REGULAR COUNCIL MEETING
A G E N D A

MARCH 11, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY DR. W. THOMAS MERCER

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN LYNN

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of February 25, 2013**

2. Proclamation - Earth Hour (March 23, 2013 at 8:30 p.m.)

3. Presentation - Planning, Inspections, and Recreation Annual Report

4. Public Hearing - Proposed Resolution No. 2013-07 Approving Alley Abandonment (Paper) - 235 (Case), 239 (McCabe-Cort), and 243 (Marami Partners) Bayard Avenue

5. Public Hearing/Final Reading - Proposed Ordinance #2013-01

The First Reading of the following proposed ordinance was accomplished during the Council Meeting of January 28, 2013. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. AN ORDINANCE AMENDING APPENDIX B - ZONING, ARTICLE 3 - DISTRICT REGULATIONS, SECTION 22 - AIRPORT ENVIRONS OVERLAY ZONE (AEOZ)

6. Rezoning Request - Public Hearing/Final Reading of Proposed Ordinance #2013-02

The First Reading of the following proposed ordinance was accomplished during the Council Meeting of January 28, 2013. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF DOVER BY CHANGING THE BOUNDARY OF THE AIRPORT ENVIRONS OVERLAY ZONE (AEOZ) IN ACCORDANCE WITH THE 2010 AIR INSTALLATION COMPATIBLE USE ZONE (AICUZ) STUDY PUBLISHED BY THE DOVER AIR FORCE BASE

7. Utility Committee Report - February 25, 2013

* **A. Annexation Request - 1174 S. Governors Avenue, Owned by Sipple's Used Cars, Inc.**

(Committee Recommended Annexation of the Property and Adoption of Resolution No. 2013-06 Setting the Annexation Referendum)

B. Dedication of Rights-of-Way and Public Infrastructure

b-1. The Village of Cannon Mill - Phase I

*(Committee Recommended Acceptance of Dedication of Rights-of-Way and Public Infrastructure in Phase I of the Village of Cannon Mill Subdivision, Including All of the Referenced Public Improvements)***(Staff Recommends Deferring Action Until March 25, 2013)**

b-2. The Village of Westover - Phase VI

*(Committee Recommended Acceptance of Dedication of Rights-of-Way and Public Infrastructure in Phase VI of the Village of Westover Subdivision, Including All of the Referenced Public Improvements)***(Staff Recommends Deferring Action Until March 25, 2013)**

* **C. Update - Calpine**

(Committee Action Not Required for this Item)

8. Legislative, Finance, and Administration Committee Report - February 25, 2013

A. Proposed Charter Amendments

a-1. Article II - Mayor and Council, Section 13 - Vacancies; Forfeiture of Office; Filling of Vacancies

(Committee Made No Recommendation)

a-2. Article II - Mayor and Council, Section 5 - Council to Be Legislative Body; Size; Districts; Terms of Mayor and Councilmen; Qualifications

(Committee Recommended Approval of the Proposed Charter Amendments and that a Resolution (No. 2013-09) Requesting the General Assembly to Amend the City of Dover Charter be Prepared for Council's Review and Adoption)

a-3. Article I - Powers of the City, Section 1.05 - Procedure to Extend Boundaries

(Committee Recommended Approval of the Proposed Charter Amendments and that a Resolution (No. 2013-10) Requesting the General Assembly to Amend the City of Dover Charter be Prepared for Council's Review and Adoption)

* **B. Disposal of Excess Property - Justice of the Peace (JP) Court 7 and 16**

(Committee Recommended Authorizing the City Manager to Become a Co-Applicant With the State of Delaware on a Site Plan Application to Expand JP Court 7 and 16 Located at the Intersection of Bank Lane and West Street. Once the Amount of Land Necessary to Accommodate the Proposed Expansion is Known, the City Manager Will Return to the Committee with a Recommendation Regarding the Disposal of City Property Necessary to Accommodate the Proposed Expansion)

* **9. Monthly Reports - January 2013**

- **A. Budget**
- **B. Chief of Police**
- **C. City Assessor**
- **D. City Manager**
- **E. City Planner**
- **F. Dover Fire Department**
- **G. Economic Development Office**

10. Setting of Property Assessment Appeals

(Staff Recommends May 20 - May 24, 2013 - 9:00 A.M. Until 4:00 P.M., May 28 - May 31, 2013 - 9:00 A.M. until 4:00 P.M., One Evening (If Needed). The Hearing Times Are Subject to Change)

11. Evaluation of Bids

A. Cannon Mill Paving Improvements Program *(Tabled by City Council During Their Regular Meeting of February 25, 2013)*

*(Staff Recommended Awarding a Unit Price Contract for the Cannon Mill Paving Improvements Program to Harmony Construction Company Based on the Prevailing Wage Unit Prices for Each Work Item Submitted. The Total Work Authorized Under this Contract Will Not Exceed the Available Funding in Conjunction with the Co-Project FY 2013 Street and Alley Program)***(Staff Recommends Deferring Action Until March 25, 2013)**

B. Change Order for NRG Sanitary Sewer Upgrade

(Staff Recommends Approval of Change Order Request Submitted by Tri-State Grouting, LLC, in the Amount of $57,622)

C. Mowing Contract

(Staff Recommends Awarding a Mowing Contract to Priority Services LLC in the Amount of $32,820 for the CY 2013 Mowing Season)

12. Final Reading - Proposed Ordinance #2013-03

The First Reading of Proposed Ordinance #2013-03 was accomplished during the Council Meeting of February 25, 2013. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. Staff Substitute #1 for Ordinance #2013-03 - Amending Chapter 22 - Buildings and Building Regulations, Article XII - Vacant Buildings

13. Council Members Announcements

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REGULAR COUNCIL MEETING

The Regular Council Meeting was held on February 25, 2013 at 7:30 p.m. with Council President Leary presiding. Council members present were Mr. Anderson, Mr. Dixon, Mr. Lynn, Mr. Perza, Mr. Bonar, Mrs. Williams, Mr. Hare, and Mr. Hutchison.

Council staff members present were Police Chief Hosfelt, Mrs. Mitchell, Mrs. Townshend, Fire Chief West, Mr. Koenig, Deputy City Solicitor Pepper, and Mrs. McDowell. Mayor Carey was also present.

OPEN FORUM

The Open Forum was held at 7:15 p.m., prior to commencement of the Official Council Meeting. Council President Leary declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

There was no one present wishing to speak during the Open Forum.

The invocation was given by Reverend Robert Appling of Victory Chapel Church, followed by the Pledge of Allegiance.

AGENDA ADDITIONS/DELETIONS

Mr. Hutchison moved for approval of the agenda, seconded by Mr. Bonar and unanimously carried.

Mr. Perza requested that Item #6A - Parks, Recreation, and Community Enhancement Committee Report of February 11, 2013 - Review of Revised Active Recreation Plan - Clearview Meadow, be removed from the Consent Agenda.

Mr. Hare moved for approval of the Consent Agenda, as amended, seconded by Mrs. Williams and carried by a unanimous roll call vote.

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF FEBRUARY 11, 2013

The Minutes of the Regular Council Meeting of February 11, 2013 were unanimously approved by motion of Mr. Hare, seconded by Mrs. Williams and bore the written approval of Mayor Carey.

CERTIFICATE OF CONGRATULATIONS - DOVER SYMPHONY ORCHESTRA 45TH YEAR ANNIVERSARY

The following Certificate of Congratulations was read into the record by the City Clerk:

WHEREAS, the Dover Symphony Orchestra is a landmark organization which, since its foundation in 1968, has strived to bring live performances of classical and orchestral music to the Dover and Central Delaware area, to further the musical arts generally and symphonic music particularly, to provide educational and performing opportunities for the citizens of Delaware and neighboring communities, and to encourage the interest of young people in orchestral music; and

WHEREAS, throughout its history, hundreds of dedicated musicians, from all walks of life, ranging from students to senior citizens and including professional musicians, music teachers, and amateur players, have committed countless volunteer hours to setting up, rehearsing, and performing with the Dover Symphony Orchestra; and

WHEREAS, in 2013, the Dover Symphony Orchestra entered its 45th year of providing classical and popular music to Central Delaware.

NOW, THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF DOVER, DELAWARE, are privileged to present this Certificate of Congratulations to The Dover Symphony Orchestra In recognition of the celebration of its 45th anniversary and in appreciation for inspiring area musicians and audiences throughout the years.

On behalf of the Mayor and City Council, Mayor Carey presented the Certificate to Donald Buxton - Conductor, Nancy Pikulik - President, and Cynthia Witt - Business Manager. Ms. Pikulik, on behalf of the Dover Symphony Orchestra, thanked members for the recognition.

PROCLAMATION - NATIONAL PREPAREDNESS WEEK

The City Clerk read the following Proclamation into the record:

WHEREAS, the Federal Emergency Management Agency (FEMA) and the National Oceanic and Atmospheric Administration (NOAA) are continuing their partnership to increase awareness of the dangers posed by severe weather and the steps that can be taken to prepare for hazardous storms; and

WHEREAS, in 2012 there were more than 450 weather-related fatalities and nearly 2,600 injuries, despite advance warning; and

WHEREAS, the 2013 National Severe Weather Preparedness Week theme, "Be a Force of Nature," promotes a nationwide effort to raise public awareness of the importance of preparation in preventing the injuries that often occur during severe weather events.

NOW, THEREFORE, I, CARLETON E. CAREY, SR., MAYOR OF THE CITY OF DOVER, do hereby proclaim the week of March 3-9, 2013, as NATIONAL SEVERE WEATHER PREPAREDNESS WEEK in the City of Dover and encourage all individuals, families, and businesses in the Dover community to take the time to become educated on measures that can be taken to prepare for weather-related emergencies.

HEARING/VIOLATION OF DANGEROUS BUILDING ORDINANCE - 416 WEST DIVISION STREET, OWNED BY THE ESTATE OF EVELYN WATSON

A public hearing was duly advertised for this time and place to consider a violation of the Dangerous Building Ordinance at 416 West Division Street, owned by the Estate of Evelyn Watson. Mrs. Ann Marie Townshend, Director of Planning and Community Development, explained that the property was a two (2) story, wood-framed, single family home. The house had been vacant since August 2010 and was boarded by City crews in December 2010. Boards had been removed in the past and windows had been broken. The property had been re-secured by City staff. There were numerous code violations existing on the property.

Mrs. Townshend reviewed a presentation depicting the condition of the structure ***(Exhibit #1)***.

Staff recommended that City Council take the following action for property located at 416 West Division Street: 1) Declare this building and all accessory structures on this property dangerous. 2) Order the property repaired or demolished by March 25, 2013 by the owner or equity owner at their own risk. 3) Order the Building Inspector to cause the repair or demolition of the structures if not completed by the owner within 10 days of the date established by City Council. 4) Order the City Manager, with the assistance of the City Solicitor, to cause the cost of repairs or demolition to be charged against the land on which the building exists as a municipal lien or cause such cost to be added to the tax duplicate as an assessment, or to be levied as a special tax, or to be recovered in a suit at law against the owner.

Council President Leary declared the public hearing open and, there being no one present wishing to speak, the public hearing was closed.

Mr. Hutchison moved that the structure located at 416 West Division Street be declared a dangerous building and ordered that the property be demolished or repaired by March 25, 2013 in accordance with the process recommended by staff. The motion was seconded by Mr. Bonar and carried by a unanimous roll call vote.

PRESENTATION - FIRE DEPARTMENT ANNUAL REPORT

Former Fire Chief Jack Fortney reviewed the 2012 Fire Department Annual Report. He noted that the two (2) busiest months were April, with 98 incidents, and October, with 94 incidents. The slowest months were January and September, with 72 incidents each month. Chief Fortney stated that the Department averages two (2) runs per day.

In response to Mr. Hutchison, Chief Fortney stated that most of the calls that the Department responds to are false alarms. Mr. Anderson noted that 1,670 man hours were spent for fires and 1,640 man hours were spent on false alarms. Chief Fortney responded that the Fire Department and the Fire Marshal's Office were doing what they could to deter false alarms.

Members relayed their appreciation for the Fire Department's service to the City.

Mr. Bonar moved for acceptance of the Fire Department Annual Report, seconded by Mr. Hutchison and unanimously carried.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE REPORT - FEBRUARY 11, 2013

The Parks, Recreation, and Community Enhancement Committee met on February 11, 2013 with Chairman Bonar presiding.

Mr. Anderson requested the addition of Item #5A- Public Comments on Recreation Issues.

Review of Revised Active Recreation Plan - Clearview Meadow

Mrs. Ann Marie Townshend, Director of Planning and Community Development, reviewed detailed information regarding a revised Active Recreation Plan for Clearview Meadow. She noted that Clearview Meadow is a Planned Neighborhood Development (PND), consisting of $88.2524^{+/-}$ acres, located north of South Little Creek Road, south of North Little Creek Road, and east of Babb Drive. She stated that a 6.8429 acre Active Recreation Area was initially shown, including a walking path system, play structure, swings, tennis court, picnic tables, and benches. This active recreational component was reviewed by the Parks and Recreation Commission on July 27, 2004. A Revised Recreation Plan #1 was reviewed by the Parks, Recreation and Community Enhancement Committee on November 9, 2004 and received Planning Commission approval on December 20, 2004. She noted that the Revised Recreation Plan #1 involved the elimination of the tennis court and the addition of a swimming pool and bath house facility with an associated parking lot. The playground equipment was also relocated in this redesign.

Mrs. Townshend advised members that the Concept Plan for Clearview Meadow PND received Planning Commission approval on April 19, 2004 and the Preliminary Subdivision Plan received conditional approval from the Planning Commission on September 20, 2004. The Record Plan for the Subdivision was recorded on September 30, 2005 and the Final Construction Plans were approved January 19, 2006. The development, as approved, consists of the following: 167 single family detached homes, 48 duplexes, and 88 townhouses for a total of 303 dwelling units. The initial phases of construction and home building focused on the southern portion of the subdivision along the streets of Mer Way, Lady Bug Drive, and Nob Hill Road. Access into the subdivision is provided by John Hunn Brown Boulevard and Babb Drive. Currently, there are 26 duplex units, 35 townhouse units, and two (2) single-family detached units complete (63 units complete); two (2) duplex units under construction; and one (1) single-family detached home in permit review. Mrs. Townshend explained that, due to the economy, progress on this development ceased; however, it has recently been purchased by a new developer, Shirliz LLC c/o Knollwood Development Corporation, who has submitted the Revised Active Recreation Plan #2.

Mrs. Townshend indicated that the applicant has proposed several revisions to the Active Recreation Area of the subdivision, which includes 6.5624 acres of land to be reserved as Active Recreation Area, creating a park area centrally located in the subdivision. The revision proposes the elimination of the swimming pool and bathhouse building, relocation of the gazebo, and the addition of a community building with parking lot; a play area that contains a swing set and a play structure and series of benches and picnic tables remain throughout the site. She stated that the amenities are connected by a walking path system that is five (5) feet in width and constructed of bituminous asphalt and a large lawn area is central to the recreation area.

With regard to the community building, Mrs. Townshend stated that the architecture and floor plan submitted indicate a one (1) story building with a front entry porch. The exterior finish materials appear to be a horizontal siding, a shake style shingle in the gables, and a gable roof. The interior includes an exercise room, a small meeting (card/game) room, and a large meeting room, along with restroom facilities, storage, and a small kitchen. The plan also depicts a 15-space parking lot to be

located in front of the building. She reviewed information from the submitted Plan (last updated January 22, 2013) for the Revised Active Recreation Area #2 to be constructed, as follows:

	Required	Provided on Plan
Active Recreation Area (Article 5 §10.16)	275 S.F. per dwelling unit or 0.5 acre, greater thereof 305 DU = 83,875 S.F. (1.925 ac) Requires 1.925 acres	Community building, gazebo, lawn area, walking paths, and playground area = Total of 6.5624 acres
Active Recreation Amenities (Article 5 §10.15)	Accessible	Centrally located in the development. Access to all residential lots via the walking paths and sidewalk network. Accessible access to the community building is unclear. Parking lot provides one handicapped accessible parking space.
Active Recreation Amenities (Article 5 §10.15)	Age Oriented to development	Community Building Playground Area Equipment Gazebo Benches & Picnic Tables Walking path
	Parking	Off-street parking provided for each dwelling unit on the individual lots with street frontage sidewalks to recreation areas. A parking lot with 15 spaces is also located on the south side of the Community Building.
	Setbacks: 30 feet from residential lots and 25 feet from right-of-way for street	Community Building and Gazebo locations are in compliance with the setbacks as required.
	Landscaping	The Revised Active Recreation Plan #2 shows trees and landscaping around the site.

Staff submitted the following comments and recommendations regarding the Active Recreation Area to be constructed:

1) The proposed plan meets the area requirements for the Active Recreation Area. The plan is required to provide 1.925 acres of Active Recreation Area and it is proposing 6.5624 acres of Active Recreation Area.

2) Staff recommends approval of the Community Building, Gazebo, the swing set and the playground area, walking path, and site furnishings with comments and conditions provided below.

3) The following items should be included on the Plan to clarify the construction of the recreation area improvements:

   a) Provide lighting around the Active Recreation Areas.
   b) Lawn areas shall be appropriate planted (seeded or sodded) a maintained for active recreation activities.
   c) Clarify the total square footage of the Community Building.
   d) Provide bike racks near the Community Building.
   e) Identify utility service connections to the Community Building.
   f) Identify the phasing for the construction of the Active Recreation Area with relation to the building construction phasing to ensure that the development of the Active Recreation amenities keeps pace with the building construction.

4) The Community Building must include an accessible entrance route for entry into the building. Currently, the front porch is elevated several steps with no ramp system depicted.

5) Ensure barrier free access is provided at all intersections of drive lanes and sidewalks including the entrance to the parking lot for active recreation area.

6) Ensure that tree planting locations do not conflict with utility lines or locations.

7) The community building must comply with the building and fire code requirements.

8) The applicant is reminded of the requirements for construction phasing of the recreation area as associated with the development of the residential units. The 17,325 S.F. of recreation area for the residential units constructed to date (275 S.F. x 63 dwelling units) is being met by several open lawn areas in the vicinity of John Hunn Brown Boulevard.

   (a) Article 5 §10.6 Construction Phasing. The recreation and open space areas shall be completed in a proportion equal to or greater than the proportion of residential dwelling units completed, except that one hundred (100) percent of the recreation and open space areas shall be completed prior to issuing building permits for the final twenty (20) percent of the dwelling units proposed. Building permits shall not be issued for dwelling units unless the requirements of this section are met.

9) There shall be provisions which ensure that the common open space land (including active recreation area) shall continue as such and be properly managed and maintained.

10) In the event, that major changes and revisions to the Plan occur in the finalization of the Revised Recreation Plan and associated Minor Subdivision Plan contact the Department of Planning and Inspections. Examples include reorientation of elements, relocation of site components, etc. These changes may require resubmittal for review by the Development Advisory Committee, Planning Commission, or other agencies and commissions making recommendations in regards to the plan.

11) The applicant/developer shall be aware that prior to any ground disturbing activities on the site the appropriate site inspections and permits are required. The applicant shall be aware that Recreation Plan approval does not represent a Building Permit and associated construction activity permits. A separate application process is required for issuance of a Building Permit from the City of Dover.

12) Construction may have an effect on the adjacent property owners and nearby travel lanes. Any work requiring the closing or rerouting of traffic should be coordinated as to offer the least amount of inconvenience.

The Committee recommended acceptance of the Revised Active Recreation Area Plan #2 for Clearview Meadow, as presented and with the inclusion of staff's comments and recommendations.

During the City Council meeting, Mrs. Townshend advised members that the developer proposed to amend the Active Recreation Area Plan by replacing the previously proposed pool with a community center. She noted that staff was supportive of the amendment. Mrs. Townshend indicated that some of the residents had since expressed concern with the elimination of the proposed pool. Those residents had been advised to attend the Planning Commission meeting to express their concerns.

Responding to Mr. Perza, Mrs. Townshend clarified that the Committee's recommendation for approval was based on the plan meeting all of the City's Code requirements and was not necessarily an endorsement. She noted that the residents of Clearview Meadow would have an opportunity to express their concerns at the Planning Commission meeting prior to final action on the plan and that public notice would be provided.

Mr. Bonar moved for approval of the Committee's recommendation, seconded by Mr. Dixon and unanimously carried.

Overview of Recreation Fees and Proposal for Open Gym Fees for Non-Residents of Dover

Mrs. Ann Marie Townshend, Director of Planning and Community Development, introduced Mr. Wayne Voshell, Manager of the John W. Pitts Recreation Center. She advised members that the City of Dover's Recreation Division offers a variety of programs that are supported by fees, including participation fees for recreation programs, fitness classes, and sports leagues; field rental fees for use of multipurpose and softball fields and park pavilions; and rental fees for use of the Pitts Center Gym and multi-purpose room. She explained that fees for program participation are set based on the program and are advertised in the program guide. Members reviewed the Recreation Department Fields, Parks & Pavilion Rental Rates.

Mrs. Townshend advised members that, in evaluating the fee structure to improve cost recovery associated with recreation programming, staff developed a proposal to charge fees to non-residents of Dover for participation in Open Gym. Based on data regarding non-resident participants in Open Gym, staff estimated that the new fee would generate approximately $5,000 annually. This would account for an increase in the Recreation Division's revenue of approximately four (4) percent (4%). Mrs. Townshend stated that since the Recreation Division is a General Fund Department, which is supported by tax revenue, a modest fee for non-residents to participate in Open Gym was an issue of equity. She assured members that the purpose of the proposed fees was for cost recovery and not to make a profit.

Mrs. Townshend stated that demographic information from users (obtained from Open Gym card applications) indicated that non-resident users are from Camden, Clayton, Felton, Magnolia, Milford, and Smyrna and the majority reside in more affluent developments such as Cardinal Hills, Old Mill Acres, St. Jones Commons, etc. She noted that there are some users from General's Green, Capital Park, and Rodney Village, which are considered low-income areas. She assured members that staff was sensitive to the economic issue and did not want to adversely impact a community that needs recreation and may be unable to afford such a fee.

Staff recommended approval of the Open Gym Fees, as proposed.

Mr. Voshell advised members that he had not discovered another similar facility in the State of Delaware that provides an Open Gym Program like the City of Dover's or that offers the number of hours available for the gym. He stated that all such facilities are fee based, including the Boys and Girls Club.

In response to Mr. Anderson, Mrs. Townshend reminded members that the contribution provided by Kent County was granted as a capital investment for the facility. Noting that County residents are able to participate in the City leagues, classes, or any other program held at the Pitts Center for the same fees as City residents, she felt that the County was provided a value for their investment.

Noting that senior citizens would be exempted, Mr. Anderson suggested that individuals who are Electronic Benefits Transfer (EBT) recipients, who wish to disclose such information, also be provided an exemption.

Mrs. Townshend referred to the City's Super Summer Playground Program that has been offered for several years at a minimal fee of $150 for the six (6) weeks of camp. In reviewing the costs versus the revenue for the program, she stated that the City has been realizing a $12,000 deficit. Of the 40 participants, she stated that 22 were out of City and all participants were from suburban, middle-class families. She noted that the program had been restructured to run the entire time school is closed during the summer. In order to break even, she stated that the fee must be $75-$80 per week; therefore, the fee has been set for $80 per week, with a discounted rate of $75 for siblings. If a participant is registered for more than one (1) week, the fee after the first $80 would be $75. In addition, extended hours will be offered at an additional charge for those parents who rely on day camp programs to provide their child care. Mrs. Townshend stated that the increase in fees will allow the City to cover the costs, explaining her feeling that the City should not be subsidizing child care for middle-class families who do not live in the City.

Responding to Mr. Bonar, Mrs. Townshend stated that staff did not perform a comparison with the YMCA since their programs are based on memberships; however, she stated that the City's Summer Camp was half the cost (with the increase) of the program offered by Delaware Technical and Community College.

The Committee recommended approval of staff's proposal for Open Gym fees for non-residents of Dover, with the stipulation that staff establishes a scholarship for people who are eligible for Electronic Benefit Transfer (EBT) for use of the Open Gym period.

During the City Council meeting, Mrs. Townshend reviewed the Overview of Recreation Fees and Proposal for Open Gym Fees for Non-Residents of Dover. She noted that the open gym participants who are not residents of the City are mainly residents of Camden, Clayton, Felton, Magnolia, Wyoming, Smyrna, Wilmington, Frederica, and the Winding Ridge, Cardinal Hills, Derbywood, Rodney Village, Capital Park, and Generals Green developments. Mrs. Townshend pointed out that these areas represent a broad economic spectrum of users. She reminded members that the Committee had recommended waiving the fee for participants who are eligible for Electronic Benefit Transfer (EBT).

Mrs. Townshend reviewed Recreation Trends for Fiscal Years 2012-2013, which was updated with current numbers (***Exhibit #2***). She noted that recreation revenues dropped almost 27% between 2008 and 2012 and the expenses were increasing. Mrs. Townshend noted that the 2012 figures included the retirement payout to the previous director and 2013 reflected a decreased expenditure due to the unfilled position. She stated that her goal was to find ways of covering the cost of the programs.

Responding to Mrs. Williams, Mrs. Townshend stated that she did not think that the development of the Kent County Sports Complex would have a significant impact on revenue since it will cater to regional tournament sports. Currently, there is more demand for City field space for soccer and lacrosse groups than can be accommodated.

Mrs. Townshend stated that she is new to the department and could not determine the reason for the fluctuation in revenue over the years.

Mr. Lynn expressed concern with charging what he believed to be the most vulnerable citizens - the elderly and the youth of Capital Park, Generals Green, and Rodney Village - for use of the open gym. He felt that involvement with athletics was a positive activity which would keep the youth out of trouble and that $5,000 in revenue would not offset the benefits that would be eliminated. Mr. Lynn felt that the stigma associated with EBT would prohibit many from disclosing their status for exemption from the fee. He also noted that there were many working poor families who were not eligible for those benefits but did not have the disposable income to pay for the use of the Pitts Center. Noting that Kent County helped pay for the Center, Mr. Lynn felt it was inequitable to deny County residents the opportunity to use the facility. Mrs. Townshend stated that senior citizens would be exempt regardless of their residency.

Mr. Bonar moved for approval of the Committee's recommendation, seconded by Mr. Hare.

Mr. Anderson noted that program fees had not increased in many years and many of the participants do not pay City taxes.

Mr. Hare suggested that the County's initial contribution may have exhausted itself by now and they may be willing to make an additional donation to help cover operating expenses. At that time, the fee for non-residents could be reconsidered.

Mrs. Townshend compared this fee with the fee that the City previously charged non-residents for use of the Library. Eventually, a reciprocal borrowing agreement was developed for Library patrons.

Responding to Mr. Lynn, Chief Hosfelt stated that he did not have the data to support a relationship between imposing a fee and an increase in youth-related crime.

The motion to approve staff's proposal for Open Gym fees for non-residents of Dover, with the stipulation that staff establishes a scholarship for people who are eligible for Electronic Benefit Transfer (EBT) for use of the Open Gym period, was carried by a roll call vote of six (6) yes (Mr. Perza, Mr. Bonar, Mrs. Williams, Mr. Hare, Mr. Hutchison, and Mr. Leary) and three (3) no (Mr. Anderson, Mr. Dixon, and Mr. Lynn).

Planning for Affordable Housing and Homelessness

Referring to the need for affordable housing and the need to address homelessness, Mr. Anderson relayed appreciation for the beginning of a State charrette on this issue and to members of City Council and the Mayor for their efforts in this regard. However, he suggested that as the City of Dover plans for the future, all citizens should be given consideration. In order to do this, he suggested that there must be an understanding of what occurs on a daily basis in the City.

Mr. Anderson noted that although the Dover Interfaith Mission for Housing had no representative present to address members, he invited others, as follows: Ms. Manivanh Johnson, President of Open Doors Ministry (6284 West Denneys Road); Mr. Mike Rowe, Program Director for the Veterans Outreach Program at People's Place in Milford (1129 Airport Road, Milford); and Ms. Vickie Bryant, Support Services for Veterans' Families at People's Place in Milford.

Ms. Johnson explained the issues involving homelessness and needy families in the City of Dover and surrounding communities and advised members that she spends a great deal of time with the homeless. She advised members that during the past year, Open Doors Ministry distributed over 400 backpacks filled with essentials to the homeless and needy families, as well as approximately 50 sleeping bags during the past winter. She advised members that Open Doors Ministry also provides clothing, bus tickets, food vouchers, utility bill assistance, etc. She requested the City's assistance in relaying these needs to the community.

Concurring with Mr. Bonar, Mr. Rowe stated that although the agency is out of Milford, it covers both Kent and Sussex Counties and noted that there is a shelter on College Road in Dover. He explained that one of the big problems with the homeless is that they do not know where to go for assistance, although there are resources available. He suggested that the City of Dover hold a networking event attended by the various agencies. This could be accomplished at no cost to the

taxpayers, since sponsors would be obtained by his and other similar agencies and could be held at a place such as the Modern Maturity Center. The doors would be opened to the homeless so that they could receive direction for assistance, and this would also allow the agencies to network together in an attempt to better serve the homeless.

Mr. Rowe advised members that People's Place also assists individuals with utility bills, rent, security deposits, etc. It also offers a new program that will assist veterans and their families by offering temporary financial assistance to keep them from losing their rental homes, provide security deposits, or assist with utility bills.

Mr. Rowe explained that many of the homeless are accustomed to living on the streets and, when provided assistance, will return to being homeless by choice. However, he shared success stories where assistance was provided and within a few months, these individuals obtained housing on their own.

Mr. Bonar noted that although there is a directory of the various social services and community action agencies in existence, it does not provide financial criteria, updated telephone numbers, etc. He suggested that there be a concerted effort among State, County, and local governments and utility companies to compile this information to be provided to each governmental agency and service provider. This would provide a means of providing individual direction to those who meet various criteria. Mr. Bonar felt that it would behoove service providers to put together an organization to assist in developing a directory with the information to be made available to all those who wish to render such services.

Concurring with Mr. Bonar, Ms. Bryant indicated that she had been in contact with veterans who were very disgruntled. She stated that, along with assistance, there must be some type of sustainable income so that if a program is able to help, there would not be a need for such help month after month. She explained that there are not adequate funds or resources to help everyone on a daily basis. Ms. Bryant advised members that it is difficult to know where to refer unemployed veterans for assistance.

Mr. Anderson relayed appreciation for the work done by the individuals who addressed members and their organizations. Noting that the State paid $2M for hotels to house homeless families, Mr. Anderson inquired about the demographics of the homeless and whether it is easier or more difficult to find resources to help men, women, or families, etc.

Responding, Ms. Johnson stated that the majority of those she comes in contact with are individuals and that they seem to be the hardest to provide assistance for. Mr. Rowe stated that his agency's demographics fall in line with the national average in Delaware. Although veterans are less than 10% of the nation's population, he noted that 30% of all homeless people are veterans, 45% of whom are Vietnam veterans. Of this 45%, he stated that 10% are women. Since there are many more service women today than in previous years, he felt that statistics for female homeless veterans would increase in the future.

Mr. Anderson noted that Mr. Herb Konowitz, Interfaith Mission for Housing (who was unable to attend the meeting) had requested that he advise members regarding a problem with individuals who are being discharged from institutions such as hospitals, behavioral centers, and prisons to "nowhere," with no transitional assistance provided.

There was no action taken by the Committee on this matter.

Semi-Annual Review - Statistics Regarding Jobs and Businesses Gained and Lost in the City of Dover Since July 2012

Mr. William Neaton, Economic Development Director, reviewed the semi-annual report of employment statistics on the 14 largest employers in the Dover area and reminded members that this information is updated and presented to members on a semi-annual basis. The report provided statistics regarding jobs and businesses gained and lost in the City of Dover since July 2012.

Prefacing his comments, Mr. Neaton noted that there was a very positive feeling among those who attended the unveiling of the Kent County Profile a few weeks ago. He stated that over $1 billion in construction projects are occurring in Kent County and around the City of Dover. He felt confident that the statistics provided in the report were an indication of this positive movement.

Mr. Bonar advised members that in the next six (6) weeks, approximately 300 jobs would start up within the City limits as a result of the efforts of Mr. Neaton. Responding, Mr. Neaton stated that a meeting was scheduled for next Tuesday (February 19th) with the contractor for this $3-$4M project. The primary purpose of the meeting would be to emphasize the importance of keeping as many jobs local as possible.

Referring to the decrease in permanent employees for the Hotel and Casino at Dover Downs, Mr. Neaton stated that several surrounding states had approved legalized gambling, which was impacting Dover Downs and was reflected in the decrease in these employees. However, he noted that with the expansion of Kool-Aid operations, there would be 29 additional jobs at Kraft Foods. Also, he reminded members that ILC would be expanding, although Dover was not selected for the new location. He explained that ILC was able to purchase a facility in Sussex County for approximately half the cost of locating in Dover.

Mr. Bonar noted that several large commercial buildings remain vacant in the City of Dover. He suggested that the landlords reduce rental fees to attract businesses to Dover. He indicated that if Council action were necessary, such as a reduction in a tax rate, he would support those efforts.

Mr. Anderson stated that several businesses that recently opened in the downtown area remain in business. He suggested that staff develop an informational brochure explaining the services provided. He also suggested that when a business license is obtained, staff request contact information from the new business to forward to the Economic Development Office.

Mr. Neaton advised members that when a new business begins, the Economic Development Office makes sure that there is a viable business plan and the resources to start up. He felt that this has helped in the success of businesses.

Mr. Neaton informed members that he attends the "Kent is Open For Business" meeting held on the first Thursday morning of every month, which he felt was a great resource for any new business. He stated that at one time there were nine (9) individuals attending who were planning to start new businesses; however, recently the number of attendees had declined. The participants at the last meeting decided to make changes in order to attract more participants, such as increasing marketing, providing a guest speaker every month, etc. He assured members that efforts have been made to provide more resources for smaller businesses to become more successful.

Responding to Mr. Bonar, Mr. Neaton stated that although he does not attend the Statewide Chamber of Commerce meetings, he does attend the Delawareans for Environmental and Economic Development (DEED) meetings, Committee of 100 meetings, etc., and that he just met with the new Economic Development Director from the City of Wilmington. Referring to the Committee of 100 Meetings, he stated that Dover will be hosting the next meeting.

Committee action was not required on this matter.

Update - CDBG Program

Mrs. Tracey Harvey, Planner I, reviewed the Status of FY-12 Community Development Block Grant (CDBG) Projects - February 2013. She advised members that Habitat for Humanity is presently under contract for a Neighborhood Stabilization Program (NSP) property, with the closing scheduled for Friday, February 15th.

Public Comments on Recreation Issues

Mr. Anderson explained that he had requested public comments on recreation issues to consider youth programs and other ideas for the future of youth and other community programs.

Dr. Kim Warfield, 1403 Windmill Drive, advised members that she is the founder and CEO of the Delaware Minority Outreach. She explained that, as a retired New York City police detective, she had witnessed many young women and men get into criminal activity. She stated that the Outreach serves low-income communities and that the parents in these communities are often in prison, on welfare, etc. The Outreach was created with the anticipation of stopping criminal activity in the low-income communities. She explained the various programs provided, one (1) of which is the Cadet Corps which teaches discipline, how to exercise, how to disarm people with guns in school, how to eat properly, etc.

Dr. Warfield indicated that the Outreach had partnered with other organizations within the City of Dover and participates in their programs, such as the Exploring Program with the Boy Scouts. She noted that the Delaware State Police is very involved in the Exploring Program.

Dr. Warfield explained that youth initially become involved in criminal activity because they have no place to go and need someone to care about them. She stated that the Outreach is in need of more space and noted that the Dover Park Recreation building was vacant and that her organization would like to utilize the facility, since it has a football field, basketball court, etc.

Mr. Bonar reminded members that there were issues with the building and that it was currently being reviewed to determine what renovations might be necessary. Once this information is provided and the cost for the renovations is known, he stated that the City would be in a position to issue a Request for Proposals (RFP) so that bids for the facility could be submitted.

Mr. Bonar moved for acceptance of the Parks, Recreation, and Community Enhancement Committee Report, seconded by Mr. Anderson and unanimously carried.

UTILITY COMMITTEE REPORT - FEBRUARY 11, 2013

The Utility Committee met on February 11, 2013 with Chairman Bonar presiding.

Request for Alley Abandonment (Paper) - 235 (Case), 239 (McCabe-Cort), and 243 (Marami Partners) Bayard Avenue

A request was received from Ms. Joan Case for the abandonment of an alley located behind her property on Bayard Avenue. A letter was subsequently sent to all adjacent property owners to determine their interest in participating in the abandonment and having a portion of the alley conveyed to them. Two (2) additional property owners expressed interest in participating. The names of interested property owners and the addresses of their affected properties are as follows: 1) Ms. Joan Case - 235 Bayard Avenue; 2) Ms. Claudia McCabe-Cort - 239 Bayard Avenue; and 3) Marami Partners - 243 Bayard Avenue. Members reviewed a map of the area and a list of adjacent property owners.

Mr. Scott Koenig, City Manager, assured members that staff has confirmed that the alley is unimproved and considered to be a "paper" alley. He noted that electric utility infrastructure and storm drainage infrastructure are located within the alley; therefore, public utility easements will be required. Since the alley is 14 feet wide, half of the alley or seven (7) feet, would be conveyed to the requesting parties.

Staff recommended conveyance of seven (7) feet of said alley to only 235, 239 and 243 Bayard Avenue and in conjunction with the provision of a public utility easement for each parcel. Conveyance would be in proportions complimentary to the existing lot widths of these parcels. Should members favor approval of the request, staff recommended: 1) abandonment of the subject alley with conveyance of seven feet (7') of said alley to 235, 239 and 243 Bayard Avenue, currently owned by Ms. Joan Case, Ms. Claudia McCabe-Cort and Marami Partners, respectively, in conjunction with the provision of a public utility easement for each parcel; and 2) adoption of a resolution by Council setting a public hearing regarding the proposed abandonment for March 11, 2013. *(City Clerk's Office Note: In accordance with the City's Procedure for Alley Abandonments, a Resolution setting the Public Hearing will be presented to Council for consideration for adoption.)*

Responding to Mr. Perza, Mr. Koenig explained that the remaining adjacent property owners had no interest in the additional property and if the City were to abandon the property, these owners would not maintain the property, which would create problems for the City. Should any of these property owners desire the property in the future, they would need to submit a request to the City and the same procedure would be followed.

The Committee recommended approval of staff's recommendation to abandon the subject alley with conveyance of seven feet (7') of said alley to 235, 239 and 243 Bayard Avenue, currently owned by Ms. Joan Case, Ms. Claudia McCabe-Cort and Marami Partners, respectively, in conjunction with the provision of a public utility easement for each parcel; and for the adoption of a Resolution setting a public hearing for March 11, 2013 at 7:30 p.m. regarding the proposed abandonment.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation. The motion was seconded by Mrs. Williams and, by a unanimous roll call vote, Resolution No. 2013-05 was adopted, as follows:

A RESOLUTION PROPOSING THE VACATING AND ABANDONMENT OF A CERTAIN ALLEY SITUATED IN THE CITY OF DOVER.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

Section 1. The Council of the City of Dover favors the vacating and abandonment of the following portions of an alley:

Adjacent to 235 Bayard Avenue (ED-05-077.06-01-84.00)
Being a portion of that certain piece or parcel of land situated in the City of Dover, Kent County, State of Delaware, being an unimproved public alley running in a north to south direction, located to the east of Bayard Avenue, said portion of alley beginning at a point identified as the northeast corner of Parcel No. ED-05-077.06-01-84.00; thence running with Parcel No. ED-05-077.06-01-84.00 South 22 degrees 11 minutes East 60.01 feet along the westerly line of the 14' wide alley to the northeast corner of Parcel No. ED-05-077.06-01-85.00; thence running North 68 degrees 53 minutes East 7 feet crossing into said 14' wide alley to a point in the center of the alley, opposite the northeast corner of Parcel No. ED-05-077.06-01-85.00; thence running North 22 degrees 11 minutes West 60.01 feet parallel to the westerly line of the 14' wide alley to a point; thence running South 68 degrees 53 minutes West 7 feet to the westerly side of the 14' wide alley, being the point and place of beginning and containing 0.0096 acres (420 square feet) of land be the same more or less. The above described parcel of land shall be considered a public utility easement, reserving the rights of the City of Dover, their agents or assigns to free access for ingress and egress to these premises and every part thereof at all times for purpose of installing, maintaining and operating its existing public utilities.

Adjacent to 239 Bayard Avenue (ED-05-077.06-01-85.00)
Being a portion of that certain piece or parcel of land situated in the City of Dover, Kent County, State of Delaware, being an unimproved public alley running in a north to south direction, located to the east of Bayard Avenue, said portion of alley beginning at a point identified as the northeast corner of Parcel No. ED-05-077.06-01-85.00; thence running with Parcel No. ED-05-077.06-01-85.00 South 22 degrees 11 minutes East 60.01 feet along the westerly line of the 14' wide

alley to the northeast corner of Parcel No. ED-05-077.06-01-86.00; thence running North 68 degrees 53 minutes East 7 feet crossing into said 14' wide alley to a point in the center of the alley, opposite the northeast corner of Parcel No. ED-05-077.06-01-86.00; thence running North 22 degrees 11 minutes West 60.01 feet parallel to the westerly line of the 14' wide alley to a point; thence running South 68 degrees 53 minutes West 7 feet to the westerly side of the 14' wide alley, being the point and place of beginning and containing 0.0096 acres (420 square feet) of land be the same more or less. The above described parcel of land shall be considered a public utility easement, reserving the rights of the City of Dover, their agents or assigns to free access for ingress and egress to these premises and every part thereof at all times for purpose of installing, maintaining and operating its existing public utilities.

Adjacent to 243 Bayard Avenue (ED-05-077.06-01-86.00)

Being a portion of that certain piece or parcel of land situated in the City of Dover, Kent County, State of Delaware, being an unimproved public alley running in a north to south direction, located to the east of Bayard Avenue, said portion of alley beginning at a point identified as the northeast corner of Parcel No. ED-05-077.06-01-86.00; thence running with Parcel No. ED-05-077.06-01-86.00 South 22 degrees 11 minutes East 68 feet along the westerly line of the 14' wide alley to the southeast corner of Parcel No. ED-05-077.06-01-86.00 being the southeast terminus of the 14' wide alley; thence running North 55 degrees 29 minutes 31 seconds East 7.2 feet crossing into said 14' wide alley to a point in the center of the alley, opposite the southeast corner of Parcel No. ED-05-077.06-01-86.00; thence running North 22 degrees 11 minutes West 66.3 feet parallel to the westerly line of the 14' wide alley to a point; thence running South 68 degrees 53 minutes West 7 feet to the westerly side of the 14' wide alley, being the point and place of beginning and containing 0.0108 acres (470.15 square feet) of land be the same more or less. The above described parcel of land shall be considered a public utility easement, reserving the rights of the City of Dover, their agents or assigns to free access for ingress and egress to these premises and every part thereof at all times for purpose of installing, maintaining and operating its existing public utilities.

Section 2. The Council of the City of Dover will sit on Monday, March 11, 2013, at 7:30 p.m., in the Council Chambers at City Hall, Dover, Delaware, to hear the objections of such residents of the City or owners of the property affected as shall attend, in accordance with the provisions of Section 27 of the Charter of the City of Dover (Chapter 158, Volume 36, Laws of Delaware).

Section 3. The Clerk of Council is hereby directed to post copies of this Resolution in five or more public places in the City of Dover.

ADOPTED: FEBRUARY 25, 2013

Quarterly Review of Utility Related Capital Investment Plan (CIP) ***(Electric and Water/Wastewater) (October, November, and December)***

Members were provided a Project Tracking Report, as of December 31, 2012, for the Utility (Electric and Water/Wastewater) Related Capital Investment Plan (CIP).

Mr. Scott Koenig, City Manager, advised members that several projects were underway and noted that City Council would be considering Engineering Service Agreements as well as the Street Program. Although departments were working with limited staff, he stated that most projects were moving forward and assured members that staff was working hard to keep the CIP on track.

TEA/NAES Report ***(November)***

Mr. Scott Koenig, City Manager, reviewed the TEA/NAES Monthly Report for November 2012 and reminded members that staff reviews this report with TEA on a monthly basis. The report is provided to allow for the monitoring of electric sales and revenues received, which will provide a better understanding of any fluctuations that occur and allow the opportunity to make improvements if deemed necessary.

Referring to Power Supply costs, Mr. Koenig noted that the City was running below budget on costs, which had been consistent for several months.

In response to Mr. Hutchison, Mr. Koenig stated that although there was a time when the City bought hedge energy five (5) years in advance, this had been reduced to a three (3) year horizon. Looking out three (3) years, he stated that the City was hedged approximately 50%. The portfolio had been pulled back somewhat on hedge transactions because the City was trying to take advantage of low market conditions; therefore, the target for the current year was to hedge approximately 80% of the Power Purchase and buy the remaining 20% in the spot market. He noted that this approach had worked well under the current operating conditions.

The Committee recommended acceptance of the TEA/NAES Monthly Report for November 2012.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mrs. Williams and carried by a unanimous roll call vote.

UPDATES

Members were provided the following updates:

Green Energy Funding and Programming

Members reviewed an update on the Green Energy Funding and Programming. Mr. Scott Koenig, City Manager, advised members that there were still customers on the waiting list for reimbursement and that the City had reopened the grant applications; however, the City was not receiving a continuous supply of applications.

National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer Systems (MS4) Permit

Mrs. Ann Marie Townshend, Director of Planning and Community Development, stated that staff was continuing to work on activities related to the permit and utilizing the intern from Wesley College to assist with the permit requirements. Within the last week, staff provided businesses information on how to maintain their stormwater areas, which was well received and has started a dialogue.

Mrs. Townshend stated that the City's Annual Report will be submitted to the Department of Natural Resources and Environmental Control (DNREC) within the next two (2) weeks. The current challenge was that there were staff vacancies at DNREC for employees who oversee the National Pollution Discharge Elimination System (NPDES) Program.

Solar Park

Mr. Scott Koenig, City Manager, noted that members were provided details of the Electric Revenue Fund, Electric Supply & Generation - Cost per MWh by supply source for FY 2013 by Month. He reminded members that this information was being provided in response to Mr. Blakeman's questions during a previous meeting regarding the amount the City is receiving and paying in regard to solar energy. Mr. Koenig referenced the bar chart provided and explained that it depicts the City's costs per MWh for the current fiscal year.

Responding to Mr. Hare, Mrs. Donna Mitchell, Controller/Treasurer, explained that the spreadsheet provided total power supply and generation numbers and combined them to show the net. The chart showed the cost per MWh by source of supply. She stated that the spreadsheet provided figures for each source of supply, including the net, as well as the total power supply and plant costs. Referring to the report, she noted that the total power supply and plant cost was $28,109,056. Of that amount, $728,272 was for the Sun Park - Energy and $157,894 is for the Sun Park - Renewable Energy Credits (RECs). She explained that the City was making money on the plant itself, not on the cost of supply for the Sun Park, but by generating (capacity credits), as well as spot market energy that was sold when the plant was run. Mrs. Mitchell also noted that the Generation Credit was $5,662,597 and the Supply was $33,771,653 with all power supply included; however, the PJM capacity load was $5,640,726, which would be higher if the City did not have the capacity credit in the amount of $7,158,061. She explained that the difference between the $7,158,061 and $5,640,726 was the margin the City is making on having the plant run.

Mr. Hare questioned if the City was making approximately $2M on the Solar Park. Responding, Mrs. Mitchell stated that the Solar Park continues to cost more per MWh and was not helping with the load. As requested by Mr. Hare, Mrs. Mitchell reiterated that the cost of the Solar Park was reflected in "Dover Sun Park - Energy," which totaled $728,272 and "Dover Sun Park - REC, which totaled $157,894.

Mr. Bonar reminded members that the Solar Park was the result of a legislative mandate which required the City to provide renewable energy credits and renewable energy resources.

In regard to the cost of the Solar Park, Mr. Koenig explained that this would be the amount that is paid to LS Power less what is collected for the power. At this point, there was no report that netted these two (2) amounts. Responding, Mr. Hare requested that a simple report be provided to members detailing this information.

Calpine

Mr. Scott Koenig, City Manager, indicated that the Calpine Project continued to move forward and that City staff was holding weekly conference calls with principals of the projects. Additional staff meetings were being conducted to address infrastructure issues. Staff was anticipating the issuance of a building permit and for earth moving to occur within the next 45-60 days and was working on milestones to meet the demands of the Calpine Project. To his knowledge, Calpine's air permit had been issued and they were continuing to work on obtaining stormwater management and other administrative approvals necessary for a spring start. He anticipated construction to begin April 1, 2013.

Mr. Bonar advised members that staff, along with some members of City Council, would be meeting with those in charge of the construction of the power plant within the next couple of weeks to ascertain the number of jobs that would be brought to the area due to the construction. He stated that it had been estimated that 300 jobs would be created. He stated that both Calpine and Kvaerner Construction had been strongly encouraged to hire locally; however, he noted that some employees would be coming from Philadelphia and New Jersey to provide technical skills that may not be available locally.

By consent agenda, Mr. Hare moved for acceptance of the Utility Committee Report, seconded by Mrs. Williams and carried by a unanimous roll call vote.

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE REPORT - FEBRUARY 11, 2013

The Legislative, Finance, and Administration Committee met on February 11, 2013 with Chairman Lynn presiding.

Purchase of In-Car Computers that Integrate with the Ten Video Systems Purchased Previously with Office of Highway Safety (OHS) Funds

During their Regular Meeting of January 14, 2013, City Council approved the purchase of ten in-car video systems with funds granted from the Office of Highway Safety. Police Chief Hosfelt reminded members that these systems are not stand alone systems in the vehicles and require that an integrated computer component be installed in the vehicle to function as intended. The computer component is proprietary and must be purchased from the same sole source vendor, HubData911.

Police Chief Hosfelt explained that there are five (5) mobile computer replacements and associated vehicle mounts funded in the Police Department's FY13 computer replacement and vehicle equipment funding lines. In addition, grant funds are being secured to fund the additional five (5) mobile computers and associated vehicle mounts, for a total of ten in-car computer and video systems for the City's patrol fleet. These ten systems would upgrade and replace ten older systems in the fleet, which would replace the last of the VHS technology in-car camera systems and update a few of the older digital camera systems.

Police Chief Hosfelt stated that this matter had previously been considered; however, since some of the grant funding had been redirected, it was felt that this matter should be reconsidered for approval. He noted that half of the funding ($32,245) was included in the City's Budget and the remaining half would be obtained from State grant funding, for a total amount of $64,490 for the purchase of the in-car computers.

The Committee recommended approval of staff's recommendation to purchase ten (10) in-car computers and associated vehicle mounts necessary for the operation of the in-car video systems.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mrs. Williams and carried by a unanimous roll call vote.

Proposed Ordinance - Staff Substitute #1 for Ordinance #2013-03 - Amending Chapter 22 - Buildings and Building Regulations, Article XII - Vacant Buildings

During their meeting of January 14, 2013, members considered proposed Ordinance #2013-03 amending Chapter 22 - Buildings and Building Regulations, Article XII - Vacant Buildings. After much discussion, members referred the matter back to staff to allow them to hold a workshop to develop amendments for consideration and staff was instructed to include residential properties.

Mrs. Ann Marie Townshend, Director of Planning and Community Development, advised members that staff met with Mr. Phil McGinnis, Policy Director for the Kent County Association of Realtors, and, as a result, Staff Substitute #1 for Ordinance #2013-03 was developed. She explained that the two (2) main differences were reflected in Lines 21-26, which is a change in the definition of a vacant building, and Line 116, which would extend the exemption to those buildings that are actively being offered for sale or lease from three (3) to five (5) years.

Staff recommended adoption of Staff Substitute #1 for Ordinance #2013-03.

Responding to Mr. Perza, Mrs. Townshend stated that the definition of an unoccupied building/property, for the purpose of this section of the Code, would include those properties that are not occupied in accordance with their intended use. She noted that, should a building have a change in its use which did not require a zoning amendment, there would still be a requirement for the City to review its current use.

Mr. Perza suggested that the proposed ordinance include a specific definition for an unoccupied building.

Mr. Phil McGinnis, 555 E. Loockerman Street, reviewed comments regarding the proposed amendment.

Responding to Mr. Hare, Mrs. Townshend indicated that the additional amendments presented by Mr. McGinnis had not been incorporated into the proposed Ordinance; however, she indicated no objections.

The Committee recommended approval of Staff Substitute #1 for Ordinance #2013-03, stipulating that it include those changes presented by Mr. McGinnis. *(The First Reading of the ordinance will take place during the latter part of the meeting.)*

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mrs. Williams and carried by a unanimous roll call vote.

Staff Substitute #1 for Ordinance #2013-04 - Amending Chapter 22 - Buildings and Building Regulations, Article X - Rental Dwellings

During their Regular Meeting of January 28, 2013, City Council considered proposed Ordinance #2013-04 amending Chapter 22 - Buildings and Building Regulations, Article X - Rental Dwellings, without a recommendation by the Committee. Mrs. Ann Marie Townshend, Director of Planning and Community Development, had advised members that several concerns were relayed during the Committee meeting and in a letter from local Realtors. As a result, she met with Deputy City Solicitor William Pepper, Police Chief James Hosfelt, MCpl. Paul Bernat, and Councilman Lynn to develop two (2) staff amendments. These amendments were presented to City Council for their review and consideration, which resulted in additional recommendations by City Council. After much discussion, it was suggested that all of the amendments proposed during the discussion be consolidated and presented as a whole. Therefore, City Council referred the matter back to the Committee for their review and recommendation.

Mrs. Townshend reviewed the proposed amendments, indicating that they would address previously relayed concerns and incorporate the suggestions made by the Committee as well as City Council. She explained the dire need for the proposed ordinance, not just for a few bad landlords and/or neighborhoods, but for the entire City.

In support of the proposed amendments, Police Chief Hosfelt stated that they would provide the Police Department and City another tool to help evict those individuals who are "bringing down" the City and noted that each Council District would benefit from such an ordinance. He advised members that such programs have had great success, citing the Dover Housing Authority and several other apartment managers, throughout the City. As an example, he stated that there was one (1) major incident in a Dover Housing Authority residence last year and within 24 hours, there was a U-Haul outside of the residence. Since then, there have been no major problems, explaining that this approach sends a clear message to the neighborhood and goes hand in hand with the Downtown Safety Task Force and the Wells Fargo Grant initiative and would support all issues the City has been attempting to address and eradicate. Although landlords may not initially like the new regulations, Chief Hosfelt felt confident that they would realize that the regulations serve as a tool to help them with problem tenants.

Mr. Lynn advised members that since the Justice of the Peace Court in Delaware has exclusive jurisdiction over all landlord/tenant actions, Chief Magistrate Alan G. Davis was requested to review the proposed ordinance amendments and noted that his comments were provided to members. On behalf of the Committee, he relayed great appreciation to Chief Magistrate Davis for taking his time to review and comment on this matter. In addition, Mr. Lynn noted the receipt of correspondence received from Mr. William Hickcox.

Mr. Anderson reiterated his concerns and noted that they were also mentioned by Chief Magistrate Davis; therefore, he suggested the following amendments: 1) change SA#1 (a)(1) from "Any arrest for a Felony" to "Any conviction for a Felony"; and 2) change SA#1 (a)(2) from "Three or more arrests for Class A Misdemeanors within a 12-month period" to "Three or more arrests for Class A Misdemeanors or above within a 12-month period." Otherwise, he stated that the City would be in court fighting the American Civil Liberties Union (ACLU) and everyone else, which he would not object to as long as the City had a "strong hand." Mr. Anderson stated that the heart of this ordinance was absolutely necessary and was not punishing landlords, but rather protecting them

(property values, enhanced ability to safeguard their property and property rights), as well as the surrounding residents. Rather than viewing the amendments as a punishment to landlords, he stated that it should be viewed as something that empowers landlords to be a part of keeping the community safe.

Mr. Hare again relayed his objections with creating requirements for excellent landlords who have never caused problems in order to address issues created by other landlords. He suggested that only those landlords who have had violations or issues be made to take the required landlord class. Those landlords that opt out of taking the class and then have a problem would be required to pay a severe penalty ($200) and be mandated to then take the class. He stated his understanding of the need for the requirements but felt that they should specifically be for problematic landlords rather than penalizing all landlords by requiring them to take the class.

Mr. Rushe explained his concern with the City infringing upon the property rights of both landlord and tenants. Referring to the letter received from Chief Magistrate Davis, he noted that there were such laws already in the Delaware Code, although it refers to convictions rather than arrests.

Mr. Bonar advised members that other than the naming of Martin Luther King Jr. Boulevard, this issue had resulted in the receipt of more phone calls than any other issue in his time serving as a member of City Council. He referred to an email received from a local property owner who operates a bed and breakfast and also serves as a Realtor, and read a portion of the email, as follows:: *"We have made a very large investment in this City and want to promote Dover in both of the businesses but I have to tell my guests where it is safe to walk. Our current tenant is in an apartment and she tells me she is afraid to go out at night because of the gangs of young men who hang out in the alley and obvious drug activity that goes on in the neighborhood."* Mr. Bonar stated that this property owner asked if the City could do something about these concerns. He felt it was Council's responsibility to take action and that the proposed ordinance was a step in the right direction.

In response to Mr. Bonar, Mr. Pepper stated that he had worked with staff (Mrs. Townshend and Police Chief Hosfelt) as well as Mr. Lynn in the development of the proposed ordinance and amendments. He noted that the concept was to apply the Department of Housing and Urban Development (HUD) regulations that apply to public housing to all rental housing throughout the City. He assured members that HUD regulations had been upheld in Delaware and if there is criminal activity in public housing, the individuals involved can be evicted, noting that there was no requirement of a conviction. Mr. Pepper felt that the City may be "pushing it" by instituting the regulations on just an arrest, particularly for those crimes that are less than Class A misdemeanors. Noting that the purpose was to maintain a quality of life, he suggested the inclusion of a list of crimes.

Mr. Bonar stated his desire for the City to err more on the side of caution and make sure that citizenry is not subjected to undue legal expenses when it can be avoided. Responding, Mr. Pepper noted that the noise ordinance, which requires eviction after a certain threshold, would not be covered under the Delaware Code referred to by the Chief Magistrate; therefore, he stated that the City had already gone into "uncharted waters." However, he stated that he was not aware of how many cases of eviction there had been under the noise ordinance since the City Solicitor's Office is not typically involved. Mr. Bonar questioned if the Police Department or Planning and Community Development Department would have such records.

Responding to Mr. Hutchison, Mrs. Townshend stated that the proposed ordinance was compatible with all federally funded housing.

Mr. Bonar also expressed concern with the City applying guidelines that are relevant to a federally funded jurisdiction to those of a privately owned rental unit whose occupants do not receive any subsidy.

Mr. Perza indicated his concurrence with several comments that had been made by Mr. Rushe regarding future impacts; with Mr. Bonar regarding the state of our neighborhoods and the concerns of the growth of Dover and desires of our neighborhoods in the future; and with Mr. Pepper, particularly regarding the notice requirement as it pertains to what is required of a tenant. He expressed his reservations regarding leaving a vague decision up to the Chief of Police or any City official, suggesting that offenses and requirements be very specific and include a defined list.

Mr. Joseph E. Bauer, Sr., 135 Old Forge Drive (Hamlet), advised members that he had observed members discussing their concerns about how the proposed ordinance would affect problem tenants and landlords. He advised members that these situations affect him and his wife as residents. Upon retirement in 1995, they moved into their residence and, for the love of the area, they purchased the property in 1998. He stated that the first couple of years were nice; however, he stated that now, when the weather is nice, it is necessary for him to observe who is outside in order to avoid a confrontation. Mr. Bauer stated that it is a regular occurrence for police officers to pay visits to other residents. He indicated that his property was recently appraised at the same level as when it was purchased in 1998, and though he acknowledged that the economy had been down, he thought there would have been some growth since 1998. Having observed other properties in the neighborhood, he stated that he could plainly see that it was not the same type of neighborhood as it was in 1995. Although there was concern for those that the proposed ordinance would directly affect, Mr. Bauer requested that members also consider and understand the deleterious affects these problems have caused to other residents who live in the City and pay taxes. He relayed his support for the proposed ordinance and felt that it would help keep his neighborhood at its current level and allow for it to grow into the type of neighborhood it was when he first moved into the area.

Mr. Steve Wilson, 51 Greenwood Drive, stated his observation that there are no longer middle-class developments in the City and there is an abundance of apartments being bought by investors who do not live in Delaware. These investors immediately apply for Section 8 Housing so that they will not have to fix these buildings up. He noted that there are other agencies that house mental patients, sex offenders, or legitimate criminals that would otherwise be in mental institutions, halfway houses, or prisons. He advised members that these landlords are aware of what is occurring with their tenants but they have no interest in anything but money. Mr. Wilson suggested that the housing authorities make sure that only those that are entitled to live at a residence are actually living there, explaining that on several occasions individuals from another area are arrested. He felt that if the City would take the time to contact the jurisdiction from which the arrested individuals come, their benefits would be terminated due to non-residency. He felt that more effort should be made to cross reference so that many of the problems could be eliminated.

Ms. Mary Jane Starkey, 139 Old Forge Drive, advised members that the property next door to her is a problem for the City. The landlord lives in New Jersey and does nothing for the property unless the City becomes involved. She indicated that the fence in the back and front of the property is

currently in bad shape. The landlord has had to install three (3) new storm doors recently because the tenants destroy them. She stated that, as adjacent property owners, they have done everything possible to have something done with the landlord as well as the tenants. She stated that two (2) boys who were tenants have both been arrested and convicted for serious crimes involving guns. Ms. Starkey advised members that one of the boys was responsible for assaulting an individual in the area and is due to be released soon, and that this is very frightening. She indicated that these boys have been observed carrying a dog by its ears, using a kitten as a basketball, etc. She stated that police are constantly being observed swarming the neighborhood. Although she understands the concerns some members have regarding good landlords, she explained that it was unfair for good residents to pay for bad residents.

Ms. Ami Sebastian-Hauer, Executive Director of the Dover Housing Authority, advised members of the Dover Housing Authority's experience with the "one strike you're out" policy. In 1996, HUD authorized all housing authorities to adopt a policy that would allow them to evict tenants/participants in Section 8 for criminal activity. She stated that the policy addresses criminal activity, explaining that individuals do not need to be arrested, nor must there be a conviction in order to evict a tenant. All tenants in public housing and Section 8 are required to follow the policies. If DHA becomes aware of any violation, they allow for due process, providing seven (7) days for repair. Management talks to the individual, and if it is discovered that the violation has not been corrected to their satisfaction, then the tenant is convicted. Ms. Sebastian-Hauer reminded members of a major shooting that occurred at Manchester Square in 2010. It was discovered that two (2) of the Dover Housing Authority's tenants housed two (2) of the shooters and allowed guns to be brought into the public housing units. These tenants were given 24 hour evictions and left within that time frame. She reiterated that the Dover Housing Authority is permitted to terminate Section 8 assistance based on an individual's participation in criminal and drug related activity and no arrest or conviction is necessary.

At the request of Mrs. Williams, Ms. Sebastian-Hauer advised members that since the policy went into effect, the Dover Housing Authority has been proactive and has reviewed the issues as a whole. Noting that they provide program and services for families, she explained that they began to address "soft" skills, assure children have after school activities, and improve developments by increasing lighting and installing security cameras. As a result of these actions, she stated that the housing stock has improved and that they have been able to decrease their maintenance staff from 15 to eight (8).

Mr. Phil McGinnis, 555 E. Loockerman Street, stated that he represents the Kent County Association of Realtors (KCAR) and reviewed comments regarding the proposed amendment.

Mrs. Townshend stated no objections to incorporating the suggestions provided by the KCAR and felt that they would provide clarification.

The Committee recommended referring Staff Substitute #1 for Ordinance #2013-04 back to staff, to allow for the inclusion of the changes presented by Mr. McGinnis and to ensure that the concerns relayed by Chief Magistrate Davis are addressed.

By consent agenda, Mr. Hare moved for approval of the Committee's recommendation, seconded by Mrs. Williams and carried by a unanimous roll call vote.

Proposed Charter Amendments

Due to time constraints, Chairman Lynn stated that the Proposed Charter Amendments would be deferred until the next meeting.

By consent agenda, Mr. Hare moved for acceptance of the Legislative, Finance, and Administration Committee Report, seconded by Mrs. Williams and carried by a unanimous roll call vote.

EVALUATION OF BIDS - UNIT 3 GENERATOR WORK

Mr. Scott Koenig, City Manager, advised members that this project is intended to perform inspections and repairs to the Unit 3 Generator to be completed during the scheduled upcoming spring outage on that unit. Included in the inspection will be a full battery of electrical tests on the generator to determine condition for continued operation. As part of that inspection, typical wear components such hydrogen seals and insulation bushings will be replaced. No major component replacements are anticipated.

