DOVER HUMAN RELATIONS COMMISSION

MINUTES OF JANUARY 23, 2013

CITY COUNCIL CONFERENCE ROOM, CITY HALL, DOVER

Present: Chairman, Roy Sudler, Jr., Dawn Allen-Pyne, Ellen O. Wasfi, and Dr. Edamatsu

Absent: Richard Senato, Dr. Linda Hackett, Faye White, Kim Warfield and Justina H. Brewington

1. **Call to Order:** Chairman, Roy Sudler, Jr. called the Dover Human Relations Commission Meeting to order on this day, Wednesday, January 23, 2013 at 7:30 p.m.

2. **Moment of Silence:** was observed.

3. **Agenda Additions & Deletions:** there were no additions or deletions to the Agenda.

4. **Adoption of the Minutes of November 28, 2012:**

   Commissioner Ellen O. Wasfi – pointed out that the word Controller in the minutes of November 28, 2012 should read Comptroller.

   A question was raised, if you have 50% of membership present can you vote or do you have to wait until you have over 50%? The Commission By-Laws will have to be reviewed.

   Chairman Sudler stated that there will be no action taken because we do not have enough members present to form a quorum but we will take recommendations for any future actions.

5. **Comments/Presentations from Members of the Community:** There were no comments made at this time.

6. **Chair's Report:**

   Chairman Sudler reported that on January 15, 2013 at approximately 7:30am, he attended the Capital School District's School Board Meeting. There were two major concerns expressed by the parents and teachers:

   1) The need for strengthening how we teach and reach students with special needs in the DCAS Testing.

   2) The Contract Extensions and Specifications for Arthur Thomas with a two year renewal contractual agreement.

   Chairman Sudler reported that on January 19, 2013 at approximately 7am a historical moment took place in downtown Dover on Legislative Mall with the unveiling of the Martin Luther King Boulevard street sign.

   On January 21, 2013 Chairman Sudler reported that he attended the 30th Annual Martin Luther King Prayer Breakfast in which he commented was highly attended and excellently done.

   That concludes the Chairman's Report.

7. **Committee Report:**

   a. **School Programs:**

Commissioner Wasfi reported on the proposed "Study Circle" Project. This is a five week project that would run for 2 hours for five consecutive weeks and should have a minimum of 10 people participating. Commissioner Wasfi also advised that Don Blakely agreed to be the Facilitator if he can fit it into his schedule. Sessions can be held at the Dover Library on Saturday mornings from 10:00am to 12:00pm or during the week from 6:00pm to 8:00pm, if convenient for the Commissioners. It should also be noted that the Dover Library does close at 9:00pm which could create an issue if the sessions run over.

   b. **Community Programs: Commissioner Dawn Allen-Pyne** – nothing to report at this time.

   c. **Assessment: Commissioner Edamatsu** – nothing to report at this time.

   d. **Intake Forms: Commissioner Warfield** – not present to report.

Brief discussion took place regarding intake forms. Commissioner Wasfi asked about the Commissions role in intake form process. She stated that the intake forms provide a channel for the citizens of Dover. It was suggested that a letter be drafted regarding the intake process.
Chairman Sudler stated that he would like to appoint Commissioner Wasfi as a liaison to get a point of clarity.
Commissioner Wasfi stated that we need to respond to the Henry Fordham matter. She also expressed the importance of letting Dr. Warfield know that those who were present for this meeting share her concerns.

8. **New Business**
   a. **2012 Annual Report:** *(Final report must be submitted to the City Clerk's Office by 12:00 noon on February 1, 2013 for consideration by City Council at the regular Council Meeting on February 11, 2013)*

[Chairman Sudler forwarded report to all of the Commissioners via email for review]

9. **Scheduling of the Next Regular Meeting**: February 27, 2012 at 7pm at Dover City Hall

10. **Announcements:**

   a. Commissioner Wasfi commented on the Martin Luther King & William Penn Street signs having historical significance. She also stated that it was very well done. Chairman Sudler said he will take that compliment back to the Committee.
   b. Commissioner Edamatsu told a very touching story that she heard while away on a trip in Oregon.

11. **Adjournment :**

Chairman Sudler made motion to adjourn the meeting - **No action carried.**

Meeting adjourned at 8:30pm.

Respectfully Submitted,

Belinda Talton