CIVILIAN PENSION BOARD AGENDA

FEBRUARY 14, 2013 - 2:00 P.M.

CITY HALL CONFERENCE ROOM
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. Adoption of Minutes - Civilian Pension Board Meeting of November 8, 2012

2. Quarterly Performance Review *(Quarter Ending December 31, 2012) (Milliman, Inc.)*

3. Freedom of Information Act (FOIA) Training Session - *(Deputy City Solicitor William Pepper)*

4. Data Request *(Received During the Civilian Pension Board Meeting of November 8, 2012)*
   A. List of Each Investment by Name, Type, Numbers of Instruments (Bonds, Stocks, Certificates, Etc.) and the Value of Each at the End of the Reporting Quarter
   (Deputy City Solicitor Pepper Opined that the Board is Entitled to Information Concerning How the Funds are Invested)
   B. Cash on Hand at the End of the Reporting Quarter and Who is Holding the Cash and How Much Each is Holding (City of Dover, Wells Fargo, Others)
   (Deputy City Solicitor Pepper Opined that the Board is Entitled to Information Concerning the Pension Fund's Cash Position)
   C. Value of Checks Written Each Quarter (Pensions, Expenses, Pension Refunds, Etc.)
   (Deputy City Solicitor Pepper Opined that the Board is Entitled to Information Concerning the Fund's Expenses)
   D. Itemized List of General Expenses for Each Quarter
   (Deputy City Solicitor Pepper Opined that the Board is Entitled to Information Concerning the Fund's Expenses)
   E. List of Each Person Receiving a Pension Check at the End of the Quarter by Name, Amount of Check, and Retirement (Year, Month, Day) Listed in Alphabetical Order by Last Name)
   (Deputy City Solicitor Pepper Opined that All of this Information is Not Relevant to the Board's Duties)
   F. List of People Added to the Pension List to Include the Following Information - Full Name, Title, City Code, Service Dates, Total Service Time, Monthly Pension Amount, Effective Date of Retirement, Lump Sum Payment
   (Deputy City Solicitor Pepper Opined that the Level of Detail Sought Does Not Appear to be Relevant to the Board's Duties)
   G. List of People Removed from the Pension List with the Effective Date for the End of Pension Payments
   (Deputy City Solicitor Pepper Opined that a List of Deceased Pensioners and/or Survivors is Somewhat Related to the Board's Duties)

H. Method Used to Remove Pensioners from the Pension Payment List (How Do You Receive Notification of Death)
(Deputy City Solicitor Pepper Opined that the Board Should be Aware of How the City Determines Whether Pensions Should be Stopped)

I. Method and Schedule for Verification of Pension List
(Deputy City Solicitor Pepper Opined that the Board Should be Aware of How the Pension List is Verified)

J. Audit Schedule and Copy of Last Audit as well as Copies of All Future Audits for the City of Dover General Employees' Pension Plan
(Deputy City Solicitor Pepper Opined that the Board Should be Given Information Regarding the Audits)

5. Financial Activity for the Fiscal Year Ending June 30, 2012 and Results of Actuarial Study

6. Adjournment

TO ASSURE THAT THERE WILL BE A QUORUM,
PLEASE RSVP BY CONTACTING THE CITY CLERK'S OFFICE
BY EMAIL AT CITYCLERK@DOVER.DE.US OR BY CALLING 736-7008
AS SOON AS POSSIBLE.

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