LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE
A G E N D A

AUGUST 26, 2013 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. **City of Dover Participation in the Commemorative Partner Program**

2. **Proposed Resolution No. 2013-22 With Staff Amendment (SA) #1 - Cessation of Illegal Gang Formation in Dover *(Recommended by the Dover Human Relations Commission)***

3. **Proposed Ordinance #2013-15 - Amending Chapter 58 - Human Relations**

4. **Adjournment by 7:00 p.m.**

/tm
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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

ADMINISTRATION AND
MANAGEMENT

2 1 JUN 2013

Dear Mayor:

The primary mission of The United States of America Vietnam War Commemoration is to recognize, thank and honor a very specific group of veterans who saw our country through one of the most challenging missions we ever faced – the Vietnam War.

One of the major ways we plan to accomplish this is by recruiting Commemorative Partners throughout America. The Commemorative Partner Program is designed for federal, state and local communities, veterans' groups and other nongovernmental organizations to assist a grateful nation in thanking and honoring our Vietnam Veterans and their families. In an effort to partner with state, city and local officials, the Secretary of Defense contacted each Governor by letter with information about the Commemoration.

It costs nothing to become a Commemorative Partner. Commemorative Partners participate by planning and conducting events and activities that will recognize and honor the service, valor, and sacrifice made by Vietnam Veterans and their families. We know, and sincerely appreciate, that you are honoring veterans and their families at such events as 4th of July celebrations and Memorial Day and Veterans Day activities. However, we would ask that you consider specifically highlighting those who served during the Vietnam era, former Vietnam Prisoners of War, the missing and unaccounted for families, and the families of the brave men and women who made the ultimate sacrifice.

We encourage you to view our website for more information, stories about other commemorative partners and application forms: www.vietnamwar50th.com. The point of contact for the Commemorative Partner Program is Ms. Yvonne Schilz, (703) 697-4919, Yvonne.Schilz@wso.whs.mil. Please contact her, or myself, if you have any questions.

Currently, we have more than 4600 Commemorative Partners throughout America! I sincerely hope you will join us, in turning back the pages of history to right a wrong that occurred 50 years ago. We look forward to hearing from you.

Sincerely,

Claude M. Kicklighter
Lieutenant General, U.S. Army (Ret)
Director
DoD Office of Commemorations

The United States of America Vietnam War Commemoration

Commemorative Partner Program

The Commemorative Partner Program is designed for federal, state and local communities, veterans' organizations and other nongovernmental organizations to assist a grateful nation in thanking and honoring our Vietnam Veterans and their families. Commemorative Partners are encouraged to participate in the Commemoration of the Vietnam War by planning and conducting events and activities that will recognize the Vietnam Veterans and their families' service, valor, and sacrifice.

Events and activities should be dignified, memorable occasions that show a sensitivity and appreciation for the solemnity of war and the losses suffered by many. Commemorative Partners should communicate how their events will achieve the Congressionally-mandated objectives of the program. Events or activities should meet one or more of the Congressionally-mandated objectives of the program, and as a minimum, with an emphasis on objective one.

1. To thank and honor veterans of the Vietnam War, including personnel who were held as prisoners of war or listed as missing in action, for their service and sacrifice on behalf of the United States and to thank and honor the families of these veterans.
2. To highlight the service of the Armed Forces during the Vietnam War and the contributions of Federal agencies and governmental and non-governmental organizations that served with, or in support of, the Armed Forces.
3. To pay tribute to the contributions made on the home front by the people of the United States during the Vietnam War.
4. To highlight the advances in technology, science, and medicine related to military research conducted during the Vietnam War.
5. To recognize the contributions and sacrifices made by the allies of the United States during the Vietnam War.

Commemorative Partners will be eligible to receive a commemorative flag, Commemorative Partner certificate and other materials and authorization to use the United States of America Vietnam War Commemoration Commemorative Partner seal, without modification, for approved purposes. As stated before, events and activities must adhere to the defined Congressional objectives of the program.

To become an official Commemorative Partner, organizations must submit an application and a signed Statement of Understanding. To obtain an application, organizations can go to www.VietnamWar50th.com which will direct them to the Commemorative Partner Program webpage for further information on how to apply. Once an application is submitted, the approval process should take no longer than 30 days. Partners will be kept informed through electronic notifications. Once approved as a Commemorative Partner, the Commemoration program will provide organizations with a starter kit composed of materials for developing and implementing their programs. Commemorative Partners must commit to conduct 2 events each year from 2015-2017.

Questions regarding the Commemorative Partner program application process can be directed to:

Yvonne Schilz at 703-697-4919 or Thomas Graft at 703-697-4874 or 1-877-387-9951. Written inquiries may be sent to 1101 Wilson Blvd, Suite 810, Arlington, VA 22209 or faxed to 703-692-4691.

