SPECIAL COUNCIL MEETING - BUDGET REVIEW
A G E N D A

JUNE 5, 2013 - 6:00 P.M.
(Continuation of Recessed Meeting of May 29, 2013)

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

AGENDA ADDITIONS/DELETIONS

1. **Responses to Council Members' Questions and Inquiries. . . . . (6:00 - 7:00 p.m.)**

2. **<u>Revised Financial Forecast</u>**
   - **A. Calpine Revenues. . . . . (7:00 - 7:15 p.m.)**
   - **B. Property Tax Increase. . . . . (7:15 - 7:30 p.m.)**

3. **Break. . . . . (7:30 - 7:45 p.m.)**

4. **Questions, Answers, and Open Discussion. . . . . (7:45 - 9:00 p.m.)**

(All of the Above Times Are Estimated and Are Subject to Change Based on Length of Discussion)

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

Memorandum

Office of the City Manager
PO Box 475
Dover, DE 19903
Phone: (302) 736-7005
FAX: (302) 736-7002
E-mail: skoenig@dover.de.us

To: Members of City Council
Mayor Carleton E. Carey

From: Scott D. Koenig, P.E.
City Manager

Donna S. Mitchell, CPA
Controller/Treasurer

Date: May 22, 2013

Subject: DRAFT Fiscal Year 2013-2014 Operating Budget & Support Documentation

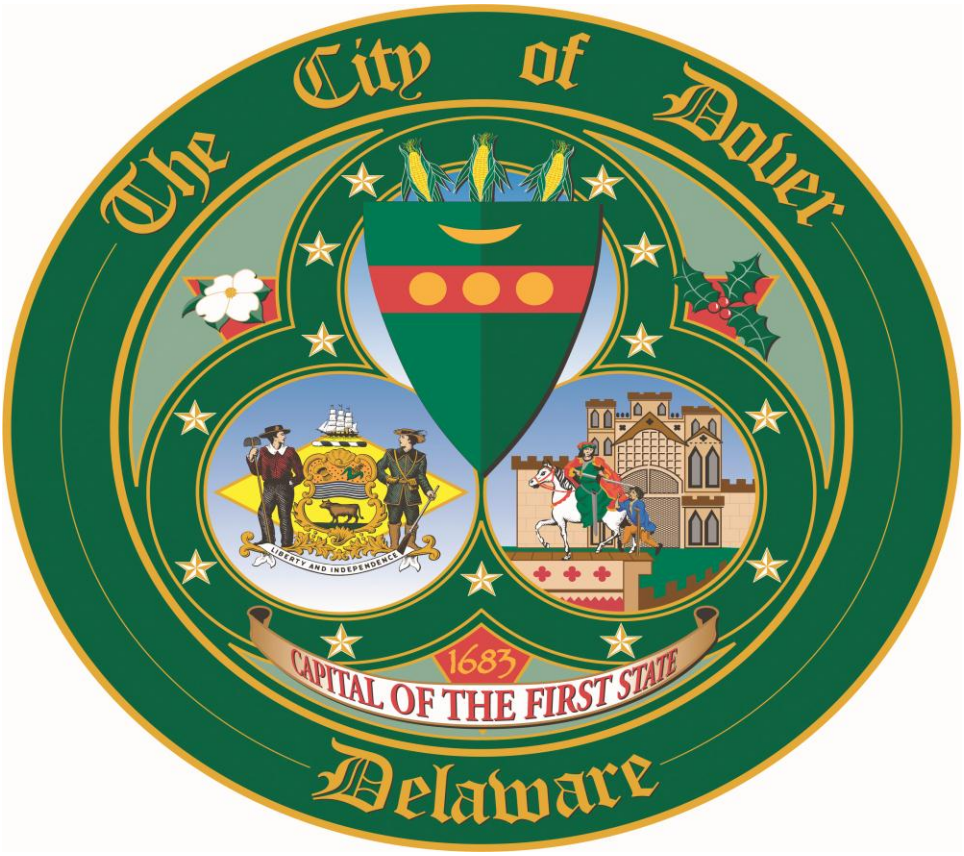
The attached budget book includes all of the support documentation for the DRAFT Fiscal Year 2013-2014 Operating Budget. In addition, copies of all of the planned presentations are included for your preview prior to next week's meetings. Also included is a personnel section that includes a summary of positions, a summary of all personnel costs, an analysis of overtime trends, and a schedule showing FY13 Overtime & Compensatory Payments. We have continued to make reductions where possible over the past several months. Please review the documents at your earliest convenience. If we receive your questions ahead of the budget presentation, we will try to incorporate answers to your questions with the presentations or during the Question & Answer period identified on the agenda.

cc: City Clerk's Office

Annual Operating Budget

For Fiscal Year

July 1, 2013 – June 30, 2014



"Community Excellence Through Quality Service"

Introduction

Contains the following:

- City Manager's Letter
- City of Dover Vision
- City Organizational Chart

City of Dover

May 22, 2013

Honorable Mayor and Members of City Council
City of Dover
Dover, DE 19901

RE: 2013-2014 Proposed Budget

Dear Mayor and Members of City Council:

Enclosed is the proposed Fiscal Year 2013-2014 City of Dover Operating Budget to be considered by City Council. Once again, members of city staff have worked extremely hard to cut expenses and consolidate operations as much as possible. The proposed budget reflects our continued commitment to providing efficient basic municipal services for our citizens.

Significant efforts have been made to comply with all financial policies. However, all current revenues do not equal or exceed current expenses. As you are aware, we began the budget process this year with an expected shortfall in the General Fund of approximately $719,000. We balanced the General Fund budget using cost reductions from FY13 along with reductions in debt service and pension expense. Once again, we are using the Rate Stabilization Reserve to balance the Electric Fund Budget. As allowed by policy, we are proposing to use the Rate Stabilization Reserve to offset proposed electric rate reductions.

The proposed budget has an impact on the city's existing workforce. The overall workforce will be contracted from 350 full-time personnel in Fiscal Year 2012 -2013 to 347 full-time personnel in Fiscal Year 2013-2014. However, one (1) LAN Technician and one (1) Police Dispatcher (funded for 6-months from January – June 2014) are proposed to be added to the Police Department Budget. In addition, one (1) part-time employee will be added to both Customer Service and the Dover Public Library. The budget was built with a 3.0% increase for non-bargaining employees (with the exception of the City Manager) and honors the contractual step increases in the FOP and DOE contracts. The proposed budget does not address the IBEW or the AFSCME labor contracts as these negotiations have not concluded.

The capital budget has also received significant scrutiny as we have progressed through the budget process. No projects have been deferred this year for the General Fund Capital Purchases. The Utility Capital Investment Purchases and Projects have generally remained intact and on schedule.

Specific attention has been paid to long-term forecasting with respect to all of our funds (general, water/sewer & electric). Difficult decisions will be required to address significant structural problems related to future budgets in the General Fund as well as the Water/Sewer Fund. These decisions will include, but not be limited to, new revenue sources, increases from current revenue sources, further reductions in cost centers, revisions to capital plans, and the sale of assets.

On a positive note, the Electric Cost of Service Analysis resulted in an overall reduction in electric rate revenue of 11%. Greater details of the proposed changes are included in the Electric Fund Budget.

If these recommendations are adopted as proposed, the Fiscal Year 2013-2014 Operating Budget is balanced as required. I appreciate your consideration of these recommendations and the potential impacts of all of the decisions necessary to present a balanced budget. I believe everyone involved in this process has put forth their best effort to balance the needs of our citizens, ratepayers and employees. I am looking forward to the opportunity to present this document in detail at the budget hearings.

Respectively,

Scott D. Koenig

Scott D. Koenig, P.E.
City Manager

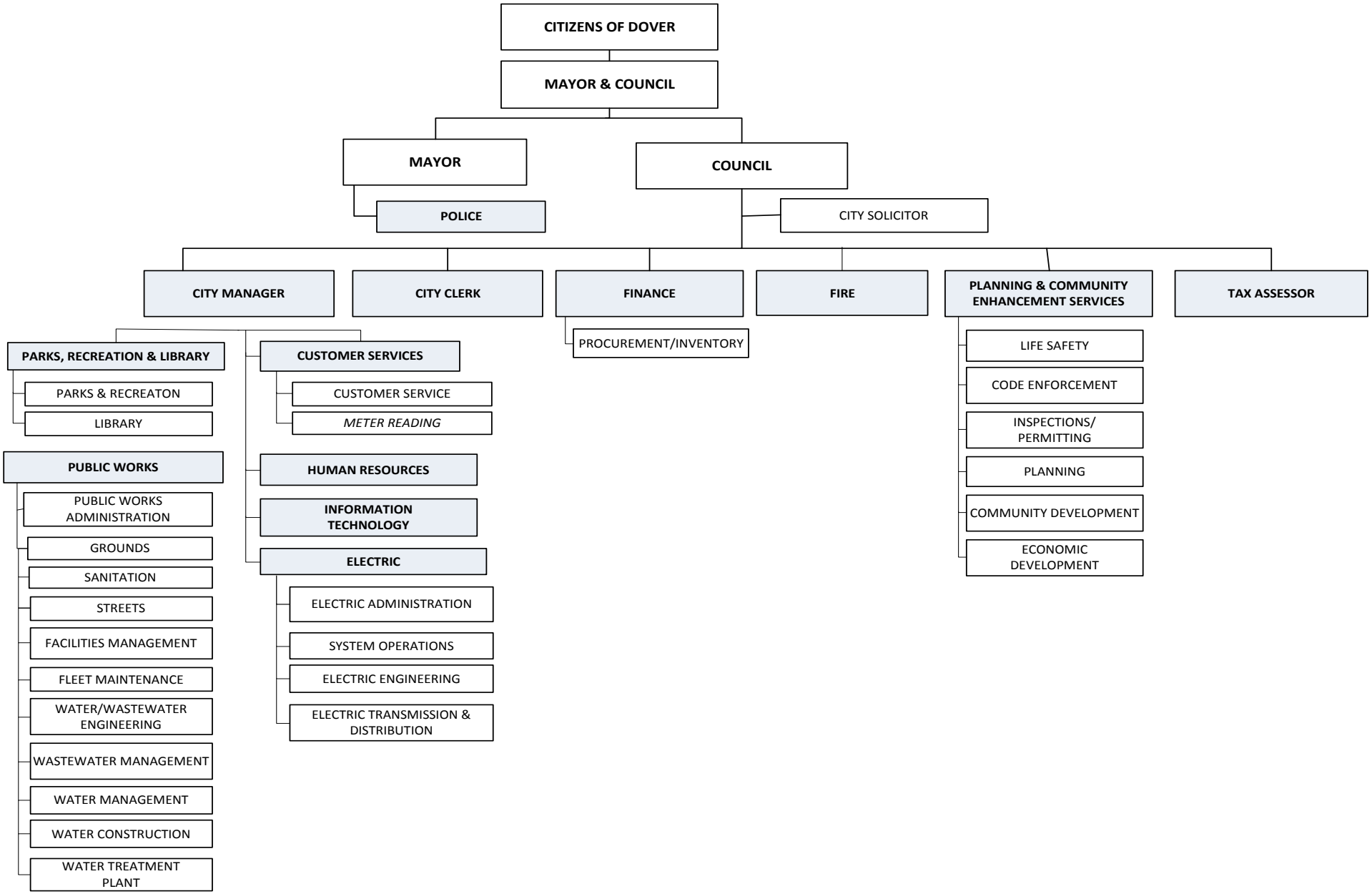
skoenig@dover.de.us
(302) 736-7005

VISION

The City of Dover is a place where people want to live! Through the team effort of its elected officials, employees, and citizens, Dover is a clean and safe community, with a future of balanced growth and opportunity where all citizens are heard, enjoy a high quality of life, and diversity is valued.

CITY OF DOVER

FISCAL YEAR 2014 ORGANIZATION CHART



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City of Dover Fiscal Year 2014 Proposed Budget

Highlights of Overall Budget

May 2013

Revenue Changes

- General Fund
  - ✓ No proposed tax increase
  - ✓ No proposed business license increase
  - ✓ No proposed permit fee increase
  - ✓ No proposed sanitation fee increase
  - ✓ No proposed fine increase
  - ✓ Proposed change for Extra Duty fees and billing
- Water/Wastewater Fund
  - ✓ No proposed rate increase
  - ✓ No proposed impact fee increase
- Electric Fund
  - ✓ Proposed rate reduction – Overall 11%
  - ✓ Proposed change to fiber leasing for cost recovery

Financial Policies

- All budgets balanced with current revenues equal to or greater than the current expenses as per the policy, except the General Fund.
  - The FY13 General Fund Budget was reduced by $632,000 projected savings in Department & Fund expenses . This reduction helped to balance the FY14 General Fund Budget.
- The Electric Policy allows for use of the Rate Stabilization Reserve for power cost adjustments and we are following that process in the proposed budget.
- Some reserves are higher than the minimum balance requirement due to interest earnings, however not significantly.

Applicable to All Funds

- A 3% raise has been included for non-bargaining employees (excluding City Manager). All others remain the same except those who have contracts with progression steps or a bonus, approximately $70,000.
- Total Headcount – Reduced 3 FTE's and added 2 part-time positions
- Personnel Benefit Increases – Net increase $445,000
  - Health Care Premiums – The proposed budget continues with the change in the cost sharing allocation for health care premiums to 15%. The medical premiums were increased 6.4% resulting in a overall budget increase for medical benefits of $206,000.
  - Pension & OPEB cost are calculated using actuarial percentages resulting in an increase of $374,500.
  - Worker's Compensation cost decreased with lower rates resulting in an overall reduction of $135,500.
- Removes all vacation sell-back, retirement payouts, and education assistance from Department/Division budgets by transferring estimated cost to a fund expense.
  - Reduction – General Fund $110,000

General Fund

- Overall revenues increased 1.6% and expenditures increased 3.5%
- Continuation of low revenue growth
- Police Extra Duty Revenue increased to coincide with increase in Extra Duty expenses
- Personnel Changes – Less 4 full-time positions & plus 2 part-time positions
  - Grounds – less 1 position
  - Civilian Police – plus 2 positions; Communications Operator (starting 1/1/14) and LAN Tech (to be shared with Information Technology)
  - Streets – less 2 positions
  - Public Works Administration – transferred 1 position to Water/Wastewater Fund
  - Facilities – less 2 positions
  - Library – plus 1 part-time Library Assistant position
  - Customer Service – plus 1 part-time Customer Service Clerk (Collections)
- No discretionary increases in operating expenses
- Increased applicable budgets for credit card fees approximately $150,000
- General Pension Unfunded Liability reduced $328,500; Allocating cost of Internal Service Divisions to Water/Wastewater & Electric Funds
- Debt service decreased $66,900 due to reduction in debt issuance
- All Capital Improvement Projects were able to be financed with an operating transfer from the General Fund and use of Parkland Reserve funds. Total of $1.4 million.
- The dollar value of the reductions in the FY13 Budget, General Pension unfunded liability allocation change, and the debt service reduction totaled $1,027,400 which helped to balance the FY14 General Fund Budget.

Property Taxes

PROPERTY ASSESSMENT PROJECTION	
TAXABLE ASSESSED VALUE AS OF DECEMBER 31, 2012 *	$ 3,159,414,860
Filed Tax Exemption Requests (scheduled for Annual Appeals)	(377,300)
Supplemental Billing Estimate (April)	2,500,000
Estimate of April Appeals	(5,000,000)
TOTAL ASSESSED VALUE	$ 3,156,537,560
* Excludes Senior & Exempt Properties	

PROJECTED PROPERTY TAX RECEIPTS ACCRUAL METHOD OF ACCOUNTING 7/01/13 - 6/30/14	
Current Rate $0.3378 per $100 of assessment; Estimated 7/01/12 billing	$ 10,662,800
Penalties - trending lower after enforcement actions	50,000
Estimated Quarterly Billing	20,000
PROJECTED PROPERTY TAX RECEIPT SUBTOTAL	**$ 10,732,800**
Pay In Lieu of Taxes	
State of Delaware	$ 297,000
Dover Housing Authority	58,200
Luther Towers	27,200
Delaware State Housing Authority	4,000
St. Andrews	800
Total Payment In Lieu of Taxes	$ 387,200
Farmland Roll Back Taxes	$ -
PROJECTED PROPERTY TAX RECEIPTS FOR FY 2013	**$ 11,120,000**
PROJECTED DOVER REALTY TRANSFER TAX RECEIPTS	$ 1,315,500
$0.01 of tax rate equates to: $315,700	

City of Dover, Delaware
Computation of Legal Debt Margin

(amounts expressed in thousands)

	2008	2009	2010	2011	2012	Projected 2013	Projected 2014
Debt Limit	$ 697,621	$ 144,965	$ 144,341	$ 155,838	$ 156,429	$ 157,267	$ 157,827
Net (Taxable) Assessed Value on Books	$ 2,790,485	$ 2,899,293	$ 2,886,826	$ 3,116,765	$ 3,128,586	$ 3,145,349	$ 3,156,538
Total Net Debt applicable to limit (See NOTE below)	2,445	2,080	1,820	1,550	2,127	4,490	4,195
Legal debt margin	$ 695,176	$ 142,885	$ 142,521	$ 154,288	$ 154,302	$ 152,777	$ 153,632
Total Net Debt applicable to limit as a percentage of debt limit	0.35%	1.46%	1.28%	1.00%	1.38%	2.94%	2.73%

Legal Debt Margin Calculation for Fiscal Year 2014

Net (Taxable) Assessed Value on Books	$ 3,116,765	$ 3,128,586	$ 3,145,349	$ 3,156,538
Debt Limit - 5 Percent of Total Assessed Value	$ 155,838	$ 156,429	$ 157,267	$ 157,827
DEBT (For which the City's full faith and credit has been pledged)				
Gross Bonded Debt	1,550	2,127	4,490	4,195
LEGAL DEBT MARGIN	$ 154,288	$ 154,302	$ 152,777	$ 153,632

IMPORTANT NOTE: The Total Net Debt applicable to limit includes the remaining Series 2003 Bonds and the 2012 PNC Loan;

Source: City of Dover Financial Reports, City of Dover Charter, Section 50(b), and Tax Assessor's Office
July 2009 the Charter was amended and the debt limit was reduced from 25% of the total assessed value to 5%.

Water/Wastewater Fund

- Overall revenues decreased 1.4% and expenses decreased 5.3%
- Revenues are projected lower by 1.5%
- Personnel Changes – Engineering Division 1 position increase for a transfer from the General Fund Public Works Administration Division
- No discretionary increases in operating budgets
- The change in the method of allocating the unfunded pension liability for the internal service divisions resulted in an increase of $111,700 for the Water/Wastewater Fund. There was a offsetting reduction since this account was over budgeted in FY13.
- Inventory write off and Bad Debt expenses ($5,000 each) were each reduced since reserve balances are adequate
- Kent County Treatment Fees are projected to decrease by 2.0%
- No transfers from or to reserves were necessary to balance the operating budget
- The Water Utility operating transfer to the Improvement & Extension Fund was reduced $500,000 ($1.7 million in FY13) in order to balance the Water Utility.
- The Improvement & Extension Fund Budget includes use of Impact Fees as partial financing on capital projects.

Electric Fund

- Overall revenues decreased 11.3% and expenses decreased by 10.8% to coincide with cost of service decreases
- Includes an overall 11% reduction in Electric rate revenue attributed to continuation of lower power supply cost.
  - The Rate Stabilization Reserve will continued to be reduced over the next 3 years to maintain positive cash. After 3 years another rate review may be necessary. In the meantime, the Reserve will appear as be over the minimum balance requirement in our financial policy.
- No changes in budgeted personnel
- No discretionary increases in operating budgets
- The change in the method of allocating the unfunded pension liability for the internal service divisions resulted in an increase of $216,800 for the Electric Fund. Lower utility tax receipts and expense attributed to rate reductions
- Fully funded OPEB liability rather than Phase-In Plan over 10 years
- Inventory write off expense ($175,000) was reduced since reserve balance is adequate
- Uncollectible expenses were increased $50,000 based on current experience

City of Dover
Rate & Fee Trends (Updated 5/21/13)

GENERAL FUND	Actual 2005/06	Actual 2006/07	Actual 2007/08	Actual 2008/09	Actual 2009/10	Actual 2010/11	Actual 2011/12	Actual 2012/13	Proposed 2013/14
Rolled Back Property Tax Rate @ 100% value	$0.3100					*$0.3108*			
Property Tax Rate Approved/Proposed	$0.3300	$0.3300	$0.3300	$0.3300	$0.3300	*$0.3378*	$0.3378	$0.3378	$0.3378
Property Tax Rate Increase (without 100% rollback)	$0.02					$0.0270			
Trash Fees (in City) - implemented FY2000	$5.85	$5.85	$5.85	$5.85	$5.85	$11.70	$11.70	$11.70	$17.00
Trash Fees (outside City)	$18.72	$18.72	$23.00	$29.00	$29.00	$42.75	$42.75	$42.75	$42.75
Transfer from Electric Utility	8.4%	5.1% *	7.2%	6.6%	6.5%	8.0%	8.0%	$8 million	$8 million
Transfer from Water/Wastewater Utility	4.4%	4.5%	4.6%	5.0%	4.5%	0.0%	4.5%	$500,000	$500,000
WATER/WASTEWATER FUND									
Water per 1,000 gal	$2.45	$2.45	$2.45	$2.45	$2.70	$3.00	$3.00	$3.00	$3.00
Water per 1,000 gal (Outside City)	$3.68	$3.68	$3.68	$3.68	$4.05	$4.50	$4.50	$4.50	$4.50
Water Flat Rate Charge (new source)	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25
Wastewater per 1,000 gal. Charge	$2.10	$2.10	$2.10	$2.10	$2.10	$2.65	$2.65	$2.65	$2.65
Wastewater per 1,000 gal (Outside City)	$3.15	$3.15	$3.15	$3.15	$3.15	$3.98	$3.98	$3.98	$3.98
Wastewater Flat Rate Charge (new source)	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25
Kent County Sewer Treatment Fee - Rate set by County	$2.13	$2.13	$2.34	$2.34	$2.34	$2.34	$2.34	$2.34	$2.34
Kent County Sewer Adjustment (new source - City)	$0.45	$0.45	$0.45	$0.45	$0.45	$1.05	$1.05	$1.05	$1.05
ELECTRIC FUND									
Residential Rate Changes (includes any PCA adj.)	$0.0976	$0.1218 *	$0.1343	$0.1450	$0.1450	$0.1407	$0.1364	$0.1316	$0.1204
Increase %	6.4%	28.9%	10.3%	8.0%	0.0%	-3.0%	-3.1%	-3.5%	-8.5%
Cumulative % Change		35.3%	45.6%	53.5%	53.5%	50.6%	47.5%	44.0%	35.5%
Electric Fund Customer Charge	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00
Reconnect Fees	$50 - $100	$50 - $100	$50 - $100	$50 - $100	$50 - $100	$50 - $100	$50 - $100	$50 - $100	$50 - $100
Return Check Fees	$25	$25	$25	$25	$25	$25	$25	$25	$25

Fund Summaries & Reserve Accounts

Contains the following subsections:

- All Funds Summary
- General Fund
- Water/Wastewater Fund
- Electric Fund
- Charter Article IV Sec44 & Financial Policies

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

City of Dover
All Funds Summary
Fiscal 2014 Budget

Fund or Reserve Account	Beginning Balances	Revenues/ Transfers In	Expenses/ Transfers Out	Ending Balances
General Fund				
Operating Fund	$ 3,455,200	$ 36,262,600	$ (36,774,600)	$ 2,943,200
Contingency Account	732,100	12,500	-	744,600
Capital Project Fund	166,500	1,404,300	(1,404,300)	166,500
Capital Asset Reserve	504,000	8,000	-	512,000
Parkland Reserve	202,500	4,500	-	207,000
Total General Fund	5,060,300	37,691,900	(38,178,900)	4,573,300
Water/Wastewater Fund				
Operating Fund	1,325,000	13,797,200	(13,270,900)	1,851,300
Contingency Account	292,100	5,000	-	297,100
I & E Fund	1,643,700	2,945,000	(2,817,800)	1,770,900
Capital Asset Reserve	504,400	8,600	-	513,000
Impact Fee Reserve	3,734,400	63,500	(390,000)	3,407,900
Total Water Fund	7,499,600	16,819,300	(16,478,700)	7,840,200
Electric Fund				
Operating Fund	7,152,400	82,985,600	(81,030,200)	9,107,800
Contingency Account	814,300	12,200	-	826,500
Insurance Reserve	728,000	11,000	-	739,000
Rate Stabilization Reserve	17,383,600	260,400	(4,000,000)	13,644,000
I & E Fund	3,091,000	5,763,800	(5,473,600)	3,381,200
Depreciation Reserve	9,829,700	167,400	-	9,997,100
Future Capacity Reserve	9,989,800	141,600	-	10,131,400
Total Electric Fund	48,988,800	89,342,000	(90,503,800)	47,827,000
Less:				
Interfund Transfers		(17,652,900)	17,652,900	
Interfund Allocations		4,656,900	(4,656,900)	
Subtotal Major Operating Funds	61,548,700	130,857,200	(132,165,400)	60,240,500
Workers Compensation	1,200,600	505,900	(621,100)	1,085,400
Community Transportation Fund	-	500,500	(500,000)	500
Police Grants	98,000	315,000	(413,000)	-
Library Grants	-	272,800	(270,100)	2,700
CDBG	-	223,600	(223,600)	-
Total All Funds & Reserves	$ 62,847,300	$ 132,675,000	$ (134,193,200)	$ 61,329,100

Note: Special Revenue Funds with receipts that pass over to the General Fund are not individually included. These are Municipal Street Aid, Civil Traffic Penalties, and Transfer Taxes.

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

GENERAL FUND
CASH RECEIPT SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	3/22/2013 2013/14 PRELIMINARY	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
RECEIPTS							
BEGINNING BALANCE	**3,561,837**	**2,666,600**	**3,752,200**	**2,872,100**	**3,455,200**	**788,600**	**29.6%**
FINES AND POLICE REVENUE	681,952	668,000	668,000	666,000	666,000	(2,000)	-0.3%
INVESTMENT INCOME	53,175	75,000	75,000	75,000	75,000	-	0.0%
LIBRARY REVENUES	53,101	66,200	66,200	66,600	66,600	400	0.6%
KENT COUNTY BOOK REIMBURSEMENT	422,721	405,900	405,900	400,000	400,000	(5,900)	-1.5%
BUSINESS LICENSES	1,470,097	1,455,000	1,455,000	1,460,000	1,460,000	5,000	0.3%
PERMITS AND OTHER FEES	1,346,769	1,053,300	1,053,300	1,073,800	1,167,500	114,200	10.8%
MISCELLANEOUS CHARGES	103,027	55,500	70,900	61,500	63,300	7,800	14.1%
POLICE EXTRA DUTY	600,310	494,400	636,100	650,000	650,000	155,600	31.5%
PROPERTY TAXES	11,037,920	10,997,400	11,039,200	11,120,000	11,120,000	122,600	1.1%
BID REVENUE	51,509	51,600	51,600	51,500	49,500	(2,100)	-4.1%
RECREATION REVENUE	112,480	130,000	130,000	133,000	133,000	3,000	2.3%
FRANCHISE FEE	568,240	550,000	600,000	606,200	606,200	56,200	10.2%
SANITATION FEES	1,903,623	2,690,200	2,676,500	2,676,500	2,676,500	(13,700)	-0.5%
RENT REVENUE - GARRISON FARM	92,878	62,000	117,200	118,500	118,500	56,500	91.1%
COURT OF CHANCERY FEES	863,220	753,800	807,200	863,200	863,200	109,400	14.5%
RECEIPTS SUBTOTAL	**19,361,022**	**19,508,300**	**19,852,100**	**20,021,800**	**20,115,300**	**607,000**	**3.1%**
INTERFUND SERVICE RECEIPTS							
INTRAFUND SERVICE RECEIPTS W/WW	894,186	1,104,600	1,045,800	1,111,400	1,136,400	31,800	2.9%
INTRAFUND SERVICE RECEIPTS ELECTRIC	3,105,015	3,224,500	3,177,100	3,261,700	3,323,500	99,000	3.1%
INTERFUND SERVICE RECEIPTS SUBTOTAL	**3,999,201**	**4,329,100**	**4,222,900**	**4,373,100**	**4,459,900**	**130,800**	**3.0%**
GRANTS:							
POLICE RELATED/EXTRA DUTY	166,014	85,000	112,100	110,000	110,000	25,000	29.4%
POLICE PENSION GRANT	561,772	500,000	500,000	500,000	500,000	-	0.0%
GREEN ENERGY GRANT	-	98,500	98,500	98,500	98,500	-	0.0%
RECREATION GRANTS	43,740	-	-	-	-	-	0.0%
MISC GRANT REVENUE	72,835	25,000	25,000	25,000	25,000	-	0.0%
HOMELAND SECURITY GRANT	163,490	-	-	-	-	-	0.0%
GRANTS SUBTOTAL	**1,007,851**	**708,500**	**735,600**	**733,500**	**733,500**	**25,000**	**3.5%**
TRANSFERS FROM:							
TRANSFER TAX	1,373,208	1,370,000	1,370,000	1,315,500	1,315,500	(54,500)	-4.0%
MUNICIPAL STREET AID	527,042	527,400	527,400	527,400	527,400	-	0.0%
CIVIL TRAFFIC PENALTIES	518,638	750,000	350,000	600,000	600,000	(150,000)	-20.0%
WATER/WASTEWATER	424,508	500,000	500,000	500,000	500,000	-	0.0%
ELECTRIC	7,876,288	8,000,000	8,000,000	8,000,000	8,000,000	-	0.0%
VERIZON AND CI RESERVES	-	11,000	11,000	11,000	11,000	-	0.0%
TRANSFERS FROM SUBTOTAL	**10,719,684**	**11,158,400**	**10,758,400**	**10,953,900**	**10,953,900**	**(204,500)**	**-1.8%**
TOTAL REVENUES	**35,087,758**	**35,704,300**	**35,569,000**	**36,082,300**	**36,262,600**	**558,300**	**1.6%**
TOTAL BEGINNING BALANCE & REVENUE	**38,649,595**	**38,370,900**	**39,321,200**	**38,954,400**	**39,717,800**	**1,346,900**	**3.5%**

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

GENERAL FUND
EXPENSE SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	3/22/2013 2013/14 PRELIMINARY	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
DEPARTMENT EXPENSES:							
CITY CLERK	251,291	326,900	326,900	332,100	334,400	7,500	2.3%
COUNCIL	106,407	114,200	114,200	131,500	114,300	100	0.1%
TAX ASSESSOR	185,959	187,500	187,500	196,300	198,300	10,800	5.8%
FIRE	660,923	688,300	645,200	692,200	692,100	3,800	0.6%
GROUNDS MAINTENANCE	964,964	993,300	980,400	978,200	948,500	(44,800)	-4.5%
LIBRARY	1,101,111	1,250,200	1,225,400	1,313,300	1,330,400	80,200	6.4%
RECREATION	827,230	713,400	674,900	715,500	720,100	6,700	0.9%
LIFE SAFETY	499,389	469,900	451,800	469,000	468,200	(1,700)	-0.4%
CODE ENFORCEMENT	271,381	293,100	323,100	377,800	377,100	84,000	28.7%
PLANNING	378,319	410,300	416,100	425,800	445,300	35,000	8.5%
INSPECTIONS	550,099	592,200	577,100	540,300	528,400	(63,800)	-10.8%
ECONOMIC DEVELOPMENT	216,803	231,100	231,100	241,500	215,200	(15,900)	-6.9%
POLICE	12,926,630	13,195,200	13,431,900	13,594,000	13,571,800	376,600	2.9%
POLICE EXTRA DUTY	684,106	579,400	748,200	760,000	760,000	180,600	31.2%
STREETS	866,986	756,700	772,200	631,100	603,700	(153,000)	-20.2%
SANITATION	2,086,218	2,140,700	2,072,000	2,176,300	2,153,800	13,100	0.6%
CITY MANAGER	638,570	420,000	420,000	431,100	457,300	37,300	8.9%
INFORMATION TECHNOLOGY	717,142	642,700	633,300	720,100	660,800	18,100	2.8%
FINANCE	792,269	879,500	879,500	890,600	906,500	27,000	3.1%
PUBLIC WORKS - ADMINISTRATION	332,513	468,600	401,200	420,300	426,300	(42,300)	-9.0%
FACILITIES MANAGEMENT	842,424	678,800	660,600	642,400	632,600	(46,200)	-6.8%
PROCUREMENT & INVENTORY	612,473	576,900	578,700	527,400	517,600	(59,300)	-10.3%
FLEET MAINTENANCE	737,162	712,700	678,500	727,600	720,700	8,000	1.1%
CUSTOMER SERVICE	899,998	901,200	866,900	942,200	1,109,500	208,300	23.1%
HUMAN RESOURCES	264,148	319,700	310,800	333,000	334,400	14,700	4.6%
MAYOR	79,696	82,400	82,400	85,400	83,300	900	1.1%
DEPARTMENT SUBTOTALS	**28,494,211**	**28,624,900**	**28,689,900**	**29,295,000**	**29,310,600**	**685,700**	**2.4%**
OTHER EXPENDITURES:							
DEBT SERVICE	327,734	624,200	474,200	633,200	557,300	(66,900)	-10.7%
CONTRIBUTION TO DDP	-	180,000	180,000	51,500	49,500	(130,500)	-72.5%
MISCELLANEOUS GRANT RELATED EXP	-	25,000	25,000	25,000	25,000	-	0.0%
INSURANCE	516,254	600,000	600,000	658,900	658,900	58,900	9.8%
RETIREES HEALTH CARE	1,374,709	1,620,600	1,620,600	1,568,500	1,636,500	15,900	1.0%
OTHER EMPLOYMENT EXPENSES	-	463,400	94,700	350,000	400,000	(63,400)	-13.7%
GENERAL PENSION UNFUNDED LIABILITY	1,450,000	1,310,500	1,693,500	1,159,100	1,159,100	(151,400)	-11.6%
POLICE PENSION FUND - STATE GRANT	561,772	500,000	500,000	500,000	500,000	-	0.0%
POLICE PENSION UNFUNDED LIABILITY	95,000	95,000	495,000	307,400	307,400	212,400	223.6%
UNCOLLECTIBLES - TRASH AND OTHER	10,000	10,000	10,000	10,000	10,000	-	0.0%
OPEB UNFUNDED LIABILITY	239,532	-	-	-	-	-	0.0%
STREET LIGHTS	986,430	869,700	869,700	875,000	836,000	(33,700)	-3.9%
OTHER EXPENSE SUBTOTAL	**5,561,431**	**6,298,400**	**6,562,700**	**6,138,600**	**6,139,700**	**(158,700)**	**-2.5%**
TRANSFERS							
TRANSFER TO CAPITAL ASSET RESERVE	200,000	-	-	-	-	-	0.0%
TRANSFER TO CAPITAL FUND - PROJECTS	638,847	613,400	613,400	1,353,600	1,324,300	710,900	115.9%
TRANSFER TO CDBG FUND	2,907	-	-	-	-	-	0.0%
TRANSFERS SUBTOTAL	**841,754**	**613,400**	**613,400**	**1,353,600**	**1,324,300**	**710,900**	**115.9%**
TOTAL EXPENDITURES	**34,897,396**	**35,536,700**	**35,866,000**	**36,787,200**	**36,774,600**	**1,237,900**	**3.5%**
BUDGET BALANCE	**3,752,199**	**2,834,200**	**3,455,200**	**2,167,200**	**2,943,200**	**109,000**	**3.8%**
TOTAL BUDGET BALANCE & EXPENDITURES	**38,649,595**	**38,370,900**	**39,321,200**	**38,954,400**	**39,717,800**	**1,346,900**	**3.5%**
EXCEEDS/(REMAINS)TO MEET REQUIREMENT	945,178	(22,144)	609,680	(719,400)	43,100	631,824	

RESERVE BALANCES	2011/12 ACTUAL	2012/13 APPROVED	2012/13 REVISED	2013/14 PRELIMINARY	2013/14 PROPOSED	FY 14 PP VS FY13 BUDGET	POLICY
CONTINGENCY	721,193	731,100	732,100	730,300	746,100	14,000	2% OF REV

GOVERNMENTAL CAPITAL PROJECTS FUND SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	3/22/2013 2013/14 PRELIMINARY	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13 REV
BEGINNING BALANCE - PROJECTS	**357,354**	**294,400**	**156,000**	**157,500**	**166,500**	**(127,900)**	**-43.4%**
REVENUES							
STATE GRANTS - Other	23,870	108,000	158,000	-	15,000	(93,000)	-86.1%
PROPOSED BOND/BANK PROCEEDS - Street	-	2,000,000	2,000,000	-	-	(2,000,000)	-100.0%
PROPOSED BOND/BANK PROCEEDS - Garrison	-	2,000,000	-	-	-	(2,000,000)	-100.0%
INCOME FROM SALE OF ASSETS	39,958	-	43,000	-	-	-	0.0%
MISCELLANEOUS RECEIPTS	53,000	-	-	-	-	-	0.0%
POLICE GRANTS	-	33,800	33,800	-	-	(33,800)	-100.0%
INTEREST EARNINGS	10,560	-	-	-	-	-	0.0%
TRANSFER FROM GENERAL FUND	638,847	613,400	613,400	1,353,600	1,324,300	710,900	115.9%
TRANSFER FROM PARKLAND RESERVE	-	-	-	65,000	65,000	65,000	0.0%
TRANSFER FROM FUTURE CAPACITY RESERVE	-	-	2,000,000		-	-	0.0%
SUBTOTAL CAPITAL PROJECT FUNDING SOURCES	**766,235**	**4,755,200**	**4,848,200**	**1,418,600**	**1,404,300**	**(3,350,900)**	**-70.5%**
STATE GRANTS - Library	6,002,057	884,200	1,746,000	-	-	(884,200)	-100.0%
LIBRARY FOUNDATION	2,430,500	67,500	71,000	-	-	(67,500)	-100.0%
INCOME FROM SALE OF OLD LIBRARY	-	1,200,000	1,200,000	-	-	(1,200,000)	-100.0%
PROPOSED CONSTRUCTION LOAN - Library	851,500	-	648,500	-	-	-	0.0%
KENT COUNTY CONTRIBUTION	-	250,000	250,000	-	-	(250,000)	-100.0%
DEMEC GRANT	-	-	166,700	-	-	-	0.0%
FRIENDS OF THE LIBRARY DONATION	-	-	102,400	-	-	-	0.0%
TRANSFER FROM LIBRARY RESERVE	2,594,860	-	-	-	-	-	0.0%
SUBTOTAL LIBRARY PROJECT FUNDING SOURCES	**11,878,917**	**2,401,700**	**4,184,600**	**-**	**-**	**(2,401,700)**	**-100.0%**
TOTAL FUNDING SOURCES	**12,645,152**	**7,156,900**	**9,032,800**	**1,418,600**	**1,404,300**	**(5,752,600)**	**-80.4%**
TOTAL BEGINNING BALANCE & FUNDING SOURCES	**13,002,506**	**7,451,300**	**9,188,800**	**1,576,100**	**1,570,800**	**(5,880,500)**	**-78.9%**
EXPENDITURES							
FIRE	258,456	238,500	238,500	238,500	238,500	-	0.0%
GROUNDS MAINTENANCE	-	112,000	112,000	56,500	50,100	(61,900)	-55.3%
LIBRARY	12,118,028	2,535,000	4,089,100	-	-	(2,535,000)	-100.0%
RECREATION	-	30,000	30,000	95,000	95,000	65,000	216.7%
CODE ENFORCEMENT	-	-	-	30,000	30,000	30,000	0.0%
POLICE	62,338	197,000	217,000	257,200	257,300	60,300	30.6%
STREETS	206,338	1,974,000	3,558,700	275,100	251,500	(1,722,500)	-87.3%
SANITATION	120,624	150,000	150,000	383,300	402,100	252,100	168.1%
INFORMATION TECHNOLOGY	14,330	57,000	107,000	7,000	7,000	(50,000)	-87.7%
FACILITIES MANAGEMENT	-	381,000	395,000	21,000	17,800	(363,200)	-95.3%
PROCUREMENT & INVENTORY	-	-	-	55,000	55,000	55,000	0.0%
MAYOR	-	33,000	33,000	-	-	(33,000)	-100.0%
DEPARTMENT SUBTOTAL	**12,780,114**	**5,707,500**	**8,930,300**	**1,418,600**	**1,404,300**	**(4,303,200)**	**-75.4%**
TRANSFERS & MISCELLANEOUS EXPENSES							
BOND/LOAN ISSUANCE COST	27,254	56,000	32,000	-	-	(56,000)	-100.0%
TRANSFER TO CAPITAL ASSET RESERVE	39,100	-	-	-	-	-	0.0%
TRANSFER TO COMMUNITY TRANS FUND	-	1,606,700	60,000	-	-	(1,606,700)	-100.0%
TRANSFERS & MISCELLANEOUS SUBTOTAL	**66,354**	**1,662,700**	**92,000**	**-**	**-**	**(1,662,700)**	**-100.0%**
TOTAL EXPENDITURES	**12,846,468**	**7,370,200**	**9,022,300**	**1,418,600**	**1,404,300**	**(5,965,900)**	**-80.9%**
BUDGET BALANCE	156,038	81,100	166,500	157,500	166,500	85,400	105.3%
TOTAL BUDGET BALANCE & EXPENDITURES	**13,002,506**	**7,451,300**	**9,188,800**	**1,576,100**	**1,570,800**	**(5,880,500)**	**-78.9%**

RESERVE BALANCES	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PRELIMINARY	2013/14 PROPOSED	FY 14 PP VS FY13 BUDGET	POLICY
CAPITAL ASSET RESERVE	498,467	503,000	504,000	504,800	512,000	8,000	Min $500K
PARKLAND/RECREATION	199,282	202,600	202,500	201,800	207,000	4,500	N/A

WATER/WASTEWATER FUND SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	3/22/2013 2013/14 PRELIMINARY	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
BEGINNING BALANCE - WATER	2,567,172	865,100	1,075,800	748,000	770,800	(94,300)	-10.9%
BEGINNING BALANCE - WASTEWATER	1,929,346	853,000	991,100	376,800	412,600	(440,400)	-51.6%
BEGINNING BALANCE - KCSA	(1,243,243)	(553,500)	(626,400)	141,600	141,600	695,100	-125.6%
TOTAL BEGINNING BALANCES	**3,253,275**	**1,164,600**	**1,440,500**	**1,266,400**	**1,325,000**	**160,400**	**13.8%**
BASE REVENUE:							
WATER SERVICES	4,707,918	4,730,700	4,730,700	4,730,700	4,730,700	-	0.0%
WASTEWATER SERVICES	3,722,985	3,834,600	3,642,700	3,642,700	3,642,700	(191,900)	-5.0%
WASTEWATER TREATMENT SERVICES	3,050,127	3,090,800	2,980,400	2,980,300	2,980,300	(110,500)	-3.6%
GROUNDWATER INFLOW ADJUSTMENT	1,290,968	1,257,600	1,324,600	1,324,600	1,324,600	67,000	5.3%
WATER TANK SPACE LEASING	313,101	313,500	313,500	333,800	333,800	20,300	6.5%
SEWER IMPACT FEES	277,400	317,000	380,000	323,000	323,000	6,000	1.9%
WATER IMPACT FEES	308,700	350,000	350,000	357,000	357,000	7,000	2.0%
INTEREST - WATER	15,945	8,700	7,400	9,100	9,100	400	4.6%
INTEREST - WASTEWATER	15,944	17,100	11,500	14,000	14,000	(3,100)	-18.1%
MISCELLANEOUS SERVICE FEE	104,634	77,000	81,400	82,000	82,000	5,000	6.5%
TOTAL REVENUES	**13,807,722**	**13,997,000**	**13,822,200**	**13,797,200**	**13,797,200**	**(199,800)**	**-1.4%**
TOTAL BEGINNING BALANCE & REVENUES	**17,060,997**	**15,161,600**	**15,262,700**	**15,063,600**	**15,122,200**	**(39,400)**	**-0.3%**
DIRECT EXPENSES:							
ENGINEERING & INSPECTION	507,921	597,900	601,900	688,600	664,900	67,000	10.5%
WATER CONSTRUCTION	347,698	345,700	353,200	351,400	351,400	5,700	-0.5%
WATER DEPARTMENT	395,587	408,200	415,000	424,200	434,100	25,900	4.6%
WATER TREATMENT PLANT	1,447,678	1,522,600	1,535,400	1,499,300	1,501,800	(20,800)	-2.2%
WASTEWATER DEPARTMENT	878,066	993,000	997,000	965,900	945,100	(47,900)	-5.2%
DIRECT EXPENDITURE SUBTOTAL	**3,576,950**	**3,867,400**	**3,902,500**	**3,929,400**	**3,897,300**	**29,900**	**0.8%**
OTHER EXPENSES:							
DEBT SERVICE - WATER	251,510	532,100	438,100	545,700	403,800	(128,300)	-7.8%
DEBT SERVICE - WASTEWATER	456,429	731,500	636,300	757,700	615,700	(115,800)	-3.2%
RETIREES HEALTH CARE	190,830	220,000	220,000	220,000	200,000	(20,000)	-9.1%
OTHER EMPLOYMENT EXPENSES	-	16,200	15,400	25,000	25,000	8,800	62.3%
OPEB UNFUNDED LIABILITY	372,417	-	-	-	-	-	0.0%
PENSION UNFUNDED LIABILITY	228,400	309,800	509,800	339,400	339,400	29,600	-33.4%
KENT COUNTY TREATMENT CHARGE	3,724,238	3,600,000	3,537,000	3,524,800	3,524,800	(75,200)	-0.3%
INTRAFUND SERVICE FEES	1,050,391	1,235,400	1,176,600	1,209,900	1,234,900	(500)	5.0%
UNCOLLECTIBLES	5,000	5,000	5,000	-	-	(5,000)	-100.0%
INVENTORY/FIXED ASSET WRITEOFFS	10,000	5,000	5,000	-	-	(5,000)	-100.0%
OTHER EXPENSES SUBTOTAL	**6,289,215**	**6,655,000**	**6,543,200**	**6,622,500**	**6,343,600**	**(311,400)**	**-4.7%**
TRANSFER TO:							
GENERAL FUND FROM WATER	238,842	250,000	250,000	250,000	250,000	-	0.0%
GENERAL FUND FROM WASTEWATER	185,666	250,000	250,000	250,000	250,000	-	0.0%
WATER IMP AND EXT	2,750,000	1,700,000	1,700,000	1,600,000	1,200,000	(500,000)	-29.4%
WASTEWATER IMP AND EXT	2,000,000	1,200,000	1,200,000	1,222,000	1,330,000	130,000	10.8%
WATER IMPACT FEE RESERVE	171,777	-	-	-	-	-	0.0%
TRF TO CONTINGENCY WASTEWATER	8,000	-	-	-	-	-	0.0%
CAPITAL ASSET RESERVE WATER	100,000	70,000	70,000	-	-	(70,000)	-100.0%
CAPITAL ASSET RESERVE WASTEWATER	300,000	22,000	22,000	-	-	(22,000)	-100.0%
TRANSFER TO SUBTOTAL	**5,754,285**	**3,492,000**	**3,492,000**	**3,322,000**	**3,030,000**	**(462,000)**	**-13.2%**
TOTAL EXPENSES	**15,620,450**	**14,014,400**	**13,937,700**	**13,873,900**	**13,270,900**	**(743,500)**	**-5.3%**
BUDGET BALANCES							
BUDGET BALANCE WATER	1,075,793	482,700	770,800	493,200	1,055,350	572,650	36.9%
BUDGET BALANCE WASTEWATER	991,140	664,500	412,600	696,500	795,950	131,450	92.9%
BUDGET BALANCE KCSA	(626,386)	-	141,600	-	-	-	-100.0%
BUDGET BALANCE SUBTOTALS	**1,440,547**	**1,147,200**	**1,325,000**	**1,189,700**	**1,851,300**	**704,100**	**61.4%**
TOTAL BUDGET BALANCES & EXPENSES	**17,060,997**	**15,161,600**	**15,262,700**	**15,063,600**	**15,122,200**	**(39,400)**	**-0.3%**
EXCEEDS/(REMAINS)TO MEET REQMNT	335,929	27,440	219,200	85,924	747,600		

RESERVE BALANCES	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PRELIMINARY	2013/14 BUDGET	FY 14 PP VS FY13 BUDGET	POLICY
CONTINGENCY - WATER	102,119	103,724	103,800	103,600	105,600	1,800	2% OF REV.
CONTINGENCY - WATER/WASTEWATER	185,153	189,176	188,300	187,300	191,500	3,200	2% OF REV.

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

WATER/WASTEWATER IMPROVEMENT & EXTENSION FUND SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	3/22/2013 2013/14 PRELIMINARY	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
BEGINNING BALANCE - WATER	1,537,773	3,071,800	3,811,200	1,947,300	1,477,300	(1,594,500)	-51.9%
BEGINNING BALANCE - WASTEWATER	339,673	1,013,600	2,641,000	246,400	166,400	(847,200)	-83.6%
TOTAL BEGINNING BALANCES	**1,877,446**	**4,085,400**	**6,452,200**	**2,193,700**	**1,643,700**	**(4,808,500)**	**-59.8%**
REVENUES							
BOND PROCEEDS - WATER	-	2,000,000	2,000,000	-	-	(2,000,000)	-100.0%
BOND PROCEEDS - WASTEWATER	-	2,000,000	2,000,000	-	-	(2,000,000)	-100.0%
STATE LOAN FUND - WATER	1,923,489	-	-	-	-	-	0.0%
STATE LOAN FUND - WASTEWATER	1,325,671	-	-	-	-	-	0.0%
TRANS FR OPERATING FUND - WATER	2,750,000	1,700,000	1,700,000	1,600,000	1,200,000	(100,000)	-29.4%
TRANS FR OPERATING FUND - WASTEWATER	2,000,000	1,200,000	1,200,000	1,222,000	1,330,000	22,000	10.8%
TRANSFER FR WATER IMPACT FEE	-	300,000	-	-	390,000	(300,000)	0.0%
TRANSFER FR WASTEWATER IMPACT FEE	760,270	250,000	250,000	-	-	(250,000)	-100.0%
PROCEEDS FROM SALE OF ASSETS	1,703		-	-	-	-	0.0%
INTEREST INCOME	28,308	25,000	25,000	25,000	25,000	-	0.0%
TOTAL REVENUES	**8,789,441**	**7,475,000**	**7,175,000**	**2,847,000**	**2,945,000**	**(4,530,000)**	**-60.6%**
TOTAL BEGINNING BALANCES & REVENUES	**10,666,887**	**11,560,400**	**13,627,200**	**5,040,700**	**4,588,700**	**(9,038,500)**	**-60.3%**
EXPENSES							
WATER	2,362,179	5,140,000	5,971,600	1,494,600	1,476,800	(3,645,400)	-75.3%
WASTEWATER	1,799,541	3,817,300	5,922,500	1,268,800	1,251,000	(2,548,500)	-78.9%
WATER TREATMENT PLANT	22,898	24,100	29,200	-	-	(24,100)	-100.0%
WATER CONSTRUCTION	29,985	31,000	31,000	83,800	90,000	52,800	190.3%
W/WW ENGINEERING	-	23,400	29,200	-	-	(23,400)	-100.0%
BOND ISSUANCE COST	-	344,000	-	-	-	(344,000)	0.0%
TOTAL EXPENSES	**4,214,603**	**9,379,800**	**11,983,500**	**2,847,200**	**2,817,800**	**(6,562,000)**	**-70.0%**
BUDGET BALANCE - WATER	3,811,206	1,675,500	1,477,300	1,981,400	1,513,000	305,900	2.4%
BUDGET BALANCE - WASTEWATER	2,641,079	505,100	166,400	212,100	257,900	(293,000)	55.0%
TOTAL ENDING BUDGET BALANCES	**6,452,285**	**2,180,600**	**1,643,700**	**2,193,500**	**1,770,900**	**(409,700)**	**-18.8%**
TOTAL BUDGET BALANCES & EXPENSES	**10,666,888**	**11,560,400**	**13,627,200**	**5,040,700**	**4,588,700**	**(9,038,500)**	**-60.3%**

RESERVE BALANCES	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PRELIMINARY	2013/14 BUDGET	FY 14 PP VS FY13 BUDGET	POLICY
CAPITAL ASSET RESERVE-WATER	427,104	501,100	504,400	502,900	513,000	8,600	MIN $500K
CAPITAL ASSET RESERVE-WASTEWATER	473,645	501,100	503,700	501,800	512,300	8,600	MIN $500K
IMPACT FEE RESERVE - WATER	441,139	-	448,600	196,100	66,200	(382,400)	20% of Rev.
IMPACT FEE RESERVE - WASTEWATER	3,476,673	-	3,285,800	3,220,200	3,341,700	55,900	20% of Rev.

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

ELECTRIC REVENUE FUND SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	3/22/2013 2013/14 PRELIMINARY	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
BEGINNING BALANCE	**12,292,573**	**7,184,000**	**14,567,100**	**19,505,000**	**7,152,400**	**(31,600)**	**-0.4%**
BASE REVENUE:							
DIRECT SALES TO CUSTOMER	96,483,053	85,071,400	87,519,500	85,926,600	85,715,400	644,000	0.8%
PURCHASE POWER ADJUSTMENT	(6,083,282)	-	-	-	(9,428,700)	(9,428,700)	0.0%
UTILITY TAX	1,548,209	1,595,200	1,498,900	1,471,600	1,492,200	(103,000)	-6.5%
MISCELLANEOUS REVENUE	1,142,471	850,700	985,700	752,000	602,000	(248,700)	-29.2%
RENT REVENUE	193,065	225,000	200,000	251,000	251,000	26,000	11.6%
GREEN ENERGY	127,581	129,000	129,000	135,800	135,800	6,800	5.3%
INTEREST EARNINGS	95,708	107,800	107,800	119,400	119,400	11,600	10.8%
TRANSFER FROM RATE STABILIZATION	1,000,000	5,400,000	5,400,000	-	4,000,000	(1,400,000)	-25.9%
INTRAFUND SERVICE RECEIPTS W/WW	156,204	130,800	130,800	98,500	98,500	(32,300)	-24.7%
TOTAL REVENUES	**94,663,009**	**93,509,900**	**95,971,700**	**88,754,900**	**82,985,600**	**(10,524,300)**	**-11.3%**
TOTAL BEGINNING BALANCE & REVENUES	**106,955,582**	**100,693,900**	**110,538,800**	**108,259,900**	**90,138,000**	**(10,555,900)**	**-10.5%**
EXPENSES:							
POWER SUPPLY	43,265,652	39,468,900	37,701,000	20,339,100	23,832,000	(15,636,900)	-39.6%
SOLAR ENERGY	-	1,414,500	1,587,600	1,565,800	1,565,800	151,300	10.7%
SOLAR RENEWAL ENERGY CREDITS	-	-	351,600	300,000	300,000	300,000	0.0%
POWER SUPPLY MANAGEMENT	996,000	996,000	996,000	996,000	996,000	-	0.0%
PJM CHARGES - ENERGY	10,182,061	13,752,300	5,697,700	16,139,800	12,812,900	(939,400)	-6.8%
PJM CHARGES - TRANSMISSION & FEES	-	3,756,000	6,100,700	3,900,000	4,740,000	984,000	26.2%
CAPACITY CHARGES	8,685,938	12,564,800	11,817,200	16,651,800	15,787,200	3,222,400	25.6%
SUB-TOTAL POWER SUPPLY	**63,129,651**	**71,952,500**	**64,251,800**	**59,892,500**	**60,033,900**	**(11,918,600)**	**-16.6%**
PLANT OPERATIONS	5,500,857	5,914,900	5,914,900	6,015,800	6,015,800	100,900	1.7%
GENERATIONS FUELS	1,582,984	586,000	948,800	-	-	(586,000)	-100.0%
PJM SPOT MARKET ENERGY	-	(772,700)	(1,865,600)	(230,500)	(230,500)	542,200	-70.2%
PJM CREDITS	(4,081,759)	(427,000)	(488,400)	(427,000)	(397,000)	30,000	-7.0%
CAPACITY CREDITS	(7,373,701)	(14,318,600)	(14,318,600)	(15,079,800)	(15,079,800)	(761,200)	5.3%
GENERATION SUBTOTAL	**(4,371,619)**	**(9,017,400)**	**(9,808,900)**	**(9,721,500)**	**(9,691,500)**	**(674,100)**	**7.5%**
POWER SUPPLY & GENERATION SUBTOTAL	**58,758,032**	**62,935,100**	**54,442,900**	**50,171,000**	**50,342,400**	**(12,592,700)**	**-20.0%**
DIRECT EXPENDITURES							
TRANSMISSION/DISTRIBUTION	2,960,426	3,223,600	3,233,700	3,319,500	3,302,500	78,900	2.4%
ELECTRICAL ENGINEERING	986,042	1,163,900	1,171,300	1,203,500	1,192,200	28,300	2.4%
ADMINISTRATION	654,077	501,200	501,200	597,000	597,000	95,800	19.1%
METER READING	205,791	212,500	212,500	220,100	220,300	7,800	3.7%
SYSTEMS OPERATIONS	498,063	517,600	526,300	536,300	543,600	26,000	5.0%
DIRECT EXPENDITURE SUBTOTALS	**5,304,399**	**5,618,800**	**5,645,000**	**5,876,400**	**5,855,600**	**236,800**	**4.2%**
OTHER EXPENSES:							
UTILITY TAX	1,548,209	1,595,200	1,498,900	1,471,600	1,492,200	(103,000)	-6.5%
ALLOW FOR UNCOLLECTIBLES	150,000	150,000	150,000	200,000	200,000	50,000	33.3%
CONTRACTUAL SERVICES - RFP'S	5,207	190,000	190,000	-	100,000	(90,000)	-47.4%
RETIREES HEALTH CARE	646,510	696,500	696,500	513,300	513,300	(183,200)	-26.3%
OTHER EMPLOYMENT EXPENSES	-	157,900	149,200	150,000	150,000	(7,900)	-5.0%
TRANSFER TO PENSION UNFUNDED LIABILITY	1,110,500	1,074,200	7,274,200	1,314,200	1,314,200	240,000	22.3%
OPEB UNFUNDED LIABILITY	1,688,847	-	-	975,700	975,700	975,700	0.0%
GREEN ENERGY PAYMENT TO DEMEC	127,581	129,000	129,000	135,800	135,800	6,800	5.3%
INTRAFUND SERVICE FEES	3,105,015	3,224,500	3,177,100	3,261,700	3,323,500	99,000	3.1%
INTEREST ON DEPOSITS	21,297	35,000	35,000	27,000	27,000	(8,000)	-22.9%
INVENTORY WRITE OFFS	175,000	175,000	175,000	-	-	(175,000)	-100.0%
TRANSFER TO WORKER'S COMPENSATION	-	-	500,000	-	-	-	0.0%
DEBT SERVICE	3,371,609	3,323,600	3,323,600	3,301,900	3,301,900	(21,700)	-0.7%
OTHER EXPENSES SUBTOTAL	**11,949,775**	**10,750,900**	**17,298,500**	**11,351,200**	**11,533,600**	**782,700**	**7.3%**
TRANSFER TO:							
IMPROVEMENT & EXTENSION	3,500,000	3,500,000	3,500,000	5,298,600	5,298,600	1,798,600	51.4%
GENERAL FUND	7,876,288	8,000,000	8,000,000	8,000,000	8,000,000	-	0.0%
TRANSFER TO FUTURE CAPACITY RESERVE	-	-	2,100,000	-	-	-	0.0%
RATE STABILIZATION RESERVE	5,000,000	-	12,400,000	-	-	-	0.0%
TRANSFER TO SUBTOTAL	**16,376,288**	**11,500,000**	**26,000,000**	**13,298,600**	**13,298,600**	**1,798,600**	**15.6%**
TOTAL EXPENSES	**92,388,494**	**90,804,800**	**103,386,400**	**80,697,200**	**81,030,200**	**(9,774,600)**	**-10.8%**
BUDGET BALANCE - WORKING CAPITAL	**14,567,088**	**9,889,100**	**7,152,400**	**27,562,700**	**9,107,800**	**(781,300)**	**-7.9%**
TOTAL BUDGET BALANCE & EXPENSES	**106,955,582**	**100,693,900**	**110,538,800**	**108,259,900**	**90,138,000**	**(10,555,900)**	**-10.5%**
EXCEEDS/(REMAINS)TO MEET REQUIREMENT	6,723,688	2,535,900	26,600	20,587,900	1,834,000		

RESERVE BALANCES	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PRELIMINARY	2013/14 BUDGET	FY 14 PP VS FY13	POLICY
CONTINGENCY RESERVE	1,070,814	816,200	814,300	810,200	826,500	12,200	1% of Rev.
INSURANCE RESERVE	337,265	750,000	728,000	729,400	739,000	11,000	$350K Min.
RATE STABILIZATION RESERVE	10,230,133	4,947,600	17,383,600	7,646,900	13,644,000	(3,739,600)	3%-10% PP

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

ELECTRIC IMPROVEMENT & EXTENSION FUND SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	3/22/2013 2013/14 PRELIMINARY	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 REVISED	% CHG FY14 VS FY13 REV
BEGINNING BALANCE	**3,175,375**	**2,714,600**	**3,534,600**	**2,999,900**	**3,091,000**	**376,400**	**13.9%**
REVENUES							
TRANSFER FROM ELECTRIC	3,500,000	3,500,000	3,500,000	5,298,600	5,298,600	1,798,600	51.4%
TRANSFER FROM DEPRECIATION RESERVE	300,000	-	-	-	-	-	0.0%
TRANSFER FROM FUTURE CAPACITY RESERVE	-	550,000	-	-	-	(550,000)	-100.0%
TRANSFER FROM INSURANCE STABILIZATION	70,730	-	-	-	-	-	0.0%
GENERAL SERVICE BILLING	-	-	91,100	-	440,000	440,000	0.0%
INCOME FROM SALE OF ASSETS	10,066	-	-	-	-	-	0.0%
INTEREST EARNINGS	25,168	40,700	40,700	25,200	25,200	(15,500)	-38.1%
TOTAL REVENUES	**3,905,964**	**4,090,700**	**3,631,800**	**5,323,800**	**5,763,800**	**1,673,100**	**40.9%**
TOTALS	**7,081,339**	**6,805,300**	**7,166,400**	**8,323,700**	**8,854,800**	**2,049,500**	**30.1%**
EXPENSES							
ELECTRIC GENERATION	1,455,376	1,441,300	1,236,600	1,942,800	2,117,800	676,500	46.9%
TRANSMISSION AND DISTRIBUTION	461,464	596,000	1,232,000	950,000	950,000	354,000	59.4%
ELECTRICAL ENGINEERING	1,619,603	1,932,700	1,606,800	2,405,800	2,405,800	473,100	24.5%
METER READING	10,280	-	-	-	-	-	0.0%
TOTAL EXPENSES	**3,546,723**	**3,970,000**	**4,075,400**	**5,298,600**	**5,473,600**	**1,503,600**	**37.9%**
BUDGET BALANCE	**3,534,616**	**2,835,300**	**3,091,000**	**3,025,100**	**3,381,200**	**545,900**	**19.3%**
TOTAL BUDGET BALANCE & EXPENSES	**7,081,339**	**6,805,300**	**7,166,400**	**8,323,700**	**8,854,800**	**2,049,500**	**30.1%**

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PRELIMINARY	2013/14 BUDGET	FY 14 PP VS FY13	POLICY
RESERVE BALANCES							
DEPRECIATION RESERVE	9,742,058	9,864,800	9,829,700	9,806,400	9,977,100	147,400	Min.
FUTURE CAPACITY RESERVE	9,805,482	9,362,000	9,989,800	7,317,400	10,131,400	141,600	Min.

Charter Article IV, Sec 44 and Financial Policies

Sec. 44. - Annual budget.

On or before the second Monday of May of each year, the city manager shall prepare and submit to the council, a budget, presenting a financial plan for conducting the affairs of the city for the ensuing fiscal year. The total of proposed expenditures shall not exceed the total of anticipated income.

The budget shall include the following information:

1. A detailed statement showing the expenses of conducting each department and office of the city for the current year and last preceding fiscal year.
2. A detailed estimate of the expenses of conducting each department and office of the city for the ensuing fiscal year with reasons for the increases and decreases recommended.
3. The amount of the debt of the city together with a schedule of maturities of bond issues.
4. A statement showing the amount required for interest on the city debt and for paying off any bonds maturing during the year and the amount required for the sinking fund.
5. An itemized statement of all anticipated income of the city with a comparative statement of the amounts received by the city from each of the same or similar sources for the last preceding and current fiscal years.
6. An estimate of the amount of money to be received from taxes.
7. Such other information as the city manager may think desirable or as may be required by the council.

The council shall on or before the second Monday in the month of June in each year adopt a budget for the succeeding fiscal year. The council shall, so far as possible, adhere to the budget so adopted in the making of appropriations.

(Amd. of 7-12-2005 (S.B. 126))

CITY OF DOVER
FINANCIAL POLICIES

09/26/11

CITY OF DOVER, DELAWARE
FINANCIAL POLICIES

The purpose of these policies is to present a standardized set of principles that the City follows in managing its financial and budgetary affairs. These are general statements of policies, which represent long-standing principles, traditions, and practices that will be used to guide the City in maintaining financial stability. It will be the responsibility of the Finance Department to ensure the financial objectives of these policies are maintained.

Revenue Policy

1. The City will strive to maintain a broad and diversified revenue base that will equitably distribute the burden of supporting City services and will protect the City from short-term fluctuations in any one revenue source.

2. The City will actively support economic and industrial development recruitment and retention efforts to provide for a solid revenue base.

3. The City will maintain timely collection systems and implement necessary enforcement strategies to collect revenues from available sources.

4. The City will establish user fees and charges for services, when feasible, at levels related to the cost of providing the services. The City will review the fees and charges every three to five years to determine modifications needed to keep pace with the cost of providing the services. Property Tax Rates are set annually

5. The City will review its incentive programs every three years and provide City Council with the amount of foregone revenues and any recommended changes.

6. The City will establish, when feasible, self-supporting enterprise funds and intergovernmental service funds in which a relationship between revenues and expenditures clearly exists.

7. The City will project current revenues on a conservative basis so the actual revenues will consistently meet or exceed budgeted revenues. Revenues greater or less than the original budget will flow through to the audited Ending Budget Balance.

8. The City will maintain a budgetary control system and will prepare reports, which compare actual revenues to budgeted amounts.

9. The City will limit the designation of General Fund revenues for specified purposes to maximize flexibility in budgeting and revenue utilization.

10. The City will review annually and revise, where necessary, its cost allocation formulas, i.e. internal service departments.

11. Upon satisfying all rate covenants the City will provide operating transfers to the General Fund. From the Water/Wastewater Utility no greater than 4.5% of operating revenues and from the Electric Utility no greater than 8.0% of operating revenues. Both transfer calculations will exclude the carry forward budget balance, County Sewer Fees, and State Utility Tax. The Utility transfers will not exceed 25% of the General Fund Revenues.

