LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE
A G E N D A

FEBRUARY 27, 2012 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. Staff Recommendations - Economic Development Office
   (Tabled by Committee on February 13, 2012)

2. Proposed Ordinance #2012-07 - Incentives for Redevelopment of Vacant Commercial Buildings

3. Authorization to Purchase Virtual Server (Police Department)

4. Adjournment by 7:00 P.M.

/tm
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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

Memorandum

City Manager
P. O. Box 475
City Hall/ 15 Loockerman Plaza
Dover, Delaware 19903-0475
Phone: (302) 736-7005
Fax: (302) 736-7002
E-mail: skoenig@dover.de.us

TO: City Council

FROM: Scott D. Koenig, P.E., City Manager

DATE: February 22, 2012

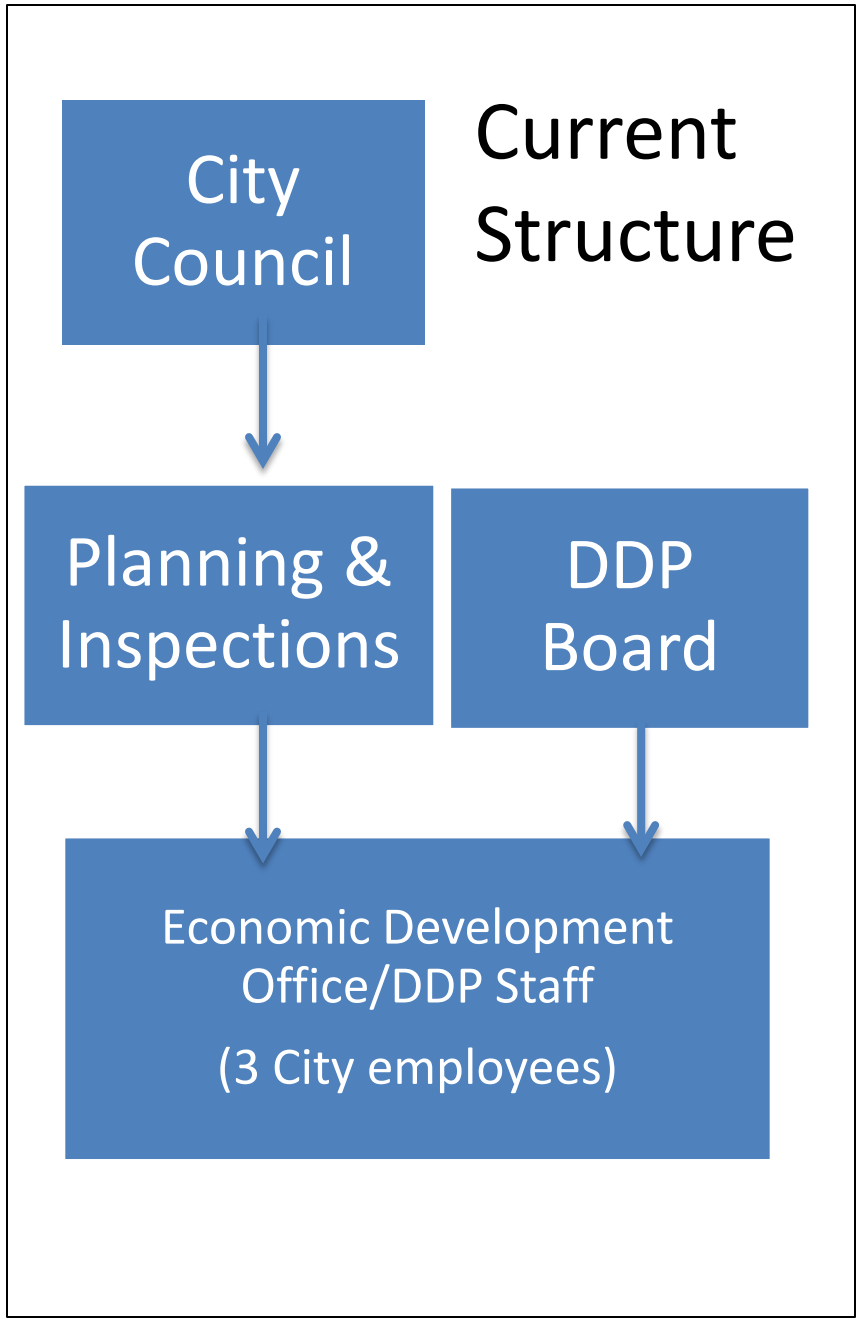
SUBJECT: Recommendation for Economic Development Office/Downtown Dover Partnership

