Administration Committee Report - September 23, 2013

* **A. Central Dover Planning Grant Donation Request**

(Committee Recommended Authorizing the City Manager to Transfer $10,000 from the 10 Series of the Planning, Code Enforcement and Inspections Budget to Make the Requested Donation to the Central Dover Planning Initiative)

* **B. Title V Grant Application - Hot Shots (Partnership with Aid in Dover)**

(Committee Recommended Approval of the Grant Application for "Scenario B," Where Grant Funds Pay for the Use of the John W. Pitts Center)

* **C. Open Forum Speaker Rules - Affirmation of the Three (3) Minute Time Limit and Establishment of a Rule Against Ceding Time to Another Person**

(Committee Recommended Affirming the Three Minute Time Limit and Establishing a Rule Against Ceding Time to Another Person)

D. Review of Proposed Staff Evaluation Form

(Committee Recommended Approval of the Employee Performance Evaluation, Stipulating a Favorable Review by the City Solicitor's Office)

* **9. Safety Advisory and Transportation Committee Report - September 25, 2013**

A. Dover High School Construction Update

(Committee Action Not Required)

B. Presentation on the High-Intensity Activated crossWalK (HAWK) Signal *(Delaware Department of Transportation)*

(Committee Action Not Requred)

* **10. Monthly Reports - August 2013**

A. Budget Report
B. Chief of Police Report
C. City Assessor Report
D. City Manager's Report
E. City Planner's Report
F. Economic Development

11. **Annexation/Rezoning Request/First Reading of Proposed Ordinances**
Recommended for Referral to the Utility Committee on October 28, 2013; the Planning Commission on November 18, 2013; and That a Public Hearing Be Set for December 9, 2013 at 7:30 p.m.

A. Proposed Ordinance #2013-16 - Property located at 508 Acorn Lane, consisting of two (2) parcels totaling 2.45+/- acres (Parcel No. 1: located on the westerly side of Acorn Lane, containing 1.315+/- acres; and Parcel No. 2: located on the easterly side of Acorn Lane, containing 1.135+/- acres), owned by Raul M. Juarez. This property is currently zoned RS-1 - Single Family Residence (Kent County zoning classification) and the proposed zoning is R-8 - One-Family Residence (City of Dover zoning classification)
(TAX PARCEL: ED-00-068.15-01-10.00-000; COUNCIL DISTRICT: 3; PLANNING REFERENCE: AX-13-02)

B. Proposed Ordinance #2013-17 - Property located on the westerly side of Acorn Lane, consisting of 0.075+/- acres (3,264 s.f.), owned by the City of Dover. This property is currently zoned RS-1 - Single Family Residence (Kent County zoning classification) and the proposed zoning is R-8 - One-Family Residence (City of Dover zoning classification)
(TAX PARCEL: ED-00-068.15-01-12.00-000; COUNCIL DISTRICT: 3; PLANNING REFERENCE: AX-13-03)

12. Council Members' Announcements

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