DOVER HUMAN RELATIONS COMMISSION
A G E N D A

JULY 24, 2013 - 7:00 P.M.

CITY HALL COUNCIL CHAMBERS - 15 LOOCKERMAN PLAZA - DOVER, DELAWARE

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.

1. Call to Order/Roll Call

2. Moment of Silence

3. Adoption of Minutes
   A. Regular Meeting of May 22, 2013
   B. Regular Meeting of June 26, 2013

4. Comments/Presentations from Members of the Community
   This segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda is prohibited. Citizen comments are limited to three (3) minutes, and this segment will not exceed 30 minutes. The Human Relations Commission is prohibited from taking action since items to be discussed do not appear on the published agenda; however, they may schedule such items as regular agenda items and act upon them in the future.

5. Chair's Report *(Sudler)*

6. Committee Reports
   A. School Programs *(Wasfi)*
   B. Community Programs *(Allen-Pyne)*
   C. Assessment *(Edamatsu)*
   D. Intake Forms

7. Unfinished Business
   A. Formation of Grant Ad-Hoc Committee
   B. Formation of Resolution Ad-Hoc Committee

8. New Business
   A. Monitor and Review of Community and Student Reports on Alleged/Potential Hate Crime Activity in the City of Dover and Surrounding Areas

9. Scheduling of the Next Regular Meeting

10. Announcements

11. Adjournment

/dd
S:\AGENDAS-MINUTES-PACKETS\Misc-Agendas\HUMAN RELATIONS\2013\07-24-2013 DHRC.wpd

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

DOVER HUMAN RELATIONS COMMISSION

MINUTES OF May 22, 2013

CITY COUNCIL CONFERENCE ROOM, CITY HALL, DOVER

Present: Chairman, Roy Sudler, Jr., Vice Chair, Dawn Allen-Pyne, Commissioner Ellen O. Wasfi, Dr. Linda Hackett, Commissioner Justina H. Brewington, Commissioner Faye Della White and Dr. Edamatsu.

1. **Call to Order/Roll Call:** Chairman, Roy Sudler, Jr. called the Dover Human Relations Commission Meeting to order on this day, Wednesday, May 22, 2013 at 7:04 p.m.

2. **Approval of Agenda:**
   Chairman Sudler ask for a motion to accept the Agenda
   Commissioner Wasfi motioned to accept Agenda
   Commissioner White second.
   Motion carried.

3. **Moment of Silence:** was observed.

4. **Adoption of Minutes** from March 27, 2013 DHRC Meeting
   Chairman Sudler: asked for a motion to accept the minutes with the necessary corrections.
   Commissioner White motioned to accept the minutes with the necessary corrections.
   Dr. Edamatsu second.
   Motion carried.

5. **Comments/Presentations from Members of the Community:**
   Community Member Comments: Mr. Bobby Wilson a resident of Dover, Delaware 1561 Nathaniel Mitchell Road approached the podium to share some comments he had regarding a recent City Planning Meeting he attended. He stated that at this meeting he attempted to express his concern about how the minority communities in Dover, Delaware, whose residents are consumers, are not being able to participate in the economic development process in the City of Dover. He stated that he was told that this particular meeting was not the time to express his concerns. He asked what time was appropriate and stated that he was not given a reply as to what time would be appropriate to express his concerns. Mr. Wilson also expressed his concerns about African Americans in the community not being considered for hire when it comes to the higher paying job opportunities that comes into the Dover area.
   Mr. Wilson also commented on how few African American Contractors get the opportunity to work on major projects in the City of Dover. He explained how the new minorities who are getting these contracts are white women.

   Dr. Edamatsu asked Mr. Wilson was he documenting who received and did not receive City of Dover contracts.
   Mr. Wilson mentioned that he sought out students from Delaware State University to serve as interns to help gather this documentation and was told that there will be a cost.

   Mr. Wilson also shared his desire to have a better Supply and Diversity Program in the City of Dover. Mr. Wilson compared Baltimore Maryland's Supply and Diversity Program to Dover's and noted that Dover would benefit in having someone from the Supply and Diversity Program in Baltimore, Maryland to come to Dover to share how the program is carried out successfully in their city. Mr. Wilson would like to hold a Supply and Diversity Forum in the City of Dover where he can invite representatives from Maryland's Supply and Diversity Program to present.