Expenditure Policy

1. Basic and essential services provided by the City will receive first priority for funding, i.e. Public Safety & Health, Utilities, Streets, & Sanitation. The City will establish performance measurements for all program areas, when feasible. These measures will reflect the demand, workload capability, and projected outcomes for the program to accomplish its objectives.

2. The City will adopt a balanced budget, by fund, for all funds maintained by the City, in which total anticipated revenues must equal or exceed the budgeted expenditures for each fund. The Beginning Budget Balance will not be considered a revenue source.

3. The City will maintain a budgetary control system to ensure adherence to the original adopted budget and will prepare reports, which compare actual expenditures to budgeted amounts. Expenditures greater or less than the original adopted budget will flow through the audited Ending Budget Balance.

4. The City will refrain from budgeting revenues derived from infrequent and unanticipated transactions for ongoing expenses. These revenues will be set aside for asset replacement or as otherwise directed by Mayor and Council.

5. The City will provide access to medical, dental, vision, life, AD & D, and short-term disability insurance for its employees. The cost for these benefits will be a shared responsibility between the City and its employees as outlined in the City Personnel Handbook or collective bargaining agreements

6. The City will provide access to medical and dental insurance for its retirees and their families. The cost for these benefits will be a shared responsibility between the City and its retirees as outlined in the City Personnel Handbook or collective bargaining agreements.

7. The City will provide access to appropriate retirement plans for its employees. The City will make contributions for eligible employees at the actuarial determined percentage defined for each of the respective retirement plans.

8. The City will establish an Other Post-Employment Benefit Fund (OPEB) and provide available funding for early implementation of a new accounting standard promulgated by the Government Accounting Standards Board. The City will make contributions for eligible employees and retirees at the actuarial determined rates or percentages to fund future retiree medical benefits.

Debt Policy

1. The City will maintain a debt management policy and full disclosure on financial reports.

2. The City will maintain communications with bond rating agencies and continue to strive for improvements in the City's bond rating.

3. The City will adhere to its debt covenants.

4. The City will review its debt capacity every three years.

5. The City will pay for all capital projects and capital improvements on a pay-as-you-go basis using current revenues whenever possible. If a project or improvement cannot be financed with current revenues, long-term debt or use of reserves will be recommended.

6. The City will refrain from issuing long-term debt for a period in excess of the expected useful life of the capital project.

7. The City will use special assessment revenue or other self-supporting bonds instead of general obligation bonds, when practical.

8. The City will seek refinancing of outstanding debt if it is determined that the City will benefit by reduced interest expense over the remaining life of the bonds.

Budget Balance/Reserve Policy – General Fund

1. The City will strive to maintain a minimum Budget Balance, of at least 8% and no greater than 12% of the current year operating revenues for the General Fund, excluding the carry forward balance. The purpose of the budget balance is to meet temporary fluctuations in cash flows and to provide a cushion for loss of revenues until operating changes can be implemented. If the final Budget Balance exceeds the amount as approved in the budget ordinance, such funds shall be used to provide for unfunded retirement liabilities or as otherwise designated by City Council. The City may use monies in the Budget Balance only in times of fiscal and economic hardship.

2. Once achieved, at no time should the City's budget balances fall below their specified percentages. If a shortfall occurs in the budget balance and immediately restoring the balances to the specified percentage would cause an extreme burden on the taxpayers, the budget balance may, with the Mayor's and City Council's approval, be restored to the specified percentage within one year, but in any case, no longer than three years.

3. The City will maintain a minimum reserve, in a contingency account, of at least 2% of the current year operating revenues for the General Fund. The City may only use monies in the contingency accounts to cover emergencies of a non-recurring nature that are over and above the normal course of operations. Examples are uninsured losses, storms or hurricane damages. The Contingency Reserve will not be used to balance the operating budget.

4. The total of the General Fund budget and contingency balances shall not exceed 17% (~ 2 months) of Budgeted Operating Revenues.

5. The City will create a Capital Asset Replacement account for Governmental Fund asset procurements. Optimally, the amount set aside for future asset replacements should equal the annual depreciation of the current assets. The City will appropriate excess (amounts greater than budgeted) revenues to fund this account, or if the balance is less than the $500,000 minimum, $200,000 per annum until such time the minimum balance is replenished.

6. The City will create a General Capital Project Fund to account for all General Government asset procurements and projects. The City will provide operating fund transfers and/or debt proceeds for each fiscal year's Capital Investment Plan. All vehicle and equipment purchases under $25,000 will be budgeted on a pay as you go basis.

Budget Balance/Reserve Policy – Water/Wastewater Fund

1. The City will strive to maintain a minimum Budget Balance, of at least 8% and no greater than 17% (two months) of the current year operating revenues for each of the Water & Wastewater Utility Funds, excluding the carry forward balance. The purpose of the budget balance is to meet temporary fluctuations in cash flows and to provide a cushion for loss of revenues until operating changes can be implemented. If the final Budget Balance exceeds the amount as approved in the budget ordinance, such funds shall be used to provide for unfunded retirement liabilities or as otherwise designated by City Council. The City may use monies in the Budget Balance only in times of fiscal and economic hardship.

2. Once achieved, at no time should the City's budget balances fall below their specified percentages. If a shortfall occurs in the budget balance and immediately restoring the balances to the specified percentage would cause an extreme burden on the ratepayers, the budget balance may, with the Mayor's and City Council's approval, be restored to the specified percentage within one year, but in any case, no longer than three years.

3. The City will maintain a minimum reserve, in a contingency account, of at least 2% of the current year operating revenues for each the Water & Wastewater Fund. The City may only use monies in the contingency accounts to cover emergencies of a non-recurring nature that are over and above the normal course of operations. Examples are uninsured losses, storms or hurricane damages. The Contingency Reserve will not be used to balance the operating budget.

4. The total of the combined Water & Wastewater Fund budget and contingency balances shall not exceed 25% (3 months) of Budgeted Operating Revenues.

5. The City will maintain a Capital Asset Replacement account to cover replacement or procurement of assets of the utility. Optimally, the amount set aside for future asset replacements should equal the annual depreciation of the current assets. The City will maintain a minimum balance of $500,000 for each utility for Capital Asset Replacements. The City will appropriate excess revenues to fund this account, or if the balance is less than the minimum $100,000 per annum for each utility until such time the minimum balance is achieved.

6. The City established by ordinance on December 17, 1996 the Wastewater Impact Fee Reserve to provide for future expansion of the City's wastewater system due to increased demand. The ordinance further provides for debt service payments attributed to wastewater expansion projects to be funded by the current year's collection of Impact Fees and the remainder to be deposited into the reserve account. The City shall maintain a minimum of 20% of wastewater revenues in the Impact Fee Reserve account. Amounts used to finance projects shall be replenished by the operating revenues of the Wastewater Fund over the succeeding seven years of any project completion.

7. The City established by ordinance on February 1, 2008 the Water Impact Fee Reserve to provide for future expansion of the City's water system due to increased demand. The ordinance further provides for debt service payments attributed to water expansion projects to be funded by the current year's collection of Impact Fees and the remainder to be deposited into the reserve account. The City shall maintain a minimum of 20% of water revenues in the Impact Fee Reserve account. Amounts used to finance projects shall be replenished by the operating revenues of the Water Fund over the succeeding seven years of any project completion.

8. The Water & Wastewater Improvement & Extension Fund budget balance shall be no less than $200,000 of the current fiscal year's appropriation for water and wastewater projects to allow for project variances and change orders; a 10% contingency shall be included in project budgets greater than $250,000 if the Department Head determines it to be appropriate. All vehicle and equipment purchases under $25,000 will be budgeted on a pay as you go basis. The City Manager shall make the necessary budget amendments in accordance with the City of Dover Purchasing & Budget Amendment Policies.

Budget Balance/Reserve Policy – Electric Revenue Fund

1. The City will strive to maintain a minimum Budget Balance, of at least 8% and no greater than 12% (45 days) of the current year operating revenues for the Electric Revenue Fund, excluding the carry forward balance and power cost adjustments. The purpose of the budget balance is to meet temporary fluctuations in cash flows and to provide a cushion for loss of revenues until operating changes can be implemented. If the final Budget Balance exceeds the amount as approved in the budget ordinance, such funds shall be used to provide for unfunded retirement liabilities or as otherwise designated by City Council. The City may use monies in the Budget Balance only in times of fiscal and economic hardship.

2. Once achieved, at no time should the City's budget balances fall below their specified percentages. If a shortfall occurs in the budget balance and immediately restoring the balances to the specified percentage would cause an extreme burden on the taxpayers, the budget balance may, with the Mayor's and City Council's approval, be restored to the specified percentage within one year, but in any case, no longer than three years.

3. The City will maintain a minimum reserve, in a contingency account, of at least 1% of the current year operating revenues for the Electric Revenue Fund. The City may only use monies in the contingency accounts to cover emergencies of a non-recurring nature that are over and

above the normal course of operations. Examples are uninsured losses, storms or hurricane damages. The Contingency Reserve will not be used to balance the operating budget.

4. The total of the combined Electric Revenue Fund budget and contingency balances shall not exceed 25% (3 months) of Budgeted Operating Revenues.

5. The City has established by bond covenant an account to cover insurance deductibles on the electric transmission and distribution system or the generating plants. The City shall maintain a minimum balance of $350,000 to cover various deductibles.

6. Recognizing price fluctuations in the wholesale power markets the City has established a rate stabilization reserve. The purpose of using such a reserve is to level off the fluctuations in the wholesale power supply market and in turn provide stable rates to our customers. In those instances where the actual cost of power supply and generation are less/more than the budgeted cost of power supply and generation, the City will transfer the difference to/from the Rate Stabilization Reserve. The balance shall be maintained at a minimum of 3% not to exceed 10% of the purchase power cost in any given year. If the reserve balance exceeds the 10% maximum, a credit will be applied to the power cost adjustment.

7. The Electric Improvement & Extension Fund budget balance shall be no less than $200,000 of the current fiscal year's appropriation for electric system projects to allow for project variances and change orders; a 10% contingency shall be included in project budgets greater than $250,000 if the Department Head determines it to be appropriate. All vehicle and equipment purchases under $25,000 will be budgeted on a pay as you go basis. The City Manager shall make the necessary budget amendments in accordance with the City of Dover Purchasing & Budget Amendment Policies.

8. The City has established an account to provide for capital financing of Future Capacity or system expansion. The City shall maintain a balance equivalent to the value of 10% growth in capacity at any given time, or no less than $10,000,000. Amounts used to finance projects shall be replenished by the operating revenues of the Electric Revenue Fund over the succeeding seven years of any project completion.

9. The City has established an account to provide for replacement or procurement of utility system assets, otherwise known as Depreciation Reserve. Optimally, the amount set aside for future asset replacements should equal the annual depreciation of the current assets. The City will maintain a minimum balance of $10,000,000. The primary purpose of this account is to provide partial or all financing of major capital projects and minimize debt service payments. The account is also intended to cover unforeseen capital replacements due to equipment breakdowns, storms or hurricane damages. Amounts used to finance projects shall be replenished by the operating revenues of the Electric Revenue Fund over the succeeding seven years of any project completion

10. The total of the combined Electric Revenue and Electric Improvement & Extension Fund budget and reserve balances shall be benchmarked at 50% Budgeted Operating Revenues. Operating Fund Budget Balance and Reserves shall be adjusted to appropriate levels through adjustments

in the operating budget. Improvement & Extension Fund Budget Balance and Reserves shall be adjusted in accordance with the Capital Improvement Plan.

Investment and Cash Management Policy

1. The City will deposit all receipts on a timely basis in interest bearing accounts.

2. The City will strive to maximize the return on its investment portfolio without jeopardizing principal amounts.

3. The City will limit its investments to the types of securities provided for by Delaware statutes.

4. The City will diversify its investments by maturity date to protect against market fluctuations.

5. The City will purchase securities from qualified institutions based on competitive bids in an effort to obtain the highest available rates.

6. The City will maintain an Investment Policy based on prudent investment practices and will monitor all investment managers' compliance with policy objectives.

Capital Improvement Policy

1. The City will prepare and update, as needed a five-year Capital Improvements Program (CIP) which will provide for the orderly maintenance, replacement, and expansion of capital assets.

2. The CIP will identify long-range capital projects and capital improvements of all types, which will be coordinated with the annual operating budget to maintain full utilization of available revenue sources.

3. When preparing the CIP, the City will seek to identify all viable capital projects and capital improvements required during the subsequent five-year period. These projects and improvements will be prioritized by year and by funding source.

4. Every attempt will be made to match projects and improvements with available funding sources. Future operating costs and savings associated with a project or an improvement will also be given consideration in the establishment of priorities.

5. The City will seek Federal, State, and other funding to assist in financing capital projects and capital improvements.

6. The City will incorporate the reasonable findings and recommendations of other cities' Boards, Commissions, Committees, and Citizen Task Forces, as they relate to capital projects and improvements.

7. The City will seek input from the public by holding public hearings in relation to the establishment of projects and project priorities.

Financial Reporting Policy

1. The City's accounting system will maintain records in accordance with accounting standards and principles outlined by the Governmental Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), and the State of Delaware.

2. The City will employ an independent accounting firm to perform an annual audit of the City's finances and make the annual audit available to all required and interested parties.

3. The City will produce monthly and quarterly financial statements reporting the current periods' activity for all funds maintained by the City.

4. The City will prepare an annual budget document that provides a basic understanding of the City's planned financial operations for the coming fiscal year. Copies of the proposed and final budget will be made available to all interested parties and opportunities will be provided for citizen input prior to final decisions on the budget.

5. The City will place continued emphasis on review and maintenance of an accounting system which provides strong internal budgetary and accounting controls designed to provide reasonable assurance, but not absolute, assurance regarding:

   (a) the safeguarding of assets against loss from unauthorized use or disposition and,
   (b) the reliability of financial records for preparing financial statements and reports, and the maintaining accountability for assets.

6. The City will seek annual renewal of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

Adoption:

1. Approval by City Council: January 28, 2002
2. Amended by City Council: November 25, 2002
3. Amended by City Council: May 10, 2004
4. Amended by City Council: February 26, 2007
5. Amended by City Council: July 28, 2008
6. Amended by City Council: February 14, 2011
7. Amended by City Council: June 27, 2011
8. Amended by City Council: September 26, 2011

Personnel Information

Contains the following:

- Personnel Table
- Personnel Changes
- personnel cost summary
- overtime trends
  - FY11 through FY14 comparison
  - FY13 Overtime & Compensatory Time

City of Dover
Fiscal Year 2014 Proposed Budget
Personnel Table

DEPT/DIVISION	2011-2012 BUDGET	2012-2013 BUDGET	2013-2014 PROPOSED
CITY CLERK	4.0	4.0	4.0
CITY MANAGER	5.0	3.0	3.0
CODE ENFORCEMENT	4.0	4.0	5.0
COMMUNITY DEVELOPMENT (GRANT FUND)	1.0	0.5	0.0
CUSTOMER SERVICES	14.0	14.0	14.0
ECONOMIC DEVELOPMENT	3.0	3.0	3.0
FACILITIES MANAGEMENT	12.0	9.0	7.0
FINANCE	8.0	8.0	8.0
FIRE	6.0	6.0	6.0
FLEET MAINTENANCE	6.0	6.0	6.0
GROUNDS	14.0	14.0	13.0
HUMAN RESOURCES	3.0	3.0	3.0
INFORMATION TECHNOLOGY	5.0	5.0	5.0
INSPECTIONS	7.0	7.0	6.0
LIBRARY	12.0	13.0	13.0
LIFE SAFETY	3.0	3.0	3.0
MAYOR	1.0	1.0	1.0
PARKS AND RECREATION	6.0	5.0	5.0
PLANNING	5.0	4.5	5.0
POLICE – TOTAL*	122.0	122.0	124.0
PROCUREMENT AND INVENTORY	6.0	4.0	4.0
PUBLIC WORKS ADMINISTRATION	5.0	6.0	5.0
SANITATION	13.0	11.0	11.0
STREETS	11.0	10.0	8.0
TAX ASSESSOR	3.0	3.0	3.0
GENERAL FUND & CDBG TOTAL	**279.0**	**269.0**	**265.0**
ELETRIC ADMINISTRATION	4.0	3.0	3.0
ELECTRIC SYSTEM OPERATIONS	5.0	5.0	5.0
ELECTRIC ENGINEERING	10.0	10.0	10.0
ELECTRIC T & D	25.0	24.0	24.0
METER READING - CUSTOMER SERVICE	3.0	3.0	3.0
ELECTRIC FUND TOTAL	**47.0**	**45.0**	**45.0**
WATER/WASTEWATER ENGINEERING	6.0	6.0	7.0
WATER CONSTRUCTION	6.0	5.0	5.0
WATER MANAGEMENT	4.0	5.0	4.0
WASTEWATER MANAGEMENT	10.0	10.0	11.0
WATER TREATMENT PLANT	10.0	10.0	10.0
WATER/WASTEWATER FUND TOTAL	**36.0**	**36.0**	**37.0**
TOTAL FULL-TIME PERSONNEL	**362.0**	**350.0**	**347.0**

** 93 Officers; 31 Civilians = 124 Total Employees*

DEPT/DIVISION	2011-2012 BUDGET	2012-2013 BUDGET	2013-2014 BUDGET
PART-TIME PERSONNEL			
CITY COUNCIL COMMITTEES	17.0	17.0	17.0
PLANNING COMMISSION	14.0	14.0	14.0
FIRE	1.0	1.0	1.0
PARKS AND RECREATION	10.0	10.0	10.0
LIBRARY	10.0	13.0	14.0
CUSTOMER SERVICES	0.0	0.0	1.0
FINANCE	1.0	0.0	0.0
FACILITIES MANAGEMENT	1.0	0.0	0.0
SUBSTANCE ABUSE GRANT	12.0	12.0	12.0
TOTAL PART-TIME PERSONNEL	**66.0**	**67.0**	**69.0**
TOTAL PERSONNEL	**428.0**	**417.0**	**416.0**

City of Dover
Personnel Budget
Fiscal Year 2014
Total City by Fund

Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel
1100-511	4	City Clerk	$214,200	$0	$0	$0	$214,200	$92,400	$306,600
1200-512	17	City Council	$0	$0	$0	$84,300	$84,300	$6,600	$90,900
1300-513	3	Assessor	$124,700	$0	$0	$0	$124,700	$48,300	$173,000
1400-514	7	Fire	$230,200	$10,400	$48,800	$12,800	$302,200	$106,000	$408,200
1500-522	13	Grounds	$504,700	$11,300	$14,900	$0	$530,900	$251,800	$782,700
1500-523	27	Library	$577,900	$14,400	$ 3,700	$199,300	$795,300	$297,200	$1,092,500
1500-525	15	Recreation	$210,400	$1,200	$0	$116,300	$327,900	$113,200	$441,100
1600-531	3	Life Safety	$132,000	$9,700	$7,000	$0	$148,700	$57,900	$206,600
1600-532	5	Code Enforcement	$233,100	$4,800	$2,000	$0	$239,900	$105,100	$345,000
1600-533	19	Planning	$313,100	($43,500)	$0	$17,100	$286,700	$120,100	$406,800
1600-534	6	Building Inspections	$252,700	$3,600	$1,000	$0	$257,300	$112,200	$369,500
1600-535	3	Economic Development	$136,800	$0	$0	$0	$136,800	$54,900	$191,700
1700-542	31	Civilian Police	$1,266,700	$44,200	$66,200	$0	$1,377,100	$574,700	$1,951,800
1700-543	93	Law Enforcement	$6,439,200	$192,000	$500,000	$0	$7,131,200	$3,480,800	$10,612,000
1700-544	0	Police Extra Duty	$675,400	$0	$0	$0	$675,400	$84,600	$760,000
1800-554	8	Streets	$285,300	$7,200	$8,800	$0	$301,300	$154,600	$455,900
1800-555	11	Sanitation	$386,000	$12,000	$13,200	$0	$411,200	$208,600	$619,800
2100-515	3	City Manager	$207,000	$0	$1,500	$0	$208,500	$83,200	$291,700
2200-516	5	Information Technology	$277,400	$0	$0	$0	$277,400	$106,500	$383,900
2300-517	8	Finance	$493,700	$1,200	$0	$0	$494,900	$218,900	$713,800
2400-551	5	Public Works Admin	$277,700	$15,100	$0	$0	$292,800	$112,800	$405,600
2500-552	7	Facilities	$294,400	$15,700	$7,600	$0	$317,700	$146,700	$464,400
2700-571	4	Procurement & Inventory	$178,700	$3,600	$0	$0	$182,300	$66,500	$248,800
2800-572	6	Fleet Maintenance	$266,200	$8,500	$2,400	$0	$277,100	$143,600	$420,700
2900-529	15	Customer Service	$563,400	$10,800	$0	$0	$574,200	$266,500	$840,700
3100-518	3	Human Resources	$174,700	$0	$0	$0	$174,700	$86,600	$261,300
3200-519	1	Mayor	$45,000	$0	$0	$0	$45,000	$10,600	$55,600
		Total General Fund	**$14,760,600**	**$322,200**	**$677,100**	**$429,800**	**$16,189,700**	**$7,110,900**	**$23,300,600**
Count	322	Divisions = 26; Library 13 part-time/temp; Recreation 10 part-time/temp; Fire 1 part-time/temp							

Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel
2600-553	7	Engineering	$412,700	$2,400	$3,300	$0	$418,400	$171,200	$589,600
5600-556	5	Construction	$184,900	$11,300	$15,000	$0	$211,200	$99,000	$310,200
6800-568	4	Water	$184,200	$6,700	$11,200	$0	$202,100	$102,200	$304,300
6900-569	11	Wastewater	$361,300	$20,800	$27,100	$0	$409,200	$188,700	$597,900
7600-576	10	Water Treatment	$429,300	$12,500	$19,700	$0	$461,500	$237,900	$699,400
		Total Water/Wastewater Fund	**$1,572,400**	**$53,700**	**$76,300**	**$0**	**$1,702,400**	**$799,000**	**$2,501,400**
Count	37	Divisions = 5							

Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel
8200-562	24	T & D	$1,440,500	$57,500	$127,800	$0	$1,625,800	$626,900	$2,252,700
8300-563	10	Engineering	$592,000	$40,600	$15,000	$0	$647,600	$254,000	$901,600
8400-564	3	Administration	$195,500	$1,200	$0	$0	$196,700	$65,000	$261,700
8500-565	3	Meter Reading	$121,000	$8,700	$8,800	$0	$138,500	$57,200	$195,700
8600-526	5	System Operators	$323,200	$15,900	$50,300	$0	$389,400	$154,200	$543,600
		Total Electric Fund	**$2,672,200**	**$123,900**	**$201,900**	**$0**	**$2,998,000**	**$1,157,300**	**$4,155,300**
Count	45	Divisions = 5							

Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel
9900-596	0	CDBG	$0	$44,700	$0	$0	$44,700	$0	$44,700
9900-581	12	Substance Abuse Grant	$0	$0	$0	$30,500	$30,500	$2,500	$33,000
		Total Grant Funds	**$0**	**$44,700**	**$0**	**$30,500**	**$75,200**	**$2,500**	**$77,700**
Count	**416**	**GRAND TOTAL**	**$19,005,200**	**$544,500**	**$955,300**	**$460,300**	**$20,965,300**	**$9,069,700**	**$30,035,000**
Full-Time	**347**	Divisions = 37 w/o CDBG							
PP/TEMP	**69**	Includes: 17 Council/Committee, 1 Customer Service, 1 Fire, 14 Library, 10 Recreation, 12 Subs Abuse, 14 Planning							

City of Dover
Fiscal Year 2014 Proposed Budget

The proposed budget reflects the following personnel changes:

DEPT/DIVISION	POSITION	CHANGE	COMMENTS	# Positions
Publc Works				
Administration	Public Works Inspector	Transfer To	Water/Wastewater Engineering	(1.0)
Facilities	Custodians	Removed	Contracting out	(2.0)
Grounds	Motor Equipment Operator	Removed		(1.0)
Streets	Motor Equipment Operators	Removed		(2.0)
				(6.0)
Police				
Civilian	Lan Tech	Addition	Shared resource with I/T	1.0
Civilian	Communications Operator	Addition	Assist with increase in calls and reduce overtime	1.0
				2.0
Customer Service	Part-time Customer Service Clerk	Addition	Focus on collections	1.0
Library	Part-time Library Assistant	Addition		1.0
GENERAL FUND & CDBG				(2.0)
Engineering	Public Works Inspector	Transfer From	Public Works Administration	1.0
WATER/WASTEWATER FUND				1.0

CITY OF DOVER
OVERTIME COMPARISON
FISCAL YEAR 2011 THROUGH 2014

	2011				2012				2013 THROUGH APRIL (83.0%)				2014
DEPARTMENT	**Orig. Budget**	**Actual**	**Variance**	**% To Date**	**Orig. Budget**	**Actual**	**Variance**	**% To Date**	**Orig. Budget**	**Actual**	**Variance**	**% To Date**	**Proposed**
CITY CLERK	-	-	-	---		73	(73)	---	-	-	-	---	-
FIRE	38,365	42,260	(3,895)	110.2%	39,148	55,292	(16,144)	141.2%	44,900	52,830	(7,930)	117.7%	48,800
GROUNDS	17,000	21,565	(4,565)	126.9%	15,300	15,021	279	98.2%	15,000	8,636	6,364	57.6%	14,900
PARKS & RECREATION	-	-	-		-	-	-			327	(327)	---	-
LIBRARY	3,500	3,766	(266)	107.6%	3,600	2,983	617	82.8%	3,500	4,868	(1,368)	139.1%	3,700
LIFE SAFETY	10,000	6,859	3,141	68.6%	6,900	7,512	(612)	108.9%	7,000	4,950	2,050	70.7%	7,000
CODE ENFORCEMENT	3,000	2,370	630	79.0%	2,670	2,608	62	97.7%	3,000	2,514	486	83.8%	2,000
PLANNING	3,606	3,946	(340)	---			-	---	1,800	600	1,200	33.3%	-
PUBLIC INSPECTIONS	1,500	-	1,500	---			-	---		610	(610)	---	1,000
POLICE CIVILIAN	50,000	53,246	(3,246)	106.5%	45,000	54,576	(9,576)	121.3%	55,000	62,500	(7,500)	113.6%	66,200
POLICE LAW ENFORCEMENT	450,000	482,449	(32,449)	107.2%	450,000	496,413	(46,413)	110.3%	500,000	396,495	103,505	79.3%	500,000
STREET	13,200	6,187	7,013	46.9%	11,880	5,026	6,854	42.3%	9,000	4,444	4,556	49.4%	8,800
SANITATION	18,000	20,411	(2,411)	113.4%	16,200	13,843	2,357	85.5%	15,000	9,944	5,056	66.3%	13,200
CITY MANAGER	-	-	-	---			-	---		1,737	(1,737)	---	1,500
FINANCE	3,000	3,179	(179)	---		188	(188)	---	1,800	-	1,800	0.0%	-
PW ADMINISTRATION	500	-	500	---		1,043	(1,043)	---	600	541	59	90.1%	-
FACILITIES MANAGEMENT	300	314	(14)	104.5%	450	1,058	(608)	235.1%	800	6,601	(5,801)	825.1%	7,600
PROCUREMENT & INVENTORY	350	322	28	91.9%	700	788	(88)	112.6%	400	1,714	(1,314)	428.4%	-
FLEET MAINTENANCE	5,976	5,985	(9)	100.2%	1,350	305	1,045	22.6%	3,500	773	2,727	22.1%	2,400
HUMAN RESOURCES	1,000	-	1,000	---			-	---			-	---	-
WATER ENGINEERING	3,120	460	2,660	14.7%	900	966	(66)	107.3%	600	949	(349)	158.2%	3,300
CONSTRUCTION & MAINT	5,000	10,462	(5,462)	209.2%	4,500	8,561	(4,061)	190.2%	12,500	11,665	835	93.3%	15,000
METERING/WATER	-	-	-	---			-	---			-	---	-
WATER	3,500	10,682	(7,182)	305.2%	9,900	8,160	1,740	82.4%	11,650	13,099	(1,449)	112.4%	11,200
WASTE-WATER	57,500	24,882	32,618	43.3%	24,300	23,300	1,000	95.9%	27,050	14,202	12,848	52.5%	27,100
WATER TREATMENT PLANT	25,880	18,291	7,589	70.7%	23,300	21,038	2,262	90.3%	18,500	25,976	(7,476)	140.4%	19,700
TRANSMISSION/DISTRIBUTION	110,074	121,397	(11,323)	110.3%	99,074	126,886	(27,812)	128.1%	127,800	140,882	(13,082)	110.2%	127,800
ELECTRIC ENGINEERING	47,320	6,234	41,086	13.2%	20,250	7,998	12,252	39.5%	7,800	17,120	(9,320)	219.5%	15,000
ELECTRIC ADMINISTRATION	-	-	-	---		237	(237)	---		2,021	(2,021)	---	-
ELECTRIC METERING	6,352	5,694	658	89.6%	12,250	9,129	3,121	74.5%	6,000	8,349	(2,349)	139.2%	8,800
ELECTRIC SYSTEMS OPERATIONS	61,350	52,681	8,669	85.9%	18,000	43,311	(25,311)	240.6%	43,900	49,031	(5,131)	111.7%	50,300
TOTAL	**939,393**	**903,642**	**35,751**	**96.2%**	**805,672**	**906,315**	**(100,643)**	**112.5%**	**917,100**	**843,376**	**73,724**	**92.0%**	**955,300**
ELECTRIC PLANT OPERATIONS	179,816	209,636	(29,820)	116.6%	172,800	169,456	3,344	98.1%	180,900	163,076	17,824	90.1%	195,700
POLICE EXTRA DUTY	400,000	495,757	(95,757)	123.9%	400,000	636,631	(236,631)	159.2%	514,900	529,303	(14,403)	102.8%	675,400

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

City of Dover

Overtime & Comp Time Analysis 10 Months FY 2013

Department Overtime Hours and Earnings

		+		+		-		=				
Dept #	**Home Department Description**	**Total Paid Overtime**		**Total Comp Earned**		**Hurricane Sandy Overtime & Comp**		**Grand Total Overtime & Comp**		**Overtime Budgets FY13**	**Comp Time Used**	
		Hours	**Wages**	**Hours**	**Wages**	**Hours**	**Wages**	**Hours**	**Wages**		**Hours**	**Wages**
110511	City Clerk	-	$ -	24.00	$ 673.01	-	$ -	24.00	$ 673.01	$ -	107.50	$ 2,281.88
130513	Tax Assessor	-	-	-	-	-	-	-	-	-	0.50	7.50
140514	Fire Dispatchers	1,868.00	52,829.53	190.00	5,864.25	38.50	1,124.92	2,019.50	57,568.86	44,900	320.00	6,994.48
150523	Library	141.00	4,867.53	236.00	7,283.12	-	-	377.00	12,150.65	3,500	337.50	8,948.96
150525	Parks & Recreation	15.25	326.89	182.50	4,209.50	-	-	197.75	4,536.39	-	166.00	3,470.18
160532	Code Enforcement	73.50	2,513.55	24.00	519.39	24.00	726.69	73.50	2,306.25	3,000	65.00	1,230.79
160533	Planning & Administration	19.00	600.11	123.00	3,928.86	-	-	142.00	4,528.97	1,800	215.00	5,052.12
170542	Police Civilians	1,987.00	62,499.74	184.50	5,229.22	147.00	4,374.09	2,024.50	63,354.87	55,000	217.50	4,274.48
170543	Law Enforcement Officers	9,230.00	396,494.79	2,902.50	132,688.18	938.00	45,290.42	11,194.50	483,892.55	500,000	3,610.50	120,546.25
180522	Public Works-Grounds	207.00	8,635.99	146.50	4,669.17	87.50	2,556.64	266.00	10,748.52	15,000	65.00	1,422.94
180554	Public Works-Streets	179.50	4,444.27	42.50	960.64	129.50	3,046.56	92.50	2,358.35	9,000	34.50	513.52
180555	Public Works-Sanitation	340.00	9,943.78	23.50	640.88	118.50	3,218.64	245.00	7,366.02	15,000	66.50	1,242.34
210515	City Manager's Office	60.00	1,737.26	129.50	4,033.03	61.50	1,781.42	128.00	3,988.87	-	199.00	4,265.66
230517	Finance Department	-	-	27.00	785.02	8.00	228.00	19.00	557.02	1,800	61.25	1,286.94
240531	Life Safety	165.00	4,949.53	129.50	3,573.63	18.00	579.06	276.50	7,944.10	7,000	159.50	3,991.44
240534	Inspections & Licensing	18.00	610.11	8.50	183.80	12.00	403.81	14.50	390.10	-	37.25	832.76
240535	Economic Development	-	0.00	100.00	2,733.09	-	-	100.00	2,733.09	-	134.00	2,787.94
240551	PW-Administration	14.00	540.75	14.00	401.18	3.50	135.19	24.50	806.74	600	14.50	354.34
270552	Facilities Maintenance	200.00	6,600.93	10.50	345.29	34.00	1,178.39	176.50	5,767.83	800	7.50	142.31
270571	Warehouse	62.50	1,713.67	15.50	379.15	46.00	1,166.25	32.00	926.57	400	22.50	342.87
270572	Vehicle Maintenance	22.00	773.21	13.50	407.18	4.00	116.52	31.50	1,063.87	3,500	0.50	12.27
290529	Customer Service	-	-	54.50	1,348.50	-	-	54.50	1,348.50	-	95.00	1,918.26
412553	Water/Wastewater Engineering	24.50	949.11	14.50	376.14	4.50	177.54	34.50	1,147.71	600	14.50	427.73
412556	WW/W Construction	411.00	11,665.09	46.00	1,082.93	123.50	3,270.81	333.50	9,477.21	12,500	74.00	1,150.63
412568	Water	473.50	13,099.39	231.00	5,828.81	129.50	3,367.05	575.00	15,561.15	23,300	210.00	3,924.79
412569	Wastewater	405.50	14,201.74	32.50	912.60	75.00	2,315.77	363.00	12,798.57	15,400	54.00	1,010.88
412576	Water Treatment Plant	898.50	25,975.79	10.00	306.40	164.00	4,981.68	744.50	21,300.51	18,500	11.50	352.36
480526	System Operators	1,099.50	49,030.78	3.00	138.06	125.50	5,860.35	977.00	43,308.49	43,900	10.50	322.14
480562	Transmission/Distribution	3,053.50	140,882.42	42.00	1,558.52	434.00	18,521.12	2,661.50	123,919.82	127,800	59.25	1,472.46
480563	Electric/Engineering	416.50	17,120.11	80.50	2,516.83	186.50	7,802.67	310.50	11,834.27	7,800	103.00	3,025.69
480564	Electric/Administration	70.00	2,021.32	(32.00)	(925.23)	29.50	849.00	8.50	247.09	-	3.75	71.19
480565	Metering	266.50	8,349.00	1.00	20.31	29.50	844.07	238.00	7,525.24	6,000	-	-
		21,720.75	**$ 843,376.39**	**5,010.00**	**$ 192,671.44**	**2,971.50**	**$ 113,916.66**	**23,759.25**	**$ 922,131.17**	**$ 917,100**	**6,477.00**	**$ 183,678.08**

*220516 Information Technology has no overtime or comp time

Five Year Forecast Summary

Contains the following subsections:

- General Fund
- Water/Wastewater Fund
- Electric Revenue Fund

General Fund

City of Dover
General Fund
Financial Projections
2014 – 2018

Budget Meetings
May 2013

Key Assumptions

- The FY15 – FY18 Forecast continues to be short on revenues to cover projected expenses incorporating the growth assumptions as below.

- Projected Revenues - Growth assumptions
  - **Property taxes – 1.0%**
  - **Transfer taxes – 1.0%**
  - **Licenses & Permits – 1.0%**
  - **Sanitation revenues – 0.5%**
  - **Fines & Police Revenue – 1.0%**
  - **Library Revenue – 0.5%**
  - **Miscellaneous Revenue – 2.0% (includes Franchise fees, rental income, & recreation revenues)**
  - **Internal Service Fees – 2.0%**
- Projected Operating Expenses reported at same level as FY13 with the following exceptions:
  - **Pay increases included for non-bargaining employees, FOP progression, and DOE bonuses**
  - **Growth in Division expenses 2014 – 2108**
    - **Increased wages & benefits – 2.0%**
    - **General increases in materials and supplies – 1.0%**
    - **General increases in administrative expenses – 1.0%**
    - **Increased retiree health insurance premiums 5.7%**
    - **Increased OPEB normal cost with continuation of phase-in plan 2.0%**
    - **Pension contribution for unfunded liability as per previous actuary analysis**
- Maintains Water/Wastewater & Electric Fund Transfers throughout the forecast
- Fully funds Capital projects through operating transfers, grants and use of reserves

Revenues, Expenditures & Fund Balance

	2013P	2014F	2015F	2016F	2017F	2018F
FUND BALANCE-BEGINNING	**3,752,200**	**3,455,200**	**2,941,100**	**1,535,985**	**46,380**	**(2,408,817)**
REVENUES AND SOURCES						
01-PROPERTY TAXES	11,090,800	11,169,500	11,281,195	11,394,007	11,507,947	11,623,026
02-LICENSES AND PERMITS	2,508,300	2,627,500	2,653,775	2,680,313	2,707,116	2,734,187
03-GRANTS RECEIVED	1,263,000	1,260,900	1,260,900	1,260,900	1,260,900	1,260,900
04-COURT OF CHANCERY FEES	807,200	863,200	863,200	863,200	863,200	863,200
05-SANITATION FEES AND REBATES	2,676,500	2,676,500	2,689,883	2,703,332	2,716,849	2,730,433
06-LIBRARY REVENUE - GENERAL	472,100	466,600	468,933	471,278	473,634	476,002
07-FINES	1,304,100	1,316,000	1,329,160	1,342,452	1,355,876	1,369,435
08-INVESTMENT INCOME (LOSS)	75,000	75,000	76,125	77,267	78,426	78,426
09-MISCELLANEOUS SERVICES	918,100	921,000	939,420	958,208	977,373	996,920
10-INDIRECT SERVICES BILLING	4,222,900	4,459,900	4,549,098	4,640,080	4,732,882	4,827,539
11-TRANSFERS IN-ELECTRIC	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000
12-TRANSFERS IN-WATER/WW	500,000	500,000	500,000	500,000	500,000	500,000
13-TRANSFERS IN-OTHER	1,731,000	1,926,500	1,928,655	1,941,942	1,955,361	1,968,915
TOTAL REVENUES AND SOURCES	**35,569,000**	**36,262,600**	**36,540,344**	**36,832,978**	**37,129,563**	**37,428,983**
EXPENDITURES AND USES						
01-SALARIES AND WAGES	16,071,300	16,189,700	16,513,494	16,843,764	17,180,639	17,524,252
02-FICA	1,177,800	1,188,600	1,212,372	1,236,619	1,261,352	1,286,579
03-HEALTH INSURANCE	2,399,600	2,600,700	2,748,940	2,905,629	3,071,250	3,246,312
04-OTHER-BENEFITS	570,700	436,300	440,663	445,070	449,520	454,016
05-RETIREE HEALTHCARE	1,620,600	1,636,500	1,729,781	1,828,378	1,932,596	2,042,753
06-LUMP SUM PENSION	1,693,500	1,159,100	1,182,282	1,205,928	1,230,046	1,254,647
07-PENSION	1,338,500	1,383,400	1,411,068	1,439,289	1,468,075	1,497,437
08-OPEB	1,225,900	1,501,900	1,531,938	1,562,577	1,593,828	1,625,705
09-MATERIALS & SUPPLIES	1,344,900	1,272,100	1,284,821	1,297,669	1,310,646	1,323,752
10-ADMIN EXPENDITURES	4,561,200	4,740,000	4,787,400	4,835,274	4,883,627	4,932,463
11-FUND EXPENSE	1,810,000	1,550,800	1,550,800	1,550,800	1,550,800	1,550,800
12-STREET LIGHT	869,700	836,000	836,000	836,000	836,000	836,000
13-OTHER-CHARGES	94,700	400,000	400,000	400,000	400,000	400,000
14-TRANSFER-TO-DEBT	474,200	557,300	472,900	474,200	479,800	229,900
15-TRANSFER-TO-CIP	613,400	1,324,300	1,843,000	1,461,400	1,936,600	1,510,100
16-CIP EXPENDITURES	-	-	-	-	-	-
TOTAL REVENUES AND SOURCES	**35,866,000**	**36,776,700**	**37,945,458**	**38,322,597**	**39,584,779**	**39,714,715**
SURPLUS/(DEFICIT)	**(297,000)**	**(514,100)**	**(1,405,115)**	**(1,489,620)**	**(2,455,217)**	**(2,285,732)**
% REVENUE	*-1%*	*-1%*	*-4%*	*-4%*	*-7%*	*-6%*
FUND BALANCE-ENDING	**3,455,200**	**2,941,100**	**1,535,985**	**46,380**	**(2,408,817)**	**(4,694,532)**
% OF REVENUES AND SOURCES	**9.7%**	**8.1%**	**4.2%**	**0.1%**	**-6.5%**	**-12.5%**
Additional Funds Needed		**(40,100)**	**1,387,200**	**2,900,300**	**5,379,200**	**7,688,900**

Capital Projects - Funding Sources

	2013P	2014F	2015F	2016F	2017F	2018F
BEGINNING BALANCE	**156,000**	**166,500**	**166,500**	**166,500**	**166,500**	**166,500**
APPROPRIATIONS & RECEIPTS						
APPROPRIATION FROM GENERAL FUND	613,400	1,324,300	1,843,000	1,461,400	1,936,600	1,510,100
TRANSFER FROM PARKLAND RESERVE	-	65,000	40,000	50,000	-	-
TRANSFER FROM FUTURE CAPACITY RESERVE	2,000,000	-	-	-	-	-
TRANSFER FROM COM TRANSP FUND	-		30,000	250,000	-	-
BOND PROCEEDS	2,000,000	-	-	-	-	-
PROPOSED CONSTRUCTION LOAN - LIBRARY	648,500	-	-	-	-	-
RECREATION GRANTS	-	15,000	113,000	240,000	-	-
LIBRARY GRANTS	1,746,000	-	-	-	-	-
DEMA & PUBLIC SAFETY GRANTS	191,800	-	-	-	-	-
DEMEC GRANT	166,700				-	-
SALE OF ASSETS & AUCTION RECEIPTS	1,243,000	-	-	-	-	-
CONTRIBUTIONS FROM OTHER AGENCIES	250,000	-	-	-	-	-
DONATIONS FOR SPECIFIC PROJECTS	173,400	-	-	-	-	-
TOTAL RECEIPTS	9,032,800	1,404,300	2,026,000	2,001,400	1,936,600	1,510,100
TOTAL BEGINNING BALANCE & REVENUES	**9,188,800**	**1,570,800**	**2,192,500**	**2,167,900**	**2,103,100**	**1,676,600**

Capital Projects – Use of Funds

CAPITAL IMPROVEMENTS PROGRAM - PROJE(	2013P	2014F	2015F	2016F	2017F	2018F
PROGRAM OPERATING EXPENDITURES						
541 POLICE ADMINISTRATION	217,000	257,300	295,700	188,500	262,000	129,500
PUBLIC SERVICES						
522 GROUNDS	112,000	50,100	127,300	102,100	118,500	134,300
531 LIFE SAFETY	-	-	27,500	28,500	29,500	17,500
534 PUBLIC INSPECTIONS	-	-	16,000	34,000	-	-
554 STREET	3,590,700	251,500	623,500	344,500	300,000	290,000
555 SANITATION	150,000	402,100	264,800	408,700	425,400	475,700
TOTAL PUBLIC SERVICES	3,852,700	703,700	1,059,100	917,800	873,400	917,500
PLANNING & CODE ENFORCEMENT						
533 PLANNING	-	-	-	-	16,000	-
532 CODE ENFORCEMENT	-	30,000	-	17,000	0	23,800
TOTAL PLANNING & CODE ENFORCEMENT	-	30,000	-	17,000	16,000	23,800
514 FIRE DEPARTMENT	238,500	238,500	324,200	319,200	319,200	319,200
523 LIBRARY	4,089,100	-	-	-	-	-
525 RECREATION	30,000	95,000	326,000	540,000	466,000	100,000
TOTAL PROGRAM EXPENDITURES	**8,427,300**	**1,324,500**	**2,005,000**	**1,982,500**	**1,936,600**	**1,490,000**
ADMINISTRATIVE & SUPPORT OPERATING EXPENDITURES						
516 INFORMATION TECHNOLOGY	107,000	7,000	21,000	-	-	-
519 MAYOR	33,000		-	-	-	-
552 FACILITIES MANAGEMENT	395,000	17,800	0	18,900	0	20,100
571 CENTRAL SERVICES	0	55,000	-	-	-	-
TOTAL ADMINISTRATIVE & SUPPORT EXPENDITURE	535,000	79,800	21,000	18,900	0	20,100
TOTAL CAPITAL INVESTMENT	**8,962,300**	**1,404,300**	**2,026,000**	**2,001,400**	**1,936,600**	**1,510,100**
COMMUNITY TRANSPORTATION FUND	60,000	-	-	-	-	-
BUDGET BALANCE - WORKING CAPITAL	166,500	166,500	166,500	166,500	166,500	166,500
TOTAL BUDGET BALANCE & EXPENDITURES	**9,188,800**	**1,570,800**	**2,192,500**	**2,167,900**	**2,103,100**	**1,676,600**

General Fund Projected Debt Service

Fiscal Year Ending	Series 2003 Bonds	2012 Tax- Exempt Loan *	Total Debt Service	Green Energy Debt Service Contribution	Net Debt Service
6/30/2014	$ 327,400	$ 229,900	$ 557,300	$ (98,500)	$ 458,800
6/30/2015	243,000	229,900	472,900	(98,500)	374,400
6/30/2016	244,300	229,900	474,200	(98,500)	375,700
6/30/2017	249,900	229,900	479,800	(98,500)	381,300
6/30/2018	-	229,900	229,900	(98,500)	131,400
6/30/2019	-	229,900	229,900	(98,500)	131,400
6/30/2020	-	229,900	229,900	(98,500)	131,400
6/30/2021	-	229,900	229,900	(98,500)	131,400
6/30/2022	-	229,900	229,900	(98,500)	131,400
6/30/2023	-	229,900	229,900	(98,500)	131,400
6/30/2024	-	229,900	229,900	(98,500)	131,400
6/30/2025	-	229,900	229,900	(98,500)	131,400
6/30/2026	-	229,900	229,900	(98,500)	131,400
6/30/2027	-	229,900	229,900	(98,500)	131,400
6/30/2028	-	229,900	229,900	(98,500)	131,400
6/30/2029	-	229,900	229,900	(98,500)	131,400
6/30/2030	-	229,900	229,900	(98,500)	131,400
6/30/2031	-	229,900	229,900	(98,500)	131,400
6/30/2032	-	229,900	229,900	(98,500)	131,400
6/30/2033	-	229,900	229,900	(98,500)	131,400
Totals	$ 1,064,600	$ 4,598,000	$ 5,662,600	$ (1,970,000)	$ 3,692,600
		Library & Streets		Library	

*** Annual Debt Service for the 2012 Loan does not reflect any reduction for the sale of the current Library**

Revenue Trends

REVENUES AND SOURCES								
ACCTTYPE	2008A	2009A	2010A	2011A	2012A	2013P	2014F	2015F
01-PROPERTY TAXES	9,557,982	10,075,401	10,029,584	10,904,909	11,089,429	11,090,800	11,169,500	11,281,195
	5.8%	5.4%	-0.5%	8.7%	1.7%	0.0%	0.7%	1.0%
03-LICENSES AND PERMITS	2,936,151	2,639,329	2,464,941	2,553,339	2,839,660	2,508,300	2,627,500	2,653,775
	3.9%	-10.1%	-6.6%	3.6%	11.2%	-11.7%	4.8%	1.0%
04-GRANTS RECEIVED	1,576,636	1,997,479	1,145,699	3,526,699	7,560,820	3,367,500	1,275,900	1,275,900
	-16.3%	26.7%	-42.6%	207.8%	114.4%	-55.5%	-62.1%	0.0%
05-COURT OF CHANCERY FEES	883,880	738,240	675,390	766,340	863,220	807,200	863,200	863,200
	-4.9%	-16.5%	-8.5%	13.5%	12.6%	-6.5%	6.9%	0.0%
06-SANITATION FEES AND REBATES	1,333,436	1,396,801	1,340,729	2,173,433	1,903,623	2,676,500	2,676,500	2,689,883
	3.1%	4.8%	-4.0%	62.1%	-12.4%	40.6%	0.0%	0.5%
07-LIBRARY REVENUE - GENERAL	517,697	514,458	465,387	444,455	475,822	472,100	466,600	468,933
	-47.7%	-0.6%	-9.5%	-4.5%	7.1%	-0.8%	-1.2%	0.5%
08-FINES	1,117,837	1,015,698	1,045,312	1,032,545	1,282,262	1,304,100	1,316,000	1,329,160
	-1.3%	-9.1%	2.9%	-1.2%	24.2%	1.7%	0.9%	1.0%
09-INVESTMENT INCOME (LOSS)	451,568	284,863	140,392	52,023	63,735	75,000	75,000	76,125
	45.1%	-36.9%	-50.7%	-62.9%	22.5%	17.7%	0.0%	1.5%
11-INDIRECT SERVICES BILLING	4,456,843	4,383,599	4,059,364	4,043,299	3,999,201	4,222,900	4,459,900	4,549,098
	-6.6%	-1.6%	-7.4%	-0.4%	-1.1%	5.6%	5.6%	2.0%
12-TRANSFERS IN-CIP-GENL FUND	2,683,062	1,044,184	44,802	1,354,194	638,847	613,400	1,324,300	1,843,000
	70.2%	-61.1%	-95.7%	2922.6%	-52.8%	-4.0%	115.9%	39.2%
12-TRANSFERS IN-ELECTRIC FUND (480)	6,601,269	6,758,100	6,758,100	8,856,000	7,876,288	8,000,000	8,000,000	8,000,000
	40.5%	2.4%	0.0%	31.0%	-11.1%	1.6%	0.0%	0.0%
12-TRANSFERS IN-WATER/WW FUND (412)	565,000	564,810	548,020	-	424,508	500,000	500,000	500,000
	5.6%	0.0%	-3.0%	-100.0%	0.0%	17.8%	0.0%	0.0%
12-TRANSFERS IN-ERLSP (212)	516,654	694,220	791,583	967,020	518,638	350,000	600,000	600,000
	-4.4%	34.4%	14.0%	22.2%	-46.4%	-32.5%	71.4%	0.0%
12-TRANSFERS IN-REALTY TRANSFER TAX	3,526,187	1,198,064	867,795	1,462,154	1,373,208	1,370,000	1,315,500	1,328,655
	17.2%	-66.0%	-27.6%	68.5%	-6.1%	-0.2%	-4.0%	1.0%

Expenditure Trends

EXPENDITURES AND USES								
ACCTTYPE	2008A	2009A	2010A	2011A	2012A	2013P	2014F	2015F
01-SALARIES AND WAGES	14,903,041	15,869,603	16,019,048	16,246,617	16,570,829	16,071,300	16,189,700	16,513,494
	4.5%	6.5%	0.9%	1.4%	2.0%	-3.0%	0.7%	2.0%
02-FICA	1,122,711	1,195,291	1,196,389	1,223,371	1,240,969	1,177,800	1,188,600	1,212,372
	4.4%	6.5%	0.1%	2.3%	1.4%	-5.1%	0.9%	2.0%
03-HEALTH INSURANCE	2,151,372	2,225,581	2,375,579	2,647,414	2,559,840	2,399,600	2,600,700	2,748,940
	1.1%	3.4%	6.7%	11.4%	-3.3%	-6.3%	8.4%	5.7%
04-OTHER-BENEFITS	278,752	536,260	598,967	599,278	94,237	570,700	436,300	440,663
	-49.4%	92.4%	11.7%	0.1%	-84.3%	505.6%	-23.6%	1.0%
05-RETIREE HEALTHCARE	758,185	920,713	1,006,397	1,297,509	1,374,709	1,620,600	1,636,500	1,729,781
	3.0%	21.4%	9.3%	28.9%	5.9%	17.9%	1.0%	5.7%
06-LUMP SUM PENSION	134,775	-	-	1,544,978	1,545,000	1,693,500	1,159,100	1,182,282
	-66.5%	-100.0%	0.0%	0.0%	0.0%	9.6%	-31.6%	2.0%
07-PENSION	2,651,524	2,595,629	2,428,437	1,237,889	1,292,265	1,338,500	1,383,400	1,411,068
	14.0%	-2.1%	-6.4%	-49.0%	4.4%	3.6%	3.4%	2.0%
08-OPEB	-	378,106	-	-	900,820	1,225,900	1,501,900	1,531,938
	0.0%	0.0%	-100.0%	0.0%	0.0%	36.1%	22.5%	2.0%
09-MATERIALS & SUPPLIES	1,429,661	1,350,815	1,372,027	1,357,987	1,399,271	1,344,900	1,272,100	1,284,821
	1.7%	-5.5%	1.6%	-1.0%	3.0%	-3.9%	-5.4%	1.0%
10-ADMIN EXPENDITURES	4,209,727	4,293,430	4,422,734	4,529,850	4,432,228	4,561,200	4,740,000	4,787,400
	4.4%	2.0%	3.0%	2.4%	-2.2%	2.9%	3.9%	1.0%
11-FUND EXPENSE	1,134,488	1,383,672	990,178	1,364,830	1,534,611	1,810,000	1,550,800	1,550,800
	-44.4%	22.0%	-28.4%	37.8%	12.4%	17.9%	-14.3%	0.0%
12-STREET LIGHT	917,439	937,013	956,860	968,562	986,430	869,700	836,000	836,000
	47.0%	2.1%	2.1%	1.2%	1.8%	-11.8%	-3.9%	0.0%
14-TRANSFER-TO-DEBT	437,468	442,319	328,410	335,225	327,734	474,200	557,300	472,900
	-0.9%	1.1%	-25.8%	2.1%	-2.2%	44.7%	17.5%	-15.1%
15-TRANSFER-TO-CIP	2,683,062	1,044,184	44,802	1,354,194	638,847	613,400	1,324,300	1,843,000
	0.0%	-61.1%	-95.7%	2922.6%	-52.8%	-4.0%	115.9%	39.2%

Water/Wastewater Fund

City of Dover
Water and Wastewater Fund
Financial Projections
2014 – 2018

Budget Meetings
May 2013

Key Assumptions

- The model has no estimated growth or revenues and expenses related to the Calpine project. We expect to have these numbers developed for the FY15 – FY19 Forecast. Preliminary indications are that we would see significant growth. In the following presentation it will be noted that starting in FY15 we are projected negative cash balances and yet no recommended rate increases. Once the Calpine numbers have been developed we will have a better idea of potential rate adjustments.
- T/Gallons Growth
  - Less than 1.0%
- Projected Operating Expenses reported at same level as FY13 with the following exceptions:
  - Pay increases included for non-bargaining employees and DOE bonuses
  - Growth in Division expenses 2014 – 2108
    - General increases in materials and supplies – 3.0%
    - Increased wages & benefits – 3.0%
    - Increased retiree health insurance premiums 6.0%
    - Increased OPEB normal cost with continuation of phase-in plan 1.6%
    - Pension contribution for unfunded liability as per previous actuary analysis
- County Treatment Fee Expenses projections kept level with previous year and forecasted growth
- Continues the groundwater inflow surcharge to cover cost of increases in treatment fees and ongoing capital projects to reduce the inflow/infiltration
- Maintains $500,000 General Fund Transfer throughout the forecast
- Maintains transfers to Capital Project Fund each year for water quality and inflow/infiltration projects
- Continues prior level of capital improvements to replace failing infrastructure
- County Treatment Fee Expenses projections kept level with previous year and forecasted growth
- Impact Fees are projected to be used to pay debt service and project financing

Net Margins – Combined Water & Wastewater

Net Margins - Combined Water & Wastewater	Revised 2013	Projection 2014	Projection 2015	Projection 2016	Projection 2017	Projection 2018	Yr 1 - Yr 5 Total
Water Fees	$ 4,730,700	$ 4,730,700	$ 4,753,300	$ 4,776,100	$ 4,798,900	$ 4,798,900	$ 23,857,900
Wastewater Fees	3,642,700	3,642,700	3,659,600	3,676,900	3,694,700	3,712,200	18,386,100
Treatment Fees - Kent County	2,980,400	2,980,300	2,997,500	3,012,500	3,027,500	3,042,700	15,060,500
Groundwater Inflow Adjustment	1,324,600	1,324,600	1,331,200	1,337,900	1,344,600	1,351,300	6,689,600
Miscellaneous Income - Water	354,200	374,800	383,100	391,700	400,500	409,500	1,959,600
Miscellaneous Income - Wastewater	40,700	41,000	41,000	41,000	41,000	41,000	205,000
Impact Fees - Water	380,000	357,000	357,000	357,000	357,000	357,000	1,785,000
Impact Fees - Wastewater	350,000	323,000	323,000	323,000	323,000	323,000	1,615,000
Total Revenue	13,803,300	13,774,100	13,845,700	13,916,100	13,987,200	14,035,600	69,558,700
Treatment Fees - Kent County	(3,537,000)	(3,524,800)	(3,542,400)	(3,560,100)	(3,577,900)	(3,595,800)	(17,801,000)
Operating Expenses - Water	(3,628,500)	(3,581,800)	(3,696,600)	(3,807,300)	(3,925,400)	(4,039,000)	(19,050,100)
Operating Expenses - Wastewater	(2,322,000)	(2,239,800)	(2,314,300)	(2,383,400)	(2,458,900)	(2,528,600)	(11,925,000)
Operating Transfers - Out (4.5%) Water	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(1,250,000)
Operating Transfers - Out (4.5%) Wastewater	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(1,250,000)
Total Operating Expenses	(9,987,500)	(9,846,400)	(10,053,300)	(10,250,800)	(10,462,200)	(10,663,400)	(51,276,100)
Operating Margin	3,815,800	3,927,700	3,792,400	3,665,300	3,525,000	3,372,200	18,282,600
Non-Oper. Rev. - Interest on Operating	18,900	23,100	18,900	18,900	19,100	19,100	99,100
Non-Oper. Rev. - Interest on Reserves	86,800	85,700	80,400	59,400	57,700	55,900	339,100
Margins Available For Debt Service	3,921,500	4,036,500	3,891,700	3,743,600	3,601,800	3,447,200	18,720,800
Interest for Long-Term Debt	(293,500)	(287,000)	(424,400)	(402,700)	(380,100)	(356,600)	(1,850,800)
Cash From Operations	3,628,000	3,749,500	3,467,300	3,340,900	3,221,700	3,090,600	16,870,000
Non Cash Investment Income/(Loss)							
Depreciation Expense	(1,990,600)	(2,132,800)	(2,368,300)	(2,542,000)	(2,769,000)	(2,921,500)	(12,733,600)
Net Margins ($)	$ 1,637,400	$ 1,616,700	$ 1,099,000	$ 798,900	$ 452,700	$ 169,100	$ 4,136,400
Debt Service Coverage							
Margins Avail. for Debt Service	$ 3,921,500	$ 4,036,500	$ 3,891,700	$ 3,743,600	$ 3,601,800	$ 3,447,200	$ 18,720,800
Total Debt Service	$ 1,074,400	$ 1,019,500	$ 1,309,300	$ 1,128,300	$ 1,126,900	$ 1,125,100	$ 5,709,100
Debt Service Coverage Ratio	3.65	3.96	2.97	3.32	3.20	3.06	
Transfer to I & E Fund - Combined	$ 2,900,000	$ 2,530,000	$ 3,000,000	$ 3,000,000	$ 3,400,000	$ 3,300,000	$ 15,230,000
Transfer to Cap Asset & Cont. Reserve - Combined	$ 92,000	$ -	$ -	$ -	$ -	$ -	$ -
Reinvestment of Reserve Interest - Combined	$ 86,800	$ 85,700	$ 80,400	$ 59,400	$ 57,700	$ 55,900	$ 339,100
Debt Service Principal - Combined	$ 727,500	$ 732,500	$ 884,900	$ 725,600	$ 746,800	$ 768,500	$ 3,858,300
Total Cash Budget Requirements - Combined	$ 3,806,300	$ 3,348,200	$ 3,965,300	$ 3,785,000	$ 4,204,500	$ 4,124,400	$ 19,427,400
Net Positive/(Negative Cash)	$ (178,300)	$ 401,300	$ (498,000)	$ (444,100)	$ (982,800)	$ (1,033,800)	$ (2,557,400)

Net Margins - Water

Net Margins - Water	2013	2014	2015	2016	2017	2018	Total
Water Fees	$ 4,730,700	$ 4,730,700	$ 4,753,300	$ 4,776,100	$ 4,798,900	$ 4,798,900	$ 23,857,900
Miscellaneous Income - Water	354,200	374,800	383,100	391,700	400,500	409,500	1,959,600
Imapct Fees - Water	380,000	357,000	357,000	357,000	357,000	357,000	1,785,000
Total Revenue	5,464,900	5,462,500	5,493,400	5,524,800	5,556,400	5,565,400	27,602,500
Operating Expenses - Water	(3,628,500)	(3,581,800)	(3,696,600)	(3,807,300)	(3,925,400)	(4,039,000)	(19,050,100)
Operating Transfers - Out (4.5%) Water	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(1,250,000)
Total Operating Expenses	(3,878,500)	(3,831,800)	(3,946,600)	(4,057,300)	(4,175,400)	(4,289,000)	(20,300,100)
Operating Margin	1,586,400	1,630,700	1,546,800	1,467,500	1,381,000	1,276,400	7,302,400
Non-Oper. Rev. - Interest on Operating	7,400	9,100	7,500	7,500	7,600	7,600	39,300
Non-Oper. Rev. - Interest on Reserves	16,500	18,000	11,600	11,800	12,100	12,300	65,800
Margins Available For Debt Service	1,610,300	1,657,800	1,565,900	1,486,800	1,400,700	1,296,300	7,407,500
Interest for Long-Term Debt	(118,200)	(108,700)	(178,400)	(169,400)	(159,900)	(150,000)	(766,400)
Cash From Operations	1,492,100	1,549,100	1,387,500	1,317,400	1,240,800	1,146,300	6,641,100
Depreciation Expense	(976,900)	(1,042,300)	(1,172,700)	(1,251,400)	(1,357,500)	(1,403,500)	(6,227,400)
Net Margins ($)	$ 515,200	$ 506,800	$ 214,800	$ 66,000	$ (116,700)	$ (257,200)	$ 413,700
Debt Service Coverage							
Margins Avail. for Debt Service	$ 1,610,300	$ 1,657,800	$ 1,565,900	$ 1,486,800	$ 1,400,700	$ 1,296,300	$ 7,407,500
Total Debt Service	$ 438,100	$ 403,800	$ 548,400	$ 439,800	$ 439,000	$ 437,900	$ 2,268,900
Debt Service Coverage Ratio	3.68	4.11	2.86	3.38	3.19	2.96	
Transfer to I & E Fund - Water	$ 1,700,000	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 1,600,000	$ 1,200,000	$ 6,400,000
Transfer to Capital Asset & Contingency Reserves	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -
Reinvestment of Reserve Interest	$ 16,500	$ 18,000	$ 11,600	$ 11,800	$ 12,100	$ 12,300	$ 65,800
Debt Service Principal	$ 286,500	$ 295,100	$ 370,000	$ 270,400	$ 279,100	$ 287,900	$ 1,502,500
Total Cash Budget Requirements	$ 2,073,000	$ 1,513,100	$ 1,581,600	$ 1,482,200	$ 1,891,200	$ 1,500,200	$ 7,968,300
Net Positive/(Negative Cash)	$ (580,900)	$ 36,000	$ (194,100)	$ (164,800)	$ (650,400)	$ (353,900)	$ (1,327,200)

Net Margins - Wastewater

Net Margins - Wastewater	Revised 2013	Projection 2014	Projection 2015	Projection 2016	Projection 2017	Projection 2018	Yr 1 - Yr 5 Total
Wastewater Fees	$ 3,642,700	$ 3,642,700	$ 3,659,600	$ 3,676,900	$ 3,694,700	$ 3,712,200	$ 18,386,100
Treatment Fees - Kent County	2,980,400	2,980,300	2,997,500	3,012,500	3,027,500	3,042,700	15,060,500
Groundwater Inflow Adjustment	1,324,600	1,324,600	1,331,200	1,337,900	1,344,600	1,351,300	6,689,600
Miscellaneous Income - Wastewater	40,700	41,000	41,000	41,000	41,000	41,000	205,000
Impact Fees - Wastewater	350,000	323,000	323,000	323,000	323,000	323,000	1,615,000
Total Revenue	8,338,400	8,311,600	8,352,300	8,391,300	8,430,800	8,470,200	41,956,200
Treatment Expense - Kent County	(3,537,000)	(3,524,800)	(3,542,400)	(3,560,100)	(3,577,900)	(3,595,800)	(17,801,000)
Operating Expenses - Wastewater	(2,322,000)	(2,239,800)	(2,314,300)	(2,383,400)	(2,458,900)	(2,528,600)	(11,925,000)
Operating Transfers - Out (4.5%) Wastewater	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(1,250,000)
Total Operating Expenses	(6,109,000)	(6,014,600)	(6,106,700)	(6,193,500)	(6,286,800)	(6,374,400)	(30,976,000)
Operating Margin	2,229,400	2,297,000	2,245,600	2,197,800	2,144,000	2,095,800	10,980,200
Non-Oper. Rev. - Interest on Operating	11,500	14,000	11,400	11,400	11,500	11,500	59,800
Non-Oper. Rev. - Interest on Reserves	70,300	67,700	68,800	47,600	45,600	43,600	273,300
Margins Available For Debt Service	2,311,200	2,378,700	2,325,800	2,256,800	2,201,100	2,150,900	11,313,300
Interest for Long-Term Debt	(175,300)	(178,300)	(246,000)	(233,300)	(220,200)	(206,600)	(1,084,400)
Cash From Operations	2,135,900	2,200,400	2,079,800	2,023,500	1,980,900	1,944,300	10,228,900
Depreciation Expense	(1,013,700)	(1,090,500)	(1,195,600)	(1,290,600)	(1,411,500)	(1,518,000)	(6,506,200)
Net Margins ($)	$ 1,122,200	$ 1,109,900	$ 884,200	$ 732,900	$ 569,400	$ 426,300	$ 3,722,700
Debt Service Coverage							
Margins Avail. for Debt Service	$ 2,311,200	$ 2,378,700	$ 2,325,800	$ 2,256,800	$ 2,201,100	$ 2,150,900	$ 11,313,300
Total Debt Service	$ 636,300	$ 615,700	$ 760,900	$ 688,500	$ 687,900	$ 687,200	$ 3,440,200
Debt Service Coverage Ratio	3.63	3.86	3.06	3.28	3.20	3.13	
Transfer to I & E Fund - Wastewater	$ 1,200,000	$ 1,330,000	$ 1,800,000	$ 1,800,000	$ 1,800,000	$ 2,100,000	$ 8,830,000
Transfer to Capital Asset & Contingency Reserves	$ 22,000	$ -	$ -	$ -	$ -	$ -	$ -
Reinvestment of Reserve Interest	$ 70,300	$ 67,700	$ 68,800	$ 47,600	$ 45,600	$ 43,600	$ 273,300
Debt Service Principal	$ 441,000	$ 437,400	$ 514,900	$ 455,200	$ 467,700	$ 480,600	$ 2,355,800
Total Cash Budget Requirements	$ 1,733,300	$ 1,835,100	$ 2,383,700	$ 2,302,800	$ 2,313,300	$ 2,624,200	$ 11,459,100
Net Positive/(Negative Cash)	$ 402,600	$ 365,300	$ (303,900)	$ (279,300)	$ (332,400)	$ (679,900)	$ (1,230,200)