COMMEMORATION OF THE 50th ANNIVERSARY OF THE VIETNAM WAR

BY THE PRESIDENT OF THE UNITED STATES OF AMERICA

A PROCLAMATION

As we observe the 50th anniversary of the Vietnam War, we reflect with solemn reverence upon the valor of a generation that served with honor. We pay tribute to the more than 3 million servicemen and women who left their families to serve bravely, a world away from everything they knew and everyone they loved. From Ia Drang to Khe Sanh, from Hue to Saigon and countless villages in between, they pushed through jungles and rice paddies, heat and monsoon, fighting heroically to protect the ideals we hold dear as Americans. Through more than a decade of combat, over air, land, and sea, these proud Americans upheld the highest traditions of our Armed Forces.

As a grateful Nation, we honor more than 58,000 patriots—their names etched in black granite—who sacrificed all they had and all they would ever know. We draw inspiration from the heroes who suffered unspeakably as prisoners of war, yet who returned home with their heads held high. We pledge to keep faith with those who were wounded and still carry the scars of war, seen and unseen. With more than 1,600 of our service members still among the missing, we pledge as a Nation to do everything in our power to bring these patriots home. In the reflection of The Wall, we see the military family members and veterans who carry a pain that may never fade. May they find peace in knowing their loved ones endure, not only in medals and memories, but in the hearts of all Americans, who are forever grateful for their service, valor, and sacrifice.

In recognition of a chapter in our Nation's history that must never be forgotten, let us renew our sacred commitment to those who answered our country's call in Vietnam and those who awaited their safe return. Beginning on Memorial Day 2012, the Federal Government will partner with local governments, private organizations, and communities across America to participate in the Commemoration of the 50th Anniversary of the Vietnam War—a 13-year program to honor and give thanks to a generation of proud Americans who saw our country through one of the most challenging missions we have ever faced. While no words will ever be fully worthy of their service, nor any honor truly befitting their sacrifice, let us remember that it is never too late to pay tribute to the men and women who answered the call of duty with courage and valor. Let us renew our commitment to the fullest possible accounting for those who have not returned.

Throughout this Commemoration, let us strive to live up to their example by showing our Vietnam veterans, their families, and all who have served the fullest respect and support of a grateful Nation.

NOW, THEREFORE, I, BARACK OBAMA, President of the United States of America, by virtue of the authority vested in me by the Constitution and the laws of the United States, do hereby proclaim May 28, 2012, through November 11, 2025, as the Commemoration of the 50th Anniversary of the Vietnam War. I call upon Federal, State, and local officials to honor our Vietnam veterans, our fallen, our wounded, those unaccounted for, our former prisoners of war, their families, and all who served with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-fifth day of May, in the year of our Lord two thousand twelve, and of the Independence of the United States of America the two hundred and thirty-sixth.

THE UNITED STATES OF AMERICA
VIETNAM WAR COMMEMORATION

COMMEMORATIVE PARTNERS PROGRAM

- Commemorative Partner Program
- How to Become a Partner
- Partner Portal
- Application Forms - Online
- Application Forms - Printable
- Commemorative Partners Listing

Commemorative Partners Program

The United States of America Vietnam War Commemoration
Commemorative Partner Program

The Commemorative Partner Program is designed for federal, state and local communities, veterans' organizations and other nongovernmental organizations to assist a grateful nation in thanking and honoring our Vietnam Veterans and their families. Commemorative Partners are encouraged to participate in the Commemoration of the Vietnam War by planning and conducting events and activities that will recognize the Vietnam Veterans and their families' service, valor, and sacrifice.

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Questions regarding the Commemorative Partner program application process can be directed to:
CPP_vnwar50th@osd.mil

We look forward to working with you and your organization in assisting a grateful nation in thanking and honoring our Vietnam Veterans and their families.

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Website development by Americaneagle.com

Newsletter Subscription

What are you looking for? GO

THE UNITED STATES OF AMERICA
VIETNAM WAR COMMEMORATION

HOW TO BECOME A COMMEMORATIVE PARTNER

- Commemorative Partner Program
- How to Become a Partner
- Partner Portal
- Application Forms - Online
- Application Forms - Printable
- Commemorative Partners Listing

How to Become a Commemorative Partner

Commemorative Partner Program (CPP) Application Process

Thank you for your interest in becoming a Commemorative Partner with The United States of America Vietnam War Commemoration. To apply, organizations will fill out an application and a Statement of Understanding. Organizations will need to review and sign the Statement of Understanding either digitally on line, or sign and fax, email or mail the Statement of Understanding to the Commemoration as provided on the form.

The Statement of Understanding contains specific information for organizations interested in becoming a Commemorative Partner, but in general, organizations need to know the following:

Commemorative Partners will endeavor to plan and carry out at least two events each year during the commemorative period of 2015 - 2017 that will recognize, thank and honor our Vietnam Veterans and their families. Organizations need to understand that there is no guarantee that military support for Commemorative Partner events will be provided.

