ANNUAL COUNCIL MEETING
A G E N D A

REVISED TO INCLUDE NEW ITEM #17 - LETTER OF SUPPORT

MAY 13, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

INVOCATION BY PASTOR AMY YARNALL - WESLEY UNITED METHODIST CHURCH

PLEDGE OF ALLEGIANCE LED BY COUNCILWOMAN WILLIAMS

AGENDA ADDITIONS/DELETIONS

1. **Adoption of Minutes - Regular Council Meeting of April 22, 2013**

2. **Proposed Resolution No. 2013-15/Presentation - Thomas J. Leary**

3. **Oaths of Office Administered by The Honorable Charles W. Welch, III, Judge, Court of Common Pleas**

Council - At-Large	**-**	**Timothy A. Slavin**
Council - First District	**-**	**James L. Hutchison, Sr.**
Council - Third District	**-**	**Sean M. Lynn**

4. **Election of Council President/Vice-Mayor**

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

5. **Proclamations**
   - **A. Community Action Month**
   - **B. Public Works Week**

6. **State of the City Message - Mayor Carleton E. Carey, Sr.**

* 7. **Utility Committee Report - April 22, 2013**
   - **A. Annual Engineering Consultant's Report on the Operation and Maintenance of the Electric System - Fiscal Year 2012**
     (Committee Recommended Acceptance of the Report)

* **8. Legislative, Finance, and Administration Committee Report - April 22, 2013**

A. Emergency Replacement of Police Dispatch Center Raised Floor

(Committee Recommended Approval of Flooring Replacement by Cherokee Nation Construction Services)

B. Emergency Replacement of Weyandt Hall Carrier Chiller Compressor

(Committee Recommended Approval of Staff's Recommendation to Award a Purchase Order in the Amount of $13,600 to Progressive Mechanical for the Replacement of the Compressor on the Carrier Chiller with a New Compressor (Five (5) Year Warranty) and to Allow for the Usage of Non-Budgeted Receipts from the Sale of Assets this Year to Pay for the Unbudgeted Emergency Purchase)

C. Proposed Ordinance #2013-07 Amending Chapter 2 - Administration, Article VI - Other Post-Employment Benefits Fund (Medicare Part B Reimbursement Eligibility Clarification)(See Item #18)

(Committee Recommended Adoption of Ordinance #2013-07)

D. Local Market Salary and Position Comparison

(Committee Recommended Authorizing the City Manager, Controller/Treasurer, and Human Resources Director to Conduct a Local Market Salary and Position Comparison as Requested, and that the Comparison Include Information Regarding Benefits, Policies, and Procedures Related to Such Matters as Extra Duty for Police Officers, Comp Time, and Exempt Positions)

* **9. Safety Advisory and Transportation Committee Report - April 24, 2013**

A. Safety Concerns - New Dover High School Pedestrian/Vehicular Traffic

(Committee Action Not Required)

B. Briefing on Delaware Department of Transportation (DelDOT) Projects

(Committee Action Not Required)

C. Briefing on Dover/Kent County Metropolitan Planning Organization (MPO) Projects - *Rich Vetter*

(Committee Action Not Required)

* **10. Monthly Reports - March 2013**

A. Budget
B. City Assessor
C. City Manager
D. City Planner
E. Dover Fire Department
F. Economic Development Office

* **11. Quarterly Review of Capital Investment Plan (CIP) (January, February, and March)**

* **12. 2013/14 Staff Appointments - City Council**

A. City Assessor
B. Building Inspector
C. City Clerk
D. Assistant City Clerk
E. Controller/Treasurer
F. Assistant Finance Director
G. Assistant Treasurers
H. Fire Marshal
I. City Planner
J. City Solicitor
K. Deputy City Solicitor

13. 2013/14 Committee Appointments - Council President

- **A. Compensation Commission**
- **B. Legislative, Finance, and Administration Committee**
- **C. Parks, Recreation, and Community Enhancement Committee**
- **D. Safety Advisory and Transportation Committee**
- **E. Utility Committee**
- **F. Construction Code Appeals Committee**
- **G. Other Post-Employment Benefits (OPEB) Trust Fund Board**
- **H. Retirement Committee - General Employee Pension Plan**
- **I. Retirement Committee - Police Pension Plan**

14. 2013/14 Miscellaneous Appointments - Council President

- **A. Chamber of Commerce & Greater Dover Committee Liaison Member**
- **B. City/County Committee (Liaison to Kent County)**
- **C. Kent County Tourism**
- **D. Central Delaware Economic Development Council (CDEDC) Liaison Member**

* **15. 2013/14 Committee Appointments - Mayor**

(Mayor Carey Requests That This Item Be Deferred Until May 28, 2013)

- **A. Compensation Commission**
- **B. Dover 4th of July Celebration Committee**
- **C. Dover Public Library Advisory Commission**
- **D. Downtown Dover Partnership Board of Directors**
- **E. Election Board**
- **F. Property Maintenance Board of Appeals**
- **G. Silver Lake Commission**

* **16. Resolution No. 2013-16 Proposing the Approval of the 2013 Community Development Block Grant Action Plan**

17. Letter of Support for Proposal to Amend Title 29, §10006, of the Delaware Code to Allow Members of a Municipal Council Serving in the Military or Armed Forces Overseas to Attend Meetings of Such Municipal Body by Video-Conferencing

18. First Reading - Proposed Ordinance #2013-07

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on May 28, 2013. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

- **A. Proposed Ordinance #2013-07 Amending Chapter 2 - Administration, Article VI - Other Post-Employment Benefits Fund (Medicare Part B Reimbursement Eligibility Clarification)**

19. Council Members' Announcements

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