Improvement & Extension Fund

	Revised 2013	Projection 2014	Projection 2015	Projection 2016	Projection 2017	Projection 2018
Beginning Cash Balance						
Cash Balance as of July 1	$ 6,452,200	$ 1,643,700	$ 1,770,900	$ 1,056,100	$ 514,400	$ (363,400)
Sources of Cash						
Sale of Bonds	4,000,000	-	-	-	-	-
Cash from Operating Fund - Combined	2,900,000	2,530,000	3,000,000	3,000,000	3,400,000	3,300,000
Interest Income & Sale of Assets	25,000	25,000	25,000	25,000	25,000	25,000
Transfer from Reserves	250,000	390,000	1,315,600	165,000	165,000	182,000
Total Sources of Cash	7,175,000	2,945,000	4,340,600	3,190,000	3,590,000	3,507,000
Cash Requirements						
Plant Additions & Vehicles	11,983,500	2,817,800	5,055,400	3,581,700	4,250,700	3,324,900
Other Equipment	-	-	-	150,000	217,100	217,800
Total Cash Requirements	11,983,500	2,817,800	5,055,400	3,731,700	4,467,800	3,542,700
Ending Cash Balance						
Increase (Decrease) in Cash	$ (4,808,500)	$ 127,200	$ (714,800)	$ (541,700)	$ (877,800)	$ (35,700)
Cash Balance as of June 30	$ 1,643,700	$ 1,770,900	$ 1,056,100	$ 514,400	$ (363,400)	$ (399,100)

Capital Improvement Plan

CAPITAL PROJECTS	Revised 2013	Projection 2014	Projection 2015	Projection 2016	Projection 2017	Projection 2018	Yr 14 - Yr 18 Total
Meter Reading - Meters (Split W/WW 50%)	$ -	$ -	$ -	$ 150,000	$ 200,000	$ 200,000	$ 550,000
Vehicles & Equipment (Split W/WW 50%) Eng/Insp/Mtrng	29,200	-	-		17,100	17,800	34,900
							-
Water, Water Construction & Water Treatment							-
Vehicles & Equipment - Water	263,400	116,800	460,200	166,800	232,900	70,600	1,047,300
1.0 MG Elevated Storage Tank	2,166,000	390,000	-	-	-	-	390,000
Piney Point Well	505,600	-	-	-	-	-	-
Garrison Farm Improvements (Bond - net of issuance cost)	2,000,000	-	-	-	-	-	-
Columbia Well Installation	55,000	-	-	-	-	-	-
Projects with Locations to be Determined							
Future Well Installation	-	-	55,000	98,800	408,900	-	562,700
Emergency Generators	80,000	80,000	-	-	-	-	80,000
Wellhead Redevelopment	70,000	75,000	80,000	82,500	85,000	87,500	410,000
Water Quality Improvements	891,800	905,000	960,000	950,000	950,000	950,000	4,715,000
SCADA Upgrades	-	-	80,000	80,000	-	-	160,000
Treatment Plant Improvements	-	-	150,000	350,000	550,000	-	1,050,000
Total Water	**6,031,800**	**1,566,800**	**1,785,200**	**1,728,100**	**2,226,800**	**1,108,100**	**8,415,000**
Wastewater							
Vehicles & Equipment - Wastewater	265,100	237,200	59,900	241,100	353,900	236,800	1,128,900
Batray Pump Station Replacement	100,000	-	-	-	-		-
Tar Ditch Interceptor Upgrade (Impact Fees)	490,300	-	-	-	-	-	-
SCADA System Technology Upgrade	29,300	-	-	-	-	-	-
Fox Hall Pump Station Replacement DSRLF	144,800	-	-	-	-	-	-
Brandywine Pump Station Replacement	350,000	-	-	-	-	-	-
Garrison Farm Improvements (Bond - net of issuance cost)	2,000,000	-	-	-	-		-
Lepore Road Pump Station Replacement DSRLF	384,200	-	-	-	-	-	-
Rolling Acres Pump Station Replacement	-	-	-	52,000	360,500	-	412,500
Dover Brook Gardens Pump Station Upgrade	50,000	-	-	-	-	-	-
McKee Road Pump Station Communicator Replacement	45,000	-	-	-	-	-	-
DelTech Pump Station Replacement	-	-	-	-	52,000	403,000	455,000
Westover Pump Station & Force Main Upgrade - Impact Fees	65,000	-	703,800	-	-	-	703,800
Lakeview Drive Pump Station Replacement	52,000	-	450,000	-	-	-	450,000
Lepore Road Sanitary Sewer Main	-	-	-	-	50,000	275,000	325,000
Sliver Lake Pump Station Replacement	-	-	-	-	-	52,000	52,000
Hazlettville Road Interceptor - Impact Fees	30,000	-	740,000	-	-	-	740,000
Retreat Pump Station Replacement	-	-	52,000	360,500	-	-	412,500
Location/Pump Station to be Determined							
Inflow/Infiltration Removal/System Improvements	1,916,800	1,013,800	1,264,500	1,200,000	1,207,500	1,250,000	5,935,800
Misc. Sewer System Improvements	-	-	-	-	-	-	-
Total Wastewater	**5,922,500**	**1,251,000**	**3,270,200**	**1,853,600**	**2,023,900**	**2,216,800**	**10,615,500**
Total	$ 11,983,500	$2,817,800	$5,055,400	$3,731,700	$4,467,800	$ 3,542,700	$19,615,400

Water/Wastewater Fund Projected Debt Service

Fiscal Year Ending	Series 2003	Series 2000 Wastewater	Series 2009 Wastewater	Series 2010 Water	Series 2011 Wastewater	Series 2013 Water	Series 2013 Wastewater	Total Debt Service
6/30/2014	$ 404,100	$ 53,000	$ 347,100	$ 161,300	$ 54,000	$ -	$ -	$ 1,019,500
6/30/2015	401,500	53,000	347,100	161,300	54,000	146,200	146,200	1,309,300
6/30/2016	220,500	53,000	347,100	161,300	54,000	146,200	146,200	1,128,300
6/30/2017	219,100	53,000	347,100	161,300	54,000	146,200	146,200	1,126,900
6/30/2018	217,300	53,000	347,100	161,300	54,000	146,200	146,200	1,125,100
6/30/2019	219,900	53,000	347,100	161,300	54,000	146,200	146,200	1,127,700
6/30/2020	217,100	53,000	347,100	161,300	54,000	146,200	146,200	1,124,900
6/30/2021	218,800	-	347,100	161,300	54,000	146,200	146,200	1,073,600
6/30/2022	219,800	-	347,100	161,300	54,000	146,200	146,200	1,074,600
6/30/2023	220,100	-	347,100	161,300	54,000	146,200	146,200	1,074,900
6/30/2024	215,000	-	347,100	161,300	54,000	146,200	146,200	1,069,800
6/30/2025	-	-	347,100	161,300	54,000	146,200	146,200	854,800
6/30/2026	-	-	347,100	161,300	54,000	146,200	146,200	854,800
6/30/2027	-	-	347,100	161,300	54,000	146,200	146,200	854,800
6/30/2028	-	-	347,100	161,300	54,000	146,200	146,200	854,800
6/30/2029	-	-	347,100	161,300	54,000	146,200	146,200	854,800
6/30/2030	-	-	347,100	161,300	54,000	146,200	146,200	854,800
6/30/2031	-	-	347,100	161,300	54,000	146,200	146,200	854,800
6/30/2032	-	-	173,600	76,500	54,000	146,200	146,200	596,500
6/30/2033	-	-	-	-	54,000	146,200	146,200	346,400
6/30/2034	-	-	-	-	-	146,200	146,200	292,400
Total	$ 2,773,200	$ 371,000	$ 6,421,400	$ 2,979,900	$ 1,080,005	$ 2,924,000	$ 2,924,000	$ 19,473,500

Reserve Account Projections

	Revised 2013	Projection 2014	Projection 2015	Projection 2016	Projection 2017	Projection 2018
Contingency Reserve Account - Water (2%)	$109,300	$109,300	$109,900	$110,500	$111,100	$111,300
Balance in Account on July 1	$102,100	$103,800	$105,600	$107,400	$109,200	$111,100
Receipts						
Interest Earned	1,700	1,800	1,800	1,800	1,900	1,900
Appropriations	-	-	-	-	-	-
Balance in Account on June 30	$103,800	$105,600	$107,400	$109,200	$111,100	$113,000
Contingency Reserve - Wastewater (2%)	$166,800	$166,200	$167,000	$167,800	$168,600	$169,400
Balance in Account on July 1	$185,200	$188,300	$191,500	$194,800	$198,100	$201,500
Receipts						
Interest Earned	3,100	3,200	3,300	3,300	3,400	3,400
Appropriations	-	-	-	-	-	-
Balance in Account on June 30	$188,300	$191,500	$194,800	$198,100	$201,500	$204,900
Impact Fee Reserve - Water (20% of Revenue)	$946,140	$946,100	$950,700	$955,200	$959,800	$959,800
Balance in Account on July 1	$441,100	$448,600	$66,200	$67,300	$68,400	$69,600
Receipts						
Interest Earned	7,500	7,600	1,100	1,100	1,200	1,200
Total Funds Available	$448,600	$456,200	$67,300	$68,400	$69,600	$70,800
Disbursements						
Transfer to Capital Improvements	-	390,000	-	-	-	-
Balance in Account on June 30	$448,600	$66,200	$67,300	$68,400	$69,600	$70,800
Impact Fee Reserve - Wastewater (20% of Rev)	$728,540	$728,500	$731,900	$735,400	$738,900	$742,400
Balance in Account on July 1	$3,476,700	$3,285,800	$3,341,700	$2,082,900	$1,953,300	$1,821,500
Receipts						
Interest Earned	59,100	55,900	56,800	35,400	33,200	31,000
Total Funds Available	$3,535,800	$3,341,700	$3,398,500	$2,118,300	$1,986,500	$1,852,500
Disbursements						
Transfer to Capital Improvements	250,000	-	1,315,600	165,000	165,000	182,000
Balance in Account on June 30	$3,285,800	$3,341,700	$2,082,900	$1,953,300	$1,821,500	$1,670,500
Capital Asset Reserve - Water (Min. $500K)						
Balance in Account on July 1	$427,100	$504,400	$513,000	$521,700	$530,600	$539,600
Receipts						
Interest Earned	7,300	8,600	8,700	8,900	9,000	9,200
Appropriations	70,000	-	-	-	-	-
Balance in Account on June 30	$504,400	$513,000	$521,700	$530,600	$539,600	$548,800
Capital Asset Resrv - Wastewater (Min $500K)						
Balance in Account on July 1	$473,600	$503,700	$512,300	$521,000	$529,900	$538,900
Receipts						
Interest Earned	8,100	8,600	8,700	8,900	9,000	9,200
Appropriations	22,000	-	-	-	-	-
Balance in Account on June 30	$503,700	$512,300	$521,000	$529,900	$538,900	$548,100
Total All Reserves at June 30	$5,034,600	$4,730,300	$3,495,100	$3,389,500	$3,282,200	$3,156,100

Electric Fund

City of Dover
Electric Revenue Fund
Financial Projections
2014 – 2018

Budget Meetings
May 2013

Key Assumptions

- kWh demand for FY14 – FY18 less than 1.0% growth
- Interest rates 1.70%
- Maintains $8.0 million General Fund Transfer throughout the forecast
- Forecasted Operating Expenses reported at FY13 level with the following exceptions:
  - Currently no pay increases for 2014, except non-bargaining & progression steps
  - Growth in Division expenses 2014 – 2018
    - General increases in materials and supplies – 3.0%
    - Increased retiree health insurance premiums 6.0%
    - Fully funding OPEB liability
    - Pension contribution for unfunded liability as per previous actuary analysis
- No new debt issuance
- Compliant with debt covenants after adjusting for use of Rate Stabilization Reserve
- Increase annual appropriation to I & E Fund for CIP
- Use of developer contributions to partially fund CIP (previously in the operating fund)

Cost of Service Review - Update to FY13 Rates

- Recognizing the continued decrease in our power supply, staff requested Burns & McDonnell to update the rate model to revise FY13 rates as well as to incorporate the revised forecast.
- While the financial model includes a five year forecast the City staff requested the consultant to only provide rates adjustments through FY16 in correlation with the PJM market.
- Any further changes in power supply cost will be adjusted through the Power Cost Adjustment through FY16.
- A demonstration of the reason for having the rates revised two consecutive years is provided on the next page.

Power Supply Cost – FY12 & FY13

FY13 Approved Budget		
	Budget 2012	Budget 2013
Net Margins		
Revenue from Current Electric Rates	$ 95,674,800	$ 85,071,400
Revenue from Projected PPA	(6,011,300)	-
Adjusted Rate Revenue	$ 89,663,500	$ 85,071,400
Utility Tax	1,444,900	1,335,500
Miscellaneous Receipts	1,700,000	1,595,200
Total Operating Revenue	92,808,400	88,002,100
Power Supply & Generation	(64,722,917)	(62,935,100)
Operating Expenses	(15,231,039)	(13,546,100)
Operating Transfers - Out	(7,876,288)	(8,000,000)
Total Operating Expenses	(87,830,244)	(84,481,200)
Operating Margin	4,978,156	3,520,900
Non-Oper. Rev. - Interest on Operating	141,500	148,500
Non-Oper. Rev. - Interest on Reserves	408,300	466,000
Margins Available For Debt Service	5,527,956	4,135,400
Interest for Long-Term Debt	(1,260,100)	(1,213,600)
Cash From Operations	4,267,856	2,921,800
Non Cash Income/Loss & Reserve Transfers		
Transfer from Rate Stabilization Reserve	1,000,000	5,400,000
Gain (Loss) on Fixed Assets	-	-
Net Increase in fair value of investments	-	-
Debt Issue Cost Amort.- 2004 Bonds	(12,700)	(12,700)
Debt Issue Cost Amort.- 2008 Bonds	(8,900)	(8,900)
Depreciation Expense	(5,089,400)	(5,235,700)
Net Margins	$ 156,856	$ 3,064,500

FY13 Revised Budget		
	Actual 2012	Revised 2013
Net Margins		
Revenue from Current Electric Rates	$ 96,483,053	$ 87,519,500
Revenue from Projected PPA	(6,083,282)	-
Adjusted Rate Revenue	$ 90,399,771	$ 87,519,500
Utility Tax	1,548,208	1,498,900
Miscellaneous Receipts	1,581,421	1,445,500
Total Operating Revenue	93,529,400	90,463,900
Power Supply & Production	(58,758,032)	(54,442,900)
Operating Expenses	(12,848,988)	(20,277,800)
Operating Transfers - Out	(7,876,288)	(8,000,000)
Total Operating Expenses	(79,483,308)	(82,720,700)
Operating Margin	14,046,092	7,743,200
Non-Oper. Rev. - Interest on Operating	120,876	148,500
Non-Oper. Rev. - Interest on Reserves	348,642	459,600
Margins Available For Debt Service	14,515,610	8,351,300
Interest on Long-Term Debt	(1,261,597)	(1,213,600)
Cash From Operations	13,254,013	7,137,700
Non Cash Income/Loss & Reserve Transfers		
Transfer from Rate Stabilization Reserve	-	5,400,000
Gain (Loss) on Fixed Assets	47,966	-
Net Increase in fair value of investments	45,200	-
Debt Issue Cost Amort.- 2004 Bonds	(12,673)	-
Debt Issue Cost Amort.- 2008 Bonds	(8,906)	-
Depreciation Expense	(4,783,444)	(5,202,500)
Net Margins	$ 8,542,156	$ 7,335,200

Net Margins

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Yr 1 - Yr 5 Total
Net Margins							
Revenue from Current Electric Rates	$ 87,519,500	$ 85,715,360	$ 85,774,300	$ 85,900,600	$ 86,086,500	$ 86,331,700	$ 516,140,160
Proposed Electric Rate Revenue Adjustment	-	(9,428,700)	(9,435,200)	(9,449,100)	(9,469,500)	(9,496,500)	(56,775,500)
Utility Tax	1,498,900	1,492,200	1,493,200	1,495,400	1,498,600	1,502,900	8,985,200
Miscellaneous Receipts	1,445,500	1,087,300	1,387,200	1,387,200	1,397,000	1,408,000	8,085,700
Total Operating Revenue	90,463,900	78,866,160	79,219,500	79,334,100	79,512,600	79,746,100	476,435,560
Power Supply & Production	(54,442,900)	(50,342,400)	(47,743,100)	(46,713,200)	(47,869,800)	(48,791,500)	(290,454,600)
Operating Expenses	(20,277,800)	(14,745,200)	(15,192,500)	(15,577,500)	(15,979,100)	(16,394,800)	(94,708,600)
Operating Transfers - Out (General Fund)	(8,000,000)	(8,000,000)	(8,000,000)	(8,000,000)	(8,000,000)	(8,000,000)	(48,000,000)
Total Operating Expenses	(82,720,700)	(73,087,600)	(70,935,600)	(70,290,700)	(71,848,900)	(73,186,300)	(433,163,200)
Operating Margin	7,743,200	5,778,560	8,283,900	9,043,400	7,663,700	6,559,800	43,272,360
Non-Oper. Rev. - Interest on Operating	148,500	144,600	143,500	142,800	142,700	144,200	833,600
Non-Oper. Rev. - Interest on Reserves	459,600	572,500	600,400	585,200	578,000	553,900	3,393,600
Operating Transfers - In (General Fund)	-	-	-	-	-	-	-
Margins Available For Debt Service	8,351,300	6,495,660	9,027,800	9,771,400	8,384,400	7,257,900	47,499,560
Interest on Long-Term Debt	(1,213,600)	(1,131,900)	(1,037,000)	(918,700)	(884,000)	(847,500)	(4,502,900)
Cash From Operations	7,137,700	5,363,760	7,990,800	8,852,700	7,500,400	6,410,400	36,501,000
Non Cash Income/Loss & Reserve Transfers							
Transfer from Rate Stabilization Reserve	5,400,000	4,000,000	1,500,000	1,000,000	2,000,000	3,500,000	8,000,000
Depreciation Expense	(5,202,500)	(5,375,700)	(5,470,800)	(5,602,300)	(5,746,900)	(5,907,000)	(34,104,200)
Net Margins	$ 7,335,200	$ 3,988,060	$ 4,020,000	$ 4,250,400	$ 3,753,500	$ 4,003,400	$ 15,772,500

[1] The 2013 Cost of Service and Rate Design Study examines the period FY 2014 through FY 2018.

Projected Debt Service Coverage

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018
Debt Service Coverage						
Margins Avail. for Debt Service	$ 8,351,300	$ 6,495,660	$ 9,027,800	$ 9,771,400	$ 8,384,400	$ 7,257,900
Total Debt Service	$ 3,323,600	$ 3,301,900	$ 3,297,000	$ 3,283,700	$ 1,579,000	$ 1,577,500
Debt Service Coverage Ratio	2.51	1.97	2.74	2.98	5.31	4.60
Debt Service Coverage Requirement	1.25	1.25	1.25	1.25	1.25	1.25
Debt Service Coverage Requirement Status	*Met*	*Met*	*Met*	*Met*	*Met*	*Met*
Debt Service Safety Margin	5.52%	4.01%	7.17%	8.10%	8.48%	7.06%

Project Cash Flow Position

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018
Transfer to I & E Fund	$ 3,500,000	$ 5,298,600	$ 4,500,000	$ 4,500,000	$ 4,500,000	$ 3,500,000
Transfer to Reserves	14,500,000	-	-	-	-	-
Reinvestment of Reserve Interest	500,300	597,700	625,400	609,300	601,700	578,800
Debt Service Principal	2,110,000	2,170,000	2,260,000	2,365,000	695,000	730,000
Total Cash Budget Requirements	20,610,300	8,066,300	7,385,400	7,474,300	5,796,700	4,808,800
Net Positive/(Negative Cash)	$ (13,472,600)	$ (2,702,500)	$ 605,400	$ 1,378,400	$ 1,703,700	$ 1,601,600

Cost of Service Summary by Class

	Total System	Transmission	Small Commercial	Medium Commercial	Large Commercial	Primary	Residential	Lighting
Comparison of Revenues								
Net Base Rate Revenue Requirement	$ 76,286,700	$ 10,215,776	$ 2,559,207	$ 4,993,110	$ 17,346,803	$ 14,947,749	$ 24,931,543	$ 1,292,512
Revenue at Current Rates	85,715,360	11,673,000	2,972,300	5,795,400	19,982,700	16,711,600	27,128,100	1,452,260
(Over) Under Recovery	$ (9,428,660)	$ (1,457,224)	$ (413,093)	$ (802,290)	$ (2,635,897)	$ (1,763,851)	$ (2,196,557)	$ (159,748)
Cost of Service Revenue Adjustment	-11.00%	-12.48%	-13.90%	-13.84%	-13.19%	-10.55%	-8.10%	-11.00%
Comparison of Revenues (¢/kWh)								
Net Base Rate Revenue Requirement	10.60	8.28	10.86	11.31	10.60	9.28	12.65	19.34
Revenue at Current Rates	11.91	9.46	12.61	13.13	12.21	10.37	13.77	21.73
(Over) Under Recovery	(1.31)	(1.18)	(1.75)	(1.82)	(1.61)	(1.09)	(1.11)	(2.39)
Cost of Service Revenue Adjustment	-11.00%	-12.48%	-13.90%	-13.84%	-13.19%	-10.55%	-8.10%	-11.00%
Revenue Adjustment Summary								
Net Base Rate Revenue Requirement	$ 76,286,700	$ 10,215,776	$ 2,559,207	$ 4,993,110	$ 17,346,803	$ 14,947,749	$ 24,931,543	$ 1,292,512
Revenue at Current Rates	85,715,360	11,673,000	2,972,300	5,795,400	19,982,700	16,711,600	27,128,100	1,452,260
(Over) Under Recovery	$ (9,428,660)	$ (1,457,224)	$ (413,093)	$ (802,290)	$ (2,635,897)	$ (1,763,851)	$ (2,196,557)	$ (159,748)
Cost of Service Revenue Adjustment	-11.00%	-12.48%	-13.90%	-13.84%	-13.19%	-10.55%	-8.10%	-11.00%
Proposed Percentage Adjustment	-11.00%	-12.48%	-13.90%	-13.84%	-13.19%	-10.55%	-8.10%	-11.00%
Proposed Dollar Adjustment	$ (9,428,700)	$ (1,457,200)	$ (413,100)	$ (802,300)	$ (2,635,900)	$ (1,763,900)	$ (2,196,600)	$ (159,700)
Revenue After Adjustment	$ 76,286,660	$ 10,215,800	$ 2,559,200	$ 4,993,100	$ 17,346,800	$ 14,947,700	$ 24,931,500	$ 1,292,560

Proposed Customer Rates

		Customer Charge		Energy Charge		Demand Charge	
	Tariff	Current	Proposed	Current	Proposed	Current	Proposed
Customer Class		- $/Month -	- $/Month -	- $/kWh -	- $/kWh -	- $/kW-mo. -	- $/kW-mo. -
Transmission	T						
Dover Air Force Base		$ -	$ -	$ 0.07270	$ 0.06090	$ 10.50	$ 10.50
First State Power Mgmt. (NRG)		$ 3,680.00	$ 3,680.00	$ 0.07270	$ 0.06090	$ 10.50	$ 10.50
Kraft		$ -	$ -	$ 0.07270	$ 0.06090	$ 10.50	$ 10.50
White Oak Solar		$ -	$ -	$ 0.07270	$ 0.06090	$ 10.50	$ 10.50
Procter & Gamble		$ -	$ -	$ 0.07270	$ 0.06090	$ 10.50	$ 10.50
Small Commercial							
Small Commercial-1 Phase	C	$ 5.00	$ 5.00	$ 0.11760	$ 0.10010	$ -	$ -
Small Commercial-3 Phase	C-1	$ 15.00	$ 15.00	$ 0.11760	$ 0.10010	$ -	$ -
Medium Commercial							
Medium Commercial-1 Phase	C-2	$ 5.00	$ 5.00	$ 0.07580	$ 0.06470	$ 15.70	$ 13.95
Medium Commercial-3 Phase	C-3	$ 15.00	$ 15.00	$ 0.07580	$ 0.06470	$ 15.70	$ 13.95
Large Commercial	C-5	$ 15.00	$ 15.00	$ 0.07580	$ 0.06470	$ 15.70	$ 13.90
Primary	P	$ 10.00	$ 10.00	$ 0.07540	$ 0.06450	$ 11.25	$ 11.25
Residential	R	$ 5.00	$ 5.00	$ 0.13160	$ 0.12040	$ -	$ -

Rate Stabilization Reserve

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018
Rate Stabilization Account						
Balance in Account on July 1	$ 10,230,133	$ 17,383,633	$ 13,644,033	$ 12,375,933	$ 11,586,333	$ 9,783,333
Receipts						
Interest Earned	153,500	260,400	231,900	210,400	197,000	166,300
Appropriations	12,400,000	-	-	-	-	-
Total Funds Available	$ 22,783,633	$ 17,644,033	$ 13,875,933	$ 12,586,333	$ 11,783,333	$ 9,949,633
Disbursements						
Transfer to (from) Operations	5,400,000	4,000,000	1,500,000	1,000,000	2,000,000	3,500,000
Transfer to Reserves (from Reserves)	-	-	-	-	-	-
Balance in Account on June 30	$ 17,383,633	$ 13,644,033	$ 12,375,933	$ 11,586,333	$ 9,783,333	$ 6,449,633
Reserve Requirement - (< 10 % of Purchased Power)	35.82%	30.78%	29.79%	28.73%	23.69%	15.35%
Reserve Requirement Status	*Exceeds 10%*	*Exceeds 10%*	*Exceeds 10%*	*Exceeds 10%*	*Exceeds 10%*	*Exceeds 10%*

Projected Energy & Supply Requirements

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018
Energy Sales and Supply						
Sales (kWh)	726,066,236	712,851,831	713,350,700	714,420,600	715,992,400	718,068,600
Street Lighting Sales (kWh)	6,681,804	6,681,804	6,681,800	6,681,800	6,681,800	6,681,800
Total Energy Sales (kWh)	732,748,040	719,533,635	720,032,500	721,102,400	722,674,200	724,750,400
Sales Variation	2.20%	-1.80%	0.07%	0.15%	0.22%	0.29%
Line Losses and Unmetered Energy (kWh)	25,009,960	24,443,365	24,438,500	24,466,600	24,512,800	24,524,600
Total Requirement (kWh)	757,758,000	743,977,000	744,471,000	745,569,000	747,187,000	749,275,000
Purchased Power (kWh)	740,716,000	725,818,000	726,312,000	727,410,000	729,028,000	731,116,000
Purchased Power Variation	2.47%	-2.01%	0.07%	0.15%	0.22%	0.29%
Generation (kWh)	17,042,000	18,159,000	18,159,000	18,159,000	18,159,000	18,159,000
Generation Variation	11.05%	6.55%	0.00%	0.00%	0.00%	0.00%
Total Supply (kWh)	757,758,000	743,977,000	744,471,000	745,569,000	747,187,000	749,275,000
Sales	95.82%	95.82%	95.82%	95.82%	95.83%	95.84%
Street Lighting Sales	0.88%	0.90%	0.90%	0.90%	0.89%	0.89%
Line Losses and Unmetered Energy	3.30%	3.29%	3.28%	3.28%	3.28%	3.27%
Total Requirements	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Purchased Power	97.75%	97.56%	97.56%	97.56%	97.57%	97.58%
Generation	2.25%	2.44%	2.44%	2.44%	2.43%	2.42%
Total Supply	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

Projected Purchased Power Expense (& History)

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018
Purchased Power [1]	- kWh -	- kWh -	- kWh -	- kWh -	- kWh -	- kWh -
Long Term Energy Supply	757,758,000	743,977,000	744,471,000	745,569,000	747,187,000	749,275,000
Annual Variation	2.65%	-1.82%	0.07%	0.15%	0.22%	0.28%
Total Energy Purchases	757,758,000	743,977,000	744,471,000	745,569,000	747,187,000	749,275,000
Purchased Power Expense						
Power Supply	$ 37,701,000	$ 23,832,000	$ 14,776,700	$ 8,637,300	$ -	$ -
Dover Sun Park - Energy	1,587,600	1,565,800	1,745,000	1,974,000	2,123,500	2,193,000
Dover Sun Park - Solar Recs	351,600	300,000	306,000	312,100	318,400	324,800
Power Supply Management	996,000	996,000	996,000	996,000	996,000	996,000
PJM Charges - Load	5,697,700	12,812,900	18,703,900	23,812,700	32,645,400	33,551,200
PJM Charges - Transmission & Fees	6,100,700	4,740,000	4,834,800	4,931,500	5,030,100	5,130,700
Capacity Charges	11,817,200	15,787,200	9,668,000	11,163,200	13,512,900	13,187,400
Generation Fuels	948,800	-	-	-	-	-
PJM Spot Market Energy	(1,865,600)	(230,500)	(235,100)	(239,800)	(244,600)	(249,500)
PJM Credits	(488,400)	(397,000)	(367,000)	(367,000)	(367,000)	(367,000)
Capacity Credits	(14,318,600)	(15,079,800)	(8,881,500)	(10,889,000)	(12,718,600)	(12,746,000)
Total Purchase Power Expense	$ 48,528,000	$ 44,326,600	$ 41,546,800	$ 40,331,000	$ 41,296,100	$ 42,020,600
Purchased Power Cost per MWh [2]	$ 64.04	$ 59.58	$ 55.81	$ 54.09	$ 55.27	$ 56.08

	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012
Purchased Power [1]							
Purchased Power Cost per MWh [2]	$ 54.12	$ 83.03	$ 81.77	$ 89.97	$ 88.93	$ 81.66	$ 72.15

Improvement & Extension Fund

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018
Improvement & Extension (I&E) Fund						
Balance in Account on July 1	$ 3,534,600	$ 3,091,000	$ 3,381,200	$ 3,577,000	$ 3,837,700	$ 4,284,300
Receipts						
Interest Earned	40,700	25,200	28,700	30,400	32,600	36,400
State Reimbursements & Developer Contributions	91,100	440,000	300,000	300,000	300,000	300,000
Appropriations From Operations	3,500,000	5,298,600	4,500,000	4,500,000	4,500,000	3,500,000
Total Funds Available	$ 7,166,400	$ 8,854,800	$ 8,209,900	$ 8,407,400	$ 8,670,300	$ 8,120,700
Disbursements						
Capital Improvements	4,075,400	5,473,600	4,632,900	4,569,700	4,386,000	6,861,000
Balance in Account on June 30	$ 3,091,000	$ 3,381,200	$ 3,577,000	$ 3,837,700	$ 4,284,300	$ 1,259,700

Capital Investment Plan 2013 – 2017

CAPITAL PROJECTS	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Yr 1 - Yr 5 Total
Electric Engineering Projects							
Substation Battery Replacement	$ -	$ 24,500	$ 24,500	$ 24,500	$ 24,500	$ 24,500	$ 122,500
Distribution System Upgrades	557,000	400,000	400,000	400,000	400,000	400,000	2,000,000
Lighting Project and Rehabilitation	100,000	50,000	50,000	50,000	50,000	50,000	250,000
Horsepond Road Substation Reliability Upgrade	170,000	591,800	-	-	-	-	591,800
Substation Equipment & Fencing (Division St)	55,000	-	-	-	-	-	-
SCADA Master Hardware Replacement	-	-	-	-	75,000	-	75,000
McKee Run Yard Rebuild (Transmission?)	-	-	-	450,000	700,000	-	1,150,000
Transmission Line Maintenance Program	4,000	75,000	75,000	75,000	75,000	75,000	375,000
Distribution Feeder Replacement Program	64,000	277,500	120,500	277,500	277,500	277,500	1,230,500
McKee Run & State College Road Feeder replacements	-	-	307,000	-	-	-	307,000
Distribution Capacitors - Overhead	50,000	30,000	25,000	25,000	25,000	25,000	130,000
Distribution Capacitors - Underground	75,000	30,000	25,000	25,000	25,000	25,000	130,000
69kv Switch Replacement	70,000	80,000	-	-	-	-	80,000
System Operations Monitoring	-	-	30,000	-	-	-	30,000
Frazier Substation Reliability Upgrade	411,800	-	-	-	-	-	-
Horsepond SS to Cartanza 69kv Rebuild	-	-	330,500	-	-	-	330,500
69kv Substation Cable Replacement North Street	-	-	85,000	480,700	-	-	565,700
General Scott Switchgear	50,000	800,000	300,000	-	-	-	1,100,000
Dover Air Force Base Substation Rebuild	-	-	-	-	-	150,000	150,000
System Automation	-	-	-	-	-	150,000	150,000
Vehicles, Trucks, & Equipment	-	47,000	63,000	64,000	64,000	12,000	250,000
Subtotal Electric Engineering Division	$ 1,606,800	$ 2,405,800	$ 1,835,500	$ 1,871,700	$ 1,716,000	$ 1,189,000	$ 9,018,000
Electric Transmission & Distribution Projects							
New Developments - UG Transformers	$ 1,011,000	$ 600,000	$ 450,000	$ 450,000	$ 450,000	$ 450,000	$ 2,400,000
Single Phase Meters	75,000	-	-	-	-	-	-
Vehicles, Trucks, & Equipment	146,000	350,000	46,400	248,000	300,000	-	944,400
Subtotal Electric Transmission Division	$ 1,232,000	$ 950,000	$ 496,400	$ 698,000	$ 750,000	$ 450,000	$ 3,344,400

Capital Investment Plan 2013 – 2017 continued

CAPITAL PROJECTS	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Yr 1 - Yr 5 Total
Electric Generation Projects							
Industrial Wastewater Discharge System	$ 242,000.0	$ -	$ -	$ -	$ -	$ -	$ -
McKee Run Preservation of Structures	-	42,000	47,000	165,000	142,000	140,000	536,000
McKee Run Building Equipment Replacements	-	-	-	110,000	50,000	90,000	250,000
McKee Run Hot Water Boilers	-	-	-	-	-	80,000	80,000
McKee Run Turbine Level Window Modification	85,000	-	-	-	-	-	-
McKee Run High Energy Piping	-	80,000	-	-	-	-	80,000
McKee Run Natural Gas System Block/Bleed Valves	-	65,000	-	-	-	-	65,000
McKee Run Fuel Oil System Refurbishment	-	-	-	-	-	49,500	49,500
Unit 3 - Stack Repairs	27,000	-	325,000	-	-	-	325,000
Unit 3 Boiler Systems	167,300	-	185,000	-	319,000	-	504,000
Unit 3 Auxillary System Components	55,000	116,000	135,000	6,000	34,000	306,000	597,000
Unit 3 Turbine Outage - Inspections & Repairs	115,000	1,149,800	-	-	10,000	426,000	1,585,800
Unit 3 Cooling Water Line Replacement	-	-	-	250,000	-	-	250,000
Unit 3 Air Heater Expansion Joint	50,000	-	-	-	-	-	-
Unit 3 Cooling Tower Life Extension	-	42,000	571,000	52,000	138,000	-	803,000
Unit 3 Generator Repairs	236,000	-	-	-	-	-	-
Units 1 & 2 Cooling Tower Life Extension	37,300	-	-	-	-	140,000	140,000
Units 1 & 2 Stack Repairs	75,000	-	-	285,000	-		285,000
Units 1 & 2 Boiler Repairs	-	-	-	-	-	342,000	342,000
Units 1 & 2 Component Repairs	52,000	105,000	52,000	246,000	234,000	2,450,500	3,087,500
Unit 1 Gasket Leak Repair	95,000						-
Units 1, 2 & 3 Hydrogen Purity Analyzers	-	-	-	180,000			180,000
VanSant Capacity Increase	-	250,000	750,000	500,000			1,500,000
VanSant Major Overhaul & Inspection	-	-	-	-	900,000	1,048,000	1,948,000
VanSant component replacements	-	32,000	75,000	178,000	58,000	150,000	493,000
Metering System Upgrades	-	25,000	125,000	-	-	-	150,000
Safety & Compliance Improvements	-	86,000	36,000	28,000	35,000	-	185,000
Vehicles, Trucks & Equipment	-	125,000	-	-	-	-	125,000
Subtotal Electric Generation Division	$ 1,236,600	$ 2,117,800	$ 2,301,000	$ 2,000,000	$ 1,920,000	$ 5,222,000	$ 13,560,800
Total	$ 4,075,400	$ 5,473,600	$ 4,632,900	$ 4,569,700	$ 4,386,000	$ 6,861,000	$ 25,923,200

Electric Fund Projected Debt Service

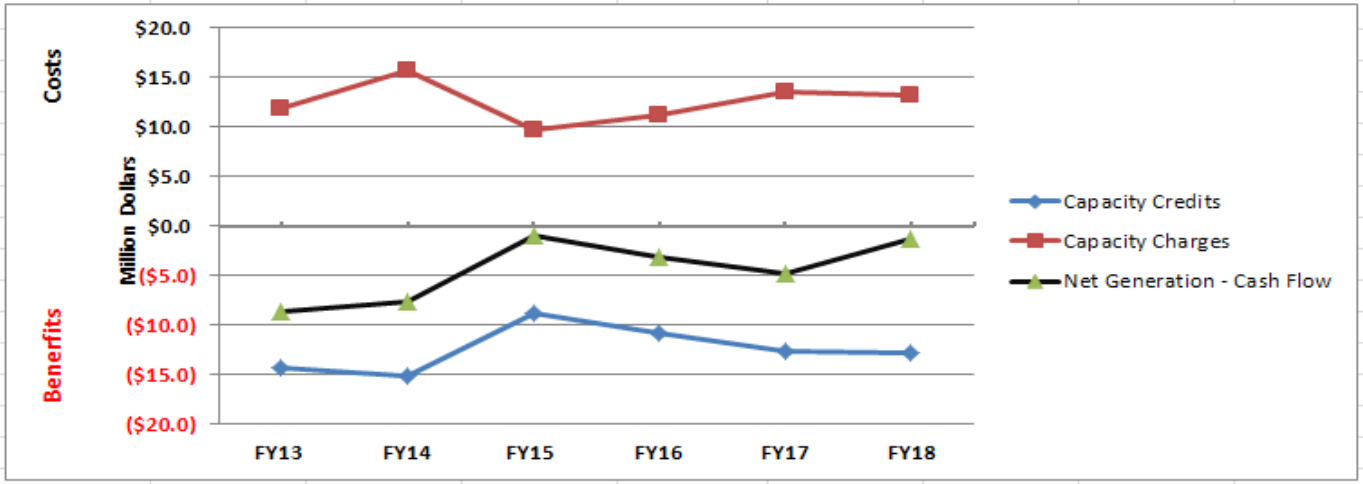
Fiscal Year Ending	2008 Series	2010 Series	Total Debt Service
6/30/2014	$ 1,395,000	$ 1,906,900	$ 3,301,900
6/30/2015	1,392,500	1,904,500	3,297,000
6/30/2016	1,393,700	1,890,000	3,283,700
6/30/2017	1,579,000	-	1,579,000
6/30/2018	1,577,500	-	1,577,500
6/30/2019	1,580,700	-	1,580,700
6/30/2020	1,581,700	-	1,581,700
6/30/2021	1,586,000	-	1,586,000
6/30/2022	1,587,500	-	1,587,500
6/30/2023	1,590,900	-	1,590,900
6/30/2024	1,592,300	-	1,592,300
6/30/2025	1,591,600	-	1,591,600
6/30/2026	1,592,300	-	1,592,300
6/30/2027	1,595,500	-	1,595,500
6/30/2028	1,591,800	-	1,591,800
6/30/2029	1,585,300	-	1,585,300
6/30/2030	1,580,800	-	1,580,800
6/30/2031	1,578,000	-	1,578,000
6/30/2032	1,572,000	-	1,572,000
6/30/2033	1,562,800	-	1,562,800
6/30/2034	1,555,000	-	1,555,000
Total	$ 32,661,900	$ 5,701,400	$ 38,363,300

Net Generation Forecast

	FY13 Budget	FY13 Revised	FY14 Proposed	FY15 Forecast	FY16 Forecast	FY17 Forecast	FY18 Forecast	FY14 thru FY18
Plant Operations	$ 5,914,900	$ 5,914,900	$ 6,015,800	$ 6,196,300	$ 6,382,200	$ 6,573,700	$ 6,770,900	$ 31,938,900
Capacity Credits	(14,318,600)	(14,318,600)	(15,079,800)	(8,881,500)	(10,889,000)	(12,718,600)	(12,746,000)	(60,314,900)
PJM Spot Market Energy (Net of Fuel)	(186,700)	(916,800)	(230,500)	(235,100)	(239,800)	(244,600)	(249,500)	(1,199,500)
PJM Credits	(427,000)	(488,400)	(397,000)	(367,000)	(367,000)	(367,000)	(367,000)	(1,865,000)
Net Generation - Operations	(9,017,400)	(9,808,900)	(9,691,500)	(3,287,300)	(5,113,600)	(6,756,500)	(6,591,600)	(31,440,500)
Capital Cost	1,441,300	1,236,600	2,117,800	2,301,000	2,000,000	1,920,000	5,222,000	13,560,800
Net Generation - Cash Flow	$ (7,576,100)	$ (8,572,300)	$ (7,573,700)	$ (986,300)	$ (3,113,600)	$ (4,836,500)	$ (1,369,600)	$ (17,879,700)

The City receives PJM capacity credits for our generating plant capacity. This revenue off-sets PJM's capacity charges which are required to serve approximately 180 MWH of our load plus reserves. If we did not have the ability to generate, we would loose the capacity credit but still have to pay the capacity charges PJM for our load requirements.

Capacity Charges	$ 12,564,800	$ 11,817,200	$ 15,787,200	$ 9,668,000	$ 11,163,200	$ 13,512,900	$ 13,187,400	$ 63,318,700



Reserve Accounts

	Revised 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018
Depreciation Reserve Account (Policy $10 mil)						
Balance in Account on July 1	$ 9,742,058	$ 9,829,658	$ 9,977,058	$ 10,146,658	$ 10,319,158	$ 10,494,558
Receipts						
Interest Earned	146,100	147,400	169,600	172,500	175,400	178,400
Appropriations	-	-	-	-	-	-
Total Funds Available	$ 9,888,158	$ 9,977,058	$ 10,146,658	$ 10,319,158	$ 10,494,558	$ 10,672,958
Disbursements						
Transfer to Capital Improvements (CIP)	-	-	-	-	-	-
Transfer to Reserves (from Reserves)	58,500	-	-	-	-	-
Balance in Account on June 30	$ 9,829,658	$ 9,977,058	$ 10,146,658	$ 10,319,158	$ 10,494,558	$ 10,672,958
Future Capacity Account (Policy $10 mil)						
Balance in Account on July 1	$ 9,805,482	$ 9,989,782	$ 10,131,382	$ 10,303,582	$ 10,478,782	$ 10,656,882
Receipts						
Interest Earned	138,800	141,600	172,200	175,200	178,100	181,200
Appropriations	2,100,000	-	-	-	-	-
Total Funds Available	$ 12,044,282	$ 10,131,382	$ 10,303,582	$ 10,478,782	$ 10,656,882	$ 10,838,082
Disbursements						
Transfer to General Fund	2,000,000	-	-	-	-	-
Transfer to Reserves (from Reserves)	54,500	-	-	-	-	-
Balance in Account on June 30	$ 9,989,782	$ 10,131,382	$ 10,303,582	$ 10,478,782	$ 10,656,882	$ 10,838,082
Insurance Stabilization Account (Policy min $750K)						
Balance in Account on July 1	$ 337,265	$ 727,965	$ 738,865	$ 751,465	$ 764,265	$ 777,265
Receipts						
Interest Earned	5,100	10,900	12,600	12,800	13,000	13,200
Appropriations	-	-	-	-	-	-
Total Funds Available	$ 342,365	$ 738,865	$ 751,465	$ 764,265	$ 777,265	$ 790,465
Disbursements						
Transfer to Reserves (from Reserves)	(385,600)	-	-	-	-	-
Balance in Account on June 30	$ 727,965	$ 738,865	$ 751,465	$ 764,265	$ 777,265	$ 790,465
Contingency Reserve Account						
Balance in Account on July 1	$ 1,070,814	$ 814,314	$ 826,514	$ 840,614	$ 854,914	$ 869,414
Receipts						
Interest Earned	16,100	12,200	14,100	14,300	14,500	14,800
Appropriations	-	-	-	-	-	-
Total Funds Available	$ 1,086,914	$ 826,514	$ 840,614	$ 854,914	$ 869,414	$ 884,214
Disbursements						
Transfer to Operations	-	-	-	-	-	-
Transfer to Reserves (from Reserves)	272,600	-	-	-	-	-
Balance in Account on June 30	$ 814,314	$ 826,514	$ 840,614	$ 854,914	$ 869,414	$ 884,214
Reserve Requirement - (Min. 1% of Total Revenue)	*904,639*	*788,662*	*792,195*	*793,341*	*795,126*	*797,461*
Reserve Requirement Status	*Less Than 1%*	*OK*	*OK*	*OK*	*OK*	*OK*

Capital Investments Plan

Contains the following subsections:

- Revenue Sources and Funds
- Total City Summary
- General
- Water/Wastewater
- Electric
- Vehicle Replacements

General Fund

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru FY 18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Central Services								
Security Cameras & Electronic Gate for City Yard	*CS1402*	1	55,000					*55,000*
Central Services Total			55,000					*55,000*
Fire/Robbins Hose								
Annual Contribution to Robbins Hose	*FR1400*	1	238,500	324,200	319,200	319,200	319,200	*1,520,300*
Fire/Robbins Hose Total			238,500	324,200	319,200	319,200	319,200	*1,520,300*
Information Technology								
Server and Backup Solution Replacement	*IT1400*	1	7,000	21,000				*28,000*
Information Technology Total			7,000	21,000				*28,000*
Parks and Recreation								
Air Conditioning System at JW Pitts Center	*PR1401*	1	65,000					*65,000*
Schutte Park Land Improvements	*PR1402*	1	30,000	190,000				*220,000*
Park and Playground Improvement Program	*PR1501*	1		66,000		66,000		*132,000*
Splash Pad	*PR1503*	1		20,000	280,000			*300,000*
Silver Lake Revitalization Project	*PR1504*	3		50,000	250,000	100,000	100,000	*500,000*
Skate Parks	*PR1602*	1			10,000	300,000		*310,000*
Parks and Recreation Total			95,000	326,000	540,000	466,000	100,000	*1,527,000*
Police								
Copier Replacement	*PD1401*	1	10,000					*10,000*
Police Total			10,000					*10,000*
Public Works - Streets								
Concrete Construction and Replacement Program	*ST1402*	2	70,000	75,000	80,000	85,000	90,000	*400,000*
Street and Alley Program	*ST1502*	1	0	225,000	220,000	215,000	200,000	*860,000*
Public Works - Streets Total			70,000	300,000	300,000	300,000	290,000	*1,260,000*
GRAND TOTAL			475,500	971,200	1,159,200	1,085,200	709,200	*4,400,300*

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru **FY 18**

FUNDING SOURCE SUMMARY

Source	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Community Transportation Fund		30,000	250,000			*280,000*
General Fund	395,500	788,200	619,200	902,200	709,200	*3,414,300*
Parkland Reserve Fund	65,000	40,000	50,000			*155,000*
State Grant	15,000	113,000	240,000	183,000		*551,000*
GRAND TOTAL	**475,500**	**971,200**	**1,159,200**	**1,085,200**	**709,200**	***4,400,300***

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # CS1402

Project Name Security Cameras & Electronic Gate for City Yard

New Project: Yes

Account Number:

Time-Line:

Department Central Services

Contact Peter Gregg

Type Equipment

Useful Life 5-10 years

Category General

Priority 1

Status Active

Total Project Cost: **$55,000**

Description

Install three (3) security cameras in the City Yard located at 710 William Street. Replace main gate with electric slide gate with all electric controls and 2 key pads. Cameras will be placed to monitor refueling activity, city vehicle ready line and gate access. Price will include reprograming of city I.D cards as necessary to allow Police, Fire and selected City personnel after-hours access to the yard.

Justification

To provide greater security and limited access of inventory, fuel pumps and vehicles located in the City yard. There are several occasions each year when an employee working after hours fuels up their vehicle and leaves the yard gate open. When this happens on a Friday evening, the yard has been left open all weekend. Over the past several years, we have experienced significant inventory variances on the fuel inventory. The cameras will serve as an internal control tool to insure no theft is occurring.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Equip/Vehicle/Furnishings	55,000					55,000
Total	55,000					55,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund	55,000					55,000
Total	55,000					55,000

Budget Impact/Other

Cameras and installation covered by a 1 year warranty. After warranty expires, repairs will be billed as time and materials.

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **FR1400**

Project Name **Annual Contribution to Robbins Hose**

New Project: No

Account Number:

Time-Line:

Department Fire/Robbins Hose

Contact Fire Chief

Type Equipment

Useful Life 15-20 years

Category General

Priority 1

Status Active

Total Project Cost: **$3,136,036**

Description

This contribution covers payments to the Robbins Hose Company to cover the Major Fire Apparatus Replacement Plan.

Justification

The Major Fire Apparatus Replacement Plan ensures loan payments for replacement according to a schedule which guarantees equipment will not be outdated and unserviceable. This plan is based on replacing one of the Company's five engines and one rescue vehicle every three years which would put the average replacement age at 18 years. The two ladder trucks would be replaced every 15 years depending on condition and current needs. This schedule would reduce overall maintenance costs because fire apparatus would be replaced before major problems occur. By providing the Robbins Hose Company with the needed payments for the Major Fire Apparatus Replacement Plan, the Robbins Hose Company will be enabled to pay for a $2.5 million door rehabilitation of the Company Headquarters on Governors Avenue. This renovation is designed to handle 25 years of growth of the company and would preclude any need for an additional fire station in Dover. The Robbins Hose Company will also cover costs associated with miscellaneous apparatus and equipment such as command units, utility vehicles, and large hose replacement. CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT result in increased maintenance costs; possibility of not meeting ISO requirements and NFPA standards .

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
1,206,536	Equip/Vehicle/Furnishings	238,500	324,200	319,200	319,200	319,200	1,520,300	409,200
Total	Total	238,500	324,200	319,200	319,200	319,200	1,520,300	Total

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
1,206,536	General Fund	238,500	324,200	319,200	319,200	319,200	1,520,300	409,200
Total	Total	238,500	324,200	319,200	319,200	319,200	1,520,300	Total

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # IT1400

Project Name Server and Backup Solution Replacement

New Project:

Time-Line:

Account Number:

Department Information Technology
Contact IT Director
Type Equipment
Useful Life 3 - 5 Years
Category General
Priority 1
Status Active
Total Project Cost: **$85,000**

Description

The City has ten (10) servers in production (excluding those that are part of the phone system). The servers were included as part of the Lifecycle plan, and six (6) were scheduled to be replaced in Fiscal 2012. As a cost savings measure, those servers were retained and their support contract was extended. The servers need to be replaced as scheduled in order to continue reliable service. The backup solution that has been used to back up the servers has exceeded its capacity.

Justification

The continued 99.999% availability of the City's Information Technology systems could be at risk if hardware failures occur. With increasing age, the likelihood of a failure increases. The industry standard for server replacements is three to five years; extending past five years is a risk. Additionally, It is no longer possible to get a complete backup on a nightly basis. The backup plan has been modified to make sure critical data is backed up; however, it leaves the City vulnerable. In the event of a disaster recovery, some data would be lost. Aging server hardware coupled with an inability to get a complete backup every night increases the risks exponentially. The estimated cost to replace a server is $7,000 each which includes five years maintenance. It is estimated that a replacement of the backup solution would cost approximately $15,000 including maintenance and tapes. Existing tapes will not work on a new solution.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
57,000	Other	7,000	21,000				28,000
Total	Total	7,000	21,000				28,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
57,000	General Fund	7,000	21,000				28,000
Total	Total	7,000	21,000				28,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **PR1401**

Project Name **Air Conditioning System at JW Pitts Center**

New Project: No

Time-Line: FY14

Account Number:

Department Parks and Recreation

Contact Parks & Recreation Director

Type Improvement

Useful Life 10-15 years

Category General

Priority 1

Status Active

Total Project Cost: **$65,000**

Description

When the John W. Pitts Center was constructed, there was no air conditioning installed in the gymnasium. This has significantly limited the utility of the gymnasium during the summer months.

Justification

The absence of air conditioning in the Pitts Center gymnasium has an adverse effect on our summer programming, which includes a summer basketball league and basketball camps. On days of high heat and humidity, the gymnasium sometimes has to be closed to the public. With the closure of the recreation center at Dover Park, the Super Summer Playground and other summer activities have been moved to Schutte Park and the JW Pitts Center. Use of the gymnasium will be necessary on rainy days during camp. Lack of air conditioning at the JW Pitts Center gymnasium significantly interferes with our ability to serve the community.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	65,000					65,000
Total	65,000					65,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Parkland Reserve Fund	65,000					65,000
Total	65,000					65,000

Budget Impact/Other

No longer need to retain the Dover Park building rental staff resulting in savings of about $17K a year.

Budget Items	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Personnel Savings	17,025	17,025	17,025	17,025		68,100
Total	17,025	17,025	17,025	17,025		68,100

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Parks and Recreation
Contact Public Works Director

Project # **PR1402**
Project Name **Schutte Park Land Improvements**

Type Improvement
Useful Life 50 years
Category General
Priority 1
Status Active

New Project: No
Account Number: TBD
Time-Line: FY14-FY15

Total Project Cost: **$220,000**

Description

This project will include a boundary and topographical survey of Schutte Park and a plan to develop multipurpose fields on the lands on the west side of the park and to complete the multipurpose pathway around the park's perimeter. Once plans are complete, the improvements will be constructed in FY 15.

Justification

Currently, the Schutte Park addition is unusable. There is constant demand for field space, and we have 14 acres of unusable space.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design	30,000					30,000
Construction/Maintenance		190,000				190,000
Total	30,000	190,000				220,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Community Transportation Fun		30,000				30,000
General Fund	15,000	40,000				55,000
Parkland Reserve Fund		40,000				40,000
State Grant	15,000	80,000				95,000
Total	30,000	190,000				220,000

Budget Impact/Other

Construction to be complete in the same time frame as the new Boys & Girls Club.

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Parks and Recreation
Contact Public Works Director

Project # **PR1501**
Project Name **Park and Playground Improvement Program**

Type Improvement
Useful Life 10-15 years
Category General
Priority 1
Status Active

New Project: No
Account Number: TBD
Time-Line: FY15-FY17
Total Project Cost: **$132,000**

Description

This project provides for a regular replacement of playground equipment throughout the park system. It could also potentially include installation of playground equipment in parks without equipment. This is important to ensure that equipment is replaced as old equipment deteriorates and becomes less safe. All newly installed equipment will meet the standards of the Consumer Product Safety Commission.

Justification

As equipment ages it deteriorates and can become unsightly and/or unsafe. Replacement of dated equipment is important to ensure that our parks meet the needs of the population and provides a safe play environment

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance		66,000		66,000		132,000
Total		66,000		66,000		132,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund		33,000		33,000		66,000
State Grant		33,000		33,000		66,000
Total		66,000		66,000		132,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Parks and Recreation
Contact Public Works Director

Project # **PR1503**
Project Name **Splash Pad**

Type Improvement
Useful Life 10-15 years
Category General
Priority 1
Status Active

New Project: No
Account Number: TBD
Time-Line: FY15-FY16

Total Project Cost: **$300,000**

Description

This project will construct a ground-level splash pad in a City Park. Consequences of delaying or eliminating this project include; not meeting the needs of our residents who depend on Silver Lake for outdoor recreation.

Justification

This project would improve the quality of life for families in Dover. It would be an enhancement to our summer outdoor camp and sport activities and provide outdoor water activities during the summer months.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design		20,000				20,000
Construction/Maintenance			280,000			280,000
Total		20,000	280,000			300,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund		20,000				20,000
Parkland Reserve Fund			40,000			40,000
State Grant			240,000			240,000
Total		20,000	280,000			300,000

Budget Impact/Other

Increased Water Usage

Prior	Budget Items	FY 14	FY 15	FY 16	FY 17	FY 18	Total
17,000	Other (Insurance, Utilities)	18,000	19,000	20,000			57,000
Total	Total	18,000	19,000	20,000			57,000

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **PR1504**

Project Name **Silver Lake Revitalization Project**

New Project: No

Account Number:

Time-Line: FY15-FY18

Department Parks and Recreation

Contact Public Works Director

Type Improvement

Useful Life 10-15 years

Category General

Priority 3

Status Active

Total Project Cost: **$500,000**

Description

The proposed project will remove all the old pavement and parking areas and construct a new central parking lot and access to the boat ramp area as well as access from Kings Highway. The existing pavement condition is in poor repair, and the parking pods create a public perception problem. This project will plant trees, flowers and shrubs below the Silver Lake dam to Court Street, along the St. Jones River in order to improve water quality and protect the stream bank. This will be a multi-year project. The department continues to receive complaints regarding the parking pods, the further deterioration of the existing pavement sections and parking areas, lack of stormwater management practices, bank erosion related to stormwater runoff and poor lighting.

Justification

Currently there are no stormwater management practices being implemented at this site and the location adjacent to the St. Jones River causes direct stormwater discharge to an environmentally sensitive area. The proposed reconstruction and relocation of the loaded parking lot will allow for best management practices regarding stormwater management to be implemented at this site.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design		50,000				50,000
Construction/Maintenance			250,000	100,000	100,000	450,000
Total		50,000	250,000	100,000	100,000	500,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Community Transportation Fun			250,000			250,000
General Fund		50,000		100,000	100,000	250,000
Total		50,000	250,000	100,000	100,000	500,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Parks and Recreation
Contact Public Works Director

Project # **PR1602**
Project Name **Skate Parks**

Type Improvement
Useful Life 10-15 years
Category General
Priority 1
Status Active

New Project: No
Account Number: TBD
Time-Line: FY16-FY17

Total Project Cost: **$310,000**

Description

This project will construct a skating area at Schutte Park. Consequences of delaying or elminating this project will result in the continual lack of meeting the needs of youth population, more destruction and problems with business property.

Justification

Many youth and their parents have approached the City to build a skateboard park. Area business owners have complained about skateboarders damaging their property. This park would give the youth a designated area to use their skateboards. In addition, the City will work with the State Park Committee and Kent County Levy Court to develop a skate park in Fiscal 2017.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design			10,000			10,000
Construction/Maintenance				300,000		300,000
Total			10,000	300,000		310,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund				150,000		150,000
Parkland Reserve Fund			10,000			10,000
State Grant				150,000		150,000
Total			10,000	300,000		310,000

Budget Impact/Other

Budget Items	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Maintenance	2,500	2,500	3,000			8,000
Total	2,500	2,500	3,000			8,000

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **PD1401**

Project Name **Copier Replacement**

New Project: Yes

Time-Line: July 2013 - June 2014

Account Number: 147-1700-541-40-21

Department Police

Contact Police Chief

Type Equipment

Useful Life 6

Category General

Priority 1

Status Active

Total Project Cost: **$10,000**

Description

Replacement of the copy machine located in the Records Unit. The copier currently in use was purchased/installed in August 2009 (FY10). The new copier will replace the Records Unit copier and the replaced copier will be relocated and replace the older model copier located in the Criminal Investigations Unit upstairs.

Justification

To maintain efficient operations within the Department, two high-speed copiers are needed to accommodate all the paperwork processing and generation that police work requires. These copiers are located in the records unit and the CI unit and the monthly copy volume for each are 18,500 and 12,500 respectively.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	10,000					10,000
Total	10,000					10,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Savings will occur in the first year of the purchase since the warranty period covers maintenance. Contract maintenance costs will resume in the second year, after the warranty period expires.

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Public Works - Streets
Contact Public Works Director

Project # **ST1402**
Project Name **Concrete Construction and Replacement Program**

Type Maintenance
Useful Life 30+ years
Category General

New Project: No
Account Number: 147-1800-554.40-31
Priority 2

Time-Line: FY14-FY18
Status Active

Total Project Cost: **$400,000**

Description

This program replaces and rehabilitates deteriorated sidewalks and curbs throughout the City using in-house labor and private contractors. This is in accordance with the ADA. Delaying or eliminated the project will result in continued complaints and insurance claims from citizens and visitors. In addition, further deterioration of the sidewalk network will occur.

Justification

This program promotes the interconnection of the sidewalk network to conform to ISTEA (Intermodal Surface Transportation Efficiency Act) and rehabilitates sidewalks that have root damage from City street trees. This program also facilitates compliance with the Americans with Disabilities Act as it relates to the pedestrian network as well as improving localized drainage issues.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	70,000	75,000	80,000	85,000	90,000	400,000
Total	70,000	75,000	80,000	85,000	90,000	400,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund	70,000	75,000	80,000	85,000	90,000	400,000
Total	70,000	75,000	80,000	85,000	90,000	400,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # ST1502

Project Name Street and Alley Program

New Project: No

Account Number: 147-1800-554.40-31

Time-Line: FY14-FY18

Department Public Works - Streets

Contact Public Works Director

Type Improvement

Useful Life 20-25 years

Category General

Priority 1

Status Active

Total Project Cost: **$860,000**

Description

This project will rehabilitate approximately three to five percent (3-5%) of the street and alley network each year. The estimated capital maintenance costs are $33.7 million over a 20-year planning horizon in Fiscal Year 2005 dollars. This estimate is based on the needs survey conducted by Public Services in Fiscal Year 2004. Continuous maintenance on these assets will prevent more costly reconstruction in the future. This project combines the former Street Resurfacing Program, the Alley Program and the Barrier Free Access Ramp Program.

Justification

The program identifies maintenance costs for the 84.79 miles of streets and 15.24 miles of alleys as of June 30, 2010. Replacement of deteriorated curbs, gutters, and sidewalks provides improved use, drainage, and the appearance of the pavement section. The Street and Alley Program schedule is driven by funding and road ratings. Total street mileage is growing as more roads and alleys are dedicated for public maintenance due to growth.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	0	225,000	220,000	215,000	200,000	860,000
Total	0	225,000	220,000	215,000	200,000	860,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund	0	225,000	220,000	215,000	200,000	860,000
Total	0	225,000	220,000	215,000	200,000	860,000

Budget Impact/Other

The proposed project includes parking reconstruction, planning and design, and ultimately landscaping for this section of the St. Jones River.

Water/Wastewater Fund

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru FY 18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Wastewater Management								
Inflow/Infiltraton Removal	*WW1401*	1	1,013,800	1,264,500	1,200,000	1,207,500	1,250,000	*5,935,800*
Westover Pump Station and Force Main Upgrade	*WW1502*	2		703,800				*703,800*
Hazlettville Road Interceptor	*WW1503*	3		740,000				*740,000*
Lakeview Drive Pump Station Replacement	*WW1504*	4		450,000				*450,000*
Retreat Pump Station Replacement	*WW1505*	5		52,000	360,500			*412,500*
Rolling Acres Pump Station Replacement	*WW1603*	3			52,000	360,500		*412,500*
Lepore Road Sanitary Sewer Upgrade	*WW1703*	3				50,000	275,000	*325,000*
Delaware Tech Pump Station Replacement	*WW1704*	4				52,000	403,000	*455,000*
Silver Lake Pump Station Replacement	*WW1804*	4					52,000	*52,000*
Wastewater Management Total			1,013,800	3,210,300	1,612,500	1,670,000	1,980,000	*9,486,600*
Water Management								
Wellhead Redevelopment Program	*WD1401*	1	75,000	80,000	82,500	85,000	87,500	*410,000*
Emergency Generators (Wells)	*WD1403*	3	80,000					*80,000*
1.0 MG Elevated Water Storage Tower	*WD1404*	4	390,000					*390,000*
Water Treatment Plant Process Improvemens	*WD1503*	3		150,000	350,000	550,000		*1,050,000*
SCADA Equipment Technology Upgrade	*WD1504*	4		80,000	80,000			*160,000*
Future Well Installation	*WD1505*	5		55,000	98,800	408,900		*562,700*
Water Quality Improvements	*WQ1401*	2	905,000	960,000	950,000	950,000	950,000	*4,715,000*
Water Management Total			1,450,000	1,325,000	1,561,300	1,993,900	1,037,500	*7,367,700*
GRAND TOTAL			2,463,800	4,535,300	3,173,800	3,663,900	3,017,500	*16,854,300*

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru **FY 18**

FUNDING SOURCE SUMMARY

Source	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Impact Fee Reserve	390,000	1,315,600	165,000	165,000	182,000	*2,217,600*
Water/Wastewater Fund	2,073,800	3,219,700	3,008,800	3,498,900	2,835,500	*14,636,700*
GRAND TOTAL	**2,463,800**	**4,535,300**	**3,173,800**	**3,663,900**	**3,017,500**	***16,854,300***

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WW1401**

Project Name **Inflow/Infiltraton Removal**

Department Wastewater Management
Contact Public Works Director
Type Improvement
Useful Life 50-80
Category Water/Wastewater
Priority 1
Status Active
Total Project Cost: **$5,935,800**

New Project: No
Account Number: 417-6900-569.40-31
Time-Line: FY14-FY18

Description

This project identifies and corrects areas in the sanitary sewer collection system that are deteriorating and allowing groundwater to enter the sanitary sewer system through cracked pipes and/or joints. Video investigations of the lines are performed by in-house crews to determine the condition of subject pipes which may also help with the identification of sump pumps and other illicit connections to the system which will have to be removed by individual property owners. Investigations are occurring systematically through the sewer basins to establish projects for the following year. Sanitary sewer lines are also being inspected in conjunction with water quality improvement project areas to determine main condition. Smoke testing, pipe relining and or replacement are to occur each year.
The wet weather which was experienced in both 2003 and 2009/2010/2011, exemplified the fact that the aging and deteriorating sanitary sewer system allows groundwater and rain water to enter the system. This in turn results in higher treatment charges from Kent County. In FY 2011 a new groundwater inflow adjustment charge was established as a result. It is critical to continue making improvements on a regular and planned basis to improve the integrity of the wastewater system. Weather occurs in a cyclical fashion and discrepancies between fees collected and charges received will likely happen again when groundwater and precipitation levels rise. Anticipated areas that will be rehabilitated include City of Dover maintained infrastructure that contributes to the following pump station; White Oak Farms.