It is important for these events to meet at least the first of the five Congressionally-mandated objectives of the United States of America Vietnam War Commemoration: "To thank and honor veterans of the Vietnam War, including personnel who were held as prisoners of war or listed as missing in action, for their service and sacrifice on behalf of the United States and to thank and honor the families of these veterans."

Commemorative Partners understand that if the DoD Office of Commemorations determines that they are not able to conduct an event in a dignified, honorable and memorable way and in a manner consistent with the Congressionally-mandated objectives, they will not be allowed to continue their participation in the Commemorative Partner Program, nor will they be allowed to represent to any member of the public that they are in any way affiliated with the United States of America Vietnam War Commemoration's Commemorative Partner Program.

The DoD Office of Commemorations reserves the right to deny or remove an organization from the Commemorative Partner Program for any reason, including when an organization's:

a. Representations create the appearance that the organization is part of or endorsed by the DoD, or otherwise are inconsistent with the Joint Ethics Regulation (DoD 5500.07-R); or

b. Activities conflict with the DoD Community Relations Program (DoDD 5410.18 and DoDI 5410.19) or The United States of America Vietnam War Commemoration mission and objectives, or violate any of its policies. DoD publications are available at http://www.dtic.mil/whs/directives/.

Status as a Commemorative Partner does not confer any priority or guarantee for military support of Commemorative Partner events. Requests for military participation in non-DoD Commemorative Partner events will be evaluated for eligibility according to DoD community relations policies and Federal ethics regulations. Military Service support of and/or participation in eligible events is subject to the availability of requested assets and funds. Such involvement must not result in any additional expenses or costs for the U.S. Government which have not been previously budgeted and funded.

To submit online application forms, click here.

To download printer-friendly application forms, click here.

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Website development by Americaneagle.com

DRAFT PROPOSED COUNCIL RESOLUTION NO. 2013-22 WITH SA#1
(SA#1 Indicated in Bold, Blue, Italics (additions) and Red, Bold, Strikeout (deletions)

A RESOLUTION PROPOSING THE CESSATION OF ILLEGAL GANG FORMATION IN DOVER, DELAWARE

~~**Whereas;**~~ ***WHEREAS,*** ~~**T**~~*t*he City of Dover, the State Capital, strives to be a model for all cities in Delaware and the United States~~.~~***; and***

WHEREAS, Chapter 58 - Human Relations, Article II. Human Relations Commission, Sec. 58-31. Purpose, of the Dover Code, states:

> ***The city council has deemed it to be in the best interest of the city to establish a human relations commission to include members who are broadly representative of the entire community and who are committed to a philosophy of inclusion, intergroup cooperation, and fair treatment that will effectively help the city meet the following needs: (1) Fairness, respect. Promote and develop an environment of fairness and respect among its citizens; (2) Monitoring. Develop ways to measure and monitor community relations, particularly those that are sources of intergroup conflict; (3) Intergroup relations. Involve all segments of the community in understanding and appreciating the benefits of positive intergroup relations; (4) Issues. Offer a range of programs and services that will help its residents and neighborhoods prevent and resolve issues of human relations; and (5) Intergroup conflict. Develop ways of anticipating, preparing for, and relieving community tensions arising from intergroup conflict; and***

~~**Whereas;**~~ ***WHEREAS,*** ~~**T**~~*t*he Mayor and City Council have granted ~~**P**~~*p*owers and ~~**D**~~*d*uties to the Dover Human Relations Commission, ~~**P**~~*p*ursuant to ***Chapter 58 - Human Relations,*** Article II. ***Human Relations Commission,*** Sec. 58-3~~1~~***6. Powers and duties, of the Dover Code~~~~.~~***; and***

~~**Whereas; Article II Sec. 58-31 titles (2), (4) and (5) charges the DHRC with developing ways to measure and monitor community relations and offer a range of programs and services that will help Dover residents identify and resolve issues of human relations; anticipating, preparing for, and relieving community tensions arising from intergroup conflict.**~~
~~**(Code 1981, § 2-16; Ord. of 2-11-2002)**~~

~~**Whereas;**~~ ***WHEREAS,*** ~~**T**~~*t*he Dover Human Relations Commission***,*** through open discussion with members of the community and the knowledge of local events***,*** has found that gun possession and illegal gang activity is at an all-time high~~.~~***; and***

~~**Whereas;**~~***WHEREAS, an*** ~~**I**~~*i*llegal gang~~**s are**~~ ***is*** a group of individuals consisting of three or more persons whose demoralizing influence, common interest, attitude***,*** and graffiti signs significantly contribute to ~~**the commission of**~~ disruptive behavior and criminal enterprises in the City of Dover~~.~~***; and***

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~~Whereas;~~ ***WHEREAS,*** ~~T~~*t*he number of illegal gang organizations in Dover and Kent County has increased over the last few years, cultivating an environment of psychic imprisonment, mistrust***,*** and fear among citizens of Dover~~.~~***; and***

~~Whereas;~~ ***WHEREAS,*** ~~I~~*i*llegal gang culture and activities have played a significant role in student dropout rates, drug activity***,*** and random acts of violence, often leaving innocent bystanders paralyzed and traumatized for life~~.~~***; and***

~~Whereas;~~ ***WHEREAS,*** ~~I~~*i*llegal gang graffiti promoting hate, fear***,*** and danger has defaced public and private sector facilities, impeding home and business owner~~'~~s***'*** rights to market or enjoy their propert~~y~~***ies,*** without unwelcome~~d~~ and unauthorized graffiti signs.