Proposals were solicited from ten (10) vendors; three (3) did not respond, three (3) declined to bid, and four (4) provided proposals. The proposals were evaluated using cost, experience, and bid completeness. The bidder with the highest evaluated score is North American Energy Services (NAES) Turbine Services. That bidder also provided the lowest bid. Following is a summary of the evaluation scores and the submittal prices:

Contractor	Evaluation Score (out of a possible 5.00)	Price
NAES Turbine Service	4.61	$199,675.00
TurboCare	4.60	$209,920.00
Turbine Pros	3.33	$277,396.00
General Electric	3.01	$447,518.00

The contract price leaves $36,325 (15.4%) of the budget to cover the Plant Operator's materials and unknown items. If it is determined that additional funds are needed to complete unforeseen major repairs, the funding sources will be identified and submitted to City

Staff recommended awarding the contract to the low bidder, North American Energy Services (NAES) Turbine Services in the Amount of $199,675.

Mr. Bonar moved for approval of Staff's recommendation, seconded by Mrs. Williams and carried by a unanimous roll call vote.

EVALUATION OF BIDS - ELECTRIC POLE INSPECTION AND TREATMENT

Mr. Scott Koenig, City Manager, informed members that this is an on-going maintenance program to treat and preserve wooden electric poles that make up part of the City's electric infrastructure. This maintenance program allows the Electric Department to target rotting poles and replace them prior to jeopardizing the integrity of our electric system. It is a utility standard that all poles be tested once every ten (10) years. To complete testing of all poles (transmission and distribution) throughout the City, the testing program will test roughly 20% of all poles every year for the next five (5) years. The inspection of the poles will determine what type of treatment, if any, is necessary to preserve the life of the poles. It will also identify poles that are in immediate need of replacement at which time City crews will replace those poles.

Bids were solicited and advertised according to City Purchasing Policy by the City's Contract and Procurement Manager under Bid #13-0021EL. Bids were sent directly to three (3) pole testing companies. Only one bid was received and reviewed by staff.

Responding to Mr. Perza, Mr. Scott Koenig, City Manager, stated that Osmose Utilities Services, Inc., was prepared to spend up to $55,000 to test 20% of the poles. He noted that the amount of $31,801 provided was an estimate for 1,000 poles.

Mr. Perza noted that it cost $134,000 to bury one (1) mile of cable versus $21,000 to extend one (1) mile of cable overhead and that 60% of the electric lines were now underground. Mr. Koenig noted that those prices were for materials only. He stated that all new installations for subdivisions are underground and each year the City is converting overhead to underground at a rate of approximately $500,000 per year.

Staff recommended awarding the three (3) year contract to Osmose Utilities Services, Inc., and the option to extend the contract for two (2) additional one (1) year extensions.

Mr. Perza moved for approval of Staff's recommendation, seconded by Mrs. Williams and carried by a unanimous roll call vote.

EVALUATION OF BIDS - CANNON MILL PAVING IMPROVEMENTS PROGRAM

In concurrence with the City of Dover's Capital Investments Plan, it was proposed to rehabilitate and complete pavement sections within the City of Dover during Fiscal Year 2013. In particular, the final pavement section, type 'C' surface coat, was never installed in the Cannon Mill Subdivision due to the project owners filing for bankruptcy.

Mr. Scott Koenig, City Manager, stated that the Letter of Credit was not adequate to cover the expenses and he noted that staff had been working with local legislators to try to find ways to get bankrupt developments dedicated for public maintenance and ownership. He advised members that, earlier in the evening, the Utility Committee recommended that the roads in Cannon Mill be dedicated for public ownership. Mr. Koenig advised that the roads must be dedicated to qualify for Community Transportation Funds and Senator Bushweller and Representative Scott had agreed to fund $165,000 for the paving and completion of the infrastructure in Phase I of the Village of

Cannon Mill. The total length of scheduled street repaving/overlaying was approximately 4,230 linear feet or 0.80 miles. The following locations were included in the proposed scope of work to be completed under the Cannon Mill Paving Improvements Program:

Street Name	Exhibit Title
Cannon Mill Drive	Cannon Mill
East Sheldrake Circle	Cannon Mill
Lester Court	Cannon Mill

Street Name	Exhibit Title
Paradee Drive	Cannon Mill
Quillen Street	Cannon Mill
West Sheldrake Circle	Cannon Mill

Nine (9) contractors submitted unit price bids for the proposed work to be performed. Based on the proposed quantities, the estimated contract values were as follows:

Contractor	Location	Amount of Bid (With Prevailing Wages)	Amount of Bid (Without Prevailing Wages)
American Infrastructure, Inc.	West Chester, PA	$336, 332.80	$333,140.50
Daisy Construction Co.	New Castle, DE	$290, 319.70	$277,479.60
David A. Bramble, Inc.	Chestertown, MD	$289, 980.70	$275,437.10
Del-mar-va Paving Co., Inc.	Seaford, DE	$285, 975.35	$261,440.05
Diamond Materials, LLC	Wilmington, DE	$294, 611.18	$278,888.26
George & Lynch	Dover, DE	$326, 124.05*	$314, 028.15*
GWP Enterprises	Franklinville, NJ	$288, 424.34	$281, 469.47
Harmony Construction Co.	Wilmington, De	$275, 854.27	$264, 051.33
Jerry's Paving Inc.	Milford, De	$283, 959.67	$266, 517.90

*Evaluated Bid based on Local Vendor Preference

The Cannon Mill Paving Improvements Program contract documents allow staff to alter quantities up to 35% without changes to unit prices; therefore, the contract final value may be adjusted to reflect all available funding. Harmony Construction Company, Inc., submitted all of the contractor's qualification information, which included a list of recently completed projects similar in scope, as well as a financial statement, that were all found to be adequate. It was staff's opinion that the bid represented fair market value and their qualifications were in accordance with the requirements of this project. In conclusion, staff recommended awarding a construction contract to Harmony Construction Company, Inc., in the amount of $275,854.27 for the Cannon Mill Paving Improvement Program, contingent upon acceptance of infrastructure dedication by City Council.

Staff recommended awarding a unit price contract, based upon Bid #13-0016PW, for the Cannon Mill Paving Improvements Program to Harmony Construction Company based on the With Prevailing Wage unit prices for each work item submitted. The Scope of Work for the program would be altered to reflect the funding that had been secured to complete each location. The Public Works Director may add or delete from the contract based on available funding throughout the contract period and inform the City Manager of such additions and deletions. All work would be paid for at the unit prices bid for work completed and accepted by the City of Dover. The total work authorized under this contract would not exceed the available funding in conjunction with the co-project FY 2013 Street and Alley Program. Mr. Koenig requested that this approval be contingent upon Council's approval of the Dedication of Rights-of-Way and Public Infrastructure - The Village of Cannon Mill - Phase I, which was scheduled for consideration on March 11, 2013.

Mr. Lynn asked if the approval of this item could be deferred until the next Council meeting to coincide with the consideration of the Utility Committee's recommendation that the roads in Cannon Mill be dedicated for public ownership without jeopardizing receipt of Community Transportation Funds. Mr. Koenig stated that this would not jeopardize funding and would only delay construction by two (2) weeks.

Mr. Bonar moved for approval of staff's recommendation to award a unit price contract for the Cannon Mill Paving Improvements Program to Harmony Construction Company. The motion was seconded by Mr. Hutchison.

Mr. Lynn moved to table this item until the next Council meeting to afford time to explore the possibility of suing the First National Bank of Wyoming relative to the line of credit. The motion was seconded by Mr. Hare and carried by a roll call vote of eight (8) yes (Mr. Anderson, Mr. Dixon, Mr. Lynn, Mr. Perza, Mr. Bonar, Mrs. Williams, Mr. Hare, and Mr. Hutchison) and one (1) no (Mr. Leary).

EVALUATION OF BIDS - PINEY POINT WELL DESIGN/BUILD

Mr. Scott Koenig, City Manager, stated that this project proposes designing and drilling a new production well in the Piney Point Aquifer. This new well, located in Schutte Park, would be a replacement of former Production Well #12, which was located off of Water Street. This well would increase production capacity, increase system pressure, and stabilize chlorine residuals in the water distribution system and was justified with the growing demand of the City's residents and industrial users. Staff decided to utilize a design/build method to construct this production well. The contractors were responsible for submitting designs that meet the requirements outlined in the Request for Proposals, as well as all applicable regulations. The specific work for this project includes the design and construction of a new well, building, chlorine feed system, 30-inch ductile iron pipe chlorine contact tank and associated piping, valves, meters, appurtenances, excavation, backfill, testing, startup and site restoration.

Staff recommended awarding the Contract to JJID (James Julian, Inc., of Delaware) for an amount not to exceed $892,000.

Responding to Mrs. Williams, Mr. Koenig stated that wells could last for 50 or 60 years, depending on the maintenance and the underground formation. He noted that Well #12 dates back to the 1960's or 1970's and, because of the sub-surface strata, it was not a high-producing well.

Responding to Mr. Anderson, Mr. Koenig stated that this project would help stabilize some of the chlorine residuals in the system, but a considerable amount of pipe would need to be replaced or relined to address the brown water problem in this area.

Mr. Anderson stated that if production were not restored, there could be a risk of the Department of Natural Resources and Environmental Control (DNREC) reducing the City's allocation, which could negatively affect the economic, industrial, and large manufacturing development in the City.

Mrs. Williams moved for approval of staff's recommendation to award the Contract to JJID (James Julian, Inc., of Delaware) for an amount not to exceed $892,000, seconded by Mr. Anderson and carried by a unanimous roll call vote.

APPOINTMENTS/REAPPOINTMENTS - BOARD OF ASSESSMENT APPEALS - FOUR (4) YEAR TERMS EXPIRING MARCH 2017

By consent agenda, Mr. Hare moved for approval of the following reappointments to the Board of Assessment Appeals. The motion was seconded by Mrs. Williams and carried by a unanimous roll call vote.

Thomas Burns, Real Estate Brokerage of Sales
James Galvin, Undesignated
William Garfinkel, Undesignated

FIRST READING - PROPOSED ORDINANCE

Council President Leary reminded the public that copies of the proposed ordinance were available at the entrance of the Council Chambers or could be obtained from the City Clerk's Office. Final action by Council on the proposed ordinance would take place during the Council Meeting of March 11, 2013.

Mrs. Ann Marie Townshend, Director of Planning and Community Development, advised members that the amendments were primarily housekeeping in nature and would improve the administration of the Vacant Building Ordinance. Additionally, the ordinance would set separate, increased fees for vacant commercial properties greater than or equal to 10,000 square feet in floor area. Mrs. Townshend noted that discussion with local Realtors had resulted in an improved definition of a vacant building.

Mr. Perza asked if any thought was given to providing a definition for an unoccupied building for purposes of enforcement. Responding, Mrs. Townshend expressed concern with being so specific that the obvious could be missed. She preferred to rely on the building being used for its intended purpose as the standard definition.

In accordance with Section 1-9 of the Dover Code, Council acknowledged the First Reading of the Ordinance Amendment as read by the City Clerk, by title only, as follows:

STAFF SUBSTITUTE #1 FOR ORDINANCE #2013-03 (AMENDED) - CHAPTER 22 - BUILDINGS AND BUILDING REGULATIONS, ARTICLE XII - VACANT BUILDINGS

COUNCIL MEMBERS ANNOUNCEMENTS

Mr. Leary announced that there would be a 5K run/walk for diabetes to benefit the Juvenile Diabetes Research Foundation on Saturday, March 9th at Fairview Elementary School. Registration would begin at 9:00 a.m. and the 5K at 10:00 a.m. Anyone interested in the event should contact Mrs. Ann Marie Townshend at 242-0381.

Mr. Lynn stated that a meeting was held at the Dover Police Department on Wednesday, February 20, 2013 with some members of the downtown community who were very concerned with crime in the downtown Dover area. He thanked Chief Hosfelt and his staff, Mr. Koenig, Mrs. Townshend, the Code Enforcement Staff, specifically Mr. McGinnis, and Councilman Bonar for their participation.

Mr. Hutchison announced that there would be no Safety Advisory and Transportation Committee Meeting on Wednesday, February 27, 2013.

Mr. Hutchison announced that the Dover Little League is getting ready to start the 2013 baseball season and they are approximately $3,000 short in meeting their operating budget for the year. He requested each member of Council to consider making a $100 donation to the Little League, which is a well run, worthwhile organization.

Mr. Bonar moved for adjournment, seconded by Mr. Hare and unanimously carried.

Meeting Adjourned at 8:58 P.M.

TRACI A. McDOWELL
CITY CLERK

All orders, ordinances, and resolutions adopted by City Council during their Regular Meeting of February 25, 2013, are hereby approved.

CARLETON E. CAREY, SR.
MAYOR

/TM
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Exhibits
Exhibit #1 - Presentation - Violation of Dangerous Building Ordinance - 416 West Division Street
Exhibit #2 - Recreation Trends for Fiscal Years 2012-2013

EXHIBIT #1
Regular Council Meeting of 02/25/2013

Violation of Dangerous Building Ordinance 416 W Division Street

Planning & Inspections Department

Dover, Delaware

February 25, 2013

416 W Division St
Case History

- 6 code enforcement cases since 2010
  - Exterior code violations
  - Closing of a vacant building
- The utilities were terminated on May 24, 2010
- Registered as vacant by the city on December 6, 2010
- Condemned by City Staff on December 13, 2010 due to no active utilities, broken windows, unlocked doors and subjects gaining entry to the property.
- Source of neighbor complaints
- Outstanding Charges
  - Fees for securing the building
  - $500.00 in unpaid registration fees

Dangerous Building Code – Chapter 22 Article XI, Sec. 22-381

(5) *Unfit for habitation.*

(9) *General welfare.*

(10) *Code violations.*

(12) *Unoccupied buildings.*


01/23/2013 12:01


01/23/2013 12:01


01/23/2013 12:01


01/23/2013 12:02


01/23/2013 12:02

Recommended Council Action

- Declare this property dangerous.
- Order the property repaired or demolished by **March 25, 2013** by the owner or equity owner at their own risk.
- Order the Building Inspector to cause the repair or demolition of the property if not completed by the owner **within 10 days of the date established by City Council**.
- Order the City Manager with the assistance of the City Solicitor to cause the cost of repairs or demolition to be charged against the land on which the property exists as a municipal lien or cause such cost to be added to the tax duplicate as an assessment, or to be levied as a special tax, or to be recovered in a suit at law against the owner.

EXHIBIT #2
Regular Council Meeting of 02/25/2013

City of Dover
Recreation Trends
Fiscal Years 2002 - 2013

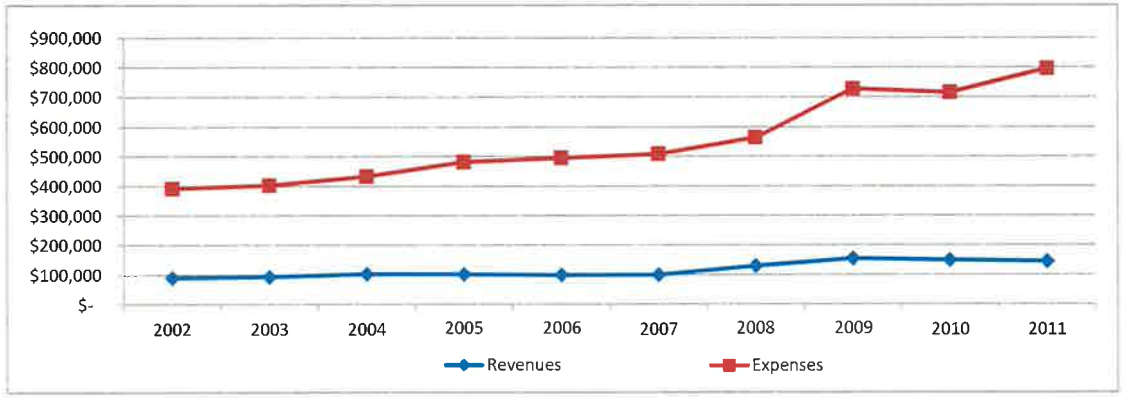
Fiscal Year	Recreation Revenues Budget	Actual	Act $ Chg	% Chg	Recreation Operating Expenses Budget	Actual	Act $ Chg	% Chg
2002	$ 95,260	$ 88,865			$ 461,839	$ 391,678		
2003	$ 90,000	$ 92,699	$ 3,834	4.3%	$ 495,830	$ 402,674	$ 10,996	2.8%
2004	$ 90,000	$ 102,483	$ 9,784	10.6%	$ 467,567	$ 432,359	$ 29,685	7.4%
2005	$ 92,700	$ 101,296	$ (1,187)	-1.2%	$ 550,974	$ 480,763	$ 48,404	11.2%
2006	$ 95,500	$ 98,254	$ (3,042)	-3.0%	$ 517,412	$ 494,754	$ 13,991	2.9%
2007	$ 95,500	$ 98,613	$ 359	0.4%	$ 548,886	$ 507,697	$ 12,943	2.6%
2008	$ 140,000	$ 129,101	$ 30,488	30.9%	$ 719,056	$ 563,644	$ 55,947	11.0%
2009	$ 187,000	$ 153,867	$ 24,766	19.2%	$ 870,168	$ 727,488	$ 163,844	29.1%
2010	$ 141,500	$ 148,796	$ (5,071)	-3.3%	$ 759,477	$ 715,006	$ (12,482)	-1.7%
2011	$ 141,500	$ 144,114	$ (4,682)	-3.1%	$ 780,480	$ 795,074	$ 80,068	11.2%
2012	$ 152,000	$ 112,480	$ (31,634)	-22.0%	$ 789,701	$ 827,230	$ (5,373)	4.0%
2013 Projected	$ 130,000	$ 130,000	$ 17,520	15.6%	$ 713,400			
% Change FY08 - FY12				-26.9%				56.6%

JW Pitts Center - Presentation July 2004 - Opened FY08 - 1st full year of operation FY09

The presentation to City Council projected FY09 increased revenues at $87,000 (low) and $142,000 (high). Additional expenses were projected to increase by $209,500 (low) and $278,500 (high). These additions were solely related to the Pitts Center operations. Applying this information to 2008 and forward the budgeted revenues and expenses would be projected in the following ranges using the 2007 Revenue and Expense budgets as the base.

	2007 Budget	Low	High
Revenue	$ 95,500	$ 182,500	$ 237,500
Expense	$ 548,886	$ 758,386	$ 786,197

It appears the revenues are not meeting the low amount, yet the expenses are more in line with the high amount. Should we evaulate these programs and their associated fees?



PROCLAMATION

WHEREAS, *Earth Hour was initiated six years ago when participants were encouraged to turn out their lights for one hour to show their support for climate change, and more than 2.2 million individuals and 2,000 businesses chose to do so; and*

WHEREAS, *since that time, the Earth Hour movement has expanded to symbolize the global pursuit of a better, healthier world, and participation has grown to encompass hundreds of millions of people in approximately 152 countries and territories worldwide; and*

WHEREAS, *Earth Hour encourages individuals, businesses, and governments to become accountable for their ecological footprint by communicating ideas and exchanging resources that provide real solutions to environmental challenges; and*

WHEREAS, *the City of Dover encourages residents to make a commitment beyond the hour by continuing to recycle, switching to energy efficient light bulbs, and making conscious decisions to change the way we live to better our community; and*

WHEREAS, *residents' participation in Earth Hour shows a commitment to protect the one thing that unites us all – the planet.*

NOW, THEREFORE, I, CARLETON E. CAREY, SR., *Mayor of the City of Dover, Delaware, do hereby support the observation of*

Earth Hour

in the City of Dover, Delaware, on March 23, 2013, and encourage residents and businesses to participate by turning out non-essential lights from 8:30 to 9:30 p.m.

Carleton E. Carey Sr.

Carleton E. Carey, Sr.
Mayor

Planning, Inspections & Recreation

2012 Annual Report

Introduction

2012 was a year of change and adjustment within the Department of Planning and Inspections. With citywide reorganization, Planning and Inspections came back together as one department after being separated since 2006. In July, Economic Development moved out of the Planning and Inspections Department and into the Mayor's Office. Also in July, the City's Recreation Division joined the Planning and Inspections Department.

The economic downturn has continued to affect the Planning and Inspections area, as application volumes remained low and building vacancy remained high. In Fiscal Year 2012, which ended June 30, 2012, the Department brought in $2,769,564 in the Planning and Inspections area, an increase in $352,000 over the prior fiscal year. As in prior years, institutional projects continued strong, contributing to the local economy. Notable construction projects included:

- New Dover High School Construction underway
- Capital School District Administrative Complex completed
- Renovations to the Kent County Court House nearly complete
- Site improvements at the Booker T. Washington Elementary School/William Henry Middle School Campus
- Construction underway on the Delaware Technical and Community College Campus
- Continued renovations at Bayhealth Kent General Hospital

An exciting addition to the Department is the Recreation Division. The Recreation staff has been working hard to build on the strengths of our programming and look for opportunities to improve our service to the community. In October, the Recreation staff was relocated from Dover Park on White Oak Road to the John W. Pitts Center. While the staff has been adjusting to the new space constraints, having the entire Recreation staff located in one facility has allowed us to improve efficiency and expand services. In late 2012, through modifying staff schedules, we were able to start opening the Pitts Center at 6:30 a.m. for early morning walkers. The expanded hours have been well received by the community.

A lot of time and attention has been paid to working with Calpine Corporation to get the plans complete for the Garrison Energy Center, which is expected to begin construction in spring 2013. The Planning Office also continued to work closely with the Capital School District and DelDOT as the new Dover High School construction has progressed. Efforts continue with regard to ensuring safe access to the Dover High School for pedestrians.



Dover High School—A Bird's Eye View

Another priority of the Department over the last year was addressing the issue of vacant and dangerous buildings. During 2012, 28 buildings were declared dangerous by City Council, 10 buildings were de-

molished either by the owner due to a dangerous building declaration or by the City, and 8 properties were repaired by the owner. At the close of 2012, 366 buildings were registered Vacant, and $28,750 in fees were collected from Vacant Building registrations. These numbers demonstrate the City's commitment to address the problems of vacant and deteriorated properties.

Respectfully Submitted,

Ann Marie Townshend

Ann Marie Townshend, AICP
Director of Planning, Inspections & Recreation

Building Inspections

Staff: Greg Akers, Chief Building Inspector / Plans Examiner; Mike McGregor Building Inspector II; and Chris Scott, Licensed Plumbing / HVAC Inspector II.



Greg Akers, Chief Building Inspector

Mr. Akers supervises the construction inspectors, reviews of construction documents for permitting, and meets with design professionals concerning proposed construction projects. Mr. McGregor assists in review of construction documents, performs inspections of commercial and residential work under construction and manufactured buildings. Mr. Scott's responsibilities are inclusive of assisting in plans review and performance of plumbing and HVAC inspections for commercial and residential buildings under construction.

The Building Inspections staff assists in revitalizing abandoned structures through the plans and permits process, responds to inquiries related to construction, assists in property damage assessment after significant damage causing events occur, enforces licensing of contractors, and regulates permit requirements for construction and/or repairs regulated by the Building and Life Safety Codes. The City has adopted the 2009 International Code series.

During 2012, the Building Inspections staff conducted 7,969 inspections. Of these, 3,577 were building construction inspections, 4,392 were Plumbing/HVAC inspections, and 128 were building walk-throughs.

Building and Life Safety Codes address occupancy, structural strength, means of egress, sanitation, adequate lighting and ventilation, accessibility, energy conservation and life safety in regard to new and existing buildings, facilities and systems. These issues are specific to structures and adjacent structures as they may relate.

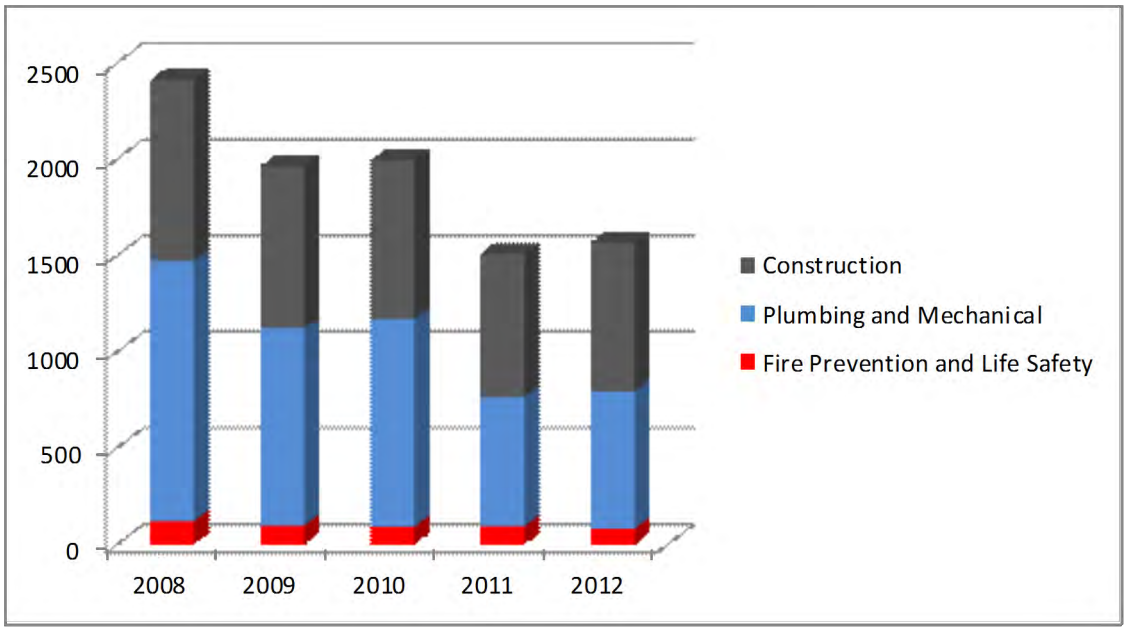


Chris Scott, Plumbing / HVAC Inspector II



Mike McGregor, Building Inspector II

Permits Issued



Type of permit	2008	2009	2010	2011	2012
Construction	940	839	825	742	772
Plumbing / Mechanical	1,350	1,027	1,077	672	713
Fire Prevention / Life Safety	121	97	91	93	81
Totals	2,411	1,963	1,993	1,507	1,566

Back to Life!

In 2012, while new construction was slow, great progress was made as two abandoned construction projects found new life and were completed and occupied. The Grande, the former Dove View apartments near Forrest Avenue that sat vacant in a state of partial completion since 2008 were completed and occupied in late 2012. Construction on a third building should begin in 2013. The Silver Bullit Office Building on Route 13 was also completed and occupied in 2012. City Planning and Inspections staff worked closely with the owners of both projects to help bring them back to life.



The Grande, _____Dove View _____



Silver Bullit, __North DuPont Highway

2012: Progress in Pictures



Kent County Courthouse Renovations, The Green



Bayard Plaza, 200 West Loockerman Street



Coming Soon—Grotto's!



Governors Avenue Animal Hospital



Dover High School—Under Construction



Dover Public Library

Fire Marshal's Office

Staff: David Truax, Fire Marshal; Timothy Mullaney, Jr., Deputy Fire Marshal/Inspector I.

For the year 2012, the Fire Marshal's Office conducted inspections in 376 occupancies with the following types of inspections 127 Property Maintenance Inspections, 180 Fire Code Inspections, 71 New Fire Protection Inspections, 238 Existing Fire Protection Inspections, 41 Certificate of Occupancy Inspections, 262 License and Permit Inspections, 87 Administrative walk-through Inspections, and 157 Life Safety Inspections. A total of 1539 inspections were completed for the year with 199 deficiencies found and corrected. Total complaints handled were 487.

Fire investigations for 2012 were as follows: Accidental 27, Incendiary 22, and Undetermined 7 for a total of 56 fire investigations. Fire loss for 2012 is: Accidental causes $161,350, Incendiary causes $215,250, and Undetermined causes $22,500 for a total fire loss of $399,100. There were seven injuries and one death due to fire in 2012. Fire protection saves is when a fire alarm, single station smoke detector, fire extinguisher or fire suppression system activates and sounds an alarm or suppresses a fire. Of the 19 activations reported, 5 were fire alarm activations, 10 were single station smoke detectors, 2 were sprinkler activations, and 2 were a fire extinguisher.

The Fire Marshal's Office is made up of the Fire Marshal and two Deputy Fire Marshals with the responsibility for conducting inspections annually and semi-annually in Apartments, Assembly, Daycares, Health Care, Industrial, Mercantile, Schools, Hotels & Motels, and Business occupancies. The Fire Marshal's Office handles complaints with regard to over-crowding, locked means of egress, fire lanes, and impaired fire protection. The sprinkler, fire alarm, hood suppression, and other forms of fire protection are reviewed and tested by the Fire Marshal's Office. The Office is responsible for the investigation into origin and cause of fires and explosions within the City of Dover. In May of 2012, Tim Mullaney graduated from the New Castle Police Academy and is certified as a law enforcement officer. The addition of this certification has greatly enhanced the Office's ability to investigate fires by allowing the Office to conduct the investigation from start to finish.



Tim Mullaney digs through debris at fire scene



Fatal Fire at 38 N. New Street



Clearfield Apartment Fire



Dave Truax inspects a hoarder's residence

Code Enforcement & Property Maintenance

Staff: Tim Taraila, Inspector III/Code Enforcement Supervisor; Ron Coburn, Inspector II/Vacant Buildings; David McGinnis, Inspector I; Jason Osika, Inspector I; Sam Gonzalez, Inspector I.

The Code Enforcement Officers entered a total of 3,476 cases into the H.T.E. system with regard to violations of the *Dover Code of Ordinances* and *Zoning Ordinance*. Based on the data demonstrating the reason for the inspections, more than 68 percent of cases are initiated by Planning, Inspections or Public Works staff . Within these cases, 6,709 inspections were performed for code compliance. All cases entered must have an origination code, such as a citizen complaint or an officer's observation. Listed is a breakdown of the reasons for inspections, the number of inspections performed by the Code Enforcement Inspections staff, and a list of the different types of inspections conducted. After struggling with how to respond to complaints that involve violations inside owner-occupied dwelling, particularly those involving unsanitary conditions that create problems for neighbors; the Code Enforcement Division was successful in obtaining search warrants through Court 7 to gain access to dwellings. While this is a tool that will be used only when all other routes of addressing these violations are unsuccessful, it will allow the Division to address complaints that previously would have had insufficient resolution.

In addition, the Property Maintenance and Code Enforcement Officers conducted another 192 inspections relating to new Construction, Building, Fence, and Sign Permits. The Officers also assisted in the collection of Itinerant Merchant Licenses during the two Race Operations conducted at Dover International Speedway. These operations were conducted during the spring and fall NASCAR sporting events.



Types of Inspections/Cases Entered	
Annual Rental Housing Inspections	541
Property Maintenance Exterior	540
Tall Grass and Weeds	578
Abandoned Vehicle	120
Unregistered Vehicle	26
No Valid Rental Permit	143
Electric Service Termination	311
All Others	851
TOTAL	**3,476**

Causes for Inspections:	
Citizen/Tenant complaint	718
City Council/Mayor/City Manager	32
Electric Department Referral	288
Other Agency Referral	71
Staff Initiated	2,367
TOTAL	**3,476**







Vacant Buildings

As part of the Vacant Buildings program the Code Enforcement Officers registered in 2012 a total of 366 buildings within the City limits of Dover and collected $28,750 in registration fees from these registrations. Since the program began in 2007, a total of 826 structures have been registered as vacant. Currently, staff estimates that there are approximately 300 of these structures still vacant. Numerous previous registered vacant buildings have come into code compliance by either being re-occupied or by being demolished.



Demolition in Progress

Dangerous Buildings and Demolitions

45 buildings or structures were active on the Dangerous Building List. Of these, the following 10 structures were demolished, 5 by the City and 5 by the owner, with 11 additional structures coming into code compliance by renovations or abatement.

Demolished by the City of Dover:

423 Collins Drive

41 S Queen Street

118 N Ann Avenue

14 S Queen Street

171 Orchard Avenue

Demolished or Repaired by Owner

344 West Wind Drive

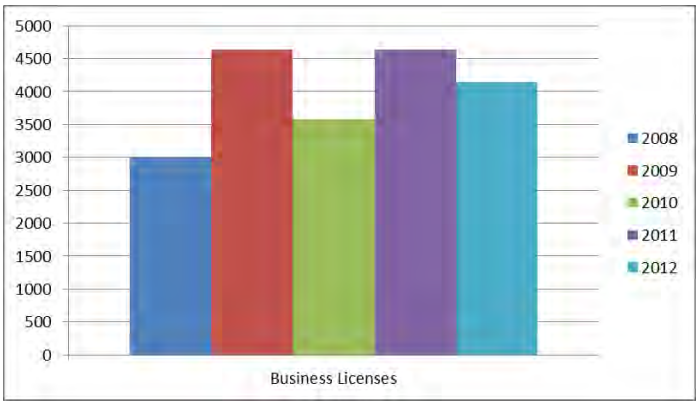
357, 361, 365, 408 Northdown Drive

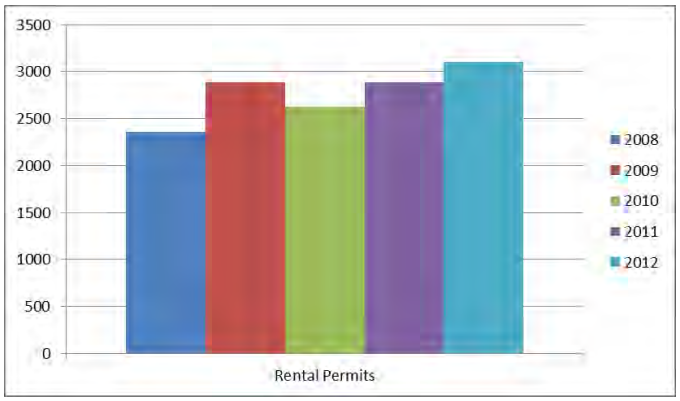
Licensing and Permitting

Staff: Kristen Mullaney, Office Assistant II; Judy Rockey, Office Assistant II; Diane Metsch, Administrative Assistant.

The Permit and Licensing staff is the first contact most customers have with the Department of Planning and Inspections and with the City of Dover, as they staff City Hall's front counter. This staff is responsible for the receipt and processing of all permit and license application, including building permits, rental permits, public occupancy permits, and business licenses. They are also responsible for ensuring that delinquent permit and license renewals are distributed to the appropriate staff for follow-up. In addition, they answer the phones for the Planning and Inspections Department, field questions from the public, handle complaints, and schedule inspections and meetings for departmental staff. The charts included are examples of just some of the important work done by this staff. Their contributions to customer service are immeasurable. While much of their work cannot be directly quantified, without







their efforts, the Department could not function. They present a high standard of prompt and courteous service.

Planning Office

Staff: Dawn Melson-Williams, Principal Planner; Janelle Cornwell, Planner II; Tracey Harvey, Planner I; Maretta Purnell, Secretary II.

Planning Applications/Boards and Commissions

The Planning Office coordinates the review and approval of all development applications within the City and provides support to the Planning Commission, Board of Adjustment, and Historic District Commission. During 2012, the Planning Office processed 79 new applications and continued review on applications that had been submitted in previous years.



Community Development

In 2012, the Community Development Office became a part of the Planning Office. With concurrence of City Council, the program was changed to select applicants for a three-year period. Funding requests from selected applicants will be reviewed annually by the Parks, Recreation and Community Enhancement Committee. The Community Development program is also responsible to ensuring that the City works with partners to affirmatively further fair housing. In this regard, the Planning Commission received Fair Housing training from the Delaware Human Relations staff. The following applications were awarded funding in 2012:

- **Milford Housing Development Corporation (MHDC) Emergency Home Repairs**—Emergency repairs have been completed on two (2) owner occupied homes eliminating severe housing conditions that constitute health and safety hazards year to date.
- **Homeownership Assistance Program**—Throughout the year, four (4) families closed on homes using the City of Dover's Homeownership Assistance Program and received homeownership counseling through NCALL.
- **Dover Interfaith Mission to the Homeless**—CDBG funds were utilized to cover the operations costs for the homeless shelter.
- **NCALL Research**—Ten (10) first-time homebuyers received housing counseling and foreclosure prevention.
- **Serenity Place**—CDBG funds were utilized to assist in the rebuilding of a treatment facility that services men who suffer from substance abuse.
- **Elizabeth Murphey School**—CDBG funds were provided to install a geothermal heating system in one of the facilities that services children that are at risk for homelessness.



343 Mimosa Avenue—NSP Home

The Community Development Program also administers funding for the Neighborhood Stabilization Program (NSP). In 2009, City of Dover was awarded 1.5 million dollars from Delaware State Housing Authority to purchase foreclosed properties in the City, rehabilitate them, and sell them to eligible fami-

lies. The City has partnered with Dover Housing Authority, Diamond State Community Land Trust, Connections Community Support Program and Habitat for Humanity. To date, the partners have purchased 10 properties. Eight (8) properties have been sold, one is a lease purchase, and one is a rental that serves persons with disabilities.



218 Ann Avenue—NSP Home

Comprehensive Plan Implementation & Ordinance Development

The Planning Office is responsible for developing ordinances and other activities to implement the City's Comprehensive Plan. In this regard, the following projects were priorities of the Planning Staff in 2012:

- **Update to Sign Regulations**—The Planning Office met with members of the business and real estate community for six months to conduct a comprehensive review of the City's sign regulations. In August, City Council approved Ordinance #2012-13, comprehensively updating the sign regulations.
- **Capital City Trail**—The Planning Office has worked with the Dover/Kent County Metropolitan Planning Association and DelDOT on planning of the Capital City Trail, which will connect Silver Lake Park with Public Safety Boulevard, where the St. Jones Greenway Isaacs Branch trail begins. Construction of the first phase of this regional trail project is expected to begin in spring 2013, and will include a multi-purpose trail along the St. Jones River between Loockerman Street and Martin Luther King, Jr. Boulevard behind the Delaware Public Archives parking area.
- **Comprehensive Plan Amendment**—In accordance with the approved procedure for annual amendments to the Comprehensive Plan, the Planning Office processed a request to amend the Land Development Plan Map. This request was approved by City Council in March.
- **Amendment to the A (Agriculture) Zone**—Members of City Council sponsored an amendment to the *Zoning Ordinance* to allow for the sale of agricultural equipment within the A Zone. Ordinance #2012-14 was approved by City Council on August 13, 2012.
- **Amendment to RGO (General Residence and Office) Zone**—Members of City Council sponsored an amendment to the *Zoning Ordinance* to allow for sale of alcohol in restaurants within the RGO Zone and H (Historic District) Zone. Sale of alcohol will be subject to Conditional Use approval by the Planning Commission. City Council approved Ordinance #2012-15 on August 13, 2012.
- **Amendments to AEOZ (Airport Environs Overlay Zone)**—Planning staff began the process to adopt ordinances to update the City's Airport Environs Overlay Zone based on the Air Installation Compatible Use Zone study completed by the Dover Air Force Base in 2010. All affected property owners were contacted regarding the proposed changes, and the Planning Office held a public workshop on November 8, 2012. The ordinance amendments will be presented to City Council in early 2013.
- **Bamboo Ordinance**—The Planning Office did research and drafted an ordinance to prohibit the growing of bamboo on properties within the City. Ordinance #2012-16 was approved by City Council on July 9, 2012.
- **Update to Community Flood Insurance Rate Maps**—The Planning Office is participating in the process of updates to specific Community Flood Insurance Rate Maps (FIRM) as a result of a new Flood Insurance Study. The updates are the result of a Coastal Study for Kent County and a study of the Murderkill Watershed. The process is on-going as there is a specific review and adoption process for the FIRM Map panels by FEMA and the community. The City will be required to review its existing floodplain codes and ordinances as part of this adoption process in 2013 (Zoning Ordinance Article 5 Section 4).

  In addition, other floodplain and drainage planning activities are occurring in Delaware. Planning Staff attended the Senate Bill 64 Floodplain and Drainage Advisory Committee Community Outreach Meeting

on August 15, 2012. The meeting included a review of the Adopted Floodplain and Drainage Standards and Recommendations (DNREC Secretary's Order # 2012-WS-0029 effective August 2, 2012). As a follow-up, municipalities were asked to self-review their existing regulations to access and report on the consistencies/deficiencies of local programs regarding floodplain and drainage activities and their capacity to implement the standards and recommendations. The Planning Office completed self-assessment and submitted it to DNREC in December 2012. The self-assessment identified a number of areas where Dover could improve its floodplain and drainage regulations; Planning Staff will continue working on this in 2013.

- **Municipal Separate Storm Sewer System Permit (MS4)**—The Planning Office has continued to work to implement the requirements of our MS4 permit. Much of the support for the permit implementation has been provided by

Major Projects

- **Dover Public Library**

The Dover Public Library project (S-10-06) after receiving Site Plan approvals and Building Permits in 2011 was actively under construction in 2012. The Planning Staff participated in inspections for the building and site to confirm compliance with the approved Site Plan in mid-September 2012 for a Temporary Certificate of Occupancy. Members of the Planning Staff also attended the ribbon cutting ceremony on September 20, 2012 to celebrate the opening of the new Dover Public Library. Site improvement work continued in the Fall-Winter of 2012 on areas such as the Reading Garden, installation of site furnishings, paving, etc.



Dover Public Library—Opened September

- **New Dover High School Project (C-10-05 and S-11-18)**

The Site Development Master Plan for the new Dover High School project was conditionally approved by the Planning Commission in December 2010. In 2012, Planning Staff continues to be involved in the various planning discussions and review activities related to the new Dover High School project to be constructed on the south side of Forrest Avenue (Route 8).

Through August 2012, the Planning Staff continued monthly progress meetings on the project with City Staff (Planning, Public Works, and Public Utilities), the district, their design professionals and construction manager, and other appropriate review agencies. In 2012, the new Dover High School progressed from foundation work to building construction. The Building Permit for the building construction was issued in March 2012, and construction on the signalized west entrance (Dover High Drive and Route 8) began in July 2012.



In June 2012, the results of the signal analysis being conducted for the east entrance were received noting that a signal is not warranted at that location. City Staff, the Safety Advisory and Transportation Committee, and City Council have expressed concerns regarding traffic and pedestrian access in the area of the east entrance.

Discussions with DelDOT remain on-going on this item.

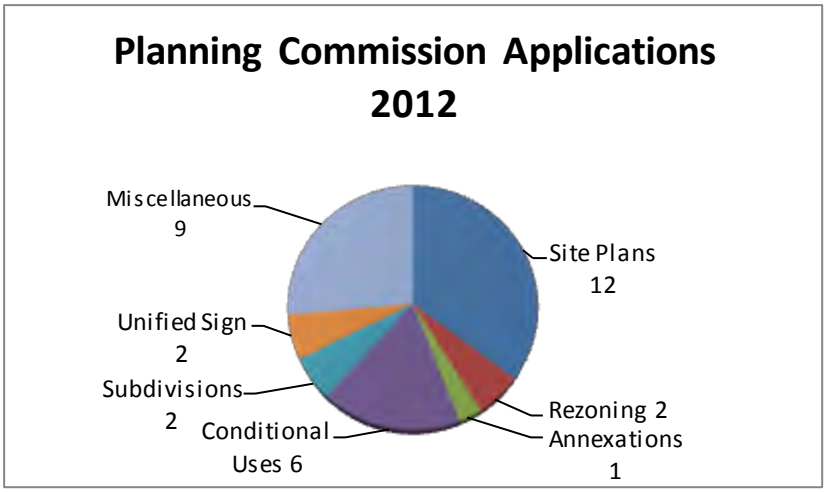
- **Garrison Oak Technical Park/Garrison Energy Center**

The City continued to move forward during 2012 with review of the subdivision of the Garrison Oak Technical Park. In April, the Planning Commission reviewed and granted conditional approval of the Garrison Energy Center Master Plan. Staff has continued to review the site plan phases administratively along with other review agencies. Calpine Corporation subsequently prepared a report to address the Performance Standards identified in the *Zoning Ordinance*, which was approved by the Planning Commission in August. Staff continues to work closely with Calpine and others to keep the project on track to break ground in March 2013.

Boards and Commissions

Planning Commission

The Planning Commission consist of nine members with Col. Robert Welsh as Chairman and Fred Tolbert as Vice-Chairman. The Planning Commission met monthly in 2012. The Planning Commission reviewed 34 applications for 2012. The Commission reviewed 12 Site Plan, 6 Conditional Use Plans, 2 Minor Subdivision Plans, 2 Comprehensive Unified Sign Plans and 9 Miscellaneous applications. The Site Plans reviewed by the Planning Commission included an addition to the Dover Mall for the establishment of Dick's Sporting Goods, Leander Lakes to allow for the construction of 240 apartments to be located off of Forrest Ave, multiple building additions at the Delaware Technical and Community College and to allow for the construction of Serenity Place. The Conditional Use applications included the establishment of a tea house on North State Street, and the establishment of a church on Loockerman Street. The Planning Commission made recommendation to City Council on 1 Annexation and 2 Rezoning's and revisions to the *2008 Comprehensive Plan.* A number of the Miscellaneous applications were text amendments to the *Zoning Ordinance*. The Planning Commission made recommendation to City Council on the various text amendments. The text amendments included a comprehensive update to the Sign Regulations, revisions to the RG-O and A Zoning Districts.

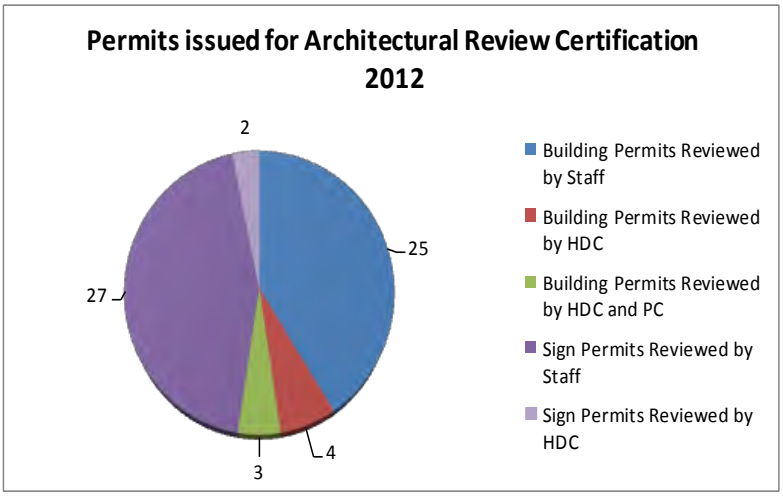


There were an additional 23 applications that were submitted to the Planning Office for administrative review. This included 8 Administrative Site Plan and 15 Miscellaneous applications. The Administrative Site Plans included a building addition to Winner Ford-Hyundai, the Wesley College Streetscape Improvements, the installation of new building equipment for NRG Energy Center of W. North St., and the first phase of the new Optics Building at Delaware State University. A number of the Miscellaneous applications involved the movement of property lines or the combination of parcels.

Historic District Commission

The Historic District Commission consists of five members with Dick Scrafford as Chairman and Charles Salkin as Vice-Chairman. The Historic District Commission held five meetings in 2012. The Historic District Commission reviewed seven (7) applications for Architectural Review Certificates in 2012. This included the referral of one Building Permit to the Historic District Commission for review of the exterior finishes for the

Frankfurt Bakery at 323 South Governors Avenue and one Building Permit for review of the Pedestrian and Landscape Enhancements of the East Edge of The Green and Court Street Promenade. Other projects reviewed involved proposals for a Banner Programs at the Johnson Victrola Museum and the Wesley U.M. Church; Rear Plaza Improvements at 22-24 West Loockerman Street and the request for demolition of the building at 509 South State Street (action on application in February 2013). In July, the Historic District Commission also heard a presentation on the bike and pedestrian improvements for the Court Street Gateway project.



Of the 61 building permits issued in the Historic District in 2012, 47 permits required Architectural Review Certification. A breakdown of permits handled administratively versus those reviewed by the Historic District Commission is included in the appendix.

The Historic District area of Downtown Dover continues to be the site of many community festivals, parades, and activities associated with the First State Heritage Park. The construction of several major projects previously reviewed by the Historic District Commission brought changes to Downtown Dover as well. September 2012 saw the opening of the Dover Public Library at 35 Loockerman Plaza. In 2012, construction activities also continued with renovations at the old Kent County Courthouse, the construction of the Bayard Plaza mixed use building at 200 West Loockerman Street, and construction of Loockerman Way (plaza area) and North Street Parking Lot Improvements.

Board of Adjustment

The Planning Office received 15 variance applications for the Board of Adjustment in 2012. Of those, 10 variances were approved, two were denied, two applications were withdrawn by the applicant, and one application was deferred until January 2013. Four variance requests were related to signage, three were requesting a reduction in parking requirements, and two were requesting the re-establishment of non-conforming uses. The Board of Adjustment has a narrow focus in its role, as specified by the *Zoning Ordinance* and *Delaware Code*. The Board strictly applies the legal standard prescribed by code, which has helped to keep the volume of applications submitted to the Board relatively low.

Recreation Division

Full-Time Staff: Carolyn Courtney, Administrative Assistant; Steve Pickering, Sports Coordinator; Wayne Voshell, Recreation Center Coordinator; Sherwanda Rachal-Speaks, Recreation Specialist; Peggy O'Brien, Office Assistant II. In addition to the full-time staff, the Recreation Division is staffed by three part-time employees and three seasonal/temporary employees.



The Recreation Division is responsible for the operation of the John W. Pitts Center, a number of sports leagues for youth and adults, an after school program at Towne Point Elementary School, several summer camp programs, and a variety of recreation programs including fitness classes, bus trips, enrichment classes, and other fun activities for all segments of the City's diverse population.

A peek into our numbers….

- **50,754** patrons & visitors were recorded in the Pitts Center
- **4,000** (approx.) participated in our softball, field hockey, lacrosse and volleyball leagues
- **$112,500** Total FY12 revenues
  - $60,000 Leagues
  - $20,000 General Recreation
  - $18,000 Field/Building Rentals
  - $ 7,300 Trips
  - $ 7,200 Sports
- **35** Children served in Towne Point After School Program
- **124** Children participated in Super Summer Playground and Camp Small Wonder
- **371** People participated in non-league sports
- **235** People attended fishing and bus trips
- **5,357** People attended the Concerts on the Green
- **130** People attended enrichment programs
- **431** People attended fitness programs



Zach Carter Retires after 23 Years of Service



After 23 years of dedicated service to the City of Dover, Zach Carter announced his retirement in the summer of 2012. Zach gave his all to the City and on the many boards and commissions on which he held a seat. The St. Jones Greenway Commission, Silver Lake Commission, Kent County Tourism, First Night Dover, 4th of July Committee, and Greater Dover Arts Council just to name a few. During his tenure, Dover's park facilities flourished and recreation programs grew.

Silver Lake Park, Mayfair Park, New Street Park, Dover Park, and local neighborhood parks are just some of the examples that showcase Zach's commitment to the residents of Dover. His ability to obtain grant funding was a key factor in installing age appropriate playground equipment, replacing non-compliant equipment in parks throughout the City of Dover.

Much work was done under his leadership on water quality and restoration efforts for Silver Lake, Mirror Lake and the St. Jones. Workshops and planting projects were hosted to encourage the community involvement in shrub/tree planting projects.

His contributions will be long lasting for Dover. On a personal note, Zach's love for sports was known by many as he coached his children on various sports teams and was a fixture on the sideline when not managing or coaching.

Today, Zach remains in Dover with his wife Janet. On hot summer days you'll find him on a baseball diamond as he continues managing the American Legion Fox Post II baseball team.

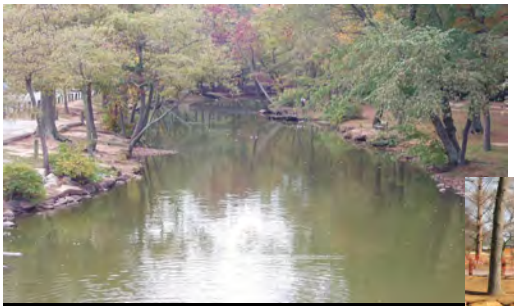
Silver Lake Commission

With Dean Holden as Chairman, the Silver Lake Commission hosted many items on their agenda this past year. Noted as a major accomplishment, the restoration and stream bank revitalization to the St. Jones stream that runs below the Silver Lake dam.

Completed in partnership with DNREC with grant funding this project has been well received by our park users, fisherman, & families who have appreciated efforts to improve and protect this waterway.

In the near future, they will be a partner with DRNEC as they work to restore Mirror Lake and remove the "mud flap" seen at low tide.

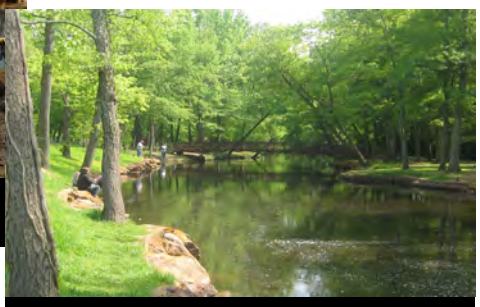
Current, Silver Lake Commission members include: Dean Holden, Zachery Carter, David Edgell, James Burcham, Nancy Wagner, and Melanie Tymes.



Before



During Construction



Construction Completed

Personnel Changes

The continued dedication and professionalism of the staff of the Department of Planning, Inspections and Recreation is a critical element in providing services to the community. These qualities allow staff to successfully interact with the residents of our City and support continued community improvement. There were a number of staffing changes within the Department during 2012. The changes are as follows:

Tracey Harvey was reclassified from Community Development Manager to Planner I. Changes were made to streamline management of the Community Development program and Tracey assisted with a number of Planning Office responsibilities including Rental Dwelling permit review, site plan review, review of variance applications, and other planning functions.

Maretta Purnell was relocated from the Front Office (Licensing and Permitting Division) to the Planning Office. Diane Metsch was relocated from the Planning Office to the Front Office to supervise the Licensing and Permitting Division.

Ann Marie Townshend assumed oversight of the Recreation Division in July, following the retirement of Zach Carter as the Director of Parks and Recreation in June. Ann Marie and the Recreation staff spent the second half of 2012 becoming acquainted with each other and reviewing the programs and operations to try to build on the strengths of our staff and our programs.

Ed Martin, Inspector I, was transferred from Building Inspections to Code Enforcement in March 2012. Ultimately, Ed retired from employment in August 2012.

Professional Development

Staff throughout the department continued to participate in training local opportunities, as reported in our monthly reports. Below are some professional development accomplishments by staff within the department:

- In May, Tim Mullaney graduated from the New Castle County Police Academy and became a sworn law enforcement officer.
- In December, Dawn Melson-Williams ended her term as the Secretary of the Delaware Chapter of the American Planning Association, Janelle Cornwell assumed the role of Secretary of the Delaware Chapter of the American Planning Association and Ann Marie Townshend became Vice President/President Elect of the Delaware Chapter of the American Planning Association.
- Tracey Harvey was elected Regional NAHRO Board Secretary and Panelist for the Statewide Analysis of Impediments at the Governors Conference on Housing. She was also elected to NCALL Board of Commissioners.
- David McGinnis received the International Property Maintenance Certification in 2012.

DRAFT PROPOSED COUNCIL RESOLUTION NO. 2013-07

A RESOLUTION VACATING AND ABANDONING PORTIONS OF A CERTAIN ALLEY SITUATED IN THE CITY OF DOVER.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

Section 1. The Council of the City of Dover hereby vacates and abandons the following portions of an alley:

Adjacent to 235 Bayard Avenue (ED-05-077.06-01-84.00)
Being a portion of that certain piece or parcel of land situated in the City of Dover, Kent County, State of Delaware, being an unimproved public alley running in a north to south direction, located to the east of Bayard Avenue, said portion of alley beginning at a point identified as the northeast corner of Parcel No. ED-05-077.06-01-84.00; thence running with Parcel No. ED-05-077.06-01-84.00 South 22 degrees 11 minutes East 60.01 feet along the westerly line of the 14' wide alley to the northeast corner of Parcel No. ED-05-077.06-01-85.00; thence running North 68 degrees 53 minutes East 7 feet crossing into said 14' wide alley to a point in the center of the alley, opposite the northeast corner of Parcel No. ED-05-077.06-01-85.00; thence running North 22 degrees 11 minutes West 60.01 feet parallel to the westerly line of the 14' wide alley to a point; thence running South 68 degrees 53 minutes West 7 feet to the westerly side of the 14' wide alley, being the point and place of beginning and containing 0.0096 acres (420 square feet) of land be the same more or less. The above described parcel of land shall be considered a public utility easement, reserving the rights of the City of Dover, their agents or assigns to free access for ingress and egress to these premises and every part thereof at all times for purpose of installing, maintaining and operating its existing public utilities.

Adjacent to 239 Bayard Avenue (ED-05-077.06-01-85.00)
Being a portion of that certain piece or parcel of land situated in the City of Dover, Kent County, State of Delaware, being an unimproved public alley running in a north to south direction, located to the east of Bayard Avenue, said portion of alley beginning at a point identified as the northeast corner of Parcel No. ED-05-077.06-01-85.00; thence running with Parcel No. ED-05-077.06-01-85.00 South 22 degrees 11 minutes East 60.01 feet along the westerly line of the 14' wide alley to the northeast corner of Parcel No. ED-05-077.06-01-86.00; thence running North 68 degrees 53 minutes East 7 feet crossing into said 14' wide alley to a point in the center of the alley, opposite the northeast corner of Parcel No. ED-05-077.06-01-86.00; thence running North 22 degrees 11 minutes West 60.01 feet parallel to the westerly line of the 14' wide alley to a point; thence running South 68 degrees 53 minutes West 7 feet to the westerly side of the 14' wide alley, being the point and place of beginning and containing 0.0096 acres (420 square feet) of land be the same more or less. The above described parcel of land shall be considered a public utility easement, reserving the rights of the City of Dover, their agents or assigns to free access for ingress and egress to these premises and every part thereof at all times for purpose of installing, maintaining and operating its existing public utilities.

Draft

Adjacent to 243 Bayard Avenue (ED-05-077.06-01-86.00)

Being a portion of that certain piece or parcel of land situated in the City of Dover, Kent County, State of Delaware, being an unimproved public alley running in a north to south direction, located to the east of Bayard Avenue, said portion of alley beginning at a point identified as the northeast corner of Parcel No. ED-05-077.06-01-86.00; thence running with Parcel No. ED-05-077.06-01-86.00 South 22 degrees 11 minutes East 68 feet along the westerly line of the 14' wide alley to the southeast corner of Parcel No. ED-05-077.06-01-86.00 being the southeast terminus of the 14' wide alley; thence running North 55 degrees 29 minutes 31 seconds East 7.2 feet crossing into said 14' wide alley to a point in the center of the alley, opposite the southeast corner of Parcel No. ED-05-077.06-01-86.00; thence running North 22 degrees 11 minutes West 66.3 feet parallel to the westerly line of the 14' wide alley to a point; thence running South 68 degrees 53 minutes West 7 feet to the westerly side of the 14' wide alley, being the point and place of beginning and containing 0.0108 acres (470.15 square feet) of land be the same more or less. The above described parcel of land shall be considered a public utility easement, reserving the rights of the City of Dover, their agents or assigns to free access for ingress and egress to these premises and every part thereof at all times for purpose of installing, maintaining and operating its existing public utilities.

Section 2. Since no person has been deprived of property by the vacating and abandoning of the aforesaid portions of the alley, no compensation is awarded.

Section 3. The City shall retain a utility easement for the entire length and width of the aforesaid alley and all costs of conveyance shall be borne by the property owners.

Section 4. This resolution shall be effective upon the filing of a revised plot plan of the aforesaid alley.

ADOPTED: *

S:\ABANDONMENTS\2012\235 BAYARD AVENUE\2013-07 - Abandonment of Alley - Bayard Avenue.wpd

CARLETON E. CAREY, SR.	THOMAS J. LEARY
MAYOR	COUNCIL PRESIDENT

Actions History:

March 11, 2013 - Introduced at City Council

Draft

Alley Adjacent to 235, 239 & 245 Bayard Avenue

Proposed Alley Abandonment



0 50 100 200 Feet

N

Legend
- Hydrants
- Overhead Electric Pole
- Underground Electric Lines
- Overhead Electric Lines
- Water Main
- Hydrant Line
- Manholes
- Sewer Line
- Bayard Avenue Alley
- Dover Parcels

Date Printed: February 1, 2013
File: m:\gis_data\projects/tech_mxds
\st_abandonment_map_235_bayard_ave
Department: Public Works GIS
City of Dover, Delaware

PETITION TO AMEND ZONING ORDINANCE TEXT AND ZONING MAP

Public Hearing before the
City of Dover City Council
March 11, 2013

Proposed Zoning Change:	Amendment to *Zoning Ordinance*, Article 3 Section 22 AEOZ and Zoning Map to comply with the *2010 Air Installation Compatible Use Zone Study (AICUZ) Update* completed by the Dover Air Force Base
Summary of Amendment:	Staff developed the proposed Text Amendment and Comprehensive Rezoning to comply with the *2010 Air Installation Compatible Use Zone (AICUZ) Study Update* completed by the Dover Air Force Base. A large portion of the text amendment is to reflect the updated Land Use Compatibility Table (*Zoning Ordinance*, Article 3 Section 22.6). The proposed Land Use Compatibility Table is more detailed with regards to specific uses within the AEOZ. The proposed Comprehensive Rezoning is based on the updated Noise Zones that reduce the size and location of the Noise Zones within the City of Dover. This rezoning will require separate action by the Planning Commission and City Council. The Planning Commission held a Public Hearing at their meeting of February 19, 2013. In developing the proposed ordinance, staff reviewed the Land Development Plan of the *2008 Comprehensive Plan* to ensure that the Text Amendment and Comprehensive Rezoning are consistent with the policies to support and protect the vital interest of the Dover Air Force Base. These areas impacted by the Text Amendment and Comprehensive Rezoning are located on the east side of the city near the Air Force Base.
Recommendation of Planning Commission:	The Planning Commission recommended that City Council approve Ordinances #2013-01 and #2013-02 as proposed at their meeting on February 19, 2013.
Ordinance Numbers:	2013-01 text Amendment to *Zoning Ordinance* 2013-02 Amendment to Zoning Map (Comprehensive Rezoning)
File Number:	MI-12-24

Comprehensive Rezoning and Text Amendment: AEOZ (Airport Environs Overlay Zone)
MI-12-24

List of Packet Items:

- **Summary**
    - Background on Project
    - Chronology of Events
    - Sample of Letter of Workshop
    - Public Notice Advertisements
    - Citizens Brochure: Air Installation Compatible Use Zone Study Update
    -
- **Planning Commission Meeting Minutes 2-19-13 (draft)**
- **AEOZ**
    - Ordinance to Amend the *Zoning Ordinance*, Article 3 Section 22 Airport Environs Overlay Zone (AEOZ)
      Proposed Ordinance #2013-01 (Final Reading)
    - Ordinance to Amend the Zoning Map and *Zoning Ordinance*:
      Proposed Ordinance #2013-02 (Final Reading)
        - Airport Environs Overlay Zone (AEOZ) Amendments 2013 Map
- **Exhibit Maps**
    - Properties within Current AEOZ
    - Properties to be Removed from AEOZ
    - Properties to Continue to be within AEOZ
- **Summary Table Listing of Properties for Comprehensive Rezoning: AEOZ**
    - Listing of properties to be removed from the AEOZ
    - Listing of properties to continue to be within the AEOZ

Comprehensive Rezoning and Text Amendment – AEOZ
Background on Project
MI-12-24

On February 12, 2001, the Dover City Council adopted the Airport Environs Overlay Zone (AEOZ) as Article 3 Section 22 of the *Zoning Ordinance*. This section of the *Zoning Ordinance* is intended to protect the public health, safety, and welfare by identifying areas impacted by high levels of aircraft noise and the potential for aircraft accidents associated with airport operations and by regulating land use and the construction of buildings within such areas surrounding the Dover Air Force Base. The AEOZ is a zoning overlay used in conjunction with the underlying zoning for the property. In August of 2010, the Dover Air Force Base completed an update to their Air Installation Compatible Use Zone (AICUZ). A copy of the updated AICUZ Study is available in the Planning Office.

The Planning Staff began to draft ordinances to update the Zoning Map and Article 3 Section 22 AEOZ to comply with the Air Installation Compatible Use Zone Study Update. A large portion of the text amendment is to reflect the updated land use compatibility table (Article 3 Section 22.6). The proposed land use compatibility table is more detailed with regards to specific uses within the AEOZ. The proposed rezoning is based on the updated Noise Zones that reduce the size and location of the Noise Zones within the City of Dover. A list of properties proposed for rezoning was identified based on the new Noise Zones.

The Chapter 12: Land Development Plan (including Map 12-1: Land Development Plan) of the *2008 Comprehensive Plan* identified (pages 156-157) that the City should support and protect the vital interest of the Dover Air Force Base. Policies identified indicate that the City should restrict land use in accordance with the most current edition of the AICUZ and require noise attenuation measures for properties in the vicinity of the Dover Air Force Base. Policies further recognized the AEOZ within the *Zoning Ordinance* and the recognition of updates to the Zoning Map as needed to coincide with the most recent AICUZ document.

The **Comprehensive Rezoning and Text Amendments – AEOZ** proposes to rezone 685 properties located near the Dover Air Force Base and to amend Article 3 Section 22 of the *Zoning Ordinance* to be in compliance with the Air Installation Compatible Use Zone Study Update.