DRAFT

Dr. Hackett suggested to Mr. Wilson that he may want to reach out to churches, fraternities and sororities and develop a coalition.
Commissioner Wasfi explained to Mr. Wilson that by providing a collective voice instead of an individual voice he would have greater impact.
Mr. Wilson stated that he would like to get organizations such as the NAACP and IMA involved.

Mr. Wilson asked if Dover Human Relation Commission would like to hold a Supply and Diversity Forum.

Chairman Sudler stated that he would be interested in holding such a forum but the Commissioners would have to discuss, review and vote on having such a forum. Chairman Sudler invited Mr. Wilson and the group he will be gathering to our next meeting**.**

Mr. Wilson's final comment was regarding his desire for businesses in the west end of Lockman Street being included in the flag distribution to merchants for Old Dover Days**.**

Community Member Presentation: Bishop Gregory Gordon, Sr. of My Brethren's Ministries approached the podium and commented on the previous comment made by Mr. Wilson in regards to the NAACP. Bishop Gordon informed the Commission that the NAACP is working on economic development and Supply and Diversity. They presently have a group of 30. In working in this area they have found that there are many contractors without insurance. If the contractors would consider combining efforts this issue can be addressed but thee the contractors would have to join the NAACP.

Bishop Gordon presented the following presentation packet to the Commissioners regarding a Merchants Festival he will be having on Lockerman Street in June. Bishop Gordon offered an opportunity to purchase a table for $10.00 for those who are interested in helping defray the cost of the event. He also extended an invitation to the Commissioners and their friends to come out to the Merchants Festival being help on June 15, 2013.

DRAFT

Block Party Presentation

Why?

The objective is to bring people downtown to experience the development of rich shopping experience, new building projects, and the friendliness of our city.

When?

This event is set for June 15th, 2013. Our Saturdays are developing and to continue this effort with a third Saturday in June would create a downtown interest for those who were here for the others and those who missed it.

Where?

We are targeting the 200 block of Loockerman Street, between Governors and New Streets. The reason is because these merchants would like events to focus on their location.

What?

What are we going to do? The plan is to have a good time with four different stations in the block. All stations will flow together as one. The stations will lead shoppers to other sections of Loockerman Street.

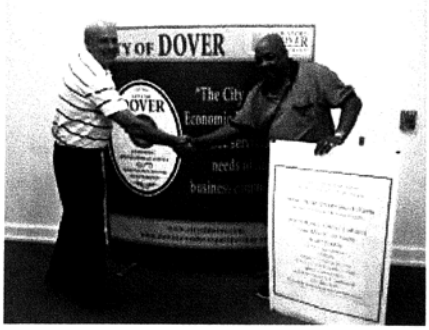
How?

Through the contacts of My Brethren Ministries and our ability and experience in promotions and hosting festivals, we will create an atmosphere to induce and encourage shopping, if you receive.

Sub-Note!

It is not our responsibility to sell your merchandise; we accept the responsibility to put on the event. If our recommendations are met it will be a great day in downtown Dover, DE.

What might this event look like?



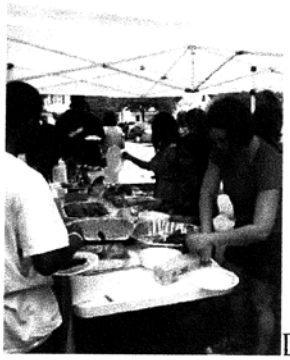
The DDP, Economic Development and My Brethren Ministries have celebrated a long history of working together. In just the past year, we had great success in our annual block party on S New St, W Loockerman Street and coat drive. A record number of coats were donated and given out to the needy.



In our recent block party many city officials and candidates showed their support.



We offer the public information from city, church and community service organizations. We have hosted the Public Library, Job Placement office, Bayhealth, Westside Health, The Wellness Center and the Dover PD many others. This time an all out effort will be made to get many more

During many of our affairs people donate food and the crowd grows. This is statically timed for maximum effect.