~~Therefore, Be it Resolved;~~ ***NOW, THEREFORE, BE IT RESOLVED*** ~~T~~*t*hat the ~~R~~*r*esidents of Dover, Delaware~~,~~***;*** the Mayor~~,~~***;*** City Council~~,~~***;*** Dover Police Department~~,~~***;*** ~~Delaware Department of Justice~~ and the Dover Human Relations Commission have observed with dismay the escalation of gang growth and development in our communities and will merge resources and efforts to intensify the pursuit of ***the*** eliminati~~ng~~***on of*** illegal gang formation, activities, and communication, including the display of graffiti signs in Dover, Delaware.

~~Be it Further Resolved;~~ ***BE IT FURTHER RESOLVED*** ~~T~~*t*hat we will accomplish this goal and establish a New Community and Family Involvement Paradigm for Cessation of Illegal Gang Formation by***:***

1. Cleaning up our streets together, showing resistance to illegal gang formation and unwelcome~~d~~ graffiti signs through unity and clear purpose;

2. Increasing individual~~'s~~ awareness and accountability for reporting known illegal gang activity and~~/~~or formation in your community~~.~~***;***

3. Strengthening parent and family involvement in the childrearing and educational process***es;***

4. Implementing and supporting additional intervention and summer programs; and

5. Providing additional funding to the Dover Police Department through grants and other resources to establish additional police stations in areas with high volumes of crime to protect Dover residents from being ~~a~~ target***s*** of bias-motivated violence in the City of Dover.

ADOPTED: *

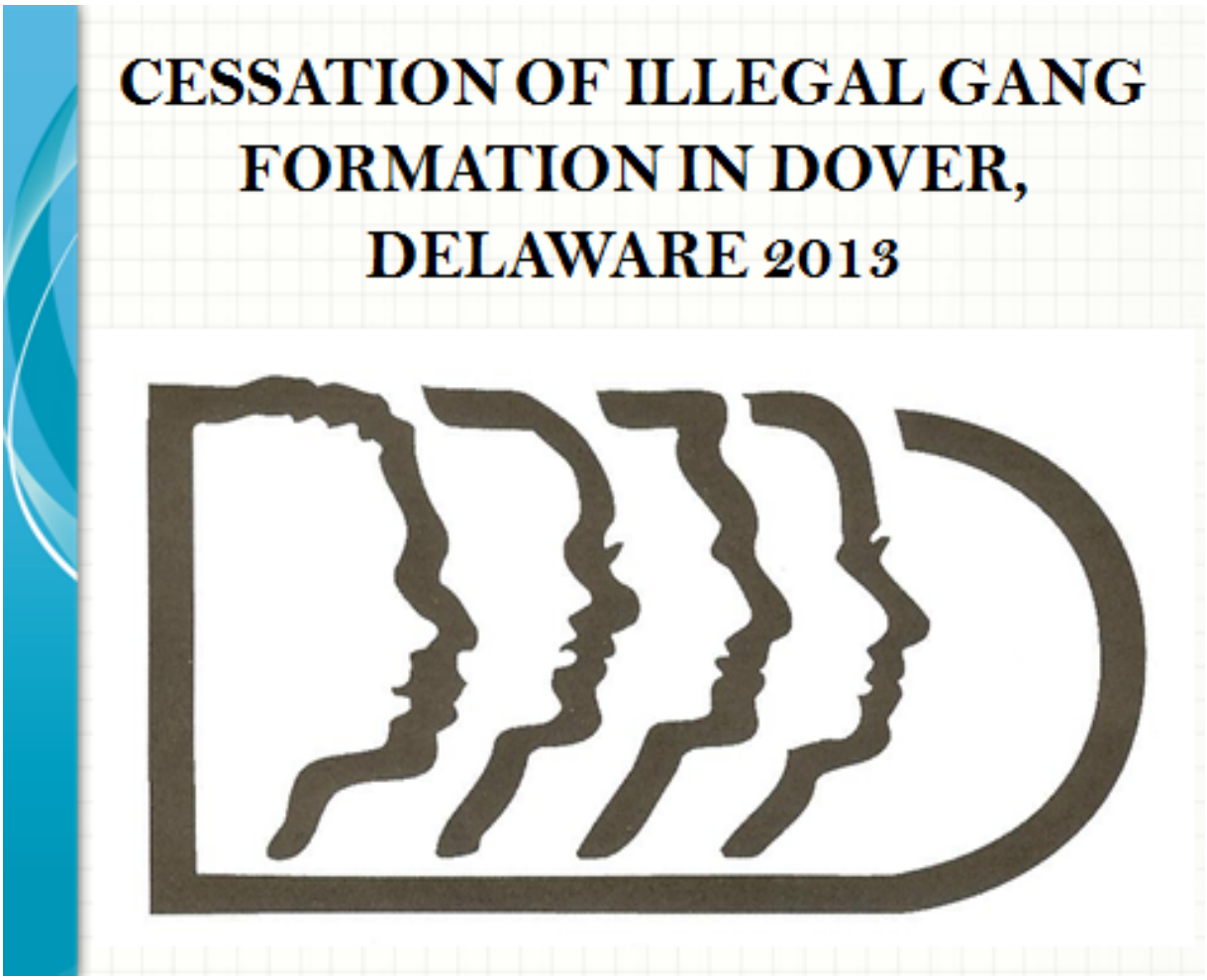
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CARLETON E. CAREY, SR. MAYOR	DAVID L. BONAR COUNCIL PRESIDENT