In an effort to ensure transparency in this process and allow time for public comment, the Planning Office sent out letters to property owners of all lands proposed for rezoning on October 24, 2012, explaining the proposal and offering the opportunity for affected property owners to attend a workshop on November 8, 2012 to meet with Planning Staff and the Community Planner from the Dover Air Force Base.

The Text Amendment process follows the procedures for Zoning Text Amendments of the *Zoning Ordinance,* Article 10 Section 5.2

> 5.23 *Report of the planning commission.* Regarding each proposed amendment to the ordinance text, the planning commission shall provide a report to the city council stating a recommended action with regards to the proposed amendment, along with the commission's evaluation of the following factors:
>
> > (A) Whether such change is consistent with the aims and principles embodied in the ordinance as to the particular zones concerned; and
> >
> > (B) Whether such proposed amendment is consistent with the aims of the comprehensive plan of the city.

The rezoning process follows the procedures for Comprehensive Zoning Map Amendment of the *Zoning Ordinance,* Article 10 Section 5.4.

> 5.43 *Report of the planning commission.* Regarding each application for a comprehensive zoning map amendment, the planning commission shall provide a report to the city council stating a recommended action with regards to the proposed amendment, along with the commission's evaluation of the following factors:
>
> > (A) Whether the uses permitted by the proposed change would be compatible with the existing uses and zones in the area concerned;
> >
> > (B) Whether adequate public services and infrastructure exist or can be created or expanded to serve the needs of any additional demand as a result of such change; and
> >
> > (C) Whether the proposed change is in accordance with the city's current comprehensive plan.

City Council conducted its First Reading of the ordinances (Ordinance #2013-01 and Ordinance #2013-02) to accomplish the **Comprehensive Rezoning and Text Amendments – AEOZ** on January 28, 2013, referred the ordinances to the Planning Commission for public hearing and consideration on February 19, 2013, and set the public hearing and final action by City Council for March 11, 2013. The Planning Office sent mailed notices on January 30, 2013 to all property affected owners proposed for Rezoning informing them of the proposal and published advertisements in the *Dover Post* on February 1, 2013 and *Delaware State News* on February 3, 2013.

The Planning Commission held public hearings for the proposed **Comprehensive Rezoning and Text Amendments – AEOZ** per Article 10, Sections 5.23 and 5.43 of the *Zoning Ordinance* at their meeting of February 19, 2013. The Planning Commission recommended approval of the Comprehensive Rezoning and Text Amendments- AEOZ to City Council.

City Council shall conduct a Final Reading and Public Hearing at their meeting of March 11, 2013.

Comprehensive Rezoning and Text Amendment: Airport Environs Overlay Zone (AEOZ)
Chronology of Events

August 2010	Dover Air Force Base adopts Air Installation Compatible Use Zone Study Update.
March 2011 to October 2012	City Planning Staff drafts an ordinance to update the AEOZ based on the adopted Air Installation Compatible Use Zone Study Update and identifies properties proposed to be rezoned based on the Study. (MI-12-24)
October 24, 2012	Property owners with properties proposed for Rezoning were contacted by mail informing them of a workshop with Planning Staff to discuss concerns and to gather information. • Workshop Letter mailed to 502 property owners involving 685 properties. • Phone Inquiries: 14 • E-mail Inquiries: 3
November 8, 2012	Planning Staff along with the Community Planner from the Dover Air Force Base hold a Public Workshop from 9:00am-12:00 (noon) and from 4:00pm-7:00pm. • 16 property owners stop by to discuss rezoning.
January 28, 2013	The First Readings of Ordinance #2013-01 and Ordinance #2013-02 occur before the City Council and forwarded to the City of Dover Planning Commission for a Public Hearing at the February 19, 2013 meeting. A Final Public Hearing before City Council was scheduled for March 11, 2013.
January 30, 2013	Property owners with properties proposed for Rezoning were contacted by mail notifying them of the Public Hearings scheduled before the Planning Commission and City Council and to contact Planning Staff to discuss concerns. • Notice Letter mailed to 502 property owners involving 685 properties.
February 1, 2013 February 3, 2013	Legal ads were placed in the *Dover Post* and *Delaware State News* regarding the proposed Rezoning and Text Amendments.
February 19, 2013	The Comprehensive Rezoning and Text Amendment: AEOZ is presented to the Planning Commission for the purpose of conducting a public hearing and formulating a recommendation to City Council. • The Planning Commission moved to recommend approval to the City Council for the adoption of the Text Amendment for the AEOZ finding that the amendment is consistent with the city's *Comprehensive Plan.*

- The Planning Commission moved to recommend approval to the City Council for the adoption of the Comprehensive Rezoning associated with the AEOZ finding that the proposed rezoning is compatible with the uses and zones in the area and that the rezoning is in accordance with the City's *Comprehensive Plan*.

March 11, 2013 Public Hearing is scheduled on Comprehensive Rezoning and Text Amendments: AEOZ before the City Council.

City of Dover

October 24, 2012

1062 LAFFERTY LLC
207 JOHNCE RD

NEWARK, DE 19711

RE: Change in Zoning Designation: From C-3, AEOZ Noise Zone C to C-3
1062 LAFFERTY LN Tax Parcel Number: ED05-086.00-01-07.00

Dear 1062 LAFFERTY LLC,

On February 12, 2001, the Dover City Council adopted the Airport Environs Overlay Zone (AEOZ) as Article 3 Section 22 of the *Zoning Ordinance*. This section of the *Zoning Ordinance* is intended to protect the public health, safety, and welfare by identifying areas impacted by high levels of aircraft noise and the potential for aircraft accidents associated with airport operations and by regulating land use and the construction of buildings within such areas surrounding the Dover Air Force Base. The AEOZ is a zoning overlay used in conjunction with the underlying zoning for the property. In August of 2010, the Dover Air Force Base completed an update to their Air Installation Compatible Use Zone (AICUZ). As part of the implementation process for the AICUZ, the Planning Staff has identified a number of properties where changes to the AEOZ zoning designation are necessary to achieve compliance with the AICUZ. We have also identified changes to the AEOZ regulations outlined of the *Zoning Ordinance*.

Your property is located at 1062 LAFFERTY LN and identified by tax parcel number ED05-086.00-01-07.00. The property is being recommended to be **removed** from the AEOZ. The underlying zoning of the property is not proposed to change as a part of this rezoning process. We are currently recommending that its zoning be changed from C-3, AEOZ Noise Zone C to C-3. The purpose of this letter is to advise you of the proposed change and to inform you of opportunities that you will have to ask questions and express your thoughts regarding our recommended changes.

We will be holding a Public Workshop on Thursday November 8, 2012 in the Council Chambers of City Hall at 15 Loockerman Plaza, Dover. There will be information on display from 9:00am-12:00pm and from 4:00-7:00pm. Staff will be available to address both specific property concerns as well as general questions about the process and the implications for the City. A follow up notification will be sent to you by mail when the dates for the Public Hearings before Planning Commission and City Council for this comprehensive Rezoning are established. All Public Hearings and announcements are kept up to date and can be viewed at www.cityofdover.com. If you have a concern with the recommended zone changes, this will be your best opportunity to discuss it with Planning Office Staff.

If you have any concerns, I hope you will take advantage of the opportunities we are offering to discuss the zoning of your property. If you have questions, please do not hesitate to call the Planning Office at (302) 736-7196 or email compplan@dover.de.us

Sincerely,

Ann Marie Townshend

Ann Marie Townshend, AICP
Director of Planning and Community Development

City of Dover

January 30, 2013

AMISIAL,FRANCIENNE & MAXY,SAINTAMISE
3 NICHOLAS DR
DOVER, DE 19904

RE: Change in Zoning Designation: From R-8, AEOZ Noise Zones A and B, APZ II to R-8, AEOZ APZ II
3 NICHOLAS DR Tax Parcel Number: ED05-068.20-01-55.00

Dear AMISIAL,FRANCIENNE & MAXY,SAINTAMISE,

This is a follow up letter to a letter dated October 24, 2012 informing you of the City's proposal to amend the *Zoning Ordinance,* Article 3 Section 22 Airport Environs Overlay Zone (AEOZ) and Zoning Map as it relates to the boundaries of the AEOZ. This section of the *Zoning Ordinance* is intended to protect the public health, safety, and welfare by identifying areas impacted by high levels of aircraft noise and the potential for aircraft accidents associated with airport operations and by regulating land use and the construction of buildings within such areas surrounding the Dover Air Force Base. The AEOZ is a zoning overlay used in conjunction with the underlying zoning for the property. In August of 2010, the Dover Air Force Base completed an update to their Air Installation Compatible Use Zone (AICUZ). Using this study update the City is moving forward with the amendments to the AEOZ and Zoning Map. As part of the City's amendment to the AEOZ, a number of properties were identified to be rezoned.

Your property is located at 3 NICHOLAS DR and identified by tax parcel number ED05-068.20-01-55.00. The property is being recommended for a change to the AEOZ. The underlying zoning of the property is not proposed to change as a part of this rezoning process. We are currently recommending that its zoning be changed from R-8, AEOZ Noise Zones A and B, APZ II to R-8, AEOZ APZ II. Staff notes that some properties will have the same proposed zoning designation as the current zoning designations. This occurs as the location of the AEOZ Noise Zone on the property is changing. The purpose of this letter is to advise you of the proposed change and to inform you of opportunities that you will have to ask questions and express your thoughts regarding the recommended changes at two Public Hearings.

- The Planning Commission will hold a Public Hearing on **Tuesday February 19, 2013 at 7:00pm** in Council Chambers of City Hall at 15 Loockerman Plaza, Dover, Delaware regarding the proposed rezoning.

- City Council will hold a Public Hearing on **Monday March 11, 2013 at 7:30pm** in Council Chambers of City Hall at 15 Loockerman Plaza, Dover, Delaware regarding the proposed rezoning.

All Public Hearings and announcements are kept up to date and can be viewed at www.cityofdover.com. The documents for the amendment to the *Zoning Ordinance,* Article 3 Section 22 AEOZ and Zoning Map are also available for review in the Planning Office, City Hall 15 Loockerman Plaza for review.

If you have questions, please do not hesitate to call the Planning Office at (302) 736-7196 or email compplan@dover.de.us

Sincerely,

Ann Marie Townshend

Ann Marie Townshend, AICP
Director of Planning and Community Development

PUBLIC NOTICE

CITY OF DOVER

AIRPORT ENVIRONS OVERLAY ZONE AMENDMENTS

The City of Dover Planning Commission will hold a public hearing on amendments to the *Zoning Ordinance* Article 3 Section 22 Airport Environs Overlay Zone (AEOZ) and Zoning Map as it relates to the boundaries of the AEOZ, on **Tuesday, February 19, 2013 at 7:00 p.m.** in the City Council Chambers in City Hall, located at 15 East Loockerman Plaza in Dover.

Dover City Council will hold a final public hearing on amendments to *Zoning Ordinance* Article 3 Section 22 Airport Environs Overlay Zone (AEOZ) and Zoning Map as it relates to the boundaries of the AEOZ, on **Monday, March 11, 2013 at 7:30 p.m.** in the City Council Chambers in City Hall, located at 15 East Loockerman Plaza in Dover.

The proposed amendments are in accordance with the 2010 AICUZ Study Published by the Dover Air Force Base. These amendments are available for review at the Planning and Inspections counter in City Hall at 15 East Loockerman Plaza in Dover. Information is also available on the City's website at www.cityofdover.com.

During the public hearings, you may appear either in person, or by agent or attorney, and present any comments. Comments may also be submitted in writing via e-mail at compplan@dover.de.us or via U.S. mail at:

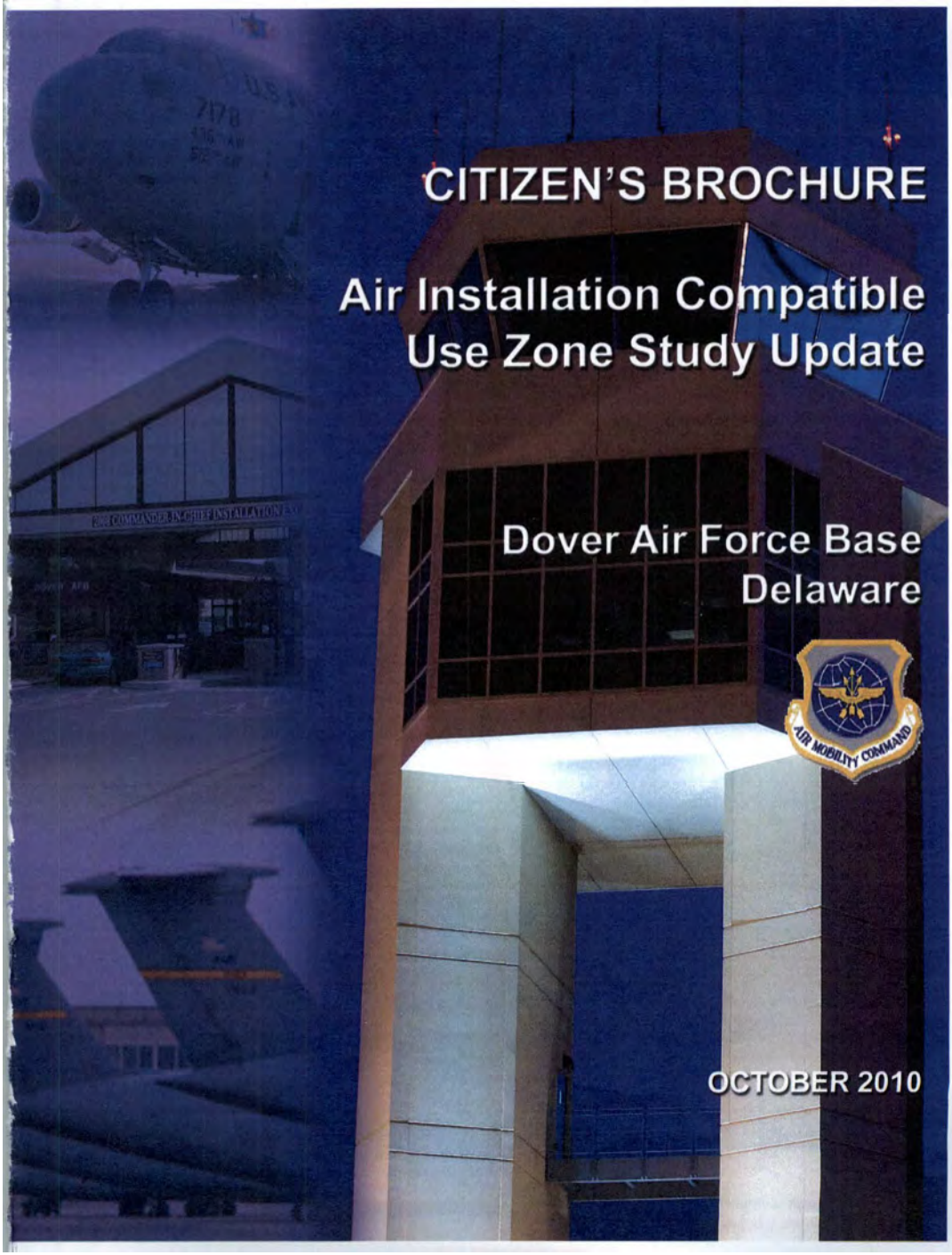
City of Dover Planning Office
P.O. Box 475
Dover, DE 19903

Please call the Planning Office at (302) 736-7196 with any questions.

Sincerely,

Ann Marie Townshend

Ann Marie Townshend, AICP
Director of Planning & Community Development



CITIZEN'S BROCHURE

Air Installation Compatible Use Zone Study Update

Dover Air Force Base
Delaware

AIR MOBILITY COMMAND

OCTOBER 2010

What is AICUZ?

Air Installation Compatible Use Zone (AICUZ) is a program concerning people, their comfort, safety, and protection. This brochure summarizes the AICUZ Study for Dover Air Force Base (AFB), Delaware. The AICUZ program is an extensive analysis of the effects of aircraft noise, aircraft accident potential, and land use development upon present and future neighbors of Dover AFB. The AICUZ program seeks a cooperative understanding and a reasonable solution to this intricate situation.

Is there a problem?

As employment centers, military airfields attract development in the immediate area. In the absence of compatible land use controls, inappropriate uses of land that is nearby or adjacent to the installation may be made, causing eventual conflicts between flight operations and landowners. Because land close to Dover AFB is subject to high noise levels and potential aircraft accidents, certain types of development are not compatible. However, incompatible land use areas adjacent to Dover AFB are relatively small. There are 823 acres of incompatible residential, commercial, industrial, and public/quasi-public land development within the Clear Zones (CZs), Accident Potential Zones (APZs), and four noise zones at Dover AFB.

What does the AICUZ Program mean to me?

The AICUZ Program means protection of the public safety and health as well as protection of the Air Force's national defense mission. The AICUZ Program itself is a composite of many factors: average noise levels; accident potential; and aircraft flight paths and altitudes. Noise and accident potential zones reflecting current conditions have been combined and are displayed on the contour map on the next page. The numbers 65 decibels (dB) through 80 dB indicate the average sound levels in decibels using the Day-Night Average A-Weighted Sound Level (DNL) metric for describing the noise environment. DNL is the energy-averaged sound level measured over 24 hours with a 10 dB penalty applied to nighttime (10:00 p.m. to 7:00 a.m. as defined by the noise metric) sound events to account for increased annoyance from late night noise.

The Clear Zones (CZs) and Accident Potential Zones (APZs) are based on statistical analysis of Air Force aircraft accidents throughout the United States. The CZ, the area closest to the runway end, is the most hazardous. The Air Force generally acquires the land in the CZ through purchase or easement to prevent development. APZ I is an area beyond the CZ that possesses a significant potential for accidents. APZ II is an area beyond APZ I having a lower, but still significant, potential for accidents.

Statistically, 68 percent of Air Force accidents occur along the runway or within the CZ, APZ I, and APZ II. While aircraft accident potential in APZs I and II does not warrant acquisition by the Air Force, land use planning and controls are strongly encouraged in these areas for the protection of the public. An additional constraint involves areas that the Federal Aviation Administration and Department of Defense have identified for height limitations. Air Force obstruction criteria are based on those contained in Federal Aviation Regulation (FAR) Part 77, Subpart C, and Unified Facilities Criteria (UFC) 3-260-01, *Airfield and Heliport Planning and Design.*

The accompanying AICUZ map and Land Use Compatibility table provide a quick reference to the various noise and land use compatibility of the APZs associated with flying operations projected for Dover AFB. More detailed information can be found in the 2010 Dover AFB AICUZ Study

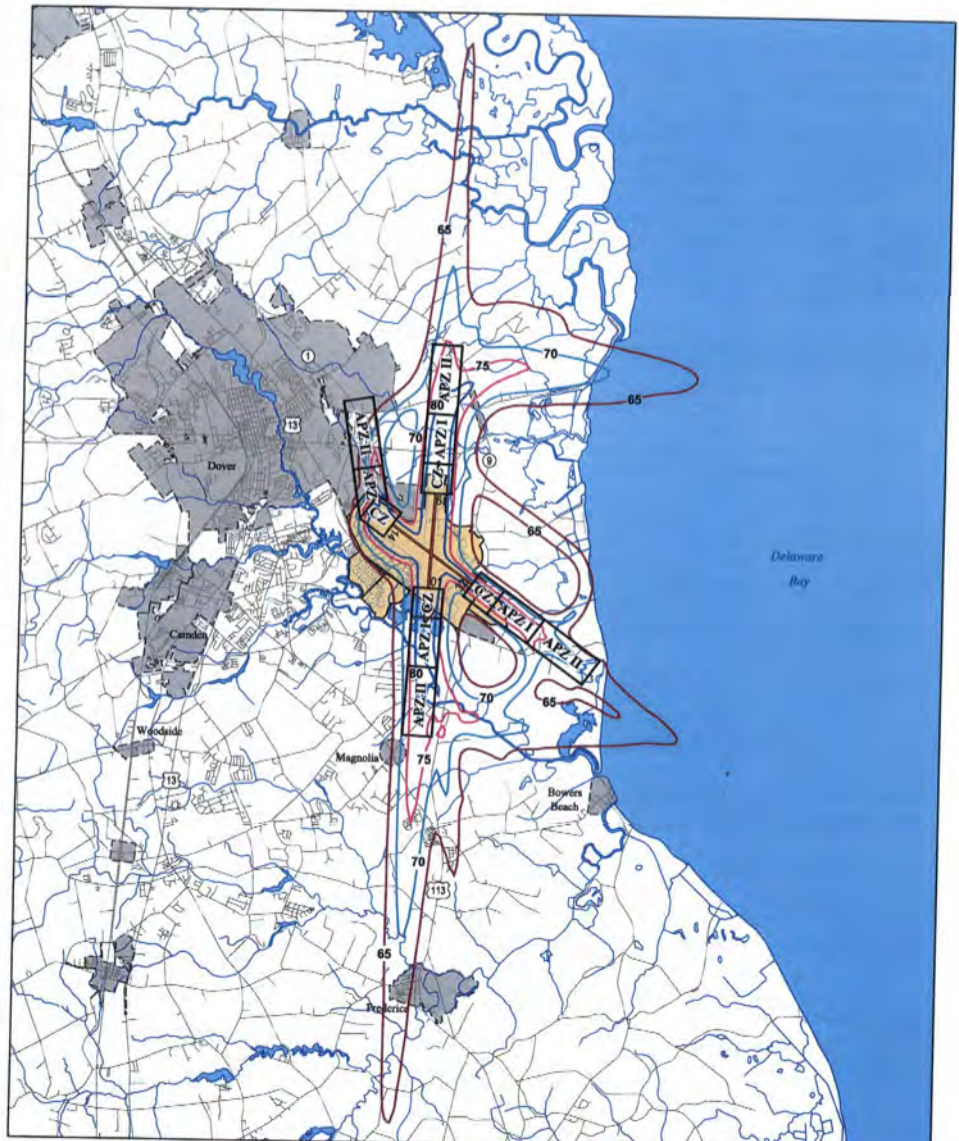
What has been done?

Dover AFB has placed restrictions on flying activities that could adversely affect its neighbors in an effort to reduce noise impacts while maintaining safe operations. Dover AFB has also demonstrated a spirit of cooperation by consulting with local communities in the area-wide planning process relating to land use near the base. Kent County has also played a major role by supporting the Dover AFB AICUZ Program in its ongoing planning and zoning decisions. Continued cooperation between Dover AFB, the local authorities, and local populace around the base will further reduce potential land use conflicts. This action will also help to ensure that future land uses are compatible and beneficial.

What are the benefits?

In addition to protecting the public safety and health, other benefits provided by Dover AFB include protecting the taxpayer's investment in national defense and protecting economic benefits to the surrounding communities generated by Dover AFB. The local economy is enhanced by Dover AFB's expenditures for salaries, contracts, construction, retirement pay, tuition aid to schools, health insurance payments, and off-installation accommodations for travelers.

In terms of total economic impact in the region, Dover AFB employs more than 7,000 people and generates an estimated $528 million associated with indirect jobs in the region. The economic impact is felt not only in the area of employment, but also in the total annual payroll of over $340 million that is spent in the local community. Dover AFB is a strong partner in the economic future of the region.



Dover Air Force Base 2010 AICUZ

LEGEND

- 65 dBA Contour
- 70 dBA Contour
- 75 dBA Contour
- 80 dBA Contour
- Runway
- Roadway
- APZ Accident Potential Zone
- CZ Clear Zone
- Dover AFB
- Municipal Boundary

N

0 13,000 Feet

2010 DNL Noise Contours with Clear Zones & Accident Potential Zones

Why AICUZ now?

It is important that local governments have an understanding of the current noise and accident potential data related to aircraft operations at Dover AFB. Information provided in this AICUZ Brochure is intended to offer assistance to those planning the future of the City of Dover and Kent County. By using the updated AICUZ map and information provided in the AICUZ Study, neighboring communities are better equipped to make land use decisions and adopt land use controls compatible with Dover AFB, while accommodating growth and economic development.

The 2010 AICUZ Study updates the previous 1999 AICUZ Study, documents changes to the AICUZ for the period 1999-2010. This AICUZ Study documents changes in flight operations since the last study, includes future operations, and provides noise contours and compatible use guidelines for land areas surrounding Dover AFB. The study is based on the 2009 aircraft operations condition.

How can I help?

Historically, citizens of the City of Dover and Kent County and personnel from Dover AFB have cooperated to better serve the needs and desires of all concerned. The Air Force has developed strategies intended to maximize the benefits of Dover AFB while minimizing annoyances. If the future of Dover AFB is to be as bright as its past, you, the citizens of this area, need to participate in the process of achieving a suitable resolution of our mutual concerns. We request your careful review of the recommendations contained in the Dover AFB AICUZ Study.

Who prepared the AICUZ Study?

The AICUZ Study was developed by Dover AFB Civil Engineer under supervision of Headquarters United States Air Force and Headquarters Air Mobility Command.

This Citizen's Brochure is a summary of the AICUZ Study, with only the major points of the report included. The complete report is available from the Public Affairs Office at Dover AFB (302-677-3372)

SUMMARY

The report of the AICUZ Study includes the following community recommendations:

- **Continue to incorporate AICUZ policies and guidelines into the comprehensive plans of Kent County and the City of Dover. Continue to use overlay maps of the AICUZ noise contours and Air Force Land Use Compatibility Guidelines to evaluate existing and future land use proposals.**
- **Review the boundaries of the Airport Environs Overlay Zone and update if necessary to coincide with the updated noise contours produced in this study.**
- **Kent County and City of Dover should continue to enforce the sound attenuation requirements for new buildings located within the DNL 65 dB, 70 dB, 75 dB, and/or 80 dB noise areas.**
- **Continue to review and modify existing zoning ordinances and subdivision regulations if needed to support the compatible land uses outlined in this study.**
- **Develop a working group representing city, county, and base planners to meet at least quarterly to discuss AICUZ concerns and major development proposals which could affect airfield operations.**
- **Continue to inform Dover AFB of planning and zoning actions that have the potential of affecting base operations.**

LAND USE COMPATIBILITY

Generalized Land Use	Clear Zones and Accident Potential Zones			Day-Night Average Sound Level (DNL) Noise Contours			
	Clear Zones	APZ I	APZ II	65-69 dB	70-74 dB	75-79dB	80+ dB
Residential	No	No	Yes[1]	No[4]	No[4]	No	No
Manufacturing	No	Yes[2]	Yes[2]	Yes	Yes	Yes	Yes
Transportation, Communications, and Utilities	No	Yes[2]	Yes[2]	Yes	Yes	Yes	No
Trade, Business, and Offices	No	Yes[2]	Yes[2]	Yes	Yes	Yes	No
Shopping Districts	No	No	Yes[2]	Yes	Yes	Yes	No
Public and Quasi-Public Service	No	No	Yes[2]	Yes	No[4]	No[4]	No
Recreation	No	Yes[2]	Yes[2]	Yes	Yes	No	No
Public Assembly	No	No	No	Yes	No	No	No
Agriculture and Mining	No[3]	Yes[2]	Yes[2]	Yes	Yes	Yes	Yes

[1] Suggested maximum density of 1-2 dwelling units per acre.
[2] Only limited low-density, low-intensity, uses recommended.
[3] Except limited agricultural uses are permitted.
[4] Unless sound attenuation materials are installed.

This chart is for general information. See Table 4.3 in the AICUZ Study for more detailed information.

CITY OF DOVER PLANNING COMMISSION
February 19, 2013
Excerpt from Meeting Minutes - Draft

MI-12-24 Comprehensive Rezoning and Text Amendment: AEOZ (Airport Environs Overlay Zone)

a) Proposed Amendments to the *Zoning Ordinance*: AEOZ (Airport Environs Overlay Zone) – Public Hearing and Recommendation to City Council on proposed amendments to the *Zoning Ordinance* to update the provisions of the AEOZ (Airport Environs Overlay Zone). This Ordinance amends Appendix B: Zoning, Article 3 Section 22 – Airport Environs Overlay Zone (AEOZ) including the Land Use Compatibility Table. Ordinance # 2013-01.
b) Comprehensive Rezoning: AEOZ Zoning – Public Hearing and Recommendation to City Council on proposed rezoning of 685 properties in the eastern portion of the City by changing the boundary of the Airport Environs Overlay Zone (AEOZ) in accordance with the *2010 Air Installation Compatible Use Zone (AICUZ) Study* published by the Dover Air Force Base. The proposed changes involve revisions to the noise contours boundaries now as the Noise Zones A-D of the AEOZ zoning classifications. Ordinance # 2013-02.

Mrs. Townshend stated that there were two (2) parts. One part being the Zoning Text Amendments and the Comprehensive Zoning Map Amendment associated with implementing the Airport Environs Overlay Zone (AEOZ). She stated that an overview of the Text Amendment would be given first, along with a Public Hearing and then the changes to the map would follow.

Mrs. Townshend stated that this a project that is being completed in accordance with the *2010 Air Installation Compatible Use Zone (AICUZ) Study* developed by the Dover Air Force Base. The Airport Environs Overlay Zone (AEOZ) was adopted by City Council in 2001 and this is an updated of that Zone.

Mrs. Townshend stated that the primary change in the text was that the former Land Use Compatibility Tables were removed and we inserted what the Dover Air Force Base has currently. There are no significant changes. Mrs. Townshend stated that in some cases, it breaks down things more clearly. The Text Amendment states what you can do in the different Noise Zones, the Accident Potential Zones and the Clear Zones. Mrs. Townshend further stated that changes were made to the purpose and intent in order to make it clearer.

Mrs. Townshend stated that the most significant change to the text is under Tab AEOZ, page 2, lines 70-83. It currently states that additions to existing commercial buildings are permitted but limited to no more than 3,000 square feet. A practical example of where this was a problem was at Dover Behavioral Health. This project went to the Board of Adjustment in order to do an expansion of greater than 3,000 square feet. Mrs. Townshend further stated that in trying to prevent deferring that type of expansion to the Board of Adjustment, knowing that it is very limited in terms of that type of use and that a lot of what's in the zone complies with the use requirements, they proposed a change. Additions to existing non-residential buildings designed for human occupation shall be limited to a maximum increase of 50 percent of the floor area. Mrs. Townshend stated that it is now more of a ratio approach. For instance, a 2,500 square foot operation cannot be expanded by more

than double. She also pointed out that a large facility is still limited to 50 percent increase. This text amendment provides a check and balance that unlimited expansion is not applicable, by pro-rating the expansion based on the size of the facility.

Mrs. Townshend stated that additions to existing non-residential buildings designed for storage warehousing and other uses not intended for human occupancy as a primary use, are unlimited in floor area. Typically, most of the warehousing uses are permitted but they wanted to make it clear that there is a limit on expansion for buildings intended for human occupancy versus buildings that are used for storage.

Mrs. Townshend stated that when going through the process for both the map and text changes, they coordinated closely with the Community Planner for the Dover Air Force Base. All of the materials have been available for review and they have not received any concerns. She further stated that when the public workshop was held in November 2012, the Community Planner for the Dover Air Force Base did attend. The purpose of the Airport Environs Overlay Zone (AEOZ) is to protect the Air Force Base from encroachment of incompatible uses in the area surrounding the Dover Air Force Base.

Colonel Welsh questioned if the Dover Air Force Base was in compliance with the purposed amendments? Responding to Colonel Welsh, Mrs. Townshend stated yes, the Dover Air Force Base had not stated otherwise and they have been working very closely with them.

Colonel Welsh opened a public hearing.

Mr. Donald Glanden – DHK, LLC 14 Starlifter Avenue Dover DE 19901
Mr. Glanden stated that he presently has a building located in the Industrial Park on Starlifter Avenue. He further stated that the zoning will continue to be zoned M (Manufacturing), but the Noise Zone is being changed from Noise Zone C to Noise Zones A and B. Mr. Glanden asked for clarification as to how that would affect their operation or how it affects their property? Responding to Mr. Glanden, Mrs. Townshend stated that in terms of their operation, the Noise Zone change does not affect any operation that is existing. The Noise Zones A and B are less restrictive than Noise Zone C. She further stated that Noise Zones C and D are the more intense Noise Zones. Primarily, especially as it related to the manufacturing type operations and warehousing type operations, the Noise Zone affects it in terms of building construction and the noise attenuation you need to construct the building to.

Mr. Glanden further questioned if the zoning change would make it more difficult for new construction to come in to the Industrial Park? Responding to Mr. Glanden, Mrs. Townshend stated that it would not make it more difficult. With the change in the noise contours they are seeing a contraction of the Noise Zones. She further stated that the change would take away some level of restriction.

Mr. Mark Dunkle – Parkowski, Guerke & Swayze P.A. 116 W Water Street Dover DE 19904
Mr. Dunkle stated that he was here on behalf of Dover Behavioral Health and that they fully support the common sense amendment and also appreciate the language.

Ms. Kam Yeung – First State Billiard Inc 10 Maggies Way Dover DE 19901

Ms. Yeung stated that she currently owns a building located in Bryan Business Park which is a pool hall. She further stated that she was confused with the Noise Zone change. Responding to Ms. Yeung, Colonel Welsh stated that the zoning at ground level was not changing. The zoning change has to do with the flight path of the air craft and the noise and also the Accident Potential Area. Colonel Welsh further stated that these areas have actually shrunk, so if you were not affected before then you should not be affected now.

Mrs. Townshend stated that there is an issue with this property since it is located within the Accident Potential Zone. She pointed out that the Accident Potential Zones have not changed with this amendment. With regard to the pool hall, it would be limited to the type of expansion. The building is now zoned as a public assembly, so it would not be a permitted use. Any expansion would be limited to 50 percent expansion of the existing area. Mrs. Townshend gave an example of a 5,000 square foot building; they would only be allowed to expand no more than 50 percent.

Ms. Yeung stated that she was not looking for expansion; she is trying to sell the property. She further stated that her property is limited to the type of use that is able to be at this location. Responding to Ms. Yeung, Mrs. Townshend stated that this is not something that is changing. She further stated that the existing pool hall was a non-conforming use previously. The Planning Office has spoken with people about a number of things opening at this location. The reality is that the property is located within the Accident Potential Zone where even under the current language in the *Zoning Ordinance,* public assemblies or similar activities are prohibited from starting new.

Ms. Yeung questioned if any other type of business could open at this location? Responding to Ms. Yeung, Mrs. Townshend stated that businesses can open. There are just restrictions on the types of uses at this location based on the issue of safety and how many people are going to be in the flight zone.

Ms. Yeung stated that at the present time, her occupant load at this time is about 300 people. Mrs. Townshend stated that Ms. Yeung's existing business is legal non-conforming in the zone. She further stated that that type of use can continue as long as the business does not cease for the period of a year.

Colonel Welsh stated that if Ms. Yeung were going to sell the property and it remained a pool hall, then she would have no issue. Responding to Colonel Welsh, Ms. Yeung stated that due to the economy being so bad, no one has extra money to spend to keep the pool hall open. She further stated that she has potential buyers from India, who want to open a temple at the location.

Mrs. Townshend stated that opening a temple at this location would be an issue in terms of both the Airport Environs Overlay Zone (AEOZ) and the zoning of the property, which is zoned C-3 (Service Commercial Zone). A public assembly would not be something permitted in the C-3 (Service Commercial) Zone.

Colonel Welsh closed the public hearing after seeing no one else wishing to speak.

Mr. Ambruso moved to recommend approval to the City Council on the proposed amendment to the Zoning Ordinance pertaining to the updating of the Airport Environs Overlay Zone (AEOZ), amending Appendix B, Article 3 Section 22, including the Land Use Compatibility Table, seconded by Ms. Still and the motion was unanimously carried 6-0 with Mr. Shomo, Mr. Holt and Dr. Jones absent.

Mrs. Townshend stated that Part B of the Comprehensive Rezoning and Text Amendment was the Comprehensive Zoning Map Amendment. She stated that this was the map companion for the text amendment that was just discussed. Mrs. Townshend asked members to look specifically at the Exhibit Maps in their packets. She further stated that in an effort to answer any questions and concerns at the front end of things, the Planning Office held a workshop on November 8, 2012. A notice was sent to all property owners, inviting them to attend the workshop. She stated that a number of people did attend the workshop.

Mrs. Townshend stated that what was being presented was a change to the Zoning Map based on the *2010 Air Installation Compatible Use Zone (AICUZ) Study* published by the Dover Air Force Base in August 2010. The primary change being made is on the second map. A number of properties (shown in purple) under the map amendment, will be removed from the Airport Environs Overlay Zone (AEOZ). These properties would come out of the Noise Zone. She stated that the Accident Potential Zone I, Accident Potential Zone II and the Clear Zone do not change on the map but the Noise Zones change fairly significantly. There will be a number of properties coming out of the Noise Zones and then those which remain in the Noise Zones are shifting and contracting. For example, numerous properties are shifting from Noise Zones C and D to Noise Zones B or A. She stated there are also some properties under Noise Zones B and C, but the line shifts on the property. The primary impact that this has on properties deals with new construction and the noise attenuation that has to be built into the buildings.

Mrs. Townshend further stated that the use restrictions are not changing. For example, going from a Noise Zone D or C to a Noise Zone B or A the restrictions decrease to a degree. She stated that all properties owners affected by this change have been notified multiple times. The first notification was for the Workshop followed by the official Public Notice.

Mrs. Townshend asked members to look at page two (2) under Summary. She stated that when making a motion it would be important to hit the factors specified in the *Zoning Ordinance* that need to be considered. She further stated that for any Rezoning, the Planning Commission's report needs to consider whether such change is consistent with the aims and principles embodied into the *Zoning Ordinance* as to the particular zones concerned. Based on the fact that this is being done in accordance with implementation of the *2010 Air Installation Compatible Use Zone (AICUZ) Study* published by the Dover Air Force Base, we believe that it is clearly met. Also, whether such proposed amendment is consistent with the aims of the *Comprehensive Plan* for the City of Dover. There is significant deference to the Air Force Base given in the *Comprehensive Plan* and the importance of protecting the Air Force Base as an employer and also preventing encroachment of incompatible uses through the use of the Airport Environs Overlay Zone (AEOZ). Section 5.43 states that the Planning Commission needs to determine whether the uses permitted by the proposed change are compatible with the existing uses and zones in the areas concerned. She again stated that this would be relieving a level of restriction

rather than adding a level of restriction. In cases where a business may be legal non-conforming, the amendment does not change how that use continues or the fact that it could not be re-established if it were to expire. Whether adequate public services and infrastructure exist or can be created or expanded to service the needs of any additional demand as a result of such change. She stated that this is an Overlay Zone, so she does not see this being a concern. Also, whether the proposed change is in accordance with the City of Dover's *Comprehensive Plan*. This ties into the concept of updating the Airport Environs Overlay Zone (AEOZ) in accordance with the current data which is very much consistent with the *Comprehensive Plan's* goals as it relates to the Dover Air Force Base.

Colonel Welsh opened a public hearing and after seeing no one wishing to speak, closed the public hearing.

Mr. Ambruso moved to recommend approval to City Council on the proposed rezoning of the 685 properties in the eastern portion of the City, by changing the boundaries of the Airport Environs Overlay Zone (AEOZ) in accordance with the 2010 Air Installation Compatible Use Zone (AICUZ) Study, published by the Dover Air Force Base. These proposed changes involve revisions to the noise contour boundaries, known as the Noise Zones A-D of the AEOZ zoning classification, Ordinance # 2013-02. Also for the record, the proposed changes are consistent with the principles embodied in the Zoning Ordinance and the City of Dover's Comprehensive Plan and the other criteria specified in the Zoning Ordinance, seconded by Ms. Still and the motion was unanimously carried 6-0 with Mr. Shomo, Mr. Holt and Dr. Jones absent.

CITY OF DOVER
ORDINANCE #2013-01

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Appendix B – Zoning, Article 3 – District Regulations, Section 22 Airport Environs Overlay Zone (AEOZ) be amended by deleting the text shown in red bold strikethrough and inserting the text in blue bold italics as follows:

Sec~~[~~tion~~]~~ 22. Airport environs overlay zone (AEOZ).

22.1 Purpose and intent.

The airport environs overlay zone (AEOZ) is expressly intended to protect the public health, safety, and welfare by identifying areas impacted by high levels of aircraft noise, and the potential for aircraft accidents associated with airport operations, by regulating land use and the construction of buildings within such areas. The AEOZ is further intended to preserve and promote the integrity of the mission of Dover Air Force Base (DAFB) as a matter of local, regional and national importance, by regulating development and land use within the specific areas surrounding DAFB, and to protect DAFB from encroachment of incompatible land uses. The AEOZ shall serve as an overlay zone that applies additional standards and requirements to properties located therein.

(a) The AEOZ is based on information provided by the Dover Air Force Base's Air Installation Compatible Use Zone Study Update. The City shall work with the Dover Air Force Base to update the provisions of this section as needed.

(b) In case of conflicting standards and requirements, the more stringent standards and requirements shall apply. ***Uses prohibited by the underlying zoning designations of the properties within the AEOZ shall not be permitted by this section.***

22.2 Definitions.

~~(1)~~ ***(a)*** Air installations compatible use zones (AICUZ)**:** is a department of defense program to achieve compatibility between air installations and neighboring communities.

~~(2)~~ ***(b)*** Airport environs**:** is the geographic area that is affected by airport air traffic operations and defined on the basis of those areas immediately impacted by aircraft noise of the 65 decibels (dBs) and greater noise exposure areas as delineated by the current and approved DAFB air compatibility use zone study. This area is represented as the airport environs overlay zone (AEOZ).

~~(3)~~ ***(c)*** Day-night average ***A-weighted*** sound level (DNL)**:** is a cumulative aircraft noise index which estimates the exposure to aircraft noise and relates the estimated exposure to an expected community response; a 24-hour energy average sound level expressed in decibels (dBs), with a ten-decibel penalty applied to noise occurring between 10:00 p.m. and 7:00 a.m.

~~(4)~~ ***(d)*** DNL contour**:** is an isoline linking together a series of points of equal cumulative noise exposure based on Ldn metric. Such contours are developed based on aircraft flight patterns, number of daily aircraft operations by type of aircraft and time of day, noise characteristics of each aircraft, and typical runway usage patterns.

~~(5)~~ ***(e)*** Decibel (dB) **:** is a unit of measure of sound pressure or intensity.

~~(6)~~ ***(f)*** Ldn metric***:*** is the average equivalent A-weighted sound level during a 24-hour day, obtained by adding ten decibels to the hourly noise levels measured during the night (10:00 p.m. to 7:00 a.m.).

(g) SLUCM: Standard Land Use Coding Manual, U.S. Department of Transportation.

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22.3 Accident potential zones and noise zones. The AEOZ is comprised of two basic regulatory components: accident potential zones and noise zones. This section establishes three accident potential zones and four noise zones. The boundaries of each of these zones are delineated on the City of Dover zoning map and are further described as follows:

(a) Accident potential zones:

(1) Clear zone (CZ) is that area immediately adjoining the end of a runway and which extends outward from the edge of the runway a distance of 3,000 feet and which is 3,000 feet in width ~~)~~(1,500 feet to either side of the centerline of the airport runway);

(2) Accident potential zone I (APZ I) is that area immediately adjoining the outer edge of the CZ and which extends outward from the boundary of the CZ a distance of 5,000 feet, and which is 3,000 feet in width ~~(1,500 feet to either side of the centerline of the airport runway)~~; and

(3) Accident potential zone II (APZ II) is that area immediately adjoining the outer edge of the APZ I and which extends outward from the boundary of the APZ I a distance of 7,000 feet, and which is 3,000 feet in width.

(b) Noise zones:

(1) Noise zone A (DNL A) is that area within and bounded by DNL contour lines of between 65 decibels and 69 decibels of noise pressure.

(2) Noise zone B (DNL B) is that area within and bounded by DNL contour lines of between 70 decibels and 74 decibels of noise pressure.

(3) Noise zone C (DNL C) is that area within and bounded by DNL contour lines of between 75 decibels and 79 decibels of noise pressure.

(4) Noise zone D (DNL D) is that area within and bounded by DNL contour lines of 80 decibels and subject to noise pressure of 80 decibels and greater.

22.4 Exemptions. The following uses and structures are exempt from compliance with the provisions of this ~~article~~ ***section***:

(a) Additions to existing one-family dwellings. Additions to existing one-family dwellings may be permitted when all other applicable zoning district bulk requirements are met.

(b) Additions to existing ~~commercial~~ ***non-residential*** buildings. ~~Additions to existing commercial buildings limited to a maximum additional floor area of 3,000 square feet for buildings designed and intended for human occupancy, and unlimited floor area for additions to buildings primarily used for storage, warehousing and other uses not designed or intended for human occupancy as a primary use.~~

(1) Additions to existing non-residential buildings designed for human occupation shall be limited to a maximum increase of 50% of the floor area.

(2) Additions to existing non-residential buildings designed for storage, warehousing and other uses not designed or intended for human occupancy as a primary use are unlimited in floor area.

(c) Temporary uses. Temporary uses ~~[~~which~~]~~ include but are not limited to public gatherings, celebrations and outdoor entertainment events ***are permitted***, so long as the period of operation does not exceed five days.

(d) Temporary structures. Temporary buildings and structures such as tents, pavilions, bleachers, etc., that are not used for residential purposes, and which meet said applicable requirements as contained within this zoning ordinance ~~[~~appendix~~]~~ ***are permitted***, so long as such uses and associated structures are constructed incidental to a permitted use.

~~(e) Agricultural uses, operations and structures. Agricultural uses, operations, and buildings and associated nonresidential structures, and lands in agricultural production.~~

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(~~f~~ *e*) Accessory uses and structures. Accessory uses and structures incidental to a permitted principal structure or use.

22.5 Land use and development standards. Any building or portion thereof constructed or placed within the AEOZ ~~after the effective date of this section~~ *shall*~~, and~~ comply~~[ing]~~ with the following standards:

(a) Unless specifically exempted under ~~[~~sub~~]~~section 22.4 above, land uses shall be permitted or prohibited in accordance with ~~[~~sub~~]~~section 22.6, land use compatibility table.

(b) Proposed structures situated within noise zones A through D shall be constructed with noise attenuation features to achieve the minimum interior noise level reductions specified by building type in ~~[~~sub~~]~~section 22.6, land use compatibility table.

(c) In APZ I and APZ II, no structure may be erected over 60 feet in height, regardless of zoning district bulk regulations of the individual zoning district.

(d) All building permit applications for construction ***of new buildings or building additions not exempted under section 22.4,*** within AEOZ shall be accompanied by a written statement from a licensed architect or engineer, which lists all construction materials to be used and the resultant interior noise level reductions to be achieved. The written analysis provided by the engineer or architect shall demonstrate that the proposed construction will achieve compliance with the minimum required interior noise level reductions specified in ~~[~~sub~~]~~section 22.6, land use compatibility table.

22.6 Land use compatibility table.

TABLE INSET:

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LAND USE COMPATIBILITY TABLE
Airport Environs Overlay Zone (AEOZ)

Land Use		AEOZ Zones						
		Noise Zones				Accident Potential Zones		
		A	B	C	D	CZ	APZ 1	APZ II
		65-69 dB	70-74 dB	75-79 dB	80 + dB			
RESIDENTIAL	Single, Two, and Multifamily	Y 1	Y 1	Y 1	Y 1	N	N	Y 5
	Manufactured Housing	Y 1	Y 1	Y 1	Y 1	N	N	N
	Hotels, Motels, and Lodges	Y 2	Y 3	N	N	N	N	N
	All Other Residential	Y 1	Y 1	N	N	N	N	N
NONRESIDENTIAL	Retail	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	Business Services	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	Personal Services	Y	Y 2	N	N	N	N	N
	Professional Services	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	Professional Offices	Y	Y 2	N	N	N	N	N
	All Other Commercial	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	Manufacturing, Warehousing, Distribution	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	Parking Facilities	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	All Other Industrial	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	Hospitals, Nursing Homes	Y 2	Y 3	N	N	N	N	N
	Other Medical Facilities	Y	Y 3	Y 3	N	N	N	Y 3,4
	Educational Facilities	Y2	Y 3	N	N	N	N	N
	Houses of Worship, Public Assembly	Y 2	Y 3	N	N	N	N	N
	Government Facilities	Y	Y 3	Y 3	Y 3	N	Y 3,4	Y 3,4
	Parks & Recreation	Y	Y 2	Y 3	Y 3	N	Y 3,4	Y 3,4
	ALL OTHER USES	Y	Y 2	Y 3	Y 3	N 6	Y 3,4	Y 3,4

Y Land use permitted

N Land use prohibited

1 Interior noise level reduction of 25 db is required in subdistrict A, 30 db in subdistrict B, 35 db in subdistrict C, and 40 db in subdistrict D.

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~~2 Interior noise level reduction of 25 db is required for all areas where the public is received, office areas, noise sensitive areas, or where the normal noise level is low.~~

~~3 Interior noise level reduction of 30 db is required for all areas where the public is received, office areas, noise sensitive areas, or when the normal level is low.~~

~~4 Structures not exceeding 60 feet in height within APZ I and II.~~

~~5 Single family dwellings with a gross density of no more than one unit to the acre.~~

~~6 Agricultural uses not prohibited by [subsection] 22.8.~~

Land Use Compatibility Table		*Accident Potential Zones*			*Noise Zones in DNL dBA*			
SLUCM No.	***Name***	***Clear Zone***	***APZ I***	***APZ II***	***A 65-69***	***B 70-74***	***C 75-79***	***D 80+***
10	***Residential***							
11	*Household units*							
11.11	*Single units; detached*	*N*	*N*	*Y5, 12*	*Y1,12*	*Y2*	*N*	*N*
11.12	*Single units; semidetached and attached*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
11.31	*Apartments*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
12	*Group quarters*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
13	*Residential hotels*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
14	*Mobile home parks or courts*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
15	*Transient lodgings*	*N*	*N*	*N*	*Y1*	*Y2*	*Y5*	*N*
16	*Other residential*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
20	***Manufacturing***							
21	*Food & kindred products; manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
22	*Textile mill products; manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
23	*Apparel and other finished products made from fabrics, leather, and similar materials; manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*Y4*
24	*Lumber and wood products (except furniture); manufacturing*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
25	*Furniture and fixtures; manufacturing*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
26	*Paper & allied products; manufacturing*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
27	*Printing, publishing, and allied industries*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
28	*Chemicals and allied products; manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*Y4*
29	*Petroleum refining and related industries*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
30	***Manufacturing***							
31	*Rubber and misc. plastic products, manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*Y4*
32	*Stone, clay and glass products manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
33	*Primary metal industries*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
34	*Fabricated metal products; manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
35	*Professional, scientific, and controlling instruments; photographic and optical goods; watches and clocks manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*N*

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39	*Miscellaneous manufacturing*	*N*	*Y5,9*	*Y5,9*	*Y1*	*Y2*	*Y3*	*Y4*
40	***Transportation, Communications and Utilities***							
41	*Railroad, rapid rail transit and street railroad transportation*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
42	*Motor vehicle transportation*	*N*	*Y*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
43	*Aircraft transportation*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
44	*Marine craft transportation*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
45	*Highway & street right-of-way*	*N*	*Y*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
46	*Automobile parking*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
47	*Communications*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*N*
48	*Utilities*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
49	*Other transportation communications and utilities*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*N*
50	***Trade***							
51	*Wholesale trade*	*N*	*Y5*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
52	*Retail trade-building materials, hardware and farm equipment*	*N*	*Y5*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
53	*Retail trade-general merchandise*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
54	*Retail trade-food*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
55	*Retail trade-automotive, marine craft, aircraft and accessories*	*N*	*Y5*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
56	*Retail trade-apparel and accessories*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
57	*Retail trade-furniture, home furnishings and equipment*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
58	*Retail trade-eating and drinking establishments*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*N*
59	*Other retail trade*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
60	***Services***							
61	*Finance, insurance and real estate services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
62	*Personal services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
62.4	*Cemeteries*	*N*	*N*	*Y11*	*Y1*	*Y2*	*Y3*	*N*
63	*Business services*	*N*	*Y5,9*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
64	*Repair services*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
65	*Professional services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
65.1	*Hospitals, nursing homes*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
65.1	*Other medical facilities*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*N*
66	*Contract construction services*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*N*
67	*Governmental services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
68	*Educational services*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
69	*Miscellaneous services*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
70	***Cultural, Entertainment and Recreational***							
71	*Cultural activities (including churches)*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
71.2	*Nature exhibits*	*N*	*N*	*Y*	*Y1*	*N*	*N*	*N*
72	*Public assembly*	*N*	*N*	*N*	*Y1*	*N*	*N*	*N*
72.1	*Auditoriums, concert halls*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
72.11	*Outdoor music shell, amphitheaters*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
72.2	*Outdoor sports arenas, spectator sports*	*N*	*N*	*N*	*Y6*	*Y6*	*N*	*N*
73	*Amusements*	*N*	*N*	*Y9*	*Y1*	*Y2*	*N*	*N*

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74	*Recreational activities (including golf courses, riding stables, water recreation)*	*N*	*N*	*Y*	*Y*	*Y*	*N*	*N*
75	*Resorts and group camps*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
76	*Parks*	*N*	*Y9*	*Y9*	*Y*	*Y*	*N*	*N*
79	*Other cultural, entertainment and recreation*	*N*	*N*	*N*	*Y2*	*Y3*	*N*	*N*
80	***Resources Production and Extraction***							
81	*Agriculture (except livestock)*	*Y8*	*Y*	*Y*	*Y7*	*Y7*	*Y8*	*Y8*
81.5 to 81.7	*Livestock farming and animal breeding*	*N*	*Y*	*Y*	*Y7*	*Y7*	*N*	*N*
82	*Agricultural related activities*	*N*	*Y*	*Y*	*Y7*	*Y7*	*N*	*N*
83	*Forestry activities and related services*	*N*	*Y*	*Y*	*Y7*	*Y7*	*N*	*N*
84	*Fishing activities and related services*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
N	*Mining activities and related services*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
89	*Other resources production and extraction*	*N*	*N*	*N*	*N*	*N*	*N*	*N*

Y - (Yes) - Land use and related structures are compatible without restriction.
N - (No) - Land use and related structures are not compatible and are prohibited.
Yx - (yes with restrictions) - Land use and related structures generally compatible; see notes 1-12.
NLR - (Noise Level Reduction) - NLR (outdoor to indoor) to be achieved through incorporation of noise attenuation measures into the design and construction of the structures.

NOTES

1. ***Require NLR of 25dB for DNL A.***
2. ***Require NLR of 30dB for DNL B.***
3. ***Require NLR of 35dB for DNL C.***
4. ***Require NLR of 40dB for DNL D.***
5. ***Require NLR of noise zone and building location and site planning, and design and use of berms and barriers can help mitigate outdoor exposure, particularly from near ground level sources. Measures that reduce outdoor noise should be used whenever practical in preference to measures which only protect interior spaces.***
6. ***Require NLR of noise zone and special sound reinforcement systems are installed.***
7. ***Associated residential uses require NLR of noise zone.***
8. ***Structures are not permitted and personnel should wear hearing protection devices.***
9. ***Facilities shall be low intensity.***
10. ***No Passenger terminals and no major aboveground transmission lines in APZ I.***
11. ***Excludes chapels.***
12. ***Maximum density of 1 dwelling unit per acre.***

22.7 Design standards.

(a) All buildings and structures to be constructed or placed within the AEOZ shall be situated on the portion of the lot that affords the least noise impact to the proposed building or structure, wherever and whenever practicable. Buildings and structures shall be designed and oriented to minimize exposure to the noise source and should take maximum advantage of existing physical features to minimize noise impact. Windows, doors and other building openings shall be located the greatest possible distance away from the noise source.

(b) ~~**The establishment of active recreation areas such as game fields and playgrounds shall be avoided within noise zones B through D.**~~ Landscape buffer plantings and related screening material shall be used whenever practicable to deflect noise away from areas intended for human habitation.

22.8 Prohibited uses. In addition to uses prohibited by ~~[~~sub~~]~~section 22.6, land use compatibility table, the following activities are prohibited within the CZ, APZ I and APZ II zones ***of the AEOZ***, including, but

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not limited to:~~, :storage of explosives, hazardous or toxic materials/waste; aboveground transmission lines; uses that release into the air any substance which would impair visibility or otherwise interfere with the operation of military aircraft (dust, smoke, etc.); uses that produce light emissions, direct or indirect, which would interfere with pilot vision; and uses that attract birds or water fowl, such as, but not limited to, landfills, wastewater treatment facilities, and associated settling ponds, artificial marshes, dredge spoil materials, sand and gravel dredging operations and open fish farming.~~

(a) Storage of explosives;
(b) Hazardous or toxic materials/waste;
(c) Aboveground transmission lines;
(d) Uses that release into the air any substance which would impair visibility or otherwise interfere with the operation of aircraft (dust, smoke, etc.);
(e) Uses that produce light emission, direct or indirect, which would interfere with pilot vision;
(f) And uses that attract birds or water fowl, such as, but not limited to, landfills, wastewater treatment facilities, and associated settling ponds, artificial marshes, dredge spoil materials, sand and gravel dredging operations and open fish farming.

SNOPSIS

The proposed ordinance would update the Airport Environs Overlay Zone in accordance with the 2010 Air Installation Compatible Use Zone study published by the Dover Air Force Base.

Actions History: January 14, 2013 – Introduced at the Legislative, Finance and Administration Committee
January 28, 2013 – First Reading at City Council
February 19, 2013 - Public Hearing at Planning Commission

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FINAL READING

CITY OF DOVER
ORDINANCE #2013-02

AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF DOVER BY CHANGING THE BOUNDARY OF THE AIRPORT ENVIRONS OVERLAY ZONE IN ACCORDANCE WITH THE 2010 AICUZ STUDY PUBLISHED BY THE DOVER AIR FORCE BASE.

WHEREAS, the City of Dover adopted the Airport Environs Overlay Zone (AEOZ) in 2001 to protect the public health, safety, and welfare by identifying areas impacted by high levels of aircraft noise, and the potential for aircraft accidents associated with airport operations, by regulating land use and the construction of buildings within such areas; and to preserve and promote the integrity of the mission of Dover Air Force Base (DAFB) as a matter of local, regional and national importance, by regulating development and land use within the specific areas surrounding DAFB, and to protect DAFB from encroachment of incompatible land uses; and

WHEREAS, the Clear Zone, Accident Potential Zones, and Noise Zones identified as the AEOZ on the Zoning Map and in Appendix B – Zoning, Article 3 - District Regulations, Section 22 AEOZ are based upon information provided by the Dover Air Force Base.

WHEREAS, the Dover Air Force Base completed an Air Installation Compatibility Use Zone study in 2010, which changed the noise contours in the noise zones surrounding the Dover Air Force Base, and provided this updated information to the City of Dover; and

WHEREAS, the City of Dover Planning Office notified all affected property owners and held a public workshop on November 8, 2012, to answer any questions that property owners might have regarding the changes to the AEOZ; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1. That from and after the passage and approval of this ordinance the Zoning Map and Zoning Ordinance of the City of Dover is amended by changing the Airport Environs Overlay Zone (AEOZ) in accordance with the map presented to City Council on March 11, 2013 entitled "Airport Environs Overlay Zone (AEOZ) – 2013 Amendments."

SYNOPSIS

The proposed ordinance would incorporate the changes to the Air Installation Compatible Use Zone into the Zoning Map as the Airport Environs Overlay Zone (AEOZ).