The kids if kept occupied will give parents a reason to stay, the longer they stay percentages raise they may see something in your window they will want or need.

The Buffalo Solders have supported our efforts on many occasions for a long time. They held the crowd captive with the reason for their existence and a history lesson usually not heard in schools. You can see the sense of pride on the faces of the children.

We will place these houses in key locations so once observed they will cause curiosity. This is the WOW FACTOR. Advertisement worded just right will bring them downtown. Ed Perez is greatly adapted at this. Don't forget the power of the student dollar. Kids can have face painting, puppet shows & more.

This Ministry will ask out Second Chance Partners to come out. Maybe well be able to host a mini-job fair. As a member of the Board of a Drug Prevention Coalition, NAACP and a newly Elected Bishop I will leverage all my resources to make this an event to be proud of.

We should let this be a great PR opportunity, not only for many who feel left out but for all included.

My Brethren Ministries
God's House of Grace / Restoration Center
56 S New Street / Dover, DE 19904

Budget Request
Expense Report

Live DJ	Supported by My Brethren Ministries	$ 550.00	
	Donation playing charge	-$ 300.00	
	Funds requested		$250.00
(2) Bouncy House	Cost	$ 250.00	
Bouncy House	Donation	- $ 125.00	
	Funds requested		$125.00 Paid*
Popcorn Machine	Cost	$ 80.00	
	Donation	-$ 80.00	
	Funds requested		$ 00.00
Popcorn for Machine	Cost	$ 40.00	
	Funds requested		$ 40.00 Paid*
Cotton Candy Machine	Cost	$ 80.00	
	Donation	- $ 80.00	
	Funds requested		$ 00.00
Cotton Candy Filler	Cost	$ 40.00	
	Funds requested		$ 40.00 Paid*
My Brethren Ministries	Fee (Charitable cost)	$500.00	
For planning, logistics and execution			
	Fee Donation	- $ 500.00	
	Funds needed		$ 00.00
Delivery (Pick-up & Set-up) – (Break-Down & Return)			$ 100.00
Deposit Cost (refundable)	$50.00 per unit (4)		$ 200.00Paid*

This ministry will accept any free will offering with God's Blessings

Merchant Donations

Bayard Pharmacy
Hot Dogs
Hot Dog Buns
Sodas & Cups
Condiments
Napkins Cost $ 400.00

Marketing & Promotions recommended we use these funds to pay bills,
They would inquiry other sources for the requested food.

General Dollar	Items from Store	Unable to disclose value at present
Total Expenses		$ 2140.00
Total Donations		- $1485.00

This event will need the same advertising afforded 1st Friday activities. The strategic placement of this event is not only timing but also placement. This will start the spring, summer and fall season, as well as reaching out to a part of the community that would join East and West merchants.

Net expenses for this event	$ 655.00
Extension cords (4 x 25') @ 19.00 =	$ 76.00
The saving through donations is about 65 %	
Total requested	$ 731.00
Adjustment of request	-$ 430.00
Cash on hand	-$170.00
Funds Needed as of May 14th 2013	$ 260.00

Respectfully submitted
Walking in His Will

Bishop G E Gordon SR
Overseer, Executive Director, Pastor

302-883-3597 mybrethrenministries@msn.com **302-883-3582**
mybrethrenministries.com