Actions History:
August 26, 2013 - Introduced at Legislative, Finance, and Administration Committee

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DHRC – RESOLUTION



Submitted By: Roy Sudler, Jr. **August 12, 2013**

Chairman DHRC

A. RESOLUTION: CESSATION OF ILLEGAL GANG FORMATION IN DOVER, DELAWARE

****

Whereas; The City of Dover, the State Capital, strives to be a model for all cities in Delaware and the United States.

Whereas; The Mayor and City Council have granted Powers and Duties to the Dover Human Relations Commission, **Pursuant to Article II. Sec. 58-31.**

Whereas; Article II Sec. 58-31 titles (2), (4) and (5) charges the DHRC with developing ways to measure and monitor community relations and offer a range of programs and services that will help Dover residents identify and resolve issues of human relations; anticipating, preparing for, and relieving community tensions arising from intergroup conflict.
(Code 1981, § 2-16; Ord. of 2-11-2002)

Whereas; The Dover Human Relations Commission through open discussion with members of the community and the knowledge of local events has found that gun possession and illegal gang activity is at an all-time high.

Whereas; Illegal gangs are a group of individuals consisting of three or more persons whose demoralizing influence, common interest, attitude and graffiti signs significantly contribute to the commission of disruptive behavior and criminal enterprises in the City of Dover.

Whereas; The number of illegal gang organizations in Dover and Kent County has increased over the last few years, cultivating an environment of psychic imprisonment, mistrust and fear among citizens of Dover.

Whereas; Illegal gang culture and activities have played a significant role in student dropout rates, drug activity and random acts of violence, often leaving innocent bystanders paralyzed and traumatized for life.

Whereas; Illegal gang graffiti promoting hate, fear and danger has defaced public and private sector facilities, impeding home and business owner's rights to market or enjoy their property, without unwelcomed and unauthorized graffiti signs.

Therefore, Be it Resolved; That the Residents of Dover, Delaware, the Mayor, City Council, Dover Police Department, Delaware Department of Justice and the Dover Human Relations Commission have observed with dismay the escalation of gang growth and development in our communities and will merge resources and efforts to intensify the pursuit of eliminating illegal gang formation, activities, and communication, including the display of graffiti signs in Dover, Delaware.

Be it Further Resolved; That we will accomplish this goal and establish a New Community and Family Involvement Paradigm for Cessation of Illegal Gang Formation by

1. Cleaning up our streets together, showing resistance to illegal gang formation and unwelcomed graffiti signs through unity and clear purpose;
2. Increasing individual's awareness and accountability for reporting known illegal gang activity and \ or formation in your community.
3. Strengthening parent and family involvement in the childrearing and educational process
4. Implementing and supporting additional intervention and summer programs; and
5. Providing additional funding to the Dover Police Department through grants and other resources to establish additional police stations in areas with high volumes of crime to protect Dover residents from being a target of bias-motivated violence in the City of Dover.

RESOLUTION: CESSATION OF ILLEGAL GANG FORMATION IN DOVER, DELAWARE

****

Whereas; The City of Dover, the State Capital, strives to be a model for all Cities in Delaware and the United State.

Whereas; The Mayor and City Council have granted Powers and Duties to the Dover Human Relations Commission, **Pursuant to Article II. Sec. 58-31.**

OJJDP FY 2012 Defending Childhood Resource Center:

- **Improving the Nation's Response to Children Expose to Violence.**

Private Sector
North DuPont Highway





Downtown Dover





Private Sector
South Little Creek Rd.





DOVER HUMAN RELATIONS COMMISSION MEETING

MINUTES OF JUNE 26, 2013

CITY COUNCIL CONFERENCE ROOM, CITY HALL, DOVER

Present: Chairman, Roy Sudler, Jr., Ellen O. Wasfi, Vice Chair, Dawn Allen-Pyne, Justina H. Brewington and Faye D. White
Absent: Dr. Linda Hackett and Dr. Phylis Edamatsu

1. **Call to Order/Roll Call:** Chairman, Roy Sudler, Jr. called the Dover Human Relations Commission Special Meeting to order on this day, Wednesday, June 26, 2013 at 7:00 p.m.