Justification

The wet weather experienced in both 2003 and 2009/2010/2011, highlighted the fact that we have an aging wastewater system that requires more attention to the condition of the old pipe network and more monitoring of illicit connections to the system. Inflow and infiltration are problems that all customers pay for since they are costs that are not assigned to an individual customer. Therefore, all customers are affected by expenses related to inflow and infiltration.
Delaying or eliminating this project will result in continued higher treatment charges for wastewater flow to Kent County than is necessary. In addition, the reduction in available capacity in the City and county systems due to inflow and infiltration will reduce the capacity available for

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	1,013,800	1,264,500	1,200,000	1,207,500	1,250,000	5,935,800
Total	1,013,800	1,264,500	1,200,000	1,207,500	1,250,000	5,935,800

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund	1,013,800	1,264,500	1,200,000	1,207,500	1,250,000	5,935,800
Total	1,013,800	1,264,500	1,200,000	1,207,500	1,250,000	5,935,800

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WW1502**

Project Name **Westover Pump Station and Force Main Upgrade**

New Project: No

Time-Line: FY15

Account Number: 417-6900-569.40-31

Department Wastewater Management

Contact Public Works Director

Type Improvement

Useful Life 20-25 years

Category Water/Wastewater

Priority 2

Status Active

Total Project Cost: **$703,800**

Description

The proposed project includes the upgrade of the Smith & Loveless pumping station and force main installed in 1994. The pump station's available capacity will be consumed with the build out of the Village of Cannon Mills and will be in need of additional capacity in order to be able receive additional flow from the west, specifically, the new Dover High School. The project will include replacement of interior six-inch suction and discharge piping with eight-inch pipe and upgrade 1,400 feet of six-inch force main to 12-inch diameter pipe from the station to Electric Avenue.

Justification

Provide adequate capacity to receive additional sewage flow from the immediate vicinity due to development and annexation. Pump failure resulting in a sewage spill into waterways or backup in a residence. This project was postponed due to inadequate staffing levels and Department restructuring.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance		703,800				703,800
Total		703,800				703,800

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Impact Fee Reserve		703,800				703,800
Total		703,800				703,800

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WW1503**

Project Name **Hazlettville Road Interceptor**

New Project: No

Time-Line: FY15

Account Number: 417-6900-569.40-31

Department Wastewater Management

Contact Public Works Director

Type Improvement

Useful Life 90+ years

Category Water/Wastewater

Priority 3

Status Active

Total Project Cost: **$740,000**

Description

This project, identified in the 2009 Wastewater Master Plan, identified sections of 15" gravity wastewater main as being overloaded in peak conditions, due to a negative slope in the pipe. This project calls for the upgrade of roughly 1,320 linear feet of wastewater main. The proposed upgrade will install 21" main at proper slope to provide adequate capacity and allow for future growth in the basin.

Justification

This project has been identified by the 2009 Wastewater Master Plan that the section of pipes is flowing nearly full, due to negative slope. This project will allow for proper capacity to handle current flow as well to allow for growth. Delaying or eliminating this project would result in overflow of wastewater material. This project was postponed due to inadequate staffing levels and Department restructuring.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance		740,000				740,000
Total		740,000				740,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Impact Fee Reserve		591,000				591,000
Water/Wastewater Fund		149,000				149,000
Total		740,000				740,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Wastewater Management
Contact Public Works Director

Project # **WW1504**
Project Name **Lakeview Drive Pump Station Replacement**

Type Improvement
Useful Life 20-25 years
Category Water/Wastewater

New Project: No
Account Number: 417-6900-569.40-31
Priority 4

Time-Line: FY15
Status Active

Total Project Cost: **$450,000**

Description

This project calls for replacement of the Smith & Loveless package pumping station installed in 1971. The station has exceeded its life anticipated expectancy of 20-25 years and is need of a capacity upgrade due to high peak inflow rates. This station is located within the roadway of Lakeview Drive. The design portion of this project is to address the relocation of this station.

Justification

Replace the aged station with a completely new station to prevent the need for costly unbudgeted repairs to maintain operation. Pump failure resulting in a sewage spill into waterway or backup in a residence. Due to the age of the station, certain parts are no longer obtainable and replacement of equipment is costly. This project was postponed due to inadequate staffing levels and Department restructuring.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance		450,000				450,000
Total		450,000				450,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund		450,000				450,000
Total		450,000				450,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WW1505**

Project Name **Retreat Pump Station Replacement**

New Project: No

Account Number: 417-6900-569.40-31

Time-Line: FY15-FY16

Department Wastewater Management

Contact Public Works Director

Type Improvement

Useful Life 20-25 years

Category Water/Wastewater

Priority 5

Status Active

Total Project Cost: **$412,500**

Description

The proposed project includes the replacement of the Smith & Loveless package pumping station installed in 1978. The station has exceeded its life expectancy of 20-25 years and is in need of a capacity upgrade due to the increased growth in the basin, specifically the proposed development at the Maple Dale Country Club, which had provided a cash-in-lieu contribution for upgrading the station proportional to the amount of flow they will be contributing to the pump station.

Justification

Replace the aged station with a completely new station to prevent the need for costly non budgeted repairs to maintain operation. Pump failure resulting in a sewage spill into waterways or backup in a residence. Because of the age of the pump station, certain parts are no longer obtainable and replacement of equipment is costly. Design and bid in Fiscal 2015; construction in Fiscal 2016.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design		52,000				52,000
Construction/Maintenance			360,500			360,500
Total		52,000	360,500			412,500

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Impact Fee Reserve		20,800	144,200			165,000
Water/Wastewater Fund		31,200	216,300			247,500
Total		52,000	360,500			412,500

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Wastewater Management
Contact Public Works Director

Project # **WW1603**
Project Name **Rolling Acres Pump Station Replacement**

Type Improvement
Useful Life 20-25 years
Category Water/Wastewater

New Project: No
Account Number: 417-6900-569.40-31
Priority 3

Time-Line: FY16-FY17
Status Active

Total Project Cost: **$412,500**

Description

This project calls for replacement of the Smith & Loveless package pumping station installed in 1973 in order to handle the commercial areas from Harrington Realty Shopping Center to the Howard Johnson Hotel. The station has exceeded its life anticipated expectancy of 20-25 years and is in need of a capacity upgrade due to the high peak inflow rates. This station experiences periods of high inflow rates due to the hotel occupancy and is susceptible to possible inflow/infiltration. Staff has observed numerous pump high wet well alarms due to high inflows and increased runtimes during wet months.

Justification

Replace the aged station with a completely new station to prevent the need for costly unbudgeted repairs to maintain operation. Pump failure resulting in a sewage spill into waterway or backup in a residence. Due to the age of the station, certain parts are no longer obtainable, and replacement of equipment is costly. Design and bid in Fiscal 2016; construction in Fiscal 2017

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Planning/Design			52,000			52,000
Construction/Maintenance				360,500		360,500
Total			52,000	360,500		412,500

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Impact Fee Reserve			20,800	144,200		165,000
Water/Wastewater Fund			31,200	216,300		247,500
Total			52,000	360,500		412,500

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Wastewater Management
Contact Public Works Director

Project # **WW1703**
Project Name **Lepore Road Sanitary Sewer Upgrade**

Type Improvement
Useful Life 90+ years
Category Water/Wastewater

New Project: No
Account Number: 417-6900-569.40-31
Priority 3

Time-Line: FY17-FY18
Status Active

Total Project Cost: **$325,000**

Description

This project calls for the replacement of approximately 374 linear feet of 8 inch gravity sewer main. Currently, the sewer main operates in a reverse slope condition, which overloads the pipe. The proposed upgrade will provide slope and adequate capacity for current flow to be carried to discharge.

Justification

This project will allow for proper capacity and slope to handle the current flow. Delaying or eliminating this project could result in overflow of wastewater material. Design and bid in Fiscal 2017; construction in Fiscal 2018.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design				50,000		50,000
Construction/Maintenance					275,000	275,000
Total				50,000	275,000	325,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund				50,000	275,000	325,000
Total				50,000	275,000	325,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WW1704**

Project Name **Delaware Tech Pump Station Replacement**

New Project: No

Time-Line: FY17-FY18

Account Number: 417-6900-569.40-31

Department Wastewater Management

Contact Public Works Director

Type Improvement

Useful Life 20-25 years

Category Water/Wastewater

Priority 4

Status Active

Total Project Cost: **$455,000**

Description

This project calls for replacement of the Smith & Loveless package pumping station installed in 1975 in order to handle the increased flows from the area. The station has exceeded its life anticipated expectancy of 20-25 years and is in need of a capacity upgrade due to anticipated increase flow.

Justification

Replace the aged station with a completely new station to prevent the need for costly unbudgeted repairs to maintain operation. Pump failure resulting in a sewage spill into waterway or backup in a residence. Due to the age of the station, certain parts are no longer obtainable, and replacement of equipment is costly. Design in Fiscal 2017; construction in Fiscal 2018

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design				52,000		52,000
Construction/Maintenance					403,000	403,000
Total				52,000	403,000	455,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Impact Fee Reserve				20,800	161,200	182,000
Water/Wastewater Fund				31,200	241,800	273,000
Total				52,000	403,000	455,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # WW1804

Project Name Silver Lake Pump Station Replacement

New Project: No

Account Number: 417-6900-569.40-31

Time-Line: FY18-FY19

Department Wastewater Management

Contact Public Works Director

Type Improvement

Useful Life 20-25 years

Category Water/Wastewater

Priority 4

Status Active

Total Project Cost: **$427,000**

Description

This project calls for replacement of the Smith & Loveless package pumping station installed in 1982 in order to handle development in the area, as well as completely rehabilitate the wet well side of the pump station using a poly-triplex system liner. The station has exceeded its life expectancy of 20-25 years and is in need of a capacity upgrade to handle anticipated growth in the basin.

Justification

Replace the aged station with a completely new station to prevent the need for costly unbudgeted repairs to maintain operation. Pump failure resulting in a sewage spill into waterway or backup in a residence. Due to the age of the station, certain parts are no longer obtainable and replacement of equipment is costly. Design and bid in Fiscal 2018; construction in Fiscal 2019.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
Planning/Design					52,000	52,000	375,000
Total					52,000	52,000	Total

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
Impact Fee Reserve					20,800	20,800	375,000
Water/Wastewater Fund					31,200	31,200	Total
Total					52,000	52,000	

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WD1401**

Project Name **Wellhead Redevelopment Program**

New Project: No

Account Number: 417-6800-568.40-31

Time-Line: FY14-FY18

Department Water Management

Contact Public Works Director

Type Improvement

Useful Life 20-25 years

Category Water/Wastewater

Priority 1

Status Active

Total Project Cost: **$410,000**

Description

This project will provide for rehabilitation and repair of each deep wellhead in an effort to maintain operations and/or increase/maintain the yield of each well as it relates to the permitted allocation. FY 2008; total well inspection and testing performed. FY 2009: Motors at Wells #6A and #9 were rebuilt, and wells #13R and #15 were redeveloped. FY 2010: Well #10. FY 2011: Well #4 redevelopment and well piping improvements at various well locations, as well as continued well testing. FY 2012: Well #1 redevelopment. FY2013: complete repair of Well #10. FY2014 Work will be determined following future testing.

Justification

The well screening and gravel pack requires cleaning over time due to a buildup of mineral deposits and foreign materials such as clay and silt. This maintenance effort is critical to ensure that production can continue to meet demand. It is also necessary to maintain the operational aspects of each well and provide repairs as needed to minimize downtime to maintain system capacity. Delaying or eliminating this project would result in the continued deterioration of the well screen, gravel pack, and well yield over time. It would also result in increased well downtime, emergency repairs, and decreased capacity. These issues can lead to increased flow pattern changes and water quality concerns.

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Construction/Maintenance	75,000	80,000	82,500	85,000	87,500	410,000
Total	75,000	80,000	82,500	85,000	87,500	410,000

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Water/Wastewater Fund	75,000	80,000	82,500	85,000	87,500	410,000
Total	75,000	80,000	82,500	85,000	87,500	410,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WD1403**

Project Name **Emergency Genertors (Wells)**

Department Water Management
Contact Public Works Director
Type Improvement
Useful Life 20-25 years
Category Water/Wastewater
Priority 3
Status Active

New Project: No
Account Number: 417-6800-568.40-31
Time-Line: FY14
Total Project Cost: **$80,000**

Description

This project, identified in the 2006 Water Master Plan Update, would provide emergency generators for large production wells. Due to the inability of obtaining a homeland security grant, staff will fund this purchase of the generator through the Water/Wastewater Fund.

Justification

This project will provide emergency power to wells for continued water production and reliability in the event of power disruptions or other emergencies. Delaying or eliminating this project would result in reduced or suspended water service in the event of power disruptions or other emergencies. FY14 generator will support Well #6.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	80,000					80,000
Total	80,000					80,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund	80,000					80,000
Total	80,000					80,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WD1404**

Project Name **1.0 MG Elevated Water Storage Tower**

Department Water Management
Contact Public Works Director
Type Improvement
Useful Life 90+ years
Category Water/Wastewater
Priority 4
Status Active
Total Project Cost: **$390,000**

New Project: No
Account Number: 417-6800-568.40-31
Time-Line: FY14

Description

The proposed project, identified by staff and confirmed by the 2006 Water Master Plan Update, will construct a new 1.0 million gallon elevated storage tank within the distribution system.

Justification

This project was determined necessary by the 2006 Water Master Plan Update in order to meet future storage volume requirements based upon demands and to aid in reducing low pressure areas and enhance fire suppression capability. Delaying or eliminating this project will result in preventing growth within the system, particularly; fire suppression measures will be compromised. For bonding purposes, the construction of the tank has been divided between two fiscal years.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	390,000					390,000
Total	390,000					390,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Impact Fee Reserve	390,000					390,000
Total	390,000					390,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WD1503**

Project Name **Water Treatment Plant Process Improvemens**

Department Water Management

Contact Public Works Director

Type Improvement

Useful Life 20-25 years

Category Water/Wastewater

New Project: No

Account Number: 417-6800-568.40-31

Priority 3

Time-Line: FY15-FY17

Status Active

Total Project Cost: **$1,050,000**

Description

This project, identified in the 2006 Water Master Plan Update, proposes process improvements to the existing Water Treatment Plant. Due to limitations with the Ozone Contactors, the capacity at the Water Treatment Plant is limited to 4.0 million gallons per day, as opposed to 5.0 million gallons per day, as originally designed. A consultant will be utilized to determine the best means and improvements necessary to rehabilitate the infrastructure. Planning is proposed for Fiscal 2015; construction to begin in Fiscal 2016.

Justification

Process improvements will allow for improved ability to meet regulatory requirements. Delaying or eliminating this project can result in deteriorating infrastructure, which could limit growth, and/or cause regulatory incompliance.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design		150,000				150,000
Construction/Maintenance			350,000	550,000		900,000
Total		150,000	350,000	550,000		1,050,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund		150,000	350,000	550,000		1,050,000
Total		150,000	350,000	550,000		1,050,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WD1504**

Project Name **SCADA Equipment Technology Upgrade**

Department Water Management

Contact Public Works Director

Type Improvement

Useful Life 10-12 years

Category Water/Wastewater

New Project: No

Account Number: 417-6800-568.40-31

Priority 4

Time-Line: FY15-FY16

Status Active

Total Project Cost: **$160,000**

Description

This project involves the replacement of antiquated and/or obsolete equipment related to the SCADA (Supervisory Control and Data Acquisition) system, which controls water production. This equipment includes, but is not limited to, Remote Telemetry Units (RTUs), Master Telemetry Unit (MTU) and Radios. SCADA is used for reporting, on a constant basis, the status of the City of Dover's water production wells as well as the Water Treatment Plant. The equipment being replaced would be outdated, or unable to be repaired. It is estimated that upgrades will be made at deep well sites and the Water Treatment Plant, as part of this program.

Justification

Replace failing and antiquated equipment to improve monitoring ability and system control to comply with regulatory and reporting requirements and to prevent the need for costly non budgeted emergency repairs. Due to the age of some of the equipment, only used parts are available. Lack of alarms regarding problems at water production wells and the water treatment plant. Failures would provide no advance warnings of failures in the field at water production sites.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Miscellaneous		80,000	80,000			160,000
Total		80,000	80,000			160,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund		80,000	80,000			160,000
Total		80,000	80,000			160,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WD1505**

Project Name **Future Well Installation**

Department Water Management

Contact Public Works Director

Type Unassigned

Useful Life 100+

Category Water/Wastewater

Priority 5

Status Active

New Project: Yes

Account Number: 417-6800-568.40-31

Time-Line: FY15-FY17

Total Project Cost: **$562,700**

Description

The proposed project, identified by staff will drill a new well to increase production capacity for the Water Department.

Justification

To meet increased water demand and fire suppression requirements. Delaying or eliminating this project would result in the continued reduction in our production capabilities under our permitted allocation, as well as limiting the City's growth. Initial planning is proposed for FY15, site procurement planned for FY16 and construction in FY17.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design		55,000				55,000
Land Acquisition			98,800			98,800
Construction/Maintenance				408,900		408,900
Total		55,000	98,800	408,900		562,700

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund		55,000	98,800	408,900		562,700
Total		55,000	98,800	408,900		562,700

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **WQ1401**

Project Name **Water Quality Improvements**

New Project: No

Time-Line: FY14-FY18

Account Number: 417-6800-568.40-31

Department Water Management

Contact Public Works Director

Type Improvement

Useful Life 90+ years

Category Water/Wastewater

Priority 2

Status Active

Total Project Cost: **$4,715,000**

Description

This project was first identified by staff and the 2006 Water Master Plan Update, and has since become further refined with the FY 2006 Water Quality Evaluation. Projects to be included under this category primarily consist of replacement or relining of old unlined cast iron water main within the City's water distribution system; system upgrades to improve system control; and utilization of a consultant to provide additional design and evaluation services, as needed. Recent research and data collection has produced a Water Main Rehabilitation Priority List, based on several criteria to identify water mains that are in need of replacement or relining. Pipes will be upgraded according to the severity of the pipe condition, as well as coordination with the City of Dover's Public Services Street Rehabilitation Program. Between FY 2008 and FY 2010, the deep well contact chambers were designed and installed. Between FY 2008 and FY 2011 the water mains that were replaced include, Washington Street, Pennsylvania Avenue, South Street, Pear Street, West Street, Hazel Road, Maryland Avenue, American Avenue, Bayard Avenue, Greenhill Avenue, Bayard Avenue Alley and Loockerman Street. Operational efforts, such as flushing, will continue to occur on a routine basis. FY 2012 improvements include, N. Pennsylvania Ave., American Ave. Ext., Madison St., Rodney Rd., New Street, Ross Street and Bradford Street (near Wesley College). FY 2013 improvements included North Street. As part of the Water Main Rehabilitation Priority List, water lines were identified throughout the City that requires replacement/relining. Using this as a guide the following water line rehabilitation projects are scheduled for FY 2014: William Street, West Street East Alley and New Street.

Justification

Water quality complaints have eroded consumer confidence in the City's water supply as the water is perceived to be aesthetically unpleasant. In order to reduce complaints and potentially alleviate this problem, it is necessary to implement the improvements identified by staff, the 2006 Water Master Plan Update, and the FY 2006 Water Quality Evaluation. Delaying or eliminating this project will prolong customer dissatisfaction and further erode confidence in the City's water supply. In addition, main rehabilitation and replacement, ensuring pipes do not significantly exceed the expected life cycle, is critical to provide a reliable supply of water for our customers and for fire suppression. Water leaks and breaks on older lines can have a significant impact on our ability to serve over time. Addressing the brown water and associated water quality concerns of the City's water system will not only require capital improvements to the system but also operational changes. Some operation changes will result in no net effect on the operating budget, while others will need to be addressed in the development of future operating budgets. Such items include tools and supplies

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Miscellaneous	905,000	960,000	950,000	950,000	950,000	4,715,000
Total	905,000	960,000	950,000	950,000	950,000	4,715,000

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Water/Wastewater Fund	905,000	960,000	950,000	950,000	950,000	4,715,000
Total	905,000	960,000	950,000	950,000	950,000	4,715,000

Budget Impact/Other

Electric Fund

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru FY 18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Engineering								
General Scott Switchgear	*EE1400*	n/a	800,000	300,000				*1,100,000*
Air Conditioner Replacement/Monitors	*EE1401*	n/a	12,000	12,000	12,000	12,000	12,000	*60,000*
Substation Battery Replacement	*EE1402*	n/a	24,500	24,500	24,500	24,500	24,500	*122,500*
Distribution Upgrades	*EE1403*	1	400,000	400,000	400,000	400,000	400,000	*2,000,000*
Lighting Project and Rehabilitation	*EE1404*	4	50,000	50,000	50,000	50,000	50,000	*250,000*
Distribution Feeder Replacement Program	*EE1405*	8	277,500	120,500	277,500	277,500	277,500	*1,230,500*
Distribution Capacitors and Controls	*EE1406*	10	60,000	50,000	50,000	50,000	50,000	*260,000*
Transmission Line Maintenance Program	*EE1407*	7	75,000	75,000	75,000	75,000	75,000	*375,000*
69 kV Substation Switch Replacement	*EE1408*	n/a	80,000					*80,000*
Horsepond Substation Reliability Upgrade	*EE1409*	n/a	591,800					*591,800*
Horsepond to Cartanza 69 kV Rebuild	*EE1500*	n/a		330,500				*330,500*
69 kV Cable Replacement North Street	*EE1502*	n/a		85,000	480,700			*565,700*
System Operations Monitoring	*EE1503*	n/a		30,000				*30,000*
College Road to McKee Substation Feeders	*EE1504*	n/a		307,000				*307,000*
McKee Run Yard Rebuild	*EE1600*	n/a			450,000	700,000		*1,150,000*
SCADA Master Hardware Replacement	*EE1700*	6				75,000		*75,000*
Dover Air Force Base Substation Rebuild	*EE1801*	n/a					150,000	*150,000*
System Automation	*EE1802*	n/a					150,000	*150,000*
Electric Engineering Total			2,370,800	1,784,500	1,819,700	1,664,000	1,189,000	*8,828,000*
Electric T & D								
New Developments	*EE1414*	1	600,000	450,000	450,000	450,000	450,000	*2,400,000*
Electric T & D Total			600,000	450,000	450,000	450,000	450,000	*2,400,000*
Power Plant								
Unit 3 Cooling Tower Repairs	*EG1402*	1	42,000	571,000	52,000	138,000		*803,000*
McKee Run Unit 3 Auxillary System Components	*EG1404*	4	116,000	135,000	6,000	34,000	306,000	*597,000*
Van Sant Unit 11 Component Replacements	*EG1405*	4	32,000	75,000	178,000	58,000	150,000	*493,000*
McKee Run High Energy Piping Repairs	*EG1406*	1	80,000					*80,000*
Metering System Upgrades	*EG1407*	9	25,000	125,000				*150,000*
McKee Run & Vansant Safety & Compliance Improve.	*EG1408*	7	86,000	36,000	28,000	35,000		*185,000*
McKee Run Natural Gas System Block/Bleed Valves	*EG1409*	8	65,000					*65,000*
McKee Run & VanSant Mobile Crane Repair/Replace	*EG1410*	10	125,000					*125,000*
McKee Run & VanSant Preservation of Structures	*EG1413*	n/a	42,000	47,000	165,000	142,000	140,000	*536,000*
McKee Run Unit 3 Turbine Repairs	*EG1414*	1	1,149,800			10,000	426,000	*1,585,800*
McKee Run Units 1 & 2 Component Repairs	*EG1415*	4	105,000	52,000	246,000	234,000	2,450,500	*3,087,500*
Van Sant Capacity Increase	*EG1416*	n/a	250,000	750,000	500,000			*1,500,000*
McKee Run Unit 3 Boiler Systems	*EG1500*	2		185,000		319,000		*504,000*
McKee Run Unit 3 Stack Repairs	*EG1501*	9		325,000				*325,000*
McKee Run Building Equipment Replacement	*EG1601*	n/a			110,000	50,000	90,000	*250,000*
McKee Run Hydrogen Purity Analyzers-Units 1,2 & 3	*EG1602*	n/a			180,000			*180,000*
McKee Run Units 1 & 2 Stack Repairs	*EG1603*	10			285,000			*285,000*
Unit 3 Cooling Water Line Repairs	*EG1604*	n/a			250,000			*250,000*
Van Sant Unit 11 Major Overhaul/Inspection	*EG1701*	3				900,000	1,048,000	*1,948,000*

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
McKee Run Hot Water Boilers	*EG1801*	n/a					80,000	*80,000*
McKee Run Fuel Oil System Reburbishment	*EG1802*	3					49,500	*49,500*
Units 1 and 2 Cooling Tower Repairs	*EG1803*	n/a					140,000	*140,000*
Units 1 & 2 Boiler Repairs	*EG1804*	2					342,000	*342,000*
Power Plant Total			2,117,800	2,301,000	2,000,000	1,920,000	5,222,000	*13,560,800*
GRAND TOTAL			5,088,600	4,535,500	4,269,700	4,034,000	6,861,000	*24,788,800*

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru **FY 18**

FUNDING SOURCE SUMMARY

Source	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	4,648,600	4,235,500	3,969,700	3,734,000	6,561,000	*23,148,800*
State Grant	440,000	300,000	300,000	300,000	300,000	*1,640,000*
GRAND TOTAL	**5,088,600**	**4,535,500**	**4,269,700**	**4,034,000**	**6,861,000**	***24,788,800***

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1400

Project Name General Scott Switchgear

New Project: No

Account Number:

Time-Line:

Department Electric Engineering

Contact Electric Director

Type Improvement

Useful Life 20-25 years

Category Electric

Priority n/a

Status Active

Total Project Cost: **$1,150,000**

Description

This project will replace the metal clad switchgear and replace the distribution breakers as they have reached the end of their useful life.

Justification

This station carries the industrial and residential load on the west side of Dover. The station distribution switch gear was installed in 1985. Additionally, the breakers have numerous moving parts, including plastic components that tend to fail with age resulting in mis-operation of the breaker.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: General Scott's switchgear is aging and replacing it will reduce the possibility of outages due to aged equipment failure. Additionally, another feeder will be added to the substation to provide a 12 kV feed to a large commercial customer. Due to the rate tariffs, this 12kV feed will increase revenue should it become the primary feed, which is currently in discussion.

TIME-LINE/CURRENT STATUS: Engineering will be completed in FY13. Construction of the new metal clad switchgear in FY14. Installation and commissioning completed in FY 2015.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
50,000	Construction/Maintenance	800,000	300,000				1,100,000
Total	Total	800,000	300,000				1,100,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
50,000	Electric Revenue	800,000	300,000				1,100,000
Total	Total	800,000	300,000				1,100,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1401

Project Name Air Conditioner Replacement/Monitors

New Project:

Time-Line:

Account Number:

Department Electric Engineering

Contact Steve Enss

Type Maintenance

Useful Life

Category Electric

Priority n/a

Status Active

Total Project Cost: **$60,000**

Description

Air conditioning replacement/Monitors

Justification

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Equip/Vehicle/Furnishings	12,000	12,000	12,000	12,000	12,000	60,000
Total	12,000	12,000	12,000	12,000	12,000	60,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	12,000	12,000	12,000	12,000	12,000	60,000
Total	12,000	12,000	12,000	12,000	12,000	60,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1402

Project Name **Substation Battery Replacement**

New Project:

Time-Line:

Account Number:

Department Electric Engineering
Contact Steve Enss
Type Maintenance
Useful Life
Category Electric
Priority n/a
Status Active
Total Project Cost: **$122,500**

Description

Battery Replacement for 2 Substations (120 Batteries) and Chargers.

Justification

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Equip/Vehicle/Furnishings	24,500	24,500	24,500	24,500	24,500	122,500
Total	24,500	24,500	24,500	24,500	24,500	122,500

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	24,500	24,500	24,500	24,500	24,500	122,500
Total	24,500	24,500	24,500	24,500	24,500	122,500

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1403

Project Name Distribution Upgrades

New Project: No

Account Number: 487-8300-563.90-25

Time-Line:

Department Electric Engineering

Contact Electric Director

Type Improvement

Useful Life 20-25 years

Category Electric

Priority 1

Status Active

Total Project Cost: **$4,954,000**

Description

This project involves the systemic replacement of overhead lines with underground lines whenever services are being moved, wire is damaged, trees cause a high number of outages, or development is in progress, and when it is beneficial to the Utility to convert to underground. This can involve a single line section or an entire residential neighborhood. Annual outage records are reviewed and selected areas are scheduled for upgrade to underground service. Additionally, this program funds the replacement of existing underground conductors and equipment that have reached their useful life and have started failing and require replacement.

This account is used to upgrade any trouble areas during the year. The following developments are to be upgraded in FY2013: Capitol Park, Dover East, and Morris Estates II.

Justification

The number of storm and tree-related outages have been greatly reduced under this program and further improvements can be made to insure the most reliable electric service possible. Reliability has become one of most important factors to electric customers, second only to safety. The utility has responded by attempting to provide the most reliable system possible. Underground cable replacements are necessary as the useful, reliable, life of the original underground cable was 20-30 years. By proactively replacing this cable we will minimize outages and improve system reliability. In addition to cable replacement, overhead lines are replaced with underground to minimize outages caused by tree growth or animal contact. Lastly, overhead lines that have reached the end of their useful life are replaced with underground instead of rebuilding the overhead.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Continued outages lead to increased complaints from our customers and will lead to customer dissatisfaction. There will be increased costs for repairs made under outage conditions as well as loss of electric revenue.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	400,000	400,000	400,000	400,000	400,000	2,000,000
Total	400,000	400,000	400,000	400,000	400,000	2,000,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	400,000	400,000	400,000	400,000	400,000	2,000,000
Total	400,000	400,000	400,000	400,000	400,000	2,000,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1404

Project Name Lighting Project and Rehabilitation

New Project: No

Account Number: 487-8300-563.50-76

Time-Line:

Department Electric Engineering
Contact Electric Director
Type Maintenance
Useful Life 10-12 years
Category Electric
Priority 4
Status Active
Total Project Cost: **$800,000**

Description

This fund was developed to replace and repair existing street lights or install new lights upon customer request.

COMMENTS: This fund will remain active as long as there are improvements to be made. Private area lighting requests are a source of revenue for the City. Areas completed are White Oak Apartments, Westfield, Fairview, Cranberry Run, Millcreek, Independence Village and Governors Avenue (South 100 Block), Deerfield, Central Middle School, Fox Hall, Hidden Oaks, a portion of North Governors Ave, The Meadows, Turnberry, Baltray, and Bicentennial. Areas to be completed this budget year include Old Mill Acres, Overlook, Fox Hall West, and Woodcrest. $50,000 was added to FY2013 to include lights on the north bound side of Route 13.

Justification

The Electric Division receives numerous requests for lighting improvements. These requests are due to the lights aging, and as they age they put out less light and become unreliable. There are many developments that are in need of street light improvements. This fund would also provide funding for new private security light requests.

ONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Constant complaints of poor street lighting and multiple failures due to antiquated lights.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
550,000	Construction/Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
Total	**Total**	50,000	50,000	50,000	50,000	50,000	250,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
550,000	Electric Revenue	50,000	50,000	50,000	50,000	50,000	250,000
Total	**Total**	50,000	50,000	50,000	50,000	50,000	250,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Electric Engineering
Contact Electric Director

Project # **EE1405**
Project Name **Distribution Feeder Replacement Program**

Type Improvement
Useful Life 20-25 years
Category Electric

New Project: No
Account Number: 487-8300-563.90-25
Time-Line:

Priority 8 --
Status Active
Total Project Cost: **$1,885,510**

Description

Substation feeders are defined as the three-phase lines that carry the load from the substations to the customers' neighborhood. They interconnect to other substations to provide load redundancy should there be a failure of an adjacent substation. Many of the older substation feeders have smaller conductors that cannot carry the load that is required during system peaks and emergency situations. This project would systematically upgrade these conductors to increase the capacity of the feeders as well as ultimately reducing system losses. Lastly, many of the feeder components have reached the end of their useful life and require substantial maintenance.

COMMENTS: The average cost to run one mile of underground equates to $135,400 per mile; the average cost to run one mile of overhead equates to $21,342. It is the departments' goal to run two miles of underground and five miles of overhead per year. The project began by increasing the capacity from College Road Substation to General Scott Substation. Feeders to be upgraded in FY13 include sections of Route 9 and Persimmon Tree Road.

Justification

These lines are typically older, smaller, and are reaching the end of their life. This program will provide the needed systematic maintenance to the conductors, cross arms, switches, insulators, and related components as well as increasing system capacity hence resulting in more efficient operations by reducing line losses.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Due to the age and condition of the current feeders, delaying this systematic maintenance/upgrade program will result in reduced system utilization as well as detrimentally impacting future reliability.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
655,010	Construction/Maintenance	277,500	120,500	277,500	277,500	277,500	1,230,500
Total	**Total**	277,500	120,500	277,500	277,500	277,500	1,230,500

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
655,010	Electric Revenue	277,500	120,500	277,500	277,500	277,500	1,230,500
Total	**Total**	277,500	120,500	277,500	277,500	277,500	1,230,500

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EE1406**

Project Name **Distribution Capacitors and Controls**

New Project: No

Account Number: 480-8300-563.60-82

Time-Line:

Department Electric Engineering
Contact Electric Director
Type Improvement
Useful Life 15-20 years
Category Electric
Priority 10 --
Status Active
Total Project Cost: **$949,995**

Description

Install distribution capacitors throughout the system to correct poor power factor on distribution circuits. Install capacitor controllers capable of two-way communication to provide real-time monitoring and remote control operation. These controllers will be capable of switching the capacitors on and off to comply with system requirements. This project will also replace outdated substation equipment, capable of advanced metering such as power factor and harmonics to further analyze system performance remotely. Lastly, distribution line recorders will be purchased and installed to provide power factor recordings to fine tune this operation.

COMMENTS: The required substation equipment installation will be completed in two phases. FY2013 will upgrade the required communication equipment installed 20 years ago. FY2014 will install equipment capable of extracting system data, for enhanced performance analyzing. The completion of these two phases will ultimately reduce engineering time and costs because of remote access to all substations. In addition to this advanced metering, event report extraction and analysis, relay settings review and installation, and advancements to our 24 hour system operation center will be also be realized. FY2015 -FY2017 will be the addition of capacitor banks and controllers into the distribution system.

Justification

Additional capacitance is required in order to meet system power factor requirements at the Delmarva Power and Light interchange point. This was substantiated through a load-flow study conducted by Shaw in early 2004 and distribution study by Wilson & Wilson in 2006. The current capacitor controls are not providing the granularity required to turn them off and on as required to meet both the power quality requirements of our customers and DP&L requirements. Additional controls are required to fine tune the systems operation.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Without the additional capacitor banks and more importantly controls, the City may experience a low/high voltage problem at the customer level and/or the possibility of having to pay power factor penalties to Delmarva Power and Light.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
689,995	Construction/Maintenance	60,000	50,000	50,000	50,000	50,000	260,000
Total	Total	60,000	50,000	50,000	50,000	50,000	260,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
689,995	Electric Revenue	60,000	50,000	50,000	50,000	50,000	260,000
Total	Total	60,000	50,000	50,000	50,000	50,000	260,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1407

Project Name Transmission Line Maintenance Program

New Project: No

Account Number: 487-8300-563.70-35

Time-Line:

Department Electric Engineering
Contact Electric Director
Type Maintenance
Useful Life 20-25 years
Category Electric
Priority 7 --
Status Active
Total Project Cost: **$525,000**

Description

Replace aging porcelain insulators and related components on the transmission system with new polymer insulators and components.

COMMENTS: 69kV transmission line segments Horsepond Road to Lafferty Lane and the NRG leased line (from North Street substation to DP&L's Kent substation) are scheduled for FY13.

Justification

Insulators have a defined equipment life due to sun and weather conditions breaking down the porcelain and base bonding cement. Insulators installed in 1960's and 1970's are due for replacement because of this deterioration. We have experienced several transmission outages due to insulator failure. Replacing the insulators should extend the life an additional 30 years.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Outages may occur if insulators are not replaced and fail due to deterioration.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
150,000	Construction/Maintenance	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
150,000	Electric Revenue	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1408

Project Name 69 kV Substation Switch Replacement

New Project: No

Account Number: 487-8300-563.70-35

Time-Line:

Department Electric Engineering

Contact Electric Director

Type Improvement

Useful Life 20-25 years

Category Electric

Priority n/a

Status Active

Total Project Cost: **$135,000**

Description

This project will be replacing obsolete 69kV switches in the substation/transmission system.

COMMENTS: The substations to be completed in FY13 are Danner and Lebanon and FY2014 is the Dover Air Force Base.

Justification

The new switches will be gang operated switches which provide more system stability when operated and more importantly increase operator safety. The switches to be replaced have reached the life expectancy and the utility has started to experience several switch failures each year over the past few years due to component fatigue.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: The majority of the switches in the older substations are showing signs of fatigue resulting in difficult operation (failure to open or close when required), frequent maintenance, and component obsolescence. Delaying this program will result in continued switch failure possibly resulting in wide-spread power outages.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
55,000	Construction/Maintenance	80,000					80,000
Total	Total	80,000					80,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
55,000	Electric Revenue	80,000					80,000
Total	Total	80,000					80,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1409

Project Name **Horsepond Substation Reliability Upgrade**

New Project: No

Account Number: 487-8300-563.70-27

Time-Line:

Department Electric Engineering

Contact Electric Director

Type Improvement

Useful Life 20-25 years

Category Electric

Priority n/a

Status Active

Total Project Cost: **$761,800**

Description

The high-side of the substation will be upgraded to include two transmission line protection breakers.

The design and long lead time materials will be completed in FY 2013 and the majority of the materials will be purchased and construction completed in FY 2014.

Justification

When the transmission line experiences a fault this substation loses power until the short circuit is found and the appropriate switching is accomplished. With the installation of the line breakers the faulted transmission line will be isolated from the substation and the customers will not experience an interruption of service.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Accepting the outages in the southeast section of the system during transmission line faults.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
170,000	Planning/Design	60,000					60,000
	Construction/Maintenance	531,800					531,800
Total	Total	591,800					591,800

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
170,000	Electric Revenue	591,800					591,800
Total	Total	591,800					591,800

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EE1500**

Project Name **Horsepond to Cartanza 69 kV Rebuild**

New Project: No **Account Number:** TBD

Time-Line:

Department Electric Engineering
Contact Electric Director
Type Improvement
Useful Life 20-25 years
Category Electric
Priority n/a
Status Active
Total Project Cost: **$330,500**

Description

Replace the poles, conductor, and insulators from Horsepond Substation to Long Point Road.

COMMENTS: Alternative pole materials will be explored to minimize future woodpecker damage to the new segment.

Justification

Currently, the conductor size from Horsepond substation to Long Point Road limits the capacity that can be carried on Feeder 4. Upgrading the existing 636 ACSR to 795 ACSR will increase the capacity and result in a standard conductor size from Cartanza Substation to Horsepond Substation. Additionally the poles have nearly reached the life expectancy due to numerous problems with woodpecker destruction. The annual pole testing program has noted deficiencies in the above ground condition of this line segment.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Aging poles and hardware may fail causing outages in east Dover.

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Planning/Design		75,000				75,000
Construction/Maintenance		255,500				255,500
Total		330,500				330,500

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Electric Revenue		330,500				330,500
Total		330,500				330,500

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EE1502**

Project Name **69 kV Cable Replacement North Street**

New Project: No **Account Number:** TBD

Time-Line:

Department Electric Engineering
Contact Electric Director
Type Improvement
Useful Life 30+ years
Category Electric
Priority n/a
Status Active
Total Project Cost: **$565,700**

Description

Replace the aging 69 KV underground cables from North Street switching yard to Kraft's and Proctor & Gamble's (customer owned) substations.

COMMENTS: Proactively replacing cables that have reached their anticipated life.

Justification

Proctor & Gamble and Kraft are two (2) of the City of Dover's 69 KV customers and it is our obligation to provide them with adequate and reliable service. The cables were installed in 1973 and have had two repairs. The first repair was in 1986 and the second repair was in 1992.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Customer outages due to failing conductor. Additionally, the limited capacity of a single circuit could restrict the possible generation of NRG and the production of Proctor & Gamble and Kraft Foods.

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Planning/Design		85,000				85,000
Construction/Maintenance			480,700			480,700
Total		85,000	480,700			565,700

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Electric Revenue		85,000	480,700			565,700
Total		85,000	480,700			565,700

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1503

Project Name System Operations Monitoring

New Project: No

Account Number:

Time-Line:

Department Electric Engineering

Contact Electric Director

Type Improvement

Useful Life 5 years

Category Electric

Priority n/a

Status Active

Total Project Cost: **$30,000**

Description

Replace the system operations monitoring screens.

Justification

This project replaces the existing monitoring screens in system operations, with projection screens. City staff uses an array of these devices to view and operate the electric system and the lift stations. Additionally, the Public Utilities recently added 6 security cameras surrounding its facility and 2 security cameras at the interconnecting substation, which is our connection to the bulk electric system. These monitoring screens are also utilize in these security hardening measures.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Equip/Vehicle/Furnishings		30,000				30,000
Total		30,000				30,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue		30,000				30,000
Total		30,000				30,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1504

Project Name College Road to McKee Substation Feeders

New Project: Yes

Account Number:

Time-Line:

Department Electric Engineering

Contact

Type Maintenance

Useful Life

Category Electric

Priority n/a

Status Active

Total Project Cost: **$307,000**

Description

PROJECT DESCRIPTION: This project will be constructed in conjunction with the water main upgrade planned for this section of Walker Road. The Electric Division will install conduit, cable and equipment, as the Water Division installs the new water main.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: The aging pole line will require the replacement of overhead wire. Leaving the overhead line in service increases the chances of weather related damages. Additionally, if this project isn't constructed in conjunction with the water main upgrade, the cost of installation significantly increases.

TIME-LINE/CURRENT STATUS: Design will be completed in FY 2014. Material procurement and construction will be completed FY 2015.

COMMENTS: This project will be in conjunction with the water main project. Therefore, if the water main is delayed this project will also be delayed.

Justification

NEED, JUSTIFICATION, BENEFIT: The installation of the new power lines will provide McKee Run power with improved reliability, because of the decreased exposure of the feeder to weather events.

THIS PROJECT IS RELATED TO THE FOLLOWING: Walker Road Water Main Upgrade (Water Division)

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance		307,000				307,000
Total		307,000				307,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue		307,000				307,000
Total		307,000				307,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1600

Project Name McKee Run Yard Rebuild

New Project: No

Account Number: TBD

Time-Line:

Department Electric Engineering

Contact Electric Director

Type Improvement

Useful Life 25+ years

Category Electric

Priority n/a

Status Active

Total Project Cost: **$1,150,000**

Description

Refurbish McKee Run switching yard.

TIME-LINE/CURRENT STATUS: The purchase of equipment with long lead times and engineering will be completed in FY 2016. Construction will be the following year, FY 2017.

Justification

The City of Dover's electrical system has undergone a complete conversion to a 69KV transmission network. Hence, eliminating the old 22KV transmission network. Therefore, the 22KV system located at McKee Run Generating Plant should also be eliminated and a second 12470/69 KV step-up transformer should be installed, provided that Units 1 & 2 are still in operation.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design			250,000			250,000
Construction/Maintenance			200,000	700,000		900,000
Total			450,000	700,000		1,150,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue			450,000	700,000		1,150,000
Total			450,000	700,000		1,150,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EE1700

Project Name SCADA Master Hardware Replacement

Department Electric Engineering
Contact Electric Director
Type Improvement
Useful Life 5 years
Category Electric
Priority 6 --
Status Active
Total Project Cost: **$75,000**

New Project: Yes
Account Number: 487-8300-563.80-38
Time-Line:

Description

This project will replace the Master Station hardware. The Master Station receives all the analog data, alarms and control for all electrical substations and wastewater lift stations. The Master Station in comprised of Dual Host Servers, Dual Operator consoles, paging system, web server, 2-Firewalls for DMZ and One remote access/support firewall.

TIME-LINE/CURRENT STATUS: Equipment will be ordered and replaced during the FY 17 budget year.

Justification

The equipment will reach the end of its expected life. It should be noted that this computer system operates 24/7. The additional firewalls are required to meet required NERC CIP Cyber Security Standards.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: If the system fails we will not be able to monitor or control electrical substations and we will not be able to view alarms for wastewater lift stations. This failure could result in electrical outages or wastewater overflows.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance				75,000		75,000
Total				75,000		75,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue				75,000		75,000
Total				75,000		75,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EE1801**

Project Name **Dover Air Force Base Substation Rebuild**

New Project: Yes **Account Number:**

Time-Line:

Department Electric Engineering
Contact
Type Improvement
Useful Life
Category Electric
Priority n/a
Status Active
Total Project Cost: **$150,000**

Description

Engineering and Planning for the rebuild of the Dover Air Force Base Substation.

Planning and engineering for this project in FY2018 with new construction in 2020.

Justification

The existing substation was built in 1969 and has reached it expected life.

If the planning of this project is delayed or eliminated, catastrophic failures may occur.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design					150,000	150,000
Total					150,000	150,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue					150,000	150,000
Total					150,000	150,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Department Electric Engineering
Contact

Project # **EE1802**
Project Name **System Automation**

Type Improvement
Useful Life
Category Electric
Priority n/a
Status Active

New Project: Yes
Account Number:
Time-Line:

Total Project Cost: **$150,000**

Description

The System Automation Project will allow for the electric distibution system to self heal under normal outage situations. This is the first phase of the project which will incorporate the planning stage to the purchase of the AMI meters, building a mesh network that will allow us to communicate city wide.

Following the initial Phase, the project will be milti-year based on new technology and improvements.

The system when finished, will allow Dover to control peak loads.

Justification

This project will shorten outage times through self healling equipment and report individual outages back to the System Operations Center with the addition of GIS Outage Software . Additionally, the AMI Meters will allow for customer options for energy conservation.

Delaying or eliminating this project could result in longer outatge times, higher energy costs and the ability to have a smart grid.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design					150,000	150,000
Total					150,000	150,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue					150,000	150,000
Total					150,000	150,000

Budget Impact/Other

Phase II of the project will have software maintenance costs; however, will result in a reduction in overtime call-outs for non electrical emergencies.

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EE1414**

Project Name **New Developments**

New Project: No

Time-Line:

Account Number: 4878200-562.Several

Department Electric T & D

Contact Electric Director

Type Improvement

Useful Life 30+ years

Category Electric

Priority 1

Status Active

Total Project Cost: **$5,084,800**

Description

This project purchases materials and equipment that are used to provide electric service to new housing developments, businesses, and industrial developments. Additionally, a portion of this expense is offset by the extension payments whereby new developers pay a $1,100 per residential lot connection fee, or business and industrial developers pay the total material expense for line extensions.

This is an ongoing project and affects three separate accounts:
487-8200-562.60-31 - $ 70,536
487-8200-562.60-34 - $ 479,464
487-8200-562.60-46 - $ 500,000

COMMENTS: Not all new development projects are known, as some will arise during the year. Village of Maple Dale, Clearview Meadows, M&L Ventures Storage, Bayard Plaza, Nottingham Meadows, Brentwood Place, 215 Walker Rd, and Bayhealth are project known to be moving forward in FY13.

Justification

During the course of each budget year, new developers request line extensions for new electric projects. Some are new projects, while other projects may have received plan approval previously but were not completed for any number of reasons.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	600,000	450,000	450,000	450,000	450,000	2,400,000
Total	600,000	450,000	450,000	450,000	450,000	2,400,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	160,000	150,000	150,000	150,000	150,000	760,000
State Grant	440,000	300,000	300,000	300,000	300,000	1,640,000
Total	600,000	450,000	450,000	450,000	450,000	2,400,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1402

Project Name Unit 3 Cooling Tower Repairs

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Maintenance

Useful Life Unknown

Category Electric

Priority 1

Status Active

Total Project Cost: **$803,000**

Description

This project was developed to repair mechanical and structural components of the Unit 3. Specific activity scheduled for 2014 is the replacement of the hot water basin roof decking.

NOTE: Project costs in years beyond 2014 are shown for expense planning purposed and represent future projects related to this equipment that are anticipated based on expected operation.

Justification

This decking provides a walking surface for tower inspections and is also designed as part of the hot water basin structure. Its current deteriorated condition is such that access to it is limited to only certain areas where the roof integrity is adequate. The project is needed to maintain the structural integrity of the cooling tower and the continued reliability of coolling system mechanical components. Continued deteroration of the cooling tower performance will lead to load reductions on the unit during periods of high ambient temperatures. This will occur during the time period when generation costs are at their peak.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	42,000	571,000	52,000	138,000		803,000
Total	42,000	571,000	52,000	138,000		803,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	42,000	571,000	52,000	138,000		803,000
Total	42,000	571,000	52,000	138,000		803,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EG1404**

Project Name **McKee Run Unit 3 Auxillary System Components**

New Project: No **Account Number:** 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority 4
Status Active
Total Project Cost: **$597,000**

Description

This project will perform inspections and repairs of unit 3 auxillary system components. Critical auxillary sysem components are those that could result in unit load reduction or outage with consequential loss of capacity and/or generation although they would not individually affect the long range financial viability of the unit. Components identified will be addressed in 2014 inlcude the 3B condensate pump and motor. Components scheduled for 2014 include Unit 3B condensate pump and motor, Unit 3B boiler feed pump motor, and inspection of the Unit 3 feedwater heater.

NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation.

Justification

Critical system components that, if they fail, will result in the loss of generation and/or capacity. Addressing these assets in a systematic fashion will result in minimize forced outages and eliminate major maintenance expenses associated with component failure. Performing work as scheduled will also levelize maintenance expenditures. Delaying this project could result in the failure of critical unit equipment and subsequent loss of generation and/or capacity.

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Construction/Maintenance	116,000	135,000	6,000	34,000	306,000	597,000
Total	116,000	135,000	6,000	34,000	306,000	597,000

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Electric Revenue	116,000	135,000	6,000	34,000	306,000	597,000
Total	116,000	135,000	6,000	34,000	306,000	597,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1405

Project Name Van Sant Unit 11 Component Replacements

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority 4
Status Active
Total Project Cost: **$493,000**

Description

This fund was developed to perform inspections and repairs to the VanSant Unit 11 auxiliary equipment on a predetermined frequency based on unit operating hours, required regulatory inspection intervals, and known equipment condition. Work to be performed to include the following equipment:
2014 - Refurbish Exhaust frame blower B and motor, B Cooling Water pump and motor, B injection water pump motor

NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation.

Justification

This project is required to fund the replacement of capital items that are expected to reach their useful life and will need to be replaced or refurbished to maintain plant system and unit reliability. Extended equipment and /or unit outage time will result from lack of funding this project. This will have a direct effect on the cost of energy during the extended outage time as well as increase future energy capacity charges.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	32,000	75,000	178,000	58,000	150,000	493,000
Total	32,000	75,000	178,000	58,000	150,000	493,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	32,000	75,000	178,000	58,000	150,000	493,000
Total	32,000	75,000	178,000	58,000	150,000	493,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1406

Project Name McKee Run High Energy Piping Repairs

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority 1
Status Active
Total Project Cost: **$80,000**

Description

This project will address deficiencies in highly stressed piping systems at the McKee Run Generating Station found during inspections conducted on those piping systems. The inspections are scheduled for early 2013. Included will be the main steam, hot and cold reheat lines as well as feed water and condensate piping of all units. This work is intended to repair or replace piping and pipe supports that are found to be defective before any long term stress or flow induced pipe failures occur.

Justification

High energy piping systems are subject to service related structural failure due to the high temperature service under which they operate. Additionally, lower temperature piping systems are subject to accelerated corrosion rates due to flow characteristics. Identifying and correcting any such piping degradation before failures occur will prevent extended forced outages to make emergency repairs/replacement. Delaying this project could result in the failure of critical piping systems and subsequent loss of generation and or capacity. Most importantly, component failure could also result in serious safety risk to personnel. This project is one that is required to meet insurance company recommendations.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Planning/Design	80,000					80,000
Total	80,000					80,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	80,000					80,000
Total	80,000					80,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1407

Project Name Metering System Upgrades

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Maintenance

Useful Life Unknown

Category Electric

Priority 9 --

Status Active

Total Project Cost: **$150,000**

Description

This project involves the replacement of all the meters (15) in the COD system that are currently tied to the metering computer at McKee Run Generating Station. In addition, costs associated with the replacement of the Metering computer (PC) at McKee Run and an alternate demark for the telephone line that the NRG meter uses to communicate data to the McKee Run computer is included in this project. A metering computer would also be installed at the City of Dover dispatch center for use. At the present time, there are annual maintenance costs associated with keeping the reliability of the meters and the metering software current. In addition, a software maintenance fee is included in the annual budget. Activities scheduled for 2014 include planning and design. Installation and purchase to be completed in 2015.

Justification

The meters are 14 years old and the metering computer is 4 years old and nearing the end of their recommended service life. The metering system provides the City of Dover, T.E.A, NAES, PJM, NRG and Delmarva Power with accurate data for revenue metering, cost metering, load scheduling and forecasting and for generator capacity rating verification purposes. Submission of this data/information is also an important part of compliance with various NERC standards. Non-compliance with NERC Standards could result in fines and other penalties. Delaying or eliminating this project could have a substantial effect on the City of Dover electric bill. Failures to the meters or computers would force the City of Dover to rely on DPL metering, NRG metering and/or other methods of determining load usage costs and generation revenues. In addition, costs associated with the manual documentation and submission of the information would be labor intensive and could become extremely costly.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	25,000	125,000				150,000
Total	25,000	125,000				150,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	25,000	125,000				150,000
Total	25,000	125,000				150,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1408

Project Name McKee Run & Vansant Safety & Compliance Improve.

New Project: Yes

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life
Category Electric
Priority 7 --
Status Active
Total Project Cost: **$185,000**

Description

This project will address various safety and compliance concerns in and around the McKee Run and VanSant Facilities. Included in this project are the installation of stairs to the Unit 3 elevator, upgrade of the Cardox system at VanSant, installation of electrical switchgear at both McKee Run and VanSant to lessen arc flash exposure and improve equipment reliability, modification to fire piping system at McKee Run and breeching improvements on Units 1 and 2 ductwork.

NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation.

Justification

Critical systsem components, that if they fail, will result in loss of generation and/or capacity. Several of the improvements in the project address safety of personnel as well as improve equipment reliability. Delaying this project could result in the failure of critical unit equipment and subsequent loss of generation or capacity. In addition, safety of plant personnel and equipment could be compromised. This project will be performed concurrently with several other projects designed to maintain the high reliablity and availbility of the McKee Run generating units.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	86,000	36,000	28,000	35,000		185,000
Total	86,000	36,000	28,000	35,000		185,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	86,000	36,000	28,000	35,000		185,000
Total	86,000	36,000	28,000	35,000		185,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1409

Project Name McKee Run Natural Gas System Block/Bleed Valves

New Project: Yes

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life
Category Electric
Priority 8 --
Status Active
Total Project Cost: **$65,000**

Description

This project will install double-block-and-bleed valves on the natural gas system /lines serving Units 1, 2 and 3 boilers. The gas lines are the primary fuel feed lines to each of the individual units. These lines are used 100% of the time the units are in service or available for service.

NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation.

Justification

Critical system components that, if they fail, will result in loss of generation and/or capacity. An additional level of safety needs to be implemented to ensure natural gas line leakage does not occur which could result in placing both personnel and equipment into a potentially dangerous environment. Delaying this project could result in the failure of critical unit equipment and subsequent loss of generation and/or capacity. In addition, safety of plant personnel and equipment could be compromised.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	65,000					65,000
Total	65,000					65,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	65,000					65,000
Total	65,000					65,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1410

Project Name McKee Run & VanSant Mobile Crane Repair/Replace

New Project: Yes

Account Number: 487-5101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Vehicle

Useful Life

Category Electric

Priority 10 --

Status Active

Total Project Cost: **$125,000**

Description

This project will address the immediate repair of the current crane and the purchase of a new/rebuilt crane in the future. The crane is of 1978 vintage and is nearing the end of its' usefull life.

Justification

The cane is used by plant personnel, City of Dover T&D personnel and by the City of Dover Water / Wastewater personnel for project work and for the repair/replacement of equipment being used by the entities. The crane is badly needing of repair and is currently out of service due to various items on the crane that are in need of repair that affect the continued safe operation of the equipment and of those using the equipment. Delaying this project will increase rental costs within the O&M Budge, increase the potential fo rincreased forced outage periods and increase emergency response times when having to go to outside vendors for this type of equipment and when time is of the essence.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Equip/Vehicle/Furnishings	125,000					125,000
Total	125,000					125,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	125,000					125,000
Total	125,000					125,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EG1413**

Project Name **McKee Run & VanSant Preservation of Structures**

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority n/a
Status Active
Total Project Cost: **$536,000**

Description

This project involves the preservation of plant structures in order to prevent deterioration of building structural steel and equipment subject to corrosion due to the working environment. Included will be the sandblasting and painting of identified structures and equipment along with the removal of equipment that has been retired in place. This work is an ongoing effort spanning multiple years. Work identified includes the following:
2014 - Paint the radiator support structure and diesel cooling water tank at VanSant. Repair and paint the exterior of the circulating water piping at the base of the Unit 3 condenser. Paint all structural steel bolted connections at grade on Unit 3 boiler.

NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation.

Justification

Structural steel painting is needed in various areas throughout the plant proper as well as various outbuildings on the plant property to maintain the physical building structures and equipment in an acceptable condition and prevent further deterioration. This project represents a minimum preservation and maintenance of structures consistent with the expected life of the station. Consequences of delaying or eliminating this project will result in the acceleration of deterioration of plant structures and larger future costs associated with structural repairs.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	42,000	47,000	165,000	142,000	140,000	536,000
Total	42,000	47,000	165,000	142,000	140,000	536,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	42,000	47,000	165,000	142,000	140,000	536,000
Total	42,000	47,000	165,000	142,000	140,000	536,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1414

Project Name McKee Run Unit 3 Turbine Repairs

New Project: No

Account Number:

Time-Line:

Department Power Plant

Contact Plant Manager

Type Maintenance

Useful Life Unknown

Category Electric

Priority 1

Status Active

Total Project Cost: **$1,585,800**

Description

This project will inspect the Unit 3 turbine and auxiliary equipment to determine repairs needed to keep the unit reliable. In 2014 an extensive detailed inspection and repair is planned. It will include a full disassembly and inspection of the turbine and auxiliary equipment. Costs have been revised to reflect the need to replace 9th stage blading on the turbine.
NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation and insurance company recommendations.

Justification

Documented condition of rotor blading during last inspection noted deterioration of 9th stage blades and temporary repairs performed. A significant probability that the blades should be replaced. Consequences of delaying or eliminating this project include possible catastrophic equipment failure and indefinite loss of unit availability. In addition, the insurance carrier has made recommendations that this unit should be inspected at an interval not to exceed 10 years. Currently the unit has gone 13 year since its last major inspection.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	1,149,800			10,000	426,000	1,585,800
Total	1,149,800			10,000	426,000	1,585,800

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	1,149,800			10,000	426,000	1,585,800
Total	1,149,800			10,000	426,000	1,585,800

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EG1415**

Project Name **McKee Run Units 1 & 2 Component Repairs**

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority 4
Status Active
Total Project Cost: **$3,087,500**

Description

This project will inspect and repair capital equipment associated with the Units 1 and 2 turbine generator and Boiler equipment. Components identified that will be addressed include the inspection of the turbine nozzles and turbine control valves.

NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation.

Justification

These units have not had a major disassembly inspection for 16 years and are well beyond the insurance company recommended inspection cycle (minimum of 10 years). This project is required to determine the condition of the 1st stage turbine nozzles to evaluate the continued reliable operation of the Units without performing the recommended major inspection. Continued operation of the units is not recommended without perfoming this minimal inspeciton. Extended equipment and / or unit outage time will result from lack of funding this project. This will have a direct effect on the cost of energy during the extended outage time as well as increase future energy capacity charges.

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Construction/Maintenance	105,000	52,000	246,000	234,000	2,450,500	3,087,500
Total	105,000	52,000	246,000	234,000	2,450,500	3,087,500

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Electric Revenue	105,000	52,000	246,000	234,000	2,450,500	3,087,500
Total	105,000	52,000	246,000	234,000	2,450,500	3,087,500

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EG1416**

Project Name **Van Sant Capacity Increase**

New Project: Yes

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Maintenance

Useful Life Unknown

Category Electric

Priority n/a

Status Active

Total Project Cost: **$1,500,000**

Description

This project will increase the electric generation output of the VanSant Unit 11 gas turbine generator by installing technology specifically designed to decrease the air inlet temperatures to the gas turbine during high ambient air temperature days. This project is dependent on obtaining favorable payback as determined by an evaluation of available technologies conducted as part of a strategically budgeted initiative that will determine the most cost effective technology to utilize. This initiative is contained in the 2012 Strategic level of the Power Plant O&M budget. The project is estimated to be completed in 2013. Multiple technologies to achieve the increased generator output will be evaluated in 2012.

Justification

This project will provide a positive cash flow within 5 years of installation as the City of Dover will benefit through additional capacity and generation sales. Each year this project is delayed will result in lost revenue opportunity to the City of Dover.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance	250,000	750,000	500,000			1,500,000
Total	250,000	750,000	500,000			1,500,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	250,000	750,000	500,000			1,500,000
Total	250,000	750,000	500,000			1,500,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1500

Project Name McKee Run Unit 3 Boiler Systems

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Maintenance

Useful Life Unknown

Category Electric

Priority 2

Status Active

Total Project Cost: **$504,000**

Description

This fund was developed to perform inspections and repairs to the Unit 3 boiler on a predetermined frequency based on unit operating hours, required regulatory inspection intervals, and known equipment condition. In general, most work activities are those requiring planned outages and therefore will be scheduled to coincide with planned outages. Work identified includes the following:
- Replacement of superheater and reheater sample tubes and the replacement of reheater support lugs.
- Refurbishment of 3A FD Fan and motor
- Refurbishment of Boosted over-fire air fan
- Repair of the Deareator heater and storage tank.

NOTE: Project costs in years beyond 2015 are shown for expense planning purposes and represent future projects related to this equipment that are anitcipated based on expected operation.

Justification

Critical system equipment represents components that, if they fail, will result in loss of generation and or capacity. Routine evaluation of the condition of critical components will allow for proper prioritization of maintenance activities and resources. Delaying this project could result in the failure of critical unit equipment and subsequent loss of generation and or capacity. More importantly, component failure could also result in safety risk to personnel.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance		185,000		319,000		504,000
Total		185,000		319,000		504,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue		185,000		319,000		504,000
Total		185,000		319,000		504,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1501

Project Name McKee Run Unit 3 Stack Repairs

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Maintenance

Useful Life Unknown

Category Electric

Priority 9 --

Status Active

Total Project Cost: **$325,000**

Description

An internal and external inspection was performed by an outside consultant in 2012. From this, a scope has been devleoped to identify repaired required to extend the life of the stack for 15 to 20 years. Extensive repaired are required to the stack lining and exterior will be made in order to allow continued operation of Unit 3.

Justification

Extensive deterioration of the stack lining was found during the fall of 2012 planned inspection of the stack. This will require significant repair and replacement of the stack lining. Delaying necessary repairs could lead to more costly repairs in the future and possible unplanned forced outage on Unit 3. Earnings from the sale of capacity may also be affected.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance		325,000				325,000
Total		325,000				325,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue		325,000				325,000
Total		325,000				325,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1601

Project Name McKee Run Building Equipment Replacement

New Project: Yes

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority n/a
Status Active
Total Project Cost: **$250,000**

Description

This project includes the replacement of certain building support systems that are expected to reach their useful life. The specific building systems to be addressed include:
Supervisors Office Roof top Air Conditioners – 2016-$30,000
#3 elevator refurbishment- 2016- $60,000
Turbine roof exhaust fans- 2016 - $20,000
Control Room rooftop air Conditioning Unit – 2017 - $50,000

Justification

This project includes the replacement of certain building support systems that are expected to reach their useful life. The specific building systems to be addressed include:
- Supervisors Office Roof top air conditioners
- #3 elevator refurbishment
- Turbine roof exhaust fans replacement

NOTE: Project costs in years beyond 2014 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on expected operation.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance			110,000	50,000	90,000	250,000
Total			110,000	50,000	90,000	250,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue			110,000	50,000	90,000	250,000
Total			110,000	50,000	90,000	250,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1602

Project Name McKee Run Hydrogen Purity Analyzers-Units 1,2 & 3

New Project: Yes

Account Number:

Time-Line:

Department Power Plant

Contact Electric Director

Type Maintenance

Useful Life

Category Electric

Priority n/a

Status Active

Total Project Cost: **$180,000**

Description

This project will replace the current Hydrogen Purity Analyzers on Units 1, 2 and 3 with newer equipment. Hydrogen Analyzers monitor hydrogen purity in power generators which use hydrogen gas for cooling. It also monitors CO2 in hydrogen and CO2 in air during shutdown and startup purge procedures. Hydrogen is the media by which cooling of the generator(s) is achieved. Great importance is placed on the assurance that system is 100% pure hydrogen and not contaminated. In addition , the analyzers also monitor the CO2 content when the generator is taken out of service for equipment and personnel safety reasons.

Justification

Critical system components that, if they fail, will result in loss of generation and/or capacity. Parts and repair facilities are becoming rare. Newer equipment enables facility to secure improved equipment reliability and vendor support in the repair, acquisition of replacement parts and in the overall maintenance of the analyzers.

Delaying this project could result in the failure of critical unit equipment and subsequent loss of generation and/or capacity.

This project will be performed concurrently with several other projects designed to maintain the high reliability and availability of Unit 3 and McKee Run. Reference McKee Run Unit 3 Turbine Inspection project and Unit 3 Boiler Sytems Project.

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Construction/Maintenance			180,000			180,000
Total			180,000			180,000

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Electric Revenue			180,000			180,000
Total			180,000			180,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1603

Project Name McKee Run Units 1 & 2 Stack Repairs

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Unassigned

Useful Life 10-15 years

Category Electric

Priority 10 --

Status Active

Total Project Cost: **$285,000**

Description

Repairs to the stack lining and exterior will be made in order to allow continued operation of these units. An assessment was made in the fall of 2012 to determine the remaining life of the stack and also provide cost of any repairs required to extend the life of the stack for another 5 yrs. This assessment determined that significant work will be required to repair the internal lining of the stack and inlet breaching.