6. Chair's Report:

DHRC

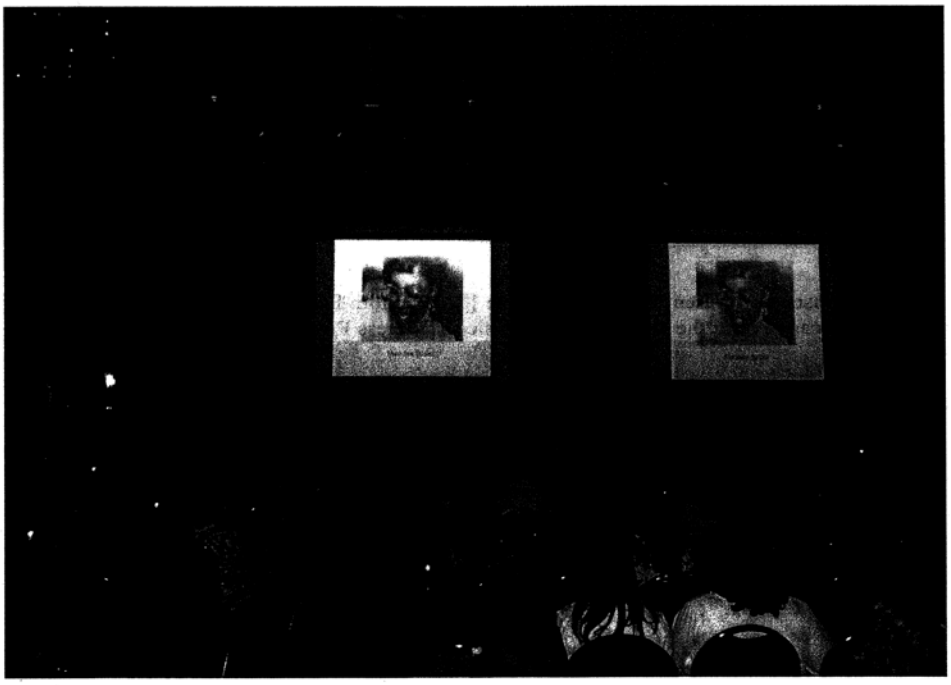
Chairman's Report
Roy Sudler, Jr.

May 22, 2013
****

On **April 29, 2013, @ approximately 5:45 p.m.,** I worked on orchestrating a Hate Crime Survey to help assess strengths, weaknesses, opportunities and threats that Dover Residents identify as impeding upon the vision, growth and philosophy of amicable relations in the City of Dover.

On **May 1, 2013. @ approximately 6:30 p.m.,** I attended the **22nd Annual Victims Tribute**, which offered various lessons on abuse awareness and the struggle of physical, social, and spiritual healing.

Theneice Sudler [Projector Screen**],** was a victim and died due to violence against women



Guest Speakers:

1). **Marilyn Van Derbur** = Advocate for Children Abused, and former Miss America 1958

2). **Margaret Smith** = Car Jacking survivor 2013, at the age of 89 years old

Victims were honored by the Delaware Secretary of Safety and Homeland Security

[Lewis D. Schiliro]

That concluded the Chair's report.

7. Committee Report:

a. **<u>School Programs</u>**
Commissioner Wasfi – ask if the Commission would like to do an in house study circle being that we recognized we are not as diverse as we would like for a Study Circle. It was suggested that the Commission open the Study Circle up to others to make it more diverse.
Dr. Edamatsu stated that she will not be able to participate in the Study Circle Project this time due to a scheduled surgery.
Commissioner White asked if the Study Circle can take place in the fall
Commissioner Wasfi would like to see Dr. Edamatsu take part of this Study Circle and will look into setting up a schedule for the Commissioners to review for scheduling in order to start the Study Circle in the middle of September.

b. <u>Community Programs</u>
Commissioner Dawn Allen-Pyne – will contact Bible Way Church regarding the Commission holding a meeting there.

Chairman Sudler asked for a motion to suspend Item numbers 7c-9 until our next meeting due to lack of time.
Dr. Edamatsu motioned
Vice Chair Allen-Pyne – second
Motion carried

c. Assessment: suspended until our next meeting
d. Intake Forms: suspended until our next meeting

8. Unfinished Business:
a. **Formation of an Ad Hoc Committee for Grant Proposal –** suspended until our next meeting.
b. **Formation of an Ad Hoc Committee for Resolution Proposal –** suspended until our next meeting.

9. New Business:
a. **Community Advocacy Initiative**

10. Scheduling of Future Meeting: June 26, 2013 @ 7pm at Bible Way
Next Special Outreach Meeting Covering New Ordinances: June 11, 2013 at City Hall
Commissioner White asked if this special meeting is going to be advertised in the newspaper.
Chairman Sudler gave all the Commissioners the go ahead to advertise this upcoming meeting.

11. Member's Announcements:

12. Adjournment : Commissioner Sudler asked for motion to adjourn the meeting

Commissioner White made motion for the meeting to be adjourned

Vice Chair, Dawn Allen-Pyne second.