2. **Moment of Silence:** was observed.

3. **Adoption of Minutes**

   Chairman Sudler asked for a motion to accept the **Minutes of June 27, 2012**

   Commissioner White motioned to accept the Minutes of June 27, 2012 with the proper corrections.

   Commissioner Allen-Pyne second.

   Motioned carried.

   Chairman Sudler asked for a motion to accept the **Minutes of April 24, 2013**.

   Commissioner Allen-Pyne motioned to accept the Minutes of April 24, 2013 with the proper corrections.

   Commissioner White second.

   Motioned carried.

4. **Comments/Presentations from Members of the Community:**
   Mr. Bill Washington of 8 Shue Street, Dover, Delaware stood proxy with an intake form in hand to submit for 73 year old Ms. Betsy Williams's a grandmother, guardian and resident at 326 W. Division Street, Dover, Delaware for the past 17 years. Mr. Washington stated that last Monday, June 24, 2013 Ms. Williams came home to find a condemn notice tacked on her door giving her 7 days to vacate her apartment unit having nowhere to go. Mr. Washington stated that the reason her apartment unit is being condemned is because it is connected to a store that is housed within the same building that is being condemned. The notification she received last Monday was the first notification received. It was reported that she is a recipient of Section 8 under the Delaware State Housing Authority and her apartment just recently passed inspection.

   Commissioner White: stated that the Landlord of the property Joe Burton should be contacted for clarification.

   Commissioner Brewington: stated the Delaware State Housing Authority should be notified.

   Chairman Sudler: asked if Ms. Williams receive a certified letter asking her to vacate.
   Mr. Washington stated that the notice she received on her door is the only notice Ms. Williams has received.

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Chairman Sudler: asked what type of relief is Ms. William's seeking.

Mr. Washington stated that Ms. Williams is requesting more time to vacate the property. She will need approximately sixty days to relocate.

Commissioner Wasfi: wanted to know if there was a disconnection of communication with the City of Dover who condemned the property and the State Housing Authority who just inspected and approved the apartment unit in the property?

Chairman Sudler: stated that it could be an issue with the store which is being used for storage and the apartment units which are attached. The Landlord may want to look to get a permit to use the store for storage.

Mr. Washington feels that this building is being condemned all of a sudden after the store has been used for storage for the past 10 years. The Landlord feels he is being targeted after passing inspection and making repairs that this is being done because the City wants this particular property.

Commissioner Wasfi: stated that being that we have a time element here with the tenant having to be out of the property in 7 days that the Housing Authority needs to be notified immediately and a call put in to the Department of Planning to find out why Ms. William's apartment is being condemned when it just passed inspection. She also stated that the Housing Authority should intervene on behalf of the tenants in this hardship and suggests a letter be sent as a paper trail.

Chairman Sudler: asked if there was anything Mr. Washington would like the Commission to do in this matter? Mr. Washington asked for an extension on the 7 days to give the tenant time to relocate.

Judy Blue of Dover, Delaware approached the podium with a comment in regards to Ms. Williams's situation of sudden homelessness and feels that the Commission should intervene. She also believes that Delaware State Housing should provide housing for Ms. Williams. Ms. Blue stated that she believes that the City wants this property for Wesley College and that is why it is being condemned.

Chairman Sudler stated that the Delaware State Housing Authority will be contacted.

Commissioner White: Motioned that the Commission should advise Council of our intent, call and send a certified letter within 24 to Delaware State Housing Authority as well as carbon copy the Dover Housing Authority, Dover City Planning and Zoning along with the Landlord of the property in question.

Commissioner Wasfi: Second

Commissioner Allen-Pyne suggested with Carbon Copy City Planning and Zoning and the Landlord of the property in question.

Motion carried.

Commissioner Sudler thanked Mr. Washington and Ms. Blue for coming out and presenting.

5. Chair's Report:

Chairman Sudler submitted a DHRC Response to Action Form Packet to each Commissioner for review. This packet includes the actions, duties and purpose of the Commission. The highlighted areas on the form reflect the concerns

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and issues of our action. The packet explains our relevance and how we are fulfilling our duties. (Please see attached DHRC Response to Action Form Packet)

Chairman Sudler resubmitted to the Commission the complaint forms that were submitted by Eshed Austin on June 24, 2013. The complaint forms will be included in the minutes and submitted to the Intake Chair.

Today at 2:30pm Chair spoke to Ann Marie Townsend regarding getting policies and rules and regulation on the City's bidding process. This meeting took place as a result of the complaint received by Bobby Wilson at our last meeting. The City would like to look into partnering with minority contractors. We are looking forward to a workshop for minority contractors on how to pursue city contracts.

That Concludes the Chair's Report.