Justification

This stack has been in service past its expected life and repairs are needed to ensure continued operation for the remaining life of the Units. Should this stack need to be taken out of service, it will necessitate taking both Units 1 and 2 offline. Delaying necessary repairs could lead to more costly repairs in the future, simultaneous unplanned forced outages on both Units 1 & 2,

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance			285,000			285,000
Total			285,000			285,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue			285,000			285,000
Total			285,000			285,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1604

Project Name Unit 3 Cooling Water Line Repairs

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority n/a
Status Active
Total Project Cost: **$250,000**

Description

This project will inspect and repair the underground cooling water line from the Unit 3 condenser to the cooling tower. An inspection of the pipe condition will be performed on this pipe in the fall of 2015 to develop a repair/replace action plan to address the suitability for continued operation as well as extending the life of the piping beyond 2015. The actual repairs will be completed in the spring of 2016.. Completion of the project as scheduled will eliminate the need to add additional O&M funding for emergency repairs in future years. The budgeted costs assume only repairs of the lines (2) from the cooling tower to the plant exterior wall.

Justification

The condition of the underground cooling water line has required numerous repairs over the life of the plant and is expected to reach its useful life in the 2015-2020 time period. It is expected that the repair frequency will accelerate over the next several years as the internal pipe coating continues to degrade. Delaying this project beyond 2016 will increase the risk of a failure causing an extended unit outage to repair or replace the failed pipe as well incur water spillage to the surrounding ground. Additional budget dollars will need to be allocated to make the repairs of the failed piping.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance			250,000			250,000
Total			250,000			250,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue			250,000			250,000
Total			250,000			250,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1701

Project Name Van Sant Unit 11 Major Overhaul/Inspection

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Improvement
Useful Life 20 years
Category Electric
Priority 3
Status Active
Total Project Cost: **$1,948,000**

Description

This project will perform a major overhaul on the turbine generator based on Original Equipment Manufacturer (OEM) recommended repair frequency which is based on factored starts of the unit from first commissioning and from last inspection/repair interval. This project will be implemented in 2017 with long lead material purchases and installation in 2018.

Justification

This project is required to fund the purchase of all parts needed to perform a major overhaul on the unit based on estimated factored starts since unit was first commissioned and since last the Hot Gas Path inspection. This project will span the course of three years. In Year 1, the majority of the long lead parts will be purchased. Services will be identified in year 2 and the actual installation will be performed in Year 2. Extended equipment and /or unit outage time will result from lack of funding this project. This will have a direct effect on the cost of energy during the extended outage time as well as increase future energy capacity charges. In addition, gradual degradation of the unit's output could occur which would have a negative effect on the capacity rating of the unit and could result in catastrophic failure of the unit.

Expenditures	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Construction/Maintenance				900,000	1,048,000	1,948,000
Total				900,000	1,048,000	1,948,000

Funding Sources	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**	**Total**
Electric Revenue				900,000	1,048,000	1,948,000
Total				900,000	1,048,000	1,948,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1801

Project Name McKee Run Hot Water Boilers

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Equipment

Useful Life Unknown

Category Electric

Priority n/a

Status Active

Total Project Cost: **$80,000**

Description

This project will replace the 2 existing hot water boilers with smaller more efficient (90 percent or better) boilers. This project will tie in the Units 1 and 2 plant heating system to the hot water system. This project was originally set up for 2011. The plant Hot water boilers would only be supplying heat to the plant. The existing hot water boilers are 36 yrs old and have an efficiency of less than 85%.

Justification

A result of the conversion from residual to distillate oil as part of the pollution remediation project, the existing hot water boilers will no longer be needed to heat oil. Therefore the only load on the hot water system will be for plant heating. The existing hot water boilers are grossly oversized for this application and not suited for this seasonal operating mode. Additionally, the boilers are 36 years old and approaching end of life. Replacing the existing boilers with properly sized boilers will reduce costs on monthly gas usage and reduced maintenance on existing boilers. Installing more efficient boilers will also result in reducing the carbon footprint of the plant. The boilers are approaching end of life and are requiring more frequent maintenance. Repalcing these in 2014 will reduce the potential for experiencing system outages and more expensive repairs. Additionally, the sooner we replace the current boilers with the more efficient units the sooner we will realize payback on investment.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Miscellaneous					80,000	80,000
Total					80,000	80,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue					80,000	80,000
Total					80,000	80,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan FY 14 *thru* FY 18

City of Dover, Delaware

Project # **EG1802**

Project Name **McKee Run Fuel Oil System Reburbishment**

New Project:

Time-Line:

Account Number:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life Unknown
Category Electric
Priority 3
Status Active
Total Project Cost: **$49,500**

Description

This project will refurbish to as new condition all fuel oil pumps and motors associated with the fuel unloading, transfer, and fuel burning systems of all 3 of the McKee Run Generating Units. Equipment to be addressed in this project include:
Fuel oil burner pump motors
Fuel oil unloading pumps and motors
Fuel oil transfer pumps and motors

Justification

This project is required to fund the refurbishment and/ or replacement of capital items that are expected to reach their useful life in 2018 and beyond to maintain system and unit reliability. Extended equipment and /or unit outage time will result from lack of funding this project. This will have a direct effect on the cost of energy during the extended outage time as well as increase future energy capacity charges.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance					49,500	49,500
Total					49,500	49,500

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue					49,500	49,500
Total					49,500	49,500

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1803

Project Name Units 1 and 2 Cooling Tower Repairs

New Project: Yes

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant
Contact Plant Manager
Type Maintenance
Useful Life
Category Electric
Priority n/a
Status Active
Total Project Cost: **$140,000**

Description

This project will repair mechanical components of the Units 1 and 2 cooling tower that will have reached their useful life. Included in the work will be the refurbishment of replacement of cooling tower fan motors and drives.

Justification

this project is needed to maintain the continual reliability of cooling system mechanical components . These componenets are criticla to maintaining the thermal performace of the cooling tower. Continued deterioration of the cooling tower performance will lead to laod reductions on the unit during periods of high ambient temperatures. This will occur during the time period when generation costs are at their peak.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance					140,000	140,000
Total					140,000	140,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue					140,000	140,000
Total					140,000	140,000

Budget Impact/Other

FY 2014 DRAFT Capital Investment Plan

FY 14 *thru* FY 18

City of Dover, Delaware

Project # EG1804

Project Name Units 1 & 2 Boiler Repairs

New Project: No

Account Number: 487-8101-591.40-31

Time-Line:

Department Power Plant

Contact Plant Manager

Type Maintenance

Useful Life Unknown

Category Electric

Priority 2

Status Active

Total Project Cost: **$342,000**

Description

This fund was developed to perform inspections and repairs to the Units 1 and 2 boilers on a predetermined frequency based on unit operating hours, required regulatory inspection intervals, and known equipment condition. In general, most work activities are those requiring planned outages and therefore will be scheduled to coincide with planned outages.
Work scheduled includes the following:

Boiler air heater baskets, air heater expansion joints, ID fan expansion joints, ID and FD fan damper drive actuators.

NOTE: Project costs in years beyond 2018 are shown for expense planning purposes and represent future projects related to this equipment that are anticipated based on continued operation.

Justification

This project is required to fund the repair/replacement of capital items that are expected to reach their useful life. Critical system equipment represents components that, if they fail, will result in loss of generation and or capacity. Routine evaluation of the condition of critical components will allow for proper prioritization of maintenance activities and resources. Delaying this project could result in the failure of critical unit equipment and subsequent loss of generation and or capacity. More importantly, component failure could also result in safety risk to personnel.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Construction/Maintenance					342,000	342,000
Total					342,000	342,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue					342,000	342,000
Total					342,000	342,000

Budget Impact/Other

Vehicle Replacement

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru FY 18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Code Enforcement								
2001 Dodge Pick Up Truck	*14Veh# 20*	1	15,000					*15,000*
2003 Ford CVC	*14Veh# 25*	n/a	15,000					*15,000*
2007 Dodge Pick Up	*16Veh# 17*	n/a			17,000			*17,000*
1998 Ford Crown Victoria	*18Veh# 11*	n/a					23,800	*23,800*
Code Enforcement Total			30,000		17,000		23,800	*70,800*
Facilities Management								
1999 Dodge RMV Van (435)	*14Veh# 435*	n/a	17,800					*17,800*
2003 Dodge Van (438)	*16Veh# 438*	n/a			18,900			*18,900*
2004 Ford Van #439	*18Veh# 439*	3					20,100	*20,100*
Facilities Management Total			17,800		18,900		20,100	*56,800*
Life Safety (Fire Marshal)								
2003 Ford Expedition	*15Veh# 23*	n/a		27,500				*27,500*
2005 Ford Expedition	*16Veh# 28*	n/a			28,500			*28,500*
2008 Dodge Durango	*17Veh# 12*	n/a				29,500		*29,500*
1985 Chevy Van	*18Veh# 14*	n/a					17,500	*17,500*
Life Safety (Fire Marshal) Total				27,500	28,500	29,500	17,500	*103,000*
Permtting and Inspections								
2005 Ford F150	*15Veh# 13*	n/a		16,000				*16,000*
2001 Dodge Pick Up	*16Veh# 19*	n/a			17,000			*17,000*
2001 Dodge Pick Up	*16Veh# 22*	n/a			17,000			*17,000*
Permtting and Inspections Total				16,000	34,000			*50,000*
Planning								
2004 Ford Station Wagon	*17Veh# 3*	n/a				16,000		*16,000*
Planning Total						16,000		*16,000*
Police								
2007 Ford Crown Victoria (228)	*14Veh# 228*	n/a	23,500					*23,500*
2006 Ford Crown Victoria (232)	*14Veh# 232*	n/a	23,500					*23,500*
2008 Ford Crown Victoria (239)	*14Veh# 239*	n/a	23,500					*23,500*
2000 Ford Taurus (242)	*14Veh# 242*	n/a	24,000					*24,000*
2008 HD Motorcycle FHP (256)	*14Veh# 256*	n/a	19,400					*19,400*
2008 HD Motorcycle FHP (257)	*14Veh# 257*	n/a	19,400					*19,400*
2008 Ford Crown Victoria (258)	*14Veh# 258*	n/a	23,500					*23,500*
2007 Ford Crown Victoria (278)	*14Veh# 278*	n/a	23,500					*23,500*
2007 Ford Crown Victoria (290)	*14Veh# 290*	n/a	23,500					*23,500*
2008 Ford Crown Victoria (293)	*14Veh# 293*	n/a	23,500					*23,500*
2002 Ford Taurus (206)	*15Veh# 206*	n/a		18,900				*18,900*

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2006 Ford Crown Victoria (217)	*15Veh# 217*	n/a		23,800				*23,800*
2007 Ford Crown Victoria (227)	*15Veh# 227*	n/a		23,800				*23,800*
2000 Ford Crown Victoria (234)	*15Veh# 234*	n/a		23,800				*23,800*
2007 Ford Crown Victoria (238)	*15Veh# 238*	n/a		23,800				*23,800*
2009 HD Motorcycle FHP (266)	*15Veh# 266*	n/a		18,800				*18,800*
2005 Ford Crown Victoria (277)	*15Veh# 277*	n/a		23,800				*23,800*
2005 Ford Crown Victoria (279)	*15Veh# 279*	n/a		23,800				*23,800*
2007 Ford Crown Victoria (280)	*15Veh# 280*	n/a		23,800				*23,800*
2005 Ford Crown Victoria (288)	*15Veh# 288*	n/a		23,800				*23,800*
2008 Ford Crown Victoria (291)	*15Veh# 291*	n/a		23,800				*23,800*
2007 Ford Crown Victoria (292)	*15Veh# 292*	n/a		23,800				*23,800*
2010 Ford Crown Victoria (202)	*16Veh# 202*	n/a			23,800			*23,800*
2010 Ford Crown Victoria (203)	*16Veh# 203*	n/a			23,800			*23,800*
1998 Ford E250 (207)	*16Veh# 207*	n/a			17,300			*17,300*
2000 Ford Taurus (210)	*16Veh# 210*	n/a			23,800			*23,800*
2005 Ford F150 Pick Up (245)	*16Veh# 245*	n/a			18,400			*18,400*
2008 Ford Crown Victoria (259)	*16Veh# 259*	n/a			23,800			*23,800*
2007 HD FHC Motorcycle (267)	*16Veh# 267*	n/a			18,800			*18,800*
2009 HD Motorcycle FHP (268)	*16Veh# 268*	n/a			18,800			*18,800*
1999 Ford Taurus (205)	*17Veh# 205*	n/a				20,200		*20,200*
2010 Dodge Charger (209)	*17Veh# 209*	n/a				18,900		*18,900*
2010 Ford Crown Victoria (243)	*17Veh# 243*	n/a				23,800		*23,800*
2011 Ford Crown Victoria (251)	*17Veh# 251*	n/a				23,800		*23,800*
2007 Ford Fusion (260)	*17Veh# 260*	n/a				18,900		*18,900*
2010 Ford Crown Victoria (271)	*17Veh# 271*	n/a				23,800		*23,800*
2010 Ford Crown Victoria (273)	*17Veh# 273*	n/a				23,800		*23,800*
2010 Ford Crown Victoria (275)	*17Veh# 275*	n/a				23,800		*23,800*
2002 Dodge Ram 1500 (296)	*17Veh# 296*	n/a				18,400		*18,400*
2001 Ford E350 SD (299)	*17Veh# 299*	n/a				46,600		*46,600*
2006 Ford Crown Victoria (218)	*18Veh# 218*	n/a					22,300	*22,300*
2005 Ford Crown Victoria (276)	*18Veh# 276*	n/a					22,300	*22,300*
2010 Ford Crown Victoria (285)	*18Veh# 285*	n/a					23,800	*23,800*
2010 Ford Crown Victoria (289)	*18Veh# 289*	n/a					23,800	*23,800*
2005 Ford E250 (295)	*18Veh# 295*	n/a					17,300	*17,300*
Totaled Vehicles	*PD1402*	n/a	20,000	20,000	20,000	20,000	20,000	*100,000*
Police Total			247,300	295,700	188,500	262,000	129,500	*1,123,000*
Public Works - Grounds								
1990 FMC 300 Gallon Sprayer (565)	*14Veh# 565*	5	18,600					*18,600*
1998 Vermeer Stump Grinder (566)	*14Veh# 566*	3	31,500					*31,500*
2001 Dodge Pickup with Dump Body #549	*15Veh# 549*	3		41,300				*41,300*
2002 Dodge Pick Up with Dump Body (550)	*15Veh# 550*	3		41,300				*41,300*
1998 Chevy Crew Cab Dump Truck (551)	*15Veh# 551*	4		44,700				*44,700*
2001 Dodge Pick Up with Dump Body (553)	*16Veh# 553*	2			42,600			*42,600*
1999 Chevy Chipper Box Dump Truck w/Lift Gate #554	*16Veh# 554*	3			59,500			*59,500*
2005 Kubota 72" Front Mount Mower #564	*17Veh# 564*	3				30,100		*30,100*
2001 Kubota 80" Utility Tractor (569)	*17Veh# 569*	3				38,700		*38,700*
1994 Vermeer Brush Chipper (588)	*17Veh# 588*	5				49,700		*49,700*
2004 New Holland Boom Axe Mower #560	*18Veh# 560*	3					75,000	*75,000*
2003 Ex-Mark 52" Zero Turn Mower (568)	*18Veh# 568*	3					14,500	*14,500*
2004 Kubota Tractor w/Front Loader/backhoe #572	*18Veh# 572*	3					44,800	*44,800*
Public Works - Grounds Total			50,100	127,300	102,100	118,500	134,300	*532,300*
Public Works - Sanitation								
2004 Peterbilt Automated Trash Truck (442)	*14Veh# 442*	2	252,100					*252,100*

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2002 Int'l Rear Loader (449)	*14Veh# 449*	2	150,000					*150,000*
2004 Peterbilt Automated Trash Truck (443)	*15Veh# 443*	2		264,800				*264,800*
2008 International Bulk Trash Truck #448	*16Veh# 448*	3			130,600			*130,600*
2008 Peterbilt Side Loader (451)	*16Veh# 451*	4			278,100			*278,100*
2008 Peterbilt Automated Trash Truck (441)	*17Veh# 441*	3				292,100		*292,100*
2009 International Bulk Trash Truck #446	*17Veh# 446*	3				133,300		*133,300*
2008 Intn't Rear Loader (445)	*18Veh# 445*	4					168,900	*168,900*
2010 Peterbilt Automated Trash Truck #455	*18Veh# 455*	3					306,800	*306,800*
Public Works - Sanitation Total			402,100	264,800	408,700	425,400	475,700	*1,976,700*
Public Works - Streets								
1986 Case Backhoe (319)	*14Veh# 319*	2	39,800					*39,800*
1992 International Dump Truck (328)	*14Veh# 328*	1	121,700					*121,700*
2001 Dodge Pick Up Truck (331)	*14Veh# 331*	2	20,000					*20,000*
2001 Int'l Dump Truck (321)	*15Veh# 321*	3		125,400				*125,400*
2001 Dodge Utility Truck (345)	*15Veh# 345*	3		38,100				*38,100*
1992 Int'l Leaf Truck (366)	*15Veh# 366*	2		160,000				*160,000*
2006 Ford 1-Ton Dump Truck (325)	*16Veh# 325*	4			44,500			*44,500*
Public Works - Streets Total			181,500	323,500	44,500			*549,500*
GRAND TOTAL			928,800	1,054,800	842,200	851,400	800,900	*4,478,100*

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru **FY 18**

FUNDING SOURCE SUMMARY

Source	FY 14	FY 15	FY 16	FY 17	FY 18	Total
General Fund	928,800	1,054,800	842,200	851,400	800,900	*4,478,100*
GRAND TOTAL	**928,800**	**1,054,800**	**842,200**	**851,400**	**800,900**	***4,478,100***

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru FY 18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
W/WW Engineering								
2008 Chevrolet Pickup (421)	*17Veh# 421-2*	n/a				17,100		*17,100*
2008 Ford F150 Pick-Up (420)	*18Veh# 420-2*	1					17,800	*17,800*
W/WW Engineering Total						17,100	17,800	*34,900*
Wastewater Management								
1997 New Holland 575E (674-2)	*14Veh 674-2*	n/a	26,800					*26,800*
2003 Sterling Truck Jet (691)	*14Veh# 691*	n/a	210,400					*210,400*
2002 Sterling L7500 Dump Truck (671-2)	*15Veh 671-2*	n/a		59,900				*59,900*
2002 Dodge Pick Up Truck (663-2)	*16Veh 663-2*	n/a			19,000			*19,000*
2000 Airman Air Compressor (683-2)	*16Veh 683-2*	n/a			9,700			*9,700*
2008 Ford Pickup (698-2)	*16Veh 698-2*	n/a			17,700			*17,700*
2008 Ford 1 Ton Utility w/ Crane (665)	*16Veh# 665*	n/a			44,700			*44,700*
2005 Case Backhoe (682-2)	*17Veh 682-2*	n/a				62,100		*62,100*
1987 Empire Generator (601)	*17Veh# 601*	n/a				30,600		*30,600*
1987 Empire Generator (602)	*17Veh# 602*	n/a				30,600		*30,600*
1987 Empire Generator (603)	*17Veh# 603*	n/a				30,600		*30,600*
2006 Sidekick Easement Machine (690)	*18Veh# 690*	n/a					36,800	*36,800*
Meter Replacement Program	*WW1600*	8			150,000	200,000	200,000	*550,000*
Wastewater Management Total			237,200	59,900	241,100	353,900	236,800	*1,128,900*
Water Construction								
1991 International 40S (422)	*14Veh#422*	n/a	90,000					*90,000*
1995 Caterpillar Loader	*15Veh#402*	n/a		182,300				*182,300*
2002 Caterpillar Backhoe	*15Veh#405*	n/a		135,600				*135,600*
1995 John Deere Broom Tractor	*15Veh#406*	n/a		44,300				*44,300*
1995 Caterpillar Excavator	*16Veh#400*	n/a			57,000			*57,000*
2004 Ford 1-Ton with Dump	*16Veh#417*	n/a			44,500			*44,500*
2002 Sterling STE	*17Veh#424*	n/a				129,500		*129,500*
2008 Ingersoll Air Compressor	*18Veh #407*	n/a					20,600	*20,600*
Water Construction Total			90,000	362,200	101,500	129,500	20,600	*703,800*
Water Management								
1997 New Holland (674-2)	*14Veh# 674-2*	n/a	26,800					*26,800*
2002 Sterling L7500 (671-2)	*15Veh# 671-2*	n/a		59,900				*59,900*
2002 Dodge Pick-Up (663-2)	*16Veh# 663-2*	n/a			19,000			*19,000*
2000 Airmen Air Compressor (683-2)	*16Veh# 683-2*	n/a			9,700			*9,700*
2008 Ford Pickup (698-2)	*16Veh# 698-2*	n/a			17,700			*17,700*
2005 Case Backhoe	*17Veh# 682-2*	n/a				62,100		*62,100*
Meter Replacement Project	*WD1600*	8			150,000	200,000	200,000	*550,000*
Water Management Total			26,800	59,900	196,400	262,100	200,000	*745,200*
Water Treatment Plant								

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2007 Ford 1-Ton Utlity (622)	*15Veh# 622*	n/a		38,100				*38,100*
2008 GMC Cargo Van (662)	*16Veh# 662*	n/a			18,900			*18,900*
2010 Ford 1-Ton Utility Truck w/ Gage	*17Veh# 620*	n/a				41,300		*41,300*
2007 Kohler Generator Trailer Mounted (604)	*18Veh# 604*	n/a					50,000	*50,000*
Water Treatment Plant Total				38,100	18,900	41,300	50,000	*148,300*
GRAND TOTAL			354,000	520,100	557,900	803,900	525,200	*2,761,100*

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru **FY 18**

FUNDING SOURCE SUMMARY

Source	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Water/Wastewater Fund	354,000	520,100	557,900	803,900	525,200	*2,761,100*
GRAND TOTAL	**354,000**	**520,100**	**557,900**	**803,900**	**525,200**	***2,761,100***

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru FY 18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Engineering								
2008 Dodge Avenger (7)	*Veh# 007*	n/a			25,000			*25,000*
2005 Dodge Stratus (8)	*Veh# 008*	n/a				23,000		*23,000*
2007 Dodge Pickup (9)	*Veh# 009*	n/a			27,000			*27,000*
2006 Ford Van (749)	*Veh# 749*	n/a		25,000				*25,000*
2005 Ford Utility Truck (764)	*Veh# 764*	n/a	35,000					*35,000*
2005 Ford Pick Up (770)	*Veh# 770*	n/a				29,000		*29,000*
2006 Dodge Pickup (790)	*Veh# 790*	n/a		26,000				*26,000*
Electric Engineering Total			35,000	51,000	52,000	52,000		*190,000*
Electric T & D								
Trencher/Hoe (702)	*Veh# 702*	n/a			57,500			*57,500*
1989 Smith SM160 (716)	*Veh# 716*	n/a		15,400				*15,400*
2001 Freightliner (750)	*Veh# 750*	n/a				300,000		*300,000*
2002 Sherman & Reilly Wire Puller (758)	*Veh# 758*	n/a	125,000					*125,000*
2001 Freightliner (766)	*Veh# 766*	n/a	225,000					*225,000*
2003 Freightliner (779)	*Veh# 779*	n/a			190,500			*190,500*
2001 Dodge Ram 3500 (799)	*Veh# 799*	n/a		31,000				*31,000*
Electric T & D Total			350,000	46,400	248,000	300,000		*944,400*
GRAND TOTAL			385,000	97,400	300,000	352,000		*1,134,400*

City of Dover, Delaware

FY 2014 DRAFT Capital Investment Plan

FY 14 thru **FY 18**

FUNDING SOURCE SUMMARY

Source	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Electric Revenue	385,000	97,400	300,000	352,000		*1,134,400*
GRAND TOTAL	**385,000**	**97,400**	**300,000**	**352,000**		***1,134,400***

Debt Service

Contains the following subsections:

- Debt Limit
- Debt Service Schedules

City of Dover, Delaware
Computation of Legal Debt Margin
General Obligation Bonds
(amounts expressed in thousands)

	2008	2009	2010	2011	2012	Projected 2013	Projected 2014
Debt Limit	$ 697,621	$ 144,965	$ 144,341	$ 155,838	$ 156,429	$ 157,267	$ 157,827
Net (Taxable) Assessed Value on Books	$ 2,790,485	$ 2,899,293	$ 2,886,826	$ 3,116,765	$ 3,128,586	$ 3,145,349	$ 3,156,538
Total Net Debt applicable to limit (See NOTE below)	2,445	2,080	1,820	1,550	2,127	4,490	4,195
Legal debt margin	$ 695,176	$ 142,885	$ 142,521	$ 154,288	$ 154,302	$ 152,777	$ 153,632
Total Net Debt applicable to limit as a percentage of debt limit	0.35%	1.46%	1.28%	1.00%	1.38%	2.94%	2.73%

Legal Debt Margin Calculation for Fiscal Year 2014

Net (Taxable) Assessed Value on Books	$ 3,116,765	$ 3,128,586	$ 3,145,349	$ 3,156,538
Debt Limit - 5 Percent of Total Assessed Value	$ 155,838	$ 156,429	$ 157,267	$ 157,827
DEBT (For which the City's full faith and credit has been pledged)				
Gross Bonded Debt	1,550	2,127	4,490	4,195
LEGAL DEBT MARGIN	$ 154,288	$ 154,302	$ 152,777	$ 153,632

IMPORTANT NOTE: The Total Net Debt applicable to the debt limit includes the remaining Series 2003 Bonds and the 2012 PNC Loan;

Source: City of Dover Financial Reports, City of Dover Charter, Section 50(b), and Tax Assessor's Office
July 2009 the Charter was amended and the debt limit was reduced from 25% of the total assessed value to 5%.

City of Dover
General Obligation Bonds
Projected Debt Service

Fiscal Year Ending	Series 2003 Bonds	2012 Tax- Exempt Loan *	Total Debt Service	Green Energy Debt Service Contribution	Net Debt Service
6/30/2014	$ 327,400	$ 229,900	$ 557,300	$ (98,500)	$ 458,800
6/30/2015	243,000	229,900	472,900	(98,500)	374,400
6/30/2016	244,300	229,900	474,200	(98,500)	375,700
6/30/2017	249,900	229,900	479,800	(98,500)	381,300
6/30/2018	-	229,900	229,900	(98,500)	131,400
6/30/2019	-	229,900	229,900	(98,500)	131,400
6/30/2020	-	229,900	229,900	(98,500)	131,400
6/30/2021	-	229,900	229,900	(98,500)	131,400
6/30/2022	-	229,900	229,900	(98,500)	131,400
6/30/2023	-	229,900	229,900	(98,500)	131,400
6/30/2024	-	229,900	229,900	(98,500)	131,400
6/30/2025	-	229,900	229,900	(98,500)	131,400
6/30/2026	-	229,900	229,900	(98,500)	131,400
6/30/2027	-	229,900	229,900	(98,500)	131,400
6/30/2028	-	229,900	229,900	(98,500)	131,400
6/30/2029	-	229,900	229,900	(98,500)	131,400
6/30/2030	-	229,900	229,900	(98,500)	131,400
6/30/2031	-	229,900	229,900	(98,500)	131,400
6/30/2032	-	229,900	229,900	(98,500)	131,400
6/30/2033	-	229,900	229,900	(98,500)	131,400
Totals	$ 1,064,600	$ 4,598,000	$ 5,662,600	$ (1,970,000)	$ 3,692,600

City of Dover
Water/Wastewater Revenue Bonds
Projected Debt Service

Fiscal Year Ending	Series 2003	Series 2000 Wastewater	Series 2009 Wastewater	Series 2010 Water	Series 2011 Wastewater	Series 2013	Total Debt Service
6/30/2014	$ 404,100	$ 53,000	$ 347,100	$ 161,300	$ 54,000	$ -	$ 1,019,500
6/30/2015	401,500	53,000	347,100	161,300	54,000	292,400	1,309,300
6/30/2016	220,500	53,000	347,100	161,300	54,000	292,400	1,128,300
6/30/2017	219,100	53,000	347,100	161,300	54,000	292,400	1,126,900
6/30/2018	217,300	53,000	347,100	161,300	54,000	292,400	1,125,100
6/30/2019	219,900	53,000	347,100	161,300	54,000	292,400	1,127,700
6/30/2020	217,100	53,000	347,100	161,300	54,000	292,400	1,124,900
6/30/2021	218,800	-	347,100	161,300	54,000	292,400	1,073,600
6/30/2022	219,800	-	347,100	161,300	54,000	292,400	1,074,600
6/30/2023	220,100	-	347,100	161,300	54,000	292,400	1,074,900
6/30/2024	215,000	-	347,100	161,300	54,000	292,400	1,069,800
6/30/2025	-	-	347,100	161,300	54,000	292,400	854,800
6/30/2026	-	-	347,100	161,300	54,000	292,400	854,800
6/30/2027	-	-	347,100	161,300	54,000	292,400	854,800
6/30/2028	-	-	347,100	161,300	54,000	292,400	854,800
6/30/2029	-	-	347,100	161,300	54,000	292,400	854,800
6/30/2030	-	-	347,100	161,300	54,000	292,400	854,800
6/30/2031	-	-	347,100	161,300	54,000	292,400	854,800
6/30/2032	-	-	173,600	76,500	54,000	292,400	596,500
6/30/2033	-	-	-	-	54,000	292,400	346,400
6/30/2034	-	-	-	-	-	292,400	292,400
Total	$ 2,773,200	$ 371,000	$ 6,421,400	$ 2,979,900	$ 1,080,005	$ 5,848,000	$ 19,473,500

City of Dover
Electric Revenue Bonds
Projected Debt Service

Fiscal Year Ending	2008 Series	2010 Series	Total Debt Service
6/30/2014	$ 1,395,000	$ 1,906,900	$ 3,301,900
6/30/2015	1,392,500	1,904,500	3,297,000
6/30/2016	1,393,700	1,890,000	3,283,700
6/30/2017	1,579,000	-	1,579,000
6/30/2018	1,577,500	-	1,577,500
6/30/2019	1,580,700	-	1,580,700
6/30/2020	1,581,700	-	1,581,700
6/30/2021	1,586,000	-	1,586,000
6/30/2022	1,587,500	-	1,587,500
6/30/2023	1,590,900	-	1,590,900
6/30/2024	1,592,300	-	1,592,300
6/30/2025	1,591,600	-	1,591,600
6/30/2026	1,592,300	-	1,592,300
6/30/2027	1,595,500	-	1,595,500
6/30/2028	1,591,800	-	1,591,800
6/30/2029	1,585,300	-	1,585,300
6/30/2030	1,580,800	-	1,580,800
6/30/2031	1,578,000	-	1,578,000
6/30/2032	1,572,000	-	1,572,000
6/30/2033	1,562,800	-	1,562,800
6/30/2034	1,555,000	-	1,555,000
Total	$ 32,661,900	$ 5,701,400	$ 38,363,300

BUDGET REVIEW

Fiscal Year 2013-2014

May 29, 2013 – Budget Review Hearing

What You Need to Know

- Departments were requested to hold budgets at Original FY 2013 budget levels for materials and supply expenditures (20 Series) and administrative expenditures (30 series) with the following exceptions:
    - Service contracts
    - Items deemed necessary
    - Fleet gasoline
- Percentage changes are calculated on FY13 Original Budgets
- All Department budgets reflect the following changes in personnel expenses
    - Vacation sell-back, retirement payouts and education assistance are budgeted in a separate fund expense account in order to reduce the overall amount budgeted for personnel expenses.
    - Health Insurance rates have increased by approximately 6.4%.
    - Worker's Compensation rates have been reduced effectively reducing all personnel budgets.

General Fund

GENERAL FUND BUDGET REVIEW

Fiscal Year 2013-2014

MAY 29, 2013 – BUDGET REVIEW HEARING

Mayor

Personnel Costs	55,600	1%↑
Materials & Supplies	1,400	367%↑
Administrative Expenditures	26,300	2%↓
Overall Operating Expenses	**83,300**	**1%↑**

Highlights:

Personnel Costs increased due to an increase in health insurance rates offset by a decrease in the worker's compensation rate.

Materials and Supplies increased due to a $1,100 increase in furniture and fixtures. (Note – Percentage appears high because this is not a large budget.)

Administrative Expenses decreased due to a decrease in advertisement and community relations expense offset by an increase in gasoline.

City Council

Personnel Costs	90,900	0%↓
Materials & Supplies	500	25% ↑
Administrative Expenditures	22,900	1%↑
Overall Operating Expenses	**114,300**	**0%↑**

Highlights:

Materials and Supplies increased due to an increase in computer software. (Note – Percentage appears high because this is not a large budget.)

Administrative Expenditures increased for subscriptions and dues and training/conference/food/travel offset by a decrease in Other and HRC office expenses.

City Manager

Personnel Costs	291,700	4%↑
Materials & Supplies	8,100	46%↓
Administrative Expenditures	157,500	28%↑
Overall Operating Expenses	**457,300**	**9%↑**

Highlights:

Personnel Costs have increased due to higher health insurance and OPEB rates offset by a reduction in worker's compensation rates, salaries and FICA expense.

Materials and supplies decreased due to a reduction in printing and duplicating and computer software and hardware offset by a small increase in program expenses. (Note – Percentage appears high because this is not a large budget.)

Administrative Expenditures increased due to an increase in subscriptions and dues, training/conf/food/travel as well as a large increase in legal expenses.

City Clerk

Personnel Costs	306,600	6%↑
Materials & Supplies	6,700	0%
Administrative Expenditures	21,100	31%↓
Overall Operating Expenses	**334,400**	**2%↑**

Highlights:

Personnel Costs increased due to an increase in health insurance and OPEB rates, as well as increases in salary and fica expense offset by decreased workers compensation and pension expense.

Materials and supplies expense remained the same overall. Increases in computer hardware and software were offset by decreases in office supplies and printing and duplicating.

Administrative expenditure decreases were in training/conference/food/travel, election expenses and office repairs/maintenance offset by small increases in advertisement and contractual services expense.

Customer Services

Personnel Costs	840,700	9%↑
Materials & Supplies	33,400	14%↓
Administrative Expenditures	235,400	157%↑
Overall Operating Expenses	**1,109,500**	**23%↑**

Highlights:

Personnel costs increased due to increase in headcount for a part-time customer service clerk position, increase in health insurance and OPEB rates and offset by a small reduction in workers compensation. Education assistance expense decreased due to no longer budgeted in personnel costs section of the budget.

Materials and supplies decreased due to office supplies, printing and duplicating and computer hardware reductions.

Administrative expenses increased due to contractual services increasing for credit card fees added to the budget.

Meter Reading

Personnel Costs	195,700	6%↑
Materials & Supplies	7,100	32%↓
Administrative Expenditures	17,500	1%↓
Overall Operating Expenses	**220,300**	**4%↑**

Highlights:

Personnel costs increased due to salaries, overtime and FICA increases as well as health insurance and OPEB rate increases.

Materials and Supplies had a decrease for uniforms, computer hardware and meter reading supplies. (Note – Percentage appears high because this is not a large budget.)

Administrative Expenses remained about the same with a small decrease in other equipment repairs and maintenance.

Finance

Personnel Costs	713,800	5%↑
Materials & Supplies	6,600	52%↓
Administrative Expenditures	186,100	0%↓
Overall Operating Expenses	**906,500**	**3%↑**

Highlights:

Personnel costs increased due to a full years salary and benefits for the Payroll Specialist, health insurance and OPEB rate increases offset by small decrease in worker's compensation expense.

Materials and supplies are down due to a reduction in office supplies, printing and duplicating and computer hardware. (Note – Percentage appears high because this is not a large budget.)

Administrative expenses remained about the same with increases in subscriptions and dues, office equipment and maintenance offset by decreases in training/conf/food/travel and contractual services.

Central Services (Procurement & Inventory)

Personnel Costs	248,800	3%↓
Materials & Supplies	18,300	45%↓
Administrative Expenditures	250,500	13%↓
Overall Operating Expenses	**517,600**	**10%↓**
Capital Outlay	55,000	0%
Total Expenditures	**572,600**	**1%↓**

Highlights:

Personnel Costs decreased due to health insurance coverage changes and worker's compensation rate reduction offset by OPEB rate increase.

Materials and Supplies decreased due to office supplies, custodial, small tools, computer hardware, city building maintenance supplies and water and sewer charges offset by increases in program expenses, uniforms and computer software.

Administrative expenditures are budgeted to decrease for postage, electricity, office equipment and radio repairs and maintenance offset by increases in heating oil/gas, training/conf./food/travel, environmental expenses and other equipment.

Capital Outlay increased due to no outlay in prior year.

Fire

Personnel Costs	408,200	0%
Materials & Supplies	2,600	333%↑
Administrative Expenditures	281,300	0%
Overall Operating Expenses	**692,100**	**1%**
Capital Outlay	238,500	0%
Total Expenditures	**930,600**	**0%↑**

Highlights:

Personnel Costs remained the same with decreases in salaries, FICA, Worker's Comp and Pension offset by increases in overtime, health insurance and OPEB.

Materials and Supplies increased for voluntary employees pension contributions. (Note – Percentage appears high because this is not a large budget.)

Capital Expenses remained the same and reflect the City's payments for fire apparatus loans.

Human Resources

Personnel Costs	261,300	9%↑
Materials & Supplies	40,600	9%↓
Administrative Expenditures	32,500	6%↓
Overall Operating Expenses	**334,300**	**5%↑**

Highlights:

Personnel costs have increased due to an increase in salary and benefits, health insurance and OPEB rates offset by small decreases in worker's compensation and pension expenses.

Materials and Supplies have decreased due to reduction in office supplies, printing and duplicating, security/safety materials and computer hardware.

Administrative expenses are down due to reduced consulting fees, contractual services, in-house training partially offset by an increase in training/conf./food/travel expense.

Information Technology

Personnel Costs	383,900	3%↑
Materials & Supplies	100,200	4%↑
Administrative Expenditures	176,700	1%↑
Overall Operating Expenses	**660,800**	**3%↑**
Capital Outlay	7,000	88%↓
Total Expenditures	**667,800**	**5%↓**

Highlights:

Personnel Costs increased for salaries, FICA and OPEB offset by a large reduction in health insurance for employee health changes.

Materials and supplies are increased for computer hardware replacement as per the Lifecycle Replacement Program.

Administrative Expenditures are about the same with increases in telephone, subscriptions and dues, and training/conf./food/travel and contractual services offset by a decrease in in-house training and office equip. repairs/maintenance.

Capital expense is decreased to $7,000 to replace one server. (Note – Percentage appears high because this is not a large budget.)

Library

Personnel Costs	1,092,500	8%↑
Materials & Supplies	82,900	19%↓
Administrative Expenditures	155,000	14%↑
Overall Operating Expenses	**1,330,400**	**6%↑**

Highlights:

Personnel Costs increased due to adding 1 Perm./PT position as well as increases for new health insurance and OPEB rates, these expenses were offset by small reductions in LID and pension expenses.

Materials & Supplies decreased due to large decreases in building maintenance and supplies and water/sewer expense for the new facility.

Administrative expenses increased due to increases in heating oil and gas, and contractual serves partially offset by a decrease in telephone for the new facility.

Capital Outlay expenses reduced - nothing budgeted in this fiscal year.

Parks & Recreation

Personnel Costs	441,100	1%↑
Materials & Supplies	64,600	5%↑
Administrative Expenditures	214,400	1%↓
Overall Operating Expenses	**720,100**	**1%↑**
Capital Outlay	95,000	217%↑
Total Expenditures	**815,100**	**10%↑**

Highlights:

Personnel Costs remain about the same with a increases in salaries and OPEB offset by decreases in health insurance and worker's compensation.

Materials & Supplies expenditures are increased due to program expenses partially offset by decreases in medical supplies & physicals and computer hardware.

Administrative Expenditures decreased due to reductions in telephone, heating oil and gas, training/conf./food/travel and office equipment repairs/maintenance offset by an increase in contractual services

Capital Outlay is for air conditioning system for JW Pitts Ctr. and Schutte Park Land Improvements.

Police

Personnel Costs	13,323,800	4%↑
Materials & Supplies	347,900	3%↑
Administrative Expenditures	662,200	2%↑
Overall Operating Expenses	**14,333,900**	**4%↑**
Capital Outlay	257,300	31%↑
Total Expenditures	**14,591,200**	**4%↑**

Highlights:

Personnel Costs increased due to 2 new positions – Communication operator and Lan technician. Salaries and some benefits increased but were offset by decreases in workers comp and educational assistance which was moved to a fund expense account. Extra Duty costs have increased, however this increase is related to the use of Extra Duty services and is offset by Extra Duty revenue.

Materials and Supplies increased due to program expenses, animal care and computer hardware partially offset by reductions in petty cash disbursements, books and computer software expenses.

Administrative Expenses increased due to increases in insurance, training and conference, contractual services, office equip. repairs/maintenance offset by decreases in electricity, heating oil/gas and radio equipment/lease.

Capital Outlay includes the purchase of 7 vehicles, 2 motorcycles and a copier replacement.

Tax Assessor

Personnel Costs	173,000	3%↑
Materials & Supplies	8,300	93%↑
Administrative Expenditures	17,000	11%↑
Overall Operating Expenses	**198,300**	**6%↑**

Highlights:

Personnel Costs are up due to an increase in salaries and benefits offset by a small decrease in worker's compensation.

Materials and Supplies are increased for office supplies as well as and computer software and hardware expense. (Note – Percentage appears high because this is not a large budget.)

Administrative Expenses are increased for subscriptions and dues, contractual services and gasoline.

Planning/Inspections & Community Development

Planning

Personnel Costs	406,800	9%↑
Materials & Supplies	21,500	21%↑
Administrative Expenditures	17,000	9%↓
Overall Operating Expenses	**445,300**	**9%↑**

Highlights:

Personnel Costs increased due to an addition of staff - .5 full-time position. Previously this .5 position was covered by CDBG as well as some of the benefits, now the position is budgeted in whole in this department with a transfer in from CDBG covering $44,700 of the position's salary and benefits. The remaining increase is mostly attributed to increased health insurance, pension and OPEB expenses.

Materials & Supplies expenditures increased for computer hardware purchases which were partially offset by a decrease in office supplies.

Administrative expenses reflect a decrease for telephone expense and training/conf./food/travel.

Inspections & Permitting

Personnel Costs	369,500	13%↓
Materials & Supplies	6,100	7%↑
Administrative Expenditures	152,800	6%↓
Overall Operating Expenses	**528,400**	**11%↓**

Highlights:

Personnel Costs decreased due to budgeting 1 less full-time position.

Materials & Supplies have increased due to an increase in budget for books offset by small decreases in uniforms and computer hardware.

Administrative Expenses are decreased mostly due to a $10,000 decrease in demolitions expense.

Code Enforcement

Personnel Costs	345,000	29%↑
Materials & Supplies	23,000	46%↑
Administrative Expenditures	9,100	2%↓
Overall Operating Expenses	**377,100**	**29%↑**
Capital Outlay	30,000	100%↑
Overall Operating Expenses	**407,100**	**39%↑**

Personnel Costs increased due to a transfer of 1 full-time position from the inspections division as well as an increase in the new OPEB rate.

Materials & Supplies increased due program expenses and computer hardware increases.

Administrative Expenditures decreased due to no budget for radio repairs and maintenance since the division now uses cell phones.

Capital Outlay includes purchase of 2 pickup trucks.

Life Safety

Personnel Costs	206,600	1%↓
Materials & Supplies	4,400	60%↓
Administrative Expenditures	257,200	3%↑
Overall Operating Expenses	**468,200**	**0%↓**

Highlights:

Personnel Costs reflect a slight decrease due to a reduction of salaries, worker's compensation and pension benefits offset by increases for health insurance and OPEB.

Materials & Supplies are decreased due to a reduction in program supplies, uniforms, security/safety materials, small tools and computer software and hardware. (Note – Percentage appears high because this is not a large budget.)

Administrative Expenses are increased due to an increase in telephone, training/conf./food/travel and contractual services for ambulance services.

Community Development/CDBG

Personnel Costs	44,700	5%↓
Materials & Supplies	-	0%↓
Administrative Expenditures	-	0%↓
Overall Operating Budget	**44,700**	**5%↓**
Capital Outlay	178,900	5%↓
Total Expenditures	**223,600**	**5%↓**

Highlights:

Personnel Costs decreased due to reduced program funding by HUD (this is in direct relation to how much is budgeted for programs funded by HUD).

Materials & Supplies and Administrative Expenses have moved to the planning departments budget.

Capital Outlay decreased due to decrease in CDBG funding.

Economic Development

Personnel Costs	191,700	3%↑
Materials & Supplies	4,200	56%↑
Administrative Expenditures	19,300	54%↓
Overall Operating Expenses	**215,200**	**7%↓**

Highlights:

Personnel Costs remained about the same except for an increase in salaries, health insurance and OPEB offset by a small decrease in worker's compensation.

Materials and Supplies increased due to two computers are scheduled to be replaced.

Administrative Expenses decreased due to the contributions to Kent County Tourism is now $15,000 which is being maintained in this budget.

(Note – Percentages appear high because this is not a large budget)

Public Works

Public Works Admin

Personnel Costs	405,600	7%↓
Materials & Supplies	4,800	75%↓
Administrative Expenditures	15,900	24%↑
Overall Operating Expenses	**426,300**	**9%↓**

Highlights:

Personnel Costs decreased due the transfer of 1 Full-time position to the Water/Wastewater Engineering division.

Materials & Supplies are decreased due to no computer hardware is scheduled to be replaced this year.

Administrative Expenses increased due to telephone, subscriptions and dues, training/conf./food/travel and radio repairs and maintenance.

(Note – Percentages appear high because this is not a large budget.)

Facilities Management

Personnel Costs	464,400	14%↓
Materials & Supplies	24,900	12%↓
Administrative Expenditures	143,300	33%↑
Overall Operating Expenses	**632,600**	**7%↓**
Capital Outlay	17,800	95%↓
Total Expenditures	**650,400**	**39%↓**

Highlights:

Personnel Costs decreased due to salary and benefit reduction of 2 Full-time positions.

Materials and Supplies reduced due to uniforms/uniform allow and city building maintenance supplies.

Administrative Expenditures increased due to contractual services is now including outsourcing janitorial services.

Capital Outlay includes a budget for replacing the Dodge Van. The previous year included budgets for the sprinkler in City Hall, a large generator and emergency repairs to AC in Weyandt Hall.

Fleet Maintenance

Personnel Costs	420,700	2%↑
Materials & Supplies	295,500	1%↓
Administrative Expenditures	4,500	18%↑
Overall Operating Expenses	**720,700**	**1%↑**

Highlights:

Personnel Costs are up due to salaries, FICA, health insurance, OPEB offset by reductions in overtime, Worker's compensation and pension.

Materials and Supplies decreased due to a decrease in program expenses offset by increases in small tools, computer software and materials and supplies.

Administrative Expenses increased due to telephone and radio repairs/maintenance.

Grounds

Personnel Costs	782,700	6%↓
Materials & Supplies	55,500	9%↓
Administrative Expenditures	110,300	13%↑
Overall Operating Expenses	**948,500**	**5%↓**
Capital Outlay	50,100	55%↓
Total Expenditures	**998,600**	**10%↓**

Highlights:

Personnel Costs decreased due to a reduction of 1 Full-time position.

Materials & Supplies decreased due to reduction of program supplies.

Administrative Expenditures increased due to contractual services for mowing.

Capital expenses include a new stump grinder and 300 gallon sprayer.

Sanitation

Personnel Costs	619,800	1%↓
Materials & Supplies	26,300	16%↓
Administrative Expenditures	1,507,700	2%↑
Overall Operating Expenses	**2,153,800**	**1%↑**
Capital Outlay	402,100	168%↑
Total Expenditures	**2,555,900**	**12%↑**

Highlights:

Personnel Costs remained about the same – decreases in salaries and some benefits are offset by increases in health insurance and OPEB.

Materials & Supplies had a decrease in program expenses/supplies.

Administrative Expenses are increased due to increased landfill tonnage and an increase in agency billing temp help.

Capital spending increase is related to the replacement of an automated trash truck $252,100 and an international dump truck for $150,000.

Streets

Personnel Costs	455,900	21%↓
Materials & Supplies	83,800	16%↓
Administrative Expenditures	64,000	18%↓
Overall Operating Expenses	**603,700**	**20%↓**
Capital Outlay	251,500	88%↓
Total Expenditures	**855,200**	**69%↓**

Highlights:

Personnel costs are down due to reduction of staff by 2 Full-time positions as well as the education assistance expense moved to a fund expense account.

Materials and supplies are decreased due to decreases in program expenses, security and safety materials, street cleaning supplies, sand and salt and city building maintenance supplies.

Administrative expenses are decreased due to a reduction of gasoline expense and maintenance equipment repairs/maintenance.

Capital Outlay decreased due to construction expense was decreased. This years capital outlay is for a dump truck, backhoe, pickup truck and concrete replacement.

General

Contains the following subsections:

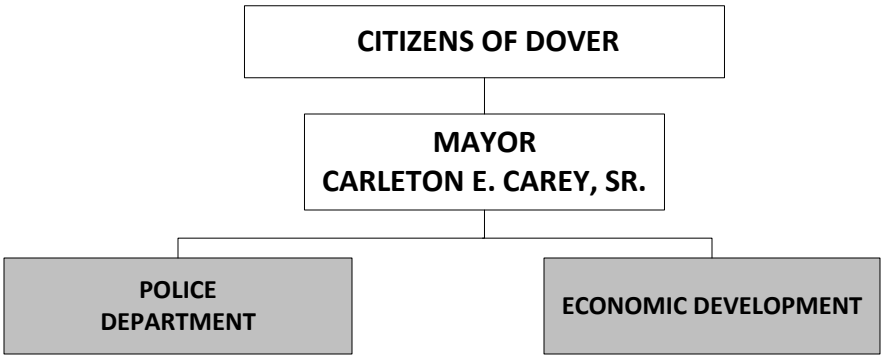
- Mayor
- City Council
- City Manager
- City Clerk
- Customer Services
- Finance and procurement & inventory
- Fire
- Human Resources
- Information Technology
- Parks, Recreation and Library
- Police
- Tax Assessor
- Planning & Inspections
- Public Works

MAYOR



Mayor

Fiscal Year 2013 Organization Chart



MAYOR
110-3200-519

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 44,333	$ 45,111	$ 45,173	$ 45,000	$ 45,000	$ 45,000	0%
10-14	FICA TAXES	3,456	3,515	3,485	3,400	3,400	3,400	0%
10-15	HEALTH INSURANCE	6,584	7,474	7,474	6,400	6,400	6,800	6%
10-16	L I D INSURANCE	337	337	340	300	300	300	0%
10-17	WORKERS COMPENSATION	235	235	5	200	200	100	-50%
	PERSONNEL COSTS	**54,945**	**56,672**	**56,477**	**55,300**	**55,300**	**55,600**	**1%**
20-21	FURNITURE/FIXTURES	-	-	-	-	-	1,100	0%
20-22	OFFICE SUPPLIES	106	126	-	100	100	100	0%
20-23	PRINTING AND DUPLICATING	405	1,212	184	200	200	200	0%
20-38	COMPUTER HARDWARE	-	-	2,377	-	-	-	0%
	MATERIALS & SUPPLIES	**511**	**1,338**	**2,561**	**300**	**300**	**1,400**	**367%**
30-21	TELEPHONE/FAX	1,296	1,261	1,219	1,300	1,300	1,300	0%
30-25	ADVERTISEMENT	-	1,351	150	1,000	1,000	700	-30%
30-27	SUBSCRIPTIONS AND DUES	3,785	4,670	1,765	5,200	5,200	5,200	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	681	3,568	3,381	6,000	6,000	6,000	0%
30-31	CONTRACTUAL SERVICES	-	5,468	-	-	-	-	0%
30-35	COMMUNITY RELATIONS EXP	2,087	5,047	6,839	7,000	7,000	6,500	-7%
30-37	OTHER EXPENSES	5,010	4,954	5,527	5,000	5,000	5,000	0%
30-62	GASOLINE	884	1,280	1,667	1,200	1,200	1,500	25%
30-63	AUTO REPAIRS/MAINTENANCE	50	63	110	100	100	100	0%
	ADMINISTRATIVE EXPENDITURES	**13,793**	**27,662**	**20,658**	**26,800**	**26,800**	**26,300**	**-2%**
	OPERATING EXPENDITURES	**69,249**	**85,672**	**79,696**	**82,400**	**82,400**	**83,300**	**1%**
40-22	AUTOMOBILES - PURCHASE	-	20,698	-	-	-	-	0%
40-25	OTHER EQUIP - PURCHASE	-	31,500	-	33,000	33,000	-	-100%
	CAPITAL OUTLAY	**-**	**52,198**	**-**	**33,000**	**33,000**	**-**	**-100%**
	TOTAL EXPENDITURES	**$ 69,249**	**$ 137,870**	**$ 79,696**	**$ 115,400**	**$ 115,400**	**$ 83,300**	**-28%**
	OPERATING BUDGET STATS	**$ 69,899**	**$ 88,335**	**$ 81,154**	**$ 82,400**	**$ 82,400**	**$ 83,300**	
	ACTUAL % OF OPER BUDGET	**99%**	**123%**	**90%**				
	BUDGET % CHANGE	**-**	**26%**	**-8%**	**2%**	**2%**	**1%**	
	REVENUES							
	GENERAL FUND	$ 69,249	$ 85,672	$ 79,696	$ 82,400	$ 82,400	$ 83,300	
	GOV. CAPITAL PROJECT FUND	-	52,198	-	33,000	33,000	-	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	1.0	1.0	1.0	1.0	1.0	1.0	

ECONOMIC DEVELOPMENT
110-1600-535

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-214 PROPOSED	% CHANGE
10-11	SALARIES	$ 128,594	$ 135,525	$ 135,528	$ 135,000	$ 135,000	$ 136,800	1%
10-14	FICA TAXES	9,711	10,245	10,136	10,400	10,400	10,500	1%
10-15	HEALTH INSURANCE	19,785	22,475	22,472	19,100	19,100	20,300	6%
10-16	L I D INSURANCE	1,008	1,019	1,020	1,000	1,000	1,000	0%
10-17	WORKERS COMPENSATION	871	898	18	700	700	300	-57%
10-19	PENSION	16,083	7,528	7,671	8,100	8,100	8,200	1%
10-20	OPEB	-	-	8,602	11,700	11,700	14,600	25%
	PERSONNEL COSTS	**176,052**	**177,690**	**185,447**	**186,000**	**186,000**	**191,700**	**3%**
20-22	OFFICE SUPPLIES	1,258	590	144	400	400	300	-25%
20-23	PRINTING AND DUPLICATING	940	1,519	1,130	1,000	1,000	1,000	0%
20-26	PROGRAM EXPENSES/SUPPLIES	15	-	-	-	-	-	0%
20-33	SMALL TOOLS	28	129	117	-	-	-	0%
20-38	COMPUTER HARDWARE	-	-	-	1,300	1,300	2,900	123%
	MATERIALS & SUPPLIES	**2,241**	**2,238**	**1,391**	**2,700**	**2,700**	**4,200**	**56%**
30-21	TELEPHONE/FAX	3,974	3,225	3,257	2,450	2,450	2,400	-2%
30-25	ADVERTISEMENT	-	-	1,125	1,700	1,700	1,200	-29%
30-27	SUBSCRIPTIONS AND DUES	-	-	-	-	-	-	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	75	292	112	150	150	600	300%
30-31	CONTRACTUAL SERVICES	9,831	10,393	10,437	12,000	12,000	-	-100%
30-62	GASOLINE	107	17	35	100	100	100	0%
30-91	ECONOMIC DEVELOPMENT	22,311	26,000	15,000	26,000	26,000	15,000	-42%
	ADMINISTRATIVE EXPENDITURES	**36,298**	**39,927**	**29,966**	**42,400**	**42,400**	**19,300**	**-54%**
	OPERATING EXPENDITURES	**214,591**	**219,855**	**216,804**	**231,100**	**231,100**	**215,200**	**-7%**
	TOTAL EXPENDITURES	**$ 214,591**	**$ 219,855**	**$ 216,804**	**$ 231,100**	**$ 231,100**	**$ 215,200**	
	OPERATING BUDGET STATS	**$ 243,854**	**$ 229,938**	**$ 223,717**	**$ 231,100**	**$ 231,100**	**$ 215,200**	
	ACTUAL % OF OPER BUDGET	**88%**	**95.61%**	**97%**				
	BUDGET % CHANGE	**-**	**-6%**	**-3%**	**3%**	**3%**	**-7%**	
	REVENUES							
	GENERAL FUND	$ 214,591	$ 219,855	$ 216,804	$ 231,100	$ 231,100	$ 215,200	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	3.0	3.0	3.0	3.0	3.0	3.0	

CITY COUNCIL

The City of Dover

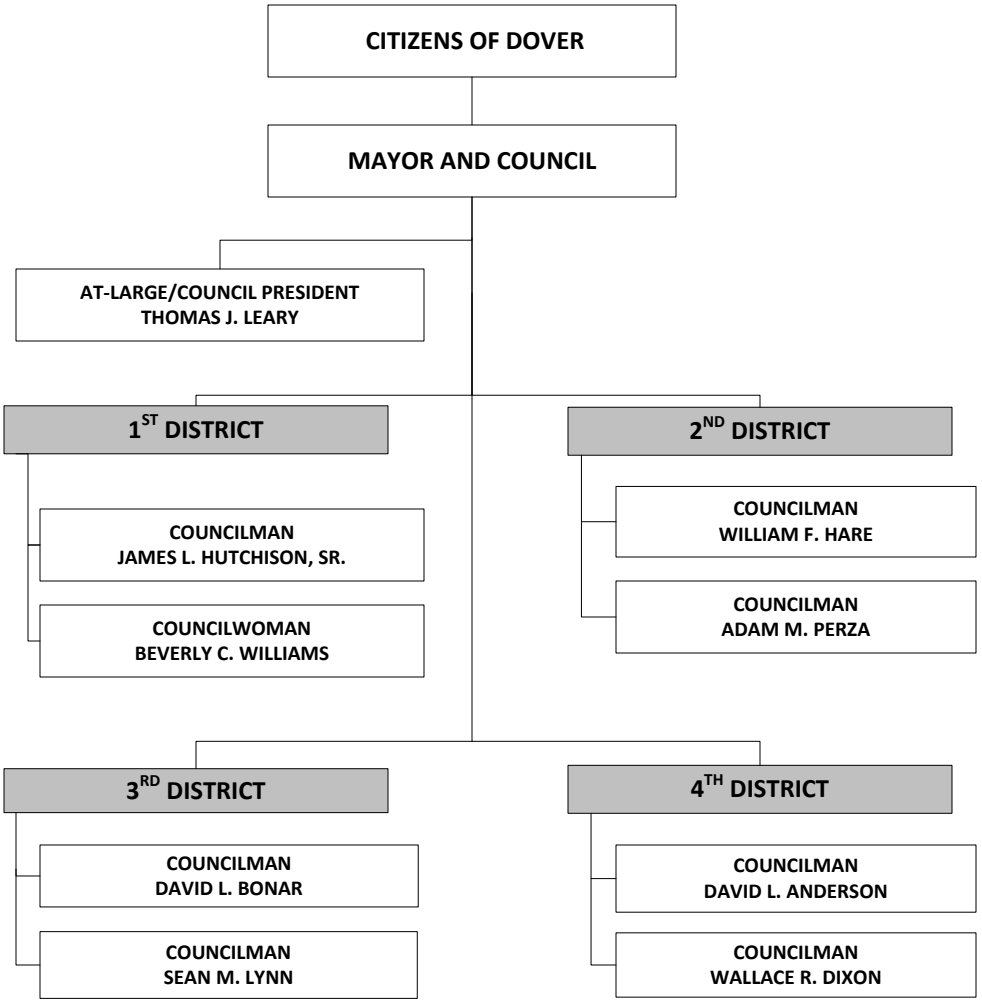
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CAPITAL OF THE FIRST STATE

Delaware

City Council

Fiscal Year 2014 Organization Chart



CITY COUNCIL
110-1200-512

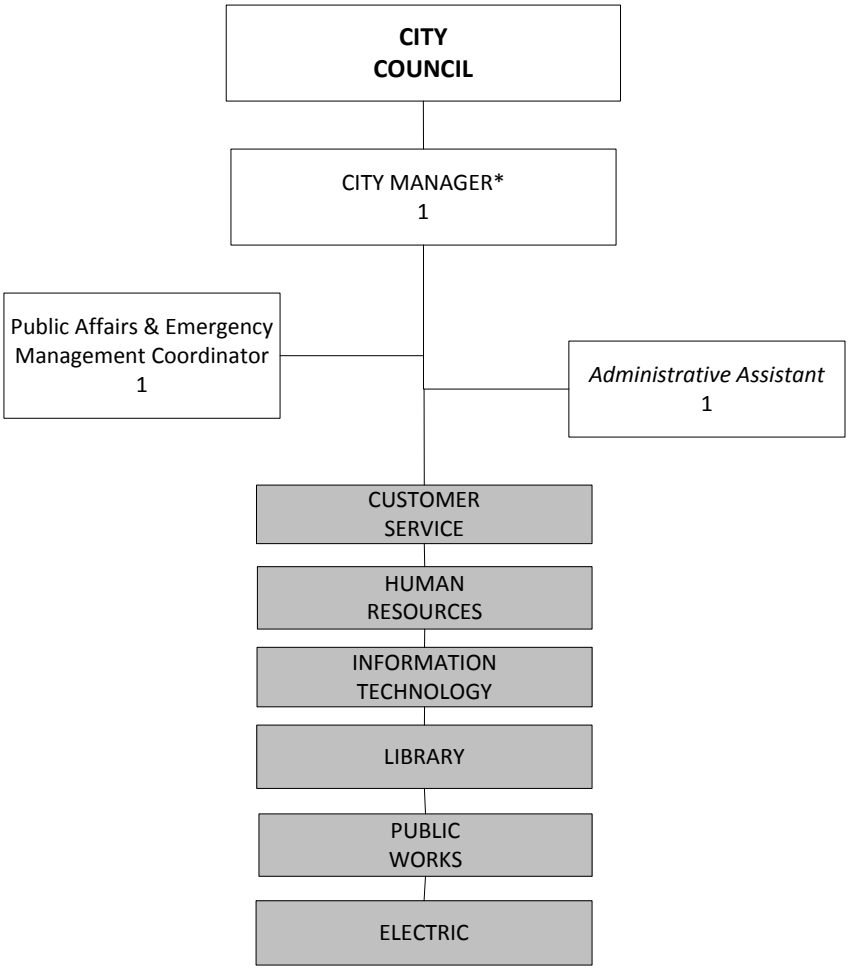
ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-13	TEMPORARY HELP	$ 71,033	$ 77,088	$ 73,443	$ 84,300	$ 84,300	$ 84,300	0%
10-14	FICA TAXES	5,434	5,886	5,618	6,400	6,400	6,400	0%
10-17	WORKERS COMPENSATION	377	406	16	400	400	200	-50%
	PERSONNEL COSTS	**76,844**	**83,380**	**79,077**	**91,100**	**91,100**	**90,900**	**0%**
20-22	OFFICE SUPPLIES	395	36	68	100	100	100	0%
20-23	PRINTING AND DUPLICATING	1,388	1,431	44	300	300	300	0%
20-24	PHOTOGRAPHIC	-	-	17	-	-	-	0%
20-37	COMPUTER SOFTWARE	-	-	83	-	-	100	0%
20-38	COMPUTER HARDWARE	2,455	7,569	6,000	-	-	-	0%
	MATERIALS & SUPPLIES	**4,238**	**9,036**	**6,212**	**400**	**400**	**500**	**25%**
30-21	TELEPHONE/FAX	240	234	204	300	300	200	-33%
30-27	SUBSCRIPTIONS AND DUES	10,948	10,989	11,032	11,000	11,000	11,200	2%
30-28	TRAINING/CONF/FOOD/TRAVEL	424	8,644	7,977	6,400	6,400	8,500	33%
30-35	COMMUNITY RELATIONS EXP	1,866	1,997	1,475	2,000	2,000	2,000	0%
30-37	OTHER EXPENSES	-	235	43	1,000	1,000	-	-100%
30-92	HRC-OFFICE SUPPLIES	1,282	863	387	2,000	2,000	1,000	-50%
	ADMINISTRATIVE EXPENDITURES	**14,760**	**22,962**	**21,118**	**22,700**	**22,700**	**22,900**	**1%**
	OPERATING EXPENDITURES	**95,842**	**115,379**	**106,407**	**114,200**	**114,200**	**114,300**	**0%**
	TOTAL EXPENDITURES	**$ 95,842**	**$ 115,378**	**$ 106,407**	**$ 114,200**	**$ 114,200**	**$ 114,300**	**0%**
	OPERATING BUDGET STATS	**$ 112,684**	**$ 128,944**	**$ 120,699**	**$ 114,200**	**$ 114,200**	**$ 114,300**	
	ACTUAL % OF OPER BUDGET	**85%**	**89%**	**88%**				
	BUDGET % CHANGE	**-**	**14%**	**-6%**	**-5%**	**-5%**	**0%**	
	REVENUES							
	GENERAL FUND	$ 95,842	$ 115,379	$ 106,407	$ 114,200	$ 114,200	$ 114,300	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	-	-	-	-	-	-	
	PP/TEMP/COUNCIL	17.0	17.0	17.0	17.0	17.0	17.0	

CITY MANAGER



City Manager

Fiscal Year 2014 Organization Chart



* Appointed by Council

CITY MANAGER
110-2100-515

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 322,472	$ 348,336	$ 340,606	$ 212,000	$ 212,000	$ 207,000	-2%
10-12	OVERTIME	1,538	-	-	-		1,500	0%
10-14	FICA TAXES	23,510	25,230	23,173	16,200	16,200	15,900	-2%
10-15	HEALTH INSURANCE	33,460	40,738	37,387	22,500	22,500	31,000	38%
10-16	L I D INSURANCE	2,096	2,200	1,843	1,300	1,300	1,400	8%
10-17	WORKERS COMPENSATION	1,717	1,817	25	1,100	1,100	400	-64%
10-18	EDUCATIONAL ASSISTANCE	2,917	-	-	-	-	-	0%
10-19	PENSION	37,770	19,028	15,628	11,600	11,600	12,400	7%
10-20	OPEB	-	-	17,693	16,800	16,800	22,100	32%
	PERSONNEL COSTS	**425,480**	**437,349**	**436,355**	**281,500**	**281,500**	**291,700**	**4%**
20-22	OFFICE SUPPLIES	642	886	708	700	700	700	0%
20-23	PRINTING AND DUPLICATING	20,544	18,228	9,236	14,100	14,100	5,600	-60%
20-26	PROGRAM EXPENSES/SUPPLIES	2,079	4,024	1,800	-	-	1,800	0%
20-31	BOOKS	75	23	25	-	-	-	0%
20-37	COMPUTER SOFTWARE	-	48	166	200	200	-	-100%
20-38	COMPUTER HARDWARE	2,580	-	1,632	-	2,225	-	0%
	MATERIALS & SUPPLIES	**25,920**	**23,209**	**13,567**	**15,000**	**17,225**	**8,100**	**-46%**
30-21	TELEPHONE/FAX	1,830	1,520	952	700	700	700	0%
30-27	SUBSCRIPTIONS AND DUES	1,830	2,093	2,091	1,300	1,300	3,400	162%
30-28	TRAINING/CONF/FOOD/TRAVEL	1,680	2,737	499	700	700	2,600	271%
30-31	CONTRACTUAL SERVICES	6,910	550	-	-	-	-	0%
30-32	LEGAL EXPENSES	93,145	105,046	185,956	120,000	117,775	150,000	25%
30-35	COMMUNITY RELATIONS EXP	1,006	473	275	200	200	200	0%
30-61	OFF EQUIP/REPAIRS & MAINT	242	612	558	600	600	600	0%
30-62	GASOLINE	472	848	115	-	-	-	0%
	ADMINISTRATIVE EXPENDITURES	**107,115**	**113,879**	**190,446**	**123,500**	**121,275**	**157,500**	**28%**
	OPERATING EXPENDITURES	**558,515**	**574,437**	**640,368**	**420,000**	**420,000**	**457,300**	**9%**
	TOTAL EXPENDITURES	**$ 558,515**	**$ 574,437**	**$ 640,368**	**$ 420,000**	**$ 420,000**	**$ 457,300**	**9%**
	OPERATING BUDGET STATS	**$ 553,130**	**$ 576,782**	**$ 645,027**	**$ 420,000**	**$ 420,000**	**$ 457,300**	
	ACTUAL % OF OPER BUDGET	**101%**	**100%**	**99%**				
	BUDGET % OF CHANGE	**-**	**4%**	**12%**	**-35%**	**-35%**	**9%**	
	REVENUES							
	GENERAL FUND	$ 558,515	$ 574,437	$ 640,368	$ 420,000	$ 420,000	$ 457,300	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	5.0	5.0	5.0	3.0	3.0	3.0	