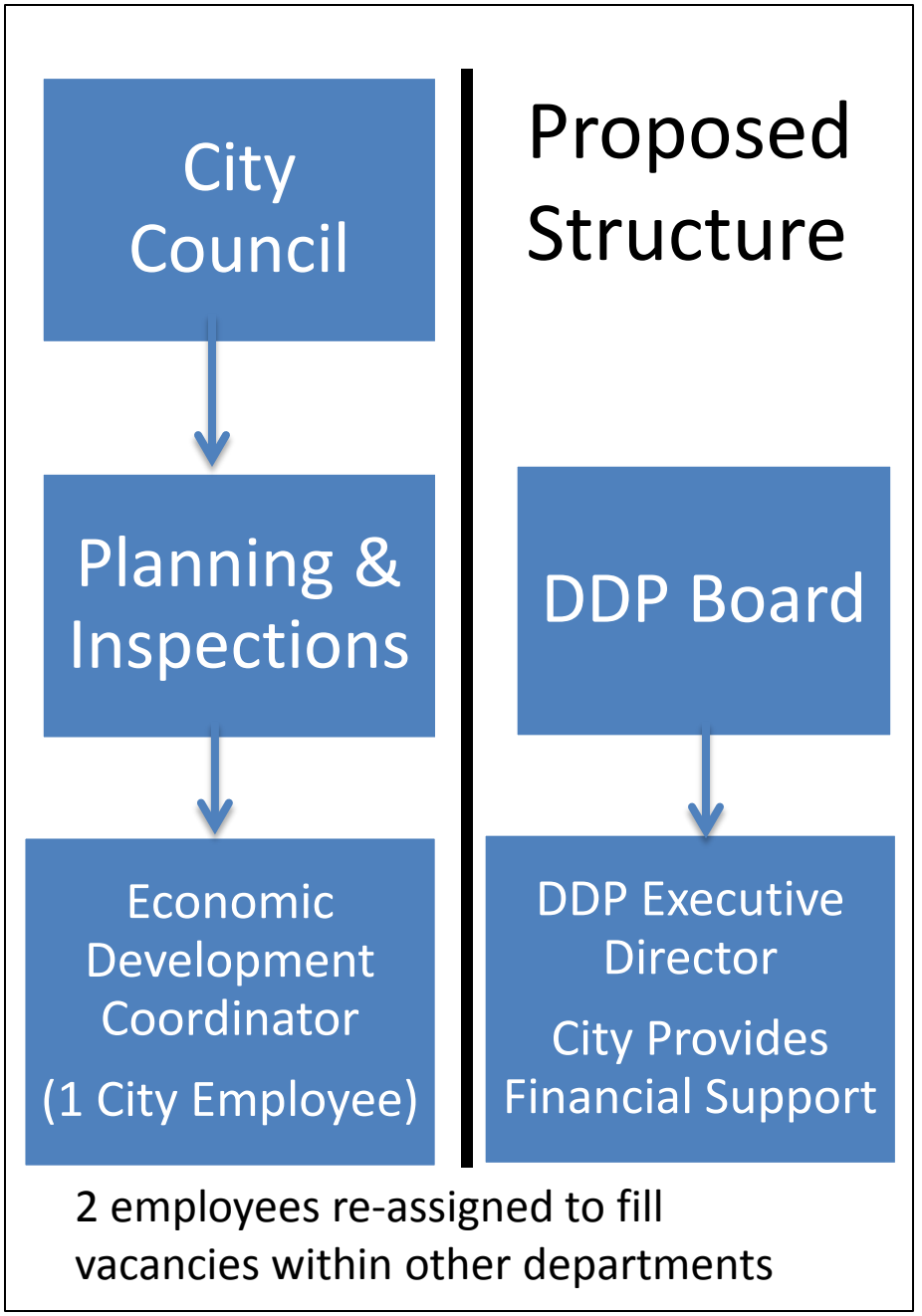
In the discussion that has taken place in the last two months about the recommendation to separate the economic development function of the City from the staffing of the Downtown Dover Partnership, there have been a lot of details discussed in which the initial concept proposed seems to have become lost. In an effort to help move this discussion forward, I have developed a simplified graphic representation of the current Economic Development Office/Downtown Dover Partnership structure and the proposed structure, which would separate these functions.