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Actions History: January 14, 2013 – Introduced at the Legislative, Finance and Administration Committee
January 28, 2013 – First Reading at City Council
February 19, 2013 - Public Hearing at Planning Commission

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Airport Environs Overlay Zone (AEOZ) - 2013 Amendments

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Legend

- Zoning
- Dover Boundary
- APZ I
- APZ II
- CZ
- SWPOZ Tier 1
- SWPOZ Tier 2
- SWPOZ Tier 3

Proposed Noise Zones

- A Contour Line 65
- B Contour Line 70
- C Contour Line 75
- D Contour Line 80
- Dover Parcels

N

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Map Created by: Planning Office
Date Map Printed: 2-21-13
File Path: PS Data/Projects/AEOZ/Airport Environs Overlay Zone (AEOZ) 2013 Amendments

0 750 1,500 3,000 4,500 6,000 Feet

Current properties within AEOZ with current Noise Zones

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Legend

- Zoning
- SWPOZ Tier 2
- SWPOZ Tier 1
- SWPOZ Excellent Recharge Areas
- APZ I
- APZ II
- CZ
- Dover Parcels
- Current Parcels within AEOZ
- Noise Zone A
- Noise Zone B
- Noise Zone C
- Noise Zone D

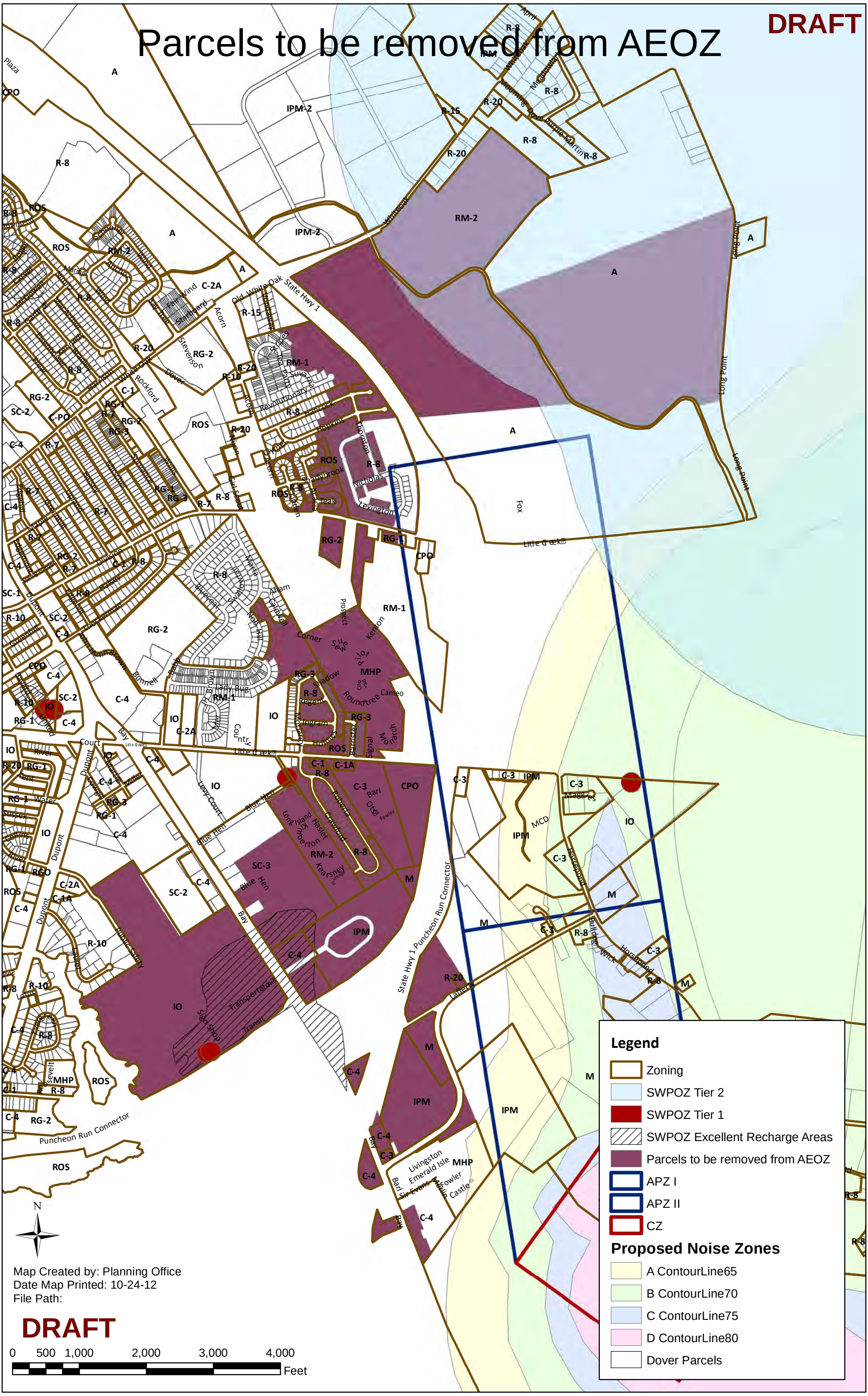
Map Created by: Planning Office
Date Map Printed: 10-24-12
File Path:

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0 500 1,000 2,000 3,000 4,000 Feet

Parcels to be removed from AEOZ

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Parcels within AEOZ

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Legend

- Zoning
- SWPOZ Tier 2
- SWPOZ Tier 1
- SWPOZ Excellent Recharge Areas

Proposed Noise Zones

- A ContourLine65
- B ContourLine70
- C ContourLine75
- D ContourLine80
- Dover Parcels
- AEOZ Parcels

N

Map Created by: Planning Office
Date Map Printed: 10-24-12
File Path:

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0 500 1,000 2,000 3,000 4,000 Feet

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
1R	ED05-086.00-01-07.00	1062 LAFFERTY LN	C-3, AEOZ Noise Zone C	C-3	C-3	
2R	ED05-077.07-01-62.00	180 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
3R	ED05-068.19-02-85.00	SHADYBROOK DR	ROS, AEOZ Noise Zone A	ROS	ROS	
4R	ED05-068.19-02-85.00	SHADYBROOK DR	ROS, AEOZ Noise Zone A	ROS	ROS	
5R	ED05-068.19-02-85.00	SHADYBROOK DR	ROS, AEOZ Noise Zone A	ROS	ROS	
6R	ED05-077.11-04-55.00	452 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
7R	ED05-077.11-03-16.00	308 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
8R	ED05-077.11-04-43.00	480 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
9R	ED05-068.19-02-36.00	206 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
10R	ED05-077.11-04-66.00	445 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
11R	ED05-077.00-01-21.00	835 BAY RD	C-4, AEOZ Noise Zone A, SWPOZ Tier 3	C-4, SWPOZ Tier 3	C-4, SWPOZ Tier 3	
12R	ED05-077.11-02-61.00	674 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
13R	ED05-077.11-04-39.00	492 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
14R	ED05-077.11-04-83.00	489 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
15R	ED05-077.11-04-41.00	488 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
16R	ED05-077.11-04-42.00	484 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
17R	ED05-077.11-04-59.00	431 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
18R	ED05-068.19-05-20.00	152 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
19R	ED05-077.11-04-84.00	491 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
20R	ED05-068.19-05-28.00	168 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
21R	ED05-068.19-05-29.00	170 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
22R	ED05-068.20-01-36.00	223 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
23R	ED05-068.20-01-31.00	233 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
24R	ED05-068.19-05-40.00	192 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
25R	ED05-068.19-05-34.00	180 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
26R	ED05-068.19-05-35.00	182 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
27R	ED05-068.19-05-36.00	184 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
28R	ED05-068.19-05-37.00	186 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
29R	ED05-068.19-02-28.00	125 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
30R	ED05-077.11-03-21.00	211 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
31R	ED05-077.07-01-04.00	143 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
32R	ED05-077.11-02-52.00	604 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
33R	ED05-068.19-05-31.00	174 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
34R	ED05-077.16-01-01.00	699 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
35R	ED05-077.11-02-66.00	663 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
36R	ED05-068.19-05-27.00	166 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
37R	ED05-077.11-04-86.00	495 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
38R	ED05-077.11-04-45.00	476 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
39R	ED05-077.11-04-75.00	467 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
40R	ED05-077.11-04-51.00	460 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
41R	ED05-077.11-04-87.00	497 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
42R	ED05-077.11-04-62.00	437 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
43R	ED05-077.11-04-65.00	443 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
44R	ED05-077.11-04-61.00	435 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
45R	ED05-077.11-04-71.00	455 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
46R	ED05-077.11-04-60.00	433 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
47R	ED05-077.11-04-46.00	474 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
48R	ED05-077.11-04-78.00	473 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
49R	ED05-077.07-01-32.00	63 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
50R	ED05-077.11-02-79.00	565 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
51R	LC05-068.00-01-06.00	LONG POINT RD	RM-2, AEOZ Noise Zone A, SWPOZ Tier 2	RM-2, SWPOZ Tier 2	RM-2, SWPOZ Tier 2	
52R	ED05-077.11-04-63.00	439 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
53R	ED05-068.15-03-22.00	1437 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
54R	ED05-077.11-03-49.00	121 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
55R	ED05-077.07-01-40.00	47 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
56R	ED05-068.19-05-80.00	208 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
57R	ED05-077.11-02-57.00	642 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
58R	ED05-086.00-01-11.00	1171 BAY RD	C-4, AEOZ Noise Zone A	C-4	C-4	
59R	ED05-086.00-01-13.00	1235 BAY RD	C-4, AEOZ Noise Zone D	C-4	C-4	
60R	ED05-077.07-01-56.00	31 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
61R	ED05-077.07-01-17.00	169 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
62R	ED05-077.07-01-60.00	58 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
63R	ED05-077.07-01-59.00	56 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
64R	ED05-077.07-01-54.00	27 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
65R	ED05-077.00-01-01.00	655 BAY RD	RM-2, AEOZ Noise Zone A, SWPOZ Tier 1	RM-2, SWPOZ Tier 1	RM-2, SWPOZ Tier 1	
66R	ED05-077.00-01-19.09	605 BAY RD	RM-2, AEOZ Noise Zone A, SWPOZ Tier 1	RM-2, SWPOZ Tier 1	RM-2, SWPOZ Tier 1	
67R	ED05-077.00-01-19.05	655 BAY RD	SC-3, AEOZ Noise Zone A	SC-3	SC-3	
68R	ED05-077.00-01-19.07	655 BAY RD	SC-3, AEOZ Noise Zone A, SWPOZ Tier 3	SC-3, SWPOZ Tier 3	SC-3, SWPOZ Tier 3	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
69R	ED05-077.00-01-19.08	655 BAY RD	SC-3, AEOZ Noise Zone A, SWPOZ Tier 3	SC-3, SWPOZ Tier 3	SC-3, SWPOZ Tier 3	
70R	ED05-077.11-04-44.00	478 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
71R	ED05-077.07-01-33.00	61 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
72R	ED05-077.11-02-84.00	529 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
73R	ED05-077.11-02-21.00	622 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
74R	ED05-068.20-01-57.00	1542 N LITTLE CREEK RD	RG-1, AEOZ Noise Zone A	RG-1	RG-1	
75R	ED05-068.19-05-30.00	172 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
76R	ED05-077.11-03-27.00	9 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
77R	ED05-077.11-04-80.00	479 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
78R	ED05-077.11-03-54.00	131 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
79R	ED05-077.07-01-61.00	184 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
80R	ED05-068.20-01-28.00	239 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
81R	ED05-077.07-01-58.00	46 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
82R	ED05-077.07-01-57.00	44 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
83R	ED05-077.11-02-59.00	658 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
84R	ED05-068.15-03-58.00	1435 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
85R	ED05-068.15-03-20.00	1433 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
86R	ED05-077.11-02-63.00	690 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
87R	ED05-068.19-05-41.00	194 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
88R	ED05-068.15-03-30.00	1426 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
89R	ED05-068.19-05-89.00	226 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
90R	ED05-077.07-01-37.00	53 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
91R	ED05-077.11-03-18.00	312 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
92R	ED05-068.19-05-18.00	148 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
93R	ED05-077.11-02-43.00	515 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
94R	ED05-077.11-02-32.00	593 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
95R	ED05-077.12-01-04.00	1132 S LITTLE CREEK RD	CPO, AEOZ Noise Zone B	CPO	CPO	
96R	ED05-068.15-03-69.00	1418 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
97R	ED05-077.11-02-30.00	605 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
98R	ED05-077.11-04-50.00	462 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
99R	ED05-077.11-02-41.00	535 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
100R	ED05-068.20-01-46.00	203 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
101R	ED05-068.19-05-81.00	210 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
102R	ED05-068.19-02-26.00	120 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
103R	ED05-077.00-02-02.00	S LITTLE CREEK RD	MHP, AEOZ Noise Zone B	MHP	MHP	
104R	ED05-068.19-02-86.00	N LITTLE CREEK RD	ROS, AEOZ Noise Zone A	ROS	ROS	
105R	ED05-077.11-03-25.00	203 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
106R	ED05-077.11-04-53.00	456 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
107R	ED05-068.19-02-34.00	101 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
108R	ED05-077.11-02-49.00	582 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
109R	LC05-069.00-01-07.00	LONG POINT RD	A, AEOZ Noise Zone A, SWPOZ Tier 2	A, SWPOZ Tier 2	A, SWPOZ Tier 2	
110R	ED05-068.15-03-28.00	1430 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
111R	ED05-068.19-02-44.00	219 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
112R	ED05-077.11-03-56.00	135 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
113R	ED05-077.11-03-30.00	210 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
114R	ED05-077.07-01-06.00	147 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
115R	ED05-068.19-02-53.00	47 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
116R	ED05-077.11-03-43.00	HOLMES ST	ROS, AEOZ Noise Zone A	ROS	ROS	
117R	ED05-068.19-02-21.00	100 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
118R	ED05-068.15-05-23.00	168 REVOLUTIONARY BLVI	R-8, AEOZ Noise Zone A	R-8	R-8	
119R	ED05-068.20-01-38.00	219 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
120R	ED05-068.19-05-91.00	230 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
121R	ED05-077.11-02-37.00	563 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
122R	ED05-077.11-02-14.00	568 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
123R	ED05-077.11-03-28.00	206 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
124R	ED05-068.15-03-64.00	1428 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
125R	ED05-077.11-02-85.00	521 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
126R	ED05-068.19-05-56.00	157 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
127R	ED05-077.11-02-90.00	980 S LITTLE CREEK RD	C-1, AEOZ Noise Zone A	C-1	C-1	
128R	ED05-068.15-03-55.00	1429 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
129R	ED05-068.19-05-21.00	154 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
130R	ED05-068.15-03-27.00	1432 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
131R	ED05-077.11-03-46.00	115 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
132R	ED05-068.15-03-65.00	1426 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
133R	ED05-077.00-03-05.00	600 KRISKO CIR	IPM, AEOZ Noise Zones A and B	IPM	IPM	
134R	ED05-077.00-03-04.00	700 KRISKO CIR	IPM, AEOZ Noise Zone A	IPM	IPM	
135R	ED05-077.11-02-39.00	549 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
136R	ED05-068.19-05-88.00	224 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
137R	ED05-077.07-01-08.00	151 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
138R	ED05-077.11-03-55.00	133 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
139R	ED05-077.11-02-56.00	634 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
140R	ED05-068.19-05-50.00	169 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
141R	ED05-077.11-02-06.00	510 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
142R	ED05-077.11-03-31.00	118 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
143R	ED05-068.20-01-37.00	221 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
144R	ED05-077.07-01-03.00	141 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
145R	ED05-077.11-03-38.00	101 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
146R	ED05-077.11-03-15.00	306 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
147R	ED05-077.11-02-28.00	621 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
148R	ED05-086.00-01-02.00	1011 BAY RD	C-4, AEOZ Noise Zone B	C-4	C-4	
149R	ED05-077.00-01-26.01	1011 BAY RD	C-4, AEOZ Noise Zone B	C-4	C-4	
150R	ED05-086.00-01-01.00	1007 BAY RD	C-4, AEOZ Noise Zone B, SWPOZ Tier 3	C-4, SWPOZ Tier 3	C-4, SWPOZ Tier 3	
151R	ED05-077.00-02-01.00	1061 S LITTLE CREEK RD	MHP, AEOZ Noise Zones A and B	MHP	MHP	
152R	ED05-077.11-03-47.00	117 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
153R	ED05-077.00-01-28.02	540 LAFFERTY LN	M. AEOZ Noise Zones B and C	M	M	
154R	ED05-068.19-02-37.00	210 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
155R	ED05-077.07-01-64.00	170 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
156R	ED05-068.19-02-22.00	104 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
157R	ED05-077.11-03-42.00	109 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
158R	ED05-077.11-04-77.00	471 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
159R	ED05-068.19-05-26.00	164 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
160R	ED05-077.00-03-02.00	201 STOVER BLVD	C-4, AEOZ Noise Zone A, SWPOZ Tier 3	C-4, SWPOZ Tier 3	C-4, SWPOZ Tier 3	
161R	ED05-077.11-02-89.00	972 S LITTLE CREEK RD	C-1, AEOZ Noise Zone A	C-1	C-1	
162R	ED05-068.19-02-31.00	113 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
163R	ED05-077.11-03-36.00	102 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
164R	ED05-077.11-03-48.00	119 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
165R	ED05-077.11-02-07.00	518 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
166R	ED05-068.19-05-52.00	165 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
167R	ED05-068.20-01-29.00	237 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
168R	ED05-068.15-03-52.00	1423 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
169R	ED05-068.19-02-19.00	4 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
170R	ED05-068.15-03-25.00	1436 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
171R	ED05-068.19-02-51.00	43 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
172R	ED05-068.19-02-35.00	202 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
173R	ED05-077.11-02-33.00	587 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
174R	ED05-077.16-01-03.00	695 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
175R	ED05-077.16-01-02.00	697 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
176R	ED05-086.00-01-14.00	1251 BAY RD	C-4, AEOZ Noise Zone D	C-4	C-4	
177R	ED05-086.00-01-15.00	15 BUFFTON DR	C-4, AEOZ Noise Zone D	C-4	C-4	
178R	ED05-077.07-01-29.00	193 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
179R	ED05-068.19-02-29.00	121 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
180R	ED05-077.11-02-40.00	543 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
181R	ED05-077.11-03-40.00	105 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
182R	ED05-077.16-02-01.00	420 LAFFERTY LN	R-20, AEOZ Noise Zone C	R-20	R-20	
183R	ED05-077.11-02-44.00	505 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
184R	ED05-068.19-05-24.00	160 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
185R	ED05-068.19-02-43.00	223 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
186R	ED05-077.11-04-52.00	458 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
187R	ED05-077.11-04-74.00	465 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
188R	ED05-077.11-02-82.00	543 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
189R	ED05-068.19-02-32.00	109 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
190R	ED05-077.07-01-41.00	45 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
191R	ED05-077.07-01-16.00	167 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
192R	ED05-077.11-02-78.00	573 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
193R	ED05-068.19-05-19.00	150 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
194R	ED05-077.11-04-79.00	475 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
195R	ED05-068.20-01-35.00	225 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
196R	ED05-077.07-01-28.00	191 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
197R	ED05-077.11-02-69.00	637 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
198R	ED05-077.11-04-76.00	469 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
199R	ED05-077.11-02-09.00	532 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
200R	ED05-068.15-03-51.00	1421 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
201R	ED05-077.11-02-11.00	546 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
202R	ED05-077.11-02-08.00	524 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
203R	ED05-077.11-02-74.00	599 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
204R	ED05-077.11-04-72.00	457 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
205R	ED05-077.11-02-46.00	558 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
206R	ED05-068.19-05-90.00	228 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
207R	ED05-077.11-02-17.00	590 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
208R	ED05-068.19-02-33.00	105 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
209R	ED05-077.16-02-02.00	392 LAFFERTY LN	R-20, AEOZ Noise Zone C	R-20	R-20	
210R	ED05-068.20-01-30.00	235 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
211R	ED05-077.11-03-39.00	103 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
212R	ED05-068.19-05-33.00	178 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
213R	ED05-077.07-01-11.00	157 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
214R	ED05-077.11-02-87.00	503 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
215R	ED05-068.19-05-32.00	176 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
216R	ED05-068.19-05-86.00	220 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
217R	ED05-068.19-05-22.00	156 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
218R	ED05-077.11-03-44.00	111 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
219R	ED05-077.11-02-22.00	628 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
220R	ED05-077.11-02-23.00	636 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
221R	ED05-077.11-03-29.00	208 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
222R	ED05-068.19-05-15.00	142 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
223R	ED05-077.11-02-38.00	555 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
224R	ED05-077.11-02-27.00	629 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
225R	ED05-068.19-02-41.00	226 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
226R	ED05-068.15-03-61.00	1434 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
227R	ED05-077.11-02-71.00	623 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
228R	ED05-068.19-02-48.00	203 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
229R	ED05-077.11-03-17.00	310 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
230R	ED05-077.11-02-80.00	557 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
231R	ED05-077.11-02-60.00	666 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
232R	ED05-077.11-03-37.00	7 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
233R	ED05-077.11-04-40.00	490 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
234R	ED05-077.11-02-29.00	615 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
235R	ED05-068.19-05-76.00	58 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
236R	ED05-077.11-02-03.00	504 ROBERTA AVE	R-8, AEOZ Noise Zone A, SWPOZ Tier 1	R-8, SWPOZ Tier 1	R-8, SWPOZ Tier 1	
237R	ED05-077.11-02-53.00	610 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
238R	ED05-077.07-01-55.00	29 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
239R	ED05-068.19-05-38.00	188 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
240R	ED05-068.19-05-42.00	193 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
241R	ED05-068.15-03-67.00	1422 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
242R	ED05-068.19-05-14.00	140 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
243R	ED05-068.19-05-17.00	146 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
244R	ED05-068.19-02-56.00	48 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
245R	ED05-077.11-02-48.00	574 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
256R	ED05-068.19-05-49.00	171 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
247R	ED05-077.07-01-34.00	59 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
248R	ED05-068.19-05-79.00	206 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
249R	ED05-077.07-01-18.00	171 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
250R	ED05-077.07-01-20.00	175 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
251R	ED05-068.19-02-46.00	211 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
252R	ED05-077.11-02-55.00	626 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
253R	ED05-077.11-03-23.00	207 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
254R	ED05-077.16-01-07.00	683 ROBERTA AVE	R-8, AEOZ Noise Zones A and B	R-8	R-8	
255R	ED05-068.19-05-48.00	173 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
256R	ED05-077.07-01-24.00	183 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
257R	ED05-068.19-05-54.00	161 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
258R	ED05-068.19-05-78.00	204 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
259R	ED05-077.11-02-75.00	593 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
260R	ED05-077.11-03-34.00	106 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
261R	ED05-077.11-02-16.00	584 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
262R	ED05-068.19-05-72.00	50 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
263R	ED05-068.15-04-51.00	1508 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
264R	ED05-068.15-04-52.00	1504 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
265R	ED05-068.15-04-54.00	1501 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
266R	ED05-068.15-04-56.00	1509 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
267R	ED05-068.15-04-57.00	1513 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
268R	ED05-068.15-04-58.00	1517 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
269R	ED05-068.15-04-64.00	1504 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
270R	ED05-068.15-04-55.00	1505 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
271R	ED05-068.15-04-59.00	1521 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
272R	ED05-068.15-04-60.00	1520 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
273R	ED05-068.15-04-61.00	1516 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
274R	ED05-068.15-04-62.00	1512 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
275R	ED05-068.15-04-47.00	1505 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
276R	ED05-068.15-04-49.00	1513 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
277R	ED05-068.15-04-46.00	1501 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
278R	ED05-068.15-04-48.00	1509 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
279R	ED05-068.15-04-63.00	1508 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
280R	ED05-068.15-04-53.00	1500 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
281R	ED05-068.15-04-50.00	1512 S HANCOCK AVE	R-8, AEOZ Noise Zone C	R-8	R-8	
282R	ED05-068.15-04-65.00	1500 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
283R	ED05-068.15-04-99.00	SUVARNA LN	RM-1, AEOZ Noise Zone A	RM-1	RM-1	
284R	ED05-077.11-02-15.00	576 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
285R	ED05-077.11-02-35.00	575 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
286R	ED05-086.00-01-09.00	1151 BAY RD	C-4, AEOZ Noise zones C and D	C-4	C-4	
287R	ED05-068.20-01-09.00	111 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
288R	ED05-077.07-01-26.00	187 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
289R	ED05-068.19-05-92.00	THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
290R	ED05-068.19-05-94.00	NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
291R	ED05-068.20-01-01.00	100 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
292R	ED05-068.20-01-02.00	102 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
293R	ED05-068.20-01-03.00	104 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
294R	ED05-068.20-01-04.00	106 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
295R	ED05-068.20-01-05.00	108 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
296R	ED05-068.20-01-06.00	110 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
297R	ED05-068.20-01-07.00	112 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
298R	ED05-068.19-05-01.00	114 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
299R	ED05-068.19-05-02.00	116 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
300R	ED05-068.20-01-12.00	105 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
301R	ED05-068.20-01-11.00	107 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
302R	ED05-068.20-01-10.00	109 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
303R	ED05-068.20-01-08.00	113 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
304R	ED05-068.19-05-70.00	115 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
305R	ED05-068.19-05-69.00	117 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
306R	ED05-068.19-05-68.00	119 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
307R	ED05-068.19-05-67.00	121 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
308R	ED05-068.19-05-65.00	133 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
309R	ED05-068.19-05-64.00	135 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
310R	ED05-068.19-05-63.00	137 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
311R	ED05-068.19-05-62.00	139 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
312R	ED05-068.19-05-61.00	147 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
313R	ED05-068.19-05-43.00	191 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
314R	ED05-068.19-05-66.00	131 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
315R	ED05-068.19-05-60.00	149 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
316R	ED05-068.19-05-59.00	151 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
317R	ED05-068.19-05-58.00	153 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
318R	ED05-068.19-05-57.00	155 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
319R	ED05-068.19-05-03.00	118 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
320R	ED05-068.19-05-04.00	120 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
321R	ED05-068.19-05-05.00	122 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
322R	ED05-068.19-05-08.00	128 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
323R	ED05-068.19-05-09.00	130 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
324R	ED05-068.19-05-10.00	132 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
325R	ED05-068.19-05-11.00	134 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
326R	ED05-068.19-05-12.00	136 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
327R	ED05-068.19-05-13.00	138 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
328R	ED05-068.19-05-16.00	144 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
329R	ED05-068.19-02-45.00	215 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
330R	ED05-068.19-03-01.00	1506 N LITTLE CREEK RD	MHP, AEOZ Noise Zone A	MHP	MHP	
331R	ED05-068.15-03-21.00	1435 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
332R	ED05-068.19-02-18.00	6 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
333R	ED05-068.15-03-57.00	1433 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
334R	ED05-077.11-04-56.00	450 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
335R	ED05-077.11-02-51.00	598 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
336R	ED05-077.11-02-18.00	598 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
337R	ED05-077.11-02-65.00	669 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
338R	ED05-077.07-01-38.00	51 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
339R	ED05-068.20-01-40.00	215 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
340R	ED05-077.11-03-26.00	201 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
341R	ED05-077.11-02-62.00	682 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
342R	ED05-077.07-01-15.00	165 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
343R	ED05-077.11-02-64.00	675 ROBERTA AVE	R-8, AEOZ Noise Zones A and B	R-8	R-8	
344R	ED05-068.20-01-43.00	209 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
345R	ED05-068.19-02-20.00	2 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
346R	ED05-077.07-01-65.00	307 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
347R	ED05-068.20-01-27.00	46 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
348R	ED05-077.11-02-70.00	631 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
349R	ED05-077.11-02-67.00	655 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
350R	ED05-077.07-01-14.00	163 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
351R	ED05-077.07-01-23.00	181 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
352R	ED05-077.07-01-22.00	179 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
353R	ED05-077.07-01-21.00	177 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
354R	ED05-077.07-01-13.00	161 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
355R	ED05-077.07-01-10.00	155 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
356R	ED05-077.11-02-34.00	581 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
357R	ED05-068.19-02-40.00	222 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
358R	ED05-068.19-05-39.00	190 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
359R	ED05-068.20-01-45.00	205 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
360R	ED05-068.15-03-63.00	1430 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
361R	ED05-077.00-01-26.00	LAFFERTY LN	IPM, AEOZ Noise Zones C and D	IPM	IPM	
362R	ED05-077.11-02-42.00	527 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
363R	ED05-077.11-02-47.00	566 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
364R	ED05-077.11-02-68.00	645 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
365R	ED05-077.07-01-35.00	57 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
366R	ED05-077.11-02-77.00	581 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
367R	ED05-077.11-03-20.00	130 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
368R	ED05-068.19-02-39.00	218 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
369R	ED05-077.11-04-47.00	472 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
370R	ED05-077.11-04-54.00	454 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
371R	ED05-077.11-04-49.00	466 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
372R	ED05-068.20-01-44.00	207 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
373R	ED05-068.19-05-82.00	212 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
374R	ED05-068.15-03-29.00	1428 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
375R	ED05-077.11-03-45.00	113 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
376R	ED05-077.11-03-57.00	137 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
377R	ED05-077.07-01-66.00	305 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
378R	ED05-068.20-01-41.00	213 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
379R	ED05-068.19-02-27.00	124 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
380R	ED05-068.19-05-77.00	202 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
381R	ED05-068.19-02-24.00	112 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
382R	ED05-077.07-01-63.00	174 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
383R	ED05-077.07-01-27.00	189 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
384R	ED05-086.00-01-19.00	1106 BAY RD	C-4, AEOZ Noise Zone C	C-4	C-4	
385R	ED05-086.00-01-20.00	BAY RD	C-4, AEOZ Noise Zones B and C	C-4	C-4	
386R	ED05-086.00-01-18.00	1080 BAY RD	C-4, AEOZ Noise Zone C	C-4	C-4	
387R	ED05-077.07-01-19.00	173 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
388R	ED05-068.19-05-06.00	124 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
389R	ED05-077.11-03-33.00	108 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
390R	ED05-077.11-04-38.00	494 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
391R	ED05-077.11-04-70.00	453 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
392R	ED05-077.11-02-10.00	538 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
393R	ED05-068.19-05-51.00	167 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
394R	ED05-077.11-04-81.00	483 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
395R	ED05-077.11-02-05.00	518 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
396R	ED05-077.11-03-13.00	302 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
397R	ED05-077.07-01-09.00	153 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
398R	ED05-077.11-02-25.00	698 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
399R	ED05-077.11-02-76.00	587 ROBERTA AVE	R-8,AEOZ Noise Zone A	R-8	R-8	
400R	ED05-068.19-05-44.00	189 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
401R	ED05-077.11-02-88.00	968 S LITTLE CREEK RD	C-1, AEOZ Noise Zone A	C-1	C-1	
402R	ED05-068.19-05-07.00	126 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
403R	ED05-077.11-03-14.00	304 REGENT ST	R-8, AEOZ Noise Zone A	R-8	R-8	
404R	ED05-077.11-02-81.00	551 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
405R	ED05-077.11-04-48.00	470 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
406R	ED05-077.11-04-85.00	493 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
407R	ED05-077.11-04-68.00	449 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
408R	ED05-077.11-02-45.00	548 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
409R	ED05-077.11-02-19.00	606 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
410R	ED05-077.11-02-20.00	614 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
411R	ED05-068.19-05-85.00	218 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
412R	ED05-068.15-03-66.00	1424 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
413R	ED05-068.19-02-38.00	214 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
414R	ED05-068.20-01-39.00	217 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
415R	ED05-068.19-05-25.00	162 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
416R	ED05-077.07-01-25.00	185 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
417R	ED05-068.19-05-73.00	52 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
418R	ED05-068.20-01-58.00	1554 N LITTLE CREEK RD	RG-1, AEOZ Noise Zones A and B	RG-1	RG-1	
419R	ED05-068.19-02-54.00	49 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
420R	ED05-068.19-02-30.00	117 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
421R	ED05-068.19-05-45.00	187 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
422R	ED05-077.11-03-50.00	123 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
423R	ED05-077.00-01-27.01	580 LAFFERTY LN	M, AEOZ Noise Zones B and C	M	M	
424R	ED05-068.19-05-46.00	185 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
425R	ED05-068.19-05-23.00	158 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
426R	ED05-077.11-02-58.00	650 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
427R	ED05-077.11-03-24.00	205 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
428R	ED05-077.11-04-37.00	496 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
429R	ED05-077.11-02-72.00	615 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
430R	ED05-077.11-02-83.00	537 ROBERTA AVE	R-8,AEOZ Noise Zone A	R-8	R-8	
431R	ED05-068.20-01-32.00	231 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
432R	ED05-077.11-02-13.00	562 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
433R	ED05-077.11-02-12.00	554 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
434R	ED05-077.11-02-73.00	607 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
435R	ED05-077.11-02-86.00	505 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
436R	ED05-068.19-05-83.00	214 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
437R	ED05-068.20-01-34.00	227 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
438R	ED05-077.00-01-25.01	LAFFERTY LN	IPM, AEOZ Noise Zone C	IPM	IPM	
439R	ED05-077.00-01-25.00	640 LAFFERTY LN	IPM, AEOZ Noise Zones B and C	IPM	IPM	
440R	ED05-077.00-01-25.03	LAFFERTY LN	IPM, AEOZ Noise Zone C	IPM	IPM	
441R	ED05-077.00-01-25.02	LAFFERTY LN	IPM, AEOZ Noise Zone C	IPM	IPM	
442R	ED05-068.20-01-33.00	229 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
443R	ED05-077.11-04-73.00	461 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
444R	ED05-077.11-04-82.00	487 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
445R	ED05-077.07-01-30.00	195 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
446R	ED05-086.00-01-17.00	1166 BAY RD	C-4, AEOZ Noise Zone C	C-4	C-4	
447R	ED05-077.07-06-99.00	NOB HILL RD	RM-1, AEOZ Noise Zone A	RM-1	RM-1	
448R	ED05-068.20-01-26.00	44 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
449R	ED05-077.11-02-31.00	599 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
450R	ED05-077.11-04-57.00	425 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
451R	ED05-077.00-03-01.00	101 STOVER BLVD	C-4, AEOZ Noise Zone A, SWPOZ Tier 3	C-4, SWPOZ Tier 3	C-4, SWPOZ Tier 3	
452R	ED05-077.00-03-09.00	KRISKO CIR	IPM, AEOZ Noise Zone A	IPM	IPM	
453R	ED05-077.00-03-08.00	KRISKO CIR	IPM, AEOZ Noise Zones A and B	IPM	IPM	
454R	ED05-077.00-03-07.00	KRISKO CIR	IPM, AEOZ Noise Zone B	IPM	IPM	
455R	ED05-077.00-03-06.00	KRISKO CIR	IPM, AEOZ Noise Zones A and B	IPM	IPM	
456R	ED05-077.00-03-11.00	KRISKO CIR	IPM, AEOZ Noise Zone A	IPM	IPM	
457R	ED05-077.00-03-12.00	KRISKO CIR	IPM, AEOZ Noise Zones A and B	IPM	IPM	
458R	ED05-077.00-03-03.00	KRISKO CIR	IPM, AEOZ Noise Zone A, SWPOZ Tier 3	IPM, SWPOZ Tier 3	IPM, SWPOZ Tier 3	
459R	ED05-077.00-03-10.00	KRISKO CIR	IPM, AEOZ Noise Zone A, SWPOZ Tier 3	IPM, SWPOZ Tier 3	IPM, SWPOZ Tier 3	
460R	ED05-068.19-03-02.00	1462 N LITTLE CREEK RD	RG-2, AEOZ Noise Zone A	RG-2	RG-2	
461R	ED05-068.19-02-52.00	45 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
462R	ED05-068.15-03-54.00	1427 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
463R	ED05-068.19-05-47.00	175 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
464R	ED05-077.11-02-54.00	618 ROBERTA AVE	R-8 ,AEOZ Noise Zone A	R-8	R-8	
465R	ED05-077.11-04-67.00	447 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
466R	ED05-077.11-02-91.00	982 S LITTLE CREEK RD	C-1, AEOZ Noise Zone A	C-1	C-1	
467R	ED05-077.11-02-24.00	644 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
468R	ED05-068.00-01-06.01	N LITTLE CREEK RD	A, AEOZ Noise Zone A, SWPOZ Tier 2	A, SWPOZ Tier 2	A, SWPOZ Tier 2	
469R	ED05-068.00-01-04.00	WHITE OAK RD	A, AEOZ Noise Zone A, SWPOZ Tier 2	A, SWPOZ Tier 2	A, SWPOZ Tier 2	
470R	ED05-077.00-01-18.00	800 BAY RD	IO, AEOZ Noise Zone A, SWPOZ Tiers 1 and 3	IO, SWPOZ Tiers 1 and 3	IO, SWPOZ Tiers 1 and 3	
471R	ED05-077.00-01-23.00	BAY RD	M, AEOZ Noise Zones B and C	M	M	
472R	ED05-077.11-03-51.00	125 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
473R	ED05-068.19-05-74.00	54 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
474R	ED05-068.19-02-55.00	50 ACACIA PL	R-8, AEOZ Noise Zone A	R-8	R-8	
475R	ED05-077.16-01-06.00	689 ROBERTA AVE	R-8, AEOZ Noise Zones A and B	R-8	R-8	
476R	ED05-077.11-02-26.00	635 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
477R	ED05-068.19-05-75.00	56 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
478R	ED05-077.11-04-58.00	429 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
479R	ED05-077.11-04-88.00	499 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
480R	ED05-068.20-01-25.00	42 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
481R	ED05-068.20-01-24.00	40 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
482R	ED05-068.20-01-13.00	103 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
483R	ED05-068.19-05-84.00	216 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
484R	ED05-068.15-03-19.00	1431 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
485R	ED05-077.11-03-22.00	209 INGRAM ST	R-8, AEOZ Noise Zone A	R-8	R-8	
486R	ED05-077.11-03-53.00	129 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
487R	ED05-086.00-01-05.00	1008 LAFFERTY LN	C-4, AEOZ Noise Zones B and C	C-4	C-4	
488R	ED05-068.15-03-56.00	1431 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
489R	ED05-068.15-03-68.00	1420 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
490R	ED05-077.11-04-36.00	498 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
491R	ED05-068.15-03-53.00	1425 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
492R	ED05-077.12-01-02.00	521 OTIS DR	C-1A, C-3, AEOZ Noise Zones A and B	C-1A and C-3	C-1A and C-3	
493R	ED05-077.16-02-03.01	LAFFERTY LN	M, AEOZ Noise Zone B	M	M	
494R	ED05-077.11-02-92.00	994 S LITTLE CREEK RD	C-3, AEOZ Noise Zone A	C-3	C-3	
495R	ED05-077.07-01-36.00	55 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
496R	ED05-077.00-01-18.01	69 TRANSPORTATION LN	IO, AEOZ Noise Zone A, SWPOZ Tier 3	IO, SWPOZ Tier 3	IO, SWPOZ Tier 3	
497R	ED05-068.15-03-62.00	1432 HOPKINS AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
498R	ED05-077.07-01-53.00	25 MORIARTY ST	R-8, AEOZ Noise Zone A	R-8	R-8	
499R	ED05-077.16-01-05.00	691 ROBERTA AVE	R-8, AEOZ Noise Zones A and B	R-8	R-8	
500R	ED05-077.16-01-04.00	693 ROBERTA AVE	R-8, AEOZ Noise Zones A and B	R-8	R-8	
501R	ED05-077.11-03-19.00	144 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
502R	ED05-077.11-02-04.00	510 ROBERTA AVE	R-8, AEOZ Noise Zone A, SWPOZ Tier 1	R-8, SWPOZ Tier 1	R-8, SWPOZ Tier 1	
503R	ED05-068.19-05-87.00	222 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	
504R	ED05-077.11-03-52.00	127 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
505R	ED05-077.07-01-31.00	65 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
506R	ED05-077.11-03-35.00	104 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
507R	ED05-077.12-01-03.00	1100 S LITTLE CREEK RD	CPO, AEOZ Noise Zones A and B	CPO	CPO	
508R	ED05-077.11-04-64.00	441 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
509R	ED05-068.19-02-47.00	207 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
510R	ED05-068.19-02-25.00	116 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be removed

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
511R	ED05-077.11-02-50.00	590 ROBERTA AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
512R	ED05-077.11-03-32.00	112 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
513R	ED05-068.19-05-71.00	48 NICHOLAS DR	R-8, AEOZ Noise Zone A	R-8	R-8	
514R	ED05-068.19-02-42.00	225 SHADYBROOK DR	R-8, AEOZ Noise Zone A	R-8	R-8	
515R	ED05-077.07-01-07.00	149 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
516R	ED05-077.07-01-05.00	145 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
517R	ED05-077.07-01-02.00	139 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
518R	ED05-077.11-02-36.00	569 CRAWFORD AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
519R	ED05-077.11-03-41.00	107 HOLMES ST	R-8, AEOZ Noise Zone A	R-8	R-8	
520R	ED05-068.19-05-53.00	163 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
521R	ED05-077.11-04-69.00	451 BARRISTER PL	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
522R	ED05-068.19-02-23.00	108 TEAK CT	R-8, AEOZ Noise Zone A	R-8	R-8	
523R	ED05-068.15-03-26.00	1434 S HANCOCK AVE	R-8, AEOZ Noise Zone A	R-8	R-8	
524R	ED05-077.07-01-12.00	159 HOLMES ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
525R	ED05-068.19-05-55.00	159 LEXINGTON PL	R-8, AEOZ Noise Zone A	R-8	R-8	
526R	ED05-077.07-01-39.00	49 MORIARTY ST	RG-3, AEOZ Noise Zone A	RG-3	RG-3	
527R	ED05-068.20-01-42.00	211 THORNTON ST	R-8, AEOZ Noise Zone A	R-8	R-8	

Comprehensive Rezoning: AEOZ - Properties to be remain

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
1C	ED05-068.20-01-55.00	3 NICHOLAS DR	R-8, AEOZ Noise Zones A and B, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
2C	ED05-087.06-01-18.00	1161 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone C	
3C	ED05-087.06-01-17.00	1171 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
4C	ED05-087.06-01-04.00	1080 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
5C	ED05-068.20-01-52.00	15 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
6C	ED05-077.16-02-12.03	131 ROSEMARY RD	M, AEOZ Noise Zone C, APZ II	M, AEOZ Noise Zone A, APZ II	M, AEOZ Noise Zone A, APZ II	
7C	ED05-077.12-01-09.00	1256 S LITTLE CREEK RD	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ Noise Zone A, APZ II	C-3, AEOZ Noise Zone A, APZ II	
8C	ED05-077.12-01-08.00	1236 S LITTLE CREEK RD	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ APZ II	C-3, AEOZ APZ II	
9C	ED05-078.00-01-08.01	S LITTLE CREEK RD	IO, AEOZ Noise Zones A and B, APZ II, SWPOZ Tier 1	IO, AEOZ Noise Zone B, APZ II, SWPOZ Tier 1	IO, AEOZ Noise Zone B, APZ II, SWPOZ Tier 1	
10C	ED05-078.00-01-08.02	HORSEPOND RD	IO, AEOZ Noise Zones B and C, APZ II	IO, AEOZ Noise Zones B and C, APZ II	IO, AEOZ Noise Zones B and C, APZ II	
11C	ED05-078.13-01-17.00	1059 HORSEPOND RD	C-3, AEOZ Noise Zone B, APZ I	C-3, AEOZ Noise Zones B and C, APZ I	C-3, AEOZ Noise Zones B and C, APZ I	
12C	ED05-078.13-01-14.00	1084 HORSEPOND RD	R-8, AEOZ Noise Zones B and C, APZ I	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	
13C	ED05-068.20-01-22.00	28 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
14C	ED05-078.00-01-10.06	MAGGIES WAY	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	
15C	ED05-078.00-01-10.07	HORSEPOND RD	C-3, AEOZ Noise Zone C, APZ II	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	
16C	ED05-078.00-01-10.04	15 MAGGIES WAY	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	
17C	ED05-078.00-01-10.02	5 MAGGIES WAY	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	
18C	ED05-078.00-01-10.05	25 MAGGIES WAY	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	
19C	ED05-078.00-01-10.03	24 MAGGIES WAY	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ Noise Zones B and C, APZ II	
20C	ED05-077.16-02-10.00	848 HORSEPOND RD	M, AEOZ Noise Zone C, APZ II	M, AEOZ Noise Zone B, APZ II	M, AEOZ Noise Zone B, APZ II	
21C	ED05-087.06-01-16.00	1183 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
22C	ED05-087.00-01-03.00	1757 HORSEPOND RD	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
23C	ED05-087.06-01-22.00	1131 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
24C	ED05-068.20-01-54.00	7 NICHOLAS DR	R-8, AEOZ Noise Zones A and B, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
25C	ED05-068.00-01-07.00	N LITTLE CREEK RD	A, AEOZ Noise Zones A and B, APZ II, SWPOZ Tier 2	A, AEOZ Noise Zone A, APZ II, SWPOZ Tier 2	A, AEOZ Noise Zone A, APZ II, SWPOZ Tier 2	
26C	ED05-096.00-01-01.00	143 BAY RD	A, AEOZ Noise Zone A	A, AEOZ Noise Zone B	A, AEOZ Noise Zone B	
27C	ED05-078.00-01-10.01	10 MAGGIES WAY	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ Noise Zone B, APZ II	
28C	ED05-086.00-01-08.01	BAY RD	MHP, AEOZ Noise Zone D	MHP, AEOZ Noise Zone A	MHP, AEOZ Noise Zone A	
29C	ED05-078.00-01-09.00	1500 S LITTLE CREEK RD	IO, AEOZ Noise Zone B, AZP II, SWPOZ Tier 1	IO, AEOZ Noise Zone B, APZ II, SWPOZ Tier 1	IO, AEOZ Noise Zone B, APZ II, SWPOZ Tier 1	
30C	ED05-087.00-01-05.01	HORSEPOND RD	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
31C	ED05-087.00-01-07.26	235 GALAXY DR	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
32C	LC05-069.00-01-08.01	LONG POINT RD	A, AEOZ Noise Zone A, SWPOZ Tier 2	A, AEOZ Noise Zones A and B, SWPOZ Tier 2	A, AEOZ Noise Zones A and B, SWPOZ Tier 2	
33C	ED05-087.00-01-07.17	34 STARLIFTER AVE	IPM, AEOZ Noise Zones B and C	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
34C	ED05-068.20-01-49.00	27 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
35C	ED05-077.00-01-29.00	119 LAFFERTY LN	M, AEOZ Noise Zone C, APZ I	M, AEOZ Noise Zones A and B, APZ I	M, AEOZ Noise Zones A and B, APZ I	
36C	ED05-087.00-01-07.15	14 STARLIFTER AVE	IPM, AEOZ Noise Zones B and C	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
37C	ED05-078.13-01-08.00	16 WICK ST	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	
38C	ED05-078.13-01-10.00	HORSEPOND RD	M, AEOZ Noise Zone C, APZ I	M, AEOZ Noise Zone C, APZ I	M, AEOZ Noise Zone C, APZ I	
39C	ED05-087.00-01-06.00	BAY RD	R-20, AEOZ Noise Zones A, B, C and D, CZ, APZ I, SWPOZ Tier 3	R-20, AEOZ Noise Zones A, B, C and D, CZ, APZ I, SWPOZ Tier 3	R-20, AEOZ Noise Zones A, B, C and D, CZ, APZ I, SWPOZ Tier 3	
40C	ED05-087.00-01-01.00	30 HORSEPOND RD	IPM, AEOZ Noise Zones B and C, CZ	IPM, AEOZ Noise Zones B and C, CZ	IPM, AEOZ Noise Zones B and C, CZ	
41C	ED05-078.13-01-12.00	1046 HORSEPOND RD	R-8, AEOZ Noise Zones B and C, APZ I	R-8 AEOZ Noise Zone C, APZ I	R-8 AEOZ Noise Zone C, APZ I	
42C	ED05-077.00-01-28.03	30 LAFFERTY LN	M, AEOZ Noise Zones C and D, APZ I	M, AEOZ Noise Zone A, and APZ I	M, AEOZ Noise Zone A, and APZ I	
43C	ED05-077.00-01-28.00	LAFFERTY LN	M, AEOZ Noise Zones C and D, CZ and APZ I	M, AEOZ Noise Zones A, B, C and D, CZ and APZ I	M, AEOZ Noise Zones A, B, C and D, CZ and APZ I	
44C	ED05-087.06-01-25.00	1075 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone C	
45C	ED05-068.20-01-15.00	12 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
46C	ED05-087.06-01-05.00	1100 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
47C	ED05-087.06-01-24.00	1087 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	

Comprehensive Rezoning: AEOZ - Properties to be remain

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
48C	ED05-078.13-01-09.00	1100 HORSEPOND RD	M, AEOZ Noise Zones B and C, APZ I	M, AEOZ Noise Zones B and C, APZ I	M, AEOZ Noise Zones B and C, APZ I	
49C	ED05-087.06-01-26.00	1065 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
50C	ED05-077.12-01-06.01	1196 S LITTLE CREEK RD	M, AEOZ Noise Zones B and C, APZ II	M, AEOZ Noise Zone A, APZ II	M, AEOZ Noise Zone A, APZ II	
51C	ED05-077.12-01-12.00	1276 S LITTLE CREEK RD	C-3, AEOZ Noise Zone C, APZ II	C-3, AEOZ Noise Zone A, APZ II	C-3, AEOZ Noise Zone A, APZ II	
52C	ED05-078.13-01-03.00	50 BULLDOG DR	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise zones B and C, APZ I	R-8, AEOZ Noise zones B and C, APZ I	
53C	ED05-078.00-01-07.00	1175 HORSEPOND RD	M, AEOZ Noise Zone B, APZ I	M, AEOZ Noise Zone B, APZ I	M, AEOZ Noise Zone B, APZ I	
54C	ED05-078.13-01-01.00	53 LAFFERTY LN	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone B, APZ I	R-8, AEOZ Noise Zone B, APZ I	
55C	ED05-068.20-01-17.00	16 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
56C	ED05-087.06-01-13.00	1230 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
57C	ED05-087.06-01-15.00	1197 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
58C	ED05-087.06-01-12.00	1212 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
59C	ED05-087.06-01-09.00	1162 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone C	
60C	ED05-068.20-01-47.00	39 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
61C	ED05-078.13-01-05.00	958 HORSEPOND RD	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	
62C	ED05-078.13-01-04.00	67 BULLDOG DR	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C APZ I	R-8, AEOZ Noise Zone C APZ I	
63C	ED05-087.06-01-14.00	11 JANES CIR	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
64C	ED05-068.20-01-61.00	1600 N LITTLE CREEK RD	CPO, AEOZ Noise Zones B, APZ II	CPO, AEOZ APZ II	CPO, AEOZ APZ II	
65C	ED05-068.20-01-62.00	N LITTLE CREEK RD	CPO, AEOZ Noise Zone B, APZ II	CPO, AEOZ APZ II	CPO, AEOZ APZ II	
66C	ED05-087.06-01-32.00	JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
67C	ED05-087.06-01-03.00	1046 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
68C	ED05-087.06-01-27.00	1049 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
69C	ED05-077.16-02-11.00	730 HORSEPOND RD	C-3, AEOZ Noise Zone C, APZ II	C-3, AEOZ Noise Zones A and B, APZ II	C-3, AEOZ Noise Zones A and B, APZ II	
70C	ED05-087.00-01-07.14	110 GALAXY DR	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
71C	ED05-087.00-01-07.13	118 GALAXY DR	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
72C	ED05-087.00-01-05.00	52 HORSEPOND RD	IPM, AEOZ Noise Zones B, C and D, CZ	IPM, AEOZ Noise Zones B, C and D, CZ	IPM, AEOZ Noise Zones B, C and D, CZ	
73C	ED05-087.00-01-07.00	HORSEPOND RD	IPM, AEOZ Noise Zone C	IPM, AEOZ Noise Zones B and C	IPM, AEOZ Noise Zones B and C	
74C	ED05-087.00-01-07.24	HORSEPOND RD	IPM, AEOZ Noise Zones A and B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
75C	ED05-087.00-01-07.18	40 STARLIFTER AVE	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
76C	ED05-087.00-01-07.03	33 LAFFERTY LN	IPM, AEOZ Noise Zone C	IPM, AEOZ Noise Zones B and C	IPM, AEOZ Noise Zones B and C	
77C	ED05-087.00-01-07.04	51 STARLIFTER AVE	IPM, AEOZ Noise Zone C	IPM, AEOZ Noise Zones B and C	IPM, AEOZ Noise Zones B and C	
78C	ED05-087.00-01-07.22	GALAXY DR	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
79C	ED05-087.00-01-07.12	GALAXY DR	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
80C	ED05-087.00-01-07.23	GALAXY DR	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
81C	ED05-087.00-01-07.02	25 STARLIFTER AVE	IPM, AEOZ Noise Zone C	IPM, AEOZ Noise Zones B and C	IPM, AEOZ Noise Zones B and C	
82C	ED05-078.13-01-02.00	23 LAFFERTY LN	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zones B and C, APZ I	R-8, AEOZ Noise Zones B and C, APZ I	
83C	ED05-086.00-01-08.00	1131 S BAY RD	C-4, MHP, AEOZ Noise Zones C and D	C-4, MHP, AEOZ Noise Zone A	C-4, MHP, AEOZ Noise Zone A	
84C	ED05-077.12-01-06.00	1180 S LITTLE CREEK RD	C-3, M, AEOZ Noise Zones B and C, APZ II	C-3, M, AEOZ APZ II	C-3, M, AEOZ APZ II	
85C	ED05-077.16-02-06.00	150 LAFFERTY LN	M, AEOZ Noise Zones B and C, APZ I and APZ II	M, AEOZ Noise Zone A APZ I and APZ II	M, AEOZ Noise Zone A APZ I and APZ II	
86C	ED05-077.12-01-06.00	1180 S LITTLE CREEK RD	M, AEOZ Noise Zone B, APZ II	M, AEOZ APZ II	M, AEOZ APZ II	
87C	ED05-068.20-01-56.00	NICHOLAS DR	R-8, AEOZ Noise Zones A and B, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
88C	ED05-068.19-05-93.00	NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
89C	ED05-068.20-01-53.00	11 NICHOLAS DR	R-8, AEOZ Noise Zones A and B, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
90C	ED05-068.20-01-51.00	19 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
91C	ED05-068.20-01-19.00	22 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
92C	ED05-068.20-01-50.00	23 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
93C	ED05-068.20-01-23.00	30 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
94C	ED05-077.12-01-07.00	1240 S LITTLE CREEK RD	C-3, AEOZ Noise Zone B, APZ II	C-3, AEOZ APZ II	C-3, AEOZ APZ II	

Comprehensive Rezoning: AEOZ - Properties to be remain

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
95C	ED05-077.12-01-10.00	1246 S LITTLE CREEK RD	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ APZ II	C-3, AEOZ APZ II	
96C	ED05-078.13-01-13.00	1062 HORSEPOND RD	R-8, AEOZ Noise Zones B and C, APZ I	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	
97C	ED05-077.00-01-28.04	LAFFERTY LN	M, AEOZ Noise Zones C and D, APZ I	M, AEOZ Noise Zones A and B, APZ I	M, AEOZ Noise Zones A and B, APZ I	
98C	ED05-087.06-01-07.00	1130 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
99C	ED05-068.20-01-60.00	1572 N LITTLE CREEK RD	RG-1, AEOZ Noise Zone A, APZ II	RG-1, AEOZ APZ II	RG-1, AEOZ APZ II	
100C	ED05-068.20-01-59.00	1566 N LITTLE CREEK RD	RG-1, AEOZ Noise Zone B, APZ II	RG-1, AEOZ APZ II	RG-1, AEOZ APZ II	
101C	ED05-077.16-02-12.00	122 ROSEMARY RD	M, AEOZ Noise Zone C, and APZ I and II	M, AEOZ Noise Zone C, APZ I and II	M, AEOZ Noise Zone C, APZ I and II	
102C	ED05-087.06-01-08.00	1144 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
103C	ED05-077.00-01-27.00	141 LAFFERTY LN	IPM, AEOZ Noise Zones C and D, APZ I	IPM, AEOZ Noise Zone A, APZ I	IPM, AEOZ Noise Zone A, APZ I	
104C	ED05-087.00-01-07.16	26 STARLIFTER AVE	IPM, AEOZ Noise Zones B and C	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	
105C	ED05-078.13-01-07.00	HORSEPOND RD	M, AEOZ Noise Zone C, APZ I	M, AEOZ Noise Zones B and C, APZ I	M, AEOZ Noise Zones B and C, APZ I	
106C	ED05-078.13-01-06.00	71 BULLDOG DR	M, AEOZ Noise Zone C, APZ I	M, AEOZ Noise Zones B and C, APZ I	M, AEOZ Noise Zones B and C, APZ I	
107C	ED05-087.06-01-29.00	2040 HORSEPOND RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
108C	ED05-077.16-02-09.00	858 HORSEPOND RD	C-3, AEOZ Noise Zone C, APZ I and APZ II	C-3, AEOZ Noise Zones B and C, APZ I and APZ II	C-3, AEOZ Noise Zones B and C, APZ I and APZ II	
109C	ED05-068.20-01-48.00	31 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
110C	ED05-087.06-01-02.00	1030 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
111C	ED05-078.13-01-15.00	1122 HORSEPOND RD	R-8, AEOZ Noise Zone B, APZ I	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	
112C	ED05-077.00-02-03.00	N LITTLE CREEK RD	RM-1, AEOZ Noise Zones A and B APZ 1	RM-1, AEOZ APZ I	RM-1, AEOZ APZ I	
113C	ED05-078.13-01-11.00	1026 HORSEPOND RD	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zone C, APZ I	
114C	ED05-087.06-01-10.00	1182 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
115C	ED05-077.16-02-07.00	136 LAFFERTY LN	R-8, AEOZ Noise Zone C, APZ I	R-8, AEOZ Noise Zones A and B, APZ I	R-8, AEOZ Noise Zones A and B, APZ I	
116C	ED05-077.16-02-12.01	110 LAFFERTY LN	M, AEOZ Noise Zone C, APZ I	M, AEOZ Noise Zone B, APZ I	M, AEOZ Noise Zone B, APZ I	
117C	ED05-077.16-02-12.02	119 ROSEMARY RD	M, AEOZ Noise Zone C, APZ I and APZ II	M, AEOZ Noise Zones A and B, APZ I and APZ II	M, AEOZ Noise Zones A and B, APZ I and APZ II	
118C	ED05-087.06-01-28.00	2022 HORSEPOND RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
119C	ED05-087.06-01-20.00	1137 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
120C	LC05-069.00-01-08.00	LONG POINT RD	A, AEOZ Noise Zone A, SWPOZ Tier 2	A, AEOZ Noise Zone A, SWPOZ Tier 2	A, AEOZ Noise Zone A, SWPOZ Tier 2	
121C	ED05-087.00-01-08.00	2199 HORSEPOND RD	IPM, AEOZ Noise Zones C and D	IPM, AEOZ Noise Zones C and D	IPM, AEOZ Noise Zones C and D	
122C	ED05-096.00-01-02.00	3 BAY RD	R-20, AEOZ Noise Zone A	R-20, AEOZ Noise Zone B	R-20, AEOZ Noise Zone B	
123C	ED05-087.00-01-09.00	HORSEPOND RD	IPM, AEOZ Noise Zone D	IPM, AEOZ Noise Zone D	IPM, AEOZ Noise Zone D	
124C	ED05-087.00-01-07.01	60 STARLIFTER AVE	IPM, AEOZ Noise Zones A B and C, CZ	IPM, AEOZ Noise Zones B and C, CZ	IPM, AEOZ Noise Zones B and C, CZ	
125C	ED05-068.20-01-20.00	24 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
126C	ED05-068.20-01-21.00	26 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
127C	ED05-077.12-01-11.00	S LITTLE CREEK RD	C-3, AEOZ Noise Zones B and C, APZ II	C-3, AEOZ Noise Zone A, APZ II	C-3, AEOZ Noise Zone A, APZ II	
128C	ED05-068.20-01-18.00	18 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
129C	ED05-078.00-01-01.00	HORSEPOND RD	IPM, AEOZ Noise Zones B and C, APZ I	IPM, AEOZ Noise Zones B and C, APZ I	IPM, AEOZ Noise Zones B and C, APZ I	
130C	ED05-078.00-01-01.03	HORSEPOND RD	IPM, AEOZ Noise Zones B and C, APZ I	IPM, AEOZ Noise Zones B and C, APZ I	IPM, AEOZ Noise Zones B and C, APZ I	
131C	ED05-078.00-01-01.02	HORSEPOND RD	IPM, AEOZ Noise Zone C, APZ I	IPM, AEOZ Noise Zone C, APZ I	IPM, AEOZ Noise Zone C, APZ I	
132C	ED05-078.00-01-02.00	1262 HORSEPOND RD	IPM, AEOZ Noise Zones B and C, APZ I	IPM, AEOZ Noise Zones B and C, APZ I	IPM, AEOZ Noise Zones B and C, APZ I	
133C	ED05-078.00-01-03.00	HORSEPOND RD	IPM, AEOZ Noise Zones B and C, APZ I	IPM, AEOZ Noise Zones B, C and D, APZ I	IPM, AEOZ Noise Zones B, C and D, APZ I	
134C	ED05-078.00-01-01.01	HORSEPOND RD	IPM, AEOZ Noise Zone C, APZ I	IPM, AEOZ Noise Zone C, APZ I	IPM, AEOZ Noise Zone C, APZ I	
135C	ED05-087.00-01-02.00	10 HORSEPOND RD	IPM, AEOZ Noise Zones C and D, CZ	IPM, AEOZ Noise Zones B and C, CZ	IPM, AEOZ Noise Zones B and C, CZ	
136C	ED05-087.00-01-04.00	1766 HORSEPOND RD	R-8, AEOZ Noise Zones B and C	R-8, AEOZ Noise Zones A and B	R-8, AEOZ Noise Zones A and B	
137C	ED05-087.06-01-21.00	1125 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
138C	ED05-087.06-01-06.00	1116 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
139C	ED05-087.06-01-19.00	1149 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
140C	ED05-087.06-01-30.00	2054 HORSEPOND RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zones B and C	R-8, AEOZ Noise Zones B and C	
141C	ED05-078.00-01-06.00	HORSEPOND RD	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	IPM, AEOZ Noise Zone B	

Comprehensive Rezoning: AEOZ - Properties to be remain

ID	PARCELID	Property Address	Current Zoning	Proposed Zoning	PC Recommendation	City Council Action
142C	ED05-078.00-01-05.00	HORSEPOND RD	IPM, AEOZ Noise Zones B and C, CZ and APZ I	IPM, AEOZ Noise Zones B and C, CZ and APZ I	IPM, AEOZ Noise Zones B and C, CZ and APZ I	
143C	ED05-077.16-02-05.00	LAFFERTY LN	M, AEOZ Noise Zones B and C, APZ I and II	M, AEOZ Noise Zone A, APZ I and II	M, AEOZ Noise Zone A, APZ I and II	
144C	ED05-068.20-01-16.00	14 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	
145C	ED05-078.00-01-08.00	725 HORSEPOND RD APT JONES	IO, AEOZ Noise Zones B and C, APZ II	IO, AEOZ Noise Zones B and C, APZ II	IO, AEOZ Noise Zones B and C, APZ II	
146C	ED05-077.00-01-27.02	BAY RD	IPM, AEOZ Noise Zone D, APZ I	IPM, AEOZ Noise Zone A and B, APZ I	IPM, AEOZ Noise Zone A and B, APZ I	
147C	ED05-087.00-01-05.02	HORSEPOND RD	IPM, AEOZ Noise Zone D, CZ	IPM, AEOZ Noise Zones B and C, CZ	IPM, AEOZ Noise Zones B and C, CZ	
148C	ED05-087.00-01-05.03	HORSEPOND RD	IPM, AEOZ Nose Zones C and D, CZ	IPM, AEOZ Noise Zones B and C, CZ	IPM, AEOZ Noise Zones B and C, CZ	
149C	ED05-077.00-01-28.01	BAY RD	M, AEOZ Noise Zone D, CZ	M, AEOZ Noise Zones C and D, CZ	M, AEOZ Noise Zones C and D, CZ	
150C	ED05-077.00-01-28.01	BAY RD	M, AEOZ Noise Zone D, CZ	M, AEOZ Noise Zones A, B, C and D, CZ	M, AEOZ Noise Zones A, B, C and D, CZ	
151C	ED05-087.06-01-01.00	1986 HORSEPOND RD	R-8, AEOZ Noise Zones B and C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
152C	ED05-078.13-01-19.00	HORSEPOND RD	M, AEOZ Noise Zones B and C, APZ II	M, AEOZ Noise Zone C, APZ II	M, AEOZ Noise Zone C, APZ II	
153C	ED05-078.13-01-18.00	883 HORSEPOND RD APT C	M, AEOZ Noise Zones B and C, APZ I and II	M, AEOZ Noise Zone C, APZ I and II	M, AEOZ Noise Zone C, APZ I and II	
154C	ED05-077.12-01-13.00	1277 MCD DR	IPM, AEOZ Noise Zones B and C, APZ II	IPM, AEOZ Noise Zones A and B, APZ II	IPM, AEOZ Noise Zones A and B, APZ II	
155C	ED05-077.12-01-13.00	1277 MCD DR	IPM, AEOZ Noise Zone C, APZ II	IPM, AEOZ Noise Zone A, APZ II	IPM, AEOZ Noise Zone A, APZ II	
156C	ED05-087.06-01-23.00	1099 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
157C	ED05-087.06-01-11.00	1196 JANES RD	R-8, AEOZ Noise Zone C	R-8, AEOZ Noise Zone B	R-8, AEOZ Noise Zone B	
158C	ED05-068.20-01-14.00	10 NICHOLAS DR	R-8, AEOZ Noise Zone A, APZ II	R-8, AEOZ APZ II	R-8, AEOZ APZ II	

CITY OF DOVER
ORDINANCE #2013-01

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Appendix B – Zoning, Article 3 – District Regulations, Section 22 Airport Environs Overlay Zone (AEOZ) be amended by deleting the text shown in red bold strikethrough and inserting the text in blue bold italics as follows:

Sec~~[~~tion~~]~~ 22. Airport environs overlay zone (AEOZ).

22.1 Purpose and intent.

The airport environs overlay zone (AEOZ) is expressly intended to protect the public health, safety, and welfare by identifying areas impacted by high levels of aircraft noise, and the potential for aircraft accidents associated with airport operations, by regulating land use and the construction of buildings within such areas. The AEOZ is further intended to preserve and promote the integrity of the mission of Dover Air Force Base (DAFB) as a matter of local, regional and national importance, by regulating development and land use within the specific areas surrounding DAFB, and to protect DAFB from encroachment of incompatible land uses. The AEOZ shall serve as an overlay zone that applies additional standards and requirements to properties located therein.

(a) The AEOZ is based on information provided by the Dover Air Force Base's Air Installation Compatible Use Zone Study Update. The City shall work with the Dover Air Force Base to update the provisions of this section as needed.

(b) In case of conflicting standards and requirements, the more stringent standards and requirements shall apply. ***Uses prohibited by the underlying zoning designations of the properties within the AEOZ shall not be permitted by this section.***

22.2 Definitions.

~~**(1)**~~ ***(a)*** Air installations compatible use zones (AICUZ)**:** is a department of defense program to achieve compatibility between air installations and neighboring communities.

~~**(2)**~~ ***(b)*** Airport environs**:** is the geographic area that is affected by airport air traffic operations and defined on the basis of those areas immediately impacted by aircraft noise of the 65 decibels (dBs) and greater noise exposure areas as delineated by the current and approved DAFB air compatibility use zone study. This area is represented as the airport environs overlay zone (AEOZ).

~~**(3)**~~ ***(c)*** Day-night average ***A-weighted*** sound level (DNL)**:** is a cumulative aircraft noise index which estimates the exposure to aircraft noise and relates the estimated exposure to an expected community response; a 24-hour energy average sound level expressed in decibels (dBs), with a ten-decibel penalty applied to noise occurring between 10:00 p.m. and 7:00 a.m.

~~**(4)**~~ ***(d)*** DNL contour**:** is an isoline linking together a series of points of equal cumulative noise exposure based on Ldn metric. Such contours are developed based on aircraft flight patterns, number of daily aircraft operations by type of aircraft and time of day, noise characteristics of each aircraft, and typical runway usage patterns.

~~**(5)**~~ ***(e)*** Decibel (dB) **:** is a unit of measure of sound pressure or intensity.

~~**(6)**~~ ***(f)*** Ldn metric***:*** is the average equivalent A-weighted sound level during a 24-hour day, obtained by adding ten decibels to the hourly noise levels measured during the night (10:00 p.m. to 7:00 a.m.).

(g) SLUCM: Standard Land Use Coding Manual, U.S. Department of Transportation.

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22.3 Accident potential zones and noise zones. The AEOZ is comprised of two basic regulatory components: accident potential zones and noise zones. This section establishes three accident potential zones and four noise zones. The boundaries of each of these zones are delineated on the City of Dover zoning map and are further described as follows:

(a) Accident potential zones:

(1) Clear zone (CZ) is that area immediately adjoining the end of a runway and which extends outward from the edge of the runway a distance of 3,000 feet and which is 3,000 feet in width ~~)~~(1,500 feet to either side of the centerline of the airport runway);

(2) Accident potential zone I (APZ I) is that area immediately adjoining the outer edge of the CZ and which extends outward from the boundary of the CZ a distance of 5,000 feet, and which is 3,000 feet in width ~~(1,500 feet to either side of the centerline of the airport runway)~~; and

(3) Accident potential zone II (APZ II) is that area immediately adjoining the outer edge of the APZ I and which extends outward from the boundary of the APZ I a distance of 7,000 feet, and which is 3,000 feet in width.

(b) Noise zones:

(1) Noise zone A (DNL A) is that area within and bounded by DNL contour lines of between 65 decibels and 69 decibels of noise pressure.

(2) Noise zone B (DNL B) is that area within and bounded by DNL contour lines of between 70 decibels and 74 decibels of noise pressure.

(3) Noise zone C (DNL C) is that area within and bounded by DNL contour lines of between 75 decibels and 79 decibels of noise pressure.

(4) Noise zone D (DNL D) is that area within and bounded by DNL contour lines of 80 decibels and subject to noise pressure of 80 decibels and greater.

22.4 Exemptions. The following uses and structures are exempt from compliance with the provisions of this ~~article~~ ***section***:

(a) Additions to existing one-family dwellings. Additions to existing one-family dwellings may be permitted when all other applicable zoning district bulk requirements are met.

