REGULAR COUNCIL MEETING
A G E N D A

FEBRUARY 25, 2013 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY REVEREND ROBERT APPLING - VICTORY CHAPEL CHURCH

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN DIXON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of February 11, 2013**

2. Certificate of Congratulations - Dover Symphony Orchestra 45th Year Anniversary

3. Proclamation - National Preparedness Week

4. Hearing/Violation of Dangerous Building Ordinance - 416 West Division Street, Owned by the Estate of Evelyn Watson

5. Presentation - Fire Department Annual Report

6. Parks, Recreation, and Community Enhancement Committee Report - February 11, 2013

* **A. Review of Revised Active Recreation Plan - Clearview Meadow**

(Committee Recommended Acceptance of Revised Active Recreation Area Plan #2 with the Comments and Conditions Provided)

B. Overview of Recreation Fees and Proposal for Open Gym Fees for Non-Residents of Dover

(Committee Recommended Approval of the Open Gym Fees Schedule for Non-Residents of Dover, with the Stipulation That Staff Establishes a Scholarship for People Who Are Eligible for Electronic Benefit Transfer (EBT) for Use of the Open Gym Period as Amended)

* **C. Planning for Affordable Housing and Homelessness**

(Committee Action Not Required for this Item)

* **D. Semi-Annual Review - Statistics Regarding Jobs and Businesses Gained and Lost in the City of Dover Since July 2012**

(Committee Action Not Required for this Item)

* **E. Update - CDBG Program**

(Committee Action Not Required for this Item)

* **F. Public Comments on Recreation Issues**

(Committee Action Not Required for this Item)

* **7. Utility Committee Report - February 11, 2013**

A. Request for Alley Abandonment (Paper) - 235 (Case), 239 (McCabe-Cort), and 243 (Marami Partners) Bayard Avenue

(Committee Recommended Abandonment of the Alley and Adoption of Resolution No. 2013-05 Setting a Public Hearing Regarding the Proposed Abandonment for March 11, 2013)

B. Quarterly Review of Utility Related Capital Investment Plan (CIP) (Electric and Water/Wastewater) *(October, November, and December)*

(Committee Action Not Required for this Item)

C. TEA/NAES Report (*November*)

(Committee Recommended Acceptance of the Report)

D. Updates

(Committee Action Not Required for this Item)

* **8. Legislative, Finance, and Administration Committee Report - February 11, 2013**

A. Purchase of In-Car Computers that Integrate with the Ten Video Systems Purchased Previously with Office of Highway Safety (OHS) Funds

(Committee Recommended Approval of the Purchase of Ten In-Car Computers and Associated Vehicle Mounts Necessary for the Operation of the In-Car Video Systems)

B. Proposed Ordinances

b-1. Staff Substitute #1 for Ordinance #2013-03 - Amending Chapter 22 - Buildings and Building Regulations, Article XII - Vacant Buildings (See Item #11-A)

(Committee Recommended Adoption of Staff Substitute #1 for Ordinance #2013-03, as Amended)

b-2. Staff Substitute #1 for Ordinance #2013-04 - Amending Chapter 22 - Buildings and Building Regulations, Article X - Rental Dwellings

(Committee Referred Amended Staff Substitute #1 for Ordinance #2013-04 Back to Staff)

* **8. Legislative, Finance, and Administration Committee Report - February 11, 2013 (Continued)**

C. Proposed Charter Amendments

c-1. Article II - Mayor and Council, Section 13 - Vacancies; Forfeiture of Office; Filling of Vacancies

(Committee Deferred Due to Time Constraints)

c-2. Article II - Mayor and Council, Section 5 - Council to Be Legislative Body; Size; Districts; Terms of Mayor and Councilmen; Qualifications

(Committee Deferred Due to Time Constraints)

c-3. Article I - Powers of the City, Section 1.05 - Procedure to Extend Boundaries

(Committee Deferred Due to Time Constraints)

9. Evaluation of Bids

A. Unit 3 Generator Work

(Staff Recommends Awarding the Contract to the Low Bidder, NAES Turbine Services in the Amount of $199,675)

B. Electric Pole Inspection and Treatment

(Staff Recommends Awarding the Three-Year Contract to Osmose Utilities Services, Inc. and the Option to Extend the Contract for Two Additional One-Year Extensions)

C. Cannon Mill Paving Improvements Program

(Staff Recommends Awarding a Unit Price Contract for the Cannon Mill Paving Improvements Program to Harmony Construction Co. Based on the Prevailing Wage Unit Prices for Each Work Item Submitted. The Total Work Authorized Under this Contract Will Not Exceed the Available Funding in Conjunction with the Co-Project FY 2013 Street and Alley Program)

D. Piney Point Well Design/Build

(Staff Recommends Awarding the Contract to JJID, Amount Not to Exceed $892,000)

* **10. Appointments/Reappointments - Board of Assessment Appeals - Four (4) Year Terms Expiring March 2017**

A. Thomas Burns, Real Estate Brokerage of Sales

B. James Galvin, Undesignated

C. William Garfinkel, Undesignated

11. First Reading - Proposed Ordinance

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the Ordinances on March 11, 2013. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Staff Substitute #1 for Ordinance #2013-03 (Amended) - Chapter 22 - Buildings and Building Regulations, Article XII - Vacant Buildings

(Legislative, Finance, and Administration Committee)

12. Council Members Announcements

/tm

S:\AGENDAS-MINUTES-PACKETS\Council-Agendas\2013\02-25-2013.wpd

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.