REGULAR COUNCIL MEETING
A G E N D A

MARCH 12, 2012 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HUTCHISON

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of February 27, 2012**
- Special Council Meeting of February 27, 2012

2. Presentation - Fire Department Annual Report

3. Proclamations
A. Earth Hour (Saturday, March 31, 2012 at 8:30 P.M.)
B. Irish-American Heritage Month

4. Appeal of Denial of Administrative Building Permit - 149 South Governors Avenue (D&S Investment Company)

5. Public Hearings - Violations of Dangerous Building Ordinance
A. Property located at 26 North Kirkwood Street, owned by Joe Burden
B. Property located at 14 South Queen Street, owned by Charles E. Marshall

6. Public Hearing/Final Reading - Proposed Ordinance

The First Reading of the following proposed ordinance was accomplished during the Council Meeting of January 23, 2012. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. Ordinance #2012-02 Amending the 2008 Comprehensive Plan by replacing Table 12-1: Land Development Plan, Map 13-1: Annexation Areas, and Map 13-2: Potential Land Use for Annexation Areas

7. Utility Committee Report - February 27, 2012

A. Dedication of Rights-of-Way and Public Infrastructure - Lexington Glen - Phase I

(Committee Recommended Acceptance of the Dedication of Rights-of-Way and Public Infrastructure for Lexington Glen - Phase I to Include All of the Referenced Public Improvements, with the Stipulation That the Letter of Credit Is Received Prior to Council Action)

B. Cash-In-Lieu of Pump Station Upgrades Agreement - Village of Maple Dale Senior Housing

(Committee Recommended Execution of a Cash-in-Lieu Agreement with Maple Dale Country Club, Inc., with the Stipulation That No Additional Building Permits Would Be Issued Without Receipt of Payment in Full in the Amount of $36,570)

* **C. NAES Agreement Extension**

(Committee Recommended Authorizing the City Manager To: 1) Issue a Letter Advising North American Energy Services (NAES) of the City's Desire to Review and Renegotiate the Terms of the Operations and Maintenance (O & M) Agreement; and 2) Issue a Letter to Mr. Kirk Betts, Utility Attorney, to Commence Contract Negotiations)

* **D. Updates**

(Committee Action Not Required)

* **8. Legislative, Finance, and Administration Committee Report - February 27, 2012**

A. Staff Recommendations - Economic Development Office

(Committee Recommended That the Recommendations Regarding the (EDO) Be Returned to the City Manager for Redevelopment)

B. Authorization to Purchase Virtual Server (Police Department)

(Committee Recommended Approval of the Sole Vendor Purchase from Dell for a Virtual Server/Storage Array at a Cost of $42,600)

C. Proposed Ordinance #2012-07 - Incentives for Redevelopment of Vacant Commercial Buildings (See Item #14-A)

(Committee Recommended Adoption of Proposed Ordinance #2012-07, as Amended to Allow Redevelopment Incentives City-wide)

9. Safety Advisory and Transportation Committee Report - February 29, 2012

* **A. Presentation - Silver Lake to Isaacs Branch Trail Concept**
(Committee Action Not Required)

* **B. Announcement of Road Closures**
(Committee Action Not Required)

* **C. Discussion - Establishing City Emergency Operations Center**
(Committee Recommended Approval of Staff's Recommendation to Establish City Hall as the City's Designated Emergency Operations Center (EOC), with the Dover Police Department to Serve as the Backup EOC, and the Kent County 911 Center to Serve as the City's Temporary (Alternate) Backup to the Police Department)

D. Proposed Ordinances

d-1. #2012-06 Creating a New Chapter 59 - Juvenile Curfew (See Item #14-B)
(Committee Recommended Adoption of Ordinance #2012-06)

d-2. #2012-08 Amending Chapter 70 - Offenses and Miscellaneous Provisions (See Item #14-C)
(Committee Recommended Adoption of Ordinance #2012-08)

* **E. Update - Dover High School Construction**
(Committee Action Not Required)

* **10. Monthly Reports - January 2012**

A. Budget
B. Chief of Police
C. City Assessor
D. City Manager
E. City Planner
F. Dover Fire Department
G. Capital Investment Plan (CIP)

11. Setting of Property Assessment Appeals

* **12. Engagement Letter - Labor Negotiations**

13. Evaluation of Bids - Library Furniture

14. First Reading - Proposed Ordinances

The First Reading is offered on the following proposed ordinances. Final action by Council will take place during the Second Reading of the ordinances on April 9, 2012. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Ordinance #2012-07 with LF&A-1 - Incentives for Redevelopment of Vacant Commercial Buildings
(Legislative, Finance, and Administration Committee)

B. Ordinance #2012-06 Creating a New Chapter 59 - Juvenile Curfew
(Safety Advisory and Transportation Committee)

C. Ordinance #2012-08 with S-1 - Amending Chapter 70 - Offenses and Miscellaneous Provisions
(Safety Advisory and Transportation Committee)

15. Final Reading - Proposed Ordinance #2012-03

The First Reading of the following proposed ordinance was accomplished during the Council Meeting of February 27, 2012. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. Ordinance #2012-03 - Related to Senior Citizen Income Exclusions

16. Council Members Announcements

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