The long term cost savings of this recommendation apply in two ways:

1. Two positions would be cut from the budget, and the existing employees would be relocated to other departments where vacancies exist.
2. The City would continue to provide financial support for the Downtown Dover Partnership; however, there would be no unfunded liability or OPEB costs associated with staff hired by the Downtown Dover Partnership. As you are aware, these are costs that escalate over time and impact the budget on a long-term basis.

I hope that the attached graphic helps to simplify the discussion, as the details can be worked out after there is a decision on the concept.


City Council
Current Structure
Planning & Inspections
DDP Board
Economic Development Office/DDP Staff
(3 City employees)


City Council
Proposed Structure
Planning & Inspections
DDP Board
Economic Development Coordinator
(1 City Employee)
DDP Executive Director
City Provides Financial Support
2 employees re-assigned to fill vacancies within other departments

Memorandum

Office of the City Manager
PO Box 475
Dover, DE 19903
Phone: (302) 736-7005
FAX: (302) 736-7002
E-mail: skoenig@dover.de.us

To: **Legislative, Finance & Administration Committee**

From: **Scott D. Koenig, P.E.**
City Manager

Date: **February 23, 2012**

Subject: **Economic Development Office / Downtown Dover Partnership Information – Response to previous inquiries**

At the last Legislative, Finance & Administration Committee meeting, it was pointed out that several inquiries from previous meetings had been unanswered. This memorandum is intended to address some of the inquiries previously raised. I have attached a highlighted email from the City Clerk's office that identifies the inquiries. One of the inquiries focused on whether or not the Economic Development Office is "profitable". Mr. Bill Neaton, Economic Development Manager, submitted the attached email dated February 21, 2012 to support the statement that the department is "profitable". As I indicated previously, some of the activity used to support the position of "profitable" is subjective. The annual budget for this function has averaged approximately $223,000 over the past three (3) fiscal years.

Also included in the attachments for this memorandum is a copy of December 15, 2011 City of Dover Top Employers Report (the Jobs Report) which had been previously requested by Councilman McGlumphy. This report was presented to the Parks, Recreation & Community Enhancement Committee.

Attachments:

Email dated 02/12/12 from City Clerk
Email dated 02/21/12 from Economic Development Manager
12/15/2011 City of Dover Top Employers Report

Koenig, Scott

From: McDowell, Traci
Sent: Tuesday, February 14, 2012 2:04 PM
To: Koenig, Scott
Subject: 01/09/12 LF&A Discussion - ED Revenue

Follow Up Flag: Follow up
Flag Status: Flagged

01/09/12 LF&A

Mr. Lynn stated his grave concerns with the entire proposal and cautioned members regarding the message that would be given to the business community, particularly in the current economic climate, that the City is not serious about economic development. He rejected the argument entirely that the proposal was budgetary. He reminded members that during a recent presentation by Mr. William Neaton, Economic Development Director, it was stated that the revenue generated by the Economic Development Office exceeded the overhead of the Department; therefore, he questioned why the City would consider "cutting" a profitable department.

Responding to Mr. Lynn, Mr. Koenig stated no objections to moving the economic development professional position to serve under the City Manager's Office. His only reason for putting it under the Planning Office was due to the fact that the position was originally created in the Planning Office. With regard to the statement made by Mr. Neaton, Mr. Koenig stated that he has no formula that would prove that the statement is factual. Concurring that the function of the Economic Development Office was important, it was his feeling that the proposal presented was an option that supported and continued the function of economic development for the City. Although it would not continue as a "stand alone" office down the street from City Hall, he assured members that the proposal maintained the function and position, which would provide a point of contact for the City. As to the issue regarding which department the economic development position would be responsible to report to, he reiterated his agreement to change that to the City Manager's Office.