CITY OF DOVER

The City of Dover

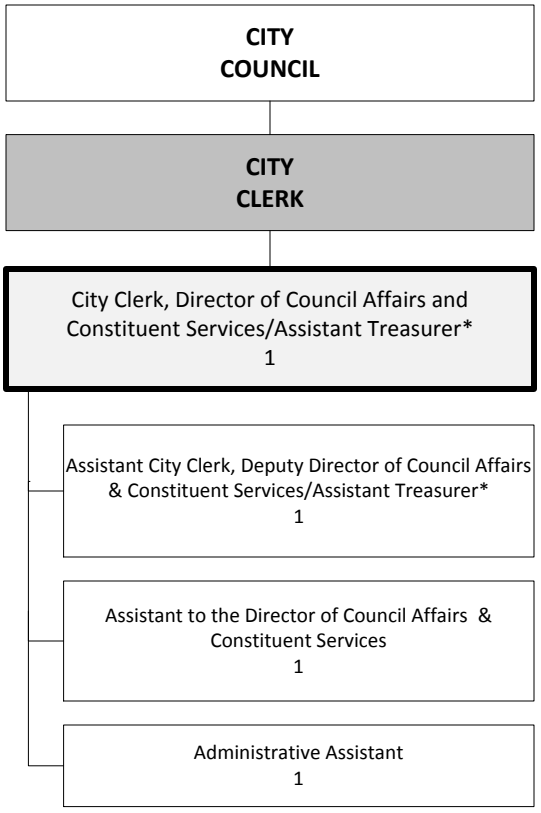
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CAPITAL OF THE FIRST STATE

Delaware

City Clerk

Fiscal Year 2014 Organization Chart



* Appointed by Council

CITY CLERK
110-1100-511

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 143,990	$ 175,333	$ 155,762	$ 206,400	$ 206,400	$ 214,200	4%
10-12	OVERTIME		-	73	-	-	-	0%
10-14	FICA TAXES	10,527	12,908	11,529	15,700	15,700	16,300	4%
10-15	HEALTH INSURANCE	36,326	38,917	35,543	38,300	38,300	43,400	13%
10-16	L I D INSURANCE	1,171	1,194	1,101	1,500	1,500	1,500	0%
10-17	WORKERS COMPENSATION	763	915	18	1,100	1,100	400	-64%
10-18	EDUCATIONAL ASSISTANCE	-	179	-	-	-	-	0%
10-19	PENSION	30,972	6,210	5,608	8,600	8,600	7,900	-8%
10-20	OPEB	-	-	9,490	18,000	18,000	22,900	27%
	PERSONNEL COSTS	**223,749**	**235,656**	**219,124**	**289,600**	**289,600**	**306,600**	**6%**
20-22	OFFICE SUPPLIES	2,794	2,178	930	2,400	2,400	100	-96%
20-23	PRINTING AND DUPLICATING	4,092	4,892	4,222	4,000	4,000	2,500	-38%
20-37	COMPUTER SOFTWARE	-	211	-	300	300	800	167%
20-38	COMPUTER HARDWARE	2,673	996	3,647	-	-	3,300	0%
	MATERIALS & SUPPLIES	**9,559**	**8,277**	**8,799**	**6,700**	**6,700**	**6,700**	**0%**
30-21	TELEPHONE/FAX	575	569	509	600	600	600	0%
30-25	ADVERTISEMENT	780	774	773	800	800	1,000	25%
30-27	SUBSCRIPTIONS AND DUES	576	711	666	800	800	800	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	847	1,051	880	600	8,000	600	0%
30-31	CONTRACTUAL SERVICES	14,783	13,710	15,448	17,000	15,600	17,000	0%
30-34	ELECTION RELATED EXPENSES	9,348	7,338	5,093	10,000	4,000	1,000	-90%
30-61	OFF EQUIP/REPAIRS & MAINT	1,303	263	-	800	800	100	-88%
	ADMINISTRATIVE EXPENDITURES	**28,212**	**24,416**	**23,369**	**30,600**	**30,600**	**21,100**	**-31%**
	OPERATING EXPENDITURES	**261,520**	**268,349**	**251,291**	**326,900**	**326,900**	**334,400**	**2%**
	TOTAL EXPENDITURES	**$ 261,520**	**$ 268,349**	**$ 251,291**	**$ 326,900**	**$ 326,900**	**$ 334,400**	**2%**
	OPERATING BUDGET STATS	**$ 290,580**	**$ 278,868**	**$ 296,393**	**$ 326,900**	**$ 326,900**	**$ 334,400**	
	ACTUAL % OF OPER BUDGET	**90%**	**96%**	**85%**				
	BUDGET % CHANGE	**-**	**-4%**	**6%**	**30%**	**30%**	**2%**	
	REVENUES							
	GENERAL FUND	$ 261,520	$ 268,349	$ 251,292	$ 326,900	$ 326,900	$ 334,400	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	4.0	4.0	4.0	4.0	4.0	4.0	

CUSTOMER SERVICES

The City of Dover

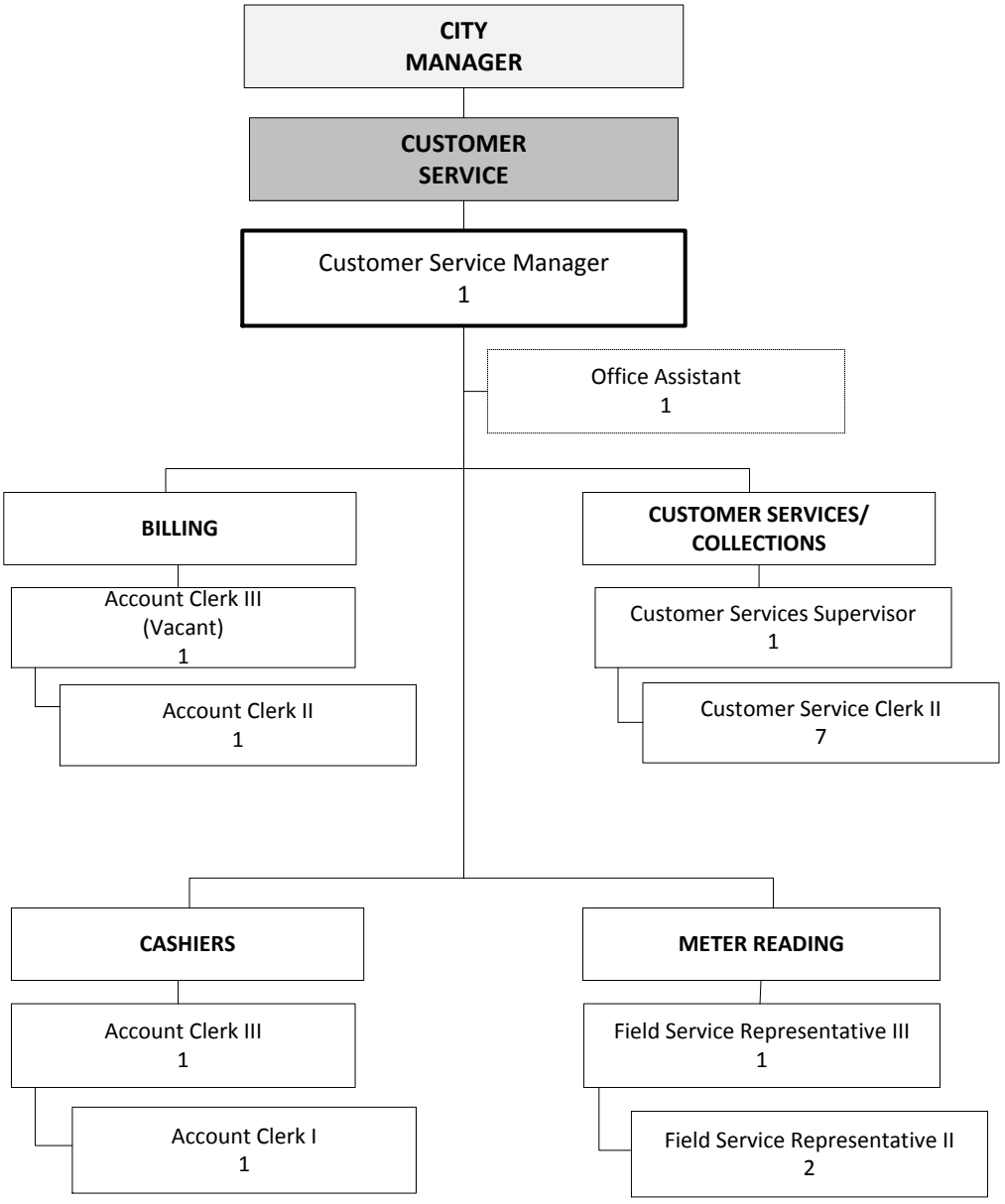
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CAPITAL OF THE FIRST STATE

Delaware

Customer Service

Fiscal Year 2014 Organization Chart



CUSTOMER SERVICES
110-2900-529

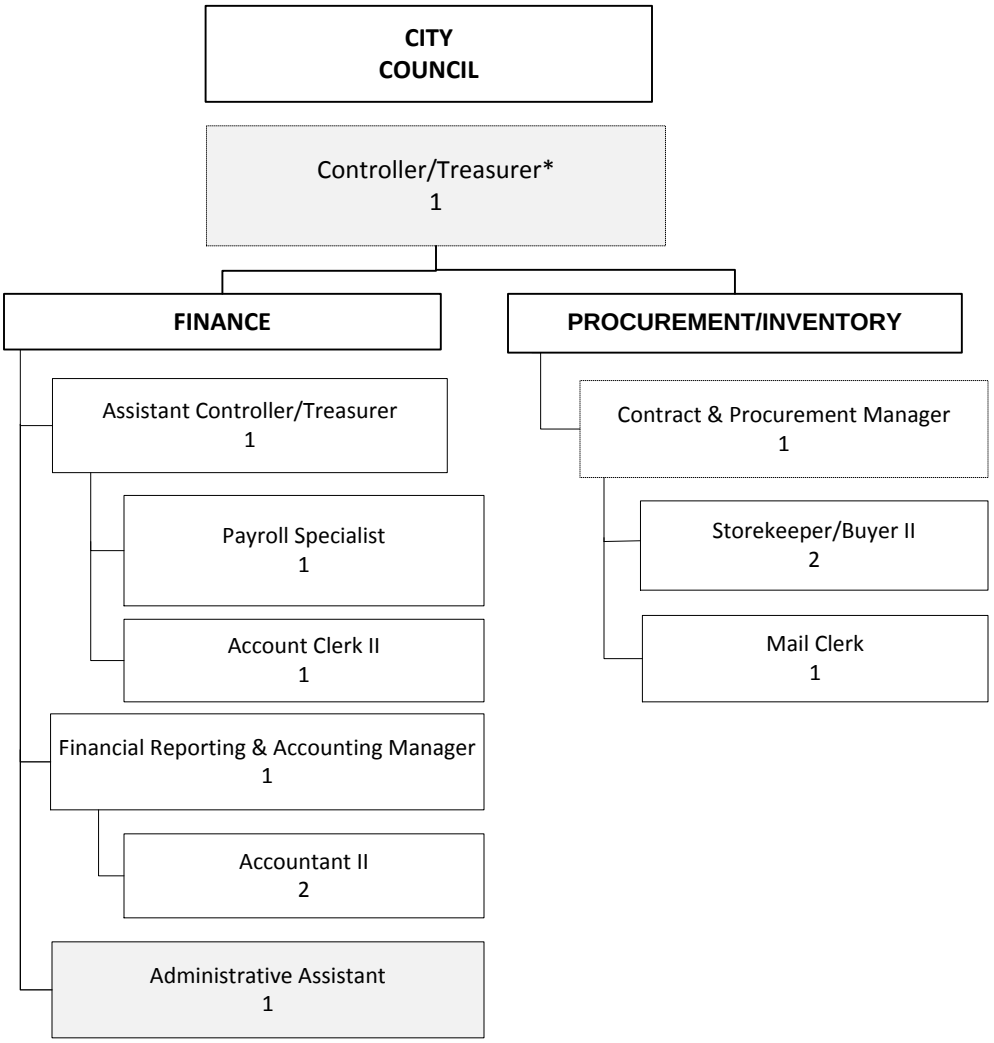
ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 534,490	$ 564,721	$ 536,486	$ 543,300	$ 509,000	$ 574,200	6%
10-13	TEMPORARY HELP	-	-	11,671	-	-	-	0%
10-14	FICA TAXES	39,926	42,487	41,426	41,500	41,500	43,900	6%
10-15	HEALTH INSURANCE	116,582	133,955	115,353	101,500	101,500	129,100	27%
10-16	L I D INSURANCE	3,389	3,465	3,362	3,400	3,400	3,500	3%
10-17	WORKERS COMPENSATION	2,833	2,949	55	2,900	2,900	1,200	-59%
10-18	EDUCATIONAL ASSISTANCE	1,887	2,052	1,882	3,800	3,800	-	-100%
10-19	PENSION	102,886	25,865	26,331	27,000	27,000	28,500	6%
10-20	OPEB	-	-	34,536	47,300	47,300	60,300	27%
	PERSONNEL COSTS	**801,993**	**775,494**	**771,102**	**770,700**	**736,400**	**840,700**	**9%**
20-21	FURNITURE/FIXTURES	-	-	55	-	-	-	0%
20-22	OFFICE SUPPLIES	16,046	16,804	13,239	13,900	13,900	13,000	-6%
20-23	PRINTING AND DUPLICATING	20,597	23,693	18,724	19,000	19,000	17,000	-11%
20-38	COMPUTER HARDWARE	8,986	4,461	5,450	5,900	5,900	3,400	-42%
20-46	CITY BLDG MAINT SUPPLIES	605	-	-	-	-	-	0%
	MATERIALS & SUPPLIES	**46,234**	**44,958**	**37,468**	**38,800**	**38,800**	**33,400**	**-14%**
30-21	TELEPHONE/FAX	3,061	3,333	3,125	3,400	3,400	3,400	0%
30-25	ADVERTISEMENT	265	378	537	400	400	400	0%
30-31	CONTRACTUAL SERVICES	8,015	7,536	77,533	67,900	67,900	211,600	212%
30-61	OFF EQUIP/REPAIRS & MAINT	21,690	20,247	10,530	20,000	20,000	20,000	0%
	ADMINISTRATIVE EXPENDITURES	**33,031**	**31,494**	**91,725**	**91,700**	**91,700**	**235,400**	**157%**
	OPERATING EXPENDITURES	**881,258**	**851,946**	**900,295**	**901,200**	**866,900**	**1,109,500**	**23%**
	TOTAL EXPENDITURES	**$ 881,258**	**$ 851,946**	**$ 900,295**	**$ 901,200**	**$ 866,900**	**$ 1,109,500**	**23%**
	OPERATING BUDGET STATS	**$ 893,054**	**$ 866,691**	**$ 928,112**	**$ 901,200**	**$ 866,900**	**$ 1,109,500**	
	ACTUAL % OF OPER BUDGET	**99%**	**98%**	**97%**				
	BUDGET % CHANGE	**-**	**-3%**	**7%**	**-3%**	**-7%**	**28%**	
	REVENUES							
	GENERAL FUND	$ 881,258	$ 851,946	$ 900,295	$ 901,200	$ 866,900	$ 1,109,500	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	15.0	15.0	14.0	14.0	14.0	14.0	
	BUDGETED PART-TIME POSITIONS	-	-	-	-	-	1.0	

FINANCE/PROCUREMENT & INVENTORY



Finance

Fiscal Year 2014 Organization Chart



* Appointed by Council

FINANCE
110-2300-517

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 465,074	$ 450,787	$ 453,872	$ 481,500	$ 481,500	$ 494,900	3%
10-12	OVERTIME	-	3,179	188	1,800	1,800	-	-100%
10-13	TEMPORARY HELP	-	29,881	-	-	-	-	0%
10-14	FICA TAXES	34,374	34,596	32,982	37,000	37,000	37,700	2%
10-15	HEALTH INSURANCE	68,893	79,103	70,371	84,600	84,600	97,100	15%
10-16	L I D INSURANCE	2,666	2,607	2,638	2,900	2,900	3,000	3%
10-17	WORKERS COMPENSATION	2,449	2,450	46	2,600	2,600	1,000	-62%
10-19	PENSION	59,119	21,697	21,600	26,700	26,700	27,300	2%
10-20	OPEB	-	-	28,096	41,900	41,900	52,800	26%
	PERSONNEL COSTS	**632,575**	**624,300**	**609,793**	**679,000**	**679,000**	**713,800**	**5%**
20-22	OFFICE SUPPLIES	1,834	1,239	386	1,600	1,600	700	-56%
20-23	PRINTING AND DUPLICATING	7,730	6,612	3,070	7,500	7,500	3,500	-53%
20-38	COMPUTER HARDWARE	2,444	1,370	-	4,600	4,600	2,400	-48%
	MATERIALS & SUPPLIES	**12,008**	**9,221**	**3,456**	**13,700**	**13,700**	**6,600**	**-52%**
30-21	TELEPHONE/FAX	1,389	1,579	1,171	1,400	1,400	1,400	0%
30-22	POSTAGE	98	57	56	-	-	-	0%
30-25	ADVERTISEMENT	203	257	200	300	300	300	0%
30-27	SUBSCRIPTIONS AND DUES	1,672	1,524	1,212	1,300	1,300	1,400	8%
30-28	TRAINING/CONF/FOOD/TRAVEL	5,181	4,990	250	5,000	7,500	5,500	10%
30-31	CONTRACTUAL SERVICES	99,788	152,649	171,068	166,600	171,300	167,500	1%
30-37	OTHER EXPENSES	257	271	-	300	300	300	0%
30-61	OFF EQUIP/REPAIRS & MAINT	3,744	3,432	4,972	11,900	4,700	9,700	-18%
	ADMINISTRATIVE EXPENDITURES	**112,332**	**164,759**	**178,929**	**186,800**	**186,800**	**186,100**	**0%**
	OPERATING EXPENDITURES	**756,915**	**798,280**	**792,178**	**879,500**	**879,500**	**906,500**	**3%**
	TOTAL EXPENDITURES	**$ 756,915**	**$ 798,280**	**$ 792,178**	**$ 879,500**	**$ 879,500**	**$ 906,500**	**3%**
	OPERATING BUDGET STATS	**$ 781,791**	**$ 802,269**	**$ 852,283**	**$ 879,500**	**$ 879,500**	**$ 906,500**	
	ACTUAL % OF OPER BUDGET	**97%**	**100%**	**93%**				
	BUDGET % CHANGE	**-**	**3%**	**6%**	**3%**	**3%**	**-**	
	REVENUES							
	GENERAL FUND	$ 756,915	$ 798,280	$ 792,178	$ 879,500	$ 879,500	$ 906,500	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	8.0	8.0	8.0	8.0	8.0	8.0	
	PP/TEMP	-	-	1.0	-	-	-	

PROCUREMENT & INVENTORY
110-2700-571

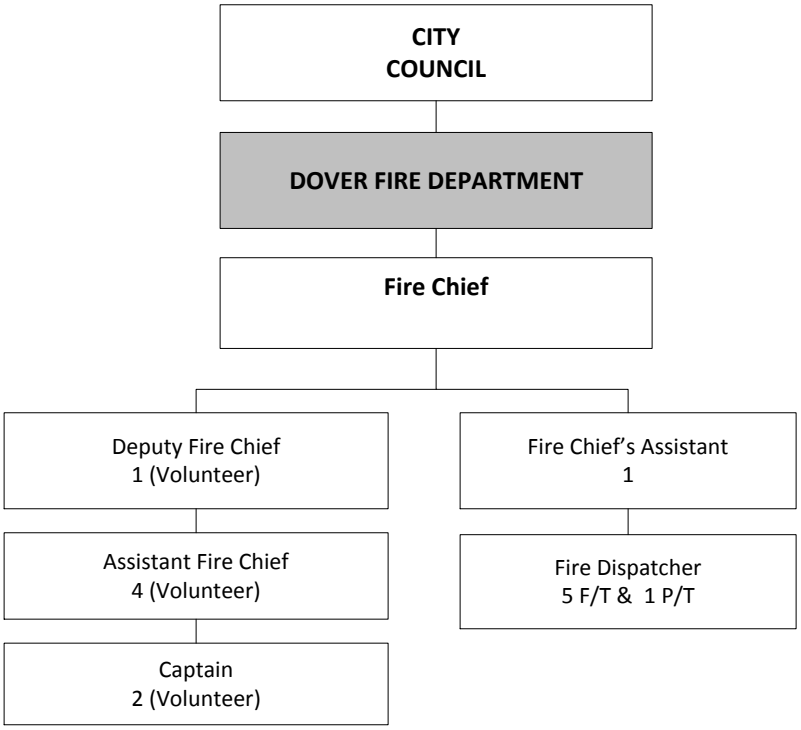
ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 233,719	$ 252,336	$ 250,820	$ 182,800	$ 184,500	$ 182,300	0%
10-12	OVERTIME	616	322	788	400	400	-	-100%
10-14	FICA TAXES	17,633	19,199	18,957	13,600	13,600	14,000	3%
10-15	HEALTH INSURANCE	42,906	45,449	43,167	27,800	27,800	19,200	-31%
10-16	L I D INSURANCE	1,479	1,491	1,479	1,100	1,100	1,100	0%
10-17	WORKERS COMPENSATION	4,950	6,214	83	4,900	4,900	3,900	-20%
10-19	PENSION	43,563	12,202	12,315	9,200	9,200	9,200	0%
10-20	OPEB	-	-	14,369	15,400	15,400	19,100	24%
	PERSONNEL COSTS	**344,866**	**337,213**	**341,978**	**255,200**	**256,900**	**248,800**	**-3%**
20-21	FURNITURE/FIXTURES	500	-	321	-	-	-	0%
20-22	OFFICE SUPPLIES	2,228	1,489	1,261	2,000	2,000	1,500	-25%
20-23	PRINTING AND DUPLICATING	3,680	3,799	3,844	3,800	3,800	3,800	0%
20-25	CUSTODIAL	885	944	871	4,500	4,500	1,000	-78%
20-26	PROGRAM EXPENSES/SUPPLIES	-	1,636	2,050	2,000	2,000	6,000	200%
20-29	UNIFORMS/UNIFORM ALLOW	884	938	834	800	800	900	13%
20-32	SECURITY/SAFETY MATERIALS	616	633	584	500	500	500	0%
20-33	SMALL TOOLS	63	-	-	400	400	-	-100%
20-37	COMPUTER SOFTWARE	44	-	55	-	-	100	0%
20-38	COMPUTER HARDWARE	5,528	-	1,131	9,200	8,000	-	-100%
20-46	CITY BLDG MAINT SUPPLIES	8,260	2,638	2,802	4,500	4,500	2,500	-44%
20-58	WATER/SEWER	2,944	4,006	6,066	5,500	5,500	2,000	-64%
	MATERIALS & SUPPLIES	**25,632**	**16,083**	**19,819**	**33,200**	**32,000**	**18,300**	**-45%**
30-21	TELEPHONE/FAX	2,070	1,950	1,777	1,900	1,900	1,900	0%
30-22	POSTAGE	177,042	164,967	134,436	160,000	160,000	140,000	-13%
30-23	ELECTRICITY	86,506	88,384	69,741	86,500	86,500	68,000	-21%
30-24	HEATING OIL/GAS	-	268	-	200	200	300	50%
30-25	ADVERTISEMENT	1,963	2,790	1,787	2,000	2,000	2,000	0%
30-27	SUBSCRIPTIONS AND DUES	751	821	520	600	600	600	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	20	15	298	1,000	1,000	1,300	30%
30-31	CONTRACTUAL SERVICES	2,391	5,900	17,472	18,800	18,800	18,800	0%
30-43	ENVIRONMENTAL EXPENSES	2,335	1,574	3,733	2,900	2,900	3,000	3%
30-61	OFF EQUIP/REPAIRS & MAINT	10,169	9,085	9,490	9,300	9,300	9,000	-3%
30-62	GASOLINE	3,900	2,964	2,672	3,000	3,000	3,000	0%
30-66	OTHER EQUIP REPAIRS/MAINT	278	7,445	4,245	1,700	1,700	2,400	41%
30-67	RADIO REPAIRS/MAINTENANCE	478	326	546	600	1,900	200	-67%
	ADMINISTRATIVE EXPENDITURES	**287,903**	**286,489**	**246,717**	**288,500**	**289,800**	**250,500**	**-13%**
	OPERATING EXPENDITURES	**658,401**	**639,785**	**608,514**	**576,900**	**578,700**	**517,600**	
40-25	OTHER EQUIP - PURCHASE	-	-	-	-	-	55,000	0%
	CAPITAL OUTLAY	-	-	-	-	-	**55,000**	**0%**
	TOTAL EXPENDITURES	**$ 658,401**	**$ 639,785**	**$ 608,514**	**$ 576,900**	**$ 578,700**	**$ 572,600**	**-1%**
	OPERATING BUDGET STATS	**$ 778,095**	**$ 648,859**	**$ 693,339**	**$ 576,900**	**$ 578,700**	**$ 517,600**	
	ACTUAL % OF OPER BUDGET	**85%**	**98.60%**	**87.77%**				
	BUDGET % CHANGE	**-**	**-17%**	**7%**	**-17%**	**-17%**	**-11%**	
	REVENUES							
	GENERAL FUND	$ 658,401	$ 639,785	$ 608,514	$ 576,900	$ 578,700	$ 517,600	
	GOV. CAPITAL PROJECT FUND	-	-	-	-	-	55,000	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	6.0	6.0	6.0	4.0	4.0	4.0	

FIRE



Dover Fire Department

Fiscal Year 2014 Organizational Chart



FIRE DEPARTMENT
110-1400-514

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 213,510	$ 244,801	$ 225,740	$ 251,200	$ 208,100	$ 240,600	-4%
10-12	OVERTIME	50,658	42,260	55,292	44,900	44,900	48,800	9%
10-13	TEMPORARY HELP	20,112	3,709	4,910	12,800	12,800	12,800	0%
10-14	FICA TAXES	21,639	22,124	21,689	23,300	23,300	23,200	0%
10-15	HEALTH INSURANCE	33,031	43,589	42,001	37,100	37,100	47,200	27%
10-16	L I D INSURANCE	1,111	1,395	1,294	1,400	1,400	1,400	0%
10-17	WORKERS COMPENSATION	1,493	1,518	33	1,600	1,600	600	-63%
10-18	EDUCATIONAL ASSISTANCE	-	-	46	-	-	-	0%
10-19	PENSION	47,554	12,753	13,822	12,600	12,600	9,000	-29%
10-20	OPEB		-	14,314	21,500	21,500	24,600	14%
	PERSONNEL COSTS	**389,108**	**372,149**	**379,141**	**406,400**	**363,300**	**408,200**	**0%**
20-26	PROGRAM EXPENSES/SUPPLIES						2,000	0%
20-32	SECURITY/SAFETY MATERIALS	120	595	490	600	600	600	0%
	MATERIALS & SUPPLIES	**120**	**595**	**490**	**600**	**600**	**2,600**	**333%**
30-31	CONTRACTUAL SERVICES	281,292	281,292	281,292	281,300	281,300	281,300	0%
	ADMINISTRATIVE EXPENDITURES	**281,292**	**281,292**	**281,292**	**281,300**	**281,300**	**281,300**	**0%**
	OPERATING EXPENDITURES	**670,520**	**654,036**	**660,923**	**688,300**	**645,200**	**692,100**	**1%**
40-25	OTHER EQUIP - PURCHASE	-	-	40,900	-	-	-	0%
40-26	RADIO - PURCHASE	4,000	-	-	-	-	-	0%
40-31	CONSTRUCTION - PURCHASE	224,976	223,400	217,556	238,500	238,500	238,500	0%
	CAPITAL OUTLAY	**228,976**	**223,400**	**217,556**	**238,500**	**238,500**	**238,500**	**0%**
	TOTAL EXPENDITURES	**$ 899,496**	**$ 877,436**	**$ 878,479**	**$ 926,800**	**$ 883,700**	**$ 930,600**	**0%**
	OPERATING BUDGET STATS	**$ 718,058**	**$ 665,732**	**$ 684,725**	**$ 688,300**	**$ 645,200**	**$ 692,100**	
	ACTUAL % OF OPER BUDGET	**93%**	**98.24%**	**96.52%**				
	BUDGET % CHANGE	**-**	**-7%**	**3%**	**1%**	**-6%**	**7%**	
	REVENUES							
	GENERAL FUND	$ 670,520	$ 654,036	$ 660,923	$ 688,300	$ 645,200	$ 692,100	
	GOV. CAPITAL PROJECT FUND	228,976	223,400	217,556	238,500	238,500	238,500	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	6.0	6.0	6.0	6.0	6.0	6.0	
	PP/TEMP	-	-	1.0	1.0	1.0	1.0	

HUMAN RESOURCES

The City of Dover

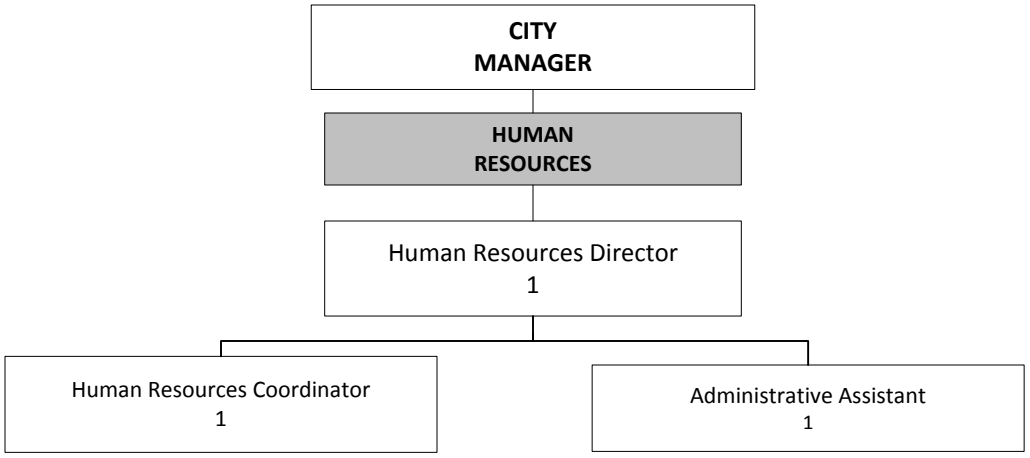
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CAPITAL OF THE FIRST STATE

Delaware

Human Resources

Fiscal Year 2014 Organization Chart



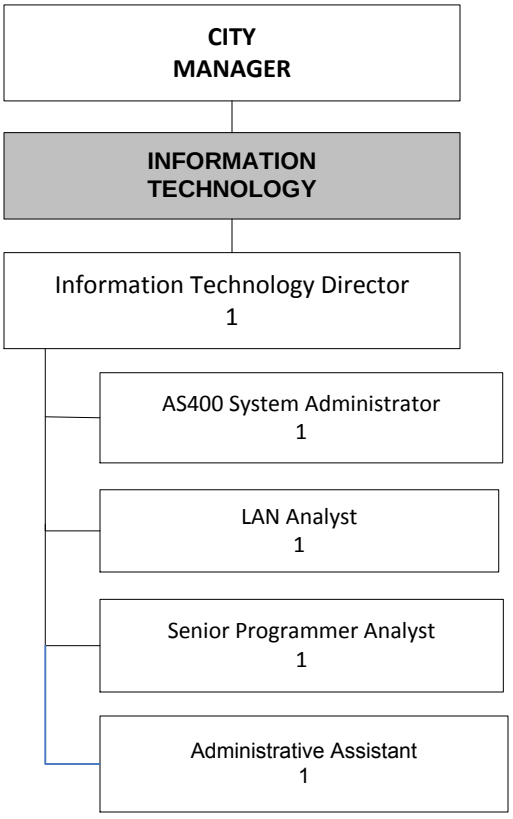
HUMAN RESOURCES
110-3100-518

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 181,777	$ 185,256	$ 141,547	$ 169,600	$ 160,700	$ 174,700	3%
10-14	FICA TAXES	13,317	13,489	10,313	12,900	12,900	13,300	3%
10-15	HEALTH INSURANCE	31,987	34,393	23,251	31,700	31,700	44,400	40%
10-16	L I D INSURANCE	1,272	1,232	687	1,200	1,200	1,200	0%
10-17	WORKERS COMPENSATION	959	972	14	900	900	400	-56%
10-18	EDUCATIONAL ASSISTANCE	-	-	-	-	-	-	0%
10-19	PENSION	47,073	7,387	5,457	9,100	9,100	8,600	-5%
10-20	OPEB	-	-	7,887	14,800	14,800	18,700	26%
	PERSONNEL COSTS	**276,385**	**242,729**	**189,156**	**240,200**	**231,300**	**261,300**	**9%**
20-22	OFFICE SUPPLIES	997	799	496	1,100	1,100	800	-27%
20-23	PRINTING AND DUPLICATING	3,903	4,342	2,916	5,000	5,000	3,000	-40%
20-26	PROGRAM EXPENSES/SUPPLIES	783	838	350	900	900	900	0%
20-28	MEDICAL SUP & PHYSICALS	23,412	17,903	18,533	20,000	20,000	20,000	0%
20-32	SECURITY/SAFETY MATERIALS	9,720	10,016	5,580	1,400	1,400	500	-64%
20-38	COMPUTER HARDWARE	2,444	2,252	-	2,400	2,400	1,400	-42%
20-48	PERSONNEL RELATED SUP	14,678	12,897	13,185	14,000	14,000	14,000	0%
	MATERIALS & SUPPLIES	**55,937**	**49,047**	**41,060**	**44,800**	**44,800**	**40,600**	**-9%**
30-21	TELEPHONE/FAX	509	463	408	600	600	600	0%
30-25	ADVERTISEMENT	4,001	5,917	2,126	4,500	4,500	4,500	0%
30-27	SUBSCRIPTIONS AND DUES	1,279	1,071	355	800	800	800	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	441	581	882	700	700	2,000	186%
30-29	CONSULTING FEES	-	-	3,831	3,000	3,000	2,000	-33%
30-31	CONTRACTUAL SERVICES	5,300	1,200	1,200	1,600	1,600	1,100	-31%
30-39	IN-HOUSE TRAINING	350	670	-	1,000	1,000	500	-50%
30-41	UNEMPLOYMENT COMP EXPENSE	33,331	29,549	25,130	20,000	20,000	20,000	0%
30-61	OFF EQUIP/REPAIRS & MAINT	497	-	-	2,500	2,500	1,000	-60%
	ADMINISTRATIVE EXPENDITURES	**45,708**	**39,451**	**33,932**	**34,700**	**34,700**	**32,500**	**-6%**
	OPERATING EXPENDITURES	**378,030**	**331,227**	**264,148**	**319,700**	**310,800**	**334,400**	**5%**
	TOTAL EXPENDITURES	**$ 378,030**	**$ 331,227**	**$ 264,148**	**$ 319,700**	**$ 310,800**	**$ 334,400**	**5%**
	OPERATING BUDGET STATS	**$ 451,960**	**$ 336,035**	**$ 384,758**	**$ 319,700**	**$ 310,800**	**$ 334,400**	
	ACTUAL % OF OPER BUDGET	**84%**	**99%**	**69%**				
	BUDGET % CHANGE	**-**	**-26%**	**14%**	**-17%**	**-19%**	**8%**	
	REVENUES							
	GENERAL FUND	$ 378,030	$ 331,227	$ 264,148	$ 319,700	$ 310,800	$ 334,400	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	3.0	3.0	3.0	3.0	3.0	3.0	

INFORMATION TECHNOLOGY

Information Technology

Fiscal Year 2014 Organization Chart



INFORMATION TECHNOLOGY
110-2200-516

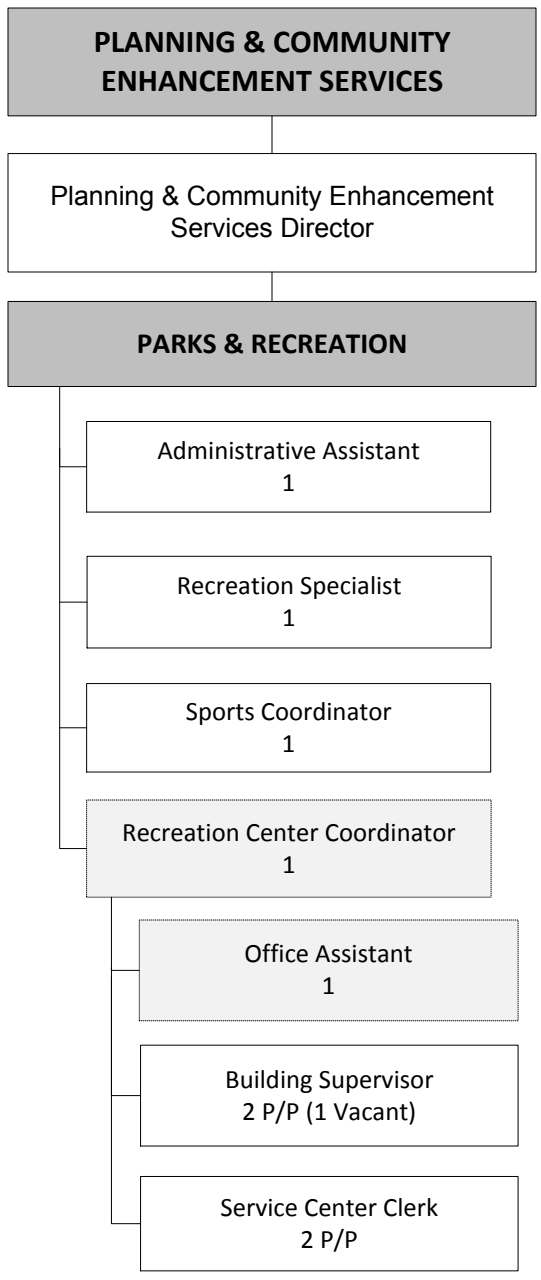
ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 374,067	$ 295,926	$ 298,367	$ 265,400	$ 256,000	$ 277,400	5%
10-14	FICA TAXES	27,861	22,337	22,274	20,300	20,300	21,300	5%
10-15	HEALTH INSURANCE	59,632	55,398	52,024	46,100	46,100	39,600	-14%
10-16	L I D INSURANCE	2,275	2,124	2,011	1,900	1,900	1,900	0%
10-17	WORKERS COMPENSATION	1,885	1,516	83	1,400	1,400	600	-57%
10-18	EDUCATIONAL ASSISTANCE	-	-	-	-	-	-	0%
10-19	PENSION	71,215	13,408	13,511	13,000	13,000	13,400	3%
10-20	OPEB	-	-	17,792	23,100	23,100	29,700	29%
	PERSONNEL COSTS	**536,935**	**390,709**	**406,062**	**371,200**	**361,800**	**383,900**	**3%**
20-21	FURNITURE/FIXTURES	-	238	176	-	-	-	0%
20-22	OFFICE SUPPLIES	727	1,081	205	1,100	1,100	1,300	18%
20-31	BOOKS	25	-	-	-	-	-	0%
20-34	DATA PROCESSING SUPPLIES	998	954	1,186	1,500	1,500	1,400	-7%
20-37	COMPUTER SOFTWARE	70,434	64,405	67,502	67,100	67,100	67,100	0%
20-38	COMPUTER HARDWARE	14,711	22,238	21,244	26,700	26,700	30,400	14%
	MATERIALS & SUPPLIES	**86,895**	**88,678**	**90,137**	**96,400**	**96,400**	**100,200**	**4%**
30-21	TELEPHONE/FAX	3,891	4,066	2,887	2,900	2,900	3,700	28%
30-27	SUBSCRIPTIONS AND DUES	546	195	195	200	200	700	250%
30-28	TRAINING/CONF/FOOD/TRAVEL	-	-	318	1,400	1,400	1,700	21%
30-31	CONTRACTUAL SERVICES	8,489	29,723	81,697	35,300	35,300	35,500	1%
30-39	IN-HOUSE TRAINING	7,800	9,839	8,599	6,100	6,100	6,000	-2%
30-61	OFF EQUIP/REPAIRS & MAINT	107,043	150,775	126,956	129,100	129,100	129,000	0%
30-62	GASOLINE	114	92	115	100	100	100	0%
	ADMINISTRATIVE EXPENDITURES	**127,883**	**194,690**	**220,767**	**175,100**	**175,100**	**176,700**	**1%**
	OPERATING EXPENSES	**751,713**	**674,077**	**716,966**	**642,700**	**633,300**	**660,800**	**3%**
40-25	OTHER EQUIP - PURCHASE	-	6,680	-	-	-	-	0%
40-28	COMPUTER HARDWARE/CAPITAL	-	-	14,330	57,000	107,000	7,000	-88%
	CAPITAL OUTLAY	**-**	**6,680**	**14,330**	**57,000**	**107,000**	**7,000**	**-88%**
	TOTAL EXPENDITURES	**$ 751,713**	**$ 680,757**	**$ 731,296**	**$ 699,700**	**$ 740,300**	**$ 667,800**	**-5%**
	OPERATING BUDGET STATS	**$ 883,075**	**$ 688,969**	**$ 690,871**	**$ 642,700**	**$ 633,300**	**$ 660,800**	
	ACTUAL % OF OPER BUDGET	**85%**	**98%**	**104%**				
	BUDGET % CHANGE	**-**	**-22%**	**-**	**-7%**	**-8%**	**4%**	
	REVENUES							
	GENERAL FUND	$ 751,713	$ 674,077	$ 716,966	$ 642,700	$ 633,300	$ 660,800	
	GOV. CAPITAL PROJECT FUND	7,000	6,680	14,330	42,000	92,000	7,000	
	DEMA GRANT	758,713	-	-	15,000	15,000	-	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	6.0	7.0	5.0	5.0	5.0	5.0	

PARKS, RECREATION & LIBRARY



Parks and Recreation

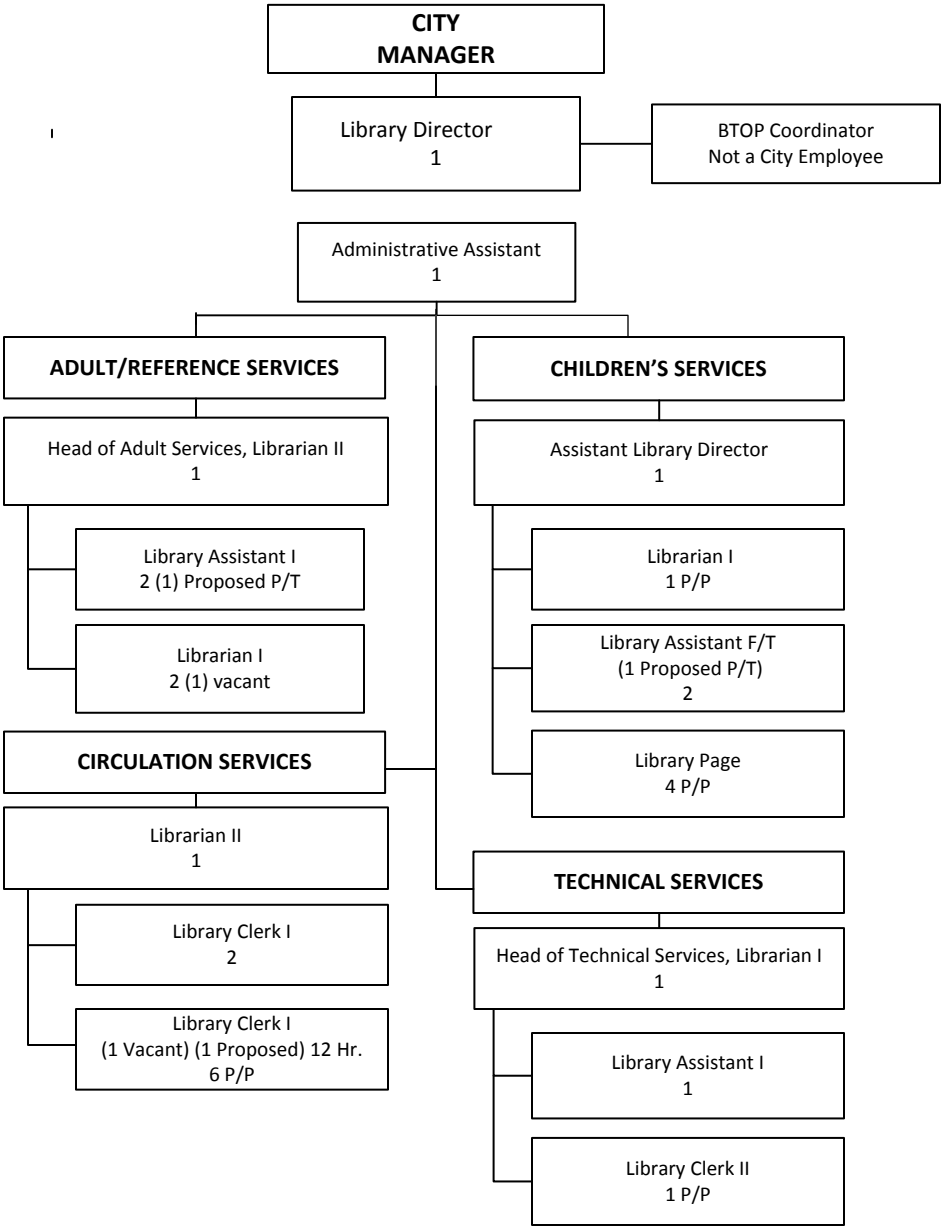
Fiscal Year 2014 Organization Chart



RECREATION
110-1500-525

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE	2013-2014 Subs Abuse PROPOSED
10-11	SALARIES	$ 326,611	$ 345,615	$ 408,874	$ 209,000	$ 213,400	$ 211,600	1%	$ -
10-13	TEMPORARY HELP	14,399	20,222	18,127	115,300	70,400	116,300	1%	30,500
10-14	FICA TAXES	25,630	27,309	31,887	24,700	24,700	25,100	2%	2,400
10-15	HEALTH INSURANCE	49,768	60,964	62,832	53,300	53,300	51,200	-4%	-
10-16	L I D INSURANCE	2,030	2,061	2,068	1,600	1,600	1,600	0%	-
10-17	WORKERS COMPENSATION	2,259	2,287	48	1,700	1,700	700	-59%	100
10-19	PENSION	39,790	15,479	15,464	12,000	12,000	12,100	1%	-
10-20	OPEB	-	-	18,711	18,200	18,200	22,500	24%	-
	PERSONNEL COSTS	**460,487**	**473,937**	**558,011**	**435,800**	**395,300**	**441,100**	**1%**	**33,000**
20-22	OFFICE SUPPLIES	1,992	2,864	1,977	2,500	2,500	2,500	0%	-
20-23	PRINTING AND DUPLICATING	2,282	1,884	2,189	2,300	2,300	2,300	0%	-
20-26	PROGRAM EXPENSES/SUPPLIES	42,131	36,185	32,942	42,500	42,500	48,500	14%	55,630
20-28	MEDICAL SUP & PHYSICALS	374	246	-	300	300	-	-100%	-
20-29	UNIFORMS/UNIFORM ALLOW	-	-	65	-	-	-	0%	-
20-32	SECURITY/SAFETY MATERIALS	1,296	1,288	1,368	1,300	1,300	1,300	0%	-
20-37	COMPUTER SOFTWARE	2,100	2,100	2,258	2,300	2,300	2,300	0%	-
20-38	COMPUTER HARDWARE	4,736	2,739	1,416	3,700	3,700	1,200	-68%	-
20-46	CITY BLDG MAINT SUPPLIES	5,371	7,969	6,229	5,500	5,500	5,500	0%	-
20-58	WATER/SEWER	741	1,003	976	1,000	1,000	1,000	0%	-
	MATERIALS & SUPPLIES	**61,023**	**56,278**	**49,420**	**61,400**	**61,400**	**64,600**	**5%**	**55,630**
30-21	TELEPHONE/FAX	2,573	2,608	2,636	2,500	2,500	2,200	-12%	-
30-23	ELECTRICITY	73,232	76,520	72,716	78,000	78,000	78,000	0%	-
30-24	HEATING OIL/GAS	5,365	5,568	3,943	6,000	6,000	4,000	-33%	-
30-25	ADVERTISEMENT	-	-	-	-	-	-	0%	-
30-27	SUBSCRIPTIONS AND DUES	345	340	185	300	300	300	0%	-
30-28	TRAINING/CONF/FOOD/TRAVEL	340	790	373	2,000	2,000	1,500	-25%	-
30-31	CONTRACTUAL SERVICES	109,317	176,991	138,165	124,400	124,400	126,300	2%	-
30-61	OFF EQUIP/REPAIRS & MAINT	568	1,406	156	1,400	1,400	1,000	-29%	-
30-62	GASOLINE	786	910	1,146	1,100	1,100	1,100	0%	-
30-67	RADIO REPAIRS/MAINTENANCE	542	326	478	500	2,500	-	-100%	-
	ADMINISTRATIVE EXPENDITURES	**193,068**	**265,459**	**219,798**	**216,200**	**218,200**	**214,400**	**-1%**	**-**
	OPERATING EXPENDITURES	**714,578**	**795,674**	**827,229**	**713,400**	**674,900**	**720,100**	**1%**	**88,630**
40-31	CONSTRUCTION - PURCHASE	31,862	38,453	-	30,000	30,000	30,000	0%	-
40-25	OTHER EQUIP - PURCHASE	-	-	-	-	-	65,000	0%	
	CAPITAL OUTLAY	**31,862**	**38,453**	**-**	**30,000**	**30,000**	**95,000**	**217%**	**-**
	TOTAL EXPENDITURES	**$ 746,440**	**$ 834,127**	**$ 827,229**	**$ 743,400**	**$ 704,900**	**$ 815,100**	**10%**	**$ 88,630**
	OPERATING BUDGET STATS	**$ 757,467**	**$ 811,261**	**$ 823,144**	**$ 713,400**	**$ 674,900**	**$ 720,100**		88,630
	ACTUAL % OF OPER BUDGET	**-**	**105%**	**100%**					
	BUDGET % CHANGE	**-**	**7%**	**1%**	**-13%**	**-18%**	**7%**		
	REVENUES								
	GENERAL FUND	$ 714,578	$ 795,674	$ 827,229	$ 713,400	$ 674,900	$ 720,100		$ -
	GOV. CAPITAL PROJECT FUND	31,862	38,453	-	30,000	30,000	95,000		-
	GRANT FUNDS	-	-	-	-	-	-		88,630
	PERSONNEL								
	BUDGETED FULL-TIME POSITIONS	8.0	8.0	6.0	5.0	5.0	5.0		-
	PP/TEMP	-	-	10.0	10.0	10.0	10.0		12.0

Dover Public Library
Fiscal 2014 Organization Chart



LIBRARY
110-1500-523

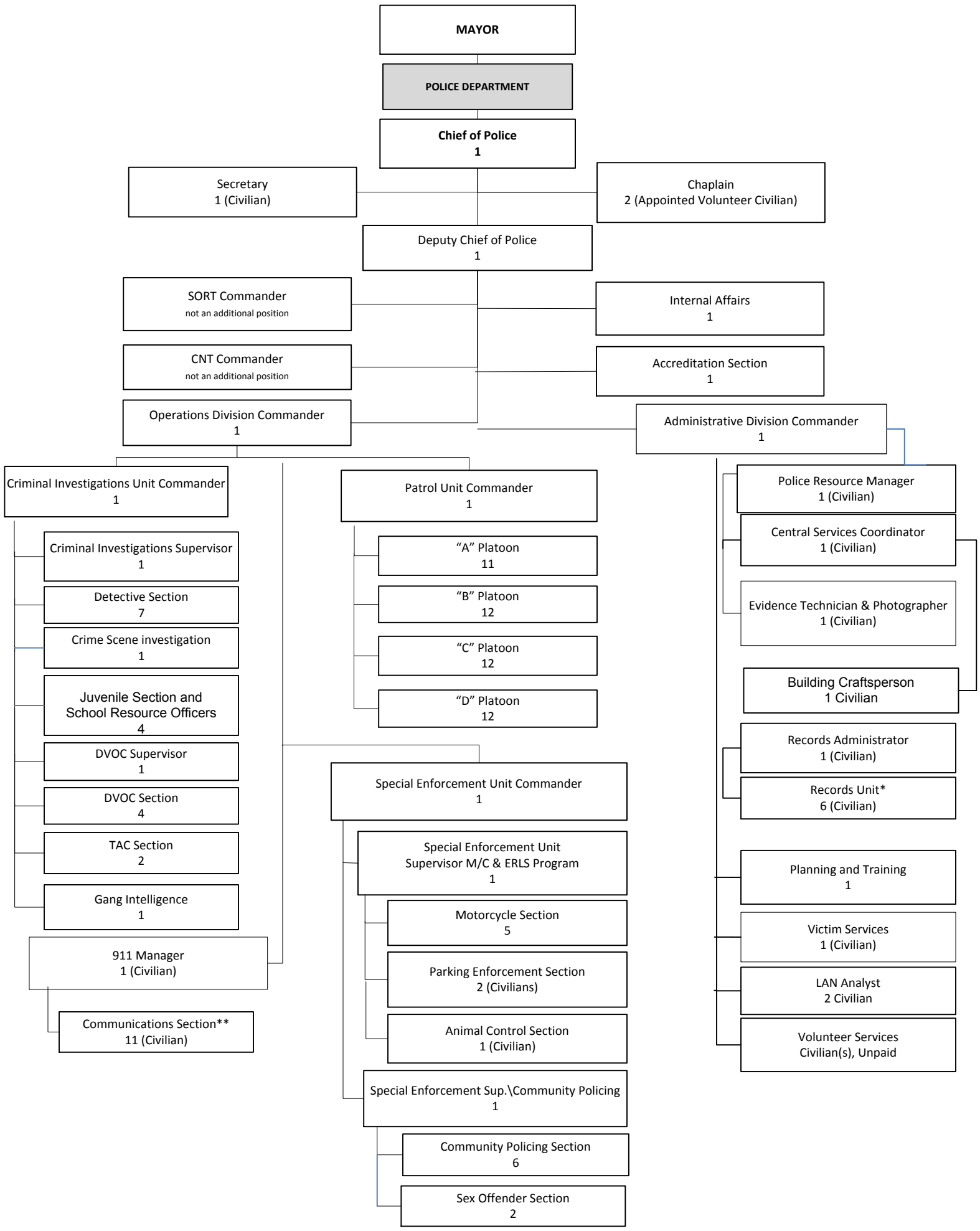
ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE	2013-2014 GRANTS PROPOSED
10-11	SALARIES	$ 639,297	$ 687,422	$ 672,032	$ 585,300	$ 560,500	$ 592,300	1%	-
10-12	OVERTIME	4,209	3,766	2,983	3,500	3,500	3,700	6%	-
10-13	TEMPORARY HELP	-	-	-	167,200	167,200	199,300	19%	-
10-14	FICA TAXES	47,964	51,392	49,980	57,700	57,700	61,000	6%	-
10-15	HEALTH INSURANCE	79,899	94,805	107,456	107,900	107,900	136,300	26%	-
10-16	L I D INSURANCE	3,124	3,527	4,024	4,000	4,000	3,800	-5%	-
10-17	WORKERS COMPENSATION	3,410	3,589	64	4,000	4,000	4,200	5%	-
10-18	EDUCATIONAL ASSISTANCE		-	-	-	-		0%	
10-19	PENSION	103,883	25,252	28,163	31,300	31,300	30,100	-4%	-
10-20	OPEB	-	-	37,887	50,900	50,900	61,800	21%	-
	PERSONNEL COSTS	**881,786**	**869,753**	**902,589**	**1,011,800**	**987,000**	**1,092,500**	**8%**	**-**
20-21	FURNITURE/FIXTURES	-	-	-	-	-	-	0%	2,000
20-22	OFFICE SUPPLIES	691	2,246	2,299	1,500	1,500	1,500	0%	24,000
20-23	PRINTING AND DUPLICATING	2,047	2,083	2,098	2,100	2,100	2,100	0%	8,900
20-24	PHOTOGRAPHIC		-	-	-	-	-	0%	
20-26	PROGRAM EXPENSES/SUPPLIES	5,820	3,232	3,221	3,200	3,200	3,200	0%	28,000
20-28	MEDICAL SUP & PHYSICALS		-	-	-	-		0%	
20-31	BOOKS	64,115	53,920	54,048	54,000	54,000	54,000	0%	124,900
20-32	SECURITY/SAFETY MATERIALS	264	288	288	300	300	1,200	300%	-
20-37	COMPUTER SOFTWARE	134	370	1,407	1,000	1,000	1,000	0%	-
20-38	COMPUTER HARDWARE	2,479	3,303	7,500	14,000	14,000	7,000	-50%	-
20-46	CITY BLDG MAINT SUPPLIES	13,520	10,538	44,594	20,000	20,000	10,000	-50%	-
20-47	AUDIO VISUAL SUPPLIES	1,053	1,053	1,049	1,100	1,100	1,100	0%	74,000
20-58	WATER/SEWER	1,829	2,480	2,709	5,400	5,400	1,800	-67%	-
	MATERIALS & SUPPLIES	**91,952**	**79,513**	**119,213**	**102,600**	**102,600**	**82,900**	**-19%**	**261,800**
30-21	TELEPHONE/FAX	19,520	2,817	4,860	6,500	6,500	4,000	-38%	-
30-22	POSTAGE	49	42	36	-	-	-	0%	100
30-23	ELECTRICITY	35,265	34,157	36,397	85,000	85,000	85,000	0%	-
30-24	HEATING OIL/GAS	3,823	5,476	5,040	5,000	5,000	21,000	320%	-
30-25	ADVERTISEMENT		-	-	-	-		0%	
30-27	SUBSCRIPTIONS AND DUES	14,544	15,888	7,334	11,000	11,000	11,000	0%	-
30-28	TRAINING/CONF/FOOD/TRAVEL	240	231	195	200	200	200	0%	3,500
30-29	CONSULTING FEES		-	-	-	-	-	0%	
30-31	CONTRACTUAL SERVICES	24,309	23,972	23,981	25,600	25,600	31,300	22%	-
30-44	AGENCY BILLING-TEMP HELP		-	-	-	-		0%	
30-61	OFF EQUIP/REPAIRS & MAINT	1,230	1,300	1,468	2,500	2,500	2,500	0%	2,000
30-69	OFFICE EQUIPMENT/LEASE		-	-		-		0	
	ADMINISTRATIVE EXPENDITURES	**98,980**	**83,883**	**79,311**	**135,800**	**135,800**	**155,000**	**14%**	**5,600**
	OPERATING EXPENDITURES	**1,072,718**	**1,033,149**	**1,101,113**	**1,250,200**	**1,225,400**	**1,330,400**	**6%**	**267,400**
40-25	OTHER EQUIP - PURCHASE		-	-		-		0%	
40-28	COMPUTER HARDWARE	-	-	-	-	-	-	0%	2,700
40-31	CONSTRUCTION - PURCHASE	618,627	2,829,484	12,118,028	2,535,000	4,089,100	-	-100%	-
	CAPITAL OUTLAY	**618,627**	**2,829,484**	**12,118,028**	**2,535,000**	**4,089,100**	**-**	**-100%**	**2,700**
	TOTAL EXPENDITURES	**$ 1,691,345**	**$ 3,862,633**	**$ 13,219,141**	**$ 3,785,200**	**$ 5,314,500**	**$ 1,330,400**	**-65%**	**$ 270,100**
	OPERATING BUDGET STATS	**1,148,716**	**$ 1,064,547**	**$ 1,159,087**	**$ 1,250,200**	**$ 1,225,400**	**$ 1,330,400**		
	ACTUAL $ OF OPER BUDGET	**93%**	**97%**	**95%**					
	BUDGET % CHANGE	**-**	**-7%**	**9%**	**8%**	**6%**	**9%**		
	REVENUES								
	GENERAL FUND	$ 1,072,718	$ 1,033,149	$ 1,101,113	$ 1,250,200	$ 1,225,400	$ 1,330,400		$ -
	GOV. CAPITAL PROJECT FUND	618,627	2,829,484	12,118,028	2,535,000	4,089,100	-		-
	GRANT FUNDS	-	-	-	-	-	-		270,100
	PERSONNEL								
	BUDGETED FULL-TIME POSITIONS	15.5	17.5	12.0	13.0	13.0	13.0		-
	PP/TEMP	-	-	10.0	13.0	13.0	14.0		-

POLICE



Police Department

Fiscal Year 2014 Organization Chart



ACTUAL ON STAFF

93 OFFICERS
30 CIVILIANS

123 EMPLOYEES

POLICE - CIVILIAN
110-1700-542

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 1,242,410	$ 1,285,760	$ 1,320,878	$ 1,266,500	$ 1,271,300	$ 1,310,900	4%
10-12	OVERTIME	47,534	53,246	54,576	55,000	55,000	66,200	20%
10 13	TEMPORARY HELP	-	-	-	-	17,200	-	0%
10-14	FICA TAXES	98,057	101,515	103,953	99,300	99,300	105,200	6%
10-15	HEALTH INSURANCE	208,008	232,645	242,834	230,400	230,400	264,500	15%
10-16	L I D INSURANCE	7,344	7,350	7,294	7,200	7,200	7,300	1%
10-17	WORKERS COMPENSATION	8,383	8,558	218	9,200	9,200	2,800	-70%
10-18	EDUCATIONAL ASSISTANCE	-	-	-	1,500	1,500	-	-100%
10-19	PENSION	270,449	54,634	56,326	58,600	58,600	59,400	1%
10-20	OPEB	-	-	79,218	104,000	104,000	135,500	30%
	PERSONNEL COSTS	**1,882,185**	**1,743,708**	**1,865,297**	**1,831,700**	**1,853,700**	**1,951,800**	**7%**

POLICE - LAW ENFORCEMENT
110-1700-543

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	6,234,323	6,294,868	6,737,730	6,592,700	6,753,200	$ 6,631,200	1%
10-12	OVERTIME	526,581	482,449	496,413	500,000	500,000	500,000	0%
10-14	FICA TAXES	501,735	508,106	542,714	487,600	487,600	493,800	1%
10-15	HEALTH INSURANCE	878,641	984,442	997,180	944,300	944,300	1,023,600	8%
10-16	L I D INSURANCE	24,885	25,158	26,044	26,600	26,600	26,500	0%
10-17	WORKERS COMPENSATION	314,724	325,401	7,944	320,300	320,300	248,500	-22%
10-18	EDUCATIONAL ASSISTANCE	38,467	37,994	4,847	6,300	6,300	-	-100%
10-19	PENSION	883,000	848,349	912,920	942,700	942,700	999,400	6%
10-20	OPEB	-	-	400,866	556,000	556,000	689,000	24%
	PERSONNEL COSTS	**9,402,356**	**9,506,767**	**10,126,658**	**10,376,500**	**10,537,000**	**10,612,000**	**2%**

POLICE - EXTRA DUTY
110-1700-544

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	483,869	495,757	636,631	514,900	664,900	$ 675,400	31%
10-14	FICA TAXES	37,016	42,507	47,471	39,400	50,900	51,700	31%
10-17	WORKERS COMPENSATION	23,564	24,224	-	25,100	32,400	32,900	31%
	PERSONNEL COSTS	**544,449**	**562,488**	**684,102**	**579,400**	**748,200**	**760,000**	**31%**
	TOTAL PERSONNEL COSTS	**$ 11,828,990**	**$ 11,812,963**	**$ 12,676,057**	**$ 12,787,600**	**$ 13,138,900**	**$ 13,323,800**	**4%**