(b) Additions to existing ~~commercial~~ ***non-residential*** buildings. ~~Additions to existing commercial buildings limited to a maximum additional floor area of 3,000 square feet for buildings designed and intended for human occupancy, and unlimited floor area for additions to buildings primarily used for storage, warehousing and other uses not designed or intended for human occupancy as a primary use.~~

(1) Additions to existing non-residential buildings designed for human occupation shall be limited to a maximum increase of 50% of the floor area.

(2) Additions to existing non-residential buildings designed for storage, warehousing and other uses not designed or intended for human occupancy as a primary use are unlimited in floor area.

(c) Temporary uses. Temporary uses ~~[~~which~~]~~ include but are not limited to public gatherings, celebrations and outdoor entertainment events ***are permitted***, so long as the period of operation does not exceed five days.

(d) Temporary structures. Temporary buildings and structures such as tents, pavilions, bleachers, etc., that are not used for residential purposes, and which meet said applicable requirements as contained within this zoning ordinance ~~[~~appendix~~]~~ ***are permitted***, so long as such uses and associated structures are constructed incidental to a permitted use.

~~(e) Agricultural uses, operations and structures. Agricultural uses, operations, and buildings and associated nonresidential structures, and lands in agricultural production.~~

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(~~f~~ *e*) Accessory uses and structures. Accessory uses and structures incidental to a permitted principal structure or use.

22.5 Land use and development standards. Any building or portion thereof constructed or placed within the AEOZ ~~after the effective date of this section~~ *shall*~~, and~~ comply~~[ing]~~ with the following standards:

(a) Unless specifically exempted under ~~[~~sub~~]~~section 22.4 above, land uses shall be permitted or prohibited in accordance with ~~[~~sub~~]~~section 22.6, land use compatibility table.

(b) Proposed structures situated within noise zones A through D shall be constructed with noise attenuation features to achieve the minimum interior noise level reductions specified by building type in ~~[~~sub~~]~~section 22.6, land use compatibility table.

(c) In APZ I and APZ II, no structure may be erected over 60 feet in height, regardless of zoning district bulk regulations of the individual zoning district.

(d) All building permit applications for construction ***of new buildings or building additions not exempted under section 22.4,*** within AEOZ shall be accompanied by a written statement from a licensed architect or engineer, which lists all construction materials to be used and the resultant interior noise level reductions to be achieved. The written analysis provided by the engineer or architect shall demonstrate that the proposed construction will achieve compliance with the minimum required interior noise level reductions specified in ~~[~~sub~~]~~section 22.6, land use compatibility table.

22.6 Land use compatibility table.

TABLE INSET:

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~~LAND USE COMPATIBILITY TABLE~~
~~Airport Environs Overlay Zone (AEOZ)~~

~~Land Use~~		~~AEOZ Zones~~						
		~~Noise Zones~~				~~Accident Potential Zones~~		
		~~A~~	~~B~~	~~C~~	~~D~~	~~CZ~~	~~APZ 1~~	~~APZ II~~
		~~65-69 dB~~	~~70-74 dB~~	~~75-79 dB~~	~~80 + dB~~			
~~RESIDENTIAL~~	~~Single, Two, and Multifamily~~	~~Y 1~~	~~Y 1~~	~~Y 1~~	~~Y 1~~	~~N~~	~~N~~	~~Y 5~~
	~~Manufactured Housing~~	~~Y 1~~	~~Y 1~~	~~Y 1~~	~~Y 1~~	~~N~~	~~N~~	~~N~~
	~~Hotels, Motels, and Lodges~~	~~Y 2~~	~~Y 3~~	~~N~~	~~N~~	~~N~~	~~N~~	~~N~~
	~~All Other Residential~~	~~Y 1~~	~~Y 1~~	~~N~~	~~N~~	~~N~~	~~N~~	~~N~~
~~NONRESIDENTIAL~~	~~Retail~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~Business Services~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~Personal Services~~	~~Y~~	~~Y 2~~	~~N~~	~~N~~	~~N~~	~~N~~	~~N~~
	~~Professional Services~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~Professional Offices~~	~~Y~~	~~Y 2~~	~~N~~	~~N~~	~~N~~	~~N~~	~~N~~
	~~All Other Commercial~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~Manufacturing, Warehousing, Distribution~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~Parking Facilities~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~All Other Industrial~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~Hospitals, Nursing Homes~~	~~Y 2~~	~~Y 3~~	~~N~~	~~N~~	~~N~~	~~N~~	~~N~~
	~~Other Medical Facilities~~	~~Y~~	~~Y 3~~	~~Y 3~~	~~N~~	~~N~~	~~N~~	~~Y 3,4~~
	~~Educational Facilities~~	~~Y2~~	~~Y 3~~	~~N~~	~~N~~	~~N~~	~~N~~	~~N~~
	~~Houses of Worship, Public Assembly~~	~~Y 2~~	~~Y 3~~	~~N~~	~~N~~	~~N~~	~~N~~	~~N~~
	~~Government Facilities~~	~~Y~~	~~Y 3~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~Parks & Recreation~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N~~	~~Y 3,4~~	~~Y 3,4~~
	~~ALL OTHER USES~~	~~Y~~	~~Y 2~~	~~Y 3~~	~~Y 3~~	~~N 6~~	~~Y 3,4~~	~~Y 3,4~~

~~Y Land use permitted~~

~~N Land use prohibited~~

~~1 Interior noise level reduction of 25 db is required in subdistrict A, 30 db in subdistrict B, 35 db in subdistrict C, and 40 db in subdistrict D.~~

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~~2 Interior noise level reduction of 25 db is required for all areas where the public is received, office areas, noise sensitive areas, or where the normal noise level is low.~~

~~3 Interior noise level reduction of 30 db is required for all areas where the public is received, office areas, noise sensitive areas, or when the normal level is low.~~

~~4 Structures not exceeding 60 feet in height within APZ I and II.~~

~~5 Single family dwellings with a gross density of no more than one unit to the acre.~~

~~6 Agricultural uses not prohibited by [subsection] 22.8.~~

Land Use Compatibility Table		*Accident Potential Zones*			*Noise Zones in DNL dBA*			
SLUCM No.	*Name*	*Clear Zone*	*APZ I*	*APZ II*	*A 65-69*	*B 70-74*	*C 75-79*	*D 80+*
10	***Residential***							
11	*Household units*							
11.11	*Single units; detached*	*N*	*N*	*Y5, 12*	*Y1,12*	*Y2*	*N*	*N*
11.12	*Single units; semidetached and attached*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
11.31	*Apartments*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
12	*Group quarters*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
13	*Residential hotels*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
14	*Mobile home parks or courts*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
15	*Transient lodgings*	*N*	*N*	*N*	*Y1*	*Y2*	*Y5*	*N*
16	*Other residential*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
20	***Manufacturing***							
21	*Food & kindred products; manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
22	*Textile mill products; manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
23	*Apparel and other finished products made from fabrics, leather, and similar materials; manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*Y4*
24	*Lumber and wood products (except furniture); manufacturing*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
25	*Furniture and fixtures; manufacturing*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
26	*Paper & allied products; manufacturing*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
27	*Printing, publishing, and allied industries*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
28	*Chemicals and allied products; manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*Y4*
29	*Petroleum refining and related industries*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
30	***Manufacturing***							
31	*Rubber and misc. plastic products, manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*Y4*
32	*Stone, clay and glass products manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
33	*Primary metal industries*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
34	*Fabricated metal products; manufacturing*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
35	*Professional, scientific, and controlling instruments; photographic and optical goods; watches and clocks manufacturing*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*N*

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39	*Miscellaneous manufacturing*	*N*	*Y5,9*	*Y5,9*	*Y1*	*Y2*	*Y3*	*Y4*
40	***Transportation, Communications and Utilities***							
41	*Railroad, rapid rail transit and street railroad transportation*	*N*	*N*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
42	*Motor vehicle transportation*	*N*	*Y*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
43	*Aircraft transportation*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
44	*Marine craft transportation*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
45	*Highway & street right-of-way*	*N*	*Y*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
46	*Automobile parking*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
47	*Communications*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*N*
48	*Utilities*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
49	*Other transportation communications and utilities*	*N*	*Y10*	*Y*	*Y1*	*Y2*	*Y3*	*N*
50	***Trade***							
51	*Wholesale trade*	*N*	*Y5*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
52	*Retail trade-building materials, hardware and farm equipment*	*N*	*Y5*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
53	*Retail trade-general merchandise*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
54	*Retail trade-food*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
55	*Retail trade-automotive, marine craft, aircraft and accessories*	*N*	*Y5*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
56	*Retail trade-apparel and accessories*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
57	*Retail trade-furniture, home furnishings and equipment*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
58	*Retail trade-eating and drinking establishments*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*N*
59	*Other retail trade*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
60	***Services***							
61	*Finance, insurance and real estate services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
62	*Personal services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
62.4	*Cemeteries*	*N*	*N*	*Y11*	*Y1*	*Y2*	*Y3*	*N*
63	*Business services*	*N*	*Y5,9*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
64	*Repair services*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*Y4*
65	*Professional services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
65.1	*Hospitals, nursing homes*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
65.1	*Other medical facilities*	*N*	*N*	*N*	*Y1*	*Y2*	*Y3*	*N*
66	*Contract construction services*	*N*	*Y5,9*	*Y*	*Y1*	*Y2*	*Y3*	*N*
67	*Governmental services*	*N*	*N*	*Y5,9*	*Y1*	*Y2*	*Y3*	*N*
68	*Educational services*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
69	*Miscellaneous services*	*N*	*N*	*Y5*	*Y1*	*Y2*	*Y3*	*N*
70	***Cultural, Entertainment and Recreational***							
71	*Cultural activities (including churches)*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
71.2	*Nature exhibits*	*N*	*N*	*Y*	*Y1*	*N*	*N*	*N*
72	*Public assembly*	*N*	*N*	*N*	*Y1*	*N*	*N*	*N*
72.1	*Auditoriums, concert halls*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
72.11	*Outdoor music shell, amphitheaters*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
72.2	*Outdoor sports arenas, spectator sports*	*N*	*N*	*N*	*Y6*	*Y6*	*N*	*N*
73	*Amusements*	*N*	*N*	*Y9*	*Y1*	*Y2*	*N*	*N*

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74	*Recreational activities (including golf courses, riding stables, water recreation)*	*N*	*N*	*Y*	*Y*	*Y*	*N*	*N*
75	*Resorts and group camps*	*N*	*N*	*N*	*Y1*	*Y2*	*N*	*N*
76	*Parks*	*N*	*Y9*	*Y9*	*Y*	*Y*	*N*	*N*
79	*Other cultural, entertainment and recreation*	*N*	*N*	*N*	*Y2*	*Y3*	*N*	*N*
80	***Resources Production and Extraction***							
81	*Agriculture (except livestock)*	*Y8*	*Y*	*Y*	*Y7*	*Y7*	*Y8*	*Y8*
81.5 to 81.7	*Livestock farming and animal breeding*	*N*	*Y*	*Y*	*Y7*	*Y7*	*N*	*N*
82	*Agricultural related activities*	*N*	*Y*	*Y*	*Y7*	*Y7*	*N*	*N*
83	*Forestry activities and related services*	*N*	*Y*	*Y*	*Y7*	*Y7*	*N*	*N*
84	*Fishing activities and related services*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
N	*Mining activities and related services*	*N*	*N*	*N*	*N*	*N*	*N*	*N*
89	*Other resources production and extraction*	*N*	*N*	*N*	*N*	*N*	*N*	*N*

Y - (Yes) - Land use and related structures are compatible without restriction.
N - (No) - Land use and related structures are not compatible and are prohibited.
Yx - (yes with restrictions) - Land use and related structures generally compatible; see notes 1-12.
NLR - (Noise Level Reduction) - NLR (outdoor to indoor) to be achieved through incorporation of noise attenuation measures into the design and construction of the structures.

NOTES

1. ***Require NLR of 25dB for DNL A.***
2. ***Require NLR of 30dB for DNL B.***
3. ***Require NLR of 35dB for DNL C.***
4. ***Require NLR of 40dB for DNL D.***
5. ***Require NLR of noise zone and building location and site planning, and design and use of berms and barriers can help mitigate outdoor exposure, particularly from near ground level sources. Measures that reduce outdoor noise should be used whenever practical in preference to measures which only protect interior spaces.***
6. ***Require NLR of noise zone and special sound reinforcement systems are installed.***
7. ***Associated residential uses require NLR of noise zone.***
8. ***Structures are not permitted and personnel should wear hearing protection devices.***
9. ***Facilities shall be low intensity.***
10. ***No Passenger terminals and no major aboveground transmission lines in APZ I.***
11. ***Excludes chapels.***
12. ***Maximum density of 1 dwelling unit per acre.***

22.7 Design standards.

(a) All buildings and structures to be constructed or placed within the AEOZ shall be situated on the portion of the lot that affords the least noise impact to the proposed building or structure, wherever and whenever practicable. Buildings and structures shall be designed and oriented to minimize exposure to the noise source and should take maximum advantage of existing physical features to minimize noise impact. Windows, doors and other building openings shall be located the greatest possible distance away from the noise source.

(b) ~~**The establishment of active recreation areas such as game fields and playgrounds shall be avoided within noise zones B through D.**~~ Landscape buffer plantings and related screening material shall be used whenever practicable to deflect noise away from areas intended for human habitation.

22.8 Prohibited uses. In addition to uses prohibited by ~~[~~sub~~]~~section 22.6, land use compatibility table, the following activities are prohibited within the CZ, APZ I and APZ II zones ***of the AEOZ***, including, but

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not limited to:~~, :storage of explosives, hazardous or toxic materials/waste; aboveground transmission lines; uses that release into the air any substance which would impair visibility or otherwise interfere with the operation of military aircraft (dust, smoke, etc.); uses that produce light emissions, direct or indirect, which would interfere with pilot vision; and uses that attract birds or water fowl, such as, but not limited to, landfills, wastewater treatment facilities, and associated settling ponds, artificial marshes, dredge spoil materials, sand and gravel dredging operations and open fish farming.~~

(a) Storage of explosives;
(b) Hazardous or toxic materials/waste;
(c) Aboveground transmission lines;
(d) Uses that release into the air any substance which would impair visibility or otherwise interfere with the operation of aircraft (dust, smoke, etc.);
(e) Uses that produce light emission, direct or indirect, which would interfere with pilot vision;
(f) And uses that attract birds or water fowl, such as, but not limited to, landfills, wastewater treatment facilities, and associated settling ponds, artificial marshes, dredge spoil materials, sand and gravel dredging operations and open fish farming.

SNOPSIS

The proposed ordinance would update the Airport Environs Overlay Zone in accordance with the 2010 Air Installation Compatible Use Zone study published by the Dover Air Force Base.

Actions History:
January 28, 2013 – First Reading by Council
January 14, 2013 – Introduced at the Legislative, Finance and Administration Committee
January 28, 2013 – First Reading at City Council

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FINAL READING

CITY OF DOVER
ORDINANCE #2013-02

AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF DOVER BY CHANGING THE BOUNDARY OF THE AIRPORT ENVIRONS OVERLAY ZONE IN ACCORDANCE WITH THE 2010 AICUZ STUDY PUBLISHED BY THE DOVER AIR FORCE BASE.

WHEREAS, the City of Dover adopted the Airport Environs Overlay Zone (AEOZ) in 2001 to protect the public health, safety, and welfare by identifying areas impacted by high levels of aircraft noise, and the potential for aircraft accidents associated with airport operations, by regulating land use and the construction of buildings within such areas; and to preserve and promote the integrity of the mission of Dover Air Force Base (DAFB) as a matter of local, regional and national importance, by regulating development and land use within the specific areas surrounding DAFB, and to protect DAFB from encroachment of incompatible land uses; and

WHEREAS, the Clear Zone, Accident Potential Zones, and Noise Zones identified as the AEOZ on the Zoning Map and in Appendix B – Zoning, Article 3 - District Regulations, Section 22 AEOZ are based upon information provided by the Dover Air Force Base.

WHEREAS, the Dover Air Force Base completed an Air Installation Compatibility Use Zone study in 2010, which changed the noise contours in the noise zones surrounding the Dover Air Force Base, and provided this updated information to the City of Dover; and

WHEREAS, the City of Dover Planning Office notified all affected property owners and held a public workshop on November 8, 2012, to answer any questions that property owners might have regarding the changes to the AEOZ; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1. That from and after the passage and approval of this ordinance the Zoning Map and Zoning Ordinance of the City of Dover is amended by changing the Airport Environs Overlay Zone (AEOZ) in accordance with the map presented to City Council on March 11, 2013 entitled “Airport Environs Overlay Zone (AEOZ) – 2013 Amendments.”

SYNOPSIS

The proposed ordinance would incorporate the changes to the Air Installation Compatible Use Zone into the Zoning Map as the Airport Environs Overlay Zone (AEOZ).

Actions History:
January 28, 2013 – First Reading by Council
January 14, 2013 – Introduced at the Legislative, Finance and Administration Committee

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UTILITY COMMITTEE

The Utility Committee Meeting was held on February 25, 2013 at 5:01 p.m. with Chairman Bonar presiding. Members present were Mr. Perza, Mrs. Williams (arrived at 5:24 p.m.), and Mr. Blakeman. Mr. Snaman was absent. Members of Council present were Mr. Dixon and Mr. Lynn (arrived at 5:05 p.m.), Mr. Hare (arrived at 5:14 p.m. and departed at 5:23 p.m.), Mr. Hutchison, and Council President Leary (arrived at 5:10 p.m.). Mayor Carey was also present.

AGENDA ADDITIONS/DELETIONS

By unanimous consent, the agenda was approved as presented.

Annexation Request - Property Located at 1174 South Governors Avenue, Owned by Sipple's Used Cars, Inc.

Members were provided a Petition to Annex and Zone Property located at 1174 South Governors Avenue, consisting of $8,250^{+/-}$ SF, owned by Sipple's Used Cars, Inc.

Mrs. Ann Marie Townshend, Director of Planning and Community Development, advised members that the property is currently served by City of Dover Electric and, although there is no sanitary sewer or water service to the property, both sanitary sewer and water mains run on South Governors Avenue in front of the property. She indicated that the property owner would be responsible for the costs associated with tapping the sanitary sewer and water mains, extending services to the property, payment of impact fees, and obtaining permits associated with such improvements.

Staff recommended annexation of the property and adoption of Resolution No. 2013-06 setting the annexation referendum.

In response to Mr. Perza, Mrs. Traci McDowell, City Clerk, indicated that the cost of holding such a referendum would be approximately $150. Noting that a proposed Charter Amendment was scheduled for consideration by City Council in the very near future that would change the annexation procedure by eliminating the need for a referendum for single property requests, Mr. Perza questioned if action on this request should be delayed until action was taken on the Charter Amendment, which would allow for administrative approval of the annexation. Responding, Mrs. Townshend stated that the applicant had requested City sewer. She stated that if action were delayed, the City would need to extend water and sewer to the property, with the stipulation that the property would be annexed at a later date. Mrs. McDowell advised members that the Charter Amendment was scheduled to be considered by the Legislative, Finance, and Administrative Committee during their meeting scheduled later in the evening and, should it be approved by City Council, there was no guarantee that it would be approved by the State Legislature.

Mr. Blakeman moved to recommend approval of staff's recommendation for annexation of the property and adoption of Resolution No. 2013-06 *(Attachment #1)* setting the annexation referendum for property located at 1174 South Governors Avenue, owned by Sipple's Used Cars, Inc. The motion was seconded by Mrs. Williams and unanimously carried.

Dedication of Rights-of-Way and Public Infrastructure - Village of Cannon Mill - Phase I

Staff submitted a request for all public infrastructure improvements related to Phase 1 of the Village of Cannon Mill to be dedicated to the City of Dover for permanent ownership and maintenance. Members were provided a list of the public improvements associated with Phase 1. The total construction value of the public improvements was $1,170,700. Members reviewed a map showing the general location and configuration of the subject rights-of-way.

Mr. Scott Koenig, City Manager, advised members that the original developer filed for bankruptcy, which resulted in work stoppage within the subdivision. The final wearing course and punch list items remained to be completed to meet the City of Dover Standards and Specifications for Public Works Construction and had been outstanding for many years. The Department was prepared to complete the work required, pending rights-of-way and public infrastructure dedication. He stated that during their meeting scheduled for later in the evening, City Council would be considering a request for a contract in the amount of $275,000 to complete the paving and concrete improvements for this subdivision. He advised members that Representative Darryl Scott and Senator Brian Bushweller had agreed to contribute $165,000 of the $275,000 in community transportation funds. Mr. Koenig explained that, in order to use these funds, the roads must be dedicated prior to the agreements being signed.

Staff recommended acceptance of the dedication of rights-of-way and public infrastructure in the Village of Cannon Mill Subdivision (Phase I), with dedication to include all of the referenced public improvements, as follows:

Sewer Utility Infrastructure (Construction Value = $265,100):		
10” SDR-35 PVC Sanitary Sewer Main	-	1,945 l.f.
8” SDR-35 PVC Sanitary Sewer Main	-	2,755 l.f.
6” PVC Sanitary Sewer Laterals	-	3,300 l.f. (134 laterals)
4' Diameter Sanitary Sewer Manholes	-	24 ea. (214 v.f.)
Water Utility Infrastructure (Construction Value = $162,000):		
8” Ductile Iron (Class 52 Cement Lined) Water Main	-	6,100 l.f.
6” Ductile Iron (Class 52 Cement Lined) Water Main	-	255 l.f.
1” K Copper Water Service Lines	-	3,600 l.f. (134 services)
8” Gate Valve	-	20 ea.
6” Hydrant Valve	-	9 ea.
Fire Hydrants	-	9 ea.

Storm Water Infrastructure (Construction Value = $169,700):		
Catch Basins	-	40 ea.
4' Diameter Storm Sewer Manholes	-	3 ea.
Outfall Structure	-	4 ea.
15" Type III Reinforced Concrete Pipe	-	1,610 l.f.
18" Type III Reinforced Concrete Pipe	-	905 l.f.
24" Type III Reinforced Concrete Pipe	-	735 l.f.
30" Type III Reinforced Concrete Pipe	-	465 l.f.

Street Infrastructure (0.7348 miles) (Construction Value = $573,900):		
Cannon Mill Dr.	Station 0+00 to Station 6+50	650 l.f.
East Sheldrake Cir.	Station 37+75 to Station 20+50	580 l.f.
West Sheldrake Cir.	Station 0+00 to Station 6+00	600 l.f.
Paradee Dr.	Station 0+00 to Station 11+00	1,100 l.f.
Quillen St.	Station 0+00 to Station 7+00	700 l.f.
Lester Court	Station 0+00 to Station 6+00	600 l.f.

Mr. Koenig stated that once these improvements are completed, staff would be working with Artisans' Bank, who had purchased a portion of the remainder of the development, to obtain a new Letter of Credit on this portion. He indicated that when those lots that are in foreclosure are sold to a new developer, the City would require a Letter of Credit for the balance of the subdivision for the Village of Cannon Mill.

Responding to Mrs. Williams regarding egresses involving the new Dover High School, Mr. Koenig stated that the Village of Westover egress is no longer being considered; however, the Village of Cannon Mill remains as originally proposed. Referring to the map provided, Mr. Koenig stated that there was a right-of-way that extends to the new Dover High School property. He noted that, in planning the High School, this was projected to be a road connection; however, that connection was unfunded and the dedication being considered at this time did not include that length of roadway.

Mrs. Williams questioned if the two (2) projects (the dedication and moving the right-of-way down the property of the Village of Cannon Mill) could be dovetailed. Responding, Mr. Koenig did not feel this would be necessary since the additional dedication could be submitted at a later date. With regard to the school issue, he stated that moving the project down Hazlettville Road would be an issue to be worked out with the Delaware Department of Transportation (DelDOT), Agricultural Land Preservation, and Papen Farms. It was his belief that this project would not be addressed in the next two (2) years but would be considered in the next five (5) to ten (10) years.

In response to Mr. Perza, Mr. Koenig indicated that the City received correspondence stating that the original Letter of Credit from 2005 was rescinded. He advised members that Deputy City Solicitor Pepper reviewed the letter and had indicated that the City could challenge it in court since it was not sent certified; however, he stated that this was an unsecured Letter of Credit and the original developer was no longer involved with this subdivision.

Mrs. Williams moved to recommend approval of staff's recommendation for the acceptance of the dedication of public infrastructure for The Village of Cannon Mill - Phase I to include all of the referenced public improvements. The motion was seconded by Mr. Blakeman and carried with Mr. Perza voting no.

Dedication of Rights-of-Way and Public Infrastructure - Village of Westover- Phase VI

Staff submitted a request for all public infrastructure improvements related to Phase VI of the Village of Westover to be dedicated to the City of Dover for permanent ownership and maintenance. Members were provided a list of the public improvements associated with Phase 1. The total construction value of the public improvements was $1,092,501. Members were provided a map showing the general location and configuration of the subject rights-of-way.

Mr. Scott Koenig, City Manager, advised members that the original developer filed for bankruptcy, which resulted in work stoppage within the subdivision. The final wearing course and punch list items remained to be completed to meet the City of Dover Standards and Specifications for Public Works Construction and had been outstanding for many years. The Department was prepared to complete the work required, pending rights-of-way and public infrastructure dedication.

Mr. Koenig indicated that the City had a Letter of Credit issued by Wilmington Trust, in the approximate amount of $265,000. He noted that Wilmington Trust had been acquired by M&T Bank and that staff believed that the Bank would take charge, hire a contractor, and finish the subdivision in order to avoid the City's calling the Letter of Credit. However, he stated that in speaking with a representative of M&T Bank, the City was provided a choice between: 1) going through the extended process of the bank hiring a contractor on their schedule, or 2) calling the Letter of Credit. He stated that staff had drafted the call of the Letter of Credit and, once submitted with the site drafts, the bank would issue a check to the City in the amount of the Letter of Credit (approximately $264,000), which would allow completion of the top coat of paving and the installation of sidewalks.

Mr. Koenig reiterated that during their meeting scheduled for later in the evening, City Council would be considering a request for a unit price paving contract and, although it was primarily associated with the Village of Cannon Mill, it could be extended for the Village of Westover, if approved by City Council.

Mr. Koenig advised members that there had been several complaints from residents regarding the appearance of the property and residents felt that the City should take appropriate action. He stated that some residents had indicated a desire to sell their homes. He noted that a few buildings in the subdivision had been demolished by the City.

Staff recommended acceptance of the dedication of rights-of-way and public infrastructure in the Village of Westover Subdivision -Phase VI, with dedication to include all of the referenced public improvements, as follows:

Sewer Utility Infrastructure (Construction Value = $184,461):

8" SDR-35 PVC Sanitary Sewer Main	-	2,150 l.f.
6" PVC Sanitary Sewer Laterals	-	2,206 l.f. (69 laterals)
4' Diameter Sanitary sewer Manholes	-	10 ea.

Water Utility Infrastructure (Construction Value = $167,820):

8" Ductile Iron (Class 52 Cement Lined) Water Main	-	2,600 l.f.
8" Gate valves	-	5 ea
1" K Copper Water Services	-	2,182 l.f. (69 services)
Fire Hydrants	-	3 ea.
1" K Copper Water Services	-	2,182 l.f. (69 services)

Storm Water Infrastructure (Construction Value = $323,296):

Catch Basins Type J	-	9 ea.
Catch Basins Type JJ	-	6 ea.
Del Dot J Box	-	3 ea.
PW-BD-2 Mod 2 / Mod 1	-	3 ea.
Type-B-2	-	3 ea.
15" Type III Reinforced Concrete Pipe	-	596 l.f.
18" Type III Reinforced Concrete Pipe	-	76 l.f.
24" Type III Reinforced Concrete Pipe	-	46 l.f.
27" Type III Reinforced Concrete Pipe	-	380 l.f.
19x30" Eliptical Reinforced Concrete Pipe	-	19 l.f.
15" HDPE Pipe	-	464 l.f.
18" HDPE Pipe	-	813 l.f.
24" HDPE Pipe	-	529 l.f.
30" HDPE Pipe	-	105 l.f.

Street Infrastructure (0.4256 miles) (Construction Value = $416,924):

Northdown Drive	Station20+00 to Station 40+00	2,000 l.f.
Margate Circle	Station0+18 to Station 2+65	247 l.f.

Mr. Perza relayed concern that banks would not take issuing a Letter of Credit seriously if the City does not call them. Responding, Mr. Koenig indicated that the Letter of Credit for the Village of Cannon Mill was issued by the First National Bank of Wyoming and it included a clause that would allow them to cancel the Letter without approval of the City. He assured members that since then, the format used in the Letter of Credit issued by Wilmington Trust has been used as the standard.

Mr. Blakeman moved to recommend approval of staff's recommendation for the acceptance of the dedication of public infrastructure for The Village of Westover - Phase VI to include all of the referenced public improvements. The motion was seconded by Mrs. Williams and unanimously carried.

Update - Calpine

Mr. Bonar relayed his appreciation to staff for their untiring efforts and work associated with the Calpine project.

Mr. Scott Koenig, City Manager, advised members that staff had been holding weekly conference calls, as well as weekly face-to-face meetings, with Calpine. He stated that the Calpine Corporation was prepared to begin work on the temporary road as early as March 1, 2013. They continue to push their Engineering, Procurement, and Construction (EPC) contractor, Kvaerner, Inc., to begin construction on April 1, 2013 to take possession of the site.

Mr. Koenig stated that staff was currently working on the extension of the water line from the Wild Meadows Subdivision to the back of the LS Power property. It was anticipated that the pipe would be delivered on February 26, 2013 to begin the extension in a southerly direction to a point where water had been requested on the Calpine property. Staff was also working on consulting contracts for the water tower and the sanitary sewer pumping station, which would serve the entire Garrison Tract. Concurrently, staff, along with the Becker Morgan Group, was completing the subdivision plans to lay out and eventually construct the balance of the infrastructure associated with the roads and storm sewer for the entire Garrison Oak Technical Park.

Mr. Koenig announced that the Calpine Corporation was expected to apply for a building permit for construction to begin soon after April 1, 2013. Staff was attempting to provide an advance construction authorization (phasing of construction) so that all of the outside agency approvals would be lined up when the building permit was issued for the Calpine project. It was anticipated that Calpine, through Kvaerner, Inc., would mobilize the site and begin earth moving on Lot 7 on April 1, 2013.

Mr. Koenig stated that Calpine continued to work on the alignment of the feeders that would come from the Energy Center and tie back to the City's 230kV tie. In regard to the LS Power complaints of the plume coming off the energy center in the future and dust during construction, he stated that it was anticipated that these issues would be resolved within the next few days. He noted that additional review of Calpine's air permit application had been requested by an adjacent property owner. This will be conducted by the Department of Natural Resources and Environmental Control (DNREC) Environmental Appeals Board. Mr. Koenig felt confident that the project would be well underway very soon.

Responding to Mrs. Williams, Mr. Koenig stated that there was a maximum daily demand (running 24/7) for Block 1 in the amount of 2.3M gallons of water and the water tower would hold 1.5M gallons of water. He indicated that the City would try to constantly feed water into that water tower.

Mr. Bonar advised members that staff was emphatic on ensuring that the fire protection system and water pressure in the City would be adequately protected.

By unanimous consent, the meeting adjourned at 5:31 P.M.

David L. Bonar
Chairman

DLB/tm/jg
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Attachment

Attachment #1 - Resolution #2013-06 - Setting Annexation Referendum for Property Located at 1174 South Governors Avenue, owned by Sipple's Used Cars, Inc

City of Dover

MAYOR AND COUNCIL

DRAFT PROPOSED COUNCIL RESOLUTION NO. 2013-06

A RESOLUTION PROPOSING THE INCLUSION OF AN AREA WITHIN THE LIMITS OF THE CITY OF DOVER AND CALLING FOR A SPECIAL ELECTION TO BE HELD IN THE SAID AREA.

WHEREAS, the Charter of the City of Dover authorizes Council to extend the boundaries of the said City after a special election of the qualified voters and real estate owners of the territory proposed to be annexed, and

WHEREAS, the Mayor and Council of the City of Dover deem it in the best interest of the City of Dover to include an area located at 1174 South Governors Avenue, which is contiguous to the present City limits, into the limits of the City of Dover and within a zoning classification as recommended by the City of Dover Planning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1. That a special election be held for an area located at 1174 South Governors Avenue situated in East Dover Hundred, Kent County, State of Delaware.

2. That the election be held on the 11th day of April, 2013 commencing at the hour of 11:00 a.m. in the City Hall Annex, 15 Loockerman Plaza, Dover, Delaware, for the purpose of submitting the question of annexation of the above area to those persons entitled to vote thereon.

3. That the election be held and conducted pursuant to the provisions of the Charter of the City of Dover as amended.

4. That this resolution be published in accordance with the City of Dover Charter.

ADOPTED: *

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CARLETON E. CAREY, SR.	THOMAS J. LEARY
MAYOR	COUNCIL PRESIDENT

Actions History:
February 25, 2013 - Introduced at Utility Committee

Draft

LEGISLATIVE, FINANCE AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee meeting was held on February 25, 2013, at 5:33 p.m. with Chairman Lynn presiding. Members present were Mr. Anderson, Mr. Hare, and Mr. Rushe. Mr. Shevock was absent. Members of Council present were Council President Leary, Mr. Dixon, Mr. Perza, Mr. Bonar, Mrs. Williams, and Mr. Hutchison (departed at 5:58 p.m. and returned at 6:13 p.m.). Mayor Carey was also present.

AGENDA ADDITIONS/DELETIONS

Mr. Rushe moved for approval of the agenda as presented, seconded by Mr. Anderson and unanimously carried.

Proposed Charter Amendment - Article II - Mayor and Council, Section 13 - Vacancies; Forfeiture of Office; Filling of Vacancies *(Deferred by Committee on February 11, 2013 Due to Time Constraints)*

At the request of Councilman Anderson, staff prepared a draft amendment to Article II - Mayor and Council, Section 13 - Vacancies; Forfeiture of Office; Filling of Vacancies of the City of Dover Charter. This amendment would add a provision for elected officials to designate temporary successors in the event that they are absent or unable, for physical, mental or legal reasons, to exercise the powers and discharge the duties of the office for an extended period of time. In addition, the amendment would change the provisions regarding the filling of vacancies for the Mayor and Council seats to specify that offices vacated within six (6) months of the next election would remain vacant until the next election; however, those offices vacated for more than six (6) months from the next election would be filled through a Special Election.

Members were reminded that Charter Amendments require adoption of a Resolution requesting the General Assembly to approve the amendments. Upon adoption of the Resolution, staff will forward it to local legislators for consideration.

Staff recommended approval of the proposed amendments to the City of Dover Charter and adoption of the subsequent Resolution requesting the General Assembly to amend the City Charter.

Mr. Anderson noted that if an executive position has a temporary vacancy, there is a mechanism to fill that vacancy. He did not believe that legislative positions were less important and advised members that many towns across the nation have worked to find ways to get around some of the political difficulties in filling such positions. He stated that the City Clerk conducted research at his request and that consideration was given to previous comments made by members of City Council related to this topic in the development of the proposed amendment, which was modeled after legislation in other states, particularly Alabama. Mr. Anderson reminded members that the need for such a mechanism had increased substantially since the terms of office were expanded to four (4) years.

Mr. Hutchison noted that each Council District had two (2) representatives and that the At-Large Council Member and the Mayor also serve residents; therefore, each District would still have three (3) elected representatives in the event of the absence of one (1) member. Responding, Mr. Anderson felt that the citizens of Dover would be better served if there was a greater likelihood of having a full Council.

Council President Leary did not recall any problems with obtaining a quorum or other issues as a result of members of Council being unable to attend meetings. It was his feeling that the proposal was an attempt to solve a problem that did not exist.

Mr. Perza explained that the integrity of the process being discussed was important. Noting that members of Council are chosen by City residents, he felt that nominating temporary placeholders would take away some of the integrity. He advised members that if he were in a situation that would impact those who elected him to serve by causing him to step away for an extended period of time he would resign, and he felt that it would be incumbent on the person holding office to consider resignation. Although the reasons for proposing the amendment were to cover military and other legitimate absences, he cautioned members of potential abuse by members of Council who may not want to vote on a particular issue and choose to take a lengthy vacation.

Concurring with Mr. Lynn, Mr. Hare suggested that members consider the proposed amendment if it were felt that such a vacancy would be detrimental to conducting City Council business.

Mr. Bonar expressed his opinion that the intent of the request for a Charter change was well founded; however, in listening to the comments relayed by members, he felt that the rationale for placing trust in the body of City Council as currently structured seemed sound. He concurred with Mr. Hutchison's comments, stating that although members of Council are elected by district, they serve the entire City and would assist any district affected by a member of Council who was absent for any reason.

In response to concerns of possible abuse, Mr. Anderson noted that the proposed amendment was specifically for members who are absent due to physical, mental, or legal reasons. Responding to Mr. Lynn, Mr. Anderson stated that the proposed amendment had not been reviewed by the City Solicitor's Office.

Responding to Mr. Lynn's suggestion to table the matter to allow for review by the City Solicitor, Mr. Perza stated his objections, explaining that he had not heard enough support to justify the legal expense. If there were no consensus to move forward, he felt that there was no need to spend additional resources studying the issue.

Mr. Hare moved for the issue to be presented to City Council for their consideration without a recommendation from the Committee, seconded by Mr. Anderson and carried with Mr. Lynn voting no.

Proposed Charter Amendment - Article II - Mayor and Council, Section 5 - Council to Be Legislative Body; size; Districts; Terms of Mayor and Councilmen; Qualifications ***(Deferred by Committee on February 11, 2013 Due to Time Constraints)***

Mrs. Traci McDowell, City Clerk, advised members that it was recently brought to staff's attention that the current wording of Article II - Mayor and Council, Section 5 - Council to be Legislative Body; Size; Districts; Terms of Mayor and Councilmen; Qualifications, indicates that in order to be eligible to be elected as mayor or as a member of council, the person must, as of the date of the

election, be: (4) Eighteen years of age. This amendment would correct that language to be "Eighteen years of age or older." She also noted that additional amendments were proposed to make the language in this section more concise.

Members were reminded that Charter Amendments require adoption of a Resolution requesting the General Assembly to approve the amendments. Upon adoption of the Resolution, staff would forward it to local legislators for submission.

Staff recommended approval of the proposed amendments to the City of Dover Charter and adoption of the subsequent Resolution requesting the General Assembly to amend the City Charter.

Mr. Anderson moved to recommend approval of staff's recommendation and adoption of the Resolution requesting the General Assembly to approve the Charter Amendments. The motion was seconded by Mr. Hare and unanimously carried.

Proposed Charter Amendment - Article I - Powers of the City, Section 1.05 - Procedure to Extend Boundaries ***(Deferred by Committee on February 11, 2013 Due to Time Constraints)***

Mrs. Ann Marie Townshend, Director of Planning and Community Development, advised members that the Planning Office and City Clerk's Office began working on a Charter Amendment regarding annexation several years ago when the City was receiving a lot of interest in annexation. She stated that the Charter currently requires that all petitions for annexation be subject to an election of the owners and residents of the property proposed for annexation. In reviewing many annexation requests, it became apparent that the added step of an election in cases where the only person(s) voting were those who requested annexation was an inefficient use of City staff and financial resources, as well as an added burden to the property owner(s). She stated that a Charter amendment was required to eliminate this unnecessary step.

Mrs. Townshend explained that the proposed Charter amendment developed by staff would eliminate the requirement for an election when the property owner had requested annexation of their property. However, the proposal would require an election in the cases where the entirety of the area proposed for annexation was not the subject of a request from the property owners. As proposed, she assured members that the City would not be able to annex land against the owner's wishes without the opportunity for the owner to vote in an election. She stated that the proposed Charter amendment would simplify the annexation process and reduce unnecessary costs but still allow property owners a vote if their property were the subject of an annexation proposal that was not petitioned by the owners.

Members were reminded that Charter Amendments require adoption of a Resolution requesting the General Assembly to approve the amendments. Upon adoption of the Resolution, staff would forward it to local legislators for submission.

Staff recommended approval of the proposed amendments to the City of Dover Charter and adoption of the subsequent Resolution requesting the General Assembly to amend the City Charter.

Mr. Hare moved to recommend approval of staff's recommendation and adoption of the Resolution requesting the General Assembly to approve the Charter Amendments. The motion was seconded by Mr. Rushe and unanimously carried.

Disposal of Excess Property - Justice of the Peace (JP) Court 7 and 16

Mr. Scott Koenig, City Manager, advised members that the City received a request from Cabe Associates, Inc. and Delaware Architects, LLC on behalf of the State of Delaware, Administrative Office of the Court, to potentially expand the existing Justice of the Peace (JP) Court 7 and 16 building located at the intersection of Bank Lane and West Street immediately adjacent to the Dover Police Department. The proposed court expansion is desired in order to meet the area's growing needs for court facilities. At this time, only the JP Court 7 and 16 building footprint is owned by the State of Delaware. In order for the court to expand, the City of Dover must agree to dispose of any surrounding land required to accommodate the proposed expansion.

Mr. Koenig explained that since the engineers and architects were in the early planning stages, exact land requirements were unknown at this time; therefore, he envisioned the request to be a two (2) step process. The first step would be to receive approval from City Council for the City Manager to become a co-applicant, along with the State of Delaware, on a site plan application for the proposed expansion. He stated that the site plan and facilities planning process would identify the exact amount of land that would be needed by the court to expand. Once the exact amount of land was known, the City Manager would fully initiate the Procedures for Sale and Disposal of Real Property and return to the Legislative, Finance, and Administration Committee with a specific recommendation regarding the transfer of any land necessary to accommodate the proposed expansion of the court.

Mr. Koenig assured members that staff would work closely with the project engineer, project architect, representatives from the State of Delaware, and the Dover Police Department to design a project that would meet the needs of the Court while addressing any operational concerns of the Dover Police Department, since they are the adjoining property owner.

Staff recommended that the City Manager be authorized to become a co-applicant, along with the State of Delaware, on a site plan application to expand JP Court 7 and 16 located at the intersection of Bank Lane and West Street. Once the amount of land necessary to accommodate the proposed expansion is known, the City Manager would return to the Committee with a recommendation regarding the disposal of City property necessary to accommodate the proposed expansion.

Responding to Mr. Anderson, Mr. Koenig confirmed that the State of Delaware would be bearing all costs associated with this matter.

Mr. Hutchison questioned if staff had considered the open space adjacent to the Police Station on the southwest corner. Responding, Mr. Koenig stated that there had not been any recent discussions; however, he felt that the JP Court 7 and 16 expansion may reignite that interest. Mr. Hutchison advised members that approximately 50 people work in JP Court 7 and 16 and noted the convenience

of the Court's location for police officers due to its close proximity to the Police Station. He urged members to support the request and approve staff's recommendation. Due to his wife's employment at the Court, he advised members that he would not be voting on this issue.

Mr. Hare moved to recommend approval of staff's recommendation authorizing the City Manager to become a co-applicant, along with the State of Delaware, on a site plan application to expand JP Court 7 and 16 located at the intersection of Bank Lane and West Street; once the amount of land necessary to accommodate the proposed expansion is known, the City Manager will return to the Committee with a recommendation regarding the disposal of City property necessary to accommodate the proposed expansion. The motion was seconded by Mr. Anderson and unanimously carried.

By unanimous consent, the meeting adjourned at 6:16 P.M.

Sean M. Lynn
Chairman

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DRAFT PROPOSED COUNCIL RESOLUTION NO. 2013-08

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That the Mayor and Council have determined that the Charter of the City of Dover should be amended to provide for the appointment of temporary successors to elected officials in the event of an extended absence. Therefore, the Mayor and Council of the City of Dover respectfully request the General Assembly of the State of Delaware to amend Article II - Mayor and Council, Section 13. - Vacancies; forfeiture of office; filling of vacancies, of its Charter, which amendments, if adopted by the General Assembly, would be as follows:

CITY OF DOVER CHARTER - ARTICLE II - MAYOR AND COUNCIL

Section 13. - ***Temporary successors;*** Vacancies; forfeiture of office; filling of vacancies

(a) Temporary successors. Within 30 days of entering upon the duties of their office, each elected official shall designate by name and order of succession no less than three nor more than seven temporary successors to exercise the powers and discharge the duties of their office, but not hold the office, in the event that the elected official is absent from the city or unable, for physical, mental, or legal reason, to exercise the powers and discharge the duties of their office.

(1) Qualifications of temporary successors. No person shall be designated to serve, nor serve, as a temporary successor unless such person is legally qualified under the charter and the code of ordinances of the City of Dover to hold the office of the person whose powers and duties they are designated to succeed.

(2) Assumption of powers and duties by temporary successor. Temporary successors shall take the same oath of office as prescribed for the elected official upon assuming the powers and duties of the office.

(3) Term of temporary successors. The temporary successor designation is assigned and revoked at the pleasure of the elected official.

(4) Periodic review of temporary successor designations. It shall be incumbent upon each elected official to review and revise as necessary their temporary successor designees to ensure that at all times there are at least three duly authorized temporary successors for each elected official of the City.

Draft

(5) Recording and publication of successors. The name, address, and rank in order of succession of each temporary successor designee shall be filed with the city clerk. Any changes to the elected official's designations shall become effective when the elected official files those changes with the city clerk. The city clerk shall maintain a current list of the names and order of succession of each designee for temporary successors and it shall be open to public inspection.

(6) Compensation. Temporary successors shall serve without salary. They shall, however, be entitled to reimbursement for actual expenses necessarily incurred in the performance of their powers and duties.

(~~a~~)(***b***) Vacancies. The office of a council member shall become vacant upon the member's death, resignation, or removal from office or forfeiture of office in any manner authorized by law.

(~~b~~)(***c***) Forfeiture of office. A council member shall forfeit that office if the council member:

(1) Fails to meet the residency requirements,

(2) Violates any express prohibition of this charter,

(3) Is convicted of a crime involving moral turpitude, or

(4) Fails to attend three consecutive regular meetings of the council without being excused by the council.

In the case of any such vacancy or of any vacancy created by death, resignation or otherwise for which said vacancy shall be less than six months ***from the next election*** ~~**in duration**~~, the office shall remain vacant. If such vacancy should be in excess of six months ***from the next election*** ~~**in duration**~~, a Special Election shall be held to fill such vacancy, this Special Election to be held no sooner than 30 days from the date of the vacancy, but said ~~**s**~~***S***pecial ~~**e**~~***E***lection to be held no later than 60 days after the date of the vacancy. If council fails to call for a Special Election, the Special Election shall be called by the Election Board.

ADOPTED: *

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CARLETON E. CAREY, SR.	THOMAS J. LEARY
MAYOR	COUNCIL PRESIDENT

SYNOPSIS

This amendment provides for the appointment of temporary successors to elected officials in the event of an extended absence.

Actions History:

March 11, 2013 - Considered by City Council

Draft

City of Dover

MAYOR AND COUNCIL

DRAFT PROPOSED COUNCIL RESOLUTION NO. 2013-09

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That the Mayor and Council have determined that the Charter of the City of Dover should be amended to correct the wording for the age requirement to run for office and to improve readability. Therefore, the Mayor and Council of the City of Dover respectfully request the General Assembly of the State of Delaware to amend Article II - Mayor and Council, Section 5. - Council to be legislative body; size; districts; terms of mayor and councilmen; qualifications, of its Charter, which amendments, if adopted by the General Assembly, would be as follows:

CITY OF DOVER CHARTER - ARTICLE II - MAYOR AND COUNCIL

Sec. 5. - Council to be legislative body; size; districts; terms of mayor and councilmen; qualifications.

The council shall be the legislative body of the city and composed of nine members nominated and elected as herein provided.

~~In order that the members of council shall be distributed over the city, the~~ *The* city shall be divided into four election districts, the ~~district~~ boundaries of which shall ~~he~~ *be* established by council so that ~~the districts~~ *they* are nearly equal in population ~~as shown by the most recent federal decennial census~~ *based on the latest federal decennial census information*. The district boundaries established for municipal elections shall *be used for the next regular municipal election and shall* continue in effect until the next succeeding federal decennial census is made available for use by municipalities in the State of Delaware**.** ~~, at which time council shall redistrict the city so that the districts shall be nearly equal in population in accordance with said census, which redistricting shall be used for the next regular municipal election, which procedure shall be followed by council after each succeeding federal decennial census in this manner so that the districts shall be maintained as nearly equal in population as possible at all times.~~

At the regular municipal election held in April of 2012, the mayor shall be elected at-large. The term of mayor elected at the April 2012 regular municipal election shall be for a period of three years, commencing on the second Monday in May following his*/her* election and continuing for a term of three years until the second Monday in May 2015, or until his/her successor has been duly elected and qualified.

Thereafter, commencing with the regular municipal election to be held in April of 2015, the term of mayor shall be for a period of four years commencing on the second Monday in May following his/her election and continuing for a term of four years until the second Monday in May, or until his/her successor has been duly elected and qualified.

At the regular municipal election held in April of 2012, four councilmen shall be elected by district voting from each of the districts of the city. The term of the councilmen elected at the April 2012 regular municipal election shall be for three years, commencing on the second Monday in May following their election and continuing for a term of three years until the second Monday in May 2015, or until their successors have been duly elected and qualified.

Draft

At the regular municipal election held in April of 2013, five councilmen shall be elected, four by district voting being from the districts and one at-large. The term of the councilmen elected at the April 2013 regular municipal election shall be for a period of four years, commencing on the second Monday in May following their election and continuing for a period of four years until the second Monday in May, or until their successors have been duly elected and qualified.

Thereafter, commencing with the regular municipal election to be held in April of 2013, the terms of the councilmen shall be for a period of four years, commencing on the second Monday in May following their election and continuing for a term of four years until the second Monday in May, or until their successors have been duly elected and qualified. The mayor and at-large councilman shall be elected at alternating biennial regular municipal elections.

In order to be eligible to be elected as mayor or as a member of council, the person must as of the date of the election be:

(1) A citizen of the United States and of the State of Delaware;

(2) A resident of the city and having continuously resided therein or in an area annexed to the city during the two years ~~next~~ ***immediately*** preceding the day of the election;

(3) A resident of the election district from which they are seeking election, unless they are seeking election as an at-large councilman or mayor;

(4) Eighteen years of age ***or older***; and

(5) Nominated therefore, as hereinafter provided.

Holding Other Office. Except where authorized by law, no council member~~s~~ shall hold any other elected public office**,** ***city office, or city employment*** during the term for which the member was elected to the council. ~~**No council member shall hold any other city office or employment during the term for which the member was elected to the council.**~~ No former council member~~s~~ shall hold any compensated appointive office or employment with the city until one year after the expiration of the term for which the member was elected to the council, unless granted a waiver by the Board of Ethics (Ethics Commission).

(Amd. of 7-12-2005 (S.B. 126); Amd. of 7-8-2009 (S.B. 165, § 6); Ord. No. 2010-23, 8-23-2010 (S.B. 8); Res. No. 2011-11, 10-10-2011, (S.B. 165))

ADOPTED: *

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CARLETON E. CAREY, SR. MAYOR	THOMAS J. LEARY COUNCIL PRESIDENT

Actions History:
March 11, 2013 - Introduced at City Council

Draft

DRAFT PROPOSED COUNCIL RESOLUTION NO. 2013-10

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That the Mayor and Council have determined that the Charter of the City of Dover should be amended to remove the requirement for an annexation referendum election when the annexation is the result of a request from the property owner(s). Therefore, the Mayor and Council of the City of Dover respectfully request the General Assembly of the State of Delaware to amend Article I - Powers of the City, Section 1.05 Procedure to extend boundaries, of its Charter, which amendments, if adopted by the General Assembly, would be as follows:

CITY OF DOVER CHARTER - ARTICLE I - POWERS OF THE CITY

Sec. 1.05. - Procedure to extend boundaries.

The City may, from time to time, extend its boundaries in accordance with Title 22, Chapter 1, Section 101 (22 Del. C. § 101) through the following annexation processes:

(1) In the case where annexation is petitioned by all owners of all property considered for annexation, no election shall be required.

For an annexation petition not requiring an election, such petition shall be processed in accordance with procedures established for amendments to the zoning map, specified in Dover Code, Appendix B - Zoning. All annexation petitions shall be processed concurrently with the rezoning of the property considered for annexation and shall be subject to public hearing before City Council. Public notice shall be completed in accordance with the provisions of the Dover Code relating to amendment of the zoning map.

(2) In the case where annexation is not petitioned by all owners of all property considered for annexation, such annexation shall be subject to an election, as follows:

(a) In order to extend the boundaries of the City of Dover the council shall adopt a resolution proposing the inclusion of ~~**territory or territories**~~ ***all property considered for annexation*** within the limits of the City of Dover and calling for a special election to be held ***not less than 30 nor more than 60 days after the adoption of the resolution,*** ~~**in said territory or territories**~~ in accordance with Title 22, Chapter 1, Section 101, Delaware Code (22 Del. C. § 101) ~~**insofar as applicable.**~~

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~~Said~~ ***The*** resolution shall contain a description of ~~the territory or territories proposed to be annexed~~ ***all property considered for annexation,*** ~~and shall specify~~ the date of ~~such~~ ***the*** election, ~~which shall be not less than 30 nor more than 60 days after the adoption of said resolution,~~ and the place or places of said election. ~~Said~~ ***The*** resolution shall be published in at least two issues of a newspaper of general circulation within the City of Dover at least two weeks prior to the day of said election.

~~Elections may be held in more than one of said territories on the same day, but the said elections shall be separate; only the votes of qualified voters of a territory as herein described shall be counted in the election to determine whether the territory shall be annexed.~~

(b) ~~Any such~~ ***The annexation*** election shall be held by the ***city's*** election officers~~. of the election district or districts of Kent County which shall include the territory proposed to be annexed. Every person 18 years of age or upwards who is duly registered upon the books of registered voters for said election district, or districts, who is a resident of the territory proposed to be included within the limits of the City of Dover, and who does not own real estate within said territory shall be entitled to one vote at the election to determine whether said territory shall be annexed; and every person who is the owner of real estate within a territory proposed to be included assessed to them on the assessment records of Kent County,~~ ***Each owner of the property considered for annexation*** shall be entitled to one vote. Owners of real estate in common shall be entitled to one vote each. Life tenants shall be entitled to one vote each, but the holders of the remainder interest or similar interest subject to the life estate shall not be entitled to vote. Corporations, firms or associations shall be entitled to one vote, the same as private persons.

More than one annexation election may be held on the same day; however, the elections shall be separate.

The Council of the City of Dover shall provide the ballots for ~~any such election~~ and ~~shall~~ bear the cost of holding ~~such~~ ***annexation*** election***s***. The ballots shall briefly indicate the ~~territory~~ ***property*** proposed ~~to be included~~ ***for annexation*** and shall provide two boxes on the ballot beside which shall appear the words "FOR inclusion within the City of Dover," and "AGAINST inclusion within the City of Dover." Each voter shall indicate their preference by making a mark within the box beside the words expressing their preference.

~~At any such election~~ ***For the annexation election,*** the polls shall ~~he~~ open ~~from~~ ***at*** 11:00 a.m. ~~to~~ ***and remain open until each eligible voter has cast their vote or until*** 8:00 p.m., ***whichever occurs first.*** When the polls are closed the election officers shall publicly count the votes and forthwith certify to the clerk of the council the number of votes cast for and against inclusion within the city limits. At the next regular or special meeting of the council, the mayor and council shall receive the results of the election and make the same a part of the minutes of said meeting.

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If a majority of the votes cast in an ***annexation*** election ~~**held in a territory proposed to be annexed shall be in**~~ favor ~~**of**~~ the inclusion of that ~~**territory**~~ ***property***, the council may thereupon adopt a resolution annexing said ~~**territory**~~ ***property*** and including same within the limits of the City of Dover. Upon the adoption of a resolution of annexation**,** a copy thereof certified by the clerk of council and a map of the area annexed shall be forthwith filed for record with the Recorder of Deeds of Kent County, and the area so annexed shall for all purposes thenceforth be part of the City of Dover.

If a majority of the votes cast in an ***annexation*** election ~~**held in a territory proposed to be annexed**~~ shall be against the inclusion of that ~~**territory**~~ ***property*** within the limits of the City of Dover, the proposed annexation of said ~~**territory**~~ ***property*** shall be declared to have failed. Nothing in this Charter shall prohibit the council from resubmitting a proposal ~~**of**~~ ***for*** annexation to the ***eligible*** voters ~~**of**~~ ***for*** said ~~**territory**~~ ***property***, or any portion thereof, under the authority of this section and in accordance with the provisions thereof.

(Amd. of 7-8-2009 (S.B. 165, § 2))

ADOPTED: *

S:\RESOLUTIONS-PROCLAMATIONS-TRIBUTES\2013\Draft\2013-10 Request to GA- Annexation w Markup.wpd

CARLETON E. CAREY, SR.	THOMAS J. LEARY
MAYOR	COUNCIL PRESIDENT

Actions History:

March 11, 2013 - Introduced at City Council

Draft

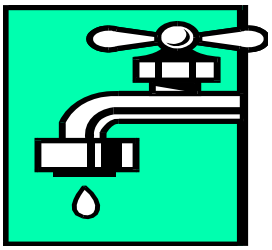
CITY OF DOVER

FINANCE & CENTRAL SERVICES DEPARTMENTS

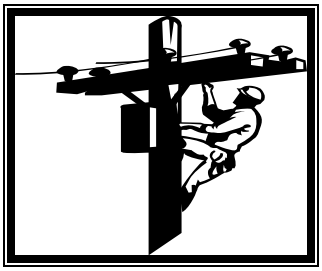
MONTHLY BUDGET REPORT

JANUARY 2013









PREPARED BY: FINANCE DEPARTMENT

PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.

CITY OF DOVER
January 2013 Monthly Budget Reports

FINANCE DEPARTMENT ACTIVITY LEVELS

	FY12 YTD			FY13 YTD		
BANK TRENDS						
Number of Deposits Made (Hand, ACH & Wire Lockbox FY13)	2,973			3,168		
Total Amount of All Deposits	$ 93,489,779			$ 88,963,328		
PAYROLL						
	Hours	%	Amount	Hours	%	Amount
Gross wages per registers	**556,671**	**100.0%**	**$ 13,114,572**	**496,867**	**100.0%**	**$ 11,908,812**
Wages and Hours Worked						
Regular	461,558	82.9%	$ 10,050,589	413,230	83.2%	$ 9,179,059
All over time	21,149	3.8%	$ 954,745	24,669	5.0%	$ 1,087,259
Other Paid or Unpaid Wages and Hours						
Vacation	43,328	7.8%	$ 1,153,017	29,316	5.9%	$ 759,746
Sick	14,394	2.6%	$ 359,805	12,042	2.4%	$ 302,513
Terminal Leave - Retiree Vacation/Sick Payout	7,702	1.4%	$ 262,642	10,631	2.1%	$ 299,542
Comp Time	6,196	1.1%	$ 181,700	5,220	1.1%	$ 147,446
Personal	791	0.1%	$ 20,959	779	0.2%	$ 21,687
Leave Without Pay	-	0.0%	$ -	-	0.0%	$ -
Other (description below)	1,554	0.3%	$ 131,116	982	0.2%	$ 111,561

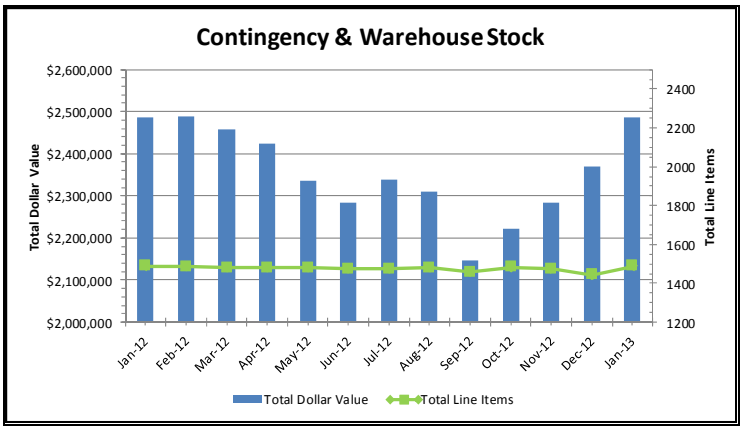
Other includes: pay adjustments, military differential pay, committee meetings, worker compensation tracking/adjustments, etc.

Other Activity		
Number of Pay Periods	16	15
Number of Payroll Checks & Direct Deposits Issued	6,156	5,452
Number of Pension Checks Issued	1,673	1,726
Total Pension Benefits Paid - Defined Benefit Plan	$ 2,716,295	$ 2,851,716

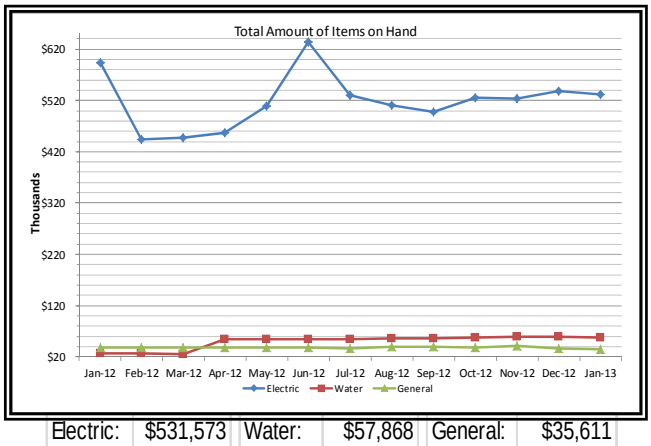
Payroll Checks & Direct Deposits issued: number of payroll checks issued for FY 2010 includes separate checks for shoe allowance & clothing allowance.

ACCOUNTS PAYABLE		
Number of Check Vouchers	3,498	3,679
Number of EFT Vouchers	1,257	1,210
Vouchers Dollar Amount Disbursed	$ 53,315,202	$ 51,505,548

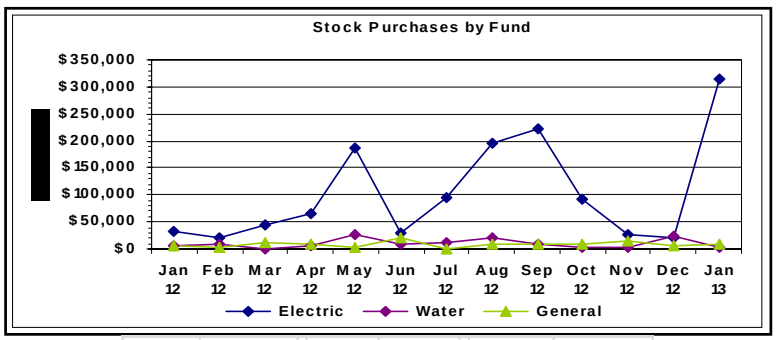
CENTRAL SERVICES ACTIVITY LEVELS



Value: $2,361,571 Line Items: 1,460



Electric:	$531,573	Water:	$57,868	General:	$35,611



Electric:	$315,288	Water:	$2,569	General:	$9,406

Fuel Use		
Unleaded:	10,605.6	gallons
Diesel:	6,152.5	gallons
Total:	$ 50,282	

City of Dover
Finance Department
Monthly Report –January 2013
General Fund Summary

	Budget	Revised Budget	YTD	Balance	58% of Budget
Beginning Balance - unaudited	$ 2,666,600	$ 2,734,400	$ -	$ 2,734,400	0.0%
Revenues					
Court of Chancery Fees	753,800	753,800	346,300	407,500	45.9%
Fines & Police Revenues	1,162,400	1,162,400	690,873	471,527	59.4%
Franchise Fees	550,000	550,000	248,688	301,312	45.2%
Grants	708,500	708,500	363,055	345,445	51.2%
Intrafund Services	4,329,100	4,329,100	2,322,230	2,006,870	53.6%
Library & Recreation Revenues	602,100	602,100	282,787	319,313	47.0%
Licenses & Permits	2,508,300	2,508,300	2,131,914	376,386	85.0%
Property Taxes (Includes BID Revenue) (1)	11,049,000	11,115,000	11,078,301	36,699	99.7%
Sanitation Revenues	2,690,200	2,690,200	1,532,828	1,157,372	57.0%
Other Miscellaneous Revenues	130,500	130,500	100,889	29,611	77.3%
Garrison Farm Rent Revenue	62,000	62,000	88,338	(26,338)	142.5%
Civil Traffic Penalties	750,000	750,000	118,991	631,009	15.9%
Municipal Street Aid Fund	527,400	527,400	265,434	261,966	50.3%
Transfer Taxes	1,370,000	1,370,000	279,646	1,090,354	20.4%
Verizon and CI Reserves	11,000	11,000	-	11,000	0.0%
Water/Wastewater Fund	500,000	500,000	500,000	-	100.0%
Electric Fund	8,000,000	8,000,000	6,000,000	2,000,000	75.0%
Total Revenues	35,704,300	35,770,300	26,350,274	9,420,026	73.7%
Total Beginning Balance & Revenues	**$ 38,370,900**	**$ 38,504,700**	**$ 26,350,274**	**$ 12,154,426**	68.4%
Expenditures					
City Clerk & Council	$ 441,100	$ 441,100	$ 234,084	$ 207,016	53.1%
Mayor, City Manager & Human Resources	822,100	822,100	465,983	356,117	56.7%
Police & Police Extra Duty	13,774,600	13,774,600	8,081,204	5,693,396	58.7%
Public Services	4,359,300	4,406,850	2,303,049	2,103,801	52.3%
Central Services	1,968,400	1,978,350	1,048,203	930,147	53.0%
Planning & Inspections	1,996,600	2,014,500	1,066,439	948,061	52.9%
Finance, Info Tech & Customer Services	2,423,400	2,423,400	1,347,354	1,076,046	55.6%
Library & Recreation	1,963,600	1,976,600	1,003,471	973,129	50.8%
Fire Department	688,300	688,300	424,730	263,570	61.7%
Assessor	187,500	187,500	108,434	79,066	57.8%
Contribution to DDP	180,000	180,000	180,000	-	100.0%
Miscellaneous Grant Expense	25,000	25,000	-	25,000	0.0%
Other Employment Expenses	463,400	442,800	-	442,800	0.0%
Insurance	600,000	600,000	173,527	426,473	28.9%
OPEB - Retiree's Health Care Contribution	1,620,600	1,620,600	810,300	810,300	50.0%
Police Pension Trust Contribution - State Grant	500,000	500,000	309,614	190,386	61.9%
Appropriation to Emp Pension Fund - Unfunded Liability	1,310,500	1,310,500	1,310,500	-	100.0%
Appropriation to Police Pension Fund	95,000	95,000	95,000	-	100.0%
Street Lights	869,700	869,700	514,351	355,349	59.1%
Debt Service	624,200	624,200	340,951	283,249	54.6%
Provision for Uncollectible	10,000	10,000	10,000	-	100.0%
Transfers Out					0.0%
Capital Projects Fund	613,400	613,400	306,700	306,700	50.0%
Total Expenditures	35,536,700	35,604,500	20,133,894	15,470,606	56.5%
Budget Balance - Working Capital	2,834,200	2,900,200	-	2,900,200	0.0%
Total Budget Balance & Expenditures	**$ 38,370,900**	**$ 38,504,700**	**$ 20,133,894**	**$ 18,370,806**	52.3%
Reserve Balances					
Contingency	$ 731,100	$ 731,100	$ 728,839		

(1) Property Taxes are the taxes billed and not cash received. The outstanding receivable balance as of 1/31/13 is $457,629.73 as compared to $684,978.96 in January 2012.