Mr. Koenig explained that, as City Manager, he must address a very large budget deficit and other issues associated with the general governance of the City. He stated that the proposal presented was developed based on all of the information that he had obtained and noted that not all information was public.

Mr. Hare stated that although Mr. Neaton had indicated that the revenue generated by the Economic Development Office exceeded the overhead of the Department, a report reflecting the details has not been provided to members. In addition, he stated that Dr. McGlumphy requested a Jobs Report which has not been provided to members. Responding, Mr. Koenig stated that the Jobs Report was submitted to the Parks, Recreation, and Community Enhancement Committee earlier in the day and that he would forward it to members of the Legislative, Finance, and Administration Committee as well.

Traci A. McDowell, CMC
City Clerk
City of Dover
e-mail: tmcdowell@dover.de.us
Ph: 736-7009
Fax: 736-5068

Koenig, Scott

From: Neaton, William G.
Sent: Tuesday, February 21, 2012 4:31 PM
To: Koenig, Scott
Cc: Townshend, Ann Marie
Subject: Economic Impact of the Economic Development Office

Loan Assistance through the SBA and First State Community Loan Fund

Year	# Loans Generated	$Amount of Loans	#of Jobs Created or Sustained
2009	3	$21,000	4 FTE's Sustained
2010	11	$265,000	8.5 New FTE's/18.5 FTE's Sustained
2011	4	$100,000	4 New FTE's/8 FTE's Sustained
2012	1	$200,000	5.5 FTE's Sustained
2012	2 in process		

Dover Sun Park Economic Impact

Through the continuous efforts and constant monitoring of the Economic Development Office, SunPower, the contractor for the Sun Park, agreed to utilize as much local labor as possible to construct the Sun Park. Eighty percent of all the labor utilized was local contractors. The total labor cost to construct the Sun Park was $3,124,000 at 80% of that figure, the impact to the local economy was $2,500,000.

Downtown Dover Improvements

Through the efforts of the Economic Development Office and Board members of the Downtown Dover Partnership, the Downtown Dover Partnership was the recipient of a $3 million grant for North Street Improvements and former Collegian Site improvements. The Economic Development Office through the RFP process awarded the architectural and engineering contract and legal contract to two downtown Dover firms with a local economic impact between $250-300,000. The Economic Development office will also oversee the awarding of the contract for the North Street and former Collegian Site improvements, and will make every effort to employ local contractors, creating a local economic impact in excess of $2 million.

Marketing Program for the Garrison Tract

Previous estimates with professional marketing firms have put the cost of marketing the Garrison Oak Farm at approximately $30-35,000 per year. Through the efforts of the Economic Development Office, Delaware State University has agreed to produce a similar marketing campaign utilizing the Economic Development Administration grant that the school received. This will be an ongoing project and will allow us to start marketing of the Garrison Tract with no cost to the City.

Business Development Workshops

The Economic Development Office in conjunction with the Downtown Dover Partnership was the recipient of a $44,000 grant from the USDA Rural Development Office. This grant has been utilized to assist existing and prospective business owners to develop their business plans, marketing tools, explore Green Business opportunities, loan workshops, social media, and e-commerce. More than 300 people have attended the 25 workshops held over the last three years. These free workshops were offered with our partners at SCORE, the YWCA Women's Entrepreneurship Program, and other organizations – saving these small business owners $44,000 in consulting fees while reaping immeasurable benefits to our local business community.

The economic development office is currently assisting Calpine in their efforts to develop a combined cycle power plant at the Garrison Park. This is an ongoing project and the Economic Development Office has assisted Calpine and the previous owner of the project with securing the 80 Emission Reduction Credits needed. The Economic Development Office continues to be the point of contact and coordination point within the City for this project which has a projected economic impact to the City of over 2.3 million dollars per year.

There have been other projects that the Economic Development Office has played a role in assisting businesses expand in the City. For example ILC and Fordham. The Economic Development office assisted both of these businesses opening and expanding by providing technical advice and coordinating the necessary inspections and permitting needed to open or expand within the necessary time frame. Although difficult to attach a dollar value to these services, they are very beneficial to these companies and others.

