REGULAR COUNCIL MEETING
A G E N D A

FEBRUARY 27, 2012 - 7:30 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HARE

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* 1. **Adoption of Minutes - Regular Council Meeting of February 13, 2012**

2. **Certificate of Congratulations - 2011 Dover Post Great Person of the Year: Herb Konowitz**

3. **Public Hearing - Violation of Dangerous Building Ordinance - Property located at 38 South New Street (Owner of Record: House of Pride, Inc.)**

4. **Rescheduling of Public Hearing/Final Reading - Rezoning**
Properties located at 4 Mifflin Road, consisting of 1.25+/- acres, owned by Peter and Bonnie Reidy; 24 Mifflin Road, consisting of 0.55+/- acres, owned by Robert Klewans and Carol Candor; and 1510 Forrest Avenue, consisting of 0.41+/- acres, owned by Doreen E. Lucas. The properties are currently zoned R-8 (One Family Residence Zone) and subject to COZ-1 (Corridor Overlay Zone) and the proposed zoning is C-2A (Limited Central Commercial Zone) and subject to COZ-1 (Corridor Overlay Zone)
(ORDINANCE #2012-04; TAX PARCELS: ED-05-076.09-01-11.00; ED-05-076.09-01-12.00; AND ED-05-076.09-01-08.00; PLANNING REFERENCE Z-12-01; COUNCIL DISTRICT 1) *(The First Reading of Proposed Ordinance #2012-04 Was Accomplished During the Council Meeting of January 23, 2012. This Item Has Been Postponed Due to Inadequate Public Notice. It is Recommended that a Public Hearing Be Rescheduled for April 9, 2012.)*

* **5. Parks, Recreation, and Community Enhancement Committee Report - February 13, 2012**

A. Accounting of Summer Program Revenues

(Committee Recommended Acceptance of the Accounting of Summer Program Revenues as Presented by Staff)

B. Proposed Revisions to Community Development Block Grant (CDBG) Guidelines

(Committee Recommended Approval of the Revised Community Development Block Grant (CDBG) Program Guidelines, as Recommended by Staff)

C. Updates

(Committee Action Not Required)

* **6. Utility Committee Report - February 13, 2012**

A. Garrison Tract Infrastructure Financing

(Committee Recommended the Endorsement of up to $6M of In-Kind Contributions for the Infrastructure Financing for the Garrison Tract)

B. Review of Utility Related Capital Investment Plan (CIP) (Electric and Water/Wastewater)

(Committee Recommended Acceptance of the Utility Related CIP Report as Presented)

C. 30-Day Update - Garrison Oak Technical Park Project

(Committee Action Not Required)

* **7. Legislative, Finance, and Administration Committee Report - February 13, 2012**

A. Review and Recommendation - Filling Critical Positions

a-1. Fire Dispatcher

(Committee Recommended Approval of the Request to Recruit for the Fire Dispatcher, with the Condition That the Candidate Selected to Fill the Position must Pass the Same Background Check That Is Required by the Police Department for Their Communication Operators, as Recommended by Staff)

a-2. Electric Department

a-2-i. Electrical Engineer

(Committee Recommended Approval of the Request to Recruit an Electrical Engineer for the Electric Department, as Recommended by Staff)

a-2-ii. Substation Technician (2)

(Committee Recommend Approval of the Request to Recruit for One (1) of the Substation Technicians for the Electric Department, with the Caveat That If the Current Substation Technician Submits His Retirement Application, Staff Could Recruit for the Second Substation Technician)

B. United Networks of America Revised Letter of Agreement

(Committee Recommended That Staff Be Authorized to Sign the Revised Letter of Agreement with United Networks of America to Begin the Health Discount Card Program)

* **7. Legislative, Finance, and Administration Committee Report - February 13, 2012 (Continued)**

C. Staff Recommendations (Tabled by Committee on January 9, 2012)

c-1. Economic Development Office

(Committee Recommended Tabling the Matter to Allow Staff Additional Time to Work with the Downtown Dover Partnership (DDP) on the Development of a Recommendation)

c-2. Community Development Office

(Committee Recommended That Staff Be Authorized to Restructure the Community Development Program and the Current Community Development Manager Position to Allow for this Position to Take on Additional Responsibilities Outside the Community Development Program, as Recommended by Staff)

D. Proposed Ordinance #2012-03 - Related to Senior Citizen Income Exclusions (See Item #12-A)

(Committee Recommended Adoption of Proposed Ordinance #2012-03, as Recommended by Staff)

E. Request of City Manager - Employment Related Benefits/Expenses

(Committee Recommended Approval of the City Manager's Request for a $400 Car Allowance and $100 Special Cell Phone Allowance)

8. Evaluation of Bids - Library Furniture

* **9. Proposed Cancellation of Council and Committee Meetings Falling in the Week of the Fourth Monday of Every Third Month (March, June, September, and December)**

10. Selection of Polling Places for 2012 Regular Municipal Election

* **11. Appointment Recommended by Council President Leary - Parks, Recreation, and Community Enhancement Committee - David L. Bonar *(To Fill the Unexpired Term of William F. Hare - Term to Expire May 14, 2012)***

12. First Reading - Proposed Ordinance #2012-03

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on March 12, 2012. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Proposed Ordinance #2012-03 Amending Chapter 102 - Taxation, Article VI - Exemptions; Board of Assessment Appeals, Section 102-183 - Tax Exemption for Senior Citizens

(Legislative, Finance, and Administration Committee)

13. Council Members Announcements

/tm

S:\AGENDAS & MINUTES\Council-Agendas\2012\02-27-2012.wpd