City of Dover
Finance Department
Monthly Report –January 2013
Water/Wastewater Fund Summary

	Budget	Revised Budget	YTD	Balance	58% of Budget
Beginning Balance - Water - unaudited	$ 865,100	$ 884,600	$ -	$ 884,600	0.0%
Beginning Balance - Wastewater - unaudited	$ 853,000	$ 867,800	$ -	$ 867,800	0.0%
Beginning Balance - Kent County Treatment - unaudited	$ (553,500)	$ (553,500)	$ -	$ (553,500)	0.0%
	1,164,600	1,198,900	-	1,198,900	0.0%
Revenues					
Water Fees	4,730,700	4,730,700	2,831,776	1,898,924	59.9%
Wastewater Fees	3,834,600	3,834,600	2,146,406	1,688,194	56.0%
Kent County Treatment Fees	3,090,800	3,090,800	1,764,550	1,326,250	57.1%
Ground Water Adjustment Fees	1,257,600	1,257,600	792,015	465,585	63.0%
Water Tank Leases	313,500	313,500	175,777	137,723	56.1%
Interest Earnings - Water	8,700	8,700	1,851	6,849	21.3%
Interest Earnings - Water/Wastewater	17,100	17,100	3,595	13,505	21.0%
Miscellaneous	77,000	77,000	52,353	24,647	68.0%
Impact Fees - Water	317,000	317,000	307,136	9,864	96.9%
Impact Fees - Wastewater	350,000	350,000	133,192	216,808	38.1%
Total Revenues	13,997,000	13,997,000	8,208,651	5,788,349	58.6%
Total Beginning Balance & Revenues	**$ 15,161,600**	**$ 15,195,900**	**$ 8,208,651**	**$ 6,987,249**	54.0%
Expenses					
Water/Wastewater Operating Divisions					
Engineering & Inspection	$ 597,900	$ 601,900	$ 264,531	$ 337,369	43.9%
Water	408,200	415,000	221,808	193,192	53.4%
Water Treatment Plant	1,522,600	1,535,400	780,553	754,847	50.8%
Wastewater	993,000	997,000	407,325	589,675	40.9%
Construction & Inspection	345,700	353,200	189,434	163,766	53.6%
Kent County Treatment Fees	3,600,000	3,600,000	1,684,292	1,915,708	46.8%
Intrafund Services	1,235,400	1,235,400	638,476	596,924	51.7%
Pension Unfunded Liability	309,800	309,800	309,800	-	100.0%
OPEB - Retiree's Health Care Contributions	220,000	220,000	110,000	110,000	50.0%
Debt Service	1,263,600	1,263,600	391,861	871,739	31.0%
Inventory/Fixed Asset Write-offs	5,000	5,000	5,000	-	100.0%
Other Employment Expenses	16,200	15,400	-	15,400	0.0%
Transfers Out					
General Fund	500,000	500,000	500,000	-	100.0%
Uncollectible Reserve	5,000	5,000	5,000	-	100.0%
Water I & E Fund	1,700,000	1,700,000	850,000	850,000	50.0%
Wastewater I & E Fund	1,200,000	1,200,000	600,000	600,000	50.0%
Capital Asset Reserve - Water	70,000	70,000	70,000	-	100.0%
Capital Asset Reserve - Wastewater	22,000	22,000	22,000	-	100.0%
Total Expenses	14,014,400	14,048,700	7,050,080	6,998,620	50.2%
Budget Balances					
Budget Balance - Working Capital - Water	482,700	482,700	-	482,700	0.0%
Budget Balance - Working Capital - WW	664,500	664,500	-	664,500	0.0%
Total Budget Balances	1,147,200	1,147,200	-	1,147,200	0.0%
Total Budget Balances & Expenses	**$ 15,161,600**	**$ 15,195,900**	**$ 7,050,080**	**$ 8,145,820**	46.4%
Reserve Balances					
Contingency-Water	$ 103,724	$ 103,724	$ 103,372		
Contingency-Wastewater	$ 189,176	$ 189,176	$ 186,945		
Impact Fee Reserve - Sewer	NO BUDGET	NO BUDGET	$ 3,515,998		
Impact Fee Reserve - Water	NO BUDGET	NO BUDGET	$ 443,349		
Bond Coverage Ratio (Covenant 1.20)	3.73	3.33	4.96		

City of Dover
Finance Department
Monthly Report –January 2013
Electric Revenue Fund Summary

	Budget	Revised Budget	YTD	Balance	58% of Budget
Beginning Balance - unaudited	$ 7,184,000	$ 7,201,500	$ -	$ 7,201,500	0.0%
Revenues					
Sales to Customers	85,071,400	85,071,400	53,033,989	32,037,411	62.3%
Utility Tax	1,595,200	1,595,200	875,720	719,480	54.9%
Weyandt Hall Rents	225,000	225,000	116,467	108,533	51.8%
Miscellaneous Revenues	979,700	979,700	800,384	179,316	81.7%
Interest Earned	107,800	107,800	66,994	40,806	62.1%
Transfer from Rate Stabilization	5,400,000	5,400,000	2,700,000	2,700,000	50.0%
Intrafund Service Receipts Water/Wastewater	130,800	130,800	78,275	52,525	59.8%
Total Revenues	93,509,900	93,509,900	57,671,829	35,838,071	61.7%
Total Beginning Balance & Revenues	**$ 100,693,900**	**$ 100,711,400**	**$ 57,671,829**	**$ 43,039,571**	57.3%
Expenses					
Power Supply & Generation					
Hedged Energy	$ 39,468,900	$ 39,468,900	$ 23,201,613	$ 16,267,287	58.8%
Power Supply Management/Incentive	996,000	996,000	581,000	415,000	58.3%
Capacity Charges	12,564,800	12,564,800	6,591,060	5,973,740	52.5%
Dover Sun Park Energy	1,414,500	1,414,500	798,689	615,811	56.5%
Solar Renewal Energy Credits	-	351,600	170,641	180,959	48.5%
PJM Charges - Energy	17,508,300	13,752,300	3,366,314	10,385,986	24.5%
PJM Charges - Transmission & Fees	-	3,756,000	4,535,744	(779,744)	120.8%
Total Power Supply	71,952,500	72,304,100	39,245,061	33,059,039	54.3%
Plant Operations	5,914,900	5,914,900	3,156,340	2,758,560	53.4%
Generation Fuels	586,000	586,000	952,227	(366,227)	162.5%
Capacity Credits	(14,318,600)	(14,318,600)	(8,364,038)	(5,954,562)	58.4%
PJM Spot Market Energy	(772,700)	(1,124,300)	(1,865,604)	741,304	165.9%
PJM Credits	(427,000)	(427,000)	(310,505)	(116,495)	72.7%
Total Generation	(9,017,400)	(9,369,000)	(6,431,580)	(2,937,420)	68.6%
Total Power Supply & Plant	62,935,100	62,935,100	32,813,481	30,121,619	52.1%
Electric Operating Divisions:					
Transmission/Distribution	3,223,600	3,233,700	1,919,823	1,313,877	59.4%
Electrical Engineering	1,163,900	1,171,300	592,861	578,439	50.6%
Administration	501,200	501,200	210,046	291,154	41.9%
Meter Reading	212,500	212,500	125,286	87,214	59.0%
Systems Operations	517,600	526,300	314,156	212,144	59.7%
Intrafund Services	3,224,500	3,224,500	1,762,029	1,462,471	54.6%
Utility Tax	1,595,200	1,595,200	875,721	719,479	54.9%
OPEB - Retirees Health Care Contribution	696,500	696,500	348,250	348,250	50.0%
Pension Trust Contribution - Unfunded liability	1,074,200	1,074,200	1,074,200	-	100.0%
Interest on Deposits	35,000	35,000	16,146	18,854	46.1%
Green Energy Payment to DEMEC	129,000	129,000	86,058	42,942	66.7%
Accounts Receivable Write-Offs	150,000	150,000	150,000	-	100.0%
Inventory Write-Offs	175,000	175,000	175,000	-	100.0%
Other Employee Expenses	157,900	149,200	-	149,200	0.0%
Contractual Services Power Supply	190,000	190,000	35,413	154,587	18.6%
Debt Service	3,323,600	3,323,600	1,970,079	1,353,521	59.3%
Transfers Out:					
General Fund	8,000,000	8,000,000	6,000,000	2,000,000	75.0%
Electric Improvement & Extension Fund	3,500,000	3,500,000	1,750,000	1,750,000	50.0%
Total Expenses	90,804,800	90,822,300	50,218,549	40,603,751	55.3%
Budget Balance - Working Capital	9,889,100	9,889,100	-	9,889,100	0.0%
Total Budget Balance & Expenses	**$ 100,693,900**	**$ 100,711,400**	**$ 50,218,549**	**$ 50,492,851**	49.9%
Reserve Balances					
Contingency Reserve	$ 816,200	$ 816,200	$ 808,529		
Insurance Reserve	$ 750,000	$ 750,000	$ 727,904		
Rate Stabilization Reserve	$ 4,947,600	$ 4,947,600	$ 7,631,498		
Bond Coverage Ratio (Covenant 1.25)	2.74	2.87	5.78		
Megawatt Hours Sold & Purchased					
Sales to Customers MWh (excluding Street Light MWh)	709,972	709,972	444,907		62.7%
Sales per MWh	$ 119.824	$ 119.824	$ 119.202		99.5%
Purchased/Generated MWh	750,296	750,297	447,764		59.7%
All In MWh Supply & Generation	83.88	$ 83.880	$ 73.283		87.4%

City of Dover
Finance Department
Monthly Report –January 2013
General Capital Project Fund Summary

	Budget	Revised Budget	YTD	Balance	58% of Budget
Beginning Balance - Projects - unaudited	$ 294,400	$ 241,100	$ -	$ 241,100	0.0%
Beginning Balance - Library - unaudited	$ -	$ (95,500)	$ -	$ (95,500)	0.0%
Revenues					
State Grant - Other	108,000	158,000	156,381	1,619	99.0%
Interest Earnings	-	-	8,212	(8,212)	0.0%
Income from Sale of Assets	-	-	-	-	0.0%
Loan Proceeds - Streets, City Hall	2,000,000	2,000,000	-	2,000,000	0.0%
Loan Proceeds - Garrison Farm	2,000,000	-	-	-	0.0%
Transfer from General Fund for Projects	613,400	613,400	306,700	306,700	50.0%
Police Grant	33,800	33,800	-	33,800	0.0%
Transfer from Future Capacity Reserve	-	2,000,000	-	2,000,000	0.0%
MSA Capital Contribution	-	132,200	-	132,200	0.0%
Subtotal Project Receipts	4,755,200	4,937,400	471,293	4,466,107	
State Grant - Library	884,200	1,912,700	1,500,324	412,376	78.4%
Loan Proceeds - Library Green Energy Project	-	648,500	648,500	-	100.0%
Kent County Library Contribution	250,000	250,000	250,000	-	100.0%
Transfer from Library Foundation	67,500	-	-	-	0.0%
Library Donations	-	173,400	434,820	(261,420)	250.8%
Income from Sale of Library/Bridge Loan	1,200,000	1,200,000	1,200,000	-	100.0%
Subtotal Library Project Receipts	2,401,700	4,184,600	4,033,644	150,956	96.4%
Total Revenues	7,156,900	9,122,000	4,504,937	4,617,063	49.4%
Total Beginning Balance & Revenue	**$ 7,451,300**	**$ 9,267,600**	**$ 4,504,937**	**$ 4,762,663**	48.6%
Expenditures					
Fire	$ 238,500	$ 238,500	$ 238,515	$ (15)	100.0%
Grounds Maintenance	112,000	112,000	-	112,000	0.0%
Library	2,535,000	4,089,100	3,299,238	789,862	80.7%
Recreation	30,000	30,000	-	30,000	0.0%
Police	197,000	197,000	171,304	25,696	87.0%
Streets (1)	1,974,000	2,144,200	20,747	2,123,453	1.0%
Sanitation	150,000	150,000	-	150,000	0.0%
Information Technology	57,000	107,000	50,198	56,802	46.9%
Facilities Management	381,000	381,000	96,275	284,725	25.3%
Mayor	33,000	33,000	33,000	-	100.0%
Loan Issuance Costs	56,000	-	1,029	(1,029)	0.0%
Transfer to Community Transportation Fund	1,606,700	1,606,700	-	1,606,700	0.0%
Total Expenditures	7,370,200	9,088,500	3,910,306	5,178,194	43.0%
Budget Balance - Projects	81,100	179,100	-	179,100	0.0%
Total Budget Balance & Expenditures	**$ 7,451,300**	**$ 9,267,600**	**$ 3,910,306**	**$ 5,357,294**	42.2%
Reserve Balances					
Capital Asset Replacement Reserve	$ 503,000	$ 503,000	$ 503,752		
Parkland/Recreation	$ 202,600	$ 202,600	$ 201,393		

(1) Street program - Budget includes $2 million for street repaving and City Hall improvements to be completed over two years (Fiscal Years 2012 and 2013). Will be funded by bond issue or commercial bank loan.

City of Dover
Finance Department
Monthly Report –January 2013
Water/Wastewater Improvement & Extension Fund Summary

	Budget	Revised Budget	YTD	Balance	58% of Budget
Beginning Balance - Water - unaudited	$ 3,071,800	$ 3,811,200	$ -	$ 3,811,200	0.0%
Beginning Balance - Wastewater - unaudited	$ 1,013,600	$ 2,641,000	$ -	$ 2,641,000	0.0%
Revenues					
Bond Proceeds - Water	2,000,000	2,000,000	-	2,000,000	0.0%
Bond Proceeds - Wastewater	2,000,000	2,000,000	-	2,000,000	0.0%
State Loan-Wastewater 2011	-	-	297,239	(297,239)	0.0%
Income from Sale of Assets	-	-	4,171	(4,171)	0.0%
Interest Earned	25,000	25,000	54,301	(29,301)	217.2%
Transfer from Water Operating Fund for Water	1,700,000	1,700,000	850,000	850,000	50.0%
Transfer from Wastewater Operating Fund for Wastewater	1,200,000	1,200,000	600,000	600,000	50.0%
Transfer from Impact Fee Reserve - Water	300,000	300,000	-	300,000	0.0%
Transfer from Impact Fee Reserve - Wastewater	250,000	250,000	-	250,000	0.0%
Total Revenues	7,475,000	7,475,000	1,805,711	5,669,289	24.2%
Total Beginning Balance & Revenues	**$ 11,560,400**	**$ 13,927,200**	**$ 1,805,711**	**$ 12,121,489**	13.0%
Expenses					
Bond Issue Costs	$ 344,000	$ 344,000	$ 4,739	$ 339,261	1.4%
Engineering & Inspection	23,400	23,400	-	23,400	0.0%
Water	5,140,000	5,762,600	334,764	5,427,836	5.8%
Wastewater	3,817,300	5,798,400	777,646	5,020,754	13.4%
Water Treatment Plant	24,100	24,100	-	24,100	0.0%
Water Construction	31,000	31,000	35,890	(4,890)	115.8%
Total Expenses	9,379,800	11,983,500	1,153,039	10,830,461	9.6%
Budget Balance - Working Capital - Water	1,675,500	1,772,300	-	1,772,300	0.0%
Budget Balance - Working Capital - Wastewater	505,100	171,400	-	171,400	0.0%
Total Budget Balances	2,180,600	1,943,700	-	1,943,700	0.0%
Total Budget Balances & Expenses	**$ 11,560,400**	**$ 13,927,200**	**$ 1,153,039**	**$ 12,774,161**	8.3%
Reserve Balances					
Capital Asset Replacement - Water	$ 501,100	$ 501,100	$ 501,898		
Capital Asset Replacement - Wastewater	$ 501,100	$ 501,100	$ 500,749		

City of Dover
Finance Department
Monthly Report –January 2013
Electric Improvement & Extension Fund Summary

	Budget	Revised Budget	YTD	Balance	58% of Budget
Beginning Balance - unaudited	$ 2,714,600	$ 3,534,600	$ -	$ 3,534,600	0.0%
Revenues					
Interest Earnings	40,700	40,700	26,420	14,280	64.9%
Income from Sale of Assets	-	-	5,203	(5,203)	0.0%
Transfer from Electric Revenue Fund	3,500,000	3,500,000	1,750,000	1,750,000	50.0%
Transfer from Future Capacity Reserve	550,000	550,000	550,000	-	100.0%
Total Revenues	4,090,700	4,090,700	2,331,623	1,759,077	57.0%
Total Beginning Balance & Revenues	**$ 6,805,300**	**$ 7,625,300**	**$ 2,331,623**	**$ 5,293,677**	30.6%
Expenses					
Power Plant	$ 1,441,300	$ 1,786,600	$ 282,602	$ 1,503,998	15.8%
Transmission/Distribution	596,000	896,000	576,200	319,800	64.3%
Electrical Engineering	1,932,700	1,942,800	576,274	1,366,526	29.7%
Total Expenses	3,970,000	4,625,400	1,435,076	3,190,324	31.0%
Budget Balance - Working Capital	2,835,300	2,999,900	-	2,999,900	0.0%
Total Budget Balance & Expenses	**$ 6,805,300**	**$ 7,625,300**	**$ 1,435,076**	**$ 6,190,224**	18.8%
Reserve Balances					
Depreciation Reserve	$ 9,864,800	$ 9,864,800	$ 9,786,611		
Future Capacity Reserve	$ 9,362,000	$ 9,362,000	$ 9,302,635		

City of Dover
Finance Department
Monthly Report –January 2013
Community Transportation Improvement Fund

	Budget	Revised Budget	YTD	Balance	58% of Budget
Beginning Balance - unaudited	$ 435,700	$ 435,700	$ -	$ 435,700	0.0%
Revenues					
Grants Revenue	300,000	300,000	4,497	295,503	1.5%
Transfer from General Capital Project Fund	1,606,700	1,606,700	-	1,606,700	0.0%
Interest Earned	500	500	11	489	2.2%
Total Revenues	1,907,200	1,907,200	4,508	1,902,692	0.2%
Total Beginning Balance & Revenues	**$ 2,342,900**	**$ 2,342,900**	**$ 4,508**	**$ 2,338,392**	0.2%
Expenses					
Program Expenses	$ 700,000	$ 700,000	$ 62,677	$ 637,323	9.0%
Program Expenses - City appropriated	1,546,700	1,546,700	-	1,546,700	0.0%
Program Expenses- Concrete Program	60,000	60,000	6,199	53,801	10.3%
Total Expenses	2,306,700	2,306,700	68,876	2,237,824	3.0%
Budget Balance - Working Capital	36,200	36,200	-	36,200	0.0%
Total Budget Balances & Expenses	**$ 2,342,900**	**$ 2,342,900**	**$ 68,876**	**$ 2,274,024**	2.9%

CITY OF DOVER
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN UNRESERVED FUND
PERIOD ENDED JANUARY 31, 2013

	POLICE GRANTS	LIBRARY GRANTS	CDBG/NSP HOUSING GRANTS	SUBSTANCE ABUSE PREV. GRANT	TOTALS
REVENUES:					
State Grants received	$ 66,676	$ -	$ -	$ 33,567	$ 100,243
Federal Grants received	187,534	1,275	344,850	-	533,659
Recreation revenue	-	-	-	5,736	5,736
Investment income (loss)	66	-	-	2	68
TOTAL REVENUES	$ 254,276	$ 1,275	$ 344,850	$ 39,305	$ 639,706
EXPENDITURES:					
Program expenditures	$ 234,537	$ 98,862	$ -	$ 44,965	$ 378,364
Program expenditures - NSP	-	-	201,083	-	201,083
Program expenditures - CDBG	-	-	139,858	-	139,858
TOTAL EXPENDITURES	$ 234,537	$ 98,862	$ 340,941	$ 44,965	$ 719,305
Excess (deficiency) of revenues over expenditures	$ 19,739	$ (97,587)	$ 3,909	$ (5,660)	$ (79,599)
Other financing sources (uses):					
Operating transfers-out	(35,318)	-	-	-	(35,318)
Excess (deficiency) of revenues and other financing sources over expenditures & other uses	$ (15,579)	$ (97,587)	$ 3,909	$ (5,660)	$ (114,917)
FUND BALANCE AT BEGINNING OF YEAR	$ 178,432	$ 30,008	$ 16,197	$ 21,620	$ 246,257
FUND BALANCE AT END OF PERIOD	$ 162,853	$ (67,579)	$ 20,106	$ 15,960	$ 131,340

Dover Police Department

Monthly Report

To

Mayor and City Council

"To Protect and Serve"

January 2013

DEPARTMENT OF POLICE

James E. Hosfelt, Jr.
Chief of Police
F.B.I.N.A.

400 South Queen Street
Dover, Delaware 19904
302/736-7111
Fax 302/672-1842

February 27, 2013

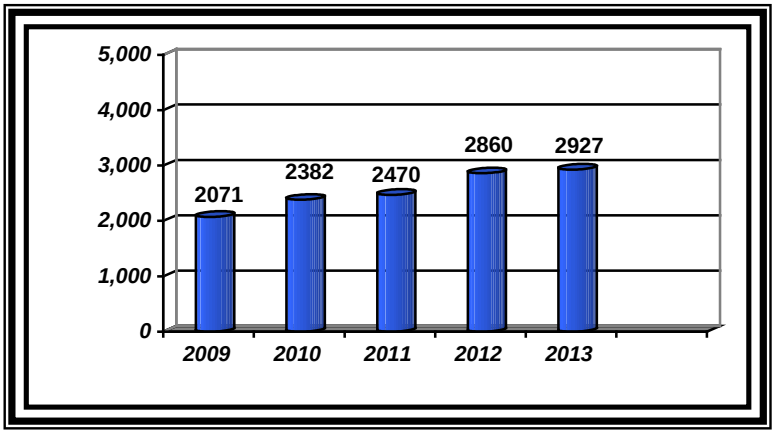
Honorable Carleton E. Carey, Sr., Mayor
Members of Dover City Council
City Hall
Dover, DE 19901

Mayor Carey and Council Members:

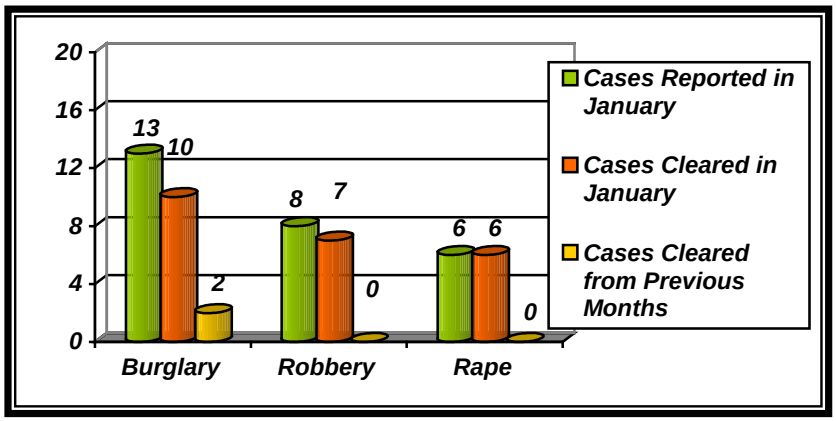
The following is the monthly report for Dover Police Department activities for the month of January 2013:

COMPLAINTS

Total complaints received through January 31st numbered 2,927. This is an increase of 67 complaints over the same time period last year.



CRIMINAL INVESTIGATIONS

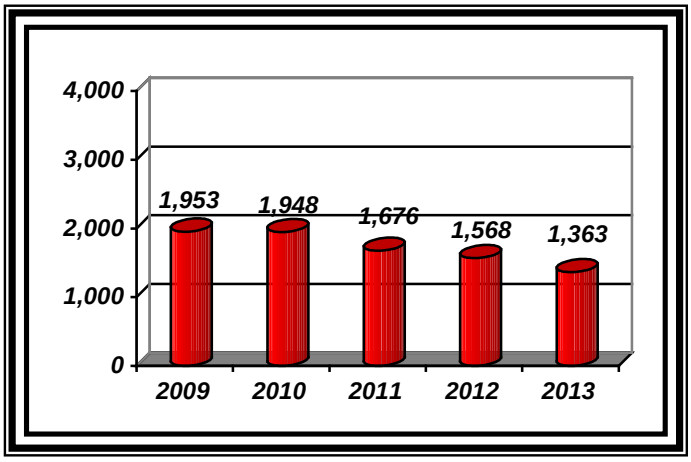


COMMUNITY POLICE SECTION

ENFORCEMENT ACTION	Contacts
ABANDONED VEHICLES	0
ALCOHOL VIOLATIONS/DUI'S	3
ASSIST OTHER	4
WARRANTS ON FILE	0
BIKE ON SIDEWALK	0
CITY PARK VIOLATIONS	2
CRIMINAL ARRESTS	9
DRUG RELATED ARRESTS	0
LOUD MUSIC	0
MISCELLANEOUS VIOLATIONS	25
PARKING VIOLATIONS	26
PEDDLER	1
MEETINGS	100
PROSTITUTION	0
COLLECTION OF DELINQUENT DCO'S	0
WANTED CHECKS/CPC'S	17
TRAFFIC ARRESTS	48
WARNINGS	12
FUGITIVE	9
TOTAL CONTACTS	**256**

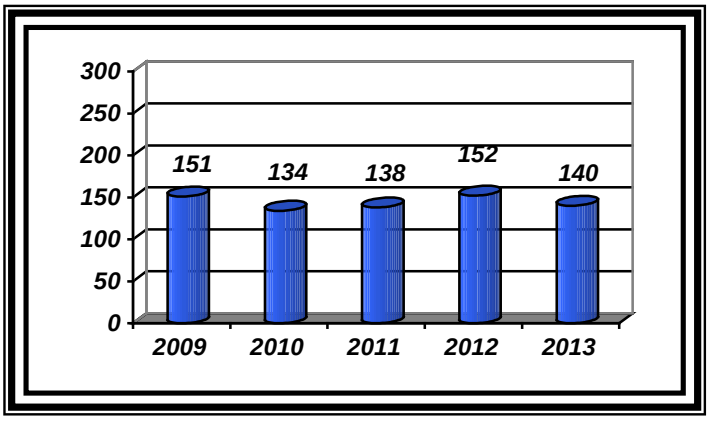
TRAFFIC ARRESTS

The department issued 1,363 traffic citations through this reporting period. This is a decrease of 205 citations over the number issued during the same period last year.

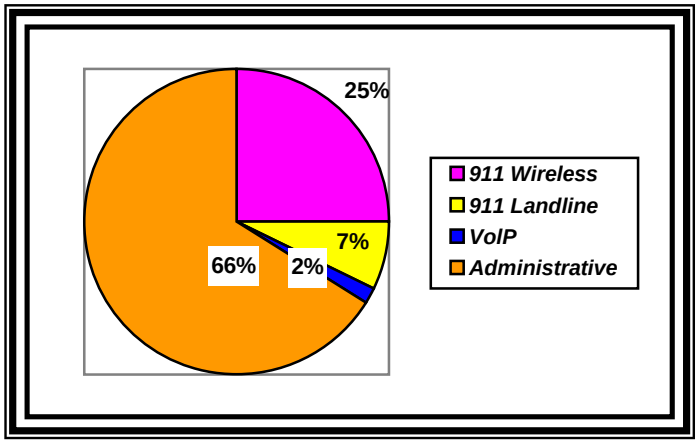


TRAFFIC CRASHES

Through January 31st, Dover Police investigated 140 traffic crashes. This is a decrease of 12 crashes investigated during the same period last year.



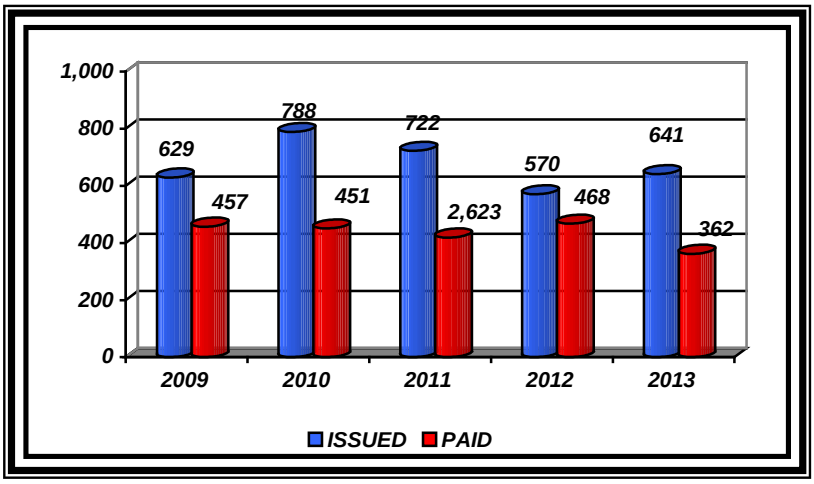
911 CENTER



During the month of January, our 911 Center handled a total of 9,483 calls averaging 306 calls per day. Dispatchers handled 2,380 calls on the 911 wireless lines, an average of 77 calls per day, 664 calls on the 911 landlines, an average of 22 calls per day, and 164 calls on the Voice Over Internet Protocol lines with an average of 6 calls per day.

CITY ORDINANCE SUMMONS

*Through January 31st, we issued 641 City ordinance summons, an increase of 71 summons over the same period last year. *Note: Of those summonses issued in January, 15 DCO's were issued for handicapped parking violations, 16 for fire lane parking violations, 66 for false alarms (30 for 3-5 alarms, 22 for 6-9 alarms, 10 for 10-15 alarms, and 3 for 16 or more alarms) and 4 for noise violations (1 for vehicle violations and 3 for residence violations).*



Listed below are the major crimes and activities that occurred during the month of January:

- On Tuesday, January 1, 2013 at 0415 hours, Dover Police Patrol Officers responded to a reported shooting in the 930 Building of Whatcoat Village Apartments. The 39 year old male victim was located inside the stairwell of the building with a gunshot wound to the neck. The victim was transported to Bayhealth/Kent General Hospital for treatment and was released a short time later. The Dover Police Criminal Investigations Unit began their investigation into the incident, however, the victim refused to cooperate in the investigation or the identification of the suspect. There is no known motive for the shooting at this time.
- On Wednesday, January 2, 2013 at 2315 hours, officers from The Dover Police Drug, Vice and Organized Crime Unit / Operation Safe Streets with the assistance of the Delaware State Police Governor's Task Force arrested defendant, BM 36. Defendant was arrested as a result of the joint drug investigation at a hotel room at 764 Leipsic Road, (Comfort Inn and Suites) Dover, DE. Officers knew the defendant was wanted on outstanding warrants. As they attempted to contact him at the hotel room, he ran from officers and resisted arrest as he attempted to flush some of the drugs down the toilet. A search of the hotel room revealed 23 bags of Heroin, 6.8 grams of Crack Cocaine, 23 Hydrocodone Pills and $644.00 of suspected drug money. The defendant was wanted on numerous outstanding warrants from Smyrna Police Department and also had numerous bench warrants from court.
- On Saturday, January 5, 2013 at 2356 hours, Dover Police Patrol Officers responded to a reported shooting victim who arrived at Bayhealth/Kent General Hospital ER. The 22 year old male victim stated he was shot in the left arm in the area of S. Kirkwood Street by an unknown suspect. The Dover Police Criminal Investigations Unit began their investigation into the incident and believed the suspect was shot with a shotgun containing bird or steel shot (numerous small pellets). However, the victim refused to cooperate in the investigation or the identification of the suspect. A spent shotgun shell

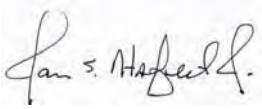
consistent with the victim's wound was located in the area of 39 S. Kirkwood Street. There is no known motive for the shooting at this time.

- The Dover Police Criminal Investigations Unit is currently investigating a burglary at 231 N. New Street. The burglary occurred between Monday, December 10, 2012 and Friday, January 4, 2013. The suspect entered the residence through a window. Once inside the suspect removed electronic equipment and fled undetected.
- On Monday, January 7, 2013 at approximately 1700 hours, officers from The Dover Police Drug, Vice and Organized Crime Unit and Operation Safe Streets arrested defendant WM23. Defendant was arrested as a result of a drug investigation at his residence in the 200 block of Pebble Valley Place, Dover, DE. A search of the defendant's bedroom revealed 219.1 grams of marijuana.
- The Dover Police Criminal Investigations Unit is currently investigating a burglary at 42 N. Governors Ave. The burglary occurred between Friday, January 4, 2013 and Friday, January 11, 2013. The suspect entered the residence through a window. Once inside the suspect removed jewelry, a camera and other miscellaneous items and fled undetected.
- On Sunday January 13, 2013 at approximately 2100 hours, two white male suspects wearing hooded sweatshirts entered the Walgreens Pharmacy located at 1215 S. State St. and displayed a large hunting knife, then demanded money from the clerk. They fled the business eastbound on foot on Roosevelt Ave with an undetermined amount of cash. One suspect was described as 5'10"-6'stocky build with a goatee, 25-35 years of age. The other was described as same height, medium build in his 50's. No one was injured during the incident.
- On Sunday January 13, 2013 at approximately 1830 hours, a dark colored vehicle pulled up in front of a residence in the unit block of Ann Ave and approximately 5 to 6 shots were fired into the residence and at the open garage where two people were seated. A 44 year old female was struck in the back by what appeared to be a ricochet or small fragment from the round. The victim was treated and released from Bay Health for the minor injury. Shell casings recovered at the scene indicated a 9mm handgun was used.
- On January 16, 2013 the Dover Police arrested defendant, 28, of Columbia MD, for two counts of Rape 3rd after investigation revealed that he had a sexual relationship with a 15 year old female. Defendant was apprehended by detectives at a hotel in Dover where he came to meet the victim.
- The Dover Police Criminal Investigation Unit would like to make citizens aware of a scam being advertised on Craig's List. Detectives have taken several complaints from victims who have used Craig's List to locate apartments and or rental homes in the Dover area. The victims have contacted an individual who has them sign a contract and provide money up front. The locations in question are already legally occupied and unable to be leased. The victims are then unable to re-contact the scammers after the money is provided. Just use caution if you are in the market to rent and are conducting business solely through the internet.
- On Friday January 18, 2013, officers from the Dover Police Department Drug, Vice and Organized Crime Unit along with the Safe Streets Unit executed a search warrant at 170 Mitscher Road, Dover. As a result of the search warrant officers located 110 bags of heroin, $6,003.00, 7 grams marijuana, .4 grams cocaine, one 9mm semiautomatic handgun, one 44 magnum revolver and arrested two adult male defendants.
- On Sunday January 20 at approximately 0600 hours, a 30 year old female victim awoke to find an acquaintance having sexual intercourse with her without her consent. The victim and several friends rented a room at a Dover Hotel on S. DuPont Hwy Saturday for a small party. One female witness invited several friends to the room, which included the suspect. Sometime during the early hours on Sunday the victim went into her room and fell asleep as several guests remained in the other room. At approximately 0600 the victim awoke to find the defendant, 26, having sex with her. As the victim realized what was happening she kicked the defendant off of her and ran into the bathroom with her clothes that he had removed. The victim began screaming and the defendant fled on foot. Officers located the defendant a short distance from the hotel and placed him in custody.
- On Sunday January 20 at approximately 0130 hours an 18 year old male victim was driving south bound in the Unit Block of South Governors Avenue. The victim observed an SUV turning around in the street and he stopped. Victim also observed a large group of subjects standing just beyond the SUV. Victim then observed a male wearing all black clothing pointing a gun in his direction. The suspect then fired several rounds striking the victims vehicle. The victim reversed and fled without be injured. Officers responded and discovered a parked vehicle was also damaged by gunfire. This incident is believed to stem from an earlier altercation and that the person in the SUV was the possible target and victim was caught in the cross fire. On Friday, January 25, 2013 Dover Police Detectives from the Criminal Investigation Unit/Detective Section with assistance from Detectives from the Drug, Vice and Organized Crime Section along with Operation Safe Streets obtained arrest warrants for the defendant, BM 26, for the above shooting on S. Governor's Avenue. Their investigation revealed the shooting was a result of a physical altercation that occurred IFO 26 S. Governors Avenue involving numerous subjects. Defendant was arrested a short time later by the Community Policing Section without incident.
- On Sunday January 20 at approximately 0050 hours a Dover Police K-9 officer was patrolling the downtown area when he heard a subject screaming for the police while being chased by two suspects in the 100 block of South Governors Avenue. As the officer drove towards them, the suspects fled to a waiting vehicle. The officer pursued the vehicle onto S. New Street where it pulled over. With the assistance of additional Dover officers, three suspects were taken into custody, a small caliber handgun and three bandanas were also confiscated from the vehicle. It was determined that two of the suspects had covered their faces with the bandanas, displayed the handgun at the victim and demanded money while the third suspect waited in the vehicle to drive them from the scene; the victim fled when he observed the patrol car. Three defendants were arrested.
- On Tuesday January 22, 2013 at approximately 1230 hours, the Dover Police responded to the Sleep Inn, located at 1784 N. DuPont Hwy, for a report of a handgun left in one of the rooms. Detectives found a .25 cal handgun, and both .25 and 9mm ammunition, along with multiple items of drug paraphernalia in the room. Investigation revealed that the defendant, BM of Chestertown MD, had possessed these items. Officers awaited his return to the hotel after determining that he was

a person prohibited from possessing a firearm. Upon his return, he fled in a vehicle and nearly struck one of the officers. A pursuit ensued which ended in the WalMart Parking lot north of Dover where defendant was apprehended and found to be a fugitive from Maryland.

- On Tuesday, January 29, 2013 at 2317 hours, the Dover Police Department Drug, Vice and Organized Crime Unit along with Operation Safe Streets Unit stopped a vehicle for a traffic violation. Officers then observed the front passenger attempting to swallow a bag of suspected marijuana. After officers removed the suspect from the vehicle, he attempted to flee on foot. The suspect was apprehended after a struggle with officers. 6.9 grams of marijuana was recovered.
- On January 29, 2013 at approximately 1130 hours, the Dover Police received a report of a burglary in progress in the 400 block of Cold Spring Place. The two suspects, 16 and 17 years of age, were damaging the rear door attempting to gain entry into the residence. Responding officers then stopped the two suspects as they were leaving the area in a white BMW and apprehended both during the traffic stop. A search of the vehicle yielded stolen property from several burglaries in the Dover area. Defendants were charged with burglaries and related charges from Green Blade Dr., Seskinore Ct., Bacon Ave., and Nimitz Rd., as well as the attempted burglary at Cold Spring Pl..
- On January 29, 2013 the Dover Police arrested defendant. WM 25 of Dover, for a string of burglaries occurring on the west side of the city. Investigation revealed that defendant committed a burglary in the 1400 block of S. Farmview Dr, 3 burglaries at Ruben Trucking located at 1575 McKee Rd., and a burglary in the 300 block of Northdown Dr. in the Village of Westover.

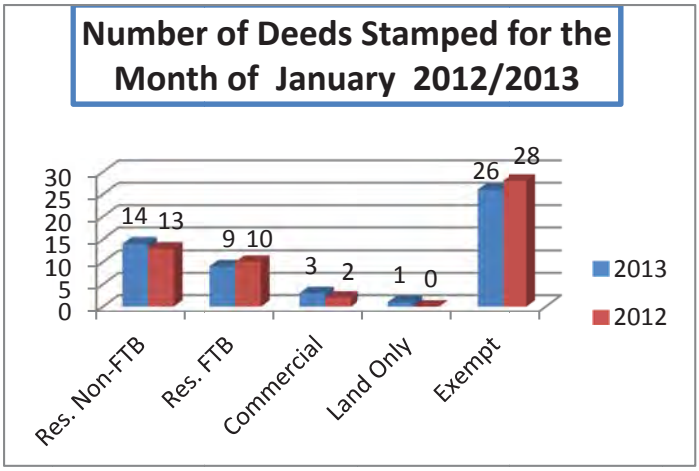
Respectfully Submitted,

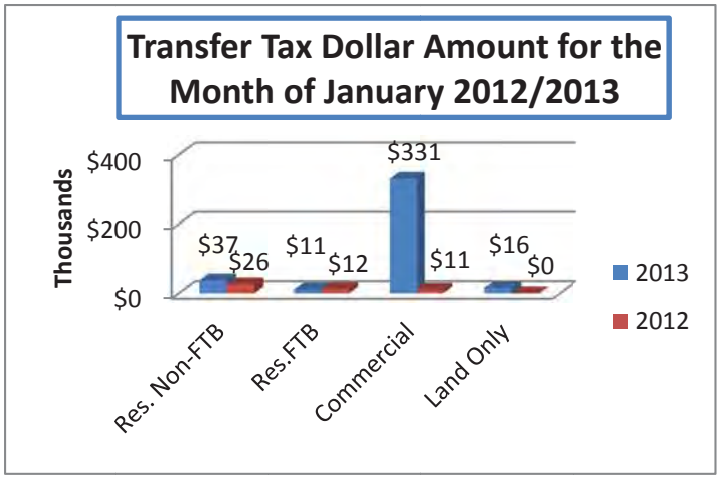


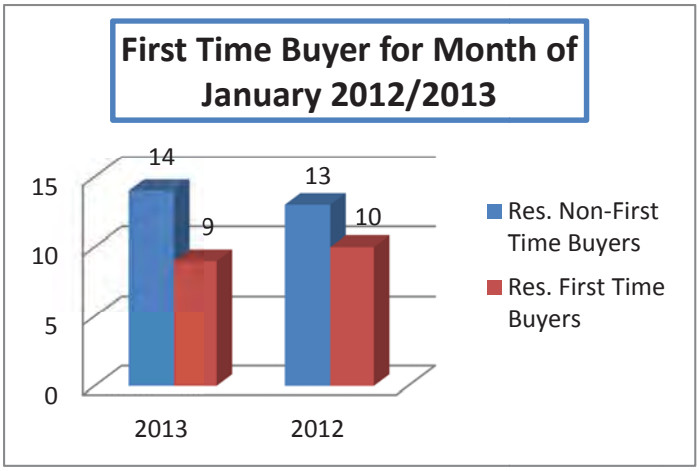
James E. Hosfelt, Jr.
Chief of Police

Monthly Report
January 2013

Office of City Assessor









Major Updates

	November - 12	December - 12	January - 13
Assessment Change	**$1,056,900**	**-$1,011,900**	**$2,141,400**

Residential Sales Ratio Report

Sales in Study	Total Assessed Value	Total Sale Price	Ratio	PRD
15	**$2,793,900**	**$2,771,300**	**1.00**	**1.04**

Ratio – Assessed Value divided by Sale Price.
PRD – Mean – A PRD above 1.03 tends to indicate assessment regressivity – high valued properties are under appraised relative to low valued properties. A PRD below .98 tends to indicate assessment progressivity – high valued properties are relatively over appraised.

Points of Interest

Scanning & Filing

- All new deeds are being scanned and attached to the CAMA software for easy retrieval.

- All appeal documents and correspondence are being scanned and attached to the CAMA software for easy retrieval.

-All old property record cards are being scanned and indexed into Fortis.

2015 Revaluation

- The Assessor's Office has started the 2015 Revaluation process by visiting various neighborhoods and collecting data, if necessary.

Assessor's Office

Supplemental Billing

- Supplemental bills were mailed out totaling $8,439.30

CITY OF DOVER
SALES RATIO REPORT

PARID	NBHD	LUC	ADDRESS	UNITS	STYLE	YRBLT	STORIES	SFLA	GRADE	CDU	TOTAL APPR	SALE DT	PRICE	ASR
ED05-066.12-01-34.00	3	R10	99 PINE VALLEY RD	1	5	1984	2	3800	B+	GD	344,300	08-JAN-13	410,000	
ED05-067.09-01-06.00	3A	R10	518 TROON RD	1	5	1980	2	2748	B	GD	301,700	10-JAN-13	263,500	
ED05-067.12-03-19.00	8B	R10	939 SILVER LAKE DR	1	13	1983	2	2120	B	VG	203,700	07-JAN-13	202,000	
ED05-067.17-01-75.00	20	R10	33 SCIOTO CT	1	5	1973	2	2114	C+	AV	192,400	25-JAN-13	199,500	
ED05-068.10-04-17.00	16L	R10	12 ANCHOR LN	1	5	2001	2	1772	C+	AV	164,700	30-JAN-13	148,000	
ED05-068.17-02-48.00	8	R10	222 N STATE ST	1	1	1900	2	2481	B-	GD	211,800	30-JAN-13	269,000	
ED05-068.18-03-68.00	27	R10	1008 E DIVISION ST	1	14	1954	1	1320	C	GD	144,900	29-JAN-13	149,900	
ED05-076.05-02-52.00	16D	R10	42 TALLOWICK LN	1	5	1987	2	1448	C+	AV	141,800	30-JAN-13	163,000	
ED05-076.10-02-50.00	16A	R10	1444 WOODMILL DR	1	14	1990	1	1401	C+	AV	172,200	29-JAN-13	180,000	
ED05-076.13-02-29.00	25	R10	115 THAMES DR	1	13	1995	2	2024	C+	AV	145,000	07-JAN-13	110,000	
ED05-077.06-01-13.00	8	R10	51 PARK DR	1	1	1940	1	1394	C+	GD	172,000	28-JAN-13	158,500	
ED05-077.06-02-60.01	27	R10	783 E LOOCKERMAN ST	1	3	1981	1	2003	C+	AV	175,300	15-JAN-13	155,000	
ED05-077.07-01-36.00	16I	R10	55 MORIARTY ST	1	13	2006	2	1296	C	AV	127,600	30-JAN-13	95,000	
ED05-085.11-01-50.00	12	R10	142 TURNER DR	1	14	1968	1	1103	C	AV	152,300	30-JAN-13	135,000	
ED05-085.12-01-75.00	12	R10	345 KESSELRING AVE	1	5	1966	2	1660	C+	FR	144,200	31-JAN-13	132,900	

CITY MANAGER'S MONTHLY REPORT



JANUARY 2013

Monthly Highlights

Customer Services

- As of January 31, 2013, we processed 1,917 payments for the month.
- City of Dover property taxes were due July 31, 2012. As of January 31, 2013, the delinquent property taxes total $459,686.66 for all tax years plus penalties. Our collection efforts include sending a delinquent statement, making phone calls, and enforcing the Clean Hands Act. The Planning and Inspections Department has been providing assistance in collecting these outstanding debts. In December, the properties over one (1) year delinquent were selected to be processed for the monition sale. There are currently 60 properties in the monition process.

Human Resources

- Continued contract negotiations with DOE bargaining unit

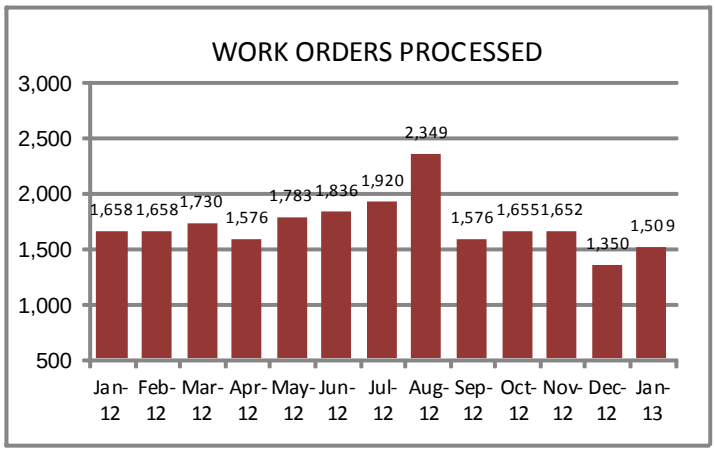
Library

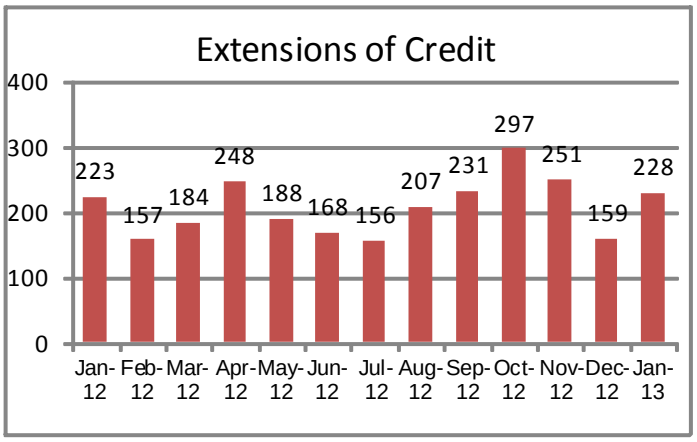
- ◊ 514 attended 26 programs for adults.
- ◊ 42 attended 12 programs for teens.
- ◊ 1,180 attended 52 programs for children.
- ◊ 242 attended 18 programs/classes coordinated through the Job Center.

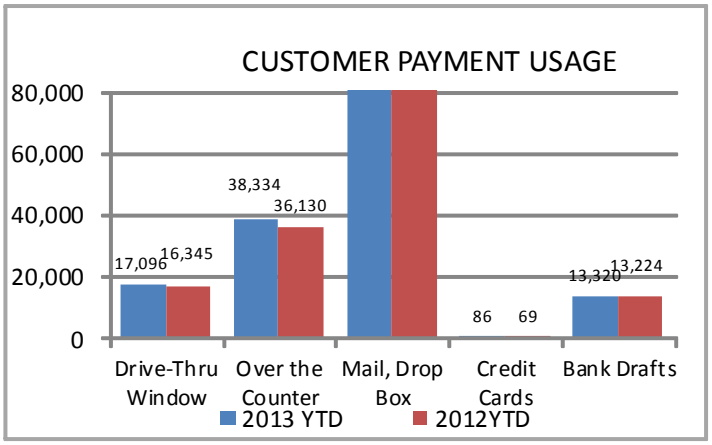
Public Works

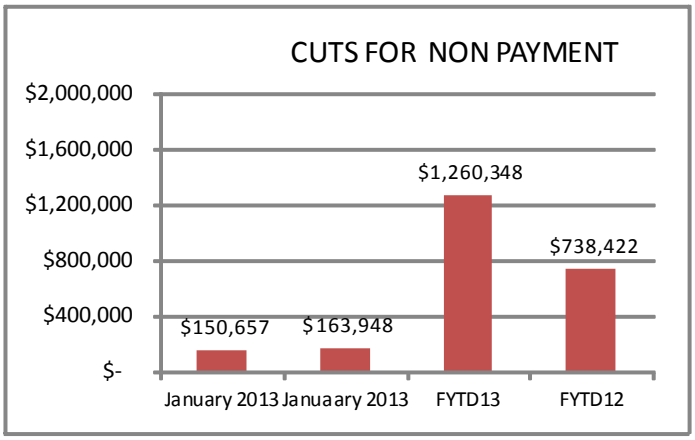
- Working on CIP and additional funding for future street program and other projects.

CUSTOMER SERVICES









Major Program Updates	Jan 2013	Jan 2012	Difference	FY 2013 Year-to-Date	FY 2012 Year-to-Date
Number of Customers Served	21,453	21,703	(250)	167,695	167,755
Final Bills	498	585	(87)	4,382	4,687
Estimated Bills	164	159	5	1,090	1,095
Penalties Posted	$ 18,920	$ 20,734	(1,814)	$ 139,106	$ 134,035
Extensions of Credit - Amount Extended	$ 75,526	$ 90,052	(14,526)	$ 602,117	$ 1,304,052
Balance Transfers	$ 3,901	$ 438	3,462	$ 17,368	$ 11,743
Utility Collections	$ 16,752	$ 27,124	(10,372)	$ 159,485	$ 207,318
Special Assessments	$ -	$ -	-	$ 659	$ 110
Miscellaneous Billings	$ 142,941	$ 158,332	(15,392)	$ 868,684	$ 1,028,263
CNP through Disconnect Collars	$ 19	$ 32	(13)	220	93
Court Cases	-	-	-	-	-
Tamperings	-	7	(7)	18	33
Taxes Levied (includes carry forward)	$ 10,901,726	$ 833,863	10,067,863	$ 65,410,357	$ 8,241,542
Billing Adjustments	$ 10,837	$ -	10,837	$ 33,249	$ 20,170
Total Taxes Collected	$ 10,253,053	$ 139,077	10,113,977	$ -	$ 10,225,290
Taxes Outstanding	$ 459,687	$ 694,787	(235,100)	$ -	$ 694,787
Payments in Lieu	$ 10,000	$ -	10,000	$ 38,450	$ -
Billing Accuracy (on schedule billings)	99.0%	99.0%	-	99.0%	99.0%
Bills Published on Schedule	99.0%	99.0%	-	99.9%	99.9%
Meters Read on Schedule	99.9%	99.9%	-	99.9%	99.9%
Customer Satisfaction Rating	99.9%	99.9%	-	99.7%	99.7%
Delinquent Accounts Collected	99.7%	99.7%	-	99.8%	99.8%

HUMAN RESOURCES

Category	Jan 12	Feb 12	Mar 12	Apr 12	May 12	June 12	July 2012**	Aug 2012	Sept 12	Oct 12	Nov 12	Dec 12	Jan 13	Total
Caucasian*	295	294*	291	289	290	285	286	282	286	285	283	287	288	N/A
Minorities*	59	59*	57	56	57	58	59	58	58	58	57	57	56	N/A
Hired	0	2	0	0	2	6	0	1	5	0	1	6	3	26
Terminated/Resigned/ Retired/Other	4	3	5	3	2	5	0	5	1	0	4	2	3	37
Transferred/Promoted	0	0	0	0	1	1	0	0	0	2	2	1	1	8
Jobs Posted	0	0	3	4	2	2	0	4	1	2	4	0	4	26
Workers Comp. Injuries	3	3	6	2	2	1	4	2	2	5	0	4	3	37
Workers Comp. Hours	315	222	55	195	112	139	164	192	160	66	138	341	363	2462
Insurance Claims	1	2	4	3	6	2	3	1	3	3	4	2	5	39

Full-time Employees: 329 Part-time Employees: 15 (3 Pitts Center, 1 Recreation, 11 Library)

-Numbers do not reflect, temporary, seasonal, relief fire dispatchers, committee or council members.