William Neaton
Economic Development Manager
City of Dover
302-678-4858
wneaton@dover.de.us

Economic Development Office
101 W Loockerman St, 1A
Dover DE 19904

CITY OF DOVER TOP EMPLOYERS

COMPANY	# EMPLOYEES BY DATE		
	12/31/2010	6/30/2011	12/15/2011
Bayhealth-Kent General & Milford 640 S. State St Dover DE 19901 (302) 674-4700 Mr. Terry Murphy	2937	3002	3000
Dover Downs, Inc. 1131 N. DuPont Hwy Dover DE 19901 (302) 674-4600 Ms. Janie Libby	Hotel & Casino-1491 Speedway – 63	Hotel & Casino-1475 Speedway – 60	Hotel & Casino-1490 Speedway – 58
Dover Air Force Base (302) 677-3372 Public Affairs Office www.dover.af.mil	Active -3491 Reserve – 1909 Civilian - 837	Active -3900 Reserve – 1500 Civilian - 1000	Active -3900 Reserve – 1500 Civilian - 1000
State of Delaware Office of Mgmt & Budget Laura Simmons	Est. 4500-5000	Est. 4500-5000	Est. 4500-5000
Delaware State University 1200 N. DuPont Hwy Dover DE 19901 (302) 857-7027 Dr. Phyllis Edamatsu	FT – 733 PT - 189	FT – 733 PT - 189	FT – 770 PT - 188
Energizer (Playtex Products) P.O. Box 7016 Dover DE 19903-7016 (302) 678-6176 Ms. Gina Sullivan	545	509	495
Kraft Foods 1250 W. North St Dover DE 19903-0600 (302) 734-6100 Mr. Bruce Robinson (HR)	Hourly & Salaried – 570 Contract - 60	Hourly & Salaried – 570 Contract - 60	Hourly & Salaried – 544 Contract – 60+

Comcast Cable 5729 W. Denney's Rd Dover DE 19901 (302) 672-5936 Mr. Tom Worley	140 – Dover Only	140 – Dover Only	130 – Dover Only
Delaware Technical & Community College 100 Campus Dr Dover DE 19901 (302) 857-1000 Dan Simpson	294 (Adjunct faculty not included in year-end numbers)	294	FT 185 Temp/PT 200 includes Adjunct Faculty
Proctor & Gamble P.O. Box 7010C Dover DE 19903 (302) 678-2600 x2189 Ms. Teresa Dean	P&G 202 Contract - 187	P&G 202 Contract - 187	P&G 196 Contract - 187
Wal-Mart 1574 N. DuPont Hwy Dover DE 19901 (302) 674-2159 Ms. Tammy Reynolds	252	275	400 (Includes Temporary Help)
Wesley College 120 N. State St Dover DE 19901 (302) 736-2300 Dr. William Johnston	FT – 95 Faculty-68 Aramark –FT 75 PT-43	FT – 95 Faculty-68 Aramark - FT 75 PT-43	FT – 92 Faculty-75 Aramark - 80 Aramark to be replaced by National Management Inc. on 1/15/12
Sam's Club 1572 N. DuPont Hwy Dover DE 19901 (302) 678-4220 Mr. Steven Bromley	FT – 103 PT - 79	FT – 99 PT - 81	198
Hirsh Industries 1525 McKee Rd Dover DE 19904 (302) 678-3454 Ms. Meg Shivone	175	175	190

ACTION FORM

PROCEEDING: Legislative, Finance and Administration Committee
DEPARTMENT OF ORIGIN: Planning & Community Development **DATE SUBMITTED**: 2/21/12
PREPARED BY: Ann Marie Townshend, AICP, Director of Planning & Community Development
SUBJECT: Draft Ordinance # 2012-07- Create a New Appendix E- Commercial Building Redevelopment
REFERENCE: N/A
RELATED PROJECT: N/A
REVIEWED BY: Scott D. Koenig, P.E., City Manager; Donna Mitchell, CPA, City Controller/Treasurer
EXHIBITS: Draft Ordinance
EXPENDITURE REQUIRED: N/A **AMOUNT BUDGETED**: N/A **FUNDING SOURCE (Dept./Page in CIP & Budget)**: N/A
TIMETABLE: First Reading on March 12, 2012; Final Reading and Council Action on April 9, 2012.
RECOMMENDED ACTION: Staff recommends that the proposed ordinance be forwarded to City Council with the above timeline for action.

