REGULAR COUNCIL MEETING
A G E N D A

APRIL 8, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY COUNCILMAN DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN PERZA

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of March 25, 2013**

2. Oaths of Office Administered by The Honorable Henry duPont Ridgely, Justice, Delaware Supreme Court

Council - Second District	**-**	**William F. Hare**
Council - Fourth District	**-**	**David L. Anderson**

3. Proclamation - Arbor Day

4. Presentations

A. Police Department Annual Report
B. Library Six (6) Month Operations Report

5. **Public Hearing - Violation of the Dangerous Building Ordinance - Property Located at 231 North Queen Street, Owned by Jeanette Watson c/o Sandra Dean**

   (Staff Recommends Declaring the Building and all Accessory Structures on this Property Dangerous; Ordering the Property Repaired or Demolished by May 8, 2013 by the Owner or Equity Owner at Their Own Risk; Ordering the Building Inspector to Cause the Repair or Demolition of the Structures If Not Completed by the Owner Within 10 Days of the Date Established by City Council; Ordering the City Manager with the Assistance of the City Solicitor to Cause the Cost of Repairs or Demolition to Be Charged Against the Land on Which the Building Exists as a Municipal Lien or Cause Such Cost to Be Added to the Tax Duplicate as an Assessment, or to Be Levied as a Special Tax, or to Be Recovered in a Suit at Law Against the Owner)

6. **Luther Village Planned Neighborhood Design (PND) Senior Citizen Housing Option - Sketch Plan Review**

   (Staff Recommends That City Council Determine that Luther Village III: Planned Neighborhood Design - Senior Citizen Housing Option is of Such a Design and Type That Warrants Further Review by the Planning Commission. Staff Further Recommends That City Council Refer the Proposal to the Planning Commission for Further Review)

* 7. **Utility Committee Report - March 25, 2013**

   A. **Presentation by Calpine and KVAERNER on Employment and Construction Plans**
      (Committee Action Not Required)

   B. **Proposed Amendments to the Governing Policy for Energy Commodity Risk Management** *(Committee Recommended Approval of the Proposed Amendments)*

8. **Legislative, Finance, and Administration Committee Report - March 25, 2013**

   A. **Evaluation of Bids - Infield Groomer Replacement**
      *(Committee Recommended Awarding a Contract in the Amount of $17,372.12 to Turf Equipment and Supply Company and to Allow for the Usage of Budgetary Savings Realized)**(Staff Will Present a Revised Recommendation to Authorize the Purchase of the Infield Groomer, in the Amount of $17,348.00, from Lawn & Golf Supply Co., Inc., and to Allow for the Usage of Budgetary Savings Realized to Pay for the Unbudgeted but Necessary Purchase)***

* B. **FY 12 Audit - Required Auditor Communications**
      (Committee Recommended Acceptance of the FY 12 Audit - Required Auditor Communications Report, as Presented)

* C. **Proposed Ordinance #2013-06 Amending Chapter 2 - Administration, Article II - City Council, Division 2 - Meetings of the Dover Code - Excused Absences *(See Item #13-A)***
      (Committee Recommended Adoption of Proposed Ordinance #2013-06, with LF&A #1, Which Stipulates That, after Three (3) Meetings, If Excused, a Member's Pay Would Be Suspended until the Member Returns)

* D. **City Hall Replacement - Potential RFP (Request for Proposal) for Architectural Services for Conceptual Design**
      (Committee Recommended Authorizing the City Manager to Issue an RFP for Architectural Services to Prepare Concepts to Replace Existing Office Space Related to City Hall and 5 East Reed Street)

* E. **Evening and Weekend Code Enforcement Coverage**
      (Committee Recommended Instructing Staff to Develop a Schedule and Budget for Overtime for FY 14 to Support Evening and Weekend Code Enforcement Coverage, Stipulating That Staff Try to Schedule Without Utilizing Overtime If Possible)

* **9. Monthly Reports - February 2013**

- **A. Budget**
- **B. Chief of Police**
- **C. City Assessor**
- **D. City Manager**
- **E. City Planner**
- **F. Dover Fire Department**
- **G. Economic Development Office**

10. Dedication of Rights-of-Way and Public Infrastructure (Utility Committee)

A. The Village of Cannon Mill - Phase I

*(On February 25, 2013, the Committee Recommended Acceptance of Dedication of Rights-of-Way and Public Infrastructure in Phase I of the Village of Cannon Mill Subdivision, Including All of the Referenced Public Improvements)**(On March 11, 2013 City Council Deferred Action Until March 25, 2013, as Recommended by Staff)***

11. Evaluation of Bids

A. Cannon Mill Paving Improvements Program ***(Tabled by City Council During Their Regular Meeting of February 25, 2013)***

(On February 25, 2013, Staff Recommended Awarding a Unit Price Contract for the Cannon Mill Paving Improvements Program to Harmony Construction Company Based on the Prevailing Wage Unit Prices for Each Work Item Submitted. The Total Work Authorized Under this Contract Will Not Exceed the Available Funding in Conjunction with the Co-Project FY 2013 Street and Alley Program)

B. Engineering Service Agreement - General Scott Substation Switchgear Replacement

(Staff Recommends Awarding the Work to Power Consulting Engineers (PCE) in an Amount Not to Exceed $55,000 Based on Time & Materials)

12. Fee Proposal - Attorney Services for Labor Negotiations

A. American Federation of State, County, and Municipal Employees (AFSCME)

(Staff Recommends Retaining the Firm of Baird Mandalas, LLC For AFSCME Labor Negotiations at a Fee of $50,000)

B. International Brotherhood of Electrical Workers (IBEW) Local 1238

(Staff Recommends Retaining the Firm of Baird Mandalas, LLC For IBEW Labor Negotiations at a Fee of $15,000)

13. First Reading - Proposed Ordinance #2013-06 With LF&A #1

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on April 22, 2013. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Proposed Ordinance #2013-06 with LF&A #1 Amending Chapter 2 - Administration, Article II - City Council, Division 2 - Meetings of the Dover Code - Excused Absences

(Legislative, Finance, and Administration Committee)

14. Final Reading - Proposed Ordinance

The First Reading of the following proposed ordinance was accomplished during the Council Meeting of March 25, 2013. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. Staff Substitute #2, With LF&A #1 and Council #1 for Ordinance #2013-04 - Amending Chapter 22 - Buildings and Building Regulations, Article X - Rental Dwellings

15. Council Members Announcements

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