Motion carried.

Meeting adjourned at 9:30pm

Respectfully Submitted,

Belinda Talton

DRAFT

DOVER HUMAN RELATIONS COMMISSION MEETING

MINUTES OF JUNE 26, 2013

CITY COUNCIL CONFERENCE ROOM, CITY HALL, DOVER

Present: Chairman, Roy Sudler, Jr., Ellen O. Wasfi, Vice Chair, Dawn Allen-Pyne, Justina H. Brewington and Faye D. White
Absent: Dr. Linda Hackett and Dr. Phylis Edamatsu

1. **Call to Order/Roll Call:** Chairman, Roy Sudler, Jr. called the Dover Human Relations Commission Special Meeting to order on this day, Wednesday, June 26, 2013 at 7:00 p.m.

2. **Moment of Silence:** was observed.

3. **Adoption of Minutes**

   Chairman Sudler asked for a motion to accept the **Minutes of June 27, 2012**

   Commissioner White motioned to accept the Minutes of June 27, 2012 with the proper corrections.

   Commissioner Allen-Pyne second.

   Motioned carried.

   Chairman Sudler asked for a motion to accept the **Minutes of April 24, 2013**.

   Commissioner Allen-Pyne motioned to accept the Minutes of April 24, 2013 with the proper corrections.

   Commissioner White second.

   Motioned carried.

4. **Comments/Presentations from Members of the Community:**
   Mr. Bill Washington of 8 Shue Street, Dover, Delaware stood proxy with an intake form in hand to submit for 73 year old Ms. Betsy Williams's a grandmother, guardian and resident at 326 W. Division Street, Dover, Delaware for the past 17 years. Mr. Washington stated that last Monday, June 24, 2013 Ms. Williams came home to find a condemn notice tacked on her door giving her 7 days to vacate her apartment unit having nowhere to go. Mr. Washington stated that the reason her apartment unit is being condemned is because it is connected to a store that is housed within the same building that is being condemned. The notification she received last Monday was the first notification received. It was reported that she is a recipient of Section 8 under the Delaware State Housing Authority and her apartment just recently passed inspection.

   Commissioner White: stated that the Landlord of the property Joe Burton should be contacted for clarification.

   Commissioner Brewington: stated the Delaware State Housing Authority should be notified.

   Chairman Sudler: asked if Ms. Williams receive a certified letter asking her to vacate.
   Mr. Washington stated that the notice she received on her door is the only notice Ms. Williams has received.

DRAFT

Chairman Sudler: asked what type of relief is Ms. William's seeking.

Mr. Washington stated that Ms. Williams is requesting more time to vacate the property. She will need approximately sixty days to relocate.

Commissioner Wasfi: wanted to know if there was a disconnection of communication with the City of Dover who condemned the property and the State Housing Authority who just inspected and approved the apartment unit in the property?

Chairman Sudler: stated that it could be an issue with the store which is being used for storage and the apartment units which are attached. The Landlord may want to look to get a permit to use the store for storage.

Mr. Washington feels that this building is being condemned all of a sudden after the store has been used for storage for the past 10 years. The Landlord feels he is being targeted after passing inspection and making repairs that this is being done because the City wants this particular property.

Commissioner Wasfi: stated that being that we have a time element here with the tenant having to be out of the property in 7 days that the Housing Authority needs to be notified immediately and a call put in to the Department of Planning to find out why Ms. William's apartment is being condemned when it just passed inspection. She also stated that the Housing Authority should intervene on behalf of the tenants in this hardship and suggests a letter be sent as a paper trail.

Chairman Sudler: asked if there was anything Mr. Washington would like the Commission to do in this matter? Mr. Washington asked for an extension on the 7 days to give the tenant time to relocate.

Judy Blue of Dover, Delaware approached the podium with a comment in regards to Ms. Williams's situation of sudden homelessness and feels that the Commission should intervene. She also believes that Delaware State Housing should provide housing for Ms. Williams. Ms. Blue stated that she believes that the City wants this property for Wesley College and that is why it is being condemned.