BACKGROUND AND ANALYSIS

The proposed ordinance would allow for waiver of half of the building permit fee, half of the City water and wastewater impact fees, and tax abatement on the value of improvements for redevelopment of commercial buildings of 5,000 square feet or greater, located along Route 13, Bay Road, Court Street between Bay Road and Route 13, and Route 8 west of the railroad tracks. The proposed ordinance is modeled after the downtown redevelopment incentives.

Due to the economic downturn, municipalities in Delaware and elsewhere are offering waivers of certain fees to help spur economic growth. The proposed ordinance is drafted with a sunset of December 31, 2015, so incentives are available for a finite period of time while the City attempts to encourage economic growth and filling of commercial vacancies on the City's primary commercial corridors.

The costs involved with this incentive are associated with loss of revenue related to the waiver and are difficult to quantify, as they will depend upon the cost of specific commercial building renovations, changes in use that would require additional plumbing fixtures, and the demand for the incentives.

An example is provided of a recent renovation that meets the eligibility in the proposed ordinance. In this example, the total permit cost was $5,931. There were not impact fees applicable to the project, as there was no increase in the number of equivalent dwelling units (E.D.U). The value of the improvements would increase the property taxes by $519 per year. If the proposed incentive program were available at the time of this renovation, the value of the incentive to the business in this example would be $3,484 for the first year and $519 per year for the subsequent nine years. The City would have brought in added revenue in permit fees of $2,966, plus an additional $777 in sign permit fees, certificate of occupancy fees, business license fees for tenants (to be renewed annually), and a construction trailer placement fee. Total revenue for the general fund in relation to this project, even with the incentives, would be $3,742.50. Additionally, there would be utility revenue associated with water/wastewater and electric service.

Waiver of Fee - Example

Type of Fee	Fee Calculation	Example - Permit Cost without Waiver
Building Permit	$25.00 for first $1,000.00 of costs and $8.00 for each additional $1,000.00 of costs or multiples thereof up to $10,000,000.00 of costs, $6.00 for each additional $1,000.00 of costs or multiple thereof up to $20,000,000.00, and $5.00 for each additional $1,000.00 of costs or multiple thereof above $20,000,000.00	$4,228
Plumbing Permit	Fixtures: $25.00 first five fixtures and $2.00 for each additional fixture	$1,593
	Garbage Disposal & Hot Water Heaters: minimum fee of $25.00	
	Gas, water and sewer inspection underground: $20.00 for first 150 feet and $0.50 for each additional ten feet or multiple thereof	
Mechanical Permit	Heating Permit: $30.00 first 10,000 BTUs and $5.00 each additional 10,000 BTUs or multiple thereof	
	Air Conditioning Permit: $30.00 per ton for the first five tons and $5.00 per ton over five tons or multiple thereof	
	Heat Pump Permit: $15.00 first 10,000 BTUs and $2.50 for each additional 10,000 BTUs or multiple thereof and an additional $15.00 for the first five tons and $2.50 per ton for over five tons or multiple thereof	
Fire Prevention Permit	$12.00 for each $1,000.00 of costs or multiple thereof of the fire protection system; provided that a minimum fee for each permit shall be $50.00	$110
City Sewer Impact Fee	$1,900 per E.D.U.	N/A
City Water Impact Fee	$2,100 per E.D.U.	N/A

Tax Abatement – Example

Pre-Construction Value (land and building):	$1,645,900
Post Construction Value (land and building):	$1,799,500
Difference	$153,600
$ 153,600 x .003378 (current tax rate) = $518.86 x 10 years = $5,188.60 (based on current rate)	

CITY OF DOVER PROPOSED ORDINANCE #2012-07

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That the City of Dover Code of Ordinances be amended by inserting a new Appendix E - Commercial Building Redevelopment, as follows:

APPENDIX E - COMMERCIAL BUILDING REDEVELOPMENT

ARTICLE I. - INTENT.