***** Correction to February 2012; **Correction to July 2012

Position Terminated: MEO I

Position Transferred: Administrative Assistant in Inspections to Administrative Assistant IT Department; Animal Control Officer to Building Craftsperson, Communication Officer to Animal Control Officer

Hired: Water Treatment Plant Operator I, Police Communication Operator, Police Officer

Positions Posted: Account Clerk II, Customer Service; Account Clerk III, Customer Service; Inspector II, Fire Marshall; Lineman 1st Class I (2 positions)

Resigned: Billing Clerk

Recruitment Information (Job posting closed in January)

Position	Total	Female	Male	Black	White	Hispanic	Asian/ Pacific Islander	American Indian/Alaskan Native	Unknown	In Dover	Out Dover
Inspector II, Fire Marshall	1	0	0	0	1	0	0	0	0	1	0
Lineman 1st Class I	6	0	6	1	5	0	0	0	0	1	5

Unfilled/Open Positions by Department*

Unfilled/Open Positions By Department	Jan 12**	Feb 12	Mar 12	Apr 12	May 12	June 12	July 12	Aug 12	Sept 12	Oct 12	Nov 12	Dec 12	Jan 13
Electric	5	5	5	5	3	3	1	2	2	3	3	3	4
Public Works	9	11	13	13	15	16	9	12	13	12	12	14	13
Police	3	1	2	3	2	4	3	4	5	5	5	4	1
All Other Departments	11.5	12	13	15	14	15	8	9	6	6	7	7	7.5
Totals	**28.5**	**29**	**33**	**36**	**34**	**38**	**21**	**27**	**26**	**26**	**27**	**26**	**25.5**

**Not used for Budgeting Purposes* ***Organization Change*

***The following has been updated to reflected the Fiscal 2012-13 Budget**

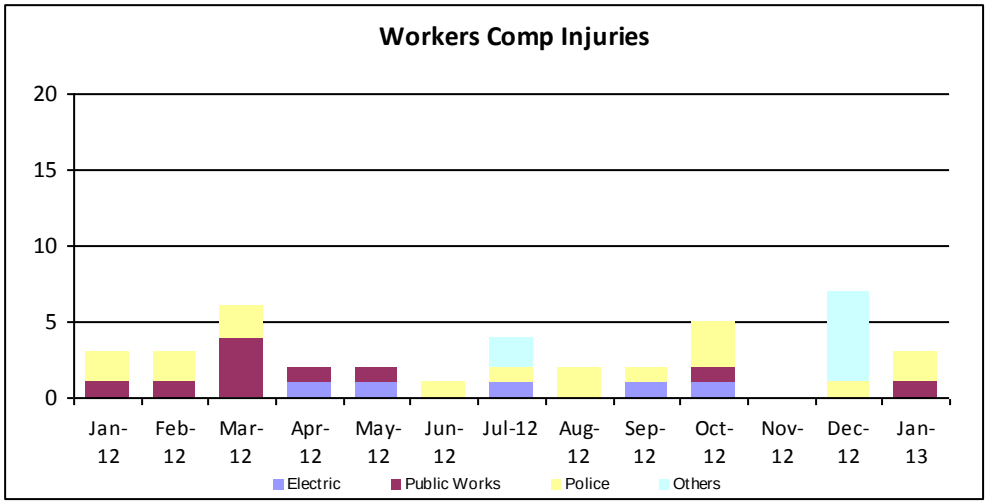
Electric: Electric Director, Electrical Engineer, Senior Lineman, Line Crew Superintendent (on terminal leave);

Public Works: (2) Utility Maintenance Mechanic I/ Wastewater, (2) Motor Equipment Operator I and II/Sanitation, Vehicle Maintenance -Mechanic I, Operations -Construction Manager, Buildings Craftsperson I & II, Custodian, Water/Wastewater Manager, (1) Motor Equipment Operator I/Streets, Motor Equipment Operation I (water), Motor Equipment Operator I (grounds)

Police: Records Unit Supervisor

All Other Departments: Library Clerk II, Library Assistant, Account Clerk III, Librarian, Inspector II (Fire Marshall); Administrative Assistant (Inspections); Building Supervisor (part-time)

HUMAN RESOURCES
continued



Electric: 0 Public Works: 1 Police: 2 All Other Depts.: 0

Turnover Statistics

	2010	2011	2012*	2013 (CYD)
Total Turnover %	5.57	6.75	11.00	0.87
Termination Turnover %	0.27	1.08	0.29	0.29
Resignation Turnover %	2.12	4.05	5.21	0.29
Retirement Turnover %	3.18	1.62	5.50	0.29

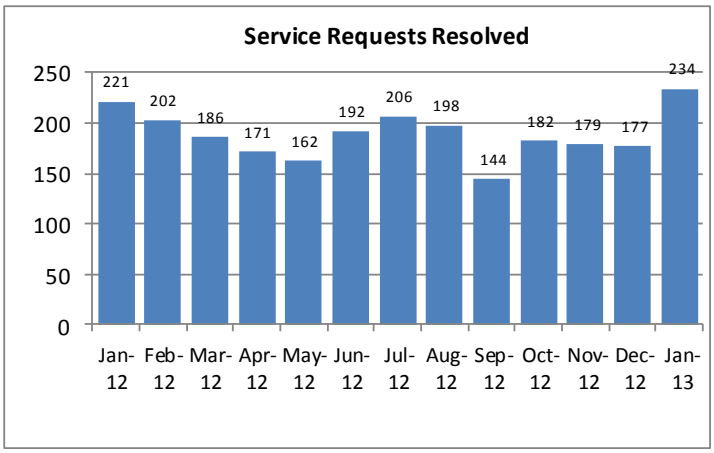
* Healthcare cost sharing implemented

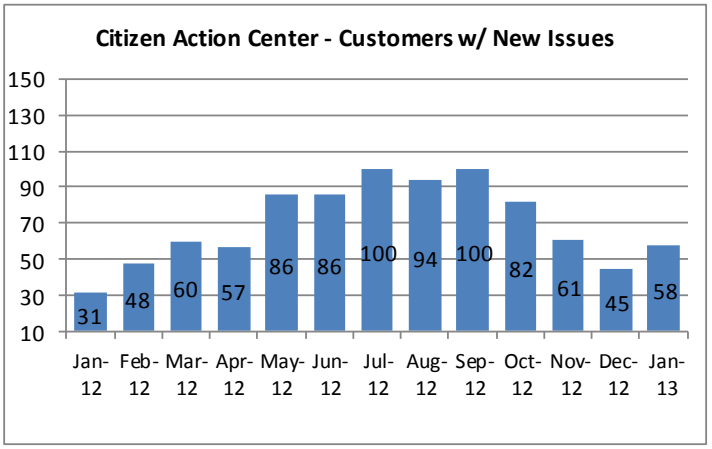
Average Employees

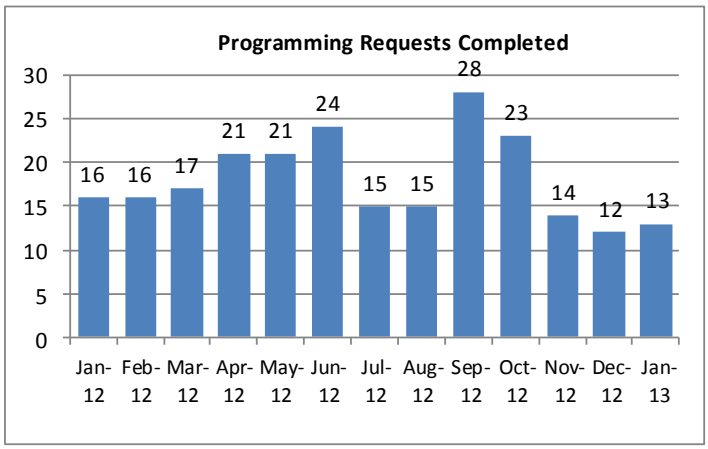
	2010	2011	2012*	2013(YTD)
Total Number of Employees Separating from Service	21	25	38	3
Average Number of Full-time Employees	362	356	333	329
Average Number of Part-time Employees	16	15	12	15

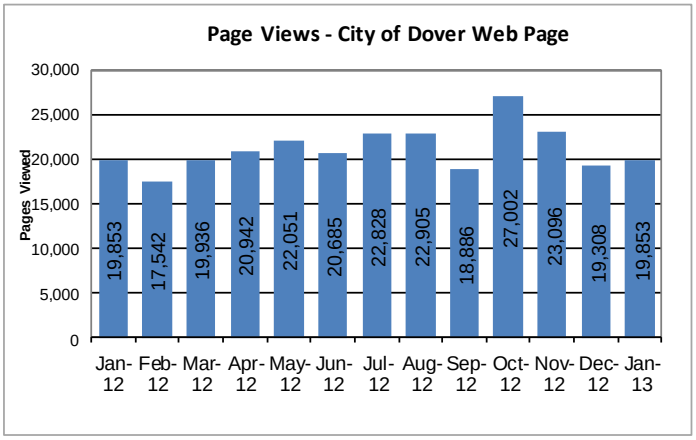
* Healthcare cost sharing implemented

INFORMATION TECHNOLOGY





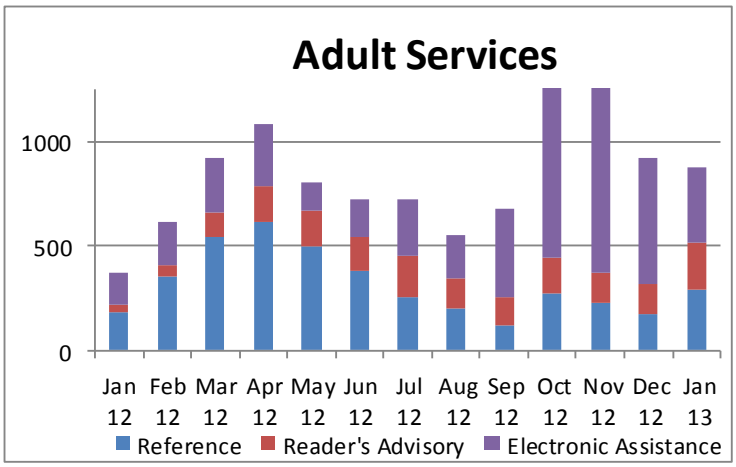


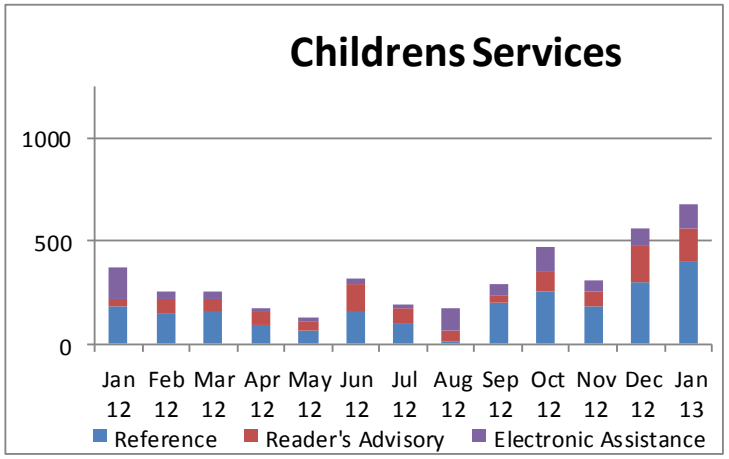


Performance Indicators	Current Month	Last Month	Same Month Last Year
iSeries Availability	100%	100%	100%
Server Availability	100%	100%	100%
AS/400 Connections *(concurrent/authorized users)*	N/A	N/A	N/A
PCs Supported	358	356	341
Scheduled PCs Replaced	-	-	-
Servers Supported	14	14	16
People Trained	4	19	4

Availability Statistics based on 7:00 AM until 5:00 PM Monday—Friday

LIBRARY





Reference – 295; Reader's Advisory – 224; Electronic Assistance – 354

Reference - 402; Reader's Advisory – 159; Electronic Assistance – 116

****We have amended our Electronic Assistance, Reader's Advisory & Reference transactions to more accurately represent the actual statistics.***

Circulation	Jan 13		FYTD 13		Jan 12		FYTD 12
Dover residents	21,231		128,018		16,070		114,729
Ebooks	1,132		6,193		725		1,012
Kent residents*	16,349		98,821		14,024		100,468
Non-county residents	2,283		14,216		2,102		12,162
Registrations							
Dover residents	427		2,551		197		1,365
Kent residents*	187		771		80		554
Non-county residents	12		77		8		69
Other							
Visiting Patrons	30,271		184,506		29,582		217,372
Meeting Room Usage	1,177		5,662		80		440
Photocopier Usage	2,034		8,651		1,332		9,181
Dial-A-Story	N/A		1,911		607		6,658
Computer Usage	4,579		26,217		3,951		28,978
Holds (Total)	6,705		38,498		7,019		49,091

***Breakout of Kent County Residential Statistics**

Circulation	Registrations
Harrington: 313	Harrington: 2
Smyrna: 1,384	Smyrna: 30
Milford: 134	Milford: 0
Outside City Limits: 14,518	Outside City Limits: 155

Total Registered Users: (Card Holders)

City: 19,932 Kent County: 13,152 Outside Kent County: 958

Other Points of Interest:

Inter/Interlibrary***: 73 items loaned out
47 items borrowed

Technical services: 1,258 items added
234 items deleted

Volunteers: 285.5 hours of service completed

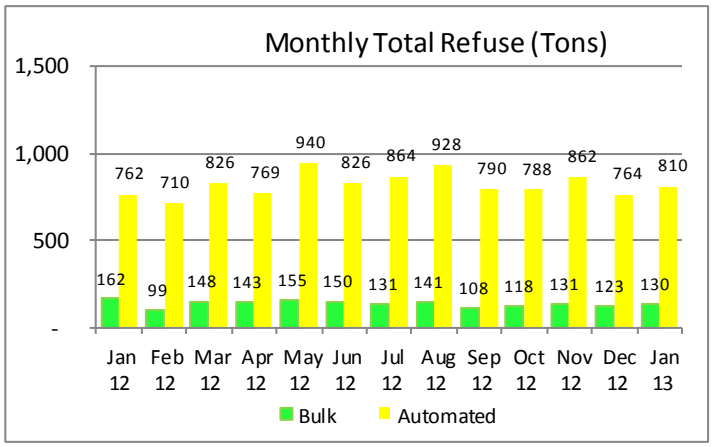
PUBLIC WORKS

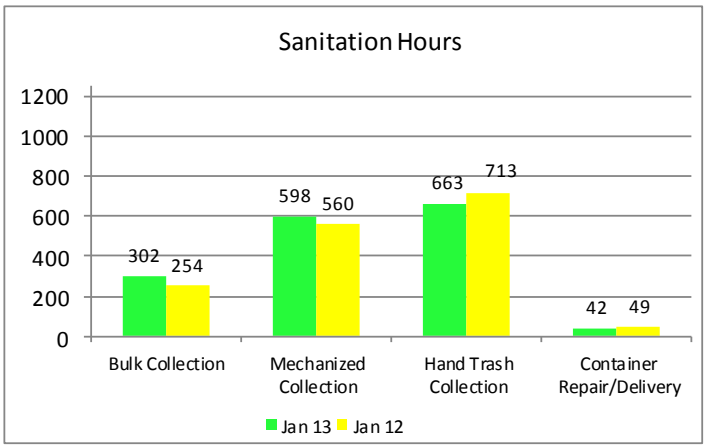
Administration

Administrative review and inspection services continued on all residential and commercial developments. The following residential subdivisions are in various phases of construction:

Oak Shadows	Emerald Pointe	Lexington Glenn
Village of Westover (Phase VI)	Farthing Woods	Eden Hill (Residential)
Patriot Village	Clearview Meadows	Village of Cannon Mill

Sanitation





	JANUARY 13	FYTD 13	JANUARY 12	FYTD 12
Trips to DSWA Sandtown Landfill	184	1,206	179	1,265
Total Tonnage to DSWA	939.89	6,678.58	912.57	7,217.04
90-Gallon Containers Delivered	29	184	18	136
300-Gallon Containers Delivered	7	23	5	23
Total Man Hours-containers Delivered	42	295	49	133

CURBSIDE RECYCLING STATS	TOTAL # OF HOUSEHOLDS COLLECTED	TOTAL # OF ACCOUNTS	WEIGHT/LBS.	AVE. LBS.
January 2013	20,239	8,683	289,860	14.26

PUBLIC WORKS
continued

Streets	JANAURY 13	FYTD 13	JANUARY 12	FYTD 12
Signed Installed	24	179	60	141
Signs Repaired	0	64	24	123
Curbs Painted Yellow (feet)	12	5,527	0	942
New Post Installed	0	29	7	46
Storm Catch Basins Repaired	0	1	1	27
Storm Catch Basin Repairing (Hrs.)	0	1	1	11
Storm Catch Basins Cleaned	1,317	1,761	1,631	1,835
Storm Catch Basins Cleaning (Hrs.)	316	626	448	697
Hot Mix Patching (Tons)	0	236	0	63
Hot Mix Patching (Hrs.)	0	283	0	420
Cold Mix Patching Hrs.)	64	345	32	261
Concrete Work (Hrs)	0	435	0	544
Concrete Patching (Cubic Yards)	0	4	0	1
Street and Alley Maintenance (Hrs)	168	1,184	168	1,184
Ditch Work (Hrs).	0	102	0	64
Street Sweeping (Miles)	672	4,895	1,234	5,555
Street Sweeping (Cubic Yards)	212	1,302	342	1,352
Leaves Collected (Cubic Yards)	368	14,455	475	14,674
Leaf Collection (Miles)	825	5,593	976	5,182

Grounds

Arborist Crew	JANUARY 2013	JANUARY 2012
Trees Trimmed	47	41
Trees Removed	13	24

- Completed cutting back the alleys in Sherwood.
- Removed a large fallen tree in the ditch at Mallard Pond.
- Assisted with removing three floating trees on Silver Lake and Mirror Lake.
- Removed a large fallen tree in the Puncheon Run stream.
- Turned in a group at stumps to “Miss Utility” to be ground out.

Beautification Crew

- Completed the cleaning of the entire inside of the greenhouse in preparation for spring planting.
- Began sowing annual/perennial seeds in the flats.
- Flagged traffic when removing floating Christmas trees from Silver and Mirror Lakes.
- Attended the Horticulture/Pesticide Conference to get CEU’s and viewed some presentations on new plants, container gardening and underutilized evergreen and deciduous tree species.

Mowing Crew

- Removed leaves from the Crossgates Park.
- Snow and ice removal from 4 miles of sidewalks and jogging trails after a couple of light snowfalls.
- Assisted with the collection and chipping of approximately 1,400 Christmas trees at residential locations.

Geographic Information Systems (GIS)

- Created large street map for the Dover Post Office.
- Printed Voter District maps for the City Clerk's Office.
- Printed 2013 Packet Calendar for City Clerk's Office.
- Printed various documents for the Finance Director to present during the Council meeting.
- Modify proposed alley abandonment map for 20 Carver Road.
- Printed snow quadrant maps.
- Created contracted grass area tables.
- Created map showing property owners around The Green.

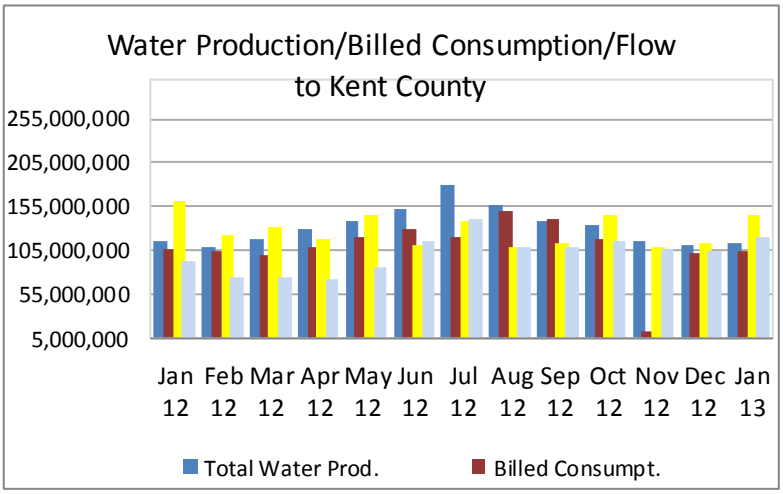
Fleet and Facilities Management

Fleet Maintenance
Work Orders: 58

Major Program Updates

Measure	January 2013	January 2012	DIFFERENCE
Scheduled Preventative Maintenance appointments being kept *(Quantity and Percentage)*	*10 out of 23 43.48% 6 Unscheduled PM's 19 No room in shop For PM, due to breakdowns Moved to February PM Schedule	6 out of 32 18.75%	+ 24.73 %
Facilities Management			
Routine work orders completed within 5 days *(Quantity and Percentage)*	26 out of 27 96.30%	30 out of 32 %	+ 2.55 %
Emergency work orders completed within 2 days *(Quantity and Percentage)*	4 out of 4 100%	11 out of 11 100 %	0 %

Water/Wastewater



ENGINEERING SUMMARY

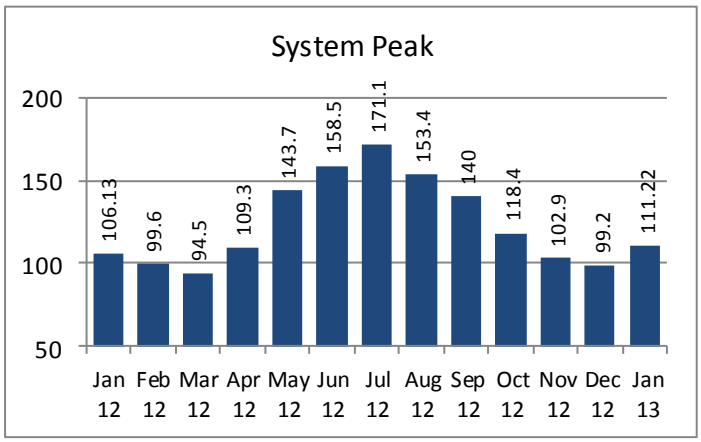
Major Program Updates	JANUARY 2013	JANUARY 2012	DIFF	FY13 YTD	FY12
State and Federal Violations	0 violations	0 violations	-	-	-
Water Quality Complaints	3	1	+2	41	65
Plan Review Completed Within 30 days of Submission	11 plan 100%	6 plan 100%	+5	49	47
Field Inspection Response within 48 hours of Request	10	29	-19	186	186

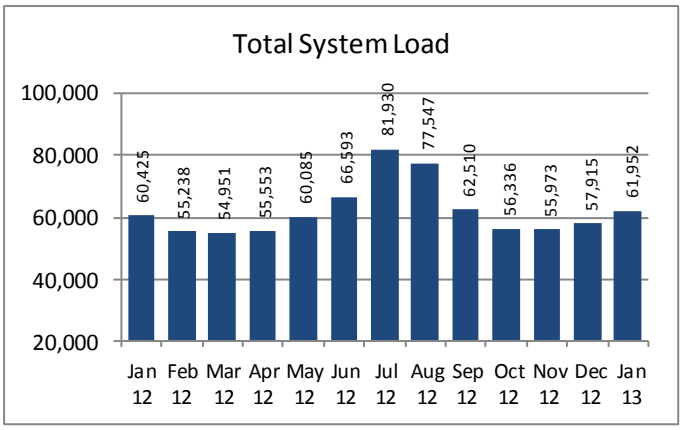
OPERATIONAL SUMMARY

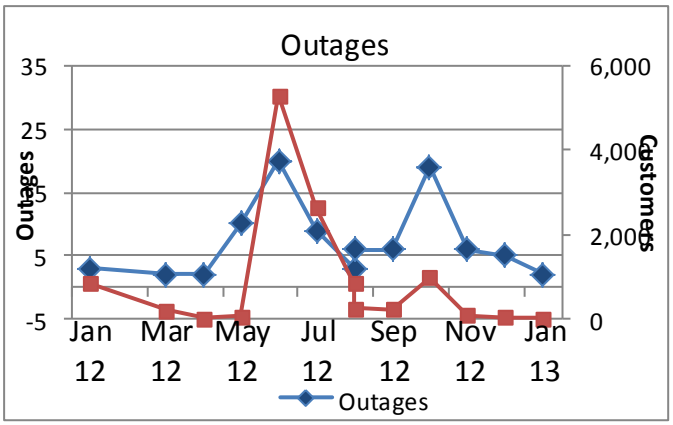
Task	JANUARY 13	JANUARY 12	CURRENT FY
Water Production - Daily Average	3,662,581	3,731,806	112,354,000
Average Field Response Time (goal is <30 minutes)	22.24	16.6	20.07
Water Mains Repaired	0	3	21
Water Service Lines Repaired	2	1	15
Wastewater Mains Repaired	0	0	3
Wastewater Service Lines Repaired	0	0	3
Sewer Lines Flushed - linear feet	72,804	79,512	541,918
Sewer Mains Videoed -linear feet	8,553	365	41,226
Total Fire Hydrants in Service	1,802	1,781	1,802
Total Water Meters in City Distribution System	14,089	13,999	14,089

PUBLIC UTILITIES

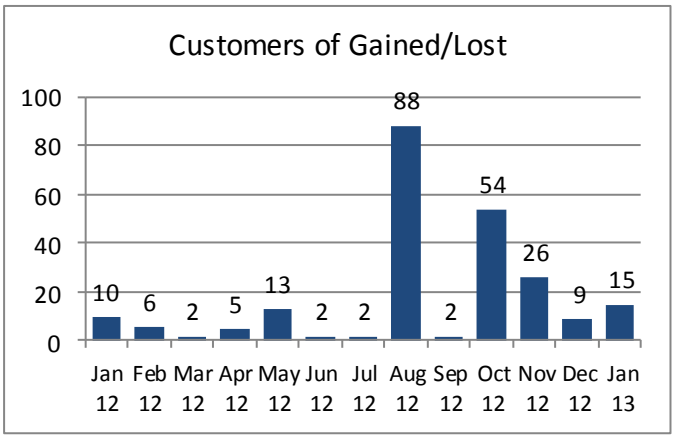
Electric







Outages: 2 Customers: 10



Electric Monthly Outage Report

The annual outage goal will be less than 295 minutes per customer, which is a Delaware Standard. This will be measured by calculating the System Average Interruption Duration Index.

FY 13 YTD	FY 12	FY 11
51.08	39.44	63.78

Controllable Outages *Annual goal is less than 40*		**Average Response Time** *Goal is less than 30 minutes*	
Month	**Year-to-date**	**Month**	**Year-to-date**
1	21	31.0 Minutes	27.72 Minutes

PROGRAM UPDATES	JAN 13	JAN 12	FY13 YTD
Tree Trimming	211	96	1589
Number of Oil Releases	0	0	0
Lost Time Accidents – All Electric Utility Divisions	0	0	2
New Services	15	10	181
Major Goals Completed in the Past Two Months			
Extended Fiber infrastructure to Woodbrook Professional Center.			

City Planner's Monthly Report

Planning, Inspections & Recreation

January 2013

Planning, Inspections & Recreation Highlights



- **High Attendance at the Pitts Center—**In January, the John W. Pitts Center saw its highest monthly total program attendance at (13,104) since opening in 2008!
- **Early Morning Gym Hours a Success—**Increased hours at the Pitts Center for early morning walkers and joggers without increasing our budget. By flexing staff schedules, we began opening the Pitts Center at 6:30 am. In the month of January, this early morning opening hosted 46 patrons on the indoor walking track.
- **National Monument Project—**The Planning Office spent much of January working with other City departments and the National Park Service to put the documentation together for The Green to be included in the proposed National Monument site for Delaware.
- **Bicycle/Pedestrian Subcommittee -**The Planning Office held a workshop for members of the public interested in learning more about the creation of the City's Bicycle and Pedestrian Subcommittee. Over 30 members of the public attended and others submitted interest by e-mail.
- **Vacant Buildings—**During the month of January staff registered 41 additional structures as vacant buildings for a total of 352 active registrations, and the City also collected $5,750 in Vacant Building Registration Fees.
- **Construction Permits**—Building permits were issued for rebuilding Serenity Place and for renovations at Old Navy at the Dover Mall.

Personnel and Training Updates

On January 16, 2013 Ann Marie Townshend, Janelle Cornwell, and Dawn Melson-Williams attended the Audio Web-Conference *Zoning for Small Business* held at the Dover Public Library Meeting Room.

On January 25, 2013 Maretta Purnell, Kathleen Still, Dean Holden, Ronald, and Fred Tolbert attended the Delaware Planning Education Program (Planning 101) Workshop held at the University of Delaware Paradee Center in Dover, Delaware.

Planning, Inspections & Recreation Revenue

Revenue Stream	FY '13 Budget		FY '13 Actual (YTD)	
Business License	$1,455,000	$	1,440,784	99%
Trailer License	$23,000	$	21,039	91%
Building Permits	$400,000	$	163,939	41%
Cert. of Occupancy	$9,000	$	4,220	47%
Public Occupancy	$9,000	$	8,084	90%
Lodging House	$12,000	$	14,643	122%
Plumbing/Heating/Air	$70,000	$	47,644	68%
Sprinkler	$25,000	$	13,154	53%
Rental Inspection Fee	$325,000	$	279,120	86%
Miscellaneous	$25,000	$	10,637	43%
Fire Protection Fees	$30,300	$	21,155	70%
Vacant Building Reg.	$15,000	$	33,250	222%
Total P&I Revenue	**$2,398,300**	**$**	**2,057,668**	86%
Recreation	$130,000		$69,202	53%

Looking Forward….

The following activities are planned for February and will be reported in the February Monthly Report:

- Pitts Goes Red!
- Work on Vacant Building and Crime Free Housing Ordinances
- Continued coordination with DelDOT, Dover/Kent MPO, and Capital School District regarding safe pedestrian access to the new Dover High School

PLANNING OFFICE

The Planning Office is part of the review process for certain types of construction activity permits (Building Permits, Sign Permits, etc.) and Certificate of Occupancy permits. For January 2013, Planning Staff was involved with review of 48 Permits and 4 Certificates of Occupancy permits (2013 Year to Date total of 52 Permits and COs compared to 61 year-to-date in 2012). Planning Staff also reviews new applications for Business Licenses and Rental Dwelling Permits.



The Green – Proposal as a National Monument

The Planning Office conducted a Public Workshop on January 23, 2013 for the adjacent property owners in regards to consideration of The Green as a National Monument and the associated Preservation & Conservation Easement. There were 15 attendees at the Workshop. Planning Staff also began work on preparing the Baseline Documentation for The Green.

Comprehensive Plan Implementation

Planning Staff continues to focus on the various implementation items identified in the *2008 Comprehensive Plan* as amended.

- The text amendment and Zoning Map amendment to update the **Airport Environs Overlay Zone (AEOZ)** as a result of the recent AICUZ Study for Dover Air Force Base began the formal review

process with a presentation at the January 14th Legislative Finance and Administration Committee Meeting. The amendments will be considered by the Planning Commission in February before final hearings by City Council in March.



- On January 22nd, the Planning Office a Public Workshop to gather interest in the **Bicycle & Pedestrian Sub-Committee** that will be formed. There were 30 attendees at the Workshop. Staff is seeking more detailed information from those attendees expressing interest in serving on the Sub-Committee in order to select a balanced committee.
- Other on-going efforts of the Planning Office include participating in planning for the Capital City Trail, participating in the planning and development design of Garrison Oak Technical Park, and research for future ordinance amendments related to the commercial zoning classifications.

New Dover High School Project (C-10-05/S-11-18)

Construction activities related to site improvements and the building construction activities continue at the new Dover High School project site. The applicant continues to work on the design for the east entrance. The safety concerns for pedestrian and vehicular traffic at the High School were an agenda item at the January 30th Safety Advisory and Transportation Committee meeting. As directed, the Planning Staff will continue to work the Capital School District to gather information on the walking student population, sidewalk availability, etc. The construction continues on the signalized west entrance (Dover High Drive) and Route 8 improvements.

Stormwater Compliance

With the assistance of Wesley College, staff worked on completing the annual report on our permit activities for 2012 to submit to DNREC in February. Additionally, a handout was distributed to businesses regarding maintenance of stormwater management facilities.

BOARD AND COMMISSION ACTIVITY

Board of Adjustment

The Board of Adjustment met on January 16, 2013. The next regular scheduled meeting of the Board of Adjustment is scheduled for February 20, 2013.

- **V-13-01 Variances at 127 South DuPont Hwy –** Approved variances for application V-13-01 with the condition that the front setback be located within 20ft of the right-of-way on South DuPont Highway which allows for the movement of the tanks and the canopy six (6) feet from the rear property line based on the testimony given and the conditions of the comments made in the Staff Report.
- **V-12-15 Variances at 35 Loockerman Plaza –** Approved variance for application V-12-15 based upon testimony given by Counsel and Engineering Principal and is provided in the staff recommendations for approval in the Staff Report. Approval is granted finding that the building as constructed will continue to be consistent with the surrounding area (Downtown environment and the Historic Zone) and the encroachment will be minimum in nature and visually almost non-existent.

Historic District Commission

The Historic District Commission met on January 17, 2013. The next Historic District Commission meeting is scheduled for February 21, 2013.

- **HI-12-06 Demolition of Building at 509 South State Street –** Received an update on project and then took action to re-table the application for building demolition at 509 South State Street in order to comply

with the previous meeting's decision seeking additional information in order to render a decision.

Planning Commission

The Planning Commission met on January 22, 2013 and took the actions summarized listed below. The next Planning Commission meeting is scheduled for February 19, 2013.

- **SB-13-01 Lands of 1151-1155 Walker Rd, LLC: Parcel Subdivision** – Conditional approval of the application SB-13-01 for subdivision into two lots and recommendation of approval of the waiver request to allow lot within frontage on a public street based on the applicant's acceptance of the DAC recommendations.
- **S-13-01 7-Eleven at 127 S DuPont Highway: Construction of Retail Store with Gas Pumps**— Conditional approval of Site Plan application S-13-01 and the waiver requests reduction of arterial street buffer and Tree Mitigation Plan as long as all DAC requirements and recommendations are met.

Dangerous Building/Demolition Status

The following buildings were declared dangerous by City Council:



- *488 North East Avenue* – An asbestos survey has been completed and abatement is being scheduled.
- *39 Primrose Drive* – Demolition should proceed in February.
- *126 N. Ann Avenue* – Permits were issued for renovations to the property.
- *212 N. Governors Avenue* – Sunnyfield Contracting demolished the structure and garage.
- *209 N New Street* – Chase Bank has requested additional time, and staff has worked to contact the property owner.
- *628 N West Street* – Progress has been made by the owner in removing clutter, trash and debris from the interior of the property. Exterior improvements are still required.
- *312/314 W Division St* – There has been no activity, and staff expects to initiate the demolition process shortly after the February 13, 2013 deadline set by City Council.
- *316 & 320 W Division St* – Progress has been made to repair the properties. Staff will continue to monitor the condition of the properties.

Code Enforcement Activity

Case Type	# cases current month	# cases YTD	% staff initiated current month	% staff initiated YTD
No valid rental permit	6	6	83%	83%
No valid building permit	7	7	71%	71%
Tall grass and weeds	1	1	100%	100%
Unregistered vehicle	5	5	80%	80%
Abandoned vehicle	21	21	95%	95%
Annual Housing Inspection	40	40	93%	93%
Property Maintenance – Exterior	67	67	73%	73%
Electric Termination	3	3	100%	100%
Dover Code of Ordinances	57	57	86%	86%
Zoning	10	10	80%	80%
Total Cases	**217**	**217**		
Total # of Inspections				
For Month	**344**			

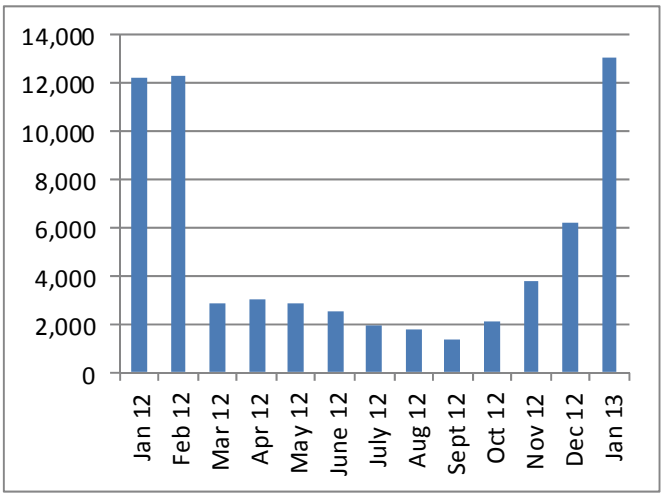
Fire Marshal's Office, Building Inspections & Licensing Summary

LIFE SAFETY

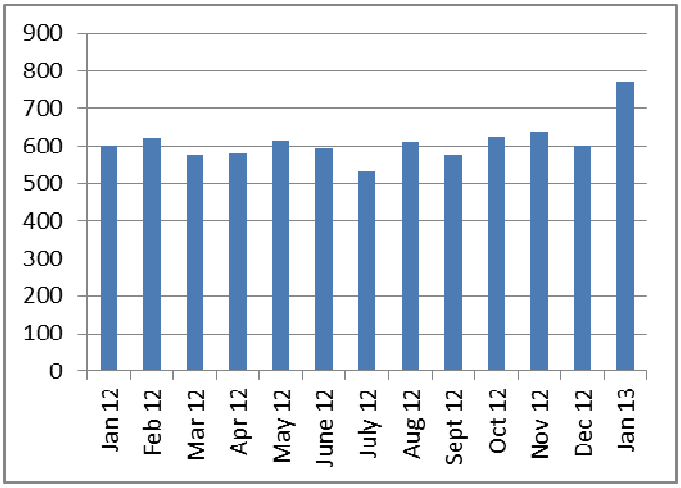
Inspections	Jan 13	FYTD 13	JAN 12	FYTD 12
Fire Protection Inspections (new & existing)	15	127	15	351
Fire Code Inspections	25	74	20	296
Inspection Deficiencies	5	66	5	368
Certificate of Occupancy	9	36	5	19
Accidental	$4000.00	$6450.00	$80,000.00	$205,010.00
Incendiary	$1000	$1100.00	$0	$59,500.00
Undetermined	$300	$0	$0	$20,000.00
PERMITTING AND LICENSING				
Permits Issued	**JAN 12**	**FYTD 13**	**JAN 12**	**FYTD 12**
Administrative Permit	3	17	1	13
Building Addition/Renovation Permits	27	176	34	221
Building Permits	2	80	7	101
Demolition Permits	4	27	3	12
Fence Permits	4	49	11	64
Fire Prevention Permits	12	62	9	46
Mechanical Permits	22	192	14	164
Plumbing Permits	26	204	36	252
Sign Permits	21	144	27	161
Swimming Pool Permits	0	10	0	6
Business Licenses	33	962	36	1,340
Merchant Licenses	8	256	3	265
Contractor Licenses	22	640	31	705
Lodging House Licenses	18	49	3	8
Mobile Homes	17	217	24	297
Public Occupancy	113	298	34	78
Rental Dwelling	1614	2522	389	487
BUILDING INSPECTIONS				
	JAN 13	**FYTD 13**	**JAN 12**	**FYTD 12**
Building	437	1,973	260	2,089
Plumbing/Mechanical	364	2,149	325	2,455
Certificate of Occupancy	4	60	4	67

John W. Pitts Center Usage

Total Program Attendance



Facility Usage By The Hour



Program Attendance**	JANUARY 13		FYTD 13		JANUARY 12		FYTD 12
Total	13,104		30,310		12,189		29,163
Open Gym	1,045		5,465		795		4,503
Fitness Classes	394		2,169		212		2,038
Leagues	9,702		16, 877		9,060		16,505
Camps	0		254		0		348
Sports Classes	201		908		278		1,038
Meetings & Rentals	1,762		4,555		1,838		4,602
Enrichment Classes	0		82		6		129

Facility Usage By The Hour	JANUARY 13		FYTD 13		JANUARY 12		FYTD 12
Open Gym	415		3,199.25		314.75		3,048.5
Fitness Classes	52.5		304.5		32		288
Leagues	241		458		149.5		365.5
Camps	0		49		0		44
Sports Classes	23		113		19.5		135
Meetings & Rentals	39		192.5		80.75		233.75
Enrichment Classes	0		41.5		6		60
Total Facility Usage Hours	770.5		4,357.75		602.5		4,174.75

We are issuing FREE Recreation Center ID Cards to track facility usage during Public Open Gym Periods.
The statistics listed below reflect those that have completed the registration.

Open Gym Registrations:

Total ID cards issued: 5,466
City Residents: 2,419 (44%)
Non-City Residents: 3,047 (56%)
Kent County Residents: 2,526 (46%)
Sussex County Residents: 185 (3%)
New Castle County Residents: 110 (2%)
Out of State Residents: 226 (4%)

DOVER
FIRE DEPARTMENT



JANUARY
2013

Incident Type Report (Summary)

Dover Fire Department

Date Range: From 01/01/2013 to 01/31/2013

Incident Type		Count	Pct of Incidents	Total Est Loss	Total Est Loss
1 Fire					
111 Building fire		1	1.12%	$0	0.00%
113 Cooking fire, confined to container		12	13.48%	$0	0.00%
118 Trash or rubbish fire, contained		1	1.12%	$0	0.00%
150 Outside rubbish fire, other		2	2.25%	$0	0.00%
151 Outside rubbish, trash or waste fire		1	1.12%	$0	0.00%
	Totals	**17**	**19.10%**	**$0**	**0.00%**
2 Overpressure Rupture, Explosion, Overheat(no fire)					
	Totals	**0**	**0.00%**	**$0**	**0.00%**
3 Rescue & Emergency Medical Service Incident					
322 Motor vehicle accident with injuries		2	2.25%	$0	0.00%
352 Extrication of victim(s) from vehicle		2	2.25%	$0	0.00%
	Totals	**4**	**4.49%**	**$0**	**0.00%**
4 Hazardous Condition (No Fire)					
411 Gasoline or other flammable liquid spill		2	2.25%	$0	0.00%
412 Gas leak (natural gas or LPG)		3	3.37%	$0	0.00%
413 Oil or other combustible liquid spill		1	1.12%	$0	0.00%
440 Electrical wiring/equipment problem, other		3	3.37%	$0	0.00%
442 Overheated motor		3	3.37%	$0	0.00%
445 Arcing, shorted electrical equipment		1	1.12%	$0	0.00%
451 Biological hazard, confirmed or suspected		1	1.12%	$0	0.00%
	Totals	**14**	**15.73%**	**$0**	**0.00%**
5 Service Call					
500 Service Call, other		3	3.37%	$0	0.00%
511 Lock-out		1	1.12%	$0	0.00%
520 Water problem, other		1	1.12%	$0	0.00%
521 Water evacuation		1	1.12%	$0	0.00%
522 Water or steam leak		1	1.12%	$0	0.00%
531 Smoke or odor removal		2	2.25%	$0	0.00%
550 Public service assistance, other		1	1.12%	$0	0.00%
553 Public service		1	1.12%	$0	0.00%
554 Assist invalid		1	1.12%	$0	0.00%
	Totals	**12**	**13.48%**	**$0**	**0.00%**
6 Good Intent Call					
600 Good intent call, other		4	4.49%	$0	0.00%
611 Dispatched & canceled en route		6	6.74%	$0	0.00%
622 No incident found on arrival at dispatch address		1	1.12%	$0	0.00%
651 Smoke scare, odor of smoke		2	2.25%	$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke		1	1.12%	$0	0.00%
	Totals	**14**	**15.73%**	**$0**	**0.00%**
7 False Alarm & False Call					
700 False alarm or false call, other		9	10.11%	$0	0.00%
710 Malicious, mischievous false call, other		1	1.12%	$0	0.00%
730 System malfunction, other		2	2.25%	$0	0.00%
733 Smoke detector activation due to malfunction		3	3.37%	$0	0.00%
740 Unintentional transmission of alarm, other		1	1.12%	$0	0.00%

Incident Type Report (Summary)

Dover Fire Department

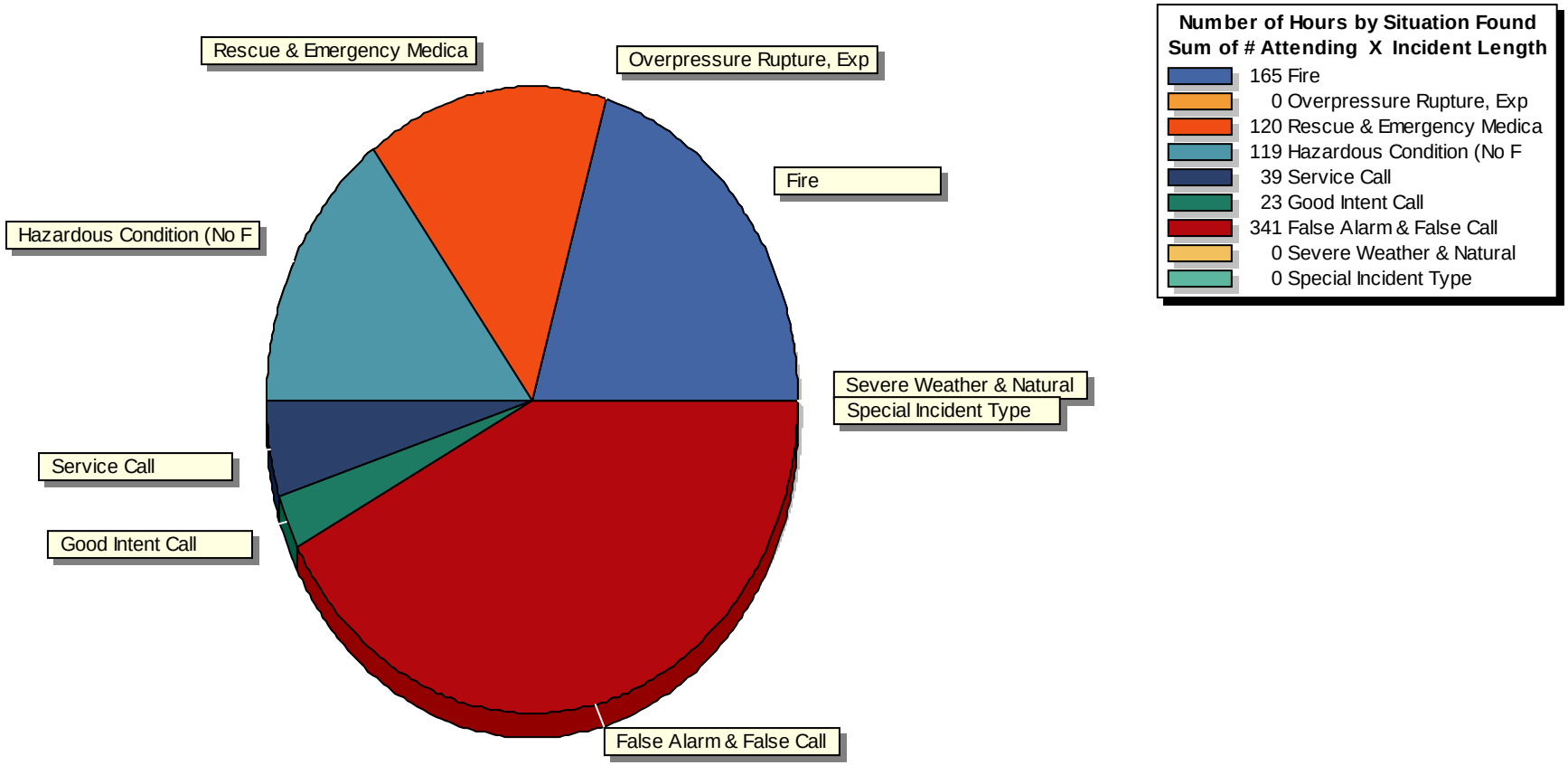
Date Range: From 01/01/2013 to 01/31/2013

Incident Type		Count	Pct of Incidents	Total Est Loss	Total Est Loss
741 Sprinkler activation, no fire - unintentional		1	1.12%	$0	0.00%
742 Extinguishing system activation		1	1.12%	$0	0.00%
743 Smoke detector activation, no fire - unintentional		1	1.12%	$0	0.00%
744 Detector activation, no fire - unintentional		3	3.37%	$0	0.00%
745 Alarm system activation, no fire - unintentional		6	6.74%	$0	0.00%
	Totals	**28**	**31.46%**	**$0**	**0.00%**
8 Severe Weather & Natural Disaster					
	Totals	**0**	**0.00%**	**$0**	**0.00%**
9 Special Incident Type					
	Totals	**0**	**0.00%**	**$0**	**0.00%**
	Totals	**89**		**$0**	

Manpower Hours by Sitation Found

Date Range: From 01/01/2013 to 01/31/2013

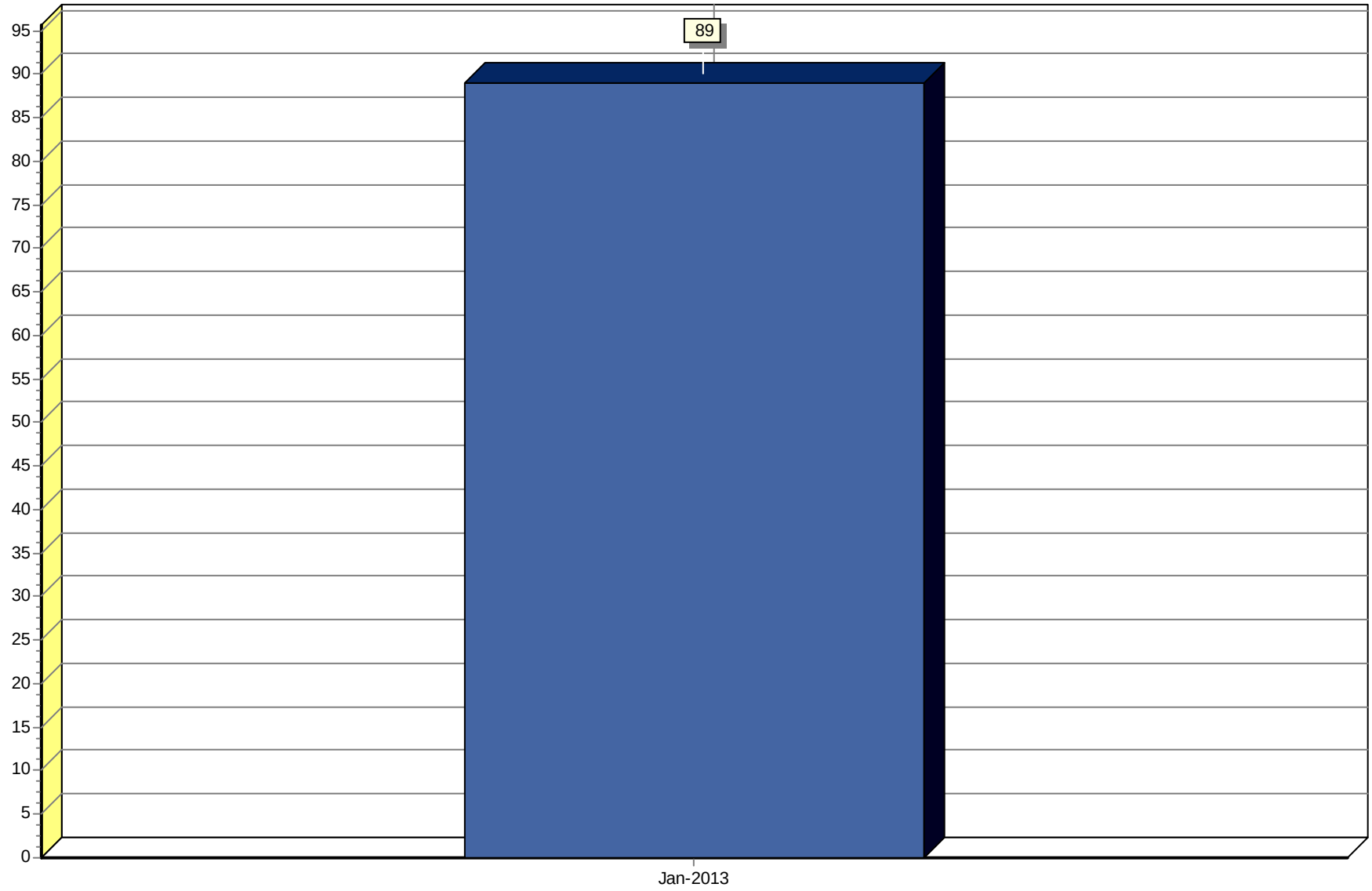
Dover Fire Department



Alarms by Month of Year

Dover Fire Department

Date Range: From 01/01/2013 to 01/31/2013



Incident Run Log

Dover Fire Department

Date Range: From 01/01/2013 to 01/31/2013
Company: All Companies
Sorted by: Incident Number

Date	FDID	Incident#	Alarm	###	Address	Suite	Type
01/01/2013	30046	2013-000001	04:00	127	SAXTON RD		Building fire
		On 01/01/13 at 0356 hrs, the Dover Fire Department was dispatched to 127 Saxton Rd for a working house fire. L1, under the direction of Deputy Chief M. Carey, arrived on scene to find a one-story, single family dwelling, with fire showing from the roof. L1 secured a hydrant and advanced a 1-3/4 attack line for an aggressive interior attack. E7 arrived on scene and provided the truck company functions. E2 arrived on scene and preformed the primary and secondary searches which proved negative. E41-1 provided the RIT.E6 assisted with overhaul. The scene is being investigated by the State Fire Marshal's office.		
01/01/2013	30046	2013-000002	15:21	255	WEBBS LN	C	Cooking fire, confined to container
		Ladder 1 A reported light smoke coming from apartment 32C. Maintenance was on scene but left. I approved forcible entry into apartment 32C. No one was home at the time. Ladder ones crew found a pot on the stove burning. Ladder 1 did positive ventilation to the apartment complex. Turned over to building maintenance.					
01/01/2013	30046	2013-000003	15:58	820	CARVEL DR	H	Smoke detector activation due to malfunction
		Ladder 1 A reporting smoke detector activation of Z2SD5 entryway of laundry room. crew investigated with nothing found. Ladder 1 returned with alarm still sounding waiting on maintenance to reset.					
01/01/2013	30046	2013-000004	20:57	123	REESE ST		Outside rubbish fire, other
		resident was burning his Christmas tree. I advised him of the proper way to burn in the city limits. The resident put the fire out before we arrived on scene.					
01/02/2013	30046	2013-000005	18:48	1137	S STATE ST		Alarm system activation, no fire - unintentional
		On arrival found a pull station activated after being struck by a basketball in the Gym. Maintenance was reseting alarm on arrival. Dover 17 Cleared.					
01/03/2013	30046	2013-000006	09:48	1030	FORREST AVE	109	Electrical wiring/equipment problem, other
		Crews found and electrical circuit box shorting out. Power was secured to the box and units cleared. The scene was turned over to FM4					
01/03/2013	30046	2013-000007	19:48	123	N DUPONT HWY		Electrical wiring/equipment problem, other
		Crews found a small work station on fire, that was put out prior to our arrival. Crews secured the work station and checked for extension, The scene was turned over to Fm1.					
01/04/2013	30046	2013-000008	10:27		RIDGELY AND FULTON STREETS		Good intent call, other
		REPORTED A BOX TRUCK WITH INSULATION WAS SMOKING. ONE CALL. ON ARRIVAL VEHICLE HAD LEFT AREA. NO SERVICES NEEDED.					
01/04/2013	30046	2013-000009	18:39	225	S STATE ST		False alarm or false call, other
		Investigated incident. Units 224 and 225 are connected within the fire alarm. Occupant in 224 pulled the pull station inside the front door to see if it work. Incident was placed under fire watch untill owner could come and reset alarm.					
01/05/2013	30046	2013-000010	02:08	414	E WIND DR		Electrical wiring/equipment problem, other
		L1, E7, E2 RESPONDED FOR AN ODOR OF SMOKE IN THE RESIDENCE. THEY ARRIVED AND INVESTIGATED AND IT COULD NOT BE DETERMINED WHAT THE SMELL WAS OR WHERE IT WAS COMING FROM . HOMEOWNER ADVISED TO KEEP AND EYE ON THINGS AND CALL BACK IF NECESSARY.					
01/05/2013	30046	2013-000011	21:30	50	GLENN STREET		Gas leak (natural gas or LPG)
		Crews responded for report of a smell of gas around the above area. Crews arrived and Chief West assumed command. Crews checked the surrounding streets and found it to swamp gas causing the smell. Scene was placed under control .					
01/06/2013	30046	2013-000012	02:47	522	GREENHILL RD		Smoke or odor removal
		On arrival found a skunk odor in the house mistaken for gas. Residence checked with negative results.					
01/06/2013	30046	2013-000013	19:03		WEBBS LANE		Malicious, mischievous false call, other
		On arrival found a pull station activated inside the front door of Building D. Crews checked the building with negative results.					
01/06/2013	30046	2013-000014	19:08	640	S STATE ST		Oil or other combustible liquid spill
		Responded to the above location for a report of a diesel spill on the 3rd floor. While en route dispatch advised that denrec would be making a response as well. Arrived on location along with 54 units and all crews did a walk through of the building to find some fuel had leaked to the second floor. Management from KGH advised 18 that there was no need for denrec they were going to contact serv-pro. Scene was placed under control and turned over to Management and FM1.					
01/07/2013	30046	2013-000015	15:50	335	CRICKLE CREEK LN		Good intent call, other
		Homeowner states that she smelled gas coming from her fireplace. Upon arrival homeowner had turned off gas to fire place. I was unable to get a reading and asked her to turn it back on. I still was not able to get a reading. I adviced her that I was not getting a reading and that if she felt unsafe to turn it off and call chesapeake utilities to come and check it out.					
01/07/2013	30046	2013-000016	20:30	319	BILLY MITCHELL LN		Trash or rubbish fire, contained
		L1 RESPONDED TO APT D304 FOR REPORT OF SMOKE IN THE RESIDENCE. IT WAS FOUND THAT THE RESIDENT DISCARDED ASHES FROM A CIGARETTE INTO HER TRASH CAN INSIDE THE APARTMENT. SHE EXTINGUISHED SAME PRIOR TO FD ARRIVAL.					
01/08/2013	30046	2013-000017	07:16	103	PAR HAVEN DR	K	Cooking fire, confined to container
		Writer completed a walk through of the building and found smoke detector 1 activated on the first floor. Occupents advised writer that the occupent of apartment 12 burned food and left the area. FM 2 was notified and writer cleared.					
01/09/2013	30046	2013-000018	16:10		S STATE ST & S DUPONT HWY		Extrication of victim(s) from vehicle
		Upon arrival pts did not need to be extricated. Crews of R1 and E7 assisted with medical care, and placed oil dry on the road. B-41 transported 1 to KGH ER and A-41 transported 2, including a minor to KGH ER.					
01/09/2013	30046	2013-000019	18:45	538	BAY RD		Alarm system activation, no fire - unintentional
		On arrival fire alarm was reset prior to FD arrival. Crews walked through the building with negative results.					

Date	FDID	Incident#	Alarm	###	Address	Suite	Type
01/10/2013	30046	2013-000020	08:49	1012	S GOVERNORS AVE		Public service
		18 RESPONDED TO ABOVE FOR REPORT OF A SMALL CHILD CALLING 911 SEVERAL TIMES STATING THERE WAS A FIRE. DOVER PD ARRIVED AND FOUND A 3 YEAR FEMALE IN POSSESSION OF A 911 PHONE MAKING THE CALLS. THE PHONE WAS SECURED AND SCENE WAS TURNED OVER TO DOVER PD.					
01/10/2013	30046	2013-000021	13:49	383	N DUPONT HWY		Biological hazard, confirmed or suspected
		18 RESPONDED TO ABOVE FOR REPORT OF A BIOLOGICAL HAZARD. WRITER ARRIVED AND FOUND TWO BOXES CONTAINING MEDICAL SUPPLIES. ALL WAS TAKEN INTO FD CUSTODY AND TURNED OVER TO DOVER PD EVIDENCE FOR DESTRUCTION.					
01/10/2013	30046	2013-000022	15:07	51	WEBBS LN	H	Cooking fire, confined to container
		L1 RESPONDED TO ABOVE FOR REPORT OF ALARM SOUNDING. CREWS INVESTIGATED AND FOUND UNATTENDED COOKING IN APT 309. SCENE WAS PLACED UNDER CONTROL.					
01/10/2013	30046	2013-000023	16:47	119	LINDEN CT		Cooking fire, confined to container
		L1, E7 responded to above for report of smoke detector activation. L1 arrived and Chief West assumed command. L1s crews investigated and found the smoke from the stove while cooking set the detector off. Placed under control .					
01/11/2013	30046	2013-000024	21:18	51	WEBBS LN	D	False alarm or false call, other
		WRITER COMPLETED A WALK THROUGH OF THE BUILDING WITH NEGATIVE RESULTS. THE ALARM WAS RESET PRIOR TO OUR ARRIVAL BY ADVANTEC. DISPATCH WAS ADVISED THE ALARM WAS SOUNDING FOR APPROX. TWO HOURS BEFORE THEY CALLED.					
01/12/2013	30046	2013-000025	09:39	425	BEUVALE LN		Smoke scare, odor of smoke
		Crews found a small fan on the second floor with a motor burned up. There was no extension or need for positive pressure.					
01/12/2013	30046	2013-000026	10:04	36	THE GREEN		Dispatched & canceled en route
		Recieved a call for structure fire from kent center. While on the call disptached recieved a call from the owner advising she burned a pot and everything was fine. Writer cancelled the response.					
01/12/2013	30046	2013-000027	12:28		FORREST AVE		Motor vehicle accident with injuries
		Motor Vehicle Collision in the intersection. One SUV on its side with one patient removed from vehicle. Vehicles roof was removed and patient extricated. BLS injuries.					
01/12/2013	30046	2013-000028	20:27	400	COUNTRY DR		Gas leak (natural gas or LPG)
		Upon arrival Ladder 1 crew found nothing evident of a gas leak.					
01/13/2013	30046	2013-000029	05:55	1358	FORREST AVE		Gasoline or other flammable liquid spill
		Upon arrival found about 15 to 20 gallons of fuel in the gas station. Eng 2 driver and myself applied oil dry.					
01/13/2013	30046	2013-000030	19:55	1910	WHITEOAK RD		Extrication of victim(s) from vehicle
		Units dispatched to a report of a downed aircraft in the area of Bayside Dr and Rt 9. After searching for approx 90 mins, the downed aircraft a single engine Piper type airplane was located in a strip of trees off of Whiteoak Rd in the area of SR1. The downed aircraft had a single male pilot that was deceased and a DOPA was granted to ALS on scene. Medical examiner arrived and began investigation until arrival of FAA. FAA and NTSB units arrived on scene and assumed command of scene. Dover Fire units remained on scene to extricate remains after the OK from Medical examiner and FAA.					
01/15/2013	30046	2013-000031	03:39	144	KINGS CLIFF		Assist invalid
		ASSISTED 63 WITH LIFTING PATIENT FROM FLOOR BACK INTO WHEELCHAIR.					
01/15/2013	30046	2013-000032	10:43	211	DELAWARE AVE		Public service assistance, other
		Stand-by at station 1 for Jack Markell inauguration.					
01/15/2013	30046	2013-000033	11:12	303	DOVEVIEW DR		System malfunction, other
		Ladders 1 crew investigated and found alarm panel saying a phone line connection failure. FM 1 on location as well placed building on fire watch till the problem has been fixed.					
01/15/2013	30046	2013-000034	23:43	303	DOVEVIEW DR		Water or steam leak
		WRITER RESPONDED TO ABOVE FOR REPORT OF ALARM SOUNDING IN BUILDING 300 . UPON ARRIVAL WRITER CHECKED THE PANEL AND NOTICED A WATERFLOW ACTIVATION. NO LEAKS WERE PRESENT IN BUILDING 300 OR 400. THE PUMPHOUSE WAS ACTIVATED AND RUNNING HOWEVER. FORCIBLE ENTRY WAS MADE TO THE PUMP HOUSE DUE TO MAINTENANCE NOT HAVING A KEY TO THE BUILDING. ONCE INSIDE WRITER LOCATED THE MAIN FIRE PUMP RUNNING AND LEAKING WATER OUT OF SAME. ALARMS WERE SILENCED AND THE SCENE WAS TURNED OVER TO BUILDING MAINTENANCE AND THE ALARM COMPANY WAS ALSO SENDING A REPRESENTATIVE TO WORK ON SAME.					
01/16/2013	30046	2013-000035	08:07	35	COMMERNCE WAY	SUITE	False alarm or false call, other
		Crews found a pull station knocked off the wall by a fork lift. The walk through of the building was negative and units cleared.					
01/16/2013	30046	2013-000036	10:22	1131	BAY ROAD LOT 144		Service Call, other
		Assist B-63 put patient back into bed.....					
01/17/2013	30046	2013-000037	14:14	750	HOLLY DR		Overheated motor
		On arrival found smoke in the basement coming from the rear of the dryer. Crews investigated and found a water pump from the washer to the sewer line had burned up. power secured to same all units cleared.					
01/17/2013	30046	2013-000038	15:57	500	PERSIMMON TREE LA	2	Dispatched & canceled en route
		Maintenance called and stated people were smoking in the hallway and set off the detector. Maintenance was instructed to reset the fire alarm by FD.					
01/18/2013	30046	2013-000039	01:33	992	WHATCOAT DR		Gasoline or other flammable liquid spill
		Responded to the above location for gas leaking from a vehicle as the result of shots fired into the vehicle. Crew from Engine 3 used stay dry and scene was placed under control and returned.					
01/18/2013	30046	2013-000040	13:30	1567	MCKEE RD		Smoke detector activation, no fire - unintentional

Date	FDID	Incident#	Alarm	###	Address	Suite	Type
					CONSTRUCTION WORKERS SET ALARM OFF. BUILDING HAS BEEN PLACED ON FIRE WATCH AND TO ADVISE DISPATCH WHEN WORK IS DONE.		
01/19/2013	30046	2013-000041	10:28	411	S QUEEN ST		Smoke or odor removal
					Apartment 102 unattended cooking...occupant of 102 had a medical issue A-63 was called by Dover Police....Dover Police also forced entry into apartment...		
01/19/2013	30046	2013-000042	18:55	365	N DUPONT HWY		Extinguishing system activation
					RESPONDED TO THE ABOVE ADDRESS FOR A REPORT OF A GENERAL FIRE ALARM ACTIVATION. AN INVESTIGATION FOUND THE ANSUL SYSTEM IN THE KITCHEN WAS ACTIVATED FOR UNKNOWN REASONS. FM-1 RESPONDED AND ASSISTANCE WAS REQUEST FROM THE DEPT OF PUBLIC HEALTH. THE FACILITY WAS EVACUATED.		
01/19/2013	30046	2013-000043	21:15	365	N DUPONT HWY		Unintentional transmission of alarm, other
					RESPONDED TO THE ABOVE ADDRESS FOR A REPORT OF AN AUTOMATIC FIRE ALARM. AN INVESTIGATION FOUND A TECHNICIAN WAS WORKING ON THE SYSTEM AS A RESULT OF THE PREVIOUS ANSUL SYSTEM ACTIVATION. NO NOTIFICATION WAS MADE OF THE TEST.		
01/20/2013	30046	2013-000044	10:33	950	WHATCOAT DR		False alarm or false call, other
					Writer responded to above for report of fire alarm sounding. Writer arrived and found no such activation.		
01/20/2013	30046	2013-000045	17:44	1300	Farmview dr.		Cooking fire, confined to container
					Unattended cooking in Apt F		
01/20/2013	30046	2013-000046	19:09	864	S STATE ST		Detector activation, no fire - unintentional
					BASEMENT SMOKE DETECTOR ACTIVATION. UPON INVESTAGATING FOUND NOTHING.		
01/20/2013	30046	2013-000047	20:56	868	S STATE ST		Alarm system activation, no fire - unintentional
					pull station actativation. scene turned over to occupant		
01/21/2013	30046	2013-000048	17:39	255	WEBBS LN	E	Service Call, other
					VEHICLE LEAKING GAS. CREW FROM BRUSH 9 PUT DOWN STAY DRY TO CONTROL THE LEAK.		
01/21/2013	30046	2013-000049	19:13	1001	N DUPONT HWY	13	Overheated motor
					On arrival manager advised that the fire alarm had activated for a duct detector and their was smoke coming fro the duct work inthe front fo the store. Crews investigated same and found a HVAC unit on the roof had malfunctioned. Power was secured to same and units cleared. Building turned over to maintenance.		
01/22/2013	30046	2013-000050	14:11	1119	FORREST AVE		Alarm system activation, no fire - unintentional
					On arrival FM1 was on location with an alarm company perfroming a system test. DOver 17 cleared.		
01/22/2013	30046	2013-000051	17:03	105	N AMERICAN AVE		Good intent call, other
					E6, L1 responded to above for report of vapor coming from a chimney in the area. Crews investigated and found it was a heater pipe hooked to the chimney stack causing same. Was placed under control.		
01/22/2013	30046	2013-000052	21:45	41	S GOVERNORS AVE		Outside rubbish, trash or waste fire
					RESPONDED TO THE ABOVE ADDRESS FOR A REPORT OF A TRASH CAN ON FIRE WITH EXPOSURE TO A HOUSE. UPON ARRIVAL, UNITS FOUND A COD TRASH CAN MOSTLY EXTINGUISHED WITH DAMAGE TO PORCH LATTICEWORK. FM-2 WAS CALLED.		
01/23/2013	30046	2013-000053	00:29	1300	S FARMVIEW DR	F	False alarm or false call, other
					Crews completed a walk through of the building with negative results. Maintenance was notified and units cleared with the alarm still sounding.		
01/23/2013	30046	2013-000054	05:04	1300	S FARMVIEW DR	F	Dispatched & canceled en route
					Writer was notified of a walk in complaint at Dover Police that the alarm was still sounding from the prior False Alarm. Writer had dispatch contact maintenance to have him respond. FM was notified to respond during their normal business hours.		
01/23/2013	30046	2013-000055	08:31	15	WATERFALL DR		False alarm or false call, other
					Crews found a smoke detector sounding in a vacant home. Crews gained access through an unlocked garage door and completed a walk through with negative results. The property owner was notified through dispatch and units cleared.		
01/23/2013	30046	2013-000056	16:57	1300	S FARMVIEW DR	F	Cooking fire, confined to container
					The alarm was reset prior to our arrival by maintenance . Crews completed a walk through of the building and found unattended cooking in room F-1. Crews provided positive pressure and cleared.		
01/23/2013	30046	2013-000057	17:14	1300	S FARMVIEW DR	F	Gas leak (natural gas or LPG)
					While on scene of a cooking fire, crews discovered a gas leak at the main going into the building. Writier requested Chesapeke Utilities and had all units clear. The scene was turned over to FM2.		
01/23/2013	30046	2013-000058	23:45	1300	S FARMVIEW DR	F	Smoke detector activation due to malfunction
					woodmill building F was on Fire watch. Dover 21 responded to above address to investigate alarm activation. Building maintenance was on scene doing there building check as required. The maintenance man did say the alarm company was coming to replace bad detectors.		
01/24/2013	30046	2013-000059	12:36	127	SAXTON RD		Water evacuation
					Writer responded to above for report of water coming out of the front door. Writer noticed same and noticed the front door was unlocked. Writer entered the residence after announcing Fire Dept several times. Writer noticed once the front door was open a pvc water pipe in the ceiling in the front living room had been broken off and was evacuating water. Writer cleared and scene was turned over to City water and Electric.		
01/24/2013	30046	2013-000060	12:48	1202	WHITEOAK RD		Detector activation, no fire - unintentional
					On arrival occupant stated he had an electric heater in the bathroom that activated the alarm. Crews checked the building with negative results.		
01/24/2013	30046	2013-000061	21:01	105	N AMERICAN AVE		Smoke scare, odor of smoke
					Writer responded to above for vapor coming from chimney again. Writer noticed a light smoke coming from the heat stack but no major issue. Writer talked to landlord and advised her that the residence had no heat do to no oil in the tank located in the basement. Was placed under control and residents were advised to contact the city ref same.		