POLICE - ADMINISTRATION
110-1700-541

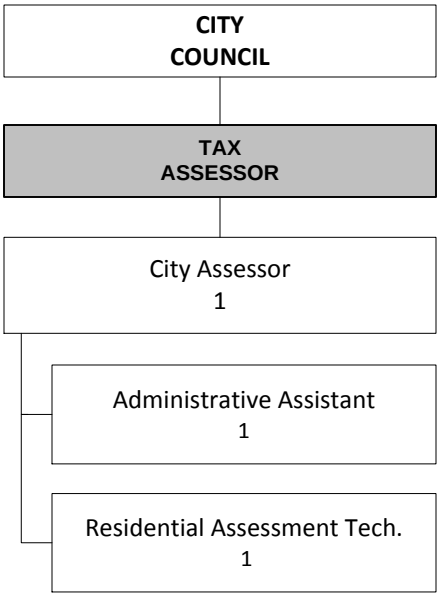
ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE	2013-2014 GRANTS PROPOSED
20-14	CI PETTY CASH DISBURSEMTS	$ -	$ -	$ 1,172	$ 11,000	$ 11,000	$ 9,000	-18%	$ -
20-21	FURNITURE/FIXTURES	300	247	2,727	-	-	-	0%	-
20-22	OFFICE SUPPLIES	8,424	6,986	6,493	7,000	7,000	7,000	0%	-
20-23	PRINTING AND DUPLICATING	13,094	15,529	16,400	14,000	14,000	14,000	0%	-
20-24	PHOTOGRAPHIC	1,212	1,113	838	1,200	1,200	1,200	0%	-
20-25	CUSTODIAL	6,434	4,300	4,348	4,200	4,200	4,200	0%	-
20-26	PROGRAM EXPENSES/SUPPLIES	49,761	38,413	45,594	52,000	52,000	57,000	10%	191,000
20-28	MEDICAL SUP & PHYSICALS	20,608	25,120	24,565	20,000	20,000	20,000	0%	-
20-29	UNIFORMS/UNIFORM ALLOW	118,541	83,829	100,687	92,400	92,400	89,600	-3%	-
20-31	BOOKS	436	2,824	-	3,200	3,200	1,000	-69%	-
20-32	SECURITY/SAFETY MATERIALS	17,634	17,873	19,019	18,500	18,500	18,500	0%	-
20-36	ANIMAL CARE EXPENSES	9,416	2,158	3,177	5,000	5,000	15,000	200%	-
20-37	COMPUTER SOFTWARE	19,326	18,378	13,328	18,500	18,500	14,000	-24%	-
20-38	COMPUTER HARDWARE	63,400	73,200	40,452	56,100	56,100	63,400	13%	60,000
20-46	CITY BLDG MAINT SUPPLIES	52,930	37,361	36,085	31,400	31,400	31,400	0%	-
20-58	WATER/SEWER	2,609	3,247	3,178	2,600	2,600	2,600	0%	-
	MATERIALS & SUPPLIES	**384,125**	**330,578**	**318,063**	**337,100**	**337,100**	**347,900**	**3%**	**251,000**
30-21	TELEPHONE/FAX	49,127	50,892	55,402	55,000	55,000	55,000	0%	15,000
30-22	POSTAGE	16	347	44	-	-	-	0%	-
30-23	ELECTRICITY	104,953	108,378	102,280	100,500	100,500	95,500	-5%	-
30-24	HEATING OIL/GAS	12,808	17,045	10,445	15,000	15,000	12,800	-15%	-
30-25	ADVERTISEMENT	1,958	3,830	753	2,100	2,100	2,100	0%	-
30-26	INSURANCE	13,505	-	19,659	2,500	2,500	10,000	300%	-
30-27	SUBSCRIPTIONS AND DUES	4,585	4,318	2,828	4,000	4,000	4,000	0%	-
30-28	TRAINING/CONF/FOOD/TRAVEL	9,878	23,908	16,970	23,300	23,300	25,500	9%	36,000
30-29	CONSULTING FEES/AUDIT FEES	7,044	8,879	7,892	9,000	9,000	9,000	0%	1,000
30-31	CONTRACTUAL SERVICES	21,924	34,163	31,580	53,400	53,400	59,900	12%	110,000
30-61	OFF EQUIP/REPAIRS & MAINT	34,949	42,061	37,492	39,000	39,000	42,800	10%	-
30-62	GASOLINE	136,552	171,807	206,971	190,000	190,000	190,000	0%	-
30-63	AUTO REPAIRS/MAINTENANCE	124,309	155,954	107,799	136,900	136,900	136,900	0%	-
30-67	RADIO REPAIRS/MAINTENANCE	13,424	15,325	16,456	16,700	16,700	18,700	12%	-
30-68	RADIO EQUIPMENT/LEASE	5,459	-	45	2,500	2,500	-	-100%	-
	ADMINISTRATIVE EXPENDITURES	**540,491**	**636,907**	**616,616**	**649,900**	**649,900**	**662,200**	**2%**	**162,000**
	OPERATING EXPENDITURES	**12,753,606**	**12,780,448**	**13,610,736**	**13,774,600**	**14,125,900**	**14,333,900**	**4%**	**413,000**
40.21	OFFICE EQUIPMENT PURCHASE	8,612	-	-	-	-	10,000	0%	-
40-22	AUTOMOBILES - PURCHASE	21,006	229,330	62,338	137,900	137,900	247,300	79%	-
40-25	OTHER EQUIP - PURCHASE	-	-	-	33,800	53,800	-	-100%	-
40-28	COMPUTER HARDWARE PURCH	-	52,488	-	-	-	-	0%	-
40-31	CONSTRUCTION - PURCHASE	-	20,000	-	25,300	25,300	-	-100%	-
	CAPITAL OUTLAY	**29,618**	**301,818**	**62,338**	**197,000**	**217,000**	**257,300**	**31%**	**-**
	TOTAL EXPENDITURES	**$ 12,783,224**	**$ 13,082,266**	**$ 13,673,074**	**$ 13,971,600**	**$ 14,342,900**	**$ 14,591,200**	**4%**	**$ 413,000**
	OPERATING BUDGET STATS	**$ 12,188,986**	**$ 12,907,889**	**$ 13,386,407**	**$ 13,774,600**	**$ 14,125,900**	**$ 14,333,900**		
	ACTUAL % OF OPER BUDGET	**105%**	**101%**	**102%**					
	BUDGET % CHANGE	**-**	**6%**	**4%**	**3%**	**-45%**	**1%**		
	REVENUES								
	GENERAL FUND	$ 12,753,606	$ 12,780,448	$ 13,610,736	$ 13,774,600	$ 14,125,900	$ 14,333,900		$ -
	GOV. CAPITAL PROJECT FUND	29,618	301,818	62,338	197,000	217,000	257,300		-
	GRANT FUNDS	-	-	-	-	-	-		413,000
	PERSONNEL								
	BUDGETED FULL-TIME POSITIONS	120.0	120.0	122.0	122.0	122.0	124.0		-

TAX ASSESSOR



Tax Assessor

Fiscal Year 2014 Organization Chart



TAX ASSESSOR
110-1300-513

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 116,144	$ 126,054	$ 125,727	$ 123,000	$ 123,000	$ 124,700	1%
10-13	TEMPORARY HELP	3,416	747	-	-	-	-	0%
10-14	FICA TAXES	9,024	9,562	9,483	9,400	9,400	9,500	1%
10-15	HEALTH INSURANCE	15,862	17,992	17,992	16,200	16,200	17,200	6%
10-16	L I D INSURANCE	942	962	963	1,000	1,000	1,000	0%
10-17	WORKERS COMPENSATION	770	806	15	700	700	300	-57%
10-19	PENSION	6,968	6,936	6,878	6,900	6,900	7,000	1%
10-20	OPEB	13,601	-	7,840	10,700	10,700	13,300	24%
	PERSONNEL COSTS	**166,727**	**163,059**	**168,898**	**167,900**	**167,900**	**173,000**	**3%**
20-22	OFFICE SUPPLIES	1,821	2,442	2,694	2,500	2,500	3,500	40%
20-23	PRINTING AND DUPLICATING	428	315	76	400	400	400	0%
20-31	BOOKS	25	-	211	-	-	-	0%
20-37	COMPUTER SOFTWARE	-	-	55	-	-	100	0%
20-38	COMPUTER HARDWARE	-	-	714	1,400	1,400	4,300	207%
	MATERIALS & SUPPLIES	**2,274**	**2,757**	**3,750**	**4,300**	**4,300**	**8,300**	**93%**
30-21	TELEPHONE/FAX	914	1,072	1,033	1,100	1,100	1,100	0%
30-25	ADVERTISEMENT	996	1,035	379	1,000	1,000	1,000	0%
30-27	SUBSCRIPTIONS AND DUES	981	800	808	800	800	900	13%
30-28	TRAINING/CONF/FOOD/TRAVEL	25	992	1,324	2,500	2,500	2,500	0%
30-31	CONTRACTUAL SERVICES	372,503	8,175	8,480	8,900	8,900	9,400	6%
30-61	OFF EQUIP/REPAIRS & MAINT	48	-	239	300	300	-	-100%
30-62	GASOLINE	481	744	783	700	700	2,100	200%
	ADMINISTRATIVE EXPENDITURES	**375,948**	**104,752**	**13,309**	**15,300**	**15,300**	**17,000**	**11%**
	OPERATING EXPENDITURES	**544,949**	**270,568**	**185,957**	**187,500**	**187,500**	**198,300**	**6%**
	TOTAL EXPENDITURES	**$ 544,949**	**$ 270,568**	**$ 185,957**	**$ 187,500**	**$ 187,500**	**$ 198,300**	**6%**
	OPERATING BUDGET STATS	**$ 572,526**	**$ 269,721**	**$ 190,275**	**$ 187,500**	**$ 187,500**	**$ 198,300**	
	ACTUAL % OF OPER BUDGET	**95%**	**100%**	**98%**				
	BUDGET % CHANGE	**-**	**-53%**	**-29%**	**-1%**	**-1%**	**6%**	
	REVENUES							
	GENERAL FUND	$ 544,949	$ 270,569	$ 185,959	$ 187,500	$ 187,500	$ 198,300	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	3.0	3.0	3.0	3.0	3.0	3.0	

PLANNING & INSPECTIONS

The City of Dover

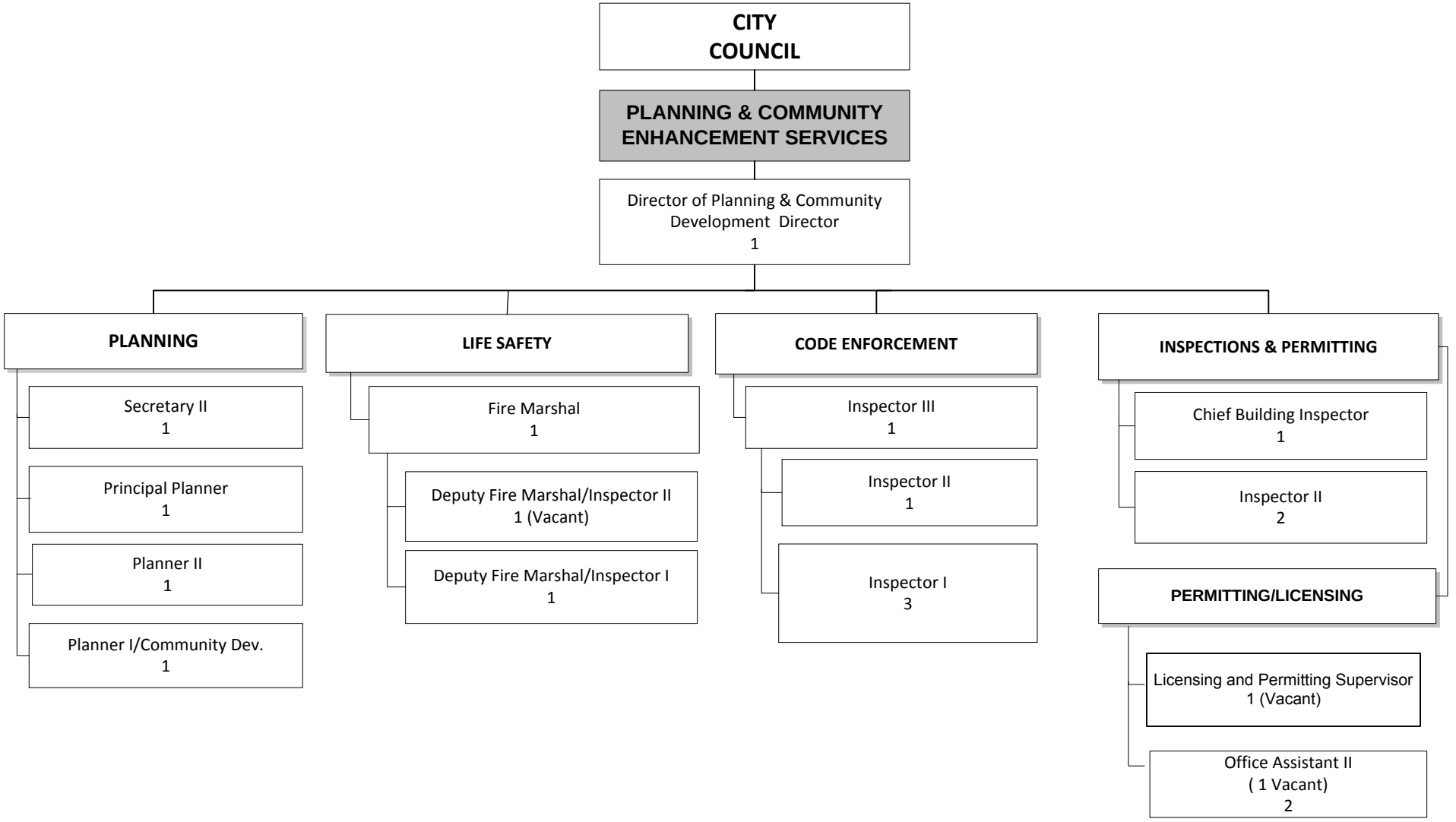
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CAPITAL OF THE FIRST STATE

Delaware

Planning & Community Enhancement Services

Fiscal Year 2014 Organization Chart



PLANNING/CDBG
110-1600-533/715-2014-596

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE	2013-2014 CDBG PROPOSED
10-11	SALARIES	$ 267,651	$ 289,966	$ 257,998	$ 258,900	$ 300,700	$ 314,300	21%	$ 44,700
10-12	OVERTIME	3,034	3,946		1,800	1,800	-	-100%	-
10-13	TEMPORARY HELP	14,100	11,975	12,450	17,100	17,100	17,100	0%	-
10-14	FICA TAXES	21,195	22,881	21,706	19,900	19,900	24,100	21%	-
10-15	HEALTH INSURANCE	38,334	42,242	37,261	35,300	35,300	41,100	16%	-
10-16	L I D INSURANCE	1,711	1,760	1,783	2,000	2,000	2,000	0%	-
10-17	WORKERS COMPENSATION	1,776	1,897	37	1,400	1,400	600	-57%	-
10-19	PENSION	24,642	16,751	15,597	14,900	14,900	18,800	26%	-
10-20	OPEB	-	-	17,256	22,500	22,500	33,500	49%	-
10-21	COSTS ALLOCATED TO CDBG					(38,000)	(44,700)	0%	-
	PERSONNEL COSTS	**372,443**	**391,418**	**364,088**	**373,800**	**377,600**	**406,800**	**9%**	**44,700**
20-21	FURNITURE/FIXTURES	-	-	-	-	-	-	0%	
20-22	OFFICE SUPPLIES	1,255	580	744	6,000	6,000	4,000	-33%	-
20-23	PRINTING AND DUPLICATING	3,000	2,529	1,164	11,000	11,000	11,000	0%	-
20-24	PHOTOGRAPHIC	-	-	175	-	-	-	0%	-
20-31	BOOKS	601	645	570	800	800	700	-13%	-
20-37	COMPUTER SOFTWARE	141	-	336	-	-	-	0%	-
20-38	COMPUTER HARDWARE	8,858	-	4,866	-	-	5,800	0%	-
	MATERIALS & SUPPLIES	**13,855**	**3,754**	**7,855**	**17,800**	**17,800**	**21,500**	**21%**	**-**
30-21	TELEPHONE/FAX	1,529	1,842	1,350	1,600	1,600	900	-44%	-
30-25	ADVERTISEMENT	2,805	1,292	830	2,000	2,000	2,000	0%	-
30-27	SUBSCRIPTIONS AND DUES	2,791	1,947	3,519	2,300	2,300	2,700	17%	-
30-28	TRAINING/CONF/FOOD/TRAVEL	1,689	1,675	677	2,800	2,800	1,400	-50%	-
30-29	CONSULTING FEES	105	1,400	-	-	-	-	0%	-
30-31	CONTRACTUAL SERVICES	-	-	-	10,000	10,000	10,000	0%	-
30-67	RADIO REPAIRS/MAINTENANCE		-	-		2,000		0%	-
	ADMINISTRATIVE EXPENDITURES	**8,919**	**8,156**	**6,376**	**18,700**	**20,700**	**17,000**	**-9%**	**-**
	OPERATING EXPENDITURES	**395,217**	**403,328**	**378,319**	**410,300**	**416,100**	**445,300**	**9%**	**44,700**
70-42	CLOSING COST/DWNPYMT PROG	-	-	-	-	-	-	0%	40,000
70-44	DOVER INTERFAITH MINISTRY	-	-	-	-	-	-	0%	27,500
70-59	MHDC EMERGENCY HOME REPAIR	-	-	-	-	-	-	0%	40,000
70-61	ELIZABETH W MURPHEY SCHOOL	-	-	-	-	-	-	0%	32,700
70-64	NCALL RESEARCH INC	-	-	-	-	-	-	0%	6,000
70-65	SERENITY PLACE	-	-	-	-	-	-	0%	-
70-66	MILFORD HOUSING H/O REHAB	-	-	-	-	-	-	0%	32,700
	CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**-**	0%	**178,900**
	TOTAL EXPENDITURES	**$ 395,217**	**$ 403,328**	**$ 378,319**	**$ 410,300**	**$ 416,100**	**$ 445,300**	**9%**	**$ 44,700**
	OPERATING BUDGET STATS	**$ 409,335**	**$ 409,937**	**$ 422,781**	**$ 410,300**	**$ 416,100**	**$ 445,300**		
	ACTUAL %OF OPER BUDGET	**97%**	**98%**	**89%**					
	BUDGET % CHANGE	**-**	**-**	**3%**	**-3%**	**-2%**	**7%**		
	REVENUES								
	GENERAL FUND	$ 395,217	$ 403,328	$ 378,319	$ 410,300	$ 416,100	$ 400,600		$ -
	CDBG GRANT	-	-	-	-	-	44,700		223,600
	PERSONNEL								
	BUDGETED FULL-TIME POSITIONS	5.0	5.0	5.0	4.5	4.5	5.0		-
	PP/TEMP/COMMITTEES	14.0	14.0	14.0	14.0	14.0	14.0		-

LIFE SAFETY
110-1600-531

ACCT	DESCRIPTION	2009-2012 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 192,373	$ 183,194	$ 152,617	$ 149,200	$ 129,800	$ 141,700	-5%
10-12	OVERTIME	14,994	6,859	7,512	7,000	7,000	7,000	0%
10-14	FICA TAXES	15,847	14,511	12,181	11,400	11,400	11,400	0%
10-15	HEALTH INSURANCE	19,820	22,474	22,454	19,100	19,100	23,900	25%
10-16	L I D INSURANCE	1,062	977	841	800	800	800	0%
10-17	WORKERS COMPENSATION	1,817	1,689	31	1,600	1,600	600	-63%
10-19	PENSION	22,158	9,610	7,228	7,900	7,900	7,100	-10%
10-20	OPEB	-	-	9,180	12,500	12,500	14,100	13%
	PERSONNEL COSTS	**268,071**	**239,314**	**212,044**	**209,500**	**190,100**	**206,600**	**-1%**
20-21	FURNITURE/FIXTURES	-	-	-	-	-	-	0%
20-22	OFFICE SUPPLIES	772	1,278	792	-	-	-	0%
20-23	PRINTING AND DUPLICATING	753	943	565	-	-	-	0%
20-24	PHOTOGRAPHIC	339	-	-	-	-	-	0%
20-26	PROGRAM EXPENSES/SUPPLIES	462	-	2,955	500	500	300	-40%
20-29	UNIFORMS/UNIFORM ALLOW	1,137	1,017	875	1,000	3,750	900	-10%
20-31	BOOKS	384	293	853	300	300	300	0%
20-32	SECURITY/SAFETY MATERIALS	7,579	19,229	26,079	5,000	2,250	2,800	-44%
20-33	SMALL TOOLS	170	310	126	200	200	100	-50%
20-37	COMPUTER SOFTWARE	-	237	-	100	100	-	-100%
20-38	COMPUTER HARDWARE	6,385	2,390	-	3,800	3,800	-	-100%
	MATERIALS & SUPPLIES	**17,981**	**25,697**	**32,245**	**10,900**	**10,900**	**4,400**	**-60%**
30-21	TELEPHONE/FAX	3,334	4,318	3,702	2,600	2,600	3,500	35%
30-27	SUBSCRIPTIONS AND DUES	1,038	1,425	-	1,000	1,200	900	-10%
30-28	TRAINING/CONF/FOOD/TRAVEL	1,671	1,346	2,422	1,000	800	2,000	100%
30-31	CONTRACTUAL SERVICES	200,630	238,550	240,279	238,600	238,600	245,000	3%
30-62	GASOLINE	5,982	5,779	8,401	6,000	6,000	5,500	-8%
30-63	AUTO REPAIRS/MAINTENANCE	543	307	45	-	-	-	0%
30-67	RADIO REPAIRS/MAINTENANCE	101	1,072	250	300	1,600	300	0%
	ADMINISTRATIVE EXPENDITURES	**213,299**	**252,797**	**255,099**	**249,500**	**250,800**	**257,200**	**3%**
	OPERATING EXPENDITURES	**499,351**	**517,808**	**499,388**	**469,900**	**451,800**	**468,200**	**0%**
	TOTAL EXPENDITURES	**$ 499,351**	**$ 517,808**	**$ 499,388**	**$ 469,900**	**$ 451,800**	**$ 468,200**	
	OPERATING BUDGET STATS	**$ 422,029**	**$ 512,792**	**$ 471,996**	**$ 469,900**	**$ 451,800**	**$ 468,200**	
	ACTUAL % OF OPER BUDGET	**118%**	**101%**	**106%**				
	BUDGET % CHANGE	**-**	**22%**	**-8%**	**0%**	**-4%**	**4%**	
	REVENUES							
	GENERAL FUND	$ 499,351	$ 517,808	$ 499,388	$ 469,900	$ 451,800	$ 468,200	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	4.0	4.0	3.0	3.0	3.0	3.0	

CODE ENFORCEMENT
110-1600-532

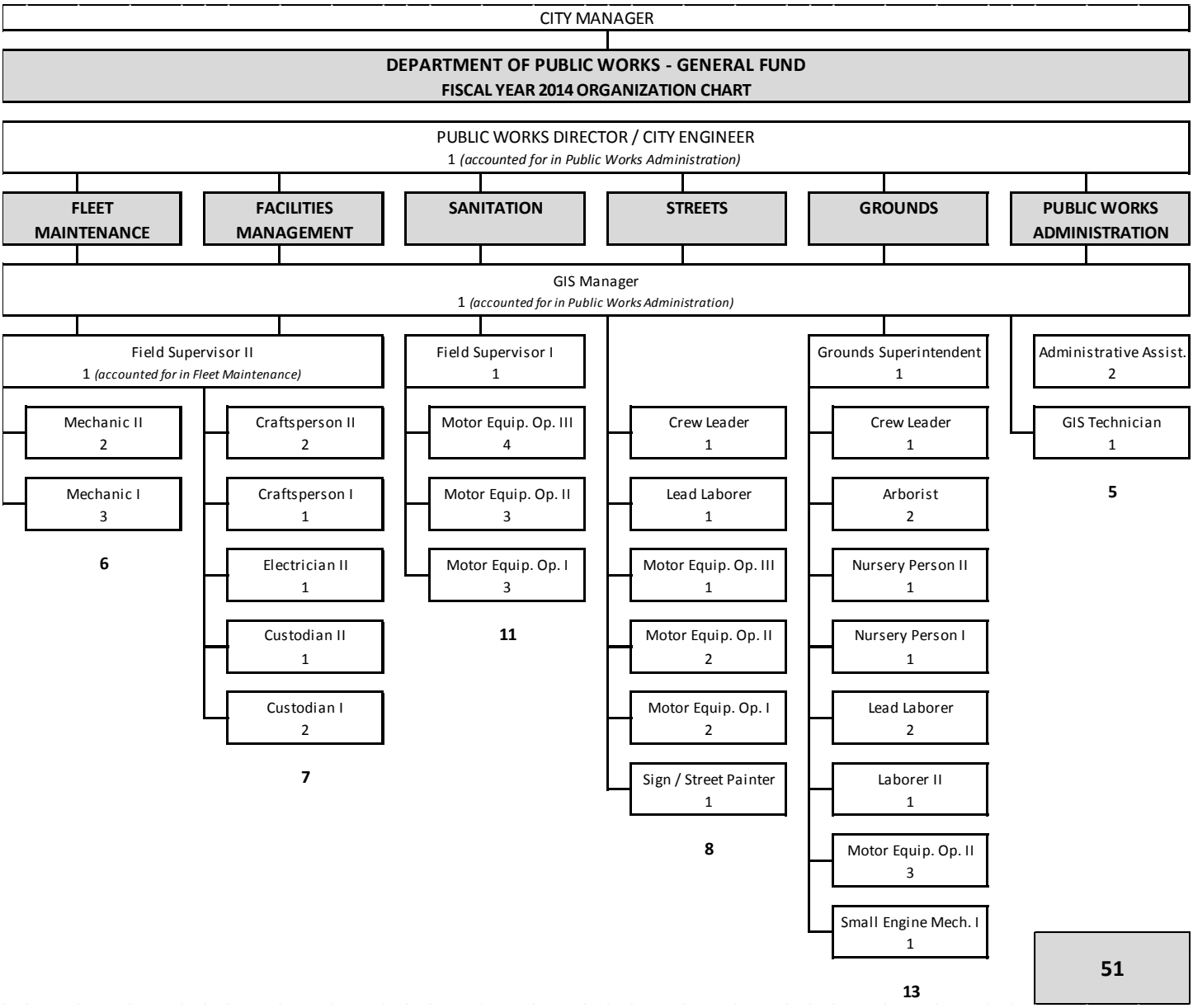
ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 205,151	$ 157,970	$ 166,636	$ 174,900	$ 202,900	$ 237,900	36%
10-12	OVERTIME	1,370	2,370	2,608	3,000	3,000	2,000	-33%
10-13	TEMPORARY HELP	6,165	19,767	241	-	-	-	0%
10-14	FICA TAXES	15,550	13,067	12,277	13,400	13,400	18,400	37%
10-15	HEALTH INSURANCE	49,038	47,522	45,748	48,400	48,400	47,500	-2%
10-16	L I D INSURANCE	1,101	938	995	1,000	1,000	1,300	30%
10-17	WORKERS COMPENSATION	1,822	1,681	33	1,800	1,800	1,000	-44%
10-18	EDUCATIONAL ASSISTANCE	-	-	-	2,000	2,000	-	-100%
10-19	PENSION	47,275	6,515	7,353	8,500	8,500	12,000	41%
10-20	OPEB	-	-	10,712	15,000	15,000	24,900	66%
	PERSONNEL COSTS	**327,472**	**249,830**	**246,603**	**268,000**	**296,000**	**345,000**	**29%**
20-21	FURNITURE/FIXTURES	-	-	-	-	-	-	0%
20-22	OFFICE SUPPLIES	554	477	592	-	-	-	0%
20-23	PRINTING AND DUPLICATING	802	2,090	3,076	-	-	-	0%
20-24	PHOTOGRAPHIC	199	207	193	-	-	-	0%
20-26	PROGRAM EXPENSES/SUPPLIES	8,215	12,656	11,838	14,000	14,000	18,000	29%
20-29	UNIFORMS/UNIFORM ALLOW	743	865	703	900	900	1,100	22%
20-31	BOOKS	299	117	-	200	200	200	0%
20-32	SECURITY/SAFETY MATERIALS	325	485	95	600	600	600	0%
20-33	SMALL TOOLS	499	135	32	100	100	-	-100%
20-38	COMPUTER HARDWARE	684	4,853	-	-	-	3,100	0%
	MATERIALS & SUPPLIES	**12,320**	**21,885**	**16,529**	**15,800**	**15,800**	**23,000**	**46%**
30-21	TELEPHONE/FAX	2,418	2,292	2,403	2,600	2,600	2,600	0%
30-27	SUBSCRIPTIONS AND DUES	145	45	-	100	100	100	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	329	898	225	600	600	400	-33%
30-62	GASOLINE	4,261	5,401	5,621	6,000	6,000	6,000	0%
30-63	AUTO REPAIRS/MAINTENANCE	55	-	-	-	-	-	0%
30-67	RADIO REPAIRS/MAINTENANCE	49	-	-	-	2,000	-	0%
	ADMINISTRATIVE EXPENDITURES	**7,257**	**8,636**	**8,249**	**9,300**	**11,300**	**9,100**	**-2%**
	OPERATING EXPENDITURES	**347,049**	**280,351**	**271,381**	**293,100**	**323,100**	**377,100**	**29%**
40-22	AUTOMOBILES- PURCHASE	31,862	38,453	-	-	-	30,000	**0%**
	CAPITAL OUTLAY	**31,862**	**38,453**	**-**	**-**	**-**	**30,000**	**0%**
	TOTAL EXPENDITURES	**$ 378,911**	**$ 318,804**	**$ 271,381**	**$ 293,100**	**$ 323,100**	**$ 407,100**	**39%**
	OPERATING BUDGET STATS	**$ 378,092**	**$ 293,540**	**$ 286,589**	**$ 293,100**	**$ 323,100**	**$ 377,100**	
	ACTUAL % OF OPER BUDGET	**92%**	**96%**	**95%**				
	BUDGET % CHANGE	**-**	**-22%**	**-2%**	**2%**	**13%**	**17%**	
	REVENUES							
	GENERAL FUND	$ 347,049	$ 280,351	$ 271,381	$ 293,100	$ 323,100	$ 377,100	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	4.0	4.0	4.0	4.0	4.0	5.0	

INSPECTIONS
110-1600-534

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 271,290	$ 294,510	$ 296,873	$ 298,900	$ 273,500	$ 256,300	-14%
10-12	OVERTIME	67	-	-	-	-	1,000	0%
10-13	TEMPORARY HELP	9,203	-	-	-	5,600	-	0%
10-14	FICA TAXES	21,304	22,142	22,535	22,700	22,700	19,600	-14%
10-15	HEALTH INSURANCE	60,879	71,578	66,416	56,700	56,700	49,900	-12%
10-16	L I D INSURANCE	1,669	1,686	1,714	1,700	1,700	1,600	-6%
10-17	WORKERS COMPENSATION	2,360	2,445	48	2,500	2,500	900	-64%
10-19	PENSION	51,034	14,571	14,908	15,500	15,500	13,200	-15%
10-20	OPEB	-	-	19,020	26,000	26,000	27,000	4%
	PERSONNEL COSTS	**417,806**	**406,932**	**421,514**	**424,000**	**404,200**	**369,500**	**-13%**
20-21	FURNITURE/FIXTURES	-	-	-	-	-	-	0%
20-22	OFFICE SUPPLIES	2,924	2,523	3,118	-	-	-	0%
20-23	PRINTING AND DUPLICATING	3,576	4,041	2,787	-	-	-	0%
20-29	UNIFORMS/UNIFORM ALLOW	1,025	600	1,174	800	800	500	-38%
20-31	BOOKS	2,859	567	-	600	600	1,400	133%
20-32	SECURITY/SAFETY MATERIALS	326	316	487	400	400	400	0%
20-33	SMALL TOOLS	17	15	31	-	-	-	0%
20-37	COMPUTER SOFTWARE	169	403	-	100	100	100	0%
20-38	COMPUTER HARDWARE	2,444	5,478	2,063	3,800	3,800	3,700	-3%
	MATERIALS & SUPPLIES	**13,340**	**13,943**	**9,660**	**5,700**	**5,700**	**6,100**	**7%**
30-21	TELEPHONE/FAX	3,648	3,905	3,672	3,600	3,600	3,200	-11%
30-27	SUBSCRIPTIONS AND DUES	462	1,024	365	700	700	400	-43%
30-28	TRAINING/CONF/FOOD/TRAVEL	1,020	609	1,353	500	500	1,200	140%
30-33	DEMOLITION EXPENSES	35,135	105,502	103,143	150,000	150,000	140,000	-7%
30-61	OFF EQUIP/REPAIRS & MAINT	4,449	3,194	3,029	3,200	3,200	3,000	-6%
30-62	GASOLINE	3,881	5,493	6,425	4,500	4,500	5,000	11%
30-63	AUTO REPAIRS/MAINTENANCE	-	176	45	-	-	-	0%
30-67	RADIO REPAIRS/MAINTENANCE	1,519	1,207	893	-	4,700	-	0%
	ADMINISTRATIVE EXPENDITURES	**50,114**	**121,110**	**118,925**	**162,500**	**167,200**	**152,800**	**-6%**
	OPERATING EXPENSES	**481,260**	**541,985**	**550,099**	**592,200**	**577,100**	**528,400**	**-11%**
	TOTAL EXPENDITURES	**$ 481,260**	**$ 541,985**	**$ 550,099**	**$ 592,200**	**$ 577,100**	**$ 528,400**	**-11%**
	OPERATING BUDGET STATS	**$ 517,316**	**$ 561,668**	**$ 552,907**	**$ 592,200**	**$ 577,100**	**$ 528,400**	
	ACTUAL % OF OPER BUDGET	**93%**	**96%**	**99%**				
	BUDGET % CHANGE	**-**	**9%**	**-2%**	**7%**	**4%**	**-8%**	
	REVENUES							
	GENERAL FUND	$ 481,260	$ 541,985	$ 550,099	$ 592,200	$ 577,100	$ 528,400	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	7.0	7.0	7.0	7.0	7.0	6.0	

PUBLIC WORKS




CITY MANAGER
DEPARTMENT OF PUBLIC WORKS - GENERAL FUND
FISCAL YEAR 2014 ORGANIZATION CHART
PUBLIC WORKS DIRECTOR / CITY ENGINEER
1 (accounted for in Public Works Administration)
FLEET MAINTENANCE
FACILITIES MANAGEMENT
SANITATION
STREETS
GROUNDS
PUBLIC WORKS ADMINISTRATION
GIS Manager
1 (accounted for in Public Works Administration)
Field Supervisor II
1 (accounted for in Fleet Maintenance)
Mechanic II
2
Mechanic I
3
6
Craftsperson II
2
Craftsperson I
1
Electrician II
1
Custodian II
1
Custodian I
2
7
Field Supervisor I
1
Motor Equip. Op. III
4
Motor Equip. Op. II
3
Motor Equip. Op. I
3
11
Crew Leader
1
Lead Laborer
1
Motor Equip. Op. III
1
Motor Equip. Op. II
2
Motor Equip. Op. I
2
Sign / Street Painter
1
8
Grounds Superintendent
1
Crew Leader
1
Arborist
2
Nursery Person II
1
Nursery Person I
1
Lead Laborer
2
Laborer II
1
Motor Equip. Op. II
3
Small Engine Mech. I
1
13
Administrative Assist.
2
GIS Technician
1
5
51

PUBLIC WORKS - ADMINISTRATION
110-2400-551

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 250,798	$ 287,234	$ 239,976	$ 318,500	$ 245,900	$ 292,800	-8%
10-12	OVERTIME	1,967	-	1,043	600	600	-	-100%
10-14	FICA TAXES	19,001	21,708	18,215	23,900	23,900	22,300	-7%
10-15	HEALTH INSURANCE	31,661	39,666	35,543	48,400	48,400	44,700	-8%
10-16	L I D INSURANCE	1,591	1,762	1,530	2,100	2,100	1,900	-10%
10-17	WORKERS COMPENSATION	2,078	2,258	27	1,700	1,700	600	-65%
10-19	PENSION	21,941	14,581	10,925	15,700	15,700	13,600	-13%
10-20	OPEB	-	-	11,774	25,800	25,800	29,700	15%
	PERSONNEL COSTS	**329,037**	**367,209**	**319,033**	**436,700**	**364,100**	**405,600**	**-7%**
20-22	OFFICE SUPPLIES	2,036	3,131	2,526	3,000	3,000	3,000	0%
20-23	PRINTING AND DUPLICATING	1,254	1,076	1,323	1,800	1,800	1,300	-28%
20-31	BOOKS	-	-	-	-	-	-	0%
20-32	SECURITY/SAFETY MATERIALS	157	125	-	-	-	-	0%
20-33	SMALL TOOLS	-	32	-	-	-	-	0%
20-37	COMPUTER SOFTWARE	169	260	233	400	400	500	25%
20-38	COMPUTER HARDWARE	3,654	-	1,584	13,900	15,100	-	-100%
	MATERIALS & SUPPLIES	**7,270**	**4,624**	**5,666**	**19,100**	**20,300**	**4,800**	**-75%**
30-21	TELEPHONE/FAX	3,997	4,012	3,235	2,700	2,700	3,100	15%
30-27	SUBSCRIPTIONS AND DUES	1,991	1,660	846	-	-	300	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	672	412	180	500	500	3,000	500%
30-31	CONTRACTUAL SERVICES	1,228	8,055	1,055	7,000	7,000	7,000	0%
30-62	GASOLINE	2,261	2,641	2,292	2,500	2,500	2,000	-20%
30-67	RADIO REPAIRS/MAINTENANCE	75	46	205	100	4,100	500	400%
	ADMINISTRATIVE EXPENDITURES	**10,224**	**16,826**	**7,813**	**12,800**	**16,800**	**15,900**	**24%**
	OPERATING EXPENDITURES	**346,531**	**388,659**	**332,512**	**468,600**	**401,200**	**426,300**	**-9%**
	TOTAL EXPENDITURES	**$ 346,531**	**$ 388,659**	**$ 332,512**	**$ 468,599**	**$ 401,200**	**$ 426,300**	**-9%**
	OPERATING BUDGET STATS	**$ 355,159**	**$ 367,646**	**$ 472,692**	**$ 468,600**	**$ 401,200**	**$ 426,300**	
	ACTUAL % OF OPER BUDGET	**98%**	**106%**	**70%**				
	BUDGET % CHANGE	**-**	**4%**	**29%**	**-1%**	**-14%**	**6%**	
	REVENUES							
	GENERAL FUND	$ 346,531	$ 388,659	$ 332,512	$ 468,600	$ 401,200	$ 426,300	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	4.0	4.0	5.0	6.0	6.0	5.0	

FACILITIES MANAGEMENT
110-2500-552

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 550,943	$ 551,986	$ 532,949	$ 370,200	$ 347,300	$ 310,100	-16%
10-12	OVERTIME	1,127	314	1,058	800	800	7,600	850%
10-13	TEMPORARY HELP	17,997	20,053	2,839	-	-	-	0%
10-14	FICA TAXES	43,204	43,284	40,056	28,400	28,400	24,300	-14%
10-15	HEALTH INSURANCE	108,210	120,987	98,345	77,300	77,300	65,300	-16%
10-16	L I D INSURANCE	3,124	3,027	2,238	2,000	2,000	1,500	-25%
10-17	WORKERS COMPENSATION	20,359	19,451	864	15,000	15,000	10,500	-30%
10-19	PENSION	133,499	22,965	17,672	16,700	16,700	13,600	-19%
10-20	OPEB	-	-	31,250	32,200	32,200	31,500	-2%
	PERSONNEL COSTS	**878,463**	**782,067**	**727,271**	**542,600**	**519,700**	**464,400**	**-14%**
20-22	OFFICE SUPPLIES	67	100	92	-	-	-	0%
20-25	CUSTODIAL	7,712	7,227	7,942	8,500	8,500	8,500	0%
20-29	UNIFORMS/UNIFORM ALLOW	4,121	3,799	3,594	3,900	3,900	2,000	-49%
20-32	SECURITY/SAFETY MATERIALS	1,136	805	552	1,000	1,000	1,000	0%
20-33	SMALL TOOLS	767	715	36	500	500	500	0%
20-46	CITY BLDG MAINT SUPPLIES	19,389	8,964	5,850	10,500	10,500	9,000	-14%
20-58	WATER/SEWER	1,232	1,780	1,473	1,300	1,300	1,700	31%
20-61	ELEC MATERIALS/SUPPLIES	2,650	2,217	2,287	2,500	2,500	2,200	-12%
	MATERIALS & SUPPLIES	**37,074**	**25,607**	**21,826**	**28,200**	**28,200**	**24,900**	**-12%**
30-21	TELEPHONE/FAX	1,563	1,776	1,368	1,200	1,200	1,200	0%
30-23	ELECTRICITY	97,379	89,169	82,953	92,000	92,000	77,000	-16%
30-24	HEATING OIL/GAS	1,369	1,091	1,121	1,400	1,400	1,400	0%
30-27	SUBSCRIPTIONS & DUES	-	-	-	100	100	100	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	-	-	60	100	100	100	0%
30-31	CONTRACTUAL SERVICES	4,837	3,803	1,558	6,000	6,000	56,800	847%
30-62	GASOLINE	6,187	6,848	5,721	6,600	6,600	6,000	-9%
30-67	RADIO REPAIRS/MAINTENANCE	768	372	546	600	5,300	700	17%
	ADMINISTRATIVE EXPENDITURES	**112,103**	**103,059**	**93,327**	**108,000**	**112,700**	**143,300**	**33%**
	OPERATING EXPENDITURES	**1,027,640**	**910,733**	**842,424**	**678,800**	**660,600**	**632,600**	**-7%**
40-23	TRUCKS-PURCHASE	-	-	-		-	17,800	0%
40-25	OTHER EQUIP - PURCHASE	-	-	-	288,000	395,000	-	-100%
40-31	CONSTRUCTION - PURCHASE	-	-	-	93,000	-	-	-100%
	CAPITAL OUTLAY	**-**	**-**	**-**	**381,000**	**395,000**	**17,800**	**-95%**
	TOTAL EXPENDITURES	**$ 1,027,640**	**$ 910,733**	**$ 842,424**	**$ 1,059,800**	**$1,055,600**	**$ 650,400**	
	OPERATING BUDGET STATS	**$ 1,042,498**	**$ 926,252**	**$ 952,693**	**$ 678,800**	**$ 660,600**	**$ 632,600**	
	ACTUAL % OF OPER BUDGET	**99%**	**98%**	**88%**				
	BUDGET % CHANGE	**-**	**-11%**	**3%**	**-29%**	**-31%**	**-4%**	
	REVENUES							
	GENERAL FUND	$ 1,027,640	$ 910,733	$ 842,424	$ 678,800	$ 660,600	$ 632,600	
	GOV. CAPITAL PROJECT FUND	-	-	-	288,000	302,000	17,800	
	HOMELAND SECURITY GRANT	-	-	-	93,000	93,000	-	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	13.0	13.0	12.0	9.0	9.0	7.0	
	PP/TEMP	-	-	1.0	-	-	-	

FLEET MAINTENANCE
110-2800-572

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 247,690	$ 266,625	$ 270,008	$ 269,200	$ 231,600	$ 274,700	2%
10-12	OVERTIME	19,731	5,985	305	3,500	3,500	2,400	-31%
10-14	FICA	19,782	20,159	19,884	20,600	20,600	21,300	3%
10-15	HEALTH INSURANCE	57,820	65,631	68,238	68,500	68,500	69,200	1%
10-16	LID	1,333	1,339	1,307	1,400	1,400	1,400	0%
10-17	WORKMANS COMP.	10,850	10,506	176	10,900	10,900	9,100	-17%
10-19	PENSION	40,100	13,659	13,493	14,200	14,200	14,100	-1%
10-20	OPEB	-	-	16,174	23,200	23,200	28,500	23%
	PERSONNEL COSTS	**397,306**	**383,904**	**389,585**	**411,500**	**373,900**	**420,700**	**2%**
20-22	OFFICE SUPPLIES	237	200	108	-	-	-	0%
20-23	PRINTING AND DUPLICATING	225	245	73	400	400	200	-50%
20-25	CUSTODIAL	4	49	-	-	-	-	0%
20-26	PROGRAM EXPENSES/SUPPLIES	288,374	314,449	335,743	290,000	289,600	275,000	-5%
20-29	UNIFORMS/UNIFORM ALLOW	1,006	1,307	1,226	1,700	1,700	1,400	-18%
20-31	BOOKS	692	-	599	600	600	600	0%
20-32	SECURITY/SAFETY MATERIALS	697	625	832	800	800	1,000	25%
20-33	SMALL TOOLS	4,663	628	2,015	1,000	1,000	2,000	100%
20-37	COMPUTER SOFTWARE	2,254	1,995	3,990	2,900	2,900	7,300	152%
20-38	COMPUTER HARDWARE	2,182	-	-	-	-	-	0%
20-46	MATERIALS & SUPPLIES	1,508	-	6	-	-	8,000	0%
	MATERIALS & SUPPLIES	**301,842**	**319,498**	**344,592**	**297,400**	**297,000**	**295,500**	**-1%**
30-21	TELEPHONE/FAX	312	231	437	700	700	1,100	57%
30-28	TRAINING/CONF/FOOD/TRAVEL	340	240	-	300	300	300	0%
30-31	CONTRACTUAL SERVICES	-	-	350	500	500	500	0%
30-43	ENVIRONMENTAL EXPENSES	-	-	-	-	400	-	0%
30-62	GASOLINE	1,654	2,163	2,128	2,000	2,000	2,000	0%
30-67	RADIO REPAIRS/MAINTENANCE	300	233	68	300	3,700	600	100%
30-99	SNOW EMERGENCY - FEB 2003		-	-		-	-	0%
	ADMINISTRATIVE EXPENDITURES	**2,606**	**2,867**	**2,983**	**3,800**	**7,600**	**4,500**	**18%**
								0%
	OPERATING EXPENDITURES	**701,754**	**706,269**	**737,160**	**712,700**	**678,500**	**720,700**	**1%**
	TOTAL EXPENDITURES	**$ 701,754**	**$ 706,269**	**$ 737,160**	**$ 712,700**	**$ 678,500**	**$ 720,700**	**1%**
	OPERATING BUDGET STATS	**$ 699,676**	**$ 730,432**	**$ 695,422**	**$ 712,700**	**$ 678,500**	**$ 720,700**	
	ACTUAL % OF OPER BUDGET	**100%**	**97%**	**106%**				
	BUDGET % CHANGE	**-**	**4%**	**-5%**	**2%**	**-2%**	**-**	
	REVENUES							
	GENERAL FUND	$ 701,754	$ 706,269	$ 737,160	$ 712,700	$ 678,500	$ 720,700	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	6.0	6.0	6.0	6.0	6.0	6.0	

GROUNDS
110-1500-522

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 564,588	$ 583,702	$ 563,872	$ 564,900	$ 537,200	$ 516,000	-9%
10-12	OVERTIME	37,891	21,565	15,021	15,000	15,000	14,900	-1%
10-14	FICA TAXES	45,098	45,838	43,754	44,400	44,400	40,800	-8%
10-15	HEALTH INSURANCE	129,739	129,734	120,386	107,400	107,400	112,000	4%
10-16	L I D INSURANCE	3,525	3,356	3,206	3,200	3,200	2,900	-9%
10-17	WORKERS COMPENSATION	24,198	23,362	460	23,500	23,500	17,500	-26%
10-19	PENSION	136,648	23,686	25,289	27,500	27,500	24,600	-11%
10-20	OPEB	-	-	35,766	49,100	49,100	54,000	10%
	PERSONNEL COSTS	**941,687**	**831,243**	**807,754**	**835,000**	**807,300**	**782,700**	**-6%**
20-22	OFFICE SUPPLIES	85	62	127	-	-	-	0%
20-25	CUSTODIAL	231	510	129	300	300	300	0%
20-26	PROGRAM EXPENSES/SUPPLIES	45,094	40,792	60,073	45,000	45,000	41,700	-7%
20-28	MEDICAL SUP & PHYSICALS	-	-	3,151	-	-	-	0%
20-29	UNIFORMS/UNIFORM ALLOW	3,591	3,777	3,578	3,500	3,500	3,400	-3%
20-32	SECURITY/SAFETY MATERIALS	3,686	4,196	2,242	4,200	4,200	3,300	-21%
20-33	SMALL TOOLS	3,175	4,297	2,939	3,200	3,200	3,000	-6%
20-44	SAND AND SALT	674	413	-	400	400	400	0%
20-46	CITY BLDG MAINT SUPPLIES	499	1,790	858	400	400	400	0%
20-58	WATER/SEWER	2,855	4,443	3,119	3,800	3,800	3,000	-21%
	MATERIALS & SUPPLIES	**59,890**	**60,280**	**76,216**	**60,800**	**60,800**	**55,500**	**-9%**
30-21	TELEPHONE/FAX	680	742	655	700	700	700	0%
30-23	ELECTRICITY	3,732	3,316	3,404	3,500	3,500	2,800	-20%
30-24	HEATING OIL/GAS	4,917	3,707	3,604	4,500	4,500	4,500	0%
30-27	SUBSCRIPTIONS AND DUES	425	425	570	500	500	500	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	1,326	1,741	1,252	1,300	1,300	500	-62%
30-31	CONTRACTUAL SERVICES	-	-	3,115	10,000	10,000	33,000	230%
30-43	ENVIRONMENTAL EXPENSES	2,625	2,750	-	3,000	3,000	3,000	0%
30-44	AGENCY BILLING-TEMP HELP	20,974	19,396	11,636	23,000	23,000	18,000	-22%
30-62	GASOLINE	27,019	33,066	35,558	32,500	32,500	30,000	-8%
30-64	TRUCK REPAIRS/MAINTENANCE	3,323	1,200	-	-	-	-	0%
30-65	MAINT EQUIP REPAIRS/MAINT	24,347	24,469	19,350	16,800	16,800	15,000	-11%
30-67	RADIO REPAIRS/MAINTENANCE	1,401	1,397	1,850	1,700	16,500	2,300	35%
	ADMINISTRATIVE EXPENDITURES	**90,769**	**92,209**	**80,994**	**97,500**	**112,300**	**110,300**	**13%**
	OPERATING EXPENSES	**1,092,346**	**983,732**	**964,964**	**993,300**	**980,400**	**948,500**	
40-23	TRUCKS - PURCHASE	-	37,202	-	47,000	39,390	-	-100%
40-24	MAINT EQUIP - PURCHASE	-	9,347	-	65,000	72,610	50,100	-23%
	CAPITAL OUTLAY	**-**	**46,549**	**-**	**112,000**	**112,000**	**50,100**	**-55%**
	TOTAL EXPENDITURES	**$ 1,092,346**	**$ 1,030,281**	**$ 964,964**	**$ 1,105,300**	**$ 1,092,400**	**$ 998,600**	**-10%**
	OPERATING BUDGET STATS	**$ 1,119,611**	**$ 1,029,824**	**$ 994,122**	**$ 993,300**	**$ 980,400**	**$ 948,500**	
	ACTUAL % OF OPER BUDGET	**98%**	**98%**	**97%**				
	BUDGET % CHANGE	**-**	**-8%**	**-3%**	**0%**	**-1%**	**-3%**	
	REVENUES							
	GENERAL FUND	$ 1,092,346	$ 983,732	$ 964,964	$ 993,300	$ 980,400	$ 948,500	
	GOV. CAPITAL PROJECT FUND	-	46,549	-	112,000	112,000	50,100	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	16.0	16.0	14.0	14.0	14.0	13.0	

SANITATION
110-1800-555

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 417,692	$ 450,553	$ 409,952	$ 411,700	$ 380,900	$ 398,000	-3%
10-12	OVERTIME	36,329	20,411	13,843	15,000	15,000	13,200	-12%
10-14	FICA TAXES	33,851	35,596	31,791	32,700	32,700	31,100	-5%
10-15	HEALTH INSURANCE	108,957	120,170	99,685	92,500	92,500	101,800	10%
10-16	L I D INSURANCE	2,532	2,744	2,441	2,400	2,400	2,100	-13%
10-17	WORKERS COMPENSATION	18,416	18,129	313	17,300	17,300	13,500	-22%
10-19	PENSION	91,777	19,915	19,055	20,500	20,500	18,800	-8%
10-20	OPEB	-	-	26,105	35,800	35,800	41,300	15%
	PERSONNEL COSTS	**709,554**	**667,518**	**603,185**	**627,900**	**597,100**	**619,800**	**-1%**
20-22	OFFICE SUPPLIES	111	181	141	-	-	-	0%
20-23	PRINTING AND DUPLICATING	77	3,234	1,704	-	-	-	0%
20-26	PROGRAM EXPENSES/SUPPLIES	23,821	37,213	80,306	25,000	25,000	20,000	-20%
20-29	UNIFORMS/UNIFORM ALLOW	2,560	3,133	2,981	2,700	2,700	2,900	7%
20-32	SECURITY/SAFETY MATERIALS	2,583	2,964	2,513	2,800	2,800	2,500	-11%
20-33	SMALL TOOLS	402	421	286	400	400	400	0%
20-38	COMPUTER HARDWARE	-	1,370	-	-	-	-	0%
20-46	CITY BLDG MAINT SUPPLIES	819	309	513	500	500	500	0%
	MATERIALS & SUPPLIES	**30,373**	**48,825**	**88,444**	**31,400**	**31,400**	**26,300**	**-16%**
30-21	TELEPHONE/FAX	450	504	491	500	500	500	0%
30-25	ADVERTISEMENT	1,130	935	1,013	1,500	1,500	1,100	-27%
30-28	TRAINING/CONF/FOOD/TRAVEL	413	2,138	11	100	100	100	0%
30-31	CONTRACTUAL SERVICES	1,138,541	1,283,030	1,219,136	1,300,000	1,215,000	1,315,300	1%
30-43	ENVIRONMENTAL EXPENSES	145	1,395	3,402	3,000	5,000	5,000	67%
30-44	AGENCY BILLING-TEMP HELP	58,821	60,777	42,277	45,000	78,000	59,000	31%
30-62	GASOLINE	79,396	112,755	126,906	130,000	130,000	125,000	-4%
30-64	TRUCK REPAIRS/MAINTENANCE	4,310	1,408	145	-	-	-	0%
30-65	MAINT EQUIP REPAIRS/MAINT	-	406	-	-	-	-	0%
30-67	RADIO REPAIRS/MAINTENANCE	1,156	1,316	1,207	1,300	13,400	1,700	31%
	ADMINISTRATIVE EXPENDITURES	**1,284,362**	**1,464,664**	**1,394,588**	**1,481,400**	**1,443,500**	**1,507,700**	**2%**
	OPERATING EXPENSES	**2,024,289**	**2,181,007**	**2,086,217**	**2,140,700**	**2,072,000**	**2,153,800**	**1%**
40-23	TRUCKS - PURCHASE	-	212,446	136,500	150,000	150,000	402,100	168%
	CAPITAL OUTLAY	**-**	**212,446**	**136,500**	**150,000**	**150,000**	**402,100**	**168%**
	TOTAL EXPENDITURES	**$ 2,024,289**	**$ 2,393,453**	**$ 2,222,717**	**$ 2,290,700**	**$ 2,222,000**	**$ 2,555,900**	**12%**
	OPERATING BUDGET STATS	**$ 2,200,285**	**$ 2,253,529**	**$ 2,405,949**	**$ 2,140,700**	**$ 2,072,000**	**$ 2,153,800**	
	ACTUAL % OF OPER BUDGET	**92%**	**97%**	**87%**				
	BUDGET % CHANGE	**-**	**2%**	**7%**	**-11%**	**-14%**	**4%**	
	REVENUES							
	GENERAL FUND	$ 2,024,289	$ 2,181,007	$ 2,086,217	$ 2,140,700	$ 2,072,000	$ 2,153,800	
	GOV. CAPITAL PROJECT FUND	-	212,446	136,500	150,000	150,000	402,100	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	12.0	12.0	13.0	11.0	11.0	11.0	

STREET
110-1800-554

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 439,752	$ 410,957	$ 413,756	$ 384,900	$ 384,900	$ 292,500	-24%
10-12	OVERTIME	19,474	6,187	5,026	9,000	9,000	8,800	-2%
10-13	TEMPORARY HELP	2,889	-	-	-	-	-	0%
10-14	FICA TAXES	34,742	31,778	31,500	30,100	30,100	23,100	-23%
10-15	HEALTH INSURANCE	89,757	95,072	88,428	78,800	78,800	74,400	-6%
10-16	L I D INSURANCE	2,615	2,539	2,308	2,300	2,300	1,600	-30%
10-17	WORKERS COMPENSATION	15,336	13,804	243	16,000	16,000	9,900	-38%
10-18	EDUCATIONAL ASSISTANCE	2,682	2,828	2,015	4,000	4,000	-	-100%
10-19	PENSION	92,405	18,908	19,051	19,700	19,700	15,100	-23%
10-20	OPEB	-	-	26,282	33,500	33,500	30,500	-9%
	PERSONNEL COSTS	**699,652**	**582,073**	**588,609**	**578,300**	**578,300**	**455,900**	**-21%**
20-22	OFFICE SUPPLIES	136	145	58	-	-	-	0%
20-23	PRINTING AND DUPLICATING	-	24	-	-	-	-	0%
20-26	PROGRAM EXPENSES/SUPPLIES	15,046	31,399	26,480	26,700	26,700	25,000	-6%
20-29	UNIFORMS/UNIFORM ALLOW	1,863	1,985	2,643	2,100	2,100	2,300	10%
20-32	SECURITY/SAFETY MATERIALS	4,179	4,588	2,817	4,300	4,300	3,000	-30%
20-33	SMALL TOOLS	2,299	2,253	2,812	2,500	2,500	2,500	0%
20-38	COMPUTER HARDWARE	1,222	-	-	-	-	-	0%
20-41	STREET REPAIRING MATERIAL	8,030	11,039	19,139	19,000	19,000	19,000	0%
20-42	STREET CLEANING SUPPLIES	3,507	4,359	2,591	4,300	4,300	4,000	-7%
20-43	STREET SIGNS/MARKING	13,162	15,270	13,622	16,000	16,000	16,000	0%
20-44	SAND AND SALT	7,395	24,576	599	10,000	10,000	8,000	-20%
20-46	CITY BLDG MAINT SUPPLIES	10,116	10,493	7,169	10,500	10,500	200	-98%
20-62	STORM SEWER SUPPLIES	948	4,064	4,402	4,000	4,000	3,000	-25%
20-64	DITCH MAINTENANCE	1,087	1,640	122	800	800	800	0%
	MATERIALS & SUPPLIES	**68,990**	**111,835**	**82,454**	**100,200**	**100,200**	**83,800**	**-16%**
30-21	TELEPHONE/FAX	930	1,605	676	900	900	200	-78%
30-25	ADVERTISEMENT	666	485	29	300	300	300	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	820	3,471	-	100	8,800	100	0%
30-29	CONSULTING FEES	-	-	-	-	-	3,500	0%
30-31	CONTRACTUAL SERVICES	14,023	4,889	575	500	500	600	20%
30-43	ENVIRONMENTAL EXPENSES	-	-	-	-	-	-	0%
30-44	AGENCY BILLING-TEMP HELP	9,978	13,119	-	5,000	5,000	5,000	0%
30-62	GASOLINE	52,970	46,391	48,344	50,000	50,000	47,000	-6%
30-64	TRUCK REPAIRS/MAINTENANCE	168	538	(344)	-	-	-	0%
30-65	MAINT EQUIP REPAIRS/MAINT	20,047	69,934	13,341	20,000	11,300	5,000	-75%
30-67	RADIO REPAIRS/MAINTENANCE	1,449	1,075	2,056	1,400	16,900	2,300	64%
30-99	SNOW EMERGENCY	236,582	-	131,245	-	-	-	0%
	ADMINISTRATIVE EXPENDITURES	**337,633**	**141,507**	**195,922**	**78,200**	**93,700**	**64,000**	**-18%**
	OPERATING EXPENDITURES	**1,106,275**	**835,415**	**866,985**	**756,700**	**772,200**	**603,700**	**-20%**
40-23	TRUCKS - PURCHASE	-	104,476	176,721	-	12,000	141,700	0%
40-25	OTHER EQUIPMENT PURCHASE	-	-	-	-	-	39,800	0%
40-31	CONSTRUCTION - PURCHASE	50,467	350,123	29,617	2,024,000	3,546,700	70,000	-97%
	CAPITAL OUTLAY	**50,467**	**454,599**	**206,338**	**2,024,000**	**3,558,700**	**251,500**	**-88%**
	TOTAL EXPENDITURES	**$ 1,156,742**	**$ 1,290,014**	**$ 1,073,323**	**$ 2,780,700**	**$4,330,900**	**$ 855,200**	**-69%**
	OPERATING BUDGET STATS	**$ 857,422**	**$ 837,040**	**$ 899,755**	**$ 756,700**	**$ 772,200**	**$ 603,700**	
	ACTUAL % OF OPER BUDGET	**129%**	**100%**	**96%**				
	BUDGET % OF CHANGE	**-**	**-2%**	**7%**	**-16%**	**-14%**	**-22%**	
	REVENUES							
	GENERAL FUND	$ 1,106,275	$ 835,415	$ 866,985	$ 756,700	$ 772,200	$ 603,700	
	GOV. CAPITAL PROJECT FUND	50,467	454,599	206,338	2,024,000	3,558,700	251,500	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	11.0	11.0	11.0	10.0	10.0	8.0	

Public Utilities

Contains the following subsections:

- Public Works Water/Wastewater
- Electric

Water/Wastewater Fund

WATER/WASTEWATER FUND BUDGET REVIEW

Fiscal Year 2013-2014

May 29, 2013 – Budget Review Hearing

Water/Wastewater Engineering

Personnel Costs	589,600	7%↑
Materials & Supplies	12,400	9%↓
Administrative Expenditures	62,900	80%↑
Overall Operating Expenses	**664,900**	**7%↓**
Capital Outlay	-	-
Total Expenditures	**664,900**	**0%**

Highlights:

Personnel Costs increased due to increase in salaries and benefits offset by increases in worker's compensation and OPEB.

Materials & Supplies expenditures are decreased computer hardware was not due to be replaced per the city computer lifecycle.

Administrative expenditures are increased due to training/conf./food/travel, contractual services.

Water Construction

Personnel Costs	310,200	6%↑
Materials & Supplies	9,400	4%↑
Administrative Expenditures	31,800	26%↓
Overall Operating Expenses	**351,400**	**2%↑**
Capital Outlay	90,000	190%↑
Total Expenditures	**441,400**	**17%↑**

Highlights:

Personnel Costs are increased to due to salaries, overtime, directly related benefits, health insurance and OPEB offset by worker's compensation rate reduction.

Materials and Supplies increased due to added budget for medical supplies and physicals offset by reduction of expense in uniforms and security/safety materials.

Administrative Expenditures are decreased for telephone, gasoline, radio repairs/maintenance.

Capital Outlay includes budget for a truck purchase.

Water Management

Personnel Costs	304,300	18%↑
Materials & Supplies	65,300	3%↓
Administrative Expenditures	64,500	21%↓
Overall Operating Expenses	**434,100**	**6%↑**
Capital Outlay	1,476,800	71%↓
Total Expenditures	**1,910,900**	**66%↓**

Highlights:

Personnel Costs are up due to a reallocation of positions within in the fund between Water and Wastewater divisions. Some of the position's salaries are no longer split between the two divisions. In total the number of positions between the two divisions is the same. The personnel benefits also attributed to the increase.

Materials & Supplies are down due to decreases in medical sup & physicals, uniforms, books and meters supplies offset with increase in security/safety materials.

Administrative Expenditures decreased for training/conf./food/travel, contractual services, gasoline, and radio repairs/maintenance.

Capital Expenses decreased and includes $390,000 water storage tower and $905,000 for Water Quality Improvements, emergency generators and wellhead redevelopment program.

Wastewater Management

Personnel Costs	597,900	5%↓
Materials & Supplies	84,700	5%↓
Administrative Expenditures	262,500	5%↓
Overall Operating Expenses	**945,100**	**5%↓**
Capital Outlay	1,251,000	67%↓
Total Expenditures	**2,196,100**	**54%↓**

Highlights:

Personnel Costs are decreased due to a reallocation of positions within in the fund between Water and Wastewater divisions. Some of the position's salaries are no longer split between the two divisions. In total the number of positions between the two divisions is the same. Personnel benefits increased as with the Water Management Division.

Materials & Supplies decreased due to reductions in uniforms, small tools, water/sewer system supplies and meter supplies offset by small increases in medical sup & physicals, security/safety materials.

Administrative Expenses are down due to decreases in consulting fees, contractual services, maintenance equipment repairs/maint. and radio repairs /maint. offset by an increase in training/conf./food/travel.

Capital Expenses have decreased and include $1,013,800 for Inflow/Infiltration removal project.

Water Treatment

Personnel Costs	699,400	4%↑
Materials & Supplies	153,600	0%↓
Administrative Expenditures	648,800	7%↓
Overall Operating Expenses	**1,501,800**	**1%↓**
Capital Outlay	-	-
Total Expenditures	**1,501,800**	**3%↓**

Highlights:

Personnel costs are increased for salary and related benefit expense as well as health insurance and OPEB offset by a reduction in workers compensation.

Materials & Supplies remained level.

Administrative Expenditures decreased due telephone, electricity, heating oil/gas, other equipment repairs/maintenance and radio repairs/maintenance offset by increases in contractual services and gasoline.