The city council has deemed it to be in the best interests of the residents of the city and in furtherance of their health, safety, and welfare to promote the renovation and utilization of commercial buildings on the city's principal commercial corridors. In order to promote the business growth and reutilization of vacant commercial buildings along these corridors, city council has determined that incentives in the forms of tax abatements, impact fee waivers, and building permit waivers should be offered.

ARTICLE II. - ELIGIBILITY.

Section 1. - Eligible project.

Eligible project shall mean the renovation and establishment of a business in an existing commercial building or tenant space which:

(a) Is located or addressed on U.S. Route 13, Bay Road, Court Street between U.S. Route 13 and Bay Road, and Delaware Route 8 west of the railroad tracks;
(b) Is a minimum of 5,000 square feet of floor area;
(c) The fair market value of the materials to be used in and the labor to be performed on the project exceeds the sum of $15,000.00;
(d) Is for commercial or office use;
(e) The establishment of a new business is proposed; and
(f) Conforms to the intent of this ordinance.

Construction or renovation of accessory buildings as defined in Appendix B - Zoning, Article 12 - Definitions, of the Dover code of ordinances shall not be eligible for redevelopment incentives. Construction or renovation which constitutes ordinary replacement or routine maintenance shall not qualify as an eligible project. Construction of new buildings shall not qualify as an eligible project.

Section 2. - Redevelopment incentive ineligibility.

An otherwise eligible project shall be ineligible for redevelopment incentives if:

(a) An application for a building permit for the project was filed prior to the effective date of this ordinance; or
(b) Construction or renovation commenced prior to the effective date of this ordinance;

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(c) Issuance of the certificate of occupancy and/or the completion and finalization of the building permit occurs before the application for redevelopment incentives is received;
(d) Construction or renovation commenced prior to the issuance of a building permit by the city of Dover;
(e) Applications for incentives provided in this ordinance shall be subject to the provisions of Chapter 1 - General Provisions, Section 1-13 - Denial of permits or approvals for failure to comply with requirements for payment, actions, or filings.

ARTICLE III - INCENTIVES.

Section 1. - Waiver of fees.

Renovations meeting the eligibility requirements shall be eligible for the following incentives:

(a) Partial waiver of permit fees. Fifty percent of the fees for building, plumbing, mechanical, and fire protection permits shall be waived for eligible projects. Sign permit fees shall not be waived.
(b) Partial waiver of impact fees. For projects where renovation will constitute an increase in equivalent dwelling units (EDU's) and require payment of impact fees, fifty percent of the City's portion of the water and sewer impact fees shall be waived. The Kent County impact fees and administrative charges shall not be waived.

Section 2. - Tax abatement.

Eligible projects shall receive property tax waivers for a period not to exceed ten years so that improvements to the properties made in accordance with the intent of this ordinance will not be taxed for a period of time not to exceed ten years from the date of the making of the improvements. The said ten-year period will commence with the date of issuance of a building permit. The property tax waiver shall apply only to the improvements and not to the property value assessed prior to the improvements.

ARTICLE IV. - ADMINISTRATION.

The city manager and his staff shall develop the administrative procedures necessary to implement this ordinance. The city manager and his staff shall promulgate reasonable standards to be used in determining whether an eligible project shall receive redevelopment incentives and, if so, which incentives shall be granted. Administrative staff shall review applications for redevelopment incentives and grant incentives to eligible projects. Applicants shall be notified in writing of the action taken on their applications.

ARTICLE V. - APPEALS.

Applicants denied redevelopment incentives shall have the right to appeal the decision to the city council within 30 days from the date of mailing of the formal notification. Such appeal shall be in writing, signed by the owner of the property in question, and filed with the city clerk.

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ARTICLE VI. - SEVERABILITY AND EFFECTIVE DATES.

Section 1. - Severability.

Should any section or provision of this ordinance be declared to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the ordinance as a whole or any part thereof other than the parts so declared to be unconstitutional or invalid.

Section 2. - Effective dates.

This ordinance shall be effective as of April 15, 2012. The provisions of this ordinance shall no longer apply after December 31, 2015.