Date	FDID	Incident#	Alarm	###	Address	Suite	Type
01/25/2013	30046	2013-000062	07:24	1300	S FARMVIEW DR	D	False alarm or false call, other
		E6 responded to above for report of alarm sounding . Crews investigated and found no smoke detectors or pull stations activated in the building. Scene was turned over to building maintenance.					
01/25/2013	30046	2013-000063	09:18	605	BAY RD		Cooking fire, confined to container
		E6 responded to above for report of alarm sounding . Crew investigated and found someone burnt popcorn in common room microwave. Scene was placed under control.					
01/25/2013	30046	2013-000064	11:11	222	S DUPONT HWY		Overheated motor
		On the above date and time E6, L1, E3 responded for report of smoke in the ceiling area of above. Writer assumed command and crews were sent inside from E6 and E3. L1s crews checked the roof area for problems with the HVAC system. Crews found a HVAC system on the roof , above the kitchen area with burned insulation inside of the unit causing the smoke problem in the ceiling area. Power was secured to the entire building until HVAC professional fixes the system. Scene was placed under control and turned over to the Health Inspector and City FM.					
01/25/2013	30046	2013-000065	15:23	986	WHATCOAT DR	14	Cooking fire, confined to container
		THE CALL WAS RECEIVED AS AN OVEN FIRE WITH NO INJURIES AND ALL OCCUPANTS OUT OF THE APT. DOVER PD ARRIVED ON SCENE FIRST AND ADVISED THAT THE FIRE WAS OUT. E3 ARRIVED ON SCENE AND PASSED COMMAND TO E6 OFFICER, G. WHITT. ENGINE THREE'S CREW PROCEEDED INSIDE TO INVESTIGATE AND REQUESTED MECHANICAL VENTILATION FROM THE CREW ON E6. E3 OFFICER CONFIRMED THAT THE FIRE WAS OUT, WENT UNDER CONTROL, AND BOTH UNITS RETURNED. User: SHEPHERD, JAKE 1/25/2013 16:10:03					
01/25/2013	30046	2013-000066	19:55	640	S GOVERNORS AVE		Service Call, other
		CREW UNLOCKED THE VEHICLE AND REMOVED THE CHILD WHO WAS UN HARMED.					
01/25/2013	30046	2013-000067	20:47	1300	S FARMVIEW DR	D	False alarm or false call, other
		Writer completed a walk through of the building with negative results. Writer cleared and turned the scene over to maintenance.					
01/26/2013	30046	2013-000068	09:44	283	KENTWOOD DR		Cooking fire, confined to container
		E-3 on location to find a stove on fire with extension to the wall. Fm 28 was notified. E-3 crew did some minor overhaul..					
01/26/2013	30046	2013-000069	12:47	42	STEVENSON DR		Dispatched & canceled en route
		DISPATCHED TO ASSIST BLS AND ALS WITH A CPR. CANCELLED BEFORE ARRIVAL					
01/26/2013	30046	2013-000070	14:20	1243	COLLEGE PARK DR		Dispatched & canceled en route
		CALL FROM KENTCENTER ADVISING A WATER FLOW ALARM. SECOND CALL FROM ALARM COMPANY ADVISING PROPER PASSCODE AND WISHING TO CANCEL. CAR 2 WITH 20 CANCELLED UPON RESPONDING.					
01/26/2013	30046	2013-000071	16:29	835	BAY RD		Smoke detector activation due to malfunction
		Dover 21 on location of above address was have 2 large dinner events. Due to high volume of smokers smoking it set off the smoke detector in the basement.					
01/26/2013	30046	2013-000072	23:38	255	WEBBS LN	E	Alarm system activation, no fire - unintentional
		A resident called and said they were moving and hit a pull station which set off the fire alarm. Dover 21 investigated it to find a pull station ripped off the wall and the alarm had been silence by the resident that was moving. maintenance was called and informed to fix the pull station that night.					
01/27/2013	30046	2013-000073	20:39	1119	FORREST AVE		Water problem, other
		Responded to the above Apt bldg 403 Dove View for a report of water coming from the bldg. Arrived on location and noticed water coming from a closet on the outside of the Apt. Requested that dispatched have the city of Dover water dept make a response as well as maintenance. Water dept on arrived on location and secured the water to the bldg and maintenance secured the water to the sprinkler system. The outside closet door was opened and we found a busted pipe. Scene was placed under control and turned over to maintenance. FM 2 was informed of the problem and he advised that he would stop by Monday morning.					
01/28/2013	30046	2013-000074	08:00	330	W WIND DR		Cooking fire, confined to container
01/28/2013	30046	2013-000075	08:23	135	HAMAN DR		Cooking fire, confined to container
		CREWS FOUND AN OVEN FIRE THAT WAS EXTINGUSHED PRIOR TO OUR ARRIVAL. CREWS SECURED THE OVEN AND TURNED THE SCENE OVER TO FM1.					
01/28/2013	30046	2013-000076	15:01	1200	N DUPONT HWY		Sprinkler activation, no fire - unintentional
		Pipe broken on the roof.					
01/28/2013	30046	2013-000077	18:46	1200	N DUPONT HWY		False alarm or false call, other
		WRITER COMPLETED A WALK THROUGH OF THE BUILDING WITH NEGATIVE RESULTS. THE SCENE WAS TURNED OVER TO DSU POLICE AND THE BUILDING WAS PLACED ON FIRE WATCH.					
01/29/2013	30046	2013-000078	11:32	500	ANN MOORE ST		Detector activation, no fire - unintentional
		Smoke detector activation, unknown					
01/29/2013	30046	2013-000079	15:34	1131	N DUPONT HWY		No incident found on arrival at dispatch address
		Writer responded to above for report of black smoke in the area . Writer contacted several employees and checked the entire perimeter of the mall and Dover Downs finding no smoke or fire.					
01/29/2013	30046	2013-000080	20:22	1010	LAFFERTY LANE		Alarm system activation, no fire - unintentional
		E6 and writer responded to above for report of a heater that backfired. Crews investigated and found no issues . Alarm was reset prior to arrival .					
01/30/2013	30046	2013-000081	00:41	100	N. GOVERNORS AVE.		Motor vehicle accident with injuries
		MVC BLS only. 15 cleared all units.					
01/30/2013	30046	2013-000082	10:05	302	GOOCHS LN		Lock-out
		Writer responded to above for a child locked in a Red Chrysler Pacifica. Writer used the lock out kit and unlocked the vehicle. 2 year old child					

Date	FDID	Incident#	Alarm	###	Address	Suite	Type
was okay . No need for EMS.							
01/30/2013	30046	2013-000083	15:21	774	S STATE ST		Arcing, shorted electrical equipment
On arrival DPD was on scene and saw a transformer arching in the area of Gooden Ave and the Alley. City Electric Notified.							
01/30/2013	30046	2013-000084	20:14	231	N NEW ST		Outside rubbish fire, other
Small outside burn pit. Residents advised to keep it under control.							
01/31/2013	30046	2013-000085	03:21	1133	S LITTLE CREEK RD		Good intent call, other
Bad wiring on A/C unit. No need for FM							
01/31/2013	30046	2013-000086	08:40	805	RIVER RD		System malfunction, other
Engine 6 A reporting no activation could not find any alarm activation. Contacted fm2 and placed building on Fire watch.							
01/31/2013	30046	2013-000087	15:20	680	BAY RD		Steam, vapor, fog or dust thought to be smoke
Owner of a hyundai tiburon thought that her wheel was on fire. Nothing found by FD, only steam from the left rear brake.							
01/31/2013	30046	2013-000088	15:34	721	BACON AVE		Cooking fire, confined to container
Call for unattended cooking, unfounded							
01/31/2013	30046	2013-000089	17:45	247	E SHELDRAKE CIR		Dispatched & canceled en route
Dispatch recieved a call for an oven fire. While on the phone the rp stated to disregard because she just paniced and there was no problem with the oven. No units responded.							

Total Incidents: 89

FY 12-13 City Funded Account Balance Sheet

ACCOUNT	BUDGET	SPENT	BALANCE
Apparatus Repairs & Maintenance	$ 67,000.00	$ 39,401.53	$ 27,598.47
Building Maintenace Supplies	$ 1,650.00	$ 9.69	$ 1,640.31
Contractual Services	$ 16,587.00	$ -	$ 16,587.00
Electricity	$ 51,820.00	$ 2,894.80	$ 48,925.20
Gasoline	$ 19,050.00	$ 7,923.03	$ 11,126.97
Heating Expenses- Gas	$ 20,000.00	$ 4,960.36	$ 15,039.64
Medical Supplies	$ 700.00	$ -	$ 700.00
Office Supplies	$ 2,500.00	$ 627.63	$ 1,872.37
Other Equipment Repairs	$ 4,000.00	$ -	$ 4,000.00
Program Expenses	$ 36,630.00	$ 12,922.86	$ 23,707.14
Radio Repairs	$ 2,000.00	$ 1,085.07	$ 914.93
Safety & Security	$ 2,150.00	$ -	$ 2,150.00
Small Tools	$ 4,800.00	$ 1,265.00	$ 3,535.00
Telephone	$ 13,340.00	$ 3,286.25	$ 10,053.75
Training & Travel	$ 8,815.00	$ 2,542.50	$ 6,272.50
Uniforms & Firefighting Gear	$ 27,100.00	$ 4,470.95	$ 22,629.05
Water/ Sewer	$ 3,150.00	$ 716.62	$ 2,433.38

Balance as of: 01/31/13

Robbins Hose Company # 1, Inc.
Profit & Loss Detail
January 2013

	Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Expense									
Apparatus Repairs & Maintenance									
	Check	01/09/2013	787	Atlantic Emergency Solutions	Invoice # MOR2939MOP		City Fund Account	93.50	93.50
	Check	01/09/2013	788	Atlantic Emergency Solutions	MOR2887MOP-Eng 2		City Fund Account	264.00	357.50
	Check	01/09/2013	788	Atlantic Emergency Solutions	MOR2888MOP-Eng 3		City Fund Account	264.00	621.50
	Check	01/09/2013	788	Atlantic Emergency Solutions	MOR2889MOP-L-1		City Fund Account	264.00	885.50
	Check	01/09/2013	788	Atlantic Emergency Solutions	MOR2890MOP-Eng 6		City Fund Account	264.00	1,149.50
	Check	01/09/2013	788	Atlantic Emergency Solutions	MOR2891MOP-Eng 7		City Fund Account	264.00	1,413.50
	Check	01/09/2013	788	Atlantic Emergency Solutions	MOR2892MOP-Eng 4		City Fund Account	264.00	1,677.50
	Check	01/20/2013	792	Atlantic Emergency Solutions	Engine 6 Siren Repairs		City Fund Account	533.35	2,210.85
	Check	01/20/2013	798	Kunkel Auto Supply	Invoice # 056405050		City Fund Account	33.83	2,244.68
Total Apparatus Repairs & Maintenance								2,244.68	2,244.68
Electricity									
	Check	01/20/2013	795	City of Dover Utility	Acct # 44255-31966		City Fund Account	639.77	639.77
	Check	01/20/2013	796	City of Dover Utility	Acct # 44343-32052		City Fund Account	2,895.74	3,535.51
Total Electricity								3,535.51	3,535.51
Heating Expenses- Gas									
	Check	01/20/2013	794	Chesapeake Utilities	Acct # 01-72348-3180-1		City Fund Account	1,641.05	1,641.05
	Check	01/20/2013	794	Chesapeake Utilities	Acct # 01-300566-14195-1		City Fund Account	562.92	2,203.97
Total Heating Expenses- Gas								2,203.97	2,203.97
Program Expenses									
	Check	01/20/2013	799	Witmer Public Safety	Invoice- 1455434		City Fund Account	171.00	171.00
Total Program Expenses								171.00	171.00
Telephone									
	Check	01/09/2013	791	Verizon Wireless	Chief's Phone- $ 199.99		City Fund Account	335.73	335.73
	Check	01/20/2013	793	Chief Technologies, LLC	Website Hosting		City Fund Account	342.00	677.73
Total Telephone								677.73	677.73
Training & Travel Expenses									
	Check	01/20/2013	797	Delaware State Fire School	Invoice- 13-1777- Fit Testing		City Fund Account	100.00	100.00
	Check	01/20/2013	797	Delaware State Fire School	Invoice- 13-1776- FTO		City Fund Account	150.00	250.00
Total Training & Travel Expenses								250.00	250.00
Uniforms									
	Check	01/09/2013	789	Municipal Emergency Services	Invoice # 00368677_SNV		City Fund Account	847.78	847.78
	Check	01/09/2013	790	Signature Stitches	Invoice # 101		City Fund Account	316.70	1,164.48
Total Uniforms								1,164.48	1,164.48
Water/Sewer									
	Check	01/20/2013	795	City of Dover Utility	Acct # 44253-31964		City Fund Account	20.58	20.58
	Check	01/20/2013	796	City of Dover Utility	Acct # 44345-32054		City Fund Account	43.25	63.83
	Check	01/20/2013	796	City of Dover Utility	Acct # 44341-32050		City Fund Account	11.54	75.37
Total Water/Sewer								75.37	75.37
Total Expense								10,322.74	10,322.74
Net Ordinary Income								-10,322.74	-10,322.74
Net Income								**-10,322.74**	**-10,322.74**

Monthly Report

January 2013

Economic Development Office

2013 _01 Economic Development Monthly Report

- Provided an economic overview to Hilary Jones of Hospitality Appraisals, the company doing the appraisal for the Extended Stay Suites for Tom Kramedas.
- Conference call with Charlie Rodriguez of R&R Commercial Realty with regard to incentives for ILC at Enterprise Park.
- Conference call with Joe Zilcosky, DEDO, re ILC and price quotes for facilities in Sussex County and in Kent County.
- Reviewed Penoni Pump Station data with Gregg Moore and Jason Lyons for the Garrison Tract.
- Gave an interview to Anthony Prado from the Dover Post regarding the Downtown Dover Partnership's Annual Report.
- Teleconference with Stu Widom and Champe Fisher from Calpine regarding Cartanza right-of-way agreement and moving of fence by DP&L. Discussed the need for compensation for the City for the easement at Cartanza.
- Met with Mark Wagner of the Carpenters Union with regard to the EPC for the Calpine project.
- Discussed ILC with the Mayor, discussed the problem with the Playtex Plant and asked him to call ILC.
- Met with Val DeRocili regarding Chesapeake Supply and Capitol Scrap.
- Met with Joe Petrosky regarding the mortgage and note for 1 West Loockerman.
- Discussed with Becker Morgan the status of the stormwater review at Kent Conservation District for Calpine and the Garrison Tract.
- Teleconference with Calpine, Mayor Carey, Councilman Bonar in regard to the road loop, new sewer line, and the road from the Sun Park to Lot 7.
- Met with Mike Frebert regarding Brown Water recharge and the impact on property value on North DuPont Highway.
- Discussed with former Councilman Salters easements for parking on site for Inner City Cultural League.
- Informed Calpine that Jared Atkins from Kent Conservation District has comment letter with regard to stormwater plan on Lot 7.
- Provided Council with annual report for the Downtown Dover Partnership.
- Reviewed the RFP's for the DDP Building for Architectural and Engineering Fit-out with Ted Nutter and Ann Marie Townshend, made recommendation to DDP Board for awarding the bid.
- Conference call with Stu and Beth from Calpine to discuss the letter addressed to the Harmon's regarding annexation of their property into the City.
- Forwarded a copy of Ann Marie Townshend's letter to the Harmon's to Champ Fisher at Calpine.
- Attended the Tourism Board meeting and provided a briefing on economic development projects.
- Responded to Jim Waddington's request for a site for a 500,000 square foot warehouse space and discussed possible locations - Tilcon, Reichold Chemical, and McKee Business Park with Charlie Rodriguez.

- Discussed the easement with Constance Malmberg with regard to fence along Citizens Bank property.
- Met with Erin Cooper to discuss rezoning of 49 N New St for potential to construct a mixed use building.
- Attended KCI Open House.
- Attended Wilmington DEED meeting with Gary Patterson and became a member of DEED.
- Met with Councilman Bonar regarding Calpine.
- Signed the grant applications for Chesapeake Supply and Capitol Scrap for reimbursement of brownfield monies.
- Met with Jonathan Street to separate charges for North Street Parking Lot from North Street Infrastructure improvements on Kent Construction invoice.
- Met with attorney Jeff Young in reference to parking lot clean-up behind his office.
- Completed the credit card set-up with WSFS and the parking meter company.
- Met with Jim Waddington and provided overview of the Bayard Pharmacy and the Bayard Plaza.
- Attended the Legislative Briefing sponsored by the Greater Dover Committee at Delaware State University.
- Met with Mayor Carey and Beverly Jackson to develop the Economic Development Office Budget for FY14.
- Talked to Jeff Stone at DEDO regarding a site for a company looking for 100,000 square feet of manufacturing and food processing space.
- Prepared a summary of Garrison Infrastructure with a map for DEDO.
- Provided Jeff Stone information on the Garrison Tract regarding water, sewer, road and property tax rates.
- Met with Joe Petrosky regarding the former LEX site and a possible tenant.
- Discussed the easement with Gregg Moore that Reuben Salters has requested for the ICCL building.
- Discussed the national monument proposal with Lori James from Senator Carper's office and the potential economic impact for the City of Dover.
- Met with Henry Mast and reviewed the Bayard Pharmacy fit-out and timeframe.
- Toured the Bayard Plaza apartments.
- Met with Eric Mabus and discussed the impact fee abatements for the Bayard Pharmacy.
- Attended the Kent Profile unveiling at Dover Public Library.
- Met with Stu Widom to discuss easement arrangements at the Cartanza substation.
- Met with Bob Ruggio to discuss downstate projects and marketing those projects.
- Reviewed Verizon bill with Becker Morgan to discuss cost overruns and next steps with Verizon and Comcast.
- Instructed Kent Construction to clean-up parking lot adjacent to Terry Jackson's office.

- Teleconference with Delaware Electric Signal to discuss security fit-out for 22-24 W Loockerman Street.
- Set-up economic summit meeting with the Committee of 100 to brief the Committee on downstate economic development initiatives.
- Inspected 22-24 W Loockerman Street with Bryan Hutchison and notified contractors of deficiencies.
- Attended a conference call with Calpine to discuss who will pay for the road extension and the timeframe for installing the road extension.
- Discussed the not-for-profit status of the Downtown Dover Partnership with Bill Winters and provided the State documents showing the reinstatement of Main Street Dover – Inc. by the state.
- Teleconference with Mike Miles from Delaware State Housing Authority in reference to inclement weather maintenance in North Street parking lot.
- Inspected the roof at 22-24 W Loockerman with roof repairman and contracted for repair of four (4) existing leaks.
- Teleconference with ICMA TV in regards to a Brownfield Television spot at the National Brownfields Conference to be held in Atlanta.
- Met with Mike Vanderslice with regards to Brownfield site remediation.
- Attended the groundbreaking of Harvest Ridge Winery.
- Prepared fence easement between the Downtown Partnership and Citizens Bank with the assistance of Becker Morgan.

Measures:

1. Maintain an unemployment rate for the City of Dover that is lower than national and state averages.

	2010-2011 Actual	**2011-2012 Actual**	**2012 - 2013 Projected**
Results	<10% unemployment rate in July 2011 9.2 % - U.S. Rate 8.0 % - DE Rate 9.9% - City of Dover Rate June 2011 – Actual	<10% unemployment rate in July 2012 8.2% - U.S. Rate 6.8 % - DE Rate 8.6% - City of Dover Rate June 2012 – Actual	<10% unemployment rate in July 2013 7.8% - U.S. Rate 6.9% - DE Rate 8.4% - City of Dover Rate December 2012 – Actual*

***Delaware unemployment statistics for January 2013 have not been published as of 2/28/13.**

2. Monitor number of contacts with small businesses and with out-of-town companies interested in locating in Dover.

	2010-2011 Actual	**2011-2012 Actual**	**2012 - 2013 Projected**
Results	≥20 contacts with potential	≥20 contacts with potential	≥20 contacts with potential

	small businesses; **12 contacts YTD** ≥15 contacts with out-of-town companies interested in locating in Dover. **10 contacts YTD**	small businesses; **10 Contacts YTD** 11 contacts with out-of-town companies interested in locating in Dover **9 Contacts YTD**	small businesses; **11 Contacts YTD** 11 contacts with out-of-town companies interested in locating in Dover **5 Contacts YTD**

2013_01 Downtown Dover Partnership

- Provided technical assistance to seven (7) prospective small business individuals on overall business development within the Downtown Dover Business District.
- Provided technical assistance (orientation) to two (2) existing small business owners in preparing and submitting small business loan application for loan consideration.
- Continued providing technical assistance to nine (9) prospective small business individuals on locating available space within the downtown district to lease. Of these nine (9) inquiries; one (1) has signed leases to occupy current vacant spaces within downtown.
- Provided technical assistance to one (1) existing small business owner on relocating businesses within district boundaries.
- Coordinated and implemented with the Design Committee the Annual Star Celebration Reception.
- Coordinated media (newspaper announcement), website and social media press releases of series of Special Events which occurred during January ’13 in downtown Dover.
- In collaboration with the YWCA Delaware conducted four (4) small business development trainings on Business Basics for seventeen (17) participants.
- Attended the Quarterly Main Street Manager’s Idea Exchange training on January 16 -17, 2013.
- Attended the Delaware Cyber Security Awareness Training on January 8, 2013.
- Attended the National League of Cities – Economic Development Webinar on January 22, 2013.
- Attended the Kent County Profile Unveiling Ceremony on January 29, 2013.
- Completed first phase of the Parking Committee Annual Downtown Dover Safety & Security with the participation of fifty-four merchants.

City Assessor's Office

MEMO

TO: Mayor & Council

FROM: Cheryl A. Russell, AAS

RE: Property Assessment Appeal Dates

I request the following dates and times be established for the 2013 Property Assessment Appeals.

May 20, 2013 - May 24, 2013 9:00 A.M. until 4:00 P.M.

May 28, 2013 – May 31, 2013 9:00 A.M. until 4:00 P.M.*

One evening – if needed

The hearing times are subject to change.

If you have any questions, please feel free to contact the Assessor's Office.

*If Needed

Memorandum

Office of the City Manager
PO Box 475
Dover, DE 19903
Phone: (302) 736-7005
FAX: (302) 736-7002
E-mail: skoenig@dover.de.us

To: **Members of City Council**

From: **Scott D. Koenig, P.E.**
City Manager

Date: **March 6, 2013**

Subject: **Request to Table Various Items on March 11, 2013 Agenda**

In light of the discussion at the last City Council meeting with respect to the Letter of Credit for the Village of Cannon Mill, I am requesting that final action by the Dover City Council for the following items be delayed until the Regular Council Meeting scheduled for Monday, March 25, 2013:

Dedication of Rights-of-Way and Utilities – Village of Cannon Mill - Phase I (Item # 7.B.b-1.)
Dedication of Rights-of-Way and Utilities – Village of Westover – Phase VI (Item # 7.B.b-2.)
Evaluation of Bids – Cannon Mill Paving Improvements Program (Item # 11.)

The sight draft for the Village of Westover – Phase VI Letter of Credit is being presented to M&T Bank. The timeline for the issuance of funds is unconfirmed at the time of this writing. Staff intends to seek further action on the Letter of Credit for the Village of Cannon Mill; therefore, action on the paving contract bids for the Village of Cannon Mill should also be delayed until the second meeting in March.

cc: City Clerk's Office
Donna Mitchell, Controller
William Pepper, Assistant City Solicitor

ACTION FORM

PROCEEDING: City Council	**AGENDA ITEM**:
DEPARTMENT OF ORIGIN: Public Works	**DATE SUBMITTED**: 02/01/2013
PREPARED BY: Sharon J. Duca, P.E., Public Works Director / City Engineer	
SUBJECT: Evaluation of Bids – Cannon Mill Paving Improvements Program	
REFERENCE: CIP – Street & Alley Program	
RELATED PROJECT: FY 2013 Street & Alley Program	
APPROVALS: City Manager, Controller	
EXHIBITS: Aerial Map	
EXPENDITURE REQUIRED: $ 275,854.27	**AMOUNT BUDGETED**: See Funding Source
FUNDING SOURCE (Dept./Page in CIP & Budget): Multiple Funding Sources: $1,546,700 General Fund; $700,000 Community Transportation Funds; $256,214 Municipal Street Aid Fund CIP Page: 91 Account No.: 147-1800-554.40-31 and 318-990-582.40-31	
TIME TIMETABLE: Notice to Proceed to be issued within 60 days of Council approval. Project anticipated to be completed in 120 calendar days from Notice to Proceed issuance.	
RECOMMENDED ACTIONS: Award a unit price contract, based upon Bid #13-0016PW for the Cannon Mill Paving Improvements Program to Harmony Construction Co. based on the With Prevailing Wage unit prices for each work item submitted. The Scope of Work for the program will be altered to reflect the funding that has been secured to complete each location. The Public Works Director may add or delete from the contract based on available funding throughout the contract period and inform the City Manager of such additions and deletions. All work will be paid for at the unit prices bid for work completed and accepted by the City of Dover. The total work authorized under this contract will not exceed the available funding in conjunction with the co-project FY 2013 Street & Alley Program.	

BACKGROUND AND ANALYSIS

In concurrence with the City of Dover's Capital Investments Plan, it is proposed to rehabilitate and complete pavement sections within the City of Dover during Fiscal Year 2013. In particular, the final pavement section, type 'C' surface coat, was never installed in the Cannon Mill Subdivision due to the project owners filing for bankruptcy. The total length of scheduled street repaving / overlaying is approximately 4, 230 linear feet or 0.80 miles. The following locations were included in the proposed scope of work to be completed under the Cannon Mill Paving Improvements Program:

STREET NAME	EXHIBIT TITLE
CANNON MILL DRIVE	CANNON MILL
EAST SHELDRAKE CIRCLE	CANNON MILL
LESTER COURT	CANNON MILL

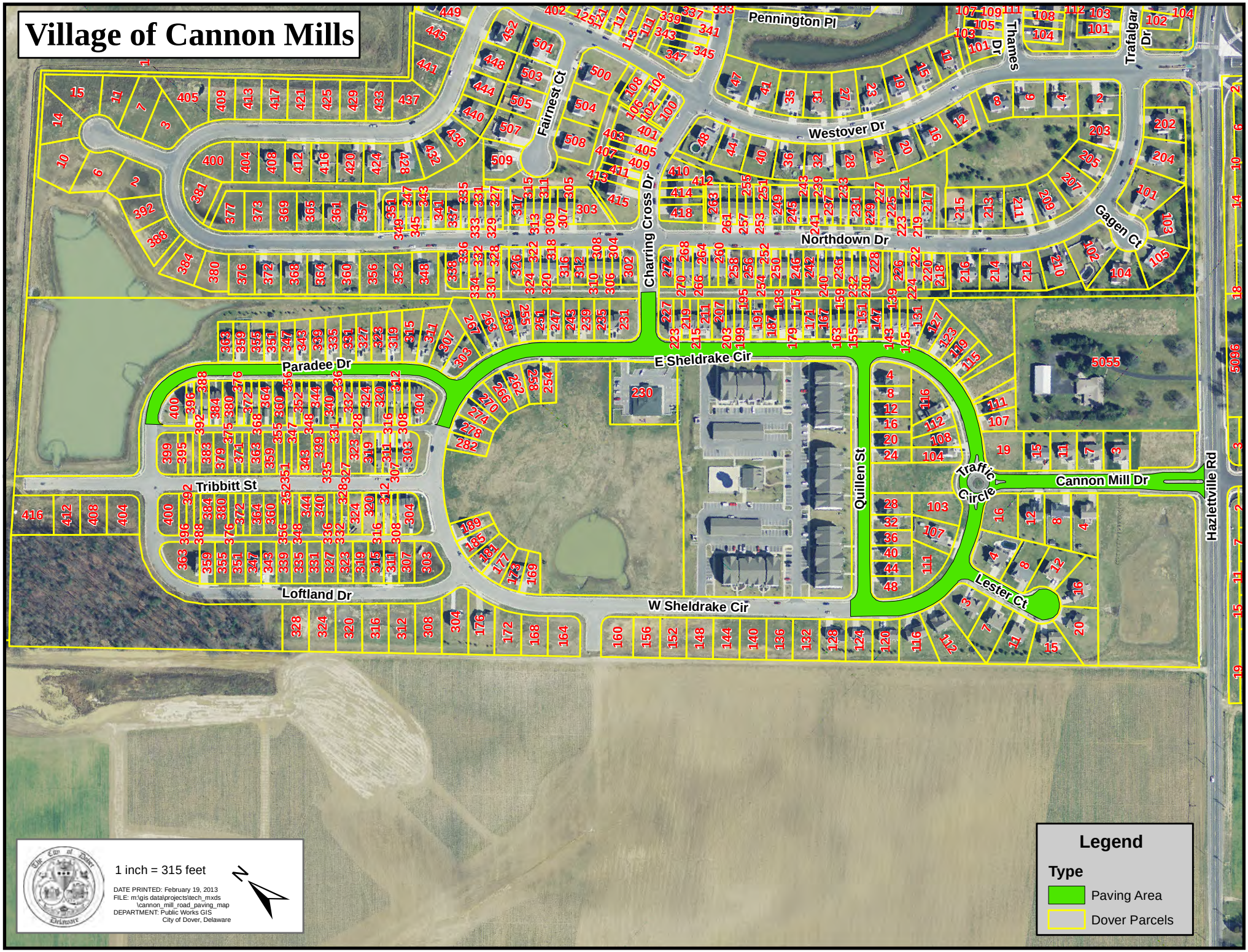
STREET NAME	EXHIBIT TITLE
PARADEE DRIVE	CANNON MILL
QUILLEN STREET	CANNON MILL
WEST SHELDRAKE CIRCLE	CANNON MILL

Bids were opened on Wednesday, January 30, 2013. Nine (9) contractors submitted unit price bids for the proposed work to be performed. Based on the proposed quantities, the estimated contract values are as follows:

CONTRACTOR	LOCATION	AMOUNT OF BID (WITH PREVAILING WAGES)	AMOUNT OF BID (WITHOUT PREVAILING WAGES)
AMERICAN INFRASTRUCTURE, INC.	WEST CHESTER, PA	$336, 332.80	$333, 140.50
DAISY CONSTRUCTION CO.	NEW CASTLE, DE	$290, 319.70	$277, 479.60
DAVID A. BRAMBLE, INC.	CHESTERTOWN, MD	$289, 980.70	$275, 437.10
DEL-MAR-VA PAVING CO., INC.	SEAFORD, DE	$285, 975.35	$261, 440.05
DIAMOND MATERIALS, LLC	WILMINGTON, DE	$294, 611.18	$278, 888.26
GEORGE & LYNCH	DOVER, DE	$326, 124.05*	$314, 028.15*
GWP ENTERPRISES	FRANKLINVILLE, NJ	$288, 424.34	$281, 469.47
HARMONY CONSTRUCTION CO.	**WILMINGTON, DE**	**$275, 854.27**	**$264, 051.33**
JERRY'S PAVING INC.	MILFORD, DE	$283, 959.67	$266, 517.90

**Evaluated Bid based on Local Vendor Preference*

The Cannon Mill Paving Improvements Program contract documents allow staff to alter quantities up to 35% without changes to unit prices; therefore, the contract final value may be adjusted to reflect all available funding. Harmony Construction Co. submitted all of the contractor's qualification information, which included a list of recently completed projects similar in scope, as well as a financial statement, that were all found to be adequate. It is staff's opinion that the bid represents fair market value and their qualifications are in accordance with the requirements of this project. In conclusion, staff recommends awarding a construction contract to Harmony Construction Company, Inc. in the amount of $275, 854.27 for the Cannon Mill Paving Improvement Program contingent upon acceptance of infrastructure dedication by City Council. Representative Scott has committed $100,000 in new community transportation funds to offset the cost of these improvements and staff is also seeking funding from other leg to provide additional offsets of cost.


Village of Cannon Mills
Pennington Pl
Fairnest Ct
Westover Dr
Thames Dr
Trafalgar Dr
Charring Cross Dr
Northdown Dr
Gagen Ct
Paradee Dr
E Sheldrake Cir
Quillen St
Traffic Circle
Cannon Mill Dr
Hazlettville Rd
Tribbitt St
Loftland Dr
W Sheldrake Cir
Lester Ct
5055
1 inch = 315 feet
DATE PRINTED: February 19, 2013
FILE: m:\gis data\projects\tech_mxds
\cannon_mill_road_paving_map
DEPARTMENT: Public Works GIS
City of Dover, Delaware
Legend
Type
Paving Area
Dover Parcels

ACTION FORM

PROCEEDING: Council **AGENDA ITEM NO.:**
DEPARTMENT OF ORIGIN: Public Works - Wastewater **DATE SUBMITTED**: 3/1/13
PREPARED BY: Sharon Duca, P.E., Public Works Director / City Engineer
SUBJECT: Change Order for NRG Sanitary Sewer Upgrade
REFERENCE: N/A
RELATED PROJECT: Inflow / Infiltration Removal
APPROVALS: City Manager and Controller
EXHIBITS: Attachment A (Site Plan), Attachment B (Change Order Submission)
EXPENDITURE REQUIRED: $57,622 (Original Approved Bid - $105,500) **AMOUNT BUDGETED**: $175,000
FUNDING SOURCE (Dept./Page in CIP & Budget): Wastewater Management, Inflow / Infiltration Removal, CIP Account Number 417-6900-569.40-31, Project #II1305. This is one component of the tasks proposed within this project.
TIMETABLE: Upon approval, project should be completed within six (6) weeks.
RECOMMENDED ACTION: Staff recommends approval of change order request, submitted by Tri-State Grouting, LLC, in the amount of $57,622.

BACKGROUND AND ANALYSIS

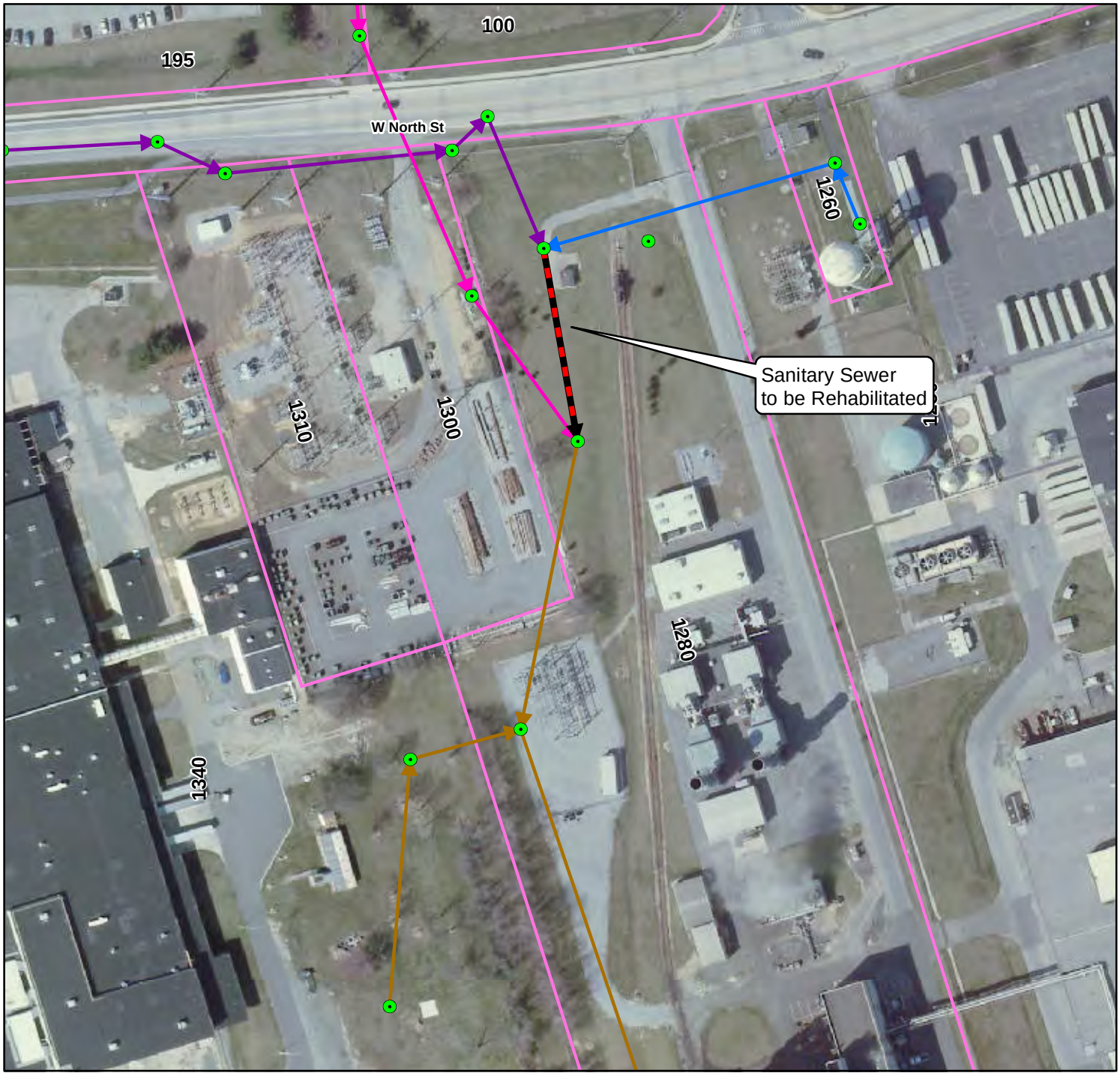
This project, which was approved by Council on October 22, 2012, began in earnest in late January. The contractor, Tri-State Grouting, LLC, has experienced significant unforeseen challenges that need to be addressed in order to accomplish the project assigned to them by the City of Dover. The following tabulation depicts the issues encountered on this project:

ISSUE	DESCRIPTION	COST
Additional Joints to be Rehabilitated	Original plan called for one joint to be repaired, due to the large volume of flow in pipe, original video could not detect additional issues.	$3,000
Increase in Pump Size	To repair this sanitary sewer main, a bypass pump system was to be installed by the contractor, they were told to bypass a six-inch (6”) pipe and a fifteen (15”) pipe, actual field conditions merited bypassing two (2) fifteen-inch (15”) pipes.	$3,000
Topsoil and Seed Sinkhole	Due to the infiltration, a sink hole has been created on this site. The bid documents did not call out for site restoration if the non-evasive rehabilitation option was chosen (Tri-State Grouting proposed relining).	$1,250
Contractor Lost Time	An additional infiltration point was identified in the pipe after the pipe was bypassed. This was not identified because of the volume of flow in the pipe when the original video survey was conducted. The contractor had their labor and sub-contractors on site to and scheduled to work that week to finalize the liner. Due to the new leak, the work could not be accomplished. The warranty on the liner would be voided had they proceeded.	$26,427
Well Pointing	In an effort to stop the infiltration long enough to install the relining material to a dry surface, the contractor has proposed well pointing the perimeter of the existing sanitary sewer main. This method has been approved by staff on a technical basis.	$14,445
Infiltration Patch	To properly stop the infiltration and reassure that the relining material will not fail, a point repair was proposed for the infiltration location within the pipe.	$3,800
Heavy Cleaning of Sewer Main	Due to the infiltration, a large amount of sediment has built up inside the sewer main, properly cleaning the main will assure a proper installation of the relining material.	$5,400
	TOTAL CHANGE ORDER COST	**$57,622**

Staff believes that the above change orders are reasonable and are needed to properly finish the project. In accordance with the City of Dover Purchasing Policy & Procedures, Section 3.10, staff respectfully requests Council Approval for this Change Order.

ATTACHMENT A

1280 West North Street
NRG Sanitary Sewer Upgrade



0 50 100 Feet

N

Legend

- Pipe to Be Rehabilitated
- Pump Station
- Manholes
- Force Main
- Dover Parcels

Sewer Line

10" 12" 15" 16" 18" 20" 21" 24" 27" 30" 35" 36" 4" 6" 8"

Date Printed: October 12, 2012
File: m:\gis_data\projects\tech_mxds
\attachment_a_1280_w_north_st
Department: Public Works GIS
City of Dover, Delaware

Tri-State Grouting
P.O. Box 99
Bear, DE 19701
(302) 286-0701 • FAX (302) 286-0704

February 19, 2013

Jason Lyon, PE
Civil Engineer
City of Dover
PO Box 475
Dover, DE 19903-0475

RE: NRG Sanitary Sewer Upgrade
Bid No. 13-0006WW
Change Order Request

As you are aware, we were awarded the contract to reline the 24 inch sanitary sewer from upstream MH 112 to downstream MH 109 of a length of about 225 feet. On or about November 19, 2012, we cleaned and pretelevised the line and I advised you it was relinable without any digups. Issues at that time were enumerated as follows.

1. Item B3 called for grouting of one leaking pipe joint. What was sealed was at three locations to get the infiltrating water out of the pipe; leaking joint at 168 feet, the gusher at 199 feet and the manhole. The extra charge for that work, 2 more joints, was: **$3000.**

2. Included in the bypass pumping charge of B2, $5000, was for the initial clean and pretv, and for relining. We had advised that the charge was not sufficient for bypass of two 15 inch lines, not the 6 and 15 inch lines identified on the print. The extra charge for that work was: **$3000**

3. You had requested that we fill in the sinkhole after our relining work was done, topsoil and seed. The price for that work was **$1250.**

As you are aware, we mobilized in mid January to install the liner. Bypass was set up on January 21st. Because of continual groundwater leakage in the pipe through other joints at the lower end with continual solids building up, Amliner East as subcontractor refused to reline the pipe as directed by the liner manufacturer because it would void the Saertex-Liner warranty if relined with water in the line. This was after three days of trying to stop the infiltration and remove the debris buildup. They agreed to return to install the liner after we are able to dry up the lower end and get the solids out. The pumps were disassembled on January 25th and taken out.

As you are aware, my initial attempt was to hire as subcontractor Teal Construction to do an excavation spot repair to replace the last 20 feet. Since this step would still require excavation dewatering by well pointing, I later advised you that we would well point it first to get the table artificially lowered in order to install a 4 or 5 ft cured in place patch repair over the problem area and then shoot the UV light cured liner immediately thereafter with the well points still in operation.

Our costs for the lost time the week of January 21, 2013 are as follows:

- Amliner East-Payroll of $3,852 and UV Truck Rental of $7,500 for $11,352. There is no Tri-State Grouting markup in this number.
- Tri-State Grouting-Direct Payroll of $12,325 without markups.
- Sanders pump and discharge pipe rental of $2,750.

Our total cost for the attempt to reline from the above is **$26,427.**
Backup materials for the above can be provided.

Additional cost associated with well pointing and short cipp before we reline are as follows:

- Walton Drilling- cost for permitting, soil boring and observation well installation, up to 10 wells of 1.5 inch diameter, well abandonment upon completion is **$13,620**. There is a 10% Tri-State Grouting markup in this number.
- Short cipp is $**3800** for a four to five foot repair.
- Sanders Pump- installation of well point header pipe and three inch diaphragm pump with discharge to either a drainage swale or downstream sanitary manhole. **$825** with a 10 % TSG markup.

We are also recommending the cleaning of the downstream line section below MH 109 which is full of debris from the above section sinkhole. We estimate two days of heavy cleaning at a price of **$2850** per day. It is impacting our ability to keep the line in question dry as water is backing up into MH 109.

Our best guess at the schedule would be six weeks out for relining. We would keep you advised as we move through the well pointing exercise.

Recapping the above change order is as follows:

Extra grouting work from November	$ 3000
Added bypass charge from 6 to 15 inch	$ 3000
Sinkhole fill in and topsoil and seed	$ 1250
Lost time from the week of January 21	$26,427
Well pointing cost	$14,445
Short cipp	$ 3,800
Heavy Cleaning of downstream line	$ 5700

Total Change Order request is .....$**57,622**

We need your approval before we go any further with the project. The well permit should be in hand by the end of the week.

Very Truly Yours,

Mark H. Schneider, PE
President

cc. John Dotson

ACTION FORM

PROCEEDING: City Council	**AGENDA ITEM**:
DEPARTMENT OF ORIGIN: Public Works	**DATE SUBMITTED**: 03/01/2013
PREPARED BY: Sharon J. Duca, P.E., Public Works Director / City Engineer	
SUBJECT: Evaluation of Bids – Mowing Contract	
REFERENCE: N/A	
RELATED PROJECT: N/A	
APPROVALS: City Manager, Controller	
EXHIBITS: Exhibit 1 – Grass Areas for Contract Maps Exhibit 2 – Proposed Mowing Contract Costs Exhibit 3 – Proposed Mowing Contract Costs by Division	
EXPENDITURE REQUIRED: $ 11,745.00 FY 2013 Spring $ 32,820.00 CY 2013 Mowing Season **AMOUNT BUDGETED**: $ 10,000 FY 2013 $ 33,000 FY 2014 Proposed **FUNDING SOURCE (Dept./Page in CIP & Budget)**: Public Works Grounds Division Operating Budget, Page 263, Account No.: 110-1500-522.30-31. It is requested that the deficit be accounted for through savings realized in the 10 series due to staffing shortages in FY 2013.	
TIME TIMETABLE: Notice to Proceed to be issued within 30 days of Council approval. FY 2013 work will occur from April 15, 2013 to June 30, 2013.	
RECOMMENDED ACTIONS: Award a mowing contract to Priority Services LLC in the amount of $32,820.00 for the CY 2013 mowing season.	

BACKGROUND AND ANALYSIS

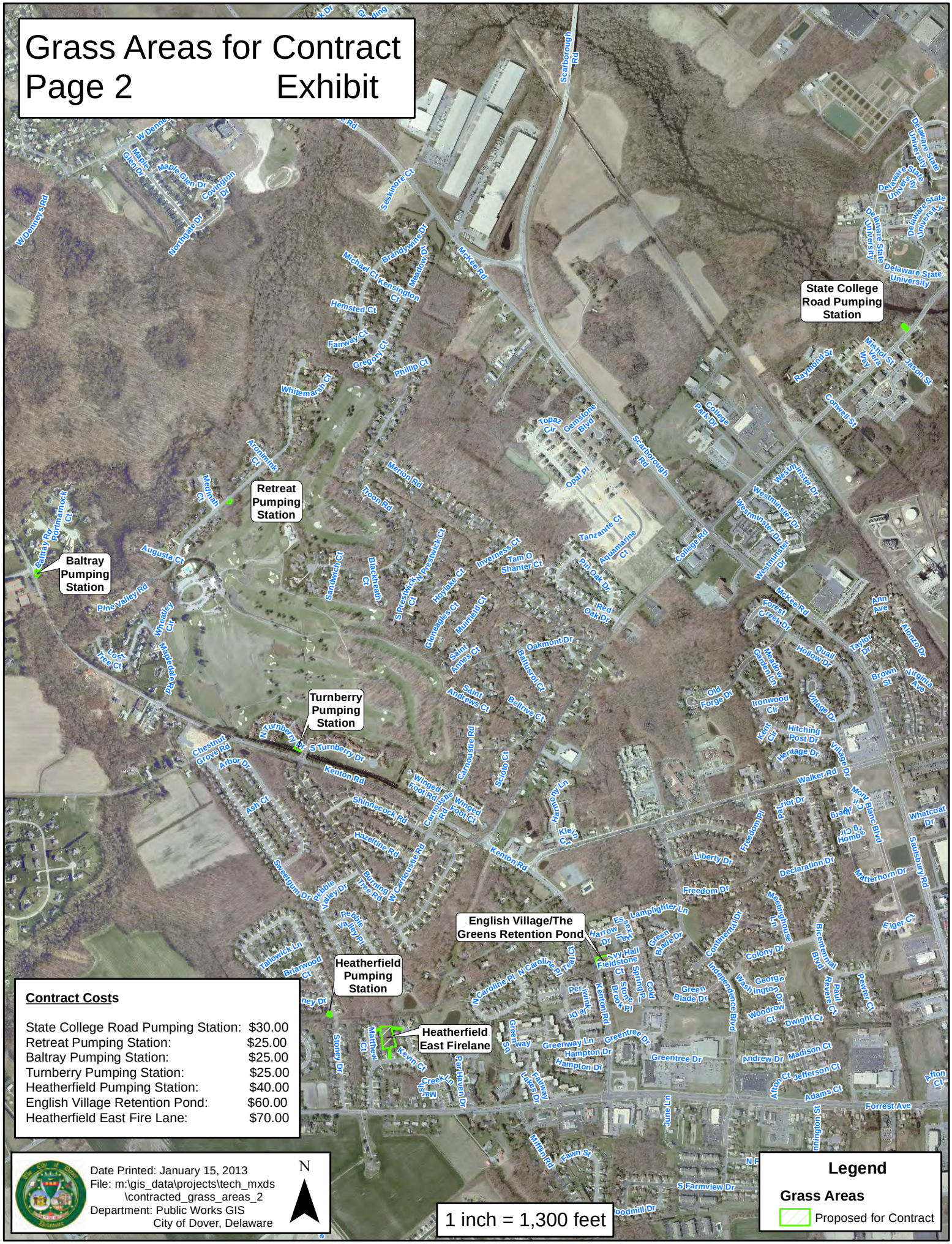
The City of Dover has been evaluating services performed by the City that can be privatized. Due to resignations and retirements within the Grounds Division of the Department of Public Works, as well as the need to avoid high employee and worker's compensation costs, the contracting out of some of the mowing services has been reviewed by the Department. The areas under consideration consist primarily of those that require a considerable amount of staff time investment, particularly in that mobilization can require as much, if not more, time as the work itself.

Staff made contact with Priority Services LLC, the company which currently holds the State mowing contract. They submitted prices for the locations identified within the exhibits and noted that they would maintain the prices throughout the mowing season rather than just the current fiscal year. $10,000 is currently available within the Grounds Division's operating budget and savings have also been realized due to staffing shortages. In addition, the line item budget for this work has been submitted to be increased to cover annualized costs, which is offset by staffing reductions.

Staff recommends awarding a mowing contract to Priority Services LLC in the amount of $32,820.00 for the CY 2013 mowing season.


Grass Areas for Contract
Page 1 Exhibit
Cartanza Substation Entrance
Route 9 Pumping Station
White Oak Road Wellhouse
Cartanza Field Wellhouse
White Oak Road Pumping Station
April Dr
Whitecak Rd
Meadowlark Ln
Mourning Dove Ln
Purple Martin Way
Long Point Rd
Legend
Grass Areas
Proposed for Contract
Contract Costs
Cartanza Substation: $30.00
Route 9 Pumping Station: $25.00
White Oak road Wellhouse: $25.00
Cartanza Field Wellhouse: $25.00
White Oak Road Pumping Station: $40.00
Date Printed: January 15, 2013
File: m:\gis_data\projects\tech_mxds
\contracted_grass_areas_1
Department: Public Works GIS
City of Dover, Delaware
N
1 inch = 1,060 feet

Grass Areas for Contract
Page 2 Exhibit



Contract Costs

State College Road Pumping Station:	$30.00
Retreat Pumping Station:	$25.00
Baltray Pumping Station:	$25.00
Turnberry Pumping Station:	$25.00
Heatherfield Pumping Station:	$40.00
English Village Retention Pond:	$60.00
Heatherfield East Fire Lane:	$70.00

Date Printed: January 15, 2013
File: m:\gis_data\projects\tech_mxds
\contracted_grass_areas_2
Department: Public Works GIS
City of Dover, Delaware

N

1 inch = 1,300 feet

Legend

Grass Areas

Proposed for Contract

Grass Areas for Contract
Page 3 Exhibit




Grass Areas for Contract
Page 4 Exhibit
Schoolview Pumping Station
Horsepond Road Pumping Station
Lebanon Substation/Wellhouse/Parking Lot
MCD Dr
Horsepond Rd
Lafferty Ln
Bunting Dr
Wick St
Puncheon Run Connector
State Hwy 1
Bay Rd
President Dr
Galaxy Dr
Starfifter Ave
Livingston Lane
Merrill Ln
Sir Evans Way
Fowler Ct
Castle Rd
Buffan Ave
Mays Ln
James Rd
Janice Ct
US Hwy 113
Legend
Grass Areas
Proposed for Contract
Contract Costs
Schoolview Pumping Station: $35.00
Horsepond Road Pumping Station: $35.00
Lebanon Substation/Wellhouse: $50.00
Date Printed: January 15, 2013
File: m:\gis_data\projects\tech_mxds
\contracted_grass_areas_4
Department: Public Works GIS
City of Dover, Delaware
N
1 inch = 1,200 feet

Department of Public Works
PO Box 475
Dover, Delaware 19903
Phone: (302)-736-7025
Fax: (302)-736-4217

PROPOSED MOWING CONTRACT COSTS

Location	Division	Contract Cost per Cut	Contract Cost April 15 - June 30 (11 Weeks)	Total Contract Cost Per Season (31 Weeks)	Weekly Mowing Time (minutes)	Weekly Mobilization Time (minutes)	Total Staff Hours Saved Per Season (31 Weeks)	Total Staff Salary Saved Per Season (31 Weeks)
Baltray Pump Station	Wastewater	$ 25.00	$ 275.00	$ 775.00	20	30	25.8	$ 1,405.73
Cartanza Field Well	Water	$ 35.00	$ 385.00	$ 1,085.00	30	30	31.0	$ 1,681.44
Cartanza Substation	Electric	$ 30.00	$ 330.00	$ 930.00	25	30	28.4	$ 1,542.56
English Village Retention Pond	Grounds	$ 60.00	$ 660.00	$ 1,860.00	20	30	25.8	$ 1,534.80
Heatherfield Fire Lane	Grounds	$ 70.00	$ 770.00	$ 2,170.00	20	30	25.8	$ 1,534.80
Heatherfield Pump Station	Wastewater	$ 40.00	$ 440.00	$ 1,240.00	20	30	25.8	$ 1,534.80
Horsepond Road Pump Station	Wastewater	$ 35.00	$ 385.00	$ 1,085.00	30	30	31.0	$ 1,681.44
Konschak Avenue Open Space	Grounds	$ 35.00	$ 385.00	$ 1,085.00	30	30	31.0	$ 1,681.44
Lebanon Substation & Lot	Electric	$ 50.00	$ 550.00	$ 1,550.00	40	30	36.2	$ 1,958.52
Mary Street Park	Grounds	$ 50.00	$ 550.00	$ 1,550.00	30	30	31.0	$ 1,681.44
Retreat Pump Station	Wastewater	$ 25.00	$ 275.00	$ 775.00	20	30	25.8	$ 1,405.73
Rodney Village Well	Water	$ 50.00	$ 550.00	$ 1,550.00	25	30	28.4	$ 1,542.56
Route 9 Well	Water	$ 35.00	$ 385.00	$ 1,085.00	30	30	31.0	$ 1,681.44
Schoolview Pump Station	Wastewater	$ 35.00	$ 385.00	$ 1,085.00	20	30	25.8	$ 1,405.73
Schutte Park Addition*	Grounds	$ 1,025.00	$ 4,100.00	$ 11,275.00	510	30	99.0	$ 5,862.78
State College Road Pump Station	Wastewater	$ 30.00	$ 330.00	$ 930.00	30	30	31.0	$ 1,681.44
Turnberry Pump Station	Wastewater	$ 25.00	$ 275.00	$ 775.00	20	30	25.8	$ 1,405.73
White Oak Road Pump Station	Wastewater	$ 30.00	$ 330.00	$ 930.00	20	30	25.8	$ 1,405.73
White Oak Road Well	Water	$ 35.00	$ 385.00	$ 1,085.00	30	30	31.0	$ 1,835.82
Annual Costs / Savings			**$ 11,745.00**	**$ 32,820.00**			**615.7**	**$ 34,463.96**

** Schutte Park Addition is currently under the State Contract GSS13062 and is mowed every three (3) weeks for a total of eleven (11) operations in CY 2013.*

Total Acres To Be Mowed By City	187.25	Acres To Be Mowed Under Contract	15.22	Acres Remaining	172.03

Department of Public Works
PO Box 475
Dover, Delaware 19903
Phone: (302)-736-7025
Fax: (302)-736-4217

PROPOSED MOWING CONTRACT COSTS BY DIVISION

Location	Total Contract Cost Per Season (31 Weeks)	Total Staff Hours Saved Per Season (31 Weeks)	Total Staff Salary Saved Per Season (31 Weeks)
Electric			
Cartanza Substation	$ 1,860.00	25.8	$ 1,534.80
Lebanon Substation & Lot	$ 775.00	25.8	$ 1,405.73
Electric Totals	*$ 2,635.00*	*51.7*	*$ 2,940.54*
Grounds			
English Village Retention Pond	$ 1,550.00	31.0	$ 1,534.80
Heatherfield Fire Lane	$ 775.00	25.8	$ 1,534.80
Konschak Avenue Open Space	$ 1,085.00	25.8	$ 1,681.44
Mary Street Park	$ 1,085.00	31.0	$ 1,681.44
Grounds Totals	*$ 4,495.00*	*113.7*	*$ 6,432.48*
Wastewater			
Baltray Pump Station	$ 775.00	25.8	$ 1,405.73
Heatherfield Pump Station	$ 1,240.00	25.8	$ 1,534.80
Horsepond Road Pump Station	$ 1,085.00	31.0	$ 1,681.44
Retreat Pump Station	$ 775.00	25.8	$ 1,405.73
Schoolview Pump Station	$ 1,085.00	25.8	$ 1,405.73
State College Road Pump Station	$ 930.00	31.0	$ 1,681.44
Turnberry Pump Station	$ 775.00	25.8	$ 1,405.73
White Oak Road Pump Station	$ 930.00	25.8	$ 1,405.73
Wastewater Totals	*$ 7,595.00*	*217.0*	*$ 11,926.35*
Water			
Cartanza Field Well	$ 1,085.00	31.0	$ 1,681.44
Rodney Village Well	$ 1,550.00	28.4	$ 1,542.56
Route 9 Well	$ 1,085.00	31.0	$ 1,681.44
White Oak Road Well	$ 1,085.00	31.0	$ 1,835.82
Water Totals	*$ 4,805.00*	*121.4*	*$ 6,741.26*

FINAL READING

CITY OF DOVER
STAFF SUBSTITUTE #1 FOR
ORDINANCE #2013-03
(as amended by the Legislative, Finance and Administration Committee)

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Chapter 22 – Buildings and Building Regulations, Article XII – Vacant Buildings be amended by deleting the text shown in red bold strikethrough and inserting the text in blue bold italics as follows:

ARTICLE XII. - VACANT BUILDINGS

Sec. 22-400. - Purpose; applicability; definitions.

(a) Purpose. The purpose and intent of this article is to establish a registration and identification program of vacant buildings within the city. Vacant buildings are detrimental to the surrounding buildings and neighborhoods in which they exist. The article is also to ensure the public health, safety and welfare insofar as they are affected by vacant buildings within the city. The health, safety and welfare of the neighborhoods in which vacant buildings are located are of the utmost importance to the city, as is the general community character in which these vacant buildings are located.

(b) Applicability. The provisions of this article shall apply to all matters affecting or relating to vacant buildings. Where, in this article, different sections of this Code may specify different requirements, the most restrictive shall govern.

(c) Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribe to them in this subsection, except where the context clearly indicates a different meaning.

(1) Vacant building means a building, structure, ***or dwelling that has been unoccupied for more than three consecutive months; or a commercial tenant space greater than 10,000 square feet in an otherwise occupied building, that has been left unoccupied for more than three consecutivemonths.*** ~~**residential structure or a dwelling unit or commercial unit within a building that has been left unoccupied or unattended for three months or more.**~~

(2) Actively for sale or lease means the building is being actively marketed through a licensed real estate broker or the owner who is regularly advertising the property in newspapers circulated in and around Dover, it is being offered for sale or lease at a cost of no more than 25 percent over market rate as determined by the city assessor,

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and the building is in reasonable condition for sale or lease, including but not limited to: no trash has collected inside or outside of the building, the utilities are functional, and it is not being used as storage that is unrelated to the former use.

Sec. 22-401. - Monitoring, inspection and condition standards.

(a) The building inspector shall inspect any premises in the city for the purpose of enforcing and assuring compliance with the provisions of this article. Upon request of the building inspector, an owner shall provide access to all interior portions of a vacant building in order to permit a complete inspection.

Once a building/structure/unit or residence (hereon after referred to as building) is registered as a vacant building, the vacant building shall be inspected annually for as long as it is considered vacant.

(b) The vacant building shall be secured; ~~**however the windows and other entrances shall not be boarded or made opaque.**~~ ***the exterior building and premises shall be maintained in accordance with all City of Dover Code requirements.***

(c) The vacant building shall be in reasonable condition (all utilities shall be functional, there shall be no trash or debris inside or outside the building and it shall not to be used as storage that is unrelated to the former use).

Sec. 22-402. - Agent—Responsible person required.

(a) Property manager. Any owner of a vacant building, residing outside of the county, shall be required to have a licensed property manager residing or having an office located in the county, or a family member or other designated individual who does not manage any other real estate for a fee and who resides in the county acting as a property manager. The property manager, including family members and designated individuals, shall have charge, care and control of the vacant building, and shall provide access to the vacant building for inspection upon request by the building inspector, within ~~**90**~~ ***30*** days.

(b) Corporate or partnership owners. Any corporation or partnership owning a vacant building shall have a designated member, partner, or employee having charge, care and control of the vacant building. The designated member, partner or employee shall reside in or have an office located in the county, or shall be required to have a licensed property manager residing or having an office located in the county, or other designated individual who does not manage any other real estate for a fee, and who resides in the county, acting as a property manager. The property manager, or other designated individuals shall have charge, care and control of the vacant building, and shall provide access to the vacant building for inspection, upon request by the building inspector, within ~~**90**~~ ***30*** days.

Sec. 22-403. - Registration and registration fee.

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(a) Registration of building. There are two ways to register the building as vacant.

(1) The owner shall register with the city not later than 30 days after any building in the city becomes vacant, as defined.

The registration of the vacant building shall include the site address, the name of the current owner or owners, current address of the owner and of all applicable owners, tax parcel number, proof of insurance on the building, description of the condition of the building, plans for the building (to eliminate the vacancy), the responsible person or agent and their contact information and any other applicable information. If any information changes the owner is responsible for informing the city of those changes in a timely manner.

(2) The building inspector or his designee, shall investigate any property that may be subject to registration. Based upon his findings, the building inspector may register the property as a vacant building subject to this chapter.

a. Notice of registration. Within five business days of such registration, the licensing and permitting office shall notify the owners of the registered property by certified mail at their last known address according to the records of the city and Kent County.

b. Registration fee.

(i) The annual registration fee shall be paid at the time of registration. If the building inspector registers the building as vacant the fee shall be due not later than 30 days after the building is registered as vacant. The annual registration fee will then be due ~~by the 31st of March~~ ***on the registration anniversary date*** every year after that as long as it remains vacant. The starting point for counting a building as being vacant will begin on the date of the enactment of this article **[**June 26, 2006].

~~**(ii) The registration fee will be prorated for a building when it is first registered as vacant from the date it is registered until the March 31 annual fee is due.**~~

(iii) The annual fee is as provided for in Appendix F—Fees and Fines.

Sec. 22-404. - Violation and penalties.

(a) If the registration fee is not paid within 30 days of being due, the owner shall be in violation of this article.

(1) A lien can be assessed against the property. Such fees shall be entered in the municipal lien docket as a lien owing the city, and the same may be turned over to the city solicitor for collection.

(2) The fee will be assessed to the parcel's tax bill.

(3) The fee shall be paid in full prior to the transfer of title.

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(4) The fee shall be paid in full prior to the issuance of any building permits for the subject building and for any other building that is owned by the owner within the city.

~~**a. If the building is taken off of the list during the year the owner is entitled to receive a prorated portion of that year's registration fee.**~~

Sec. 22-405. - Exemptions—Types of buildings eligible for exemption status from the registration fee.

(a) The following are exempt from the registration: The building has fire damage. The owner has 90 days to file for a permit to start construction or demolition or it will be determined a vacant property.

(b) The following properties shall be registered as vacant, but they are exempt from the registration fee:

(1) The building is actively being offered for sale or lease for a maximum period of ~~**three**~~ ***five*** years. After such time this article will be in effect. Proof of activity shall fall on the owner to provide. See definition.

(2) The owner has obtained a building permit and is progressing in an expedient manner to prepare the premises for occupancy.

(3) The property is in probate or where the owner has entered a long term care facility within six months of the building being vacant.

(4) The property is undergoing currently environmental cleanup or assessment.

(c) Failure to register. If the owner of the property fails to register the property with the City of Dover within thirty (30) days of notification to do so by the City of Dover staff, then the property owner/agent may not be entitled to exemption from the fees.

Sec. 22-406. - Appeals.

(a) ~~**An**~~ ***Any*** appeal of the building inspector's decision must be made in writing within 30 days of the decision. The appeal would be heard by the property maintenance code board of appeals.

(b) An appeal of the 25 percent over market rate (from the actively for sale or lease definition) can be considered through an appraisal using accepted appraisal standards to determine market rate. The owner has the option of asking the city tax assessor to perform the appraisal or having one performed (using accepted appraisal standards) at their own expense.

BE IT FURTHER ORDAINED:

That Appendix F – Fees and Fines, Chapter 22 – Buildings and Building Regulations, Article XII – Vacant Buildings, be amended

Chapter 22—Buildings and Building Regulations, Article XII—Vacant Buildings
Fines not paid within 14 days of the day the fine was issued, including the day the fine was issued,

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shall be automatically doubled in amount.			
Sec. 22-403	Registration and Registration Fees		
	Subsec. (a)(2)b.(iii)	Registration fee	
	Residential buildings and non-residential buildings <10,000 SF	Buildings vacant one year or less;	$250.00
	Residential buildings and non-residential buildings <10,000 SF	Buildings vacant for more than one year but less than two years	$500.00
	Residential buildings and non-residential buildings <10,000 SF	>Buildings vacant for more than two years but less than five years;	$1,000.00
	Residential buildings and non-residential buildings <10,000 SF	Buildings vacant for five years or longer	$2,000.00
	Non-residential buildings ≥ 10,000 SF	***Buildings vacant one year or less; .....***	***$500.00***
	Non-residential buildings ≥ 10,000 SF	***Buildings vacant for more than one year but less than two years .....***	***$1,000.00***
	Non-residential buildings ≥ 10,000 SF	***>Buildings vacant for more than two years but less than five years; .....***	***$2,000.00***
	Non-residential buildings ≥ 10,000 SF	***Buildings vacant for five years or longer .....***	***$4,000.00***

SYNOPSIS

The proposed ordinance is primarily housekeeping and would improve the administration of the Vacant Building Ordinance. In addition, it would set separate, increased fees for vacant commercial properties greater than or equal to 10,000 square feet in floor area.

Actions History

March 11, 2013 - Scheduled for Final Reading by City Council
February 25, 2013 - First Reading by City Council
February 11, 2013 - Reconsidered by the Legislative, Finance, and Administration Committee
January 28, 2013 - Referred to Staff by City Council
January 14, 2013 - Introduced at Legislative, Finance, and Administration Committee Meeting

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