CITY MANAGER

DEPARTMENT OF PUBLIC WORKS - WATER / WASTEWATER FUND
FISCAL YEAR 2014 ORGANIZATION CHART

PUBLIC WORKS DIRECTOR / CITY ENGINEER
1 *(accounted for in Public Works Administration)*

WATER TREATMENT & PRODUCTION	WATER MANAGEMENT	WASTEWATER MANAGEMENT	WATER CONSTRUCTION	WATER / WASTEWATER ENGINEERING & INSPECT.
Water / Wastewater Manager 1 *(accounted for in Water / Wastewater Engineering & Inspections)*				
Water Production Supervisor 1	Water / Wastewater Maintenance Supervisor 1 *(accounted for in Water Management)*			Civil Engineer II 1
Water Treat. Plant Op. II 3	Crew Leader 1	Utility Maint. Mechanic II 3	Utility Const. Crew Leader 1	Civil Engineer I 2
Water Treat. Plant Op. I 6	Motor Equip. Operator III 1	Utility Maint. Mechanic I 3	Heavy Equip. Operator I 1	Construction Manager 1
	Water Service Person 1	Motor Equip. Operator II 2	Utility Const. Worker II 2	Public Works Inspector 2
		Motor Equip. Operator I 3	Motor Equip. Op. II 1	
10	**4**	**11**	**5**	**7**

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WATER/WASTEWATER ENGINEERING
412/417-2600-553

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 474,843	$ 338,942	$ 338,319	$ 397,000	$ 397,000	$ 415,100	5%
10-12	OVERTIME	3,856	460	966	600	600	3,300	450%
10-14	FICA TAXES	35,810	25,105	25,165	30,100	30,100	32,000	6%
10-15	HEALTH INSURANCE	68,436	63,257	55,249	67,300	67,300	79,600	18%
10-16	L I D INSURANCE	2,588	2,013	1,936	2,200	2,200	2,300	5%
10-17	WORKERS COMPENSATION	4,347	2,852	43	3,600	3,600	1,300	-64%
10-18	EDUCATIONAL ASSISTANCE	5,962	3,006	6,699	1,100	1,100	-	-100%
10-19	PENSION	78,949	14,697	16,473	20,300	20,300	21,300	5%
10-20	OPEB	-	-	6,991	27,200	27,200	34,700	28%
	PERSONNEL COSTS	**674,791**	**450,332**	**451,841**	**549,400**	**549,400**	**589,600**	**7%**
20-22	OFFICE SUPPLIES	-	-	-	1,000	1,000	1,000	0%
20-29	UNIFORMS/UNIFORM ALLOW	21	50	-	600	600	600	0%
20-31	BOOKS	69	25	430	200	200	600	200%
20-32	SECURITY/SAFETY MATERIALS	261	990	916	1,000	1,000	1,000	0%
20-33	SMALL TOOLS	140	413	541	200	200	200	0%
20-37	COMPUTER SOFTWARE	7,978	5,172	9,076	9,000	9,000	9,000	0%
20-38	COMPUTER HARDWARE	4,174	-	2,374	1,600	1,600	-	-100%
	MATERIALS & SUPPLIES	**12,643**	**6,650**	**13,337**	**13,600**	**13,600**	**12,400**	**-9%**
30-21	TELEPHONE/FAX	1,261	1,269	1,648	1,500	1,500	1,400	-7%
30-27	SUBSCRIPTIONS AND DUES	1,020	954	942	800	800	1,100	38%
30-28	TRAINING/CONF/FOOD/TRAVEL	188	479	1,590	300	300	2,800	833%
30-31	CONTRACTUAL SERVICES	-	22,188	31,187	25,000	24,350	50,000	100%
30-39	IN-HOUSE TRAINING	-	-	625	-	650	600	0%
30-62	GASOLINE	5,744	5,927	6,750	6,500	6,500	6,500	0%
30-64	TRUCK REPAIRS/MAINTENANCE	-	290	-	-	-	-	0%
30-67	RADIO REPAIRS/MAINTENANCE	170	-	-	800	4,800	500	-38%
	ADMINISTRATIVE EXPENDITURES	**8,383**	**31,107**	**42,742**	**34,900**	**38,900**	**62,900**	**80%**
	OPERATING EXPENDITURES	**695,817**	**488,089**	**507,920**	**597,900**	**601,900**	**664,900**	**11%**
40-23	TRUCKS - PURCHASE	-	-	-	23,400	29,208	-	-100%
40-99	DEPRECIATION EXPENSE	8,636	8,056	6,315	-	-	-	0%
	CAPITAL OUTLAY	**8,636**	**8,056**	**6,315**	**23,400**	**29,208**	**-**	
	TOTAL EXPENDITURES	**$ 704,453**	**$ 496,145**	**$ 514,235**	**$ 621,300**	**$ 631,108**	**$ 664,900**	**7%**
	OPERATING BUDGET STATS	**$ 697,783**	**$ 540,099**	**$ 622,230**	**$ 597,900**	**$ 601,900**	**$ 664,900**	
	ACTUAL % OF OPER BUDGET	**100%**	**90%**	**82%**				
	BUDGET % CHANGE	**-**	**-23%**	**15%**	**-4%**	**-3%**	**10%**	
	REVENUES							
	WATER/WASTEWATER FUND	$ 695,817	$ 488,089	$ 507,920	$ 597,900	$ 601,900	$ 664,900	
	WATER/WASTEWATER I & E FUND	-	8,056	6,315	23,400	29,208	-	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	7.0	7.0	6.0	6.0	6.0	7.0	

WATER CONSTRUCTION
412/417-5600-556

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 223,480	$ 226,518	$ 203,185	$ 188,100	$ 188,900	$ 196,200	4%
10-12	OVERTIME	19,362	10,462	8,561	12,500	12,500	15,000	20%
10-14	FICA TAXES	17,686	17,411	15,544	15,000	15,000	16,200	8%
10-15	HEALTH INSURANCE	56,973	64,247	55,796	47,800	47,800	50,800	6%
10-16	L I D INSURANCE	1,328	1,273	1,123	1,000	1,000	1,000	0%
10-17	WORKERS COMPENSATION	8,400	7,820	123	8,100	8,100	7,000	-14%
10-19	PENSION	47,301	8,795	8,832	8,500	8,500	8,500	0%
10-20	OPEB	-	-	9,953	12,600	12,600	15,500	23%
	PERSONNEL COSTS	**374,530**	**336,526**	**303,117**	**293,600**	**294,400**	**310,200**	**6%**
20-28	MEDICAL SUP & PHYSICALS	-	-	-	-	-	700	0%
20-29	UNIFORMS/UNIFORM ALLOW	1,373	1,473	1,253	1,600	1,600	1,400	-13%
20-32	SECURITY/SAFETY MATERIALS	1,832	1,975	2,458	2,300	2,300	2,200	-4%
20-33	SMALL TOOLS	5,510	4,521	4,556	4,500	4,500	4,500	0%
20-38	COMPUTER HARDWARE	-	1,370	-	-	-	-	0%
20-46	CITY BLDG MAINT SUPPLIES	403	379	449	400	400	400	0%
20-58	WATER/SEWER	106	135	117	200	200	200	0%
	MATERIALS & SUPPLIES	**9,224**	**9,853**	**8,833**	**9,000**	**9,000**	**9,400**	**4%**
30-21	TELEPHONE/FAX	678	546	1,057	600	600	200	-67%
30-23	ELECTRICITY	2,006	2,181	2,183	2,000	2,000	2,000	0%
30-24	HEATING OIL/GAS	1,868	2,568	2,920	3,000	3,000	3,000	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	180	379	-	100	100	100	0%
30-31	CONTRACTUAL SERVICES	2,973	2,676	3,558	3,000	3,000	3,000	0%
30-62	GASOLINE	22,958	23,626	22,051	25,000	25,000	22,000	-12%
30-64	TRUCK REPAIRS/MAINTENANCE	22	473	-	-	-	-	0%
30-66	OTHER EQUIP REPAIRS/MAINT	21,475	9,672	3,246	600	600	600	0%
30-67	RADIO REPAIRS/MAINTENANCE	1,150	1,285	735	8,800	15,500	900	-90%
	ADMINISTRATIVE EXPENDITURES	**53,310**	**43,406**	**35,750**	**43,100**	**49,800**	**31,800**	**-26%**
	OPERATING EXPENDITURES	**437,064**	**389,785**	**347,700**	**345,700**	**353,200**	**351,400**	**2%**
40-31	CONSTRUCTION - PURCHASE	-	22	-	-	-	-	0%
40-23	TRUCKS - PURCHASE	-	-	29,985	31,000	31,000	90,000	190%
	CAPITAL OUTLAY	**-**	**22**	**29,985**	**31,000**	**31,000**	**90,000**	**190%**
	TOTAL EXPENDITURES	**$ 437,064**	**$ 389,807**	**$ 377,685**	**$ 376,700**	**$ 384,200**	**$ 441,400**	**17%**
	OPERATING BUDGET STATS	**$ 401,338**	**$ 400,439**	**$ 409,988**	**$ 345,700**	**$ 353,200**	**$ 351,400**	
	ACTUAL % OF OPER BUDGET	**109%**	**97%**	**85%**				
	BUDGET % CHANGE	**-**	**-**	**2%**	**-16%**	**-14%**	**-**	
	REVENUES							
	WATER/WASTEWATER FUND	$ 437,064	$ 389,785	$ 347,700	$ 345,700	$ 353,200	$ 351,400	
	WATER/WASTEWATER I & E FUND	-	-	29,985	31,000	31,000	90,000	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	6.0	6.0	6.0	5.0	5.0	5.0	

WATER MANAGEMENT
412/417-6800-568

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 158,015	$ 150,216	$ 142,559	$ 160,850	$ 160,850	$ 190,900	19%
10-12	OVERTIME	16,212	10,682	8,160	11,650	11,650	11,200	-4%
10-14	FICA TAXES	13,161	11,756	11,050	13,000	13,000	15,400	18%
10-15	HEALTH INSURANCE	47,878	62,430	88,084	46,300	46,300	54,400	17%
10-16	L I D INSURANCE	1,005	1,184	1,728	950	950	1,100	16%
10-17	WORKERS COMPENSATION	7,069	6,206	105	7,000	7,000	6,700	-4%
10-19	PENSION	36,204	6,625	6,581	8,000	8,000	9,100	14%
10-20	OPEB	-	-	13,594	10,850	10,850	15,500	43%
	PERSONNEL COSTS	**279,544**	**249,099**	**271,861**	**258,600**	**258,600**	**304,300**	**18%**
20-28	MEDICAL SUP & PHYSICALS	412	234	341	600	600	500	-17%
20-29	UNIFORMS/UNIFORM ALLOW	726	784	813	1,200	1,200	900	-25%
20-31	BOOKS	48	128	95	200	200	-	-100%
20-32	SECURITY/SAFETY MATERIALS	1,183	1,195	1,766	1,500	1,500	1,900	27%
20-33	SMALL TOOLS	4,539	6,916	8,808	7,000	7,000	7,000	0%
20-38	COMPUTER HARDWARE	611	685	-	-	-	-	0%
20-51	WATER/SEWER SYSTEM SUP	40,336	47,612	46,456	45,000	45,000	45,000	0%
20-53	METERS/METER SUPPLIES	6,988	6,986	10,115	12,000	12,000	10,000	-17%
	MATERIALS & SUPPLIES	**54,843**	**64,540**	**68,394**	**67,500**	**67,500**	**65,300**	**-3%**
30-21	TELEPHONE/FAX	4,086	3,700	3,659	4,000	4,000	4,000	0%
30-25	ADVERTISEMENT	7,219	8,902	5,123	7,500	6,300	4,000	-47%
30-27	SUBSCRIPTIONS AND DUES	2,721	2,826	2,710	2,500	2,500	2,900	16%
30-28	TRAINING/CONF/FOOD/TRAVEL	200	510	50	100	100	2,600	2500%
30-29	CONSULTING FEES	1,015	4,023	12,832	5,000	5,000	3,500	-30%
30-31	CONTRACTUAL SERVICES	36,447	23,055	6,817	25,000	26,200	25,000	0%
30-62	GASOLINE	15,860	20,460	22,713	23,000	23,000	21,000	-9%
30-64	TRUCK REPAIRS/MAINTENANCE	1,136	108	-	-	-	-	0%
30-65	MAINT EQUIP REPAIRS/MAINT	201	314	532	600	600	500	-17%
30-67	RADIO REPAIRS/MAINTENANCE	2,251	1,735	900	14,400	21,200	1,000	-0.93056
	ADMINISTRATIVE EXPENDITURES	**71,136**	**65,633**	**55,336**	**82,100**	**88,900**	**64,500**	**-21%**
	OPERATING EXPENDITURES	**405,523**	**379,272**	**395,591**	**408,200**	**415,000**	**434,100**	**6%**
40-23	TRUCKS - PURCHASE	-	-	28,816	158,000	153,036	-	-100%
40-25	OTHER EQUIP - PURCHASE	4,928	-	-	20,000	50,200	26,800	34%
40-31	CONSTRUCTION - PURCHASE	498,806	959,816	2,238,456	4,892,000	5,526,352	1,450,000	-70%
40-34	WATER LINES	23,852	92,888	94,907	70,000	70,000	-	-100%
	CAPITAL OUTLAY	**527,586**	**1,052,704**	**2,362,179**	**5,140,000**	**5,799,588**	**1,476,800**	**-71%**
	TOTAL EXPENDITURES	**$ 933,109**	**$ 1,431,976**	**$ 2,757,770**	**$ 5,548,200**	**$ 6,214,588**	**$ 1,910,900**	**-66%**
	OPERATING BUDGET STATS	**$ 458,333**	**$ 374,920**	**$ 382,655**	**$ 408,200**	**$ 415,000**	**$ 434,100**	
	ACTUAL % OF OPER BUDGET	**88%**	**101%**	**103%**				
	BUDGET % CHANGE	**-**	**-18%**	**2%**	**7%**	**8%**	**5%**	
	REVENUES							
	WATER/WASTEWATER FUND	$ 405,523	$ 379,272	$ 395,591	$ 408,200	$ 415,000	$ 434,100	
	WATER/WASTEWATER I & E FUND	527,586	1,052,704	2,362,179	5,140,000	5,799,588	1,476,800	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	8.0	5.0	4.0	5.0	5.0	4.0	

WASTE WATER MANAGEMENT
412/417-6900-569

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 354,259	$ 379,191	$ 372,790	$ 397,550	$ 374,550	$ 382,100	-4%
10-12	OVERTIME	25,175	24,882	23,300	27,050	27,050	27,100	0%
10-14	FICA TAXES	28,924	30,298	29,900	31,900	31,900	31,400	-2%
10-15	HEALTH INSURANCE	71,473	91,357	56,379	99,900	99,900	91,900	-8%
10-16	L I D INSURANCE	1,792	1,759	1,218	2,250	2,250	2,100	-7%
10-17	WORKERS COMPENSATION	13,780	15,563	251	17,200	17,200	13,500	-22%
10-18	EDUCATIONAL ASSISTANCE	-	-	-	4,000	4,000	-	-100%
10-19	PENSION	60,276	18,300	18,039	20,200	20,200	19,500	-3%
10-20	OPEB	-	-	12,111	26,750	26,750	30,300	13%
	PERSONNEL COSTS	**555,679**	**561,350**	**513,988**	**626,800**	**603,800**	**597,900**	**-5%**
20-28	MEDICAL SUP & PHYSICALS	88	234	341	900	900	1,300	44%
20-29	UNIFORMS/UNIFORM ALLOW	2,598	2,674	2,611	3,300	3,300	3,100	-6%
20-32	SECURITY/SAFETY MATERIALS	1,818	3,180	3,171	3,300	3,300	3,400	3%
20-33	SMALL TOOLS	4,813	10,726	4,971	6,000	6,000	5,000	-17%
20-35	CHEMICALS & ADDITIVES	2,732	1,536	2,477	2,800	2,800	2,800	0%
20-37	COMPUTER SOFTWARE	-	-	3,600	3,600	3,600	3,600	0%
20-38	COMPUTER HARDWARE	2,104	4,285	-	-	-	-	0%
20-46	CITY BLDG MAINT SUPPLIES	386	436	341	500	500	500	0%
20-51	WATER/SEWER SYSTEM SUP	16,858	16,603	16,452	16,200	16,200	16,000	-1%
20-53	METERS/METER SUPPLIES	8,299	7,711	10,586	12,000	12,000	10,000	-17%
20-54	PUMPING STATION SUPPLIES	31,507	38,473	37,529	38,000	38,000	38,000	0%
20-58	WATER/SEWER	1,262	2,134	1,513	2,200	2,200	1,000	-55%
	MATERIALS & SUPPLIES	**72,465**	**87,992**	**83,592**	**88,800**	**88,800**	**84,700**	**-5%**
30-21	TELEPHONE/FAX	4,086	4,126	3,659	4,000	4,000	4,000	0%
30-23	ELECTRICITY	185,925	170,715	189,684	170,000	170,000	170,000	0%
30-27	SUBSCRIPTIONS AND DUES	58	63	-	-	-	-	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	554	426	8	100	100	7,600	7500%
30-29	CONSULTING FEES	4,645	9,678	6,824	5,000	5,000	3,500	-30%
30-31	CONTRACTUAL SERVICES	69,663	40,938	46,748	43,000	66,000	42,600	-1%
30-62	GASOLINE	23,587	29,395	25,304	30,000	30,000	30,000	0%
30-64	TRUCK REPAIRS/MAINTENANCE	5,146	5,334	3,673	-	-	-	0%
30-65	MAINT EQUIP REPAIRS/MAINT	40	1,141	2,316	5,600	5,600	3,000	-46%
30-67	RADIO REPAIRS/MAINTENANCE	954	560	2,272	19,700	23,700	1,800	-0.90863
	ADMINISTRATIVE EXPENDITURES	**294,658**	**262,376**	**280,488**	**277,400**	**304,400**	**262,500**	**-5%**
	OPERATING EXPENDITURES	**922,802**	**911,718**	**878,068**	**993,000**	**997,000**	**945,100**	**-5%**
40-23	TRUCKS - PURCHASE	-	-	28,816	248,000	245,096	237,200	-4%
40-25	OTHER EQUIPMENT	19,009	-	-	20,000	20,000	-	-100%
40-31	CONSTRUCTION - PURCHASE	1,026,551	4,028,578	1,541,124	3,467,300	5,403,400	1,013,800	-71%
40-35	SEWER LINES	196,586	110,719	229,601	82,000	82,000	-	-100%
	CAPITAL OUTLAY	**1,242,146**	**4,139,297**	**1,799,541**	**3,817,300**	**5,750,496**	**1,251,000**	**-67%**
	TOTAL EXPENDITURES	**$ 2,164,948**	**$ 5,051,015**	**$ 2,677,609**	**$ 4,810,300**	**$ 6,747,496**	**$ 2,196,100**	**-54%**
	OPERATING BUDGET STATS	**$ 988,455**	**$ 945,296**	**$ 959,735**	**$ 993,000**	**$ 997,000**	**$ 945,100**	
	ACTUAL % OF OPER BUDGET	**93%**	**96%**	**91%**				
	BUDGET % CHANGE	**-**	**-4%**	**2%**	**3%**	**4%**	**-5%**	
	REVENUES							
	WATER/WASTEWATER FUND	$ 922,802	$ 911,718	$ 878,068	$ 993,000	$ 997,000	$ 945,100	
	WATER/WASTEWATER I & E FUND	1,242,146	4,139,297	1,799,541	3,817,300	5,750,496	1,251,000	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	11.0	10.0	10.0	10.0	10.0	11.0	

WATER TREATMENT PLANT
412/417-7600-576

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 414,382	$ 443,044	$ 469,096	$ 429,000	$ 429,000	$ 441,800	3%
10-12	OVERTIME	24,537	18,291	21,038	18,500	18,500	19,700	6%
10-14	FICA TAXES	32,389	33,663	35,866	34,000	34,000	35,300	4%
10-15	HEALTH INSURANCE	100,634	125,858	124,712	119,000	119,000	126,600	6%
10-16	L I D INSURANCE	2,361	2,379	2,413	2,400	2,400	2,400	0%
10-17	WORKERS COMPENSATION	17,820	17,808	348	18,200	18,200	15,200	-16%
10-19	PENSION	82,788	20,617	21,102	21,200	21,200	22,300	5%
10-20	OPEB	-	-	22,421	29,500	29,500	36,100	22%
	PERSONNEL COSTS	**674,911**	**661,660**	**696,996**	**671,800**	**671,800**	**699,400**	**4%**
20-23	PRINTING AND DUPLICATING	814	932	1,044	1,000	1,000	1,000	0%
20-25	CUSTODIAL	220	157	171	200	200	200	0%
20-29	UNIFORMS/UNIFORM ALLOW	2,275	2,320	2,596	3,500	3,500	3,500	0%
20-31	BOOKS	406	96	-	200	200	-	-100%
20-32	SECURITY/SAFETY MATERIALS	2,023	2,513	2,134	2,700	2,700	2,700	0%
20-33	SMALL TOOLS	4,312	3,834	3,891	4,000	4,000	4,500	13%
20-35	CHEMICALS & ADDITIVES	114,028	118,194	105,193	128,000	128,000	128,000	0%
20-37	COMPUTER SOFTWARE	169	165	179	200	200	200	0%
20-38	COMPUTER HARDWARE	-	1,370	1,299	-	-	-	0%
20-46	CITY BLDG MAINT SUPPLIES	2,624	1,915	2,821	2,000	2,000	2,500	25%
20-49	WELL SUPPLIES/REHAB	12,841	10,405	9,333	12,000	12,000	11,000	-8%
	MATERIALS & SUPPLIES	**139,712**	**141,901**	**128,661**	**153,800**	**153,800**	**153,600**	**0%**
30-21	TELEPHONE/FAX	680	643	213	600	600	200	-67%
30-23	ELECTRICITY	494,242	517,153	454,847	520,000	520,000	450,000	-13%
30-24	HEATING OIL/GAS	6,346	6,693	2,841	6,500	6,500	4,000	-38%
30-27	SUBSCRIPTIONS AND DUES	400	500	400	500	500	500	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	255	310	175	200	200	200	0%
30-31	CONTRACTUAL SERVICES	125,138	101,209	141,067	150,000	150,000	171,300	14%
30-62	GASOLINE	8,777	12,037	13,300	1,200	1,200	12,000	900%
30-66	OTHER EQUIP REPAIRS/MAINT	13,588	15,028	8,062	13,000	13,000	10,000	-23%
30-67	RADIO REPAIRS/MAINTENANCE	1,072	372	1,116	5,000	17,800	600	-88%
	ADMINISTRATIVE EXPENDITURES	**650,498**	**653,945**	**622,021**	**697,000**	**709,800**	**648,800**	**-7%**
	OPERATING EXPENDITURES	**1,465,121**	**1,457,506**	**1,447,678**	**1,522,600**	**1,535,400**	**1,501,800**	**-1%**
40-23	TRUCKS - PURCHASE	38,793	-	22,898	24,100	29,208	-	**-100%**
	CAPITAL OUTLAY	**38,793**	**-**	**22,898**	**24,100**	**29,208**	**-**	**-100%**
	TOTAL EXPENDITURES	**$ 1,503,914**	**$ 1,457,506**	**$ 1,470,576**	**$ 1,546,700**	**$ 1,564,608**	**$ 1,501,800**	**-3%**
	OPERATING BUDGET STATS	**$ 1,556,663**	**$ 1,475,704**	**$ 1,543,114**	**$ 1,522,600**	**$ 1,535,400**	**$ 1,501,800**	
	ACTUAL % OF OPER BUDGET	**94%**	**99%**	**94%**				
	BUDGET % CHANGE	**-**	**-5%**	**5%**	**-**	**-**	**-2%**	
	REVENUES							
	WATER/WASTEWATER FUND	$ 1,465,121	$ 1,457,506	$ 1,447,678	$ 1,522,600	$ 1,535,400	$ 1,501,800	
	WATER/WASTEWATER I & E FUND	38,793	-	22,898	24,100	29,208	-	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	10.0	10.0	10.0	10.0	10.0	10.0	

Electric Fund

ELECTRIC FUND BUDGET REVIEW

Fiscal Year 2013-2014

May 29, 2013 – Budget Review Hearing

Electric Administration

Personnel Costs	261,700	30↑
Materials & Supplies	142,400	0%
Administrative Expenditures	192,900	22%↑
Overall Operating Expenses	**597,000**	**19%↑**

Highlights:

Personnel Costs increased due to the budget includes a full year salary budgeted for a new Electric Director with benefits increasing as well.

Materials and Supplies remained the same.

Administrative expenses increased due to an increase in legal expenses and subscriptions and dues offset by a decrease in consulting fees and electricity.

Electric T&D

Personnel Costs	2,252,700	3%↑
Materials & Supplies	463,000	5%↑
Administrative Expenditures	586,800	0%
Overall Operating Expenses	**3,302,500**	**2%↑**
Capital Outlay	950,000	59%↑
Total Expenditures	**4,252,500**	**11%↑**

Highlights:

Personnel Costs increased due to an increase in salaries, FICA and OPEB offset by a decrease for worker's comp.

Materials & Supplies increased due to an increase in electrical materials and supplies offset by small decreases in uniforms and computer hardware.

Administrative Expenses remain level with an increase in contractual services offset by decreases in training/conf./food/travel, in-house training and radio repairs/maintenance.

Capital Outlay is for new developments, a wire puller and a freightliner.

Electric Engineering

Personnel Costs	901,600	9%↑
Materials & Supplies	67,400	12%↓
Administrative Expenditures	223,200	13%↓
Overall Operating Expenses	**1,192,200**	**2%↑**
Capital Outlay	2,405,800	24%↑
Total Budget	**3,598,000**	**16%↑**

Highlights:

Personnel Costs increased due to salaries, overtime, and health insurance offset by worker's compensation rate decrease.

Materials & Supplies decreased due to decreases in uniforms and computer hardware.

Administrative Expenses decreased due to in-house training, environmental expenses, gasoline and other equipment repairs/maintenance and radio repairs/maintenance.

Capital Outlay includes General Scott Switchgear, Horsepond Substation upgrades, distribution upgrades and various other projects .

Systems Operations

Personnel Costs	543,600	5%↑
Materials & Supplies	-	-
Overall Operating Expenses	**543,600**	**5%↑**
Capital Outlay	-	-

Highlights:

Personnel Costs increased due to salaries and related benefits, health insurance and OPEB rate increases offset by a decrease in worker's compensation.

Power Plant Operations

Personnel Costs	3,791,300	3%↑
Materials & Supplies	223,600	7%↑
Administrative Expenditures	2,000,900	2%↓
Overall Operating Expenditures	**6,015,800**	**2%↑**
Capital Outlay	2,117,800	47%↑
Total Expenditures	**8,133,600**	**11%↑**

Highlights:

Personnel Costs reflect an increase for salaries and related benefits with temp help taken out of the budget.

Materials & Supplies are increased mainly due to printing and duplicating, security and safety materials and city building maintenance.

Administrative Expenses remained level with a large reduction in electricity.

Capital Outlay is increased as per the proposed capital plan including various projects for McKee Run Unit 3 Turbine Repairs and Vansant Capacity Increase.

Power Supply

65 Series Supply Mgmt and Incentive Fees	1,096,000	10%↑
95 Series Purchases, capacity, and PJM Charges	43,330,600	22%↓
98 Fuel	0	0%
Total Expenditures	**44,426,600**	**22%↓**

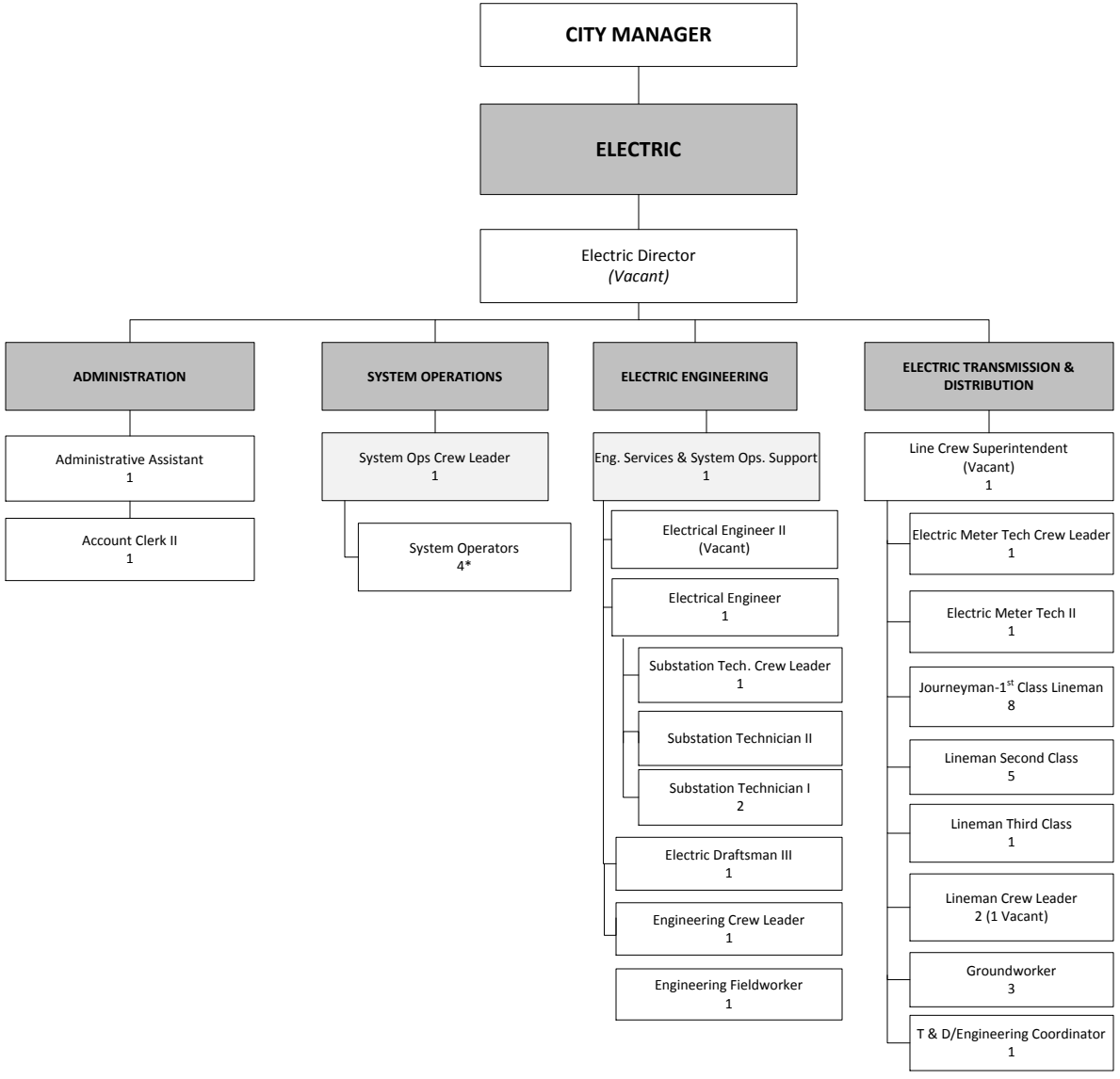
Highlights:

The budget includes power supply & risk management services, estimated power supply and fuel costs for Fiscal 2014.

Final Discussion and Wrap-Up

Electric Division

Fiscal Year 2014 Organization Chart



POWER PLANT OPERATIONS
480/487-8101-591

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES & WAGES	$ 2,146,875	$ 2,205,596	$ 2,177,370	$ 2,330,400	$ 2,310,400	$ 2,412,000	4%
10-12	OVERTIME	191,236	209,636	169,456	180,900	200,900	195,700	8%
10-13	TEMPORARY HELP	-	-	-	21,000	21,000	-	-100%
10-18	EDUCATIONAL ASSISTANCE	-	-	-	2,500	2,500	5,000	100%
10-22	INCENTIVE ACUMULATOR	262,369	216,937	276,309	304,600	304,600	316,800	4%
10-23	INCENTIVE BURDEN (21.0%)	54,516	40,255	51,980	64,000	64,000	66,500	4%
10-24	BURDEN @ 40%	716,881	709,046	637,692	765,900	765,900	795,300	4%
	PERSONNEL COSTS	**3,371,877**	**3,381,470**	**3,312,807**	**3,669,300**	**3,669,300**	**3,791,300**	**3.3%**
20-22	OFFICE SUPPLIES/SUBSCRIPT	8,154	8,130	7,701	7,200	12,200	7,300	1%
20-23	PRINTING & DUPLICATING	3,532	2,297	1,878	2,500	4,500	3,500	40%
20-25	JANITORIAL SERV/SUPPLIES	32,700	32,155	37,315	33,000	33,000	33,000	0%
20-28	MEDICAL SUPPLIES	1,049	1,102	-	3,800	3,800	1,900	-50%
20-29	UNIFORMS/UNIFORM ALLOW	16,074	16,594	5,667	5,200	5,200	5,200	0%
20-32	SECURITY/SAFETY MATERIALS	6,379	13,004	15,698	6,800	9,800	7,400	9%
20-33	SMALL TOOLS	3,252	2,043	3,060	2,300	2,300	2,300	0%
20-35	WATER TREATMENT CHEMICALS	-	30,390	8,019	400	33,400	400	0%
20-37	COMPUTER SOFTWARE	1,311	3,835	11,505	7,200	7,200	6,300	-13%
20-38	COMPUTER HARDWARE	6,865	3,837	1,919	9,800	9,800	7,000	-29%
20-46	CITY BUILDING MAINTENANCE	20,107	20,767	42,730	16,400	24,400	34,300	109%
20-58	WATER/SEWER	7,164	135,081	59,180	115,000	72,000	115,000	0%
	MATERIALS & SUPPLIES	**106,587**	**269,235**	**194,672**	**209,600**	**217,600**	**223,600**	**6.7%**
30-19	OPERATOR INSURANCE	362,170	341,185	398,623	373,800	373,800	398,600	7%
30-21	TELEPHONE	11,131	12,699	13,084	10,300	10,300	10,700	4%
30-22	POSTAGE	10,581	10,431	7,286	7,800	15,800	10,000	28%
30-23	ELECTRICITY	610,481	999,017	594,380	580,000	580,000	550,000	-5%
30-24	HEATING OIL/GAS	40,353	39,409	16,200	40,000	24,000	26,000	-35%
30-28	TRAINING/CONF/FOOD/TRAVEL	29,357	31,445	41,986	52,700	52,700	50,200	-5%
30-31	CONTRACTUAL SERVICES	140,770	92,371	119,917	148,200	148,200	101,200	-32%
30-43	ENVIRONMENT EXPENSES	66,416	114,347	76,210	63,500	63,500	108,100	70%
30-45	OPERATOR MANAGEMENT FEE	193,836	195,972	199,488	203,500	203,500	207,600	2%
30-46	OPERATOR INCENTIVE	146,762	122,098	159,597	150,000	150,000	150,000	0%
30-47	HOME OFFICE LABOR	73,905	69,985	73,043	66,300	66,300	71,300	8%
30-51	RIGHT OF WAY/PERMITS	61,495	61,045	46,080	46,200	46,200	46,900	2%
30-62	GASOLINE	3,386	4,147	3,304	3,500	3,500	3,500	0%
30-66	OTHER EQUIPT/MAINTENANCE	53,553	70,413	65,437	69,500	69,500	53,000	-24%
30-67	RADIO REPAIRS/MAINTENANCE	5,344	750	17,009	3,000	3,000	5,800	93%
30-80	AUXILLARY SYSTEMS	58,008	44,056	22,225	61,500	61,500	46,400	-25%
30-81	BOILER SYSTEMS	63,320	149,037	36,683	57,000	57,000	81,000	42%
30-82	CONTINUOUS EMISSIONS MONI	26,032	23,087	9,305	20,500	20,500	18,400	-10%
30-83	DCS CONTROL SYSTEM	4,874	2,767	7,383	5,000	5,000	8,000	60%
30-84	FIRE PROTECTION SYSTEM	8,576	7,548	16,544	13,200	13,200	14,700	11%
30-85	COOLING TOWER	59,364	6,838	2,050	6,000	6,000	6,000	0%
30-86	FUEL OIL/GAS SYSTEMS	8,926	1,516	2,501	-	-	-	0%
30-87	COMBUSTION TURBINE MAINT	10,756	42,501	22,212	25,000	25,000	12,000	-52%
30-88	POWER DISTRIBUTION SYSTEM	9,635	2,580	35,404	9,500	9,500	9,500	0%
30-89	TURBINE GENERATOR SYSTEMS	10,253	18,089	7,429	20,000	20,000	12,000	-40%
	ADMINISTRATIVE EXPENDITURES	**2,069,284**	**2,463,333**	**1,993,380**	**2,036,000**	**2,028,000**	**2,000,900**	**-1.7%**
	OPERATING EXPENDITURES	**5,547,748**	**6,114,038**	**5,500,859**	**5,914,900**	**5,914,900**	**6,015,800**	**1.7%**
40-25	OTHER EQUIP-PURCHASE	-	424,747	-	-	-	-	0%
40-31	CONSTRUCTION-PURCHASE	634,954	1,542,796	1,897,455	1,441,300	1,236,600	2,117,800	47%
	CAPITAL OUTLAY	**634,954**	**1,967,543**	**1,897,455**	**1,441,300**	**1,236,600**	**2,117,800**	**46.9%**
	TOTAL EXPENDITURES	**$ 6,182,702**	**$ 8,081,581**	**$ 7,398,314**	**$ 7,356,200**	**$ 7,151,500**	**$ 8,133,600**	**10.6%**
	OPERATING BUDGET STATS	**$ 5,768,710**	**$ 6,155,046**	**$ 5,964,817**	**$ 5,914,900**	**$ 5,914,900**	**$ 6,015,800**	
	ACTUAL % of OPER BUDGET	**96%**	**99%**	**92%**				
	BUDGET % CHANGE	**-**	**7%**	**-3%**	**-1%**	**-1%**	**2%**	
	REVENUES							
	ELECTRIC FUND - OPERATING	$ 5,547,748	$ 6,114,038	$ 5,500,859	$ 5,914,900	$ 5,914,900	$ 6,015,800	
	ELECTRIC I & E FUND - CIP	634,954	1,967,543	1,897,455	1,441,300	1,236,600	2,117,800	

POWER SUPPLY
480/487-8102-592

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
65-31	CONTRACTUAL SERVICES	$ 55,459	$ 226	$ 5,207	$ -	$ 190,000	$ 100,000	0%
65-44	OPERATOR/SUPPLY MGMT FEE	3,000,000	2,355,630	996,000	996,000	996,000	996,000	0%
	65 SERIES TOTAL	**3,055,459**	**2,355,856**	**1,001,207**	**996,000**	**1,186,000**	**1,096,000**	**10%**
95-48	3RD PARTY HEDGE PURCHASES	55,619,481	47,543,983	41,441,134	39,468,900	37,701,000	23,832,000	-40%
95-58	SOLAR POWER SUPPLY	-	-	1,824,518	1,414,500	1,587,600	1,565,800	11%
95-59	SOLAR RENEWAL ENERGY CREDIT	-	-	-	-	351,600	300,000	0%
95-49	CAPACITY CHARGES	13,516,203	12,344,169	8,685,938	12,564,800	11,817,200	15,787,200	26%
95-50	CAPACITY CREDITS	(12,133,292)	(11,407,201)	(7,373,701)	(14,318,600)	(14,318,600)	(15,079,800)	5%
95-91	PJM CHARGES - ENERGY	7,247,049	15,051,912	10,182,061	17,508,300	5,697,700	12,812,900	-27%
95-91	PJM CHARGES - TRANS. & FEES	-	-	-	-	6,100,700	4,740,000	0%
95-92	PJM CREDITS	(793,598)	(6,834,780)	(4,081,759)	(1,199,700)	(488,400)	(397,000)	-67%
95-93	PJM SPOT MARKET ENERGY	-	-	-	-	(1,865,600)	(230,500)	0%
	95 SERIES TOTAL	**63,455,843**	**56,698,083**	**50,678,191**	**55,438,200**	**46,583,200**	**43,330,600**	**-22%**
98-91	GAS FUEL	355,428	3,548,275	1,582,984	586,000	948,800	-	-100%
98-93	NO. 2 FUEL OIL	-	136,924	-	-	-	-	0%
	98 SERIES TOTAL	**355,428**	**3,685,199**	**1,582,984**	**586,000**	**948,800**	**-**	**-100%**
	OPERATING EXPENDITURES	**66,866,730**	**62,739,138**	**53,262,382**	**57,020,200**	**48,718,000**	**44,426,600**	**-22%**
	TOTAL EXPENDITURES	**$ 66,866,730**	**$ 62,739,138**	**$ 53,262,382**	**$ 57,020,200**	**$ 48,718,000**	**$ 44,426,600**	**-22%**
	OPERATING BUDGET STATS	**$ 67,960,807**	**$ 61,893,599**	**$ 58,833,021**	**$ 57,020,200**	**$ 48,718,000**	**$ 44,426,600**	
	ACTUAL % OF OPER BUDGET	**98%**	**101%**	**91%**				
	BUDGET % CHANGE	**-**	**-9%**	**-5%**	**-3%**	**-17%**	**-9%**	
	REVENUES							
	ELECTRIC FUND	$ 66,866,730	$ 62,739,138	$ 53,262,382	$ 57,020,200	$ 48,718,000	$ 44,426,600	

ELECTRIC TRANSMISSION & DISTRIBUTION
480/487-8200-562

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 1,347,423	$ 1,429,382	$ 1,456,482	$ 1,455,600	$ 1,455,600	$ 1,498,000	3%
10-12	OVERTIME	112,288	121,397	126,886	127,800	127,800	127,800	0%
10-14	FICA TAXES	109,188	115,703	117,942	118,900	118,900	124,400	5%
10-15	HEALTH INSURANCE	238,597	268,692	274,335	264,300	264,300	266,900	1%
10-16	L I D INSURANCE	6,390	6,274	6,485	6,400	6,400	6,400	0%
10-17	WORKERS COMPENSATION	59,054	59,502	1,321	64,300	64,300	53,600	-17%
10-19	PENSION	315,095	62,295	65,932	68,100	68,100	69,000	1%
10-20	OPEB	-	-	70,616	91,300	91,300	106,600	17%
	PERSONNEL COSTS	**2,188,035**	**2,063,245**	**2,119,999**	**2,196,700**	**2,196,700**	**2,252,700**	**3%**
20-29	UNIFORMS/UNIFORM ALLOW	35,291	26,054	26,541	30,000	30,000	28,000	-7%
20-32	SECURITY/SAFETY MATERIALS	18,560	17,977	22,456	18,000	18,000	18,000	0%
20-33	SMALL TOOLS	24,042	26,248	25,930	26,000	26,000	26,000	0%
20-37	COMPUTER SOFTWARE	-	-	179	200	200	200	0%
20-38	COMPUTER HARDWARE	10,465	259	562	3,200	3,200	1,600	-50%
20-53	METERS/METER SUPPLIES	4,515	15,042	13,719	14,000	14,000	14,000	0%
20-58	WATER/SEWER	583	888	494	200	200	200	0%
20-61	ELEC MATERIALS/SUPPLIES	291,462	351,800	307,667	350,000	350,000	375,000	7%
	MATERIALS & SUPPLIES	**384,918**	**438,268**	**397,548**	**441,600**	**441,600**	**463,000**	**5%**
30-21	TELEPHONE/FAX	1,330	1,663	1,686	1,400	1,400	1,400	0%
30-23	ELECTRICITY	378	519	576	600	600	600	0%
30-24	HEATING OIL/GAS	5,530	6,349	3,629	6,500	6,500	6,000	-8%
30-28	TRAINING/CONF/FOOD/TRAVEL	7,297	9,058	4,259	8,800	8,800	5,000	-43%
30-31	CONTRACTUAL SERVICES	349,196	340,713	311,552	410,000	410,000	441,000	8%
30-39	IN-HOUSE TRAINING	-	51	1,898	2,000	2,000	-	-100%
30-43	ENVIRONMENTAL EXPENSES	46,518	32,676	28,111	40,000	40,000	40,000	0%
30-51	RIGHT OF WAY	5,955	5,955	5,955	6,000	6,000	6,000	0%
30-62	GASOLINE	44,599	59,326	63,348	63,000	63,000	63,000	0%
30-64	TRUCK REPAIRS/MAINTENANCE	24,031	20,064	8,450	15,000	15,000	15,000	0%
30-66	OTHER EQUIP REPAIRS/MAINT	10,403	5,328	9,460	7,500	7,500	7,500	0%
30-67	RADIO REPAIRS/MAINTENANCE	4,626	3,612	3,957	24,500	34,600	1,300	-95%
	ADMINISTRATIVE EXPENDITURES	**499,863**	**485,314**	**442,881**	**585,300**	**595,400**	**586,800**	**0%**
	OPERATING EXPENDITURES	**3,072,816**	**2,986,827**	**2,960,428**	**3,223,600**	**3,233,700**	**3,302,500**	**2%**
40-23	TRUCKS - PURCHASE	219,065	-	48,238	146,000	146,000	225,000	54%
40-25	OTHER EQUIP - PURCHASE	-	36,454	-	-	-	125,000	0%
60-31	UG TRANSFORMERS	90,340	109,268	90,218	50,000	200,000	75,000	50%
60-34	UG CONDUCTORS/DEVICES	476,863	494,950	296,420	350,000	811,000	450,000	29%
60-46	METERS	27,236	52,151	26,588	50,000	75,000	75,000	50%
	CAPITAL OUTLAY	**813,504**	**692,823**	**461,464**	**596,000**	**1,232,000**	**950,000**	**59%**
	TOTAL EXPENDITURES	**$ 3,886,320**	**$ 3,679,650**	**$ 3,421,892**	**$ 3,819,600**	**$ 4,465,700**	**$ 4,252,500**	**11%**
	OPERATING BUDGET STATS	**$ 3,318,622**	**$ 3,035,144**	**$ 3,142,026**	**$ 3,223,600**	**$ 3,233,700**	**$ 3,302,500**	
	ACTUAL % OF OPER BUDGET	**93%**	**98%**	**94%**				
	BUDGET % CHANGE	**-**	**-9%**	**4%**	**3%**	**3%**	**2%**	
	REVENUES							
	ELECTRIC FUND	$ 3,072,816	$ 2,986,827	$ 2,960,428	$ 3,223,600	$ 3,233,700	$ 3,302,500	
	ELECTRIC I & E FUND	813,504	692,823	461,464	596,000	1,232,000	950,000	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	24.0	25.0	25.0	24.0	24.0	24.0	

ELECTRIC ENGINEERING
480/487-8300-563

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 654,385	$ 627,617	$ 563,704	$ 604,400	$ 604,400	$ 632,600	5%
10-12	OVERTIME	12,074	6,234	7,998	7,800	7,800	15,000	92%
10-14	FICA TAXES	50,069	47,595	42,962	45,900	45,900	49,500	8%
10-15	HEALTH INSURANCE	90,229	99,977	82,693	82,800	82,800	112,400	36%
10-16	L I D INSURANCE	3,314	3,079	2,719	3,100	3,100	3,100	0%
10-17	WORKERS COMPENSATION	20,372	18,364	343	18,300	18,300	14,100	-23%
10-18	EDUCATIONAL ASSISTANCE	8,347	-	-	-	-	-	0%
10-19	PENSION	148,873	27,984	25,926	30,500	30,500	31,100	2%
10-20	OPEB	-	-	25,662	37,800	37,800	43,800	16%
	PERSONNEL COSTS	**987,663**	**830,850**	**752,007**	**830,600**	**830,600**	**901,600**	**9%**
20-29	UNIFORMS/UNIFORM ALLOW	12,932	6,912	7,569	11,000	11,000	8,000	-27%
20-31	BOOKS	100	673	412	400	400	400	0%
20-32	SECURITY/SAFETY MATERIALS	3,205	4,473	3,345	4,000	4,000	4,000	0%
20-33	SMALL TOOLS	2,678	2,096	2,464	2,000	2,000	2,000	0%
20-37	COMPUTER SOFTWARE	3,023	2,433	2,447	3,000	3,000	3,000	0%
20-38	COMPUTER HARDWARE	5,848	14,271	2,020	3,200	3,200	-	-100%
20-61	ELEC MATERIALS/SUPPLIES	55,975	37,512	24,378	53,000	51,200	50,000	-6%
	MATERIALS & SUPPLIES	**83,761**	**68,370**	**42,635**	**76,600**	**74,800**	**67,400**	**-12%**
30-21	TELEPHONE/FAX	21,043	20,975	20,398	22,000	22,000	22,000	0%
30-23	ELECTRICITY	1,493	2,224	1,698	2,100	2,100	2,000	-5%
30-27	SUBSCRIPTIONS AND DUES	321	195	311	400	400	400	0%
30-28	TRAINING/CONF/FOOD/TRAVEL	7,338	5,660	2,158	6,000	7,800	8,000	33%
30-31	CONTRACTUAL SERVICES	108,610	635,130	90,392	104,000	104,000	104,000	0%
30-39	IN-HOUSE TRAINING	1,754	1,940	2,610	2,000	2,000	-	-100%
30-43	ENVIRONMENTAL EXPENSES	72,133	62,627	56,150	63,000	63,000	60,000	-5%
30-51	RIGHT OF WAY	3	5	-	-	-	-	0%
30-61	OFF EQUIP/REPAIRS & MAINT	63	100	-	100	100	-	-100%
30-62	GASOLINE	14,513	15,668	15,802	20,000	20,000	18,000	-10%
30-64	TRUCK REPAIRS/MAINTENANCE	210	16	-	-	-	-	0%
30-66	OTHER EQUIP REPAIRS/MAINT	17,419	15,289	-	15,000	15,000	7,500	-50%
30-67	RADIO REPAIRS/MAINTENANCE	3,067	3,486	1,882	22,100	29,500	1,300	-94%
	ADMINISTRATIVE EXPENDITURES	**247,967**	**763,315**	**191,401**	**256,700**	**265,900**	**223,200**	
	OPERATING EXPENDITURES	**1,319,391**	**1,662,535**	**986,043**	**1,163,900**	**1,171,300**	**1,192,200**	**2%**
								0
40-22	AUTOMOBILES - PURCHASE	-	-	-	-	-	35,000	0%
40-23	TRUCKS - PURCHASE	-	56,078	-	-	-	-	0%
40-25	OTHER EQUIP - PURCHASE	77,861	20,905	102,991	-	-	12,000	0%
50-76	LIGHTING IMPROVEMENTS	46,357	194,100	50,000	100,000	100,000	50,000	-50%
50-82	REPLACE BREAKERS	163,807	98,292	-	-	-	-	0%
50-86	BATTERY BANK REPLACEMENT	-	-	-	-	-	24,500	0%
60-82	CAPICITOR INSTALLATIONS	-	-	100,000	125,000	125,000	60,000	-52%
70-27	SUBSTATIONS	1,234,995	272,976	487,215	850,200	651,800	277,500	-67%
70-29	ST.JONES SUBSTATION	79,692	-	-	-	-	-	0%
70-35	TRANSMISSION/SWITCHES	10,332	144,593	98,000	180,000	109,000	1,546,800	759%
80-38	UPGRADE SCADA	-	-	75,000	-	-	-	0%
90-25	DISTRIBUTION UPGRADES	2,139,861	579,430	877,510	677,500	621,000	400,000	-41%
90-26	69 KV FEEDERS 3 & 4	601,597	4,242	-	-	-	-	0%
	CAPITAL OUTLAY	**4,354,502**	**1,370,616**	**1,790,716**	**1,932,700**	**1,606,800**	**2,405,800**	**24%**
	TOTAL EXPENDITURES	**$ 5,673,893**	**$ 3,033,151**	**$ 2,776,759**	**$ 3,096,600**	**$ 2,778,100**	**$ 3,598,000**	**16%**
	OPERATING BUDGET STATS	**$ 1,500,012**	**$ 1,745,105**	**$ 1,152,060**	**$ 1,163,900**	**$ 1,171,300**	**$ 1,192,200**	
	ACTUAL % OF OPER BUDGET	**88%**	**95%**	**86%**				
	BUDGET % CHANGE	**-**	**16%**	**-34%**	**1%**	**2%**	**2%**	
	REVENUES							
	ELECTRIC FUND	$ 1,319,391	$ 1,662,535	$ 986,043	$ 1,163,900	$ 1,171,300	$ 1,192,200	
	ELECTRIC I & E FUND	4,354,502	1,370,616	1,790,716	1,932,700	1,606,800	2,405,800	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	11.0	11.0	10.0	10.0	10.0	10.0	

ELECTRIC ADMINISTRATION
480/487-8400-564

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 229,096	$ 245,439	$ 190,742	$ 148,600	$ 148,600	$ 196,700	32%
10-12	OVERTIME	945	-	237	-	-	-	0%
10-14	FICA TAXES	17,158	18,289	14,013	11,300	11,300	15,000	33%
10-15	HEALTH INSURANCE	31,653	35,963	24,740	22,500	22,500	23,900	6%
10-16	L I D INSURANCE	1,516	1,549	1,129	1,000	1,000	1,200	20%
10-17	WORKERS COMPENSATION	1,727	1,821	8	800	800	400	-50%
10-19	PENSION	51,772	9,660	6,763	7,200	7,200	10,000	39%
10-20	OPEB	-	-	8,386	9,500	9,500	14,500	53%
	PERSONNEL COSTS	**333,867**	**312,721**	**246,018**	**200,900**	**200,900**	**261,700**	**30%**
20-22	OFFICE SUPPLIES	1,730	2,639	2,074	1,200	1,200	1,200	0%
20-23	PRINTING AND DUPLICATING	10,664	11,478	10,838	10,000	10,000	10,000	0%
20-28	MEDICAL SUP & PHYSICALS	118	86	364	100	100	100	0%
20-31	BOOKS	25	50	-	-	-	-	0%
20-37	COMPUTER SOFTWARE	-	-	83	200	200	200	0%
20-38	COMPUTER HARDWARE	3,729	-	-	-	-	-	0%
20-46	CITY BLDG MAINT SUPPLIES	129,223	129,133	158,847	130,000	130,000	130,000	0%
20-58	WATER/SEWER	744	807	880	900	900	900	0%
	MATERIALS & SUPPLIES	**146,233**	**144,193**	**173,086**	**142,400**	**142,400**	**142,400**	**0%**
30-21	TELEPHONE/FAX	1,953	2,440	2,164	1,900	1,900	1,900	0%
30-23	ELECTRICITY	24,484	23,936	20,474	25,000	25,000	20,000	-20%
30-27	SUBSCRIPTIONS AND DUES	55,191	65,532	64,697	65,600	65,600	69,600	6%
30-28	TRAINING/CONF/FOOD/TRAVEL	1,646	1,013	(153)	2,500	2,500	2,500	0%
30-29	CONSULTING FEES	87,115	63,526	104,412	39,000	39,000	-	-100%
30-31	CONTRACTUAL SERVICES	56,996	23,071	42,544	18,200	18,200	18,200	0%
30-32	LEGAL EXPENSES	-	301,070	-	-	-	75,000	0%
30-35	COMMUNITY RELATIONS EXP	6,715	4,179	225	5,000	5,000	5,000	0%
30-62	GASOLINE	551	763	608	700	700	700	0
	ADMINISTRATIVE EXPENDITURES	**234,651**	**485,530**	**234,971**	**157,900**	**157,900**	**192,900**	**22%**
	OPERATING EXPENDITURES	**714,751**	**942,444**	**654,075**	**501,200**	**501,200**	**597,000**	**19%**
	TOTAL EXPENDITURES	**$ 714,751**	**$ 942,444**	**$ 654,075**	**$ 501,200**	**$ 501,200**	**$ 597,000**	**19%**
	OPERATING BUDGET STATS	**$ 640,535**	**$ 974,959**	**$ 647,715**	**$ 501,200**	**$ 501,200**	**$ 597,000**	
	ACTUAL % OF OPER BUDGET	112%	97%	101%				
	BUDGET % CHANGE	**-**	**52%**	**-34%**	**-23%**	**-23%**	**16%**	
	REVENUES							
	ELECTRIC FUND	$ 714,751	$ 942,444	$ 654,075	$ 501,200	$ 501,200	$ 597,000	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	4.0	4.0	4.0	3.0	3.0	3.0	

METER READING
480/487-8500-565

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 176,741	$ 123,061	$ 124,887	$ 124,700	$ 124,700	$ 129,700	4%
10-12	OVERTIME	13,880	5,694	9,129	6,000	6,000	8,800	47%
10-14	FICA TAXES	14,429	9,658	10,040	9,600	9,600	10,500	9%
10-15	HEALTH INSURANCE	30,397	27,763	28,390	25,800	25,800	27,500	7%
10-16	L I D INSURANCE	924	750	758	800	800	800	0%
10-17	WORKERS COMPENSATION	6,675	4,980	110	3,700	3,700	3,300	-11%
10-19	PENSION	32,634	5,889	6,177	6,200	6,200	6,100	-2%
10-20	OPEB	-	-	1,464	7,700	7,700	9,000	17%
	PERSONNEL COSTS	**275,680**	**177,795**	**180,955**	**184,500**	**184,500**	**195,700**	**6%**
20-29	UNIFORMS/UNIFORM ALLOW	4,334	3,298	2,942	4,000	4,000	2,700	-33%
20-32	SECURITY/SAFETY MATERIALS	120	312	109	300	300	400	33%
20-33	SMALL TOOLS	-	816	-	-	-	-	0%
20-38	COMPUTER HARDWARE	-	-	-	1,600	1,600	-	-100%
20-55	METER READING SUPPLIES	4,208	4,326	3,393	4,500	4,500	4,000	-11%
	MATERIALS & SUPPLIES	**8,662**	**8,752**	**6,444**	**10,400**	**10,400**	**7,100**	**-32%**
30-21	TELEPHONE/FAX	1,938	1,492	1,618	1,600	1,600	1,600	0%
30-62	GASOLINE	9,477	9,627	11,685	10,000	10,000	10,000	0%
30-66	OTHER EQUIP REPAIRS/MAINT	4,982	6,477	4,951	5,800	5,800	5,500	-5%
30-67	RADIO REPAIRS/MAINTENANCE	677	209	137	200	200	400	100%
	ADMINISTRATIVE EXPENDITURES	**17,074**	**17,805**	**18,391**	**17,600**	**17,600**	**17,500**	**-1%**
	OPERATING EXPENDITURES	**301,416**	**204,352**	**205,790**	**212,500**	**212,500**	**220,300**	**4%**
40-25	OTHER EQUIP - PURCHASE	-	-	10,280	-	-	-	0%
	CAPITAL OUTLAY	**-**	**-**	**10,280**	**-**	**-**	**-**	**0%**
	TOTAL EXPENDITURES	**$ 301,416**	**$ 204,352**	**$ 216,070**	**$ 212,500**	**$ 212,500**	**$ 220,300**	**4%**
	OPERATING BUDGET STATS	**$ 289,103**	**$ 205,915**	**$ 215,208**	**$ 212,500**	**$ 212,500**	**$ 220,300**	
	ACTUAL % OF OPER BUDGET	**104%**	**99%**	**96%**				
	BUDGET % CHANGE	**-**	**-29%**	**5%**	**-1%**	**-1%**	**4%**	
	REVENUES							
	ELECTRIC FUND	$ 301,416	$ 204,352	$ 205,790	$ 212,500	$ 212,500	$ 220,300	
	ELECTRIC I & E FUND	-	-	10,280	-	-	-	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	3.0	3.0	3.0	3.0	3.0	3.0	

SYSTEM OPERATIONS
480/487-8600-526

ACCT	DESCRIPTION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 REVISED	2013-2014 PROPOSED	% CHANGE
10-11	SALARIES	$ 294,419	$ 318,162	$ 332,035	$ 332,700	$ 341,400	$ 339,100	2%
10-12	OVERTIME	64,891	52,681	43,311	43,900	43,900	50,300	15%
10-14	FICA TAXES	26,952	27,547	27,665	28,100	28,100	29,900	6%
10-15	HEALTH INSURANCE	49,588	60,093	61,111	58,700	58,700	69,500	18%
10-16	L I D INSURANCE	1,136	1,265	1,343	1,400	1,400	1,400	0%
10-17	WORKERS COMPENSATION	9,749	10,545	275	15,300	15,300	12,800	-16%
10-19	PENSION	48,068	14,932	16,321	16,800	16,800	16,700	-1%
10-20	OPEB	-	-	15,701	20,700	20,700	23,900	15%
	PERSONNEL COSTS	**494,803**	**485,225**	**497,762**	**517,600**	**526,300**	**543,600**	**5%**
20-32	SECURITY/SAFETY MATERIALS	-	300	300	-	-	-	0%
20-38	COMPUTER HARDWARE	1,391	1,370	-	-	-	-	0%
	MATERIALS & SUPPLIES	**1,391**	**1,670**	**300**	**-**	**-**	**-**	0%
	TOTAL EXPENDITURES	**$ 496,194**	**$ 486,895**	**$ 498,062**	**$ 517,600**	**$ 526,300**	**$ 543,600**	**5%**
	OPERATING BUDGET STATS	**$ 624,520**	**$ 492,493**	**$ 473,895**	**$ 517,600**	**$ 526,300**	**$ 543,600**	
	ACTUAL % OF OPER BUDGET	**79%**	**99%**	**105%**				
	BUDGET % CHANGE	**-**	**-21%**	**-4%**	**9%**	**11%**	**3%**	
	REVENUES							
	ELECTRIC FUND	$ 496,194	$ 486,895	$ 498,062	$ 517,600	$ 526,300	$ 543,600	
	PERSONNEL							
	BUDGETED FULL-TIME POSITIONS	5.0	5.0	5.0	5.0	5.0	5.0	

Other Funds

Contains the following subsections:

- Municipal Street Aid Fund
- Workers Compensation Fund
- Community Transportation Fund
- Library Grants
- Police Grants

MUNICIPAL STREET AID FUND

CASH RECEIPTS

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
BEGINNING BALANCE	429	100	132,200	100	132,100	-99.9%
STATE GRANT	526,814	527,400	527,400	527,400	-	0.0%
SPECIAL STATE GRANT	526,814	-	132,200	-	132,200	-100.0%
INTEREST EARNED	100	-	-	-	-	0.0%
TOTALS	**1,054,157**	**527,500**	**791,800**	**527,500**	**264,300**	**-33.4%**

BUDGET SUMMARY

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
TRANSFER TO GENERAL FUND	527,227	527,400	527,400	527,400	-	0.0%
STREET IMPROVEMENTS	-	-	264,300	-	264,300	-100.0%
CURRENT YEAR BALANCE	102	100	100	100	-	0.0%
TOTALS	**527,329**	**527,500**	**791,800**	**527,500**	**264,300**	**-33.4%**

WORKER'S COMPENSATION FUND 662

OPERATING REVENUES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
PRIOR YEAR BALANCE	1,936,697	943,400	633,100	1,200,600	(567,500)	89.6%
INTEREST INCOME	25,712	25,000	25,000	10,600	14,400	-57.6%
PREMIUM FROM CITY	24,528	626,700	626,700	490,700	136,000	-21.7%
MISCELLANEOUS REVENUE	6,380	4,600	4,600	4,600	-	0.0%
INSURANCE REFUND	533,979	-	-	-	-	0.0%
TRANSFER FROM ELECTRIC	-	-	500,000	-	-	-100.0%
TOTALS	**2,527,296**	**1,599,700**	**1,789,400**	**1,706,500**	**(106,800)**	**-4.6%**

OPERATING EXPENSES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
PROGRAM EXP./SUPPLIES - CLAIMS	1,769,964	450,000	450,000	450,000	-	0.0%
INSURANCE	67,652	68,300	68,300	76,500	(8,200)	12.0%
BANK FEES	1,192	1,500	1,500	600	900	-60.0%
STATE OF DEL - SELF INSURANCE TAX	24,337	37,000	37,000	37,000	-	0.0%
CONTRACTUAL SERVICES	31,100	32,000	32,000	57,000	(25,000)	78.1%
TOTAL EXPENSES	**1,894,245**	**588,800**	**588,800**	**621,100**	**(32,300)**	**5.5%**
CURRENT YEAR BALANCE	633,051	1,010,900	1,200,600	1,085,400	(74,500)	-9.6%
TOTALS	**2,527,296**	**1,599,700**	**1,789,400**	**1,706,500**	**(106,800)**	**-4.6%**

COMMUNITY TRANSPORTATION IMPROVEMENT FUND

OPERATING REVENUES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
PRIOR YEAR BALANCE	435,160	435,700	189,300	-	189,300	-100.0%
GRANTS REVENUE	245,857	300,000	300,000	500,000	(200,000)	66.7%
TRF FM GENERAL CAPITAL PROJ FD	-	1,606,700	60,000	-	60,000	-100.0%
MISCELLANEOUS REVENUES	660	-	-	-	-	0.0%
INTEREST INCOME	209	500	500	500	-	0.0%
TOTALS	**681,886**	**2,342,900**	**549,800**	**500,500**	**49,300**	**-9.0%**

OPERATING EXPENSES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
PROGRAM EXP. GRANT RELATED	271,888	2,306,700	324,500	500,000	(175,500)	54.1%
PROGRAM EXP. CITY APPROPRIATED	152,709	-	225,300	-	225,300	-100.0%
OPERATING TRANSFERS - OUT	68,000	-	-	-	-	0.0%
CURRENT YEAR BALANCE	189,289	36,200	-	500	(500)	0.0%
TOTALS	**681,886**	**2,342,900**	**549,800**	**500,500**	**49,300**	**-9.0%**

FY 2014 DRAFT ANNUAL OPERATING BUDGET - DOVER, DELAWARE

LIBRARY GRANT

OPERATING REVENUES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
PRIOR YEAR BALANCE	47,472	16,336	12,700	-	12,700	-100.0%
STATE GRANT	280,467	259,801	270,100	270,100	-	0.0%
FEDERAL GRANT	1,500	2,750	1,500	2,700	(1,200)	80.0%
TOTALS	**329,439**	**278,887**	**284,300**	**272,800**	**11,500**	**-4.0%**

OPERATING EXPENSES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
STATE GRANTS						
FURNITURE/FIXTURES	19,884	-	21,400	2,000	19,400	-90.7%
OFFICE SUPPLIES	8,899	-	20,000	24,000	(4,000)	
PRINTING AND DUPLICATING	5,933	-	8,900	8,900	-	
PROGRAM EXPENSES/SUPPLIES	29,305	41,935	26,000	28,000	(2,000)	7.7%
BOOKS	111,870	119,216	120,900	124,900	(4,000)	3.3%
AUDIO VISUAL SUPPLIES	68,368	55,000	72,000	74,000	(2,000)	2.8%
POSTAGE	44	-	100	100	-	0.0%
TRAINING/CONF/FOOD/TRAV	3,156	5,000	3,500	3,500	-	0.0%
CONTRACTUAL SERVICES	2,251	18,650	-	-	-	0.0%
OFF EQP/REPAIRS & MAINT	2,386	-	2,000	2,000	-	0.0%
COMPUTER HARDWARE	45,835	20,000	8,000	-	8,000	-100.0%
SUBTOTAL EXPENSES STATE GRANTS	**297,931**	**259,801**	**282,800**	**267,400**	**15,400**	-5.4%
FEDERAL GRANTS						
PROGRAM EXPENSES/SUPPLIES	1,500	2,750	1,500	-	1,500	-100.0%
COMPUTER HARDWARE	-	-	-	2,700	(2,700)	0.0%
SUBTOTAL EXPENSES FEDERAL GRAN	**1,500**	**2,750**	**1,500**	**2,700**	**(1,200)**	80.0%
CURRENT YEAR BALANCE	31,508	16,336	-	2,700	(2,700)	0
TOTALS	**330,939**	**278,887**	**284,300**	**272,800**	**11,500**	**-4.0%**

POLICE GRANTS

OPERATING REVENUES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
PRIOR YEAR BALANCE	415,404	-	178,400	98,000	80,400	-45.1%
GRANTS RECEIVED	454,502	385,038	505,104	315,000	190,104	-37.6%
INTEREST INCOME	149	-	-	-	-	0.0%
TOTALS	**870,055**	**385,038**	**683,504**	**413,000**	**270,504**	**-39.6%**

OPERATING EXPENSES

	2011/12 ACTUAL	2012/13 BUDGET	2012/13 REVISED	2013/14 PROPOSED	$ DIFFERENCE FY 14 PP VS FY13 BUDGET	% CHG FY14 VS FY13
EXPENDITURES						
MATERIALS AND SUPPLIES						
FURNITURE & FIXTURES	-	-	16,500	-	16,500	-100.0%
PHOTO EQUIPT & SUPPLIES	20,150	-	150	-	150	-100.0%
POLICE EQUIPT & PROG SUPP	82,472	104,000	129,079	191,000	(61,921)	48.0%
COMPUTER SOFTWARE	1,449	-	1,449	-	1,449	-100.0%
TECHNOLOGY EQUIPMENT	82,223	30,000	139,865	60,000	79,865	-57.1%
BUILDING IMPROVEMENTS	62,121	-	-	-	-	0.0%
ADMINISTRATIVE EXPENDITURES						
CELL PHONE CHARGES	10,892	15,000	15,000	15,000	-	0.0%
TRAINING	38,639	17,000	29,500	36,000	(6,500)	22.0%
AUDIT FEES	991	1,000	1,000	1,000	-	0.0%
CONTRACTUAL SERVICES	156,463	218,038	161,854	-	161,854	-100.0%
VEHICLE MAINT & EQUIPT	33,634	-	-	-	-	0.0%
CAPITAL OUTLAY						
VEHICLE PURCHASE	130,193	-	35,114	-	35,114	-100.0%
TOTAL EXPENDITURES	**619,227**	**385,038**	**529,511**	**303,000**	**226,511**	**-42.8%**
OTHER FINANCING USES						
OPERATING TRANSFERS-OUT	**72,395**	-	153,993	110,000	58,762	-28.6%
TOTAL FINANCING USES	**72,395**	**-**	**153,993**	**110,000**	**58,762**	**-28.6%**
CURRENT YEAR BALANCE	178,433	-	-	-	(14,769)	0.0%
TOTALS	**870,055**	**385,038**	**683,504**	**413,000**	**270,504**	**-39.6%**

THE ABOVE BUDGET INCLUDES THE POLICE GRANTS FUND, USDOJ BYRNE GRANTS FUND AS WELL AS THE OTHER FEDERAL POLICE GRANTS FUND.