ADOPTED: *

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SYNOPSIS

The proposed ordinance would allow a partial waiver of building permit fees and city impact fees, as well as tax abatement on improvements, for redevelopment of vacant commercial buildings on Route 13, Bay Road, Court Street between Bay Road and Route 13, and Route 8 west of the railroad tracks.

(SPONSORS: STAFF)

Actions History:

Feb. 27, 2012 - Scheduled for consideration by the Legislative, Finance, and Administration Committee

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ACTION FORM

PROCEEDING: Legislative and Finance Committee	**AGENDA ITEM NO.:** 2/27/12
DEPARTMENT OF ORIGIN: Police	**DATE SUBMITTED:** 2/1/12
PREPARED BY: Captain Steven Getek / Administrative Division Commander	
SUBJECT: Authorization to Purchase Virtual Server (Sole Vendor Purchase)	
REFERENCE: Grant Funding	
RELATED PROJECT: N/A	
APPROVALS: City Manager, Controller/Treasurer	
EXHIBITS: None	
EXPENDITURE REQUIRED: $42,600.00	**PROJECT BUDGET:** $42,600.00
FUNDING SOURCE (Dept./Page in CIP & Budget): Grants	
TIMETABLE: Upon receipt of council approval, the computer hardware will be ordered.	
RECOMMENDED ACTION: The Legislative and Finance Committee approve the purchase and recommend approval by the Council.	

BACKGROUND

This Committee/Council action form is submitted to obtain approval for the sole vendor purchase of a Virtual Server/Storage Array at a cost of $42,600. This purchase has not previously been addressed or approved. The purchase will be made from Dell, which is a state contract vendor source for computer hardware. We need to purchase Dell equipment to ensure this new hardware integrates and communicates properly with the other existing servers and storage hardware currently in use in the Police Department.

Funding: As shown below, funds from three grants will be combined for this purchase.

Grant	Source	Estimated Amount
Buffer Zone Protection Grant – from the License Plate Reader Portion of funds	DEMA	$10,150.00
2010 Justice Assistance Grant 10DJBX0020	USDOJ	29,357.08
2011 SALLE Grant S-9-11	State Office of Public Safety	3,092.92
Total		$42,600.00

The Buffer Zone Protection Grant from DEMA includes $32,500 for the purchase of a license plate reader system. The cost for the reader system itself is $22,350, so the remainder will be used to purchase a portion of the space available on this virtual server to satisfy the system requirements for running the license plate reader program and for storage of the data collected. The remainder of the space on the virtual server will be used for other systems and storage requirements within the department as identified below and this portion of the cost will be funded from remaining funds on our 2010 Justice Assistance Grant and a 2011 SALLE grant.

Following is more information that explains the concept of a virtual server system.

- A Virtual Server, in a sense, is just a large file that thinks it is a physical server. Over time, rather than purchasing separate physical servers that control or store data for several systems and/or run on different programs/applications, we can purchase one larger virtual server/storage array (one machine) and divide it into several volumes or sections to run/control the various functions/programs and store the associated data.

- The Dell virtual server/storage array will be divided up into several volumes, or sections. Each of those sections can store any type of data we wish to store on it. Some examples of what may be on this storage unit include:

  - Our main File Server Storage which includes all user documents and unit shared files
  - Future License Plate Reader data (SQL Database)
  - Parking Citation Data (Oracle Database)
  - IT related helpdesk data (SQL Database)
  - Building Access Security System Data (SQL Database)
  - Alchemy Document Scanning Storage (SQL Database)
  - Pretty much everything except for specialized systems that have large arrays (like our video recorders)

- A virtual server/storage array will make it easier to back up data, and over time it will potentially save costs associated with backup software licensing since we won't have to purchase a backup client license for each physical server like we do now since each server has its own data on it.

- Having different volumes on a virtual server/storage array will allow for more flexible control of enforcing storage limits per user in order to avoid misuse of the storage system

In summary, migrating to virtual servers and consolidating our computer data storage in a storage array will yield many benefits and savings over time. The Police Department will be able to reduce their physical hardware footprint and hardware costs, power consumption costs, and possibly some software licensing costs if vendor licensing methods remain the same.

ACTION REQUESTED

The Legislative and Finance Committee approve the purchase and recommend approval by the Council.