REGULAR COUNCIL MEETING
A G E N D A

MARCH 25, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY PASTOR STEVE LAMOTTE - HOPE UNITED METHODIST CHURCH/WESLEY COLLEGE CAMPUS MINISTER

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN PERZA

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of March 11, 2013**

2. Presentations
- **A. Certificate of Congratulations - Wilma Mishoe - Induction into the Hall of Fame of Delaware Women**
- **B. Awards by Downtown Dover Partnership - St. Patrick's Day Parade**

3. Dover Human Relations Commission Annual Report Presentation

4. Proposed Resolutions
- **A. No. 2013-09 - Requesting the General Assembly to Amend Article II - Mayor and Council, Section 5 - Council to Be Legislative Body; Size; Districts; Terms of Mayor and Councilmen; Qualifications, of the City of Dover Charter**
- **B. No. 2013-11 - Spring Cleanup Week**

* **5. Legislative, Finance, and Administration Committee Report - March 11, 2013**

A. Permanent Assignment of Duties Associated with Interim Managerial Plan and Organizational Changes

(Committee Recommended Approval of the Permanent Assignment of Duties, as Outlined)

B. Downtown Dover Partnership (DDP) Request for Continued Staff Assistance and Support

(Committee Recommended Authorizing the City's Administrative Staff to Continue to Provide Administrative Support to the Downtown Dover Partnership (DDP) via Ms. Beverly Jackson Until December 31, 2013)

C. Update on Community Meeting - Role and Scope of the Historic District Commission and the Historic District

(Committee Action Not Required)

D. Proposed Ordinance - Staff Substitute #2, With LF&A #1 for Ordinance #2013-04 - Amending Chapter 22 - Buildings and Building Regulations, Article X - Rental Dwellings (See Item #9)

(Committee Recommended Adoption of Staff Substitute #2, With LF&A #1 for Ordinance #2013-04)

* **6. Special Parks, Recreation, and Community Enhancement Committee Report - March 18, 2013**

A. Community Development Block Grant (CDBG) Application Review

(Committee Recommended Funding as Follows: Dover Interfaith Mission for Housing -$27,500; Milford Housing Development Corp. (Rehab)-$32,657.50; Milford Housing Development Corp. (Emer.)-$40,000; NCALL-$6,035; Elizabeth W. Murphey School-$32,657.50; and Homeownership Assistance Program - $40,000)

7. Dedication of Rights-of-Way and Public Infrastructure (Utility Committee)

A. The Village of Cannon Mill - Phase I

*(02/25/13 Committee Recommended Acceptance of Dedication of Rights-of-Way and Public Infrastructure in Phase I of the Village of Cannon Mill Subdivision, Including All of the Referenced Public Improvements)**(On March 11, 2013 City Council Deferred Action Until March 25, 2013, as Recommended by Staff)***

B. The Village of Westover - Phase VI

*(02/25/13 Committee Recommended Acceptance of Dedication of Rights-of-Way and Public Infrastructure in Phase VI of the Village of Westover Subdivision, Including All of the Referenced Public Improvements)**(On March 11, 2013 City Council Deferred Action Until March 25, 2013, as Recommended by Staff)***

8. Evaluation of Bids

A. Cannon Mill Paving Improvements Program *(Tabled by City Council During Their Regular Meeting of February 25, 2013)*

(02/25/13 Staff Recommended Awarding a Unit Price Contract for the Cannon Mill Paving Improvements Program to Harmony Construction Company Based on the Prevailing Wage Unit Prices for Each Work Item Submitted. The Total Work Authorized Under this Contract Will Not Exceed the Available Funding in Conjunction with the Co-Project FY 2013 Street and Alley Program)

9. First Reading - Proposed Ordinance

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on April 8, 2013. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Staff Substitute #2, With LF&A #1 for Ordinance #2013-04 - Amending Chapter 22 - Buildings and Building Regulations, Article X - Rental Dwellings

10. Council Members Announcements

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