REGULAR COUNCIL MEETING
A G E N D A

JUNE 10, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY HERB KONOWITZ

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HUTCHISON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes**
- **A. Council Retreat of March 22, 2013**
- **B. Special Council Meeting of May 6, 2013**
- **C. Regular Council Meeting of May 28, 2013**
- **D. Special Council Meeting of May 28, 2013**

2. Proclamation - Flag Day and Flag Week

* **3. Proposed Resolution No. 2013-17 Authorizing Signatures for Banking Services**
(Staff Recommends Adoption of the Resolution)

4. Public Hearing - Electric Revenue Fund Budget

5. Violation of the Dangerous Building Ordinance - Property Located at 92 Orchard Avenue, Owned by Juan M. Callazo (Emergency Case)
(On May 28, 2013, City Council Deferred This Matter for Two (2) Weeks to Provide the Property Owner and City Staff the Opportunity to Resolve the Issue)

6. Board of Assessment Appeals Exemption Report - May 21, 2013

* **A. Westfield Maintenance Corporation**
(Board Recommended Approval of Requests for Exemptions)
a-1. 2.65 Acres - Arbor Drive (Open Space)
a-2. 1.96 Acres - Arbor Drive (Open Space)

* **B. Four Seasons Homeowners Association**
(Board Recommended Approval of Requests for Exemptions)
b-1. .164 Acres - Homberg Circle (Open Space)
b-2. .0894 Acres - Mont Blanc Boulevard (Open Space)
b-3. 209 Mont Blanc Boulevard (Open Space)
b-4. 41 Homberg Circle (Open Space)
b-5. 109 Mont Blanc Boulevard (Open Space)
b-6. .2195 Acres - Saulsbury Road (Open Space)
b-7. 6.3 Acres - Mont Blanc Boulevard (Open Space)

* **C. Meadows Homeowners Association Inc. - 2.7 Acres McKee Road (Open Space)**
(Board Recommended Approval of Request for Exemption)

* **D. Wesley College**
(Board Recommended Approval of Requests for Exemptions)
d-1. 34 S. State Street
d-2. 308 N. Queen Street
d-3. Land - 308 N. Queen Street

* **E. Milford Housing Development Corporation**
(Board Recommended Approval of Requests for Exemptions for One (1) Year - With Re-Application Required Next Year)
e-1. 1361-1383 Walker Road
e-2. 1357 Walker Road (Rear)

* **F. Central Delaware Habitat For Humanity - 4 Bennington Street**
(Board Recommended Approval of Request for Exemption)

G. Bible Church of God Inc. - 1202-1204 White Oak Road
(Board Recommended Denial of Request for Exemption - Failure to Appear)

* **H. Dover Interfaith Mission For Housing**
(Board Recommended Approval of Requests for Exemptions)
h-1. 1151 Walker Road
h-2. 523 Ross Street

* **7. Legislative, Finance, and Administration Committee Report - May 28, 2013**

A. Downtown Dover Business Improvement District (BID) Budget and Assessment (Tax) Rates for Fiscal Year 2013-2014
*(Committee Recommended Approval of the Proposed Downtown Dover Business Improvement District (BID) Assessment (Tax) Rate for FY 2013-2014 and Proposed Budget)****(See Item #16-A)***

B. Downtown Dover Partnership (DDP) Loan Guarantee Extension
(Committee Recommended Granting the Extension of the Downtown Dover Partnership (DDP) Loan Guarantee for a Period of One (1) Year Effective July 1, 2013 on the Loan Between PNC Bank and the DDP, as Recommended by Staff)

* **7. Legislative, Finance, and Administration Committee Report - May 28, 2013 (Continued)**

C. Delaware Solid Waste Authority (DSWA) Municipal Discount Disposal Fee Agreement

(Committee Recommended Authorizing the City Manager to Sign the Delaware Solid Waste Authority (DSWA) Municipal Discount Disposal Fee Agreement)

D. Disposal of Excess Property - 70 Mifflin Road, 299 College Road, and 29 North Kirkwood Street - Offer from Habitat for Humanity

(Committee Recommended That it Be Determined That 70 Mifflin Road, 299 College Road, and 29 North Kirkwood Street Are Excess Properties and That the City Manager Be Authorized to Negotiate Sale Prices with Habitat for Humanity That Minimize the Write-off Amount for the Properties Located at 70 Mifflin Road and 29 North Kirkwood Street and That the Standard Method of Disposition of Excess Property (With the Possibility of a Bid Process) Be Utilized for the Property Located at 299 College Road)

E. Proposed Amendments to Chapter 58 - Human Relations Commission

(Committee Recommended That the Chair of the Legislative, Finance, and Administration Committee Schedule a Special Meeting for the Purpose of Discussing Recommendation Items #1-5 Included in the Committee Action Form Pertaining to the Dover Human Relations Commission)

* **8. Safety Advisory and Transportation Committee Report - May 29, 2013**

A. Planned Neighborhood Design: Senior Citizen Housing Option - Luther Village III

a-1. Request for Waiver of Appendix A - Subdivisions, Article VI - Subdivision General Requirements and Design Standards, Section E - Lots (5) - Requirement for Lot Frontage on a Public Street

(Committee Recommended Approval of the Subdivision Waiver of the Requirement of Lot Frontage on a Public Street for the Luther Village Planned Neighborhood Design - Senior Citizen Housing Option - Luther Village III, as Recommended by the Planning Commission)

a-2. Request for Waiver of Appendix B - Zoning, Article 5 - Supplementary Regulations, Section 17 - Emergency Access Requirements

(Committee Recommended Approval of the Waiver to Eliminate the Emergency Rear Access Requirement for the Luther Village Planned Neighborhood Design - Senior Citizen Housing Option - Luther Village III, as Recommended by the Planning Commission)

B. Updates

(Committee Action Not Required)

* **9. Monthly Reports - April 2013**

A. Budget
B. Chief of Police *(March and April)*
C. City Assessor
D. City Manager
E. City Planner
F. Economic Development Office

* **10. Quarterly Review of Capital Investment Plan (CIP)***(January, February, and March)*

11. Evaluation of Proposal - Emergency Response and Site Cleanup Services
(Staff Recommends Awarding a Blanket Emergency Response Contract to Guardian Environmental Services, the Lowest Priced Proposal Based on Actual Experience, for Three (3) Years with a City Option to Extend the Contract for an Additional Two (2) Years. The Maximum Term of the Blanket Contract Will Be Five (5) Years)

* **12. 2013/14 Committee Appointment - Council President - Parks, Recreation, and Community Enhancement Committee - M. Milford Caldwell (Recommended by Wallace R. Dixon, Committee Chair)(Annual Appointment to Expire May 2014)**

* **13. 2013/14 Committee Appointments - Mayor (Annual Appointments to Expire May 2014)**
A. Dover 4th of July Celebration Committee - Brad Holden, Vice President
B. Silver Lake Commission - Zachary Carter

* **14. Appointments Recommended by Council President Bonar - City Chaplains (Annual Appointments to Expire May 2014)**
A. Minister Theodore A. Henderson of Dover Christian Church
B. Bishop Thomas L. Holsey of Bibleway Temple Church of God in Christ

* **15. Reappointment Recommended by Mayor Carey - Dover Public Library Commission - Gertrude Jackson - Five (5) Year Term to Expire June 16, 2018**

16. First Reading - Proposed Ordinance #2013-09
The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on June 24, 2013. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Ordinance #2013-09 - 2013/2014 City of Dover Budget Ordinances

17. Council Members' Announcements

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