6. Committee Report:

a. <u>School Programs</u>

Commissioner Wasfi – informed the Commission that she has scheduled the Study Circle with the Dover Library for September 21 through October 19, 2013. The Commission will be responsible for set up and putting the room back as found after use. It was suggested that if the Commissioners knows someone who would be interested in participating in this Study Circle to give it a broader pool of participants to let Commissioner Wasfi know as she will also be looking.

b. Community Programs:
Commissioner Dawn Allen-Pyne – reported that she was not able to contact the church and will visit on Sunday.
Chairman Sudler submitted Bishop Hoesey phone number to Vice-Chair Allen-Pyne.

c. Assessment:
Commissioner Edamatsu – not present to report at this time.

d. Intake Forms:
Commissioner Brewington reported she just received two intake forms tonight.

7. Unfinished Business:

a. Review/Recommendation to Legislative, Finance and Administration Committee – Resolution/Funding – Cessation of Illegal Gang Formation in Dover

Chairman Sudler asked for a motion to accept the Resolution for Cessation of Illegal Gang Formation in Dover with the proper adjustments.

Commissioner Allen-Pyne motioned to accept the Resolution with the proper adjustments.

Commissioner White second.

Motioned carried.

b. **Formation of an Ad Hoc Committee for Resolution Proposal**
c. **Formation of an Ad Hoc Committee for Grant Proposal**

8. **New Business:**
   a. **Discussion – May 28, 2013 Legislative, Finance and Administration Committee Report – Proposed Amendments to Chapter 58 – Human Relations Commission**
   Action Form Packet – By James Hutchinson and Prepared by City Clerk

   Chairman Sudler explained this packet includes recommended action section 58.3c and also expressed some concerns about the Commission meeting only when an intake form is submitted. A review of our *Five Aims* will also take place to see if the Commission is meeting its goal. Chairman Sudler asked for any comments from the Commissioners.

   Commissioner Wasfi: Stated that the community is aware that the Commission meets once a month and able to commit their concerns. We are an open forum and have to be accessible to the public.

   Commissioner Wasfi asked if there is a requirement to be a member of the National League of City

   Commissioner White: motioned that we invite Mr. James Hutchinson to come to a DHRC meeting to express his concerns.

   Commissioner Wasfi: motioned to put the invitation to Mr. James Hutchinson on the Agenda for our next meeting.

   Commissioner Allen-Pyne second

   Motion carried.

9. **Scheduling of the Next Regular Meeting**: July 24, 2013 @ 7pm at Dover City Hall

10. **Announcements:** No announcements made.

11. **Adjournment :**

Commissioner Sudler adjourned the meeting at 9pm

Respectfully Submitted,

Belinda Talton

DRAFT

CITY OF DOVER PROPOSED ORDINANCE #2013-15

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Chapter 58 - Human Relations, Article II - Human Relations Commission, be amended by inserting the bold, blue text and deleting the text indicated in bold, red, strikeout as follows:

Sec. 58-31. Purpose.

The city council has deemed it to be in the best interest of the city to establish a human relations commission to include members who are broadly representative of the entire community and who are committed to a philosophy of inclusion, intergroup cooperation, and fair treatment that will effectively help the city meet the following needs:

(1) *Fairness, respect*. Promote and develop an environment of fairness and respect among its citizens;

(2) *Monitoring*. Develop ways to measure and monitor community relations, particularly those that are sources of intergroup conflict;

(3) *Intergroup relations*. Involve all segments of the community in understanding and appreciating the benefits of positive intergroup relations;

(4) *Issues*. Offer a range of programs and services that will help its residents and neighborhoods prevent and resolve issues of human relations; and

(5) *Intergroup conflict.* Develop ways of anticipating, preparing for, and relieving community tensions arising from intergroup conflict.

(Code 1981, § 2-16; Ord. of 2-11-2002)

Sec. 58-32. Established; composition; appointment; representation; holding other office; removal from office; terms of office; vacancies; reappointments.

(a) *Established*. There is hereby established an advisory commission to be known as the "City of Dover Human Relations Commission," to carry out the objectives as described in this article.

(b) *Composition; appointment*. The **members of the human relations** commission shall **be appointed by the mayor** (or president of the council)**, based upon recommendations from and subject to confirmation by the council. The human relations commission shall** consist of ~~15~~ **nine** members, all residents of the city. ~~**Five of these members shall be appointed by the mayor and confirmed by the city council. Ten of these members shall be appointed by the president of the council, based upon recommendations from the council and confirmed by the council.**~~ **Two members shall be selected from each council district and one member shall serve from the city at-large.**

Draft

(c) *Representation*. In selecting the membership of the commission, ~~the mayor and president of the council and the council shall take~~ particular care **shall be taken** to ensure that the commission is broadly representative of racial, religious, gender and ethnic groups residing in the city.