Chairman Sudler stated that the Delaware State Housing Authority will be contacted.

Commissioner White: Motioned that the Commission should advise Council of our intent, call and send a certified letter within 24 to Delaware State Housing Authority as well as carbon copy the Dover Housing Authority, Dover City Planning and Zoning along with the Landlord of the property in question.

Commissioner Wasfi: Second

Commissioner Allen-Pyne suggested with Carbon Copy City Planning and Zoning and the Landlord of the property in question.

Motion carried.

Commissioner Sudler thanked Mr. Washington and Ms. Blue for coming out and presenting.

5. Chair's Report:

Chairman Sudler submitted a DHRC Response to Action Form Packet to each Commissioner for review. This packet includes the actions, duties and purpose of the Commission. The highlighted areas on the form reflect the concerns

DRAFT

and issues of our action. The packet explains our relevance and how we are fulfilling our duties. (Please see attached DHRC Response to Action Form Packet)

Chairman Sudler resubmitted to the Commission the complaint forms that were submitted by Eshed Austin on June 24, 2013. The complaint forms will be included in the minutes and submitted to the Intake Chair.

Today at 2:30pm Chair spoke to Ann Marie Townsend regarding getting policies and rules and regulation on the City's bidding process. This meeting took place as a result of the complaint received by Bobby Wilson at our last meeting. The City would like to look into partnering with minority contractors. We are looking forward to a workshop for minority contractors on how to pursue city contracts.

That Concludes the Chair's Report.

6. Committee Report:

a. <u>School Programs</u>

Commissioner Wasfi – informed the Commission that she has scheduled the Study Circle with the Dover Library for September 21 through October 19, 2013. The Commission will be responsible for set up and putting the room back as found after use. It was suggested that if the Commissioners knows someone who would be interested in participating in this Study Circle to give it a broader pool of participants to let Commissioner Wasfi know as she will also be looking.

b. Community Programs:
Commissioner Dawn Allen-Pyne – reported that she was not able to contact the church and will visit on Sunday.
Chairman Sudler submitted Bishop Hoesey phone number to Vice-Chair Allen-Pyne.

c. Assessment:
Commissioner Edamatsu – not present to report at this time.

d. Intake Forms:
Commissioner Brewington reported she just received two intake forms tonight.

7. Unfinished Business:

a. Review/Recommendation to Legislative, Finance and Administration Committee – Resolution/Funding – Cessation of Illegal Gang Formation in Dover

Chairman Sudler asked for a motion to accept the Resolution for Cessation of Illegal Gang Formation in Dover with the proper adjustments.

Commissioner Allen-Pyne motioned to accept the Resolution with the proper adjustments.

Commissioner White second.

Motioned carried.

b. **Formation of an Ad Hoc Committee for Resolution Proposal**
c. **Formation of an Ad Hoc Committee for Grant Proposal**

8. **New Business:**
   a. **Discussion – May 28, 2013 Legislative, Finance and Administration Committee Report – Proposed Amendments to Chapter 58 – Human Relations Commission**
   Action Form Packet – By James Hutchinson and Prepared by City Clerk

   Chairman Sudler explained this packet includes recommended action section 58.3c and also expressed some concerns about the Commission meeting only when an intake form is submitted. A review of our *Five Aims* will also take place to see if the Commission is meeting its goal. Chairman Sudler asked for any comments from the Commissioners.

   Commissioner Wasfi: Stated that the community is aware that the Commission meets once a month and able to commit their concerns. We are an open forum and have to be accessible to the public.

   Commissioner Wasfi asked if there is a requirement to be a member of the National League of City

   Commissioner White: motioned that we invite Mr. James Hutchinson to come to a DHRC meeting to express his concerns.

   Commissioner Wasfi: motioned to put the invitation to Mr. James Hutchinson on the Agenda for our next meeting.

   Commissioner Allen-Pyne second

   Motion carried.

9. **Scheduling of the Next Regular Meeting**: July 24, 2013 @ 7pm at Dover City Hall

10. **Announcements:** No announcements made.

11. **Adjournment :**

Commissioner Sudler adjourned the meeting at 9pm

Respectfully Submitted,

Belinda Talton

DRAFT