(d) *Holding other office; removal*. No member of the commission shall hold any elected or appointed office under the government of the United States or the state, county, or city. The mayor **(or the city council** president **of council)** may remove members of the commission, with the concurrence of the city council, for substantial neglect of duty, or gross misconduct in office.

(e) *Terms of office; vacancies*. A member of the commission shall be appointed for a term of office of three years and until his successor has been appointed ~~and has qualified~~. The appointees shall be appointed for staggered terms of office. When a vacancy occurs in the membership of the commission, it shall be filled by appointment for the unexpired portion of the term in the same manner as the original appointment.

(f) *Reappointments*. Members may be reappointed.

(Code 1981, § 2-17; Ord. of 2-11-2002; Ord. No. 2010-23, 8-23-2010)

Sec. 58-33. Organization; quorum; meetings; rules of procedure; limitation of functions; agreements; compensation; legal counsel; reports.

(a) *Organization*. The human relations commission shall annually elect its own chairperson to preside over its meetings and may create and fill such other offices and committees among its members as may be found necessary and proper for its effective organization.

(b) *Quorum*. A majority of the membership of the commission shall constitute a quorum and, if a quorum is present, a vacancy on the commission shall not impair the right of the remaining members to exercise all the powers of the commission.

(c) *Meetings*. The commission shall hold **at least five meetings per year; one each quarter and one to be determined by the commission.** ~~such meetings as may be deemed necessary for the completion of its purposes, responsibilities and functions. Regular meetings shall be held at least once per month unless there is no business to be considered by the commission.~~ Special meetings may be called by the chairperson or three members of the commission.

All meetings shall be held at City Hall and in accordance with the Laws of Delaware regarding the Freedom of Information Act (FOIA) and City of Dover procedures. The commission will distribute its agendas and minutes through the City Clerk's Office.

Draft

(d) *Rules of procedure*. The commission is also authorized to adopt rules of procedure for the conduct of its meetings.

(e) *Functions limited*. The commission shall not involve itself in activities or functions already assigned by law or decree to other governmental bodies.

(f) *Agreements*. The commission may enter into agreements and build partnerships with other entities and organizations for the purpose of more efficiently and effectively carrying out its responsibilities.

(g) *Compensation*. Members of the commission shall receive no compensation.

(h) *Legal counsel*. The city solicitor shall provide legal counsel to the commission and shall be the legal representative of the commission in connection with its duties hereunder, on a case-by-case basis, or determine that outside counsel is needed and obtain such outside counsel for a particular matter.

(i) *Reports*. The commission shall ~~make such reports~~ **report** to the ~~mayor and~~ city council ~~as shall be periodically necessary~~ **on a quarterly basis regarding its affairs**. An annual report of its accomplishments and a summary of its recommendations~~, as appropriate,~~ shall be ~~sent~~ **provided** to the mayor and the city council.

(Code 1981, § 2-18; Ord. of 2-11-2002)

Sec. 58-34. Expenses.

(a) *Budget*. The city council may appropriate a budget for the city human relations commission to provide for necessary expenses and expenditures.

(b) *Other funding*. The commission may also receive funding from other governmental, philanthropic or private organizations for the exclusive purpose of carrying out its responsibilities.

(Code 1981, § 2-19; Ord. of 2-11-2002)

Sec. 58-35. Conflicts of interest.

If any member of the human relations commission concludes that ~~he has~~ **they have** a conflict of interest with respect to a matter which is pending before the commission, that member shall disqualify ~~himself~~ **themself** from participating in any deliberations, discussions and decision making processes of the commission.

(Code 1981, § 2-20; Ord. of 2-11-2002)

Draft

Sec. 58-36. Powers and duties.

The powers and duties of the human relations commission shall be to:

(1) *Recommendations*. Review city programs, activities, functions and ordinances, and make recommendations to the city council for new, amended or changed programs, functions, activities or ordinances which would support inclusiveness and civility among city residents and enhance communication and understanding among residents of the city;

(2) *Intergroup conflicts*. Inquire into incidents of intergroup conflicts and disputes within the city and take such action as may be designed to alleviate such conflicts and disputes;

(3) *Intergroup cooperation*. Promote and encourage communications between and cooperation of all groups interested in bettering human relations in the city;

(4) *Complaints*. Seek the active assistance of the state human relations commission in the solution of complaints of alleged discrimination which fall within the jurisdiction of the state commission;

(5) *Research, education, etc*. Engage in such research, education and advocacy as, in the judgment of the commission or the city council, may be needed to improve human relations in the city;

(6) *Programs*. Develop and maintain programs that build positive relations among communities and enhance problem-solving skills among residents throughout the city;

(7) *Other functions*. Do all other acts and deeds necessary and proper to carry out and effectively accomplish the objectives, functions and services contemplated by the provisions of this article.

(Code 1981, § 2-21; Ord. of 2-11-2002)

ADOPTED: *

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SYNOPSIS

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(SPONSORS: LF&A COMMITTEE)

Actions History

August 26, 2013 - Introduced at the Legislative, Finance, and